



# Guidelines Temporary Accommodation on Rural or Resourced-zoned Lots

These guidelines outline measures to gain approval to live in a caravan on rural or resource-zone lot, as set out under Regulation 11, 12 and 13 of the Caravan Parks and Camping Grounds Regulations 1997.

## *What if I want to stay on my property?*

A person can camp on a property they own or lease for up to three consecutive nights in any one month before approval is required. But the person camping must have access to working ablution facilities and running water.

## *When is approval required?*

In order to reside in temporary accommodation for longer than three days on a rural or resource lot, application must be made to the City's Public Health Service.

Please note that it is illegal to convert or modify a shed to live in (ie construct bedrooms). A shed may contain Council-approved toilet, shower, kitchen and laundering facilities and may be used together with a caravan.



## *How do I get approval?*

To apply for approval, an '**Application to occupy a caravan/temporary accommodation in a rural lot**' must be completed and returned to the City's Public Health Service.

If you hold a current building licence for the main residence on the property the City can approve temporary accommodation for 12 months.









If you are in the process of obtaining a building licence for the main residence the City can approve living in the caravan for a maximum of three months. Once a building license is granted, an extension of another nine months can be granted.

Should you wish to live in a caravan on your property for a period in excess of three months without a building licence, application should be made directly to the Department of Local Government.

## What if I want to stay on my property?

Once the City has received your application, an appointment can be made when an officer from the City's Public Health Services can assess the facilities provided on the lot.

### The assessment of the facilities will include:

-  Lighting and ventilation within the shed
-  Installation of an approved onsite wastewater disposal system
-  Connection to mains power
-  Connection to mains gas where applicable
-  Provision of an adequate water supply
-  Ablution facilities (toilet, shower etc)
-  Laundry facilities (including hot water system)
-  Kitchen cooking facility and sink.



Once approval is granted, you may then apply for a domestic refuse bin and recycling bin via the City's Waste Services Department.

## What if construction is not finished after a year?

If your house is almost complete and your building licence is extended then an application can be made to the Department of Local Government to extend the time that you can live in a caravan on the rural or resource lot.

An application will have to be made to the Department of Local Government directly with application forms available from the City of Cockburn.



**Penalties for occupying a caravan on a rural or resourced-zoned lot for longer than 3 nights can be up \$1,000 with additional daily penalties.**

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**Disclaimer:** This document is a guide only. It is not a legal document, for full details refer to the Caravan Parks and Camping Grounds Regulations 1997.