



The Council of the City of Cockburn

Ordinary Council Meeting  
**Agenda Paper**

For Thursday, 13 July 2023



City of Cockburn  
PO Box 1215, Bibra Lake  
Western Australia 6965

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Coleville Crescent, Spearwood

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### **NOTICE OF MEETING**

Pursuant to Clause 2.4 of Council's Standing Orders, an Ordinary Meeting of Council has been called for Thursday 13 July 2023. The meeting is to be conducted at 7pm in the City of Cockburn Council Chambers, Administration Building, Coleville Crescent, Spearwood.

The Agenda will be made available on the City's website on the Friday prior to the Council Meeting.

A handwritten signature in blue ink, appearing to read 'Anton Lees', is positioned above the printed name.

Anton Lees  
**Acting Chief Executive Officer**

## The Council of the City of Cockburn

### Ordinary Council Meeting Thursday, 13 July 2023 at 7pm

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## **The Council of the City of Cockburn**

**Ordinary Council Meeting  
Thursday, 13 July 2023 at 7pm**

### **Agenda**

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- 1. Declaration of Meeting**
- 2. Appointment of Presiding Member (If required)**
- 3. Disclaimer (To be read aloud by Presiding Member)**

Members of the public, who attend Council Meetings, should not act immediately on anything they hear at the Meetings, without first seeking clarification of Council's position.

Persons are advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.

- 4. Acknowledgement of Receipt of Written Declarations of Financial Interests and Conflict of Interest (by Presiding Member)**
- 5. Apologies & Leave of Absence**

#### **Apology**

Cr T Dewan

Mr D Arndt, A/Chief Executive Officer

Ms C Hanrahan, A/Executive People Experience and Transformation

## 6. Response to Previous Public Questions Taken on Notice

### John Blakey, Jandakot

Some responses to Mr Blakey's questions at the 8 June 2023 Ordinary Council Meeting were taken on notice and provided when available. Responses to all Mr Blakey's questions are provided below:

Q1. How much money has been used of CoC ratepayers' funds over the last ten years, north of Imlah Court re Prinsep Road Jandakot, including what has now been budgeted in the CoC Capital Works Budget 23/24 (draft), Page 3, Reference 180 - Traffic Management Detailed Design?

A1. The costs of treatments to the road segment over the previous ten years is as follows:

- \$107,019 on road resurfacing required as part of the City Asset Management Program
- \$17,000 was spent on the temporary signage costs (Radar Signs)
- \$118,000 (proposed ) to facilitate a detailed design activity which may consider the various approvals that have occurred in the area and reach a proposal for the long term traffic calming required for the road segment inclusive of community engagement activities.

The costs for the removal of the speed humps were a component of the Traffic Management costs for the Solomon Rd development project and have not been attributed to Prinsep Road.

Q2. What is the medium and highest speed that has been recorded in Prinsep Road traffic studies in the last year?

A2. The key metrics for performance of the road segment considered by the City are the 85<sup>th</sup> percentile speeds (operating speed) which is considered standard practice as it rules out the behaviour of those who simply elect to break the law on roads.

In the most recent survey, the 85<sup>th</sup> percentile speed of the road was 66.06 km/hr. The maximum speed captured in the most recent traffic survey was 144.7km/hr.

Q3. What is the percentage of heavy vehicles using Prinsep Road in the last year?

A3. In the most recent survey, the percent Heavy vehicles was 25.4 %.

Q4. Has this increased from the survey number 19439, 26.11.20 that is demonstrative of 19.4% (almost one in five) heavy vehicles along Prinsep Road?

A4. Yes.

Q5. What is the expected vehicle movements per day on Prinsep Road, including the modelling for the proposed Glen Iris Golf Course housing infill, and additionally the proposed Prinsep Road Surf Park?

- A5. Trip distribution from Glen Iris was modelled to generate a total equating to 2,500 vehicles per day (vpd) which is distributed to the network in accordance with existing distributions.

The model contains 40% of this traffic heading east – 1,000 trips per day.

Based on turning movement counts of the Prinsep Road intersection at the AM and PM peak periods which are on average 19.96% of vehicles presenting from the east make the turning movement to Prinsep Road (200 trips per day), assuming these people return along the same route this would equate to a potential additional traffic generation of 400 vehicles per day (to and from) the Glen Iris Structure Plan area.

The modelling for the Perth Wave Park as per response to Question 6 may generate an increase of 536 vpd. Cumulatively this equates to a potential additional vehicle traffic to Prinsep Road of 936 vpd. As both of these proposals have now received approval the City will consider the impacts of these developments in the context of the earlier Local Area Traffic Management proposals and road safety implications for the area, and consider adjustments to the road treatment options as is appropriate.

The community will be consulted on these proposed amendments (road transport options) with a report to Council on the findings.

- Q6. What is the modelled expected vehicle movements per day on Prinsep Road from the proposed approved 15-million-dollar development comprising, Lot 19 (#5), Lot 21 (#13) & Lot 69 (#9) Imlah Court and Lot 18 Prinsep Road, Jandakot?
- A6. In the peak hour the facility is anticipated to generate a vehicle movement of 295 vehicles to the facility, of these 25% of this is anticipated to utilise Prinsep Road. This equates to approximately 74 vehicles.
- As derived from the estimated Max Annual attendance figures for the facility (392,004) which include seasonality adjustments it may be derived that the facility may generate up to 536 vehicle movements per day to Prinsep Road.
- Q7. Why has no effective solution been found to date re Prinsep Road traffic management, even though there was a recent fatality?
- A7. The City has, as noted in question 1, budgeted for road improvements along Prinsep Road in the 23/24 financial year. These works were placed on hold pending the Minister's decision on the former Glen Iris golf course proposal. This has been communicated to residents.

The City have also commissioned and received a road safety inspection with an independent consultant to ensure all existing issues with the road segment may be addressed in the upcoming design.

Residents will be consulted on the draft design as it becomes available and subject to Council approval of the 23/24 FY Draft Budget.

## 7. Written Requests for Leave of Absence

### Cr Chontelle Stone - 8 August 2023 to 20 September 2023

That Council approves the leave of absence request submitted by Cr Stone from 8 August 2023 to 20 September 2023 inclusive.

## 8. Public Question Time

## 9. Confirmation of Minutes

### 9.1 Minutes of the Special Council Meeting - 7/6/2023

#### Recommendation

That Council confirms the Minutes of the Special Council Meeting held on Wednesday, 7 June 2023 as a true and accurate record.

### 9.2 Minutes of the Ordinary Council Meeting - 8/6/2023

#### Recommendation

That Council confirms the Minutes of the Ordinary Council Meeting held on Thursday, 8 June 2023 as a true and accurate record.

### 9.3 Minutes of the Special Council Meeting - 29/6/2023

#### Recommendation

That Council confirms the Minutes of the Special Council Meeting held on Thursday, 29 June 2023 as a true and accurate record.

## 10. Deputations

## 11. Business Left Over from Previous Meeting (if adjourned)

Nil



**12. Declaration by Members who have Not Given Due Consideration to Matters Contained in the Business Paper Presented before the Meeting**

**13. Decisions Made at Electors Meeting**

Nil

## 14 Reports - CEO (and Delegates)

### 14.1 Built and Natural Environment

#### 14.1.1 Recommendation on Final Adoption - Amendment No.158 to Town Planning Scheme No.3 (Tree Preservation Orders)

**Executive** A/Chief of Built and Natural Environment

**Author** Senior Strategic Planner

**Attachments** 1. Advertised Scheme Amendment Report [↓](#)  
2. Schedule of Submissions [↓](#)

#### **RECOMMENDATION**

That Council:

- (1) ADOPTS the Schedule of Submission prepared in response to the proposed Scheme Amendment No. 158 (as set out in Attachment 2);
- (2) SUPPORTS Scheme Amendment No. 158 for final approval without modification as follows:

#### **“4.18.1 Tree Preservation**

##### *4.18.1 Interpretation*

*For the purposes of this clause, unless otherwise specified:*

- a) *‘cut’ includes prune, lop, damage, destroy, injure or interfere;*
- b) *‘Emergency Order’ means an order made under sub-clause 4.18.4;*
- c) *‘Order’ means a proposed order, an amendment or revocation of an existing Significant Tree List designation order made under sub-clause 4.18.2 and includes an Emergency Order;*
- d) *‘Protected Tree’ includes a tree which is on the Significant Tree List or is the subject of an Order;*
- e) *‘Significant Tree List’ means the Local Government Inventory Heritage List Significant Tree List; and*
- f) *‘tree’ includes a single tree, a group of trees, or other vegetation.*

#### **4.18.2 Tree Preservation Orders**

*In addition to trees included on the Significant Tree List or required to be preserved under a condition of a development approval, pursuant to this clause, the local government may:*

- a) *serve an order for the preservation and maintenance of a tree growing wholly or partially on land inclusive of any overhang or extension of canopy or root systems, for which the local government considers to be consistent with the adopted significant tree criteria as per the Local Government Inventory Heritage List Significant Tree List (Order); or*
- b) *order the amendment or revocation of an existing Significant Tree List designation, in relation to a tree which the local government no longer considers to be consistent with the adopted significant tree criteria as per the Local Government Inventory Heritage List Significant Tree List; or*
- c) *determine that sub-clause 4.18.4 applies to a specified tree.*

**4.18.3 Notice of Tree Preservation Orders**

*Subject to sub-clause 4.18.2, the local government must give notice of the proposed Order, for a minimum of 14 days or such other period determined by the local government, to the owners and occupiers of the land on which the tree is located.*

*Subject to sub-clause 4.18.2, the local government must consider any written submissions received after the notice period specified above and must thereafter advise the owners and occupiers of the land on which the tree is located of its decision in accordance with sub-clause 4.18.7.*

**4.18.4 Emergency Tree Preservation Orders**

*Where the local government considers there is a risk of imminent damage to a specified tree, the local government may determine that an emergency tree preservation order (Emergency Order) is appropriate.*

*Where the local government makes an Emergency Order for a specified tree, notwithstanding sub-clause 4.18.3, the Emergency Order is effective from the date that written notice of the Emergency Order is given to the owner or owners of the land on which the specified tree is located and remains in effect until the local government gives notice in writing of its decision as to whether the Order is made in accordance with sub-clause 4.18.3.*

**4.18.5 Destruction of trees**

*A person shall not, otherwise than in accordance with any written consent of the local government:*

- a) *cut, remove or otherwise destroy any Protected Tree; or*
- b) *cause or permit to be cut, removed or otherwise destroy any Protected Tree.*

**4.18.6 Biosecurity of trees**

*Sub-clause 4.18.5 does not apply to any Protected Trees which are cut, removed or otherwise destroyed in accordance with an express written direction or requirement of a State Government Department in response to plant biosecurity issues.*

**4.18.7 Notice of decision**

*Where a local government makes a decision under sub-clause 4.18.2, 4.18.3, or 4.18.4, that decision must:*

- a) *be in writing;*
- b) *specify the tree to which the decision applies;*
- c) *specify the date from which the decision is to take effect; and*
- d) *specify any conditions or works required for the specified tree.*

*The local government must update the Significant Tree List accordingly following any decision under sub-clause 4.18.2 or sub-clause 4.18.4.*

**4.18.8 Register of Tree Preservation Orders**

*The register of Orders shown on the Significant Tree List is available for public inspection:*

- a) *at the local government offices during work hours; and*
  - b) *on the local government website at any time.”;*
- (3) DELEGATES authorisation and submission of the updated amendment documentation to the Western Australian Planning Commission along with a request for the endorsement of final approval by the Hon. Minister for Planning; and
- (4) ADVISES those who made a submission of Council’s decision accordingly.

**Background**Significant Trees

The City’s current framework for protecting Significant Trees originates from the identification of trees with cultural heritage significance in the City’s first Local Heritage Survey (the Municipal Heritage Inventory) which was prepared in 1998.

Trees were identified for inclusion on the Heritage List, however at the time, the provisions of the Local Planning Scheme and Heritage Act could only allow for protection of buildings and structures, meaning that trees were not able to be controlled through this planning mechanism.

Amendment No.86 (gazetted 14 September 2012) introduced Clause 4.18 to the Scheme to protect Significant Trees through the requirement for planning approval prior to their removal or major pruning.

Currently, Clause 4.18 states: *Planning approval is required prior to the removal, destruction of and/or interference with any tree included on the local government Inventory Significant Tree list.*

At the 8 September 2022 Ordinary Council Meeting (OCM), Council considered an updated approach to the City’s framework for Significant Trees and adopted updated nomination requirements and assessment criteria.

The review included examining current arrangements for Significant Trees, and investigations into possible alternative approaches that may better align with community expectations.

This included seeking advice to ensure a thorough understanding of the suitability of various approaches taken for protecting tree within the Western Australian legislative framework.

At the same time, Council resolved on 8 September 2022, through the Governance Committee, to require:

*A future scheme amendment to introduce ‘Tree Preservation Order’ provisions to provide for a more comprehensive and robust protection for Significant Trees to be presented to a future Ordinary Meeting of Council for consideration, and if initiated, subsequent community consultation.”*

In response to this, at the 9 February 2023 OCM, Council resolved to initiate Scheme Amendment No.158 to introduce Tree Preservation Order provisions into Town Planning Scheme No.3 (TPS3).

The Amendment was advertised for public comment from 13 April until 29 May 2023.

### **Submission**

N/A

### **Report**

The purpose of this report is for Council to consider the outcomes of consultation and make a recommendation to the Minister for Planning on final determination.

#### Tree Preservation Orders

With growing development pressures and change throughout the City the preservation of trees which contribute to the local area for their historical, cultural, social, aesthetic or ecological value is becoming more important.

In response, the City seeks to introduce improved statutory provisions into the Scheme which provide:

- a clear enforceable framework for the creation, amendment or revocation of tree preservation orders
- the process to be followed
- the ability to impose emergency orders in appropriate circumstances (such as during the significant tree assessment process).

Following a review of other local governments’ schemes and methods, as well as taking advice to ensure a thorough understanding of various approaches used elsewhere in Western Australia and interstate, this amendment seeks to identify appropriate and robust planning provisions which protect Significant Trees into the future.

The proposed Tree Preservation Order provisions have the following advantages:

- They provide for the local planning scheme to include a more comprehensive framework for Significant Trees
- They allow for criteria to not just be confined to cultural heritage matters
- They allow for immediate protection of the tree, thereby reducing the risk that the tree will be removed prior to being included on the list
- They provide a more robust legal framework, including for prosecution of unauthorised removal of Significant Trees.

The full details of the proposed changes to the TPS3, including associated commentary on their specific wording are included in the advertised draft Scheme Amendment Report (refer Attachment 1).

### Draft Local Planning Strategy

Adopted at the 13 April 2023 OCM, the City's draft Local Planning Strategy (LPS) has been referred to the WAPC for final approval.

The draft LPS encourages the continued protection of trees with cultural heritage value via retention of the Significant Tree List.

Currently empowered by a supplemental scheme provision that does not exist within the Deemed or Model Scheme Text of the *Planning and Development Act (Local Planning Scheme) Regulations 2015*, insertion of a similar provision into the new scheme (that will follow final adoption of the Local Planning Strategy) will need to be negotiated with the State Government.

This proposal represents an important opportunity to modernise and test the strength of improved scheme provisions ahead of drafting and/or finalising the new scheme.

### Outcomes of consultation

A total of 35 submissions were received, with 31 submissions from residents and members of the community, and four from government agencies.

All submissions are set out and addressed in the Schedule of Submissions (refer Attachment 2).

Submissions from residents and community members largely expressed concern that the proposed measures were insufficient to protect urban tree canopy loss. However, the proposed Tree Preservation Order provisions are not intended to protect urban tree canopy, they are intended to protect trees with cultural heritage value, or trees that make an exceptional contribution to amenity by meeting Council adopted criteria.

The proposed amendment seeks to improve the current 'Significant Tree' provisions in TPS3 to ensure they are clear and enforceable.

Community concern regarding loss of urban tree canopy, and the negative environmental, social and economic impacts are acknowledged. It is noted that the Department of Planning, Lands and Heritage (DPLH) have flagged the possibility of addressing broader tree protection through the inclusion of model or deemed provisions in the *Planning and Development (Local Planning Schemes) Regulations 2015*.

This approach is supported by the City to ensure consistency, and to ensure that infill and greenfield tree canopy issues are addressed together.

This is important because any proposed broadscale approach to protect all trees of a certain size requires very careful consideration, particularly in large local governments including both infill and greenfield areas, such as the City of Cockburn.

One possible implication is a significant number of large trees would be cleared upon initiation of such an amendment, which could not be controlled or prevented, would have a devastating contrary impact on the intent to protect urban tree canopy.

There is also inherent difficulty in enforcing measures protecting trees of a certain size, such as demonstrating proof of the height of the tree subsequent to pruning or removal.

This has the potential to create uncertainty for landowners, developers and the community regarding which trees are protected.

In practice such measures typically serve to protect trees until such time as it can be demonstrated that they cannot feasibly be retained as part of a redevelopment.

This is because the planning framework, including zoning and designated R-Code provide landowners with a level of certainty regarding development potential and lot or dwelling yield.

In this context, supporting local planning policies will generally allow removal of the tree if it can be demonstrated that the development cannot be redesigned to accommodate it.

The majority of infill sites within the City of Cockburn are between 600m<sup>2</sup>–1,000m<sup>2</sup>, therefore the likelihood of large trees being located in an appropriate location for retention is low, particularly given the design constraints (i.e. typical site coverage, setbacks, access requirements etc.) for grouped dwellings on small sites.

For this reason, the City has focussed on ensuring that infill development is designed to include deep soil zones for the planting of appropriate tree species for future urban tree canopy.

This approach is consistent with State Planning Policy 7.3 'Residential Design Codes, Volume 2 – Apartments' and proposed amendments to State Planning Policy 7.3 'Residential Design Codes, Volume 1' ('Medium Density Housing Code', to apply from 1 September 2023) which include requirements for deep soil zones and tree planting.

State Planning Policy 7.3 'Residential Design Codes, Volume 2 – Apartments' requires site planning to maximise retention of existing healthy and appropriate trees, including retention of trees with a height of at least 4m; and/or trunk diameter of at least 160mm, measured 1m from the ground; and/or average canopy diameter of at least 4m.

Amendments to State Planning Policy 7.3 'Residential Design Codes, Volume 1' will also offer incentives for the retention of trees that meet these criteria.

In the future any broad protection measures of trees of a certain height could complement the City's proposed Tree Preservation Order provisions, rather than replace them.

It is noted that the WA Tree Canopy Advocates (WATCA) provisions (included in a number of submissions) refer to trees on a Significant Tree register, so local planning schemes will still need to include a process for inclusion on the Significant Tree list (such as those being proposed by Amendment No. 158).

This is because introducing a requirement for all trees over 8m in height to require planning approval prior to removal will not protect smaller trees that have cultural heritage significance.

In the meantime, urban tree canopy is being addressed by the City through implementation of the City of Cockburn Urban Forest Plan 2018-2028.

### Conclusion

It is acknowledged that the loss of urban tree canopy is a key community concern, however this is not the key objective or intent of the City's proposed Tree Preservation Order provisions.

It is therefore recommended that Amendment No.158 be adopted by Council (as advertised) to achieve the intended aim of ensuring a robust framework is in place for protecting trees with cultural heritage significance.

Scheme provisions subsequently adopted to protect large trees more broadly, will benefit from the existence of these complementary provisions.

### **Strategic Plans/Policy Implications**

#### Community, Lifestyle & Security

A vibrant healthy, safe, inclusive, and connected community.

- Aboriginal and Torres Strait Islander cultures and other diverse cultures and heritage are recognised and celebrated.

#### City Growth & Moving Around

A growing City that is easy to move around and provides great places to live.

- An attractive, socially connected and diverse built environment.

#### Listening & Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.

### **Budget/Financial Implications**

The cost of processing applications and enforcing any orders given will be absorbed as part of standard operating practices and costs for the City.

The volume of applications expected to be received (based on the Significant Tree criteria adopted at the 8 September 2022 Ordinary Council Meeting) is not expected to warrant the need for additional or specialist resources.

Any broader tree protection measures would require careful consideration as they would require additional resources to process applications, and for planning compliance.



**Legal Implications**

- *Planning and Development Act 2005*
- *Planning and Development (Local Planning Schemes) Regulations 2015*

The proposed amendment will provide a greater level of protection for Significant Trees, and provides the clarity required to ensure planning enforcement and prosecution.

**Community Consultation**

The proposal was advertised for 46 days (inclusive of an additional four days to cover part of the Easter exclusion period) in accordance with Part 5, Division 2, Regulation 47 of the *Planning and Development (Local Planning Schemes) Regulations 2015* from 13 April 2023 until 29 May 2023.

Advertising consisted of an advertisement in the Perth Now (Cockburn) newspaper, notice on the City's 'Comment on Cockburn' website, letters to relevant State Government agencies and servicing authorities and letters to landowners/occupiers of private land that currently contain listed trees.

A hard copy of the Scheme Amendment documentation was also available to view during work hours at the City's Administration Building in Spearwood for the duration of the advertising period.

**Risk Management Implications**

The recommendation considers the relevant planning matters related to this proposal.

The proposal is an appropriate response to that risk that will afford the City greater control over the preservation of Significant Trees that meet Council adopted criteria, in particular where located on private land.

**Advice to Proponent(s)/Submitters**

Those who lodged a submission on the proposal have been advised that this matter is to be considered at the 13 July 2023 Ordinary Council Meeting.

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil



Town Planning Scheme No.3  
Amendment No.158  
(Standard)

*Tree Preservation Orders*

**FEBRUARY 2023**

***Planning and Development Act 2005***  
**RESOLUTION TO PREPARE**  
**AMENDMENT TO A LOCAL PLANNING SCHEME**

***City of Cockburn***  
***Town Planning Scheme No.3***  
***Amendment No.158***

RESOLVED that the Council, in pursuance of Section 75 of the *Planning and Development Act 2005*, amend the City of Cockburn Town Planning Scheme No. 3 by deleting and replacing existing Clause 4.18 of the Scheme Text with the following:

“4.18.1 Tree Preservation

4.18.1 Interpretation

For the purposes of this clause, unless otherwise specified:

- a) 'cut' includes prune, lop, damage, destroy, injure or interfere;
- b) 'Emergency Order' means an order made under sub-clause 4.18.4;
- c) 'Order' means a proposed order, an amendment or revocation of an existing Significant Tree List designation order made under sub-clause 4.18.2 and includes an Emergency Order;
- d) 'Protected Tree' includes a tree which is on the Significant Tree List or is the subject of an Order;
- e) 'Significant Tree List' means the Local Government Inventory Heritage List Significant Tree List; and
- f) 'tree' includes a single tree, a group of trees, or other vegetation.

4.18.2 Tree Preservation Orders

In addition to trees included on the Significant Tree List or required to be preserved under a condition of a development approval, pursuant to this clause, the local government may:

- a) serve an order for the preservation and maintenance of a tree growing wholly or partially on land inclusive of any overhang or extension of canopy or root systems, for which the local government considers to be consistent with the adopted significant tree criteria as per the Local Government Inventory Heritage List Significant Tree List (Order); or
- b) order the amendment or revocation of an existing Significant Tree List designation, in relation to a tree which the local government no longer considers to be consistent with the adopted significant tree criteria as per the Local Government Inventory Heritage List Significant Tree List; or
- c) determine that sub-clause 4.18.4 applies to a specified tree.

#### 4.18.3 Notice of Tree Preservation Orders

Subject to sub-clause 4.18.2, the local government must give notice of the proposed Order, for a minimum of 14 days or such other period determined by the local government, to the owners and occupiers of the land on which the tree is located.

Subject to sub-clause 4.18.2, the local government must consider any written submissions received after the notice period specified above and must thereafter advise the owners and occupiers of the land on which the tree is located of its decision in accordance with sub-clause 4.18.7.

Subject to sub-clause 4.18.2 b), where an existing Significant Tree List designation has been amended or revoked, the local government will undertake all reasonable efforts to advise the original nominator(s), and owner(s) of the land on which the tree is located.

#### 4.18.4 Emergency Tree Preservation Orders

Where the local government considers there is a risk of imminent damage to a specified tree, the local government may determine that an emergency tree preservation order (Emergency Order) is appropriate.

Where the local government makes an Emergency Order for a specified tree, notwithstanding sub-clause 4.18.3, the Emergency Order is effective from the date that written notice of the Emergency Order is given to the owner or owners of the land on which the specified tree is located and remains in effect until the local government gives notice in writing of its decision as to whether the Order is made in accordance with sub-clause 4.18.3.

#### 4.18.5 Destruction of trees

A person shall not, otherwise than in accordance with any written consent of the local government:

- a) cut, remove or otherwise destroy any Protected Tree; or
- b) cause or permit to be cut, removed or otherwise destroy any Protected Tree.

#### 4.18.6 Biosecurity of trees

Sub-clause 4.18.5 does not apply to any Protected Trees which are cut, removed or otherwise destroyed in accordance with an express written direction or requirement of a State Government Department in response to plant biosecurity issues.

#### 4.18.7 Notice of decision

Where a local government makes a decision under sub-clause 4.18.2, 4.18.3, or 4.18.4, that decision must:

- a) be in writing;
- b) specify the tree to which the decision applies;
- c) specify the date from which the decision is to take effect; and
- d) specify any conditions or works required for the specified tree.

The local government must update the Significant Tree List accordingly following any decision under sub-clause 4.18.2 or sub-clause 4.18.4.

#### 4.18.8 Register of Tree Preservation Orders

The register of Orders shown on the Significant Tree List is available for public inspection:

- a) at the local government offices during work hours; and
- b) on the local government website at any time.”

The Amendment is standard under the provisions of the Planning and Development (Local Planning Schemes) Regulations 2015 on the basis that it is an amendment that:

- *does not result in any significant environmental, social, economic or governance impacts on land in the scheme area; and*
- *would not constitute a complex or basic amendment as defined in Part 5 Division 1 Regulation 34.*

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

\_\_\_\_\_  
CHIEF EXECUTIVE OFFICER

## AMENDMENT REPORT

### 1.0 INTRODUCTION

The purpose of this amendment is to update the City's existing 'Significant Tree' provisions with modern standards that introduce the ability to impose tree preservation orders into the City of Cockburn Town Planning Scheme No.3 (TPS3).

Once implemented, the tree preservation orders will be able to be applied to trees considered to meet the criteria for having historical, commemorative, cultural, social, scientific visual, aesthetic, landmark or significant ecological value, to best ensure their preservation, considered maintenance and the prosecution of actions that lead to their damage or destruction.

Applications for significant trees will be assessed by City officers internally to ensure that the tree is not located on public land and has been provided with the landowner's consent to progress. Each application will be placed on notice to allow for the opportunity for submissions to be made and will be determined by Council before a tree is included, amended or revoked from the significant tree list.

The tree preservation order provisions allow for emergency orders to be applied. An emergency order will be applied to the tree where there is an immediate risk of removal, or damage. A tree with an emergency order will be afforded protection from the time the order is applied rather than a regular tree preservation order to be protected from the date the significant tree list is updated.

### 2.0 BACKGROUND

The City's current framework for protecting Significant Trees originated from the identification of trees with cultural heritage significance when the City's first Local Heritage Survey, the Municipal Heritage Inventory, was prepared in 1998. Trees in this Inventory were not given statutory protection at that time.

Trees were identified for inclusion on the Heritage List, however the local planning scheme provisions and Heritage Act at this time only referred to the protection of buildings and structures meaning that trees were not able to be protected under this provision.

Amendment No.86 to the Scheme (which was gazetted 14 September 2012) introduced protection for Significant Trees via the requirement for planning approval prior to their removal or major pruning currently included at Clause 4.18 of the TPS3. Alongside Amendment No.86, the City's Significant Tree list criteria were adopted in 2012 based on National Trust criteria for significant trees and Office of Heritage criteria for heritage places.

On 8 September 2022, Council updated its Significant Tree list criteria for tree which could be included, amended or revoked from the significant tree list.

As part of the review of the criteria, Council also examined current arrangements for significant trees, and investigated possible alternative approaches that may better align with community expectations. Through this analysis, it was identified that Tree Preservation Order provisions would offer the following benefits:

- Provide for the local planning scheme to include a more comprehensive framework for Significant Trees
- Allow for criteria to not just be confined to cultural heritage matters
- Allow for immediate protection of the tree, thereby reducing the risk that trees will be removed prior to being included on list
- Provide a more robust legal framework, including for prosecution of unauthorised removal of 'Significant Trees'.

### 3.0 AMENDMENT TYPE

Part 5, Division 1, Regulation 34 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, identifies different amendment types: basic, standard and complex.

Regulation 35(2) requires the local government to specify in their resolutions to prepare or adopt an amendment what type of amendment it is, as well as the explanation for forming that opinion. It has been considered that this amendment is to progress as a 'standard' amendment, in which Regulation 34 describes as:

- (a) an amendment relating to a zone or reserve that is consistent with the objectives identified in the scheme for that zone or reserve;*
- (b) an amendment that is consistent with a local planning strategy for the scheme that has been endorsed by the Commission;*
- (c) an amendment to the scheme so that it is consistent with a region planning scheme that applies to the scheme area, other than an amendment that is a basic amendment;*
- (d) an amendment to the scheme map that is consistent with a structure plan, activity centre plan or local development plan that has been approved under the scheme for the land to which the amendment relates if the scheme does not currently include zones of all the types that are outlined in the plan;*
- (e) an amendment that would have minimal impact on land in the scheme area that is not the subject of the amendment;*
- (f) an amendment that does not result in any significant environmental, social, economic or governance impacts on land in the scheme area;*
- (g) any other amendment that is not a complex or basic amendment.*

This proposed amendment, which seeks to formalise and provide statutory rigour to the assessment and preservation of trees on private land satisfies parts (f) and (g) of the above criteria.

#### 4.0 TOWN PLANNING CONTEXT

##### 4.1 State Planning Framework

This amendment does not propose any changes to Town Planning Scheme No.3 (TPS3) which would contravene or be inconsistent with the State Planning Framework or Metropolitan Region Scheme (MRS).

On the contrary, the research undertaken by the City during its 2022 review of the Significant Tree List criteria identified that partly as a result of a lack of State Guidance on the matter, there is no consistent approach to either ensuring the long-term protection of culturally significant trees, or of ensuring the preservation of urban tree canopy via the protection or incentivisation of retaining trees on private land via the subdivision and development process (a matter separate to this proposal).

##### 4.2 City of Cockburn Local Planning and Environmental Framework

Recently advertised between 22 September and 21 November 2022, the City's draft Local Planning Strategy encourages the continued protection of trees with cultural heritage value via retention of the Significant Tree List.

Currently empowered by a supplemental scheme provision that does not exist within the Deemed or Model Scheme Text, a similar provision will need to be inserted into the new scheme that will follow final adoption of the Local Planning Strategy.

Introduced in 2012, the current clause is in need of updating to reflect the City's learnings during operation and to ensure a robust planning framework is in place that accords with the community's expectations.

More broadly, the proposal also aligns with the cultural heritage objectives, and will work favourably in combination with the general amenity, sustainability and environmental objectives of the following City adopted documents:

- *Strategic Community Plan (2020 – 2030)*
- *Climate Change Strategy (2020 – 2030)*
- *Urban Forrest Plan (2018 – 2028)*

#### 5.0 PROPOSAL

To achieve the benefits identified in Section 2.0 above, the proposed amendment seeks to replace Clause 4.18 in the Scheme Text with an expanded subset of clauses (4.18.1 to 4.18.8). The provisions are broadly based on those that currently appear in the City of South Perth's local planning scheme and have been reviewed by legal counsel to ensure their suitability (particularly as it relates to subsequent enforceability).

The intent and/or purpose of each new scheme provision, and any critical aspects that went into its drafting is briefly explained beside each clause in the table that follows:



Tracked changes	Explanation for draft wording:
<p><b>4.18</b> <del>Planning approval is required prior to the removal, destruction of and/or interference with any tree included on the local government Inventory Significant Tree list.</del></p> <p><b>Tree Preservation</b></p> <p><b>4.18.1 Interpretation</b></p> <p><u>For the purposes of this clause, unless otherwise specified:</u></p> <ul style="list-style-type: none"> <li>a) <u>'cut' includes prune, lop, damage, destroy, injure or interfere;</u></li> <li>b) <u>'Emergency Order' means an order made under sub-clause 4.18.4;</u></li> <li>c) <u>'Order' means a proposed order, an amendment or revocation of an existing Significant Tree List designation order made under sub-clause 4.18.2 and includes an Emergency Order;</u></li> <li>d) <u>'Protected Tree' includes a tree which is on the Significant Tree List or is the subject of an Order;</u></li> <li>e) <u>'Significant Tree List' means the Local Government Inventory Heritage List Significant Tree List; and</u></li> <li>f) <u>'tree' includes a single tree, a group of trees, or other vegetation.</u></li> </ul>	<p>The interpretation clause is critical to aiding general understanding and subsequent enforcement of the new provisions.</p> <p>The terms defined are supplemental to those covered under Part 6 of TPS3 or the Planning and Development Act (Local Planning Scheme) Regulations.</p>
<p><b>4.18.2 Tree Preservation Order</b></p> <p><u>In addition to trees included on the Significant Tree List or required to be preserved under a condition of a development approval, pursuant to this clause, the local government may:</u></p> <ul style="list-style-type: none"> <li>a) <u>serve an order for the preservation and maintenance of a tree growing wholly or partially on land inclusive of any overhang or extension of canopy or root systems, for which the local government considers to be consistent with the adopted significant tree criteria as per the Local Government Inventory Heritage List Significant Tree List (Order); or</u></li> <li>b) <u>order the amendment or revocation of an existing Significant Tree List designation, in relation to a tree which the local government no longer considers to be consistent with the adopted significant tree criteria as per the Local Government Inventory Heritage List Significant Tree List; or</u></li> <li>c) <u>determine that sub-clause 4.18.4 applies to a specified tree.</u></li> </ul>	<p>This clause introduces the ability for the City to grant and revoke orders to best ensure the preservation and appropriate maintenance of significant trees. Importantly:</p> <ul style="list-style-type: none"> <li>• the clause acknowledges that there are other approval processes that can also result or be contingent upon the retention of existing trees);</li> <li>• the wording specifically limits the use of TPO's to trees adopted onto City's the Significant Tree List; and</li> <li>• the ability to modify or revoke listings is not currently available under current scheme provisions.</li> </ul>
<p><b>4.18.3 Notice of Tree Preservation Orders</b></p> <p><u>Subject to sub-clause 4.18.2, the local government must give notice of the proposed Order, for a minimum of 14 days or such other period determined by the local government, to the owners and occupiers of the land on which the tree is located.</u></p> <p><u>Subject to sub-clause 4.18.2, the local government must consider any written submissions received after the notice period specified above and must thereafter</u></p>	<p>The clause sets out the process by which the City will consult when seeking to issue an order.</p> <p>14-days is a reduction to the City's current practice of 21-days but is consistent with provisions under other local schemes.</p> <p>The extent and timeframe specified are minimum standards only and (as per current practice) advertising will extend to surrounding</p>

<p><a href="#">advise the owners and occupiers of the land on which the tree is located of its decision in accordance with sub-clause 4.18.7.</a></p> <p><a href="#">Subject to sub-clause 4.18.2 b), where an existing Significant Tree List designation has been amended or revoked, the local government will undertake all reasonable efforts to advise the original nominator(s), and owner(s) of the land on which the tree is located.</a></p>	<p>landowners, such as in instances where a tree overhangs or is located within close proximity to one or a number of shared boundaries.</p> <p>An internal procedure (inclusive of appropriate delegations) will be prepared to provide further guidance on this and other matters.</p> <p>Notice to the previous significant tree nominator is a process in which will alert the previous landowner or occupier of the amendment or revocation of the protected tree at such time.</p>
<p><b>4.18.4 Emergency Tree Preservation Orders</b></p> <p><a href="#">Where the local government considers there is a risk of imminent damage to a specified tree, the local government may determine that an emergency tree preservation order (Emergency Order) is appropriate.</a></p> <p><a href="#">Where the local government makes an Emergency Order for a specified tree, notwithstanding sub-clause 4.18.3, the Emergency Order is effective from the date that written notice of the Emergency Order is given to the owner or owners of the land on which the specified tree is located and remains in effect until the local government gives notice in writing of its decision as to whether the Order is made in accordance with sub-clause 4.18.3.</a></p>	<p>This clause will allow the City the ability to provide immediate protection to trees during the Significant Tree assessment process.</p> <p>It is not automatic and should only applied where considered necessary.</p> <p>This protection is not available to nominated trees under current scheme provisions.</p>
<p><b>4.18.5 Destruction of trees</b></p> <p><a href="#">A person shall not, otherwise than in accordance with any written consent of the local government:</a></p> <p>a) <a href="#">cut, remove or otherwise destroy any Protected Tree; or</a></p> <p>b) <a href="#">cause or permit to be cut, removed or otherwise destroy any Protected Tree.</a></p>	<p>This clause outlines the extent of work that triggers the need for assessment and enables the City to prosecute offenders who remove or harm 'Protected Trees' without consent.</p> <p>The current scheme provision relates only to 'significant' pruning. This is a deliberate change reflecting a more conservative approach to future management of the select trees that obtain 'protected' status, by requiring an assessment of the proposal (and its impact on the tree) ahead of any works being undertaken.</p>
<p><b>4.18.6 Biosecurity of trees</b></p> <p><a href="#">Sub-clause 4.18.5 does not apply to any Protected Trees which are cut, removed or otherwise destroyed in accordance with an express written direction or requirement of a State Government Department in response to plant biosecurity issues.</a></p>	<p>This clause provides an exemption from this process (or subsequent compliance). Exemptions have been deliberately kept to this one instance to minimise the risk of misuse.</p> <p>In particular, the City has deliberately resisted the use of broader terms relating to emergency need (noting that there are instances where other emergency legislation would intervene or override), in favour of only exempting agencies such as the Department of Primary Industries and Regional Development where removal is necessary to address an urgent need to the broader community or industry like outbreaks of the European House Borer etc.</p>
<p><b>4.18.7 Notice of decision</b></p> <p><a href="#">Where a local government makes a decision under sub-clause 4.18.2, 4.18.3, or 4.18.4, that decision must:</a></p> <p>a) <a href="#">be in writing;</a></p>	<p>This is an essential element that concludes the assessment process. A decision is not final until the notice is properly issued.</p> <p>The level of detail specified is also important to</p>

<p><a href="#">b) specify the tree to which the decision applies;</a>  <a href="#">c) specify the date from which the decision is to take effect; and</a>  <a href="#">d) specify any conditions or works required for the specified tree</a></p> <p><a href="#">The local government must update the Significant Tree List accordingly following any decision under sub-clause 4.18.2 or sub-clause 4.18.4.</a></p>	<p>informing future actions relating to compliance orders issued under section 214 and/or prosecution of offences under sections 214(7) or 218 of the <i>Planning and Development Act</i>.</p>
<p><b><a href="#">4.18.8 Register of Tree Preservation Orders</a></b></p> <p><a href="#">The register of Orders shown on the Significant Tree List is available for public inspection:</a></p> <p><a href="#">a) at the local government offices during work hours;</a>  <a href="#">and</a>  <a href="#">b) on the local government website at any time.</a></p>	<p>This clause clarifies where the information will be stored in accordance with current practice and modern standards.</p> <p>To best achieve broad community understanding and compliance, it is critical that this information be stored in readily accessible locations to landowners, purchasers, developers, government authorities, service agencies and the public at large.</p> <p>Significant Trees are currently depicted on the Heritage module of the City's online mapping systems.</p>

**6.0 CONCLUSION**

The proposed amendment will provide certainty, guidance and enforceable provisions for the protection of significant trees, in particular those located on private land throughout the City.

***Planning and Development Act 2005***  
**RESOLUTION TO ADOPT**  
**AMENDMENT TO A LOCAL PLANNING SCHEME**

***City of Cockburn***  
***Town Planning Scheme No.3***  
***Amendment No.158***

RESOLVED that the Council, in pursuance of Section 75 of the *Planning and Development Act 2005*, amend the City of Cockburn Town Planning Scheme No. 3 by deleting and replacing existing Clause 4.18 of the Scheme Text with the following:

“4.18.1 Tree Preservation

4.18.1 Interpretation

For the purposes of this clause, unless otherwise specified:

- a) 'cut' includes prune, lop, damage, destroy, injure or interfere;
- b) 'Emergency Order' means an order made under sub-clause 4.18.4;
- c) 'Order' means a proposed order, an amendment or revocation of an existing Significant Tree List designation order made under sub-clause 4.18.2 and includes an Emergency Order;
- d) 'Protected Tree' includes a tree which is on the Significant Tree List or is the subject of an Order;
- e) 'Significant Tree List' means the Local Government Inventory Heritage List Significant Tree List; and
- f) 'tree' includes a single tree, a group of trees, or other vegetation.

4.18.2 Tree Preservation Orders

In addition to trees included on the Significant Tree List or required to be preserved under a condition of a development approval, pursuant to this clause, the local government may:

- a) serve an order for the preservation and maintenance of a tree growing wholly or partially on land inclusive of any overhang or extension of canopy or root systems, for which the local government considers to be consistent with the adopted significant tree criteria as per the Local Government Inventory Heritage List Significant Tree List (Order); or
- b) order the amendment or revocation of an existing Significant Tree List designation, in relation to a tree which the local government no longer considers to be consistent with the adopted significant tree criteria as per the Local Government Inventory Heritage List Significant Tree List; or
- c) determine that sub-clause 4.18.4 applies to a specified tree.

#### 4.18.3 Notice of Tree Preservation Orders

Subject to sub-clause 4.18.2, the local government must give notice of the proposed Order, for a minimum of 14 days or such other period determined by the local government, to the owners and occupiers of the land on which the tree is located.

Subject to sub-clause 4.18.2, the local government must consider any written submissions received after the notice period specified above and must thereafter advise the owners and occupiers of the land on which the tree is located of its decision in accordance with sub-clause 4.18.7.

Subject to sub-clause 4.18.2 b), where an existing Significant Tree List designation has been amended or revoked, the local government will undertake all reasonable efforts to advise the original nominator(s), and owner(s) of the land on which the tree is located.

#### 4.18.4 Emergency Tree Preservation Orders

Where the local government considers there is a risk of imminent damage to a specified tree, the local government may determine that an emergency tree preservation order (Emergency Order) is appropriate.

Where the local government makes an Emergency Order for a specified tree, notwithstanding sub-clause 4.18.3, the Emergency Order is effective from the date that written notice of the Emergency Order is given to the owner or owners of the land on which the specified tree is located and remains in effect until the local government gives notice in writing of its decision as to whether the Order is made in accordance with sub-clause 4.18.3.

#### 4.18.5 Destruction of trees

A person shall not, otherwise than in accordance with any written consent of the local government:

- a) cut, remove or otherwise destroy any Protected Tree; or
- b) cause or permit to be cut, removed or otherwise destroy any Protected Tree.

#### 4.18.6 Biosecurity of trees

Sub-clause 4.18.5 does not apply to any Protected Trees which are cut, removed or otherwise destroyed in accordance with an express written direction or requirement of a State Government Department in response to plant biosecurity issues.

#### 4.18.7 Notice of decision

Where a local government makes a decision under sub-clause 4.18.2, 4.18.3, or 4.18.4, that decision must:

- a) be in writing;
- b) specify the tree to which the decision applies;
- c) specify the date from which the decision is to take effect; and
- d) specify any conditions or works required for the specified tree.

The local government must update the Significant Tree List accordingly following any decision under sub-clause 4.18.2 or sub-clause 4.18.4.

#### 4.18.8 Register of Tree Preservation Orders

The register of Orders shown on the Significant Tree List is available for public inspection:

- a) at the local government offices during work hours; and
- b) on the local government website at any time.”

The Amendment is standard under the provisions of the Planning and Development (Local Planning Schemes) Regulations 2015 on the basis that it is an amendment that:

- *does not result in any significant environmental, social, economic or governance impacts on land in the scheme area; and*
- *would not constitute a complex or basic amendment as defined in Part 5 Division 1 Regulation 34.*

**ADOPTION**

Adopted by resolution of the Council of the City of Cockburn at the Meeting of the Council held on \_\_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF EXECUTIVE OFFICER

**FINAL APPROVAL**

Adopted for final approval by resolution of the City of Cockburn at the Meeting of the Council held on the \_\_\_\_\_ day of \_\_\_\_\_, and the Common Seal of the City of Cockburn was hereunto affixed by the authority of a resolution of the Council in the presence of:

\_\_\_\_\_  
MAYOR

(Seal)

\_\_\_\_\_  
CHIEF EXECUTIVE OFFICER

Recommended/Submitted for Final Approval

\_\_\_\_\_  
DELEGATED UNDER S.16 OF  
THE P&D ACT 2005

DATE \_\_\_\_\_

Final Approval Granted

\_\_\_\_\_  
MINISTER FOR PLANNING

DATE \_\_\_\_\_

File No. 109/158

**SCHEDULE OF SUBMISSIONS**  
**PROPOSED SCHEME AMENDMENT: 158 – Tree Preservation Orders**

NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
1	Name and Address Withheld, Jandakot	<b>SUPPORT:</b> I would like all removal of trees 10 years and over on any property have to be approved by council and no more banksia and native gum removed from the City of Cockburn.	Noted.  However, the function of the proposed provisions is to improve the current requirements for 'Significant Trees', which are trees that meet criteria adopted by Council.
2	Name and Address Withheld, Jandakot	<b>SUPPORT:</b> The removal of mature trees completely changes the character of suburbs. New plantings of trees takes to long to establish and provide shade/protection. Suburbs with limited trees are not desirable places to live.	Noted.
3	Wanda, Stephano Way, Coolbellup	<b>OBJECT:</b> This proposal doesn't go anywhere near far enough to ensure the city retains what canopy is left, as well as encouraging residents to replace what was lost.	Noted.  The proposed Tree Preservation Order provisions are not intended to protect urban tree canopy, they are intended to protect trees with cultural heritage value, or trees that make an exceptional contribution to amenity by meeting Council adopted criteria.  The proposed amendment seeks to improve the current 'Significant Tree' provisions in Town Planning Scheme No. 3 to ensure they are clear and enforceable.



NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
			<p>It is noted that the Department of Planning, Lands and Heritage (DPLH) have flagged the possibility of addressing broader tree protection through the inclusion of model or deemed provisions in the Planning and Development (Local Planning Schemes) Regulations 2015.</p> <p>This approach is supported by the City to ensure consistency, and to ensure that infill and greenfield tree canopy issues are addressed together. This is important because any proposed approach to protect all trees of a certain size requires very careful consideration, particularly in large local governments that include both infill and greenfield areas, such as the City of Cockburn.</p> <p>This includes the possibility large trees will be cleared upon initiation of an amendment, which could not be controlled or prevented, and would be contrary to the intent to protect urban tree canopy.</p> <p>In the future any such provisions could complement the City's proposed Tree Preservation Order provisions, rather than replace them. It is noted that the WA Tree Canopy Advocates (WATCA) provisions you provided refer to trees on a Significant Tree register, so local planning schemes will still need to include a process for inclusion on the</p>

NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
			'Significant Tree' list (such as those being proposed by Amendment No. 158).
4	Name & Address withheld, Coolbellup	<b>SUPPORT:</b> I support the proposal	Noted.
5	Name & Address withheld, Coolbellup	<b>SUPPORT:</b> Please retain and augment the significant trees, other trees and green corridors in our community	Noted.
6	Vaughan Elphick, Paris Pl, Coolbellup	<p><b>COMMENT:</b> I strongly wanted to add the current / proposed Scheme Amendment No. 158 to Town Planning Scheme No. 3 - Significant Trees is nowhere close to sufficient let alone strong enough.</p> <p>Trees and greenery in our suburbs are disappearing at lightning speed and there is strong evidence with a lack of greenery comes an increase in crime.</p> <p>Not only that, but obvious climate change issues. We need to be keeping and planting a lot more trees, much more than the scheme currently is and the future one suggests we should.</p>	Noted. See response for 3 above.
7	Main Roads WA, PO Box 6202, East Perth	<b>NO OBJECTION:</b> In response to correspondence received on 17 April 2023 please be advised Main Roads has no objections to the proposed amendment.	Noted.
8	Department of Biodiversity, Conservation and Attractions, Crawley	<b>NO COMMENT:</b> The Department of Biodiversity Conservation and Attractions - Swan Region Office has no comments on the application.	Noted.
9	Department of Primary Industries and	<b>COMMENT:</b> PIRD supports the inclusion of <b>subclause 4.18.6 Biosecurity of trees</b> , which provides an exemption	Noted.

NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
	Regional Development, Northam	to subclause 4.18.5 (Destruction of trees) which would permit DPIRD to prune or remove trees where removal is necessary to address an urgent plant biosecurity need to the broader community or industry. Examples include outbreaks such as <a href="#">European House Borer</a> or <a href="#">Polyphagous shot-hole borer</a> .	
10	Dept of Water and Environmental Regulation, Mandurah	<b>NO OBJECTION:</b> The Department does not object to the proposed scheme amendment and has no comments.  In the event there are modifications to the proposal that may have implications on aspects of environment and/or water management, the Department should be notified to enable the implications to be assessed.	Noted.
11	Name and address withheld, Atwell	<b>SUPPORT:</b> Please protect as many trees in the park as possible as long as not fire hazard.	Noted.
12	Name and address withheld, Hamilton Hill	<b>SUPPORT:</b> Hamilton Hill is one of the hottest suburbs in Perth and we need to keep ALL of our mature trees. For this reason I'd like to see them all listed as significant. I agree that there need to be penalties for anyone removing a significant-listed tree, otherwise the policy has no meaning. Mature trees also important for the community's amenity and sense of well-being. This has been shown to be scientifically measurable.	Noted. See response for 3 above.
13	Name and address withheld, Spearwood	<b>SUPPORT:</b> I support the proposal	Noted.
14	Rebecca Chapple, Tolley Ct, Hamilton Hill	<b>SUPPORT:</b> I think it is very important to protect old and significant trees as they are community assets and	Noted.

NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
		therefore the decision to cut them down shouldn't just lie in the hands of the current landowner.	
15	Linda Silvester, Clontarf Rd, Hamilton Hill	<b>COMMENT:</b> It is important that the urban significant trees include trees in Private Property and consent and approval to remove or disfigure needs to be strictly legally enforced. Trees affect the ambience and amenity of our suburb providing shade and shelter for human, bird and native creatures. With the increasing temperatures and the end of fossil fuels generating electricity for air conditioning, significant trees are essential. Not to mention the increase in property value in a leafy suburb.	Noted. See response for 3 above.
16	Name and Address withheld, Coolbellup	<b>OBJECT:</b> This proposal is not strong enough. We need to protect more trees, we need to plant more and should not cut down any more. Statistics show areas with more trees and green have less crime than other areas. Also, the wildlife needs their trees and we keep taking them away from them, where are they going to go? Where will they get they food from? And lastly and very important- the climate! We NEED more Trees, please.	Noted. See response for 3 above.
17	Name and Address withheld, Coolbellup	<b>SUPPORT:</b> I Support the proposal	Noted.
18	Name and Address withheld, Bibra Lake	<b>OBJECT:</b> I support the proposal in the sense more needs to be done to protect trees on public and private property. More consideration needs to be applied by developers, home owners, and councils when removing trees. That is, how can we incorporate established trees in design-residential and public design. We have 3x trees on our 500 square meter block. Yes we get crows, leaves in our gutters and road. However the benefits far outweigh the concerns. We mitigated risk by removing branches over	Noted. See response for 3 above.

NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
		<p>roofs. The increased well being and outdoor enjoyment is the greatest asset- we can sit outside during summer and eat an ice cream. Our kids can search for critters and engage in risky play, safely (ie tree climbing), our property feels cooler, we find ourselves sitting outside looking at the tree rather than the fence line/ neighbours house. Greenery/nature does something very positive to a persons mental health. Well that’s my experience.</p> <p>The Cockburn Tree Canopy Advocates (CTCA), supported by the WA Tree Canopy Advocates (WATCA) have suggested the following below:</p> <p>Could we make further amendments to the suggested proposal. Note I have included this as I was not aware of the other options available. But I agree with this: .... They believe “that this amendment is not an adequate enough regulatory change to the City of Cockburn’s Town Planning Scheme No.3. Cockburn’s proposed amendment changes are based on the existing City of South Perth’s Local Planning Scheme No. 6 and the use of Tree Protection Order’s, but this regulatory policy has not worked sufficiently.” “The City of Nedlands’ Council recently endorsed their Scheme Amendment 12 and Local Planning Policy – Trees on Private Land and the City of South Perth are currently seeking approval from the Minister for a similar approach in its draft Local Planning Scheme No. 7. “ “Both of the LGAs new approach is to require development approval for the removal of any tree over 8 metres in height prior to ANY work being undertaken on the property. It would provide broad protections for these trees, rather than each individual tree</p>	

NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
		<p>having to be nominated and registered.” “Scheme amendments are time consuming, and therefore costly and Cockburn is pursuing an amendment with provisions that have been found to not be effective” “WATCA are advocating for all Councils to initiate Scheme Amendments to require development approval for large trees now and ideally not wait until the outcome for Nedlands and South Perth. This will apply more pressure on the WAPC and the Minister for Planning to support the Nedlands and South Perth approach and amend the Deemed Provisions to require development approval for large trees to address our declining tree canopy and ensure a consistent approach across each LGA.”</p> <p>What do you think? Could the proposal have more protection?</p>	
19	Name and Address withheld, Spearwood	<p><b>SUPPORT:</b> I am less concerned about keeping certain native trees like norfolk pine (not really native) or messy blue gums. But, I do believe that large trees need be protected from developers.</p>	Noted.
20	Name and Address withheld, Spearwood	<p><b>OBJECT:</b> I believe that this amendment is not an adequate enough regulatory change to the City of Cockburn's Town Planning Scheme No.3. Cockburn's proposed amendment changes are based on the existing City of South Perth's Local Planning Scheme No. 6 and the use of Tree Protection Order's, but this regulatory policy has not worked sufficiently. The City of Nedlands' Council recently endorsed their Scheme Amendment 12 and Local Planning Policy – Trees on Private Land and the City of South Perth are currently seeking approval from the Minister for a similar approach in its draft Local</p>	Noted. See response for 3 above.

NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
		<p>Planning Scheme No. 7. Both of the LGAs new approach is to require development approval for the removal of any tree over 8 metres in height prior to ANY work being undertaken on the property. It would provide broad protections for these trees, rather than each individual tree having to be nominated and registered. I believe the City of Cockburn's Scheme Amendment require development approval for large trees now and ideally not wait until the outcome for Nedlands and South Perth. This will apply more pressure on the WAPC and the Minister for Planning to support the Nedlands and South Perth approach and amend the Deemed Provisions to require development approval for large trees to address our declining tree canopy and ensure a consistent approach across each LGA.</p>	
21	Janet Vost, Sussex St, Spearwood	<p><b>SUPPORT:</b> It's so important to locate and maintain significant trees given the population of endangered Carnabys cockatoos that call Cockburn home. I have seen so many of their habitat trees and trees they use for feeding removed. I've lived in Spearwood for 10 years and in this time the mature tree canopy has really diminished</p>	Noted. See response for 3 above.
22	Leah Knapp, Egeus Way, Coolbellup	<p><b>COMMENT:</b> I'm writing as a concerned individual. I believe that this amendment is not an adequate enough regulatory change to the City of Cockburn's Town Planning Scheme No.3. Cockburn's proposed amendment changes are based on the existing City of South Perth's Local Planning Scheme No. 6 and the use of Tree Protection Order's, but this regulatory policy has not worked sufficiently.</p> <p>The City of Nedlands' Council recently endorsed their Scheme Amendment 12 and Local Planning Policy –</p>	Noted. See response for 3 above.

NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
		<p>Trees on Private Land and the City of South Perth are currently seeking approval from the Minister for a similar approach in its draft Local Planning Scheme No. 7. Both of the LGAs new approach is to require development approval for the removal of any tree over 8 metres in height prior to ANY work being undertaken on the property. It would provide broad protections for these trees, rather than each individual tree having to be nominated and registered.</p> <p>Scheme amendments are time consuming, and therefore costly and Cockburn is pursuing an amendment with provisions that have been found to not be effective.</p> <p>WATCA are advocating for all Councils to initiate Scheme Amendments to require development approval for large trees now and ideally not wait until the outcome for Nedlands and South Perth. This will apply more pressure on the WAPC and the Minister for Planning to support the Nedlands and South Perth approach and amend the Deemed Provisions to require development approval for large trees to address our declining tree canopy.</p>	
23	Name and Address withheld, Hamilton Hill	<p><b>OBJECT:</b> I personally do not believe that this amendment is an adequate enough regulatory change to the City of Cockburn's Town Planning Scheme No.3. Cockburn's proposed amendment changes are based on the existing City of South Perth's Local Planning Scheme No. 6 and the use of Tree Protection Order's, but this regulatory policy has not worked sufficiently. The City of Nedlands' Council recently endorsed their Scheme Amendment 12 and Local Planning Policy – Trees on Private Land and</p>	Noted. See response for 3 above.



NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
		<p>the City of South Perth are currently seeking approval from the Minister for a similar approach in its draft Local Planning Scheme No. 7. Both of the LGAs new approach is to require development approval for the removal of any tree over 8 metres in height prior to ANY work being undertaken on the property. It would provide broad protections for these trees, rather than each individual tree having to be nominated and registered. Scheme amendments are time consuming, and therefore costly and Cockburn is pursuing an amendment with provisions that have been found to not be effective.</p>	
24	Name and Address withheld, Beeliar	<p><b>SUPPORT:</b> I think it's a great start but I would prefer a caveat that any tree over 8 meters was guaranteed protection instead of waiting for council to nominate it for a protection order. I feel this has room for improvement. In the interim of waiting for bureaucracy to recognize the tree for protection it could be cut down.</p> <p>Also it is not stated what classifies what tree is not protected ie dangerous. Tree disease's that are curable (fungi based etc.) should not deem a tree dangerous and list for removal automatically. An independent inspector should be called in to look at the tree, not have submissions from someone inspecting on the behalf of the owner (and future possible property owners ie developer) of the premises as this could be biased.</p>	Noted. See response for 3 above.
25	Pip Brennan, Leece St, Coolbellup	<p><b>OBJECT:</b> Scheme amendments are time consuming, and therefore costly and Cockburn is pursuing an amendment with provisions that have been found to not be effective. As per the Scheme Amendments and Planning etc. done in Nedlands and South Perth I would be keen to see</p>	Noted. See response for 3 above.

NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
		<p>development approval required for the removal of any tree over 8 metres in height prior to ANY work being undertaken on the property. This would provide broad protections for these trees, rather than each individual tree having to be nominated and registered. I join with WA Tree Canopy Advocates to request all City of Cockburn initiate Scheme Amendments to require development approval for large trees now and not wait until the outcome for Nedlands and South Perth. This will apply more pressure on the WA Planning Commission and the Minister for Planning to support the Nedlands and South Perth approach and amend the Deemed Provisions to require development approval for large trees to address our declining tree canopy and ensure a consistent approach across each LGA.</p>	
26	Scott Mantle, Dane Pl, Spearwood	<p><b>COMMENT:</b> As a resident ratepayer of the City of Cockburn and a Committee member of the Spearwood Progress Association, and a member of the Cockburn Tree Canopy Advocates group I would like the Cockburn City Council to do all it can to save as much of the existing tree canopy as possible and plant more trees in order to mitigate the impending effects of catastrophic climate change.</p> <p>The Cockburn Tree Canopy Advocates (CTCA), supported by the WA Tree Canopy Advocates (WATCA) believe that this amendment is not an adequate enough regulatory change to the City of Cockburn's Town Planning Scheme No.3. Cockburn's proposed amendment changes are based on the existing City of South Perth's Local Planning Scheme No. 6 and the use of Tree Protection Order's, but this regulatory policy has not worked sufficiently.</p>	Noted. See response for 3 above.

NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
		<p>The City of Nedlands' Council recently endorsed their Scheme Amendment 12 and Local Planning Policy – Trees on Private Land and the City of South Perth are currently seeking approval from the Minister for a similar approach in its draft Local Planning Scheme No. 7. Both of the LGAs new approach is to require development approval for the removal of any tree over 8 metres in height prior to ANY work being undertaken on the property. It would provide broad protections for these trees, rather than each individual tree having to be nominated and registered.</p> <p>Scheme amendments are time consuming, and therefore costly and Cockburn is pursuing an amendment with provisions that have been found to not be effective. WATCA are advocating for all Councils to initiate Scheme Amendments to require development approval for large trees now and ideally not wait until the outcome for Nedlands and South Perth. This will apply more pressure on the WAPC and the Minister for Planning to support the Nedlands and South Perth approach and amend the Deemed Provisions to require development approval for large trees to address our declining tree canopy and ensure a consistent approach across each LGA.</p> <p>The council needs to follow the Nedlands and South Perth examples and save our trees.</p>	
27	Natasha Bowden, Acott Rd, Gosnells	<p><b>SUPPORT:</b> Whilst I support the protection of trees, I do not believe your proposal goes far enough in protecting them. I would prefer to see tree regulation put in place in the same way the Cities of Nedlands and South Perth have done.</p>	Noted. See response for 3 above.

NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
28	Carissa Garza, Thornbill Loop, Beeliar	<b>OBJECT:</b> This does not even begin to make a significant change in how the City protects its trees. Significant trees and tree registers are too confusing and residents do not know what this means. We simply need to enact rules surrounding removal of tall trees - and then enforce them. We need to aim to protect ALL tall trees from removal. The City of Nedlands' Council recently endorsed their Scheme Amendment 12 and Local Planning Policy – Trees on Private Land and the City of South Perth are currently seeking approval from the Minister for a similar approach in its draft Local Planning Scheme No. 7. Both of the LGAs new approach is to require development approval for the removal of any tree over 8 metres in height prior to ANY work being undertaken on the property. It would provide broad protections for these trees, rather than each individual tree having to be nominated and registered.	
29	Sally Sibbald, Armstrong Rd, Applecross	<b>SUPPORT:</b> Development is causing a massive loss of tree canopy particularly mature natives which birds and wildlife rely on for feed and nesting. This is most evident in subdivisions and complete clearing of blocks by developers on private land. The laws need to be changed to protect mature trees and place on a heritage list to protect them. Development can occur to include trees, developers prefer a cleared block. This mentality must change. Tree canopy for cooling and wildlife must be a priority.	Noted. See response for 3 above.
30	Bronwyn David, Angelo St, South Perth	<b>OBJECT:</b> In every local government area where they have been implemented, Significant Tree Registers have proven to be an abject failure in the preservation of urban canopy. Significant Tree Registers have existed for decades and yet the urban canopy in the areas where	Noted. See response for 3 above.

NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
		<p>there are Registers continues to fall. This is because the registers rely on individuals nominating trees on their own property, or require the agreement of a property owner to register a tree on their property, and in the current development environment, this is seen to devalue a property. In this way, the burden of maintaining urban canopy is not equally shared by everyone in the community. Only those willing to suffer a potential economic loss carry the burden. Rather than fiddling with a failed policy, why not take a leaf out of the books of the Cities of South Perth and Nedlands by amending your local planning scheme to require that all trees of stated height or canopy diameter are required to be preserved unless an application is made to remove them. By seeking the same requirements, pressure will be put on the Western Australian Planning Commission to agree to similar requirements across all local government areas.</p>	
31	Name and Address withheld, Beaconsfield	<b>SUPPORT:</b> I Support the proposal	Noted.
32	Kathy Lees, Hensman St, South Perth	<b>OBJECT:</b> While I do not live in the City of Cockburn, I am a concerned Perth resident and a founding member of the WA Tree Canopy Advocates (WATCA). I applaud the City of Cockburn for seeking to protect significant trees in your Local Government Area. The Department of Planning, Lands and Heritage Urban Tree Canopy Dashboard shows that in 2020 the City of Cockburn had 13% tree canopy cover compared to 16% over the Perth metropolitan area, while 30% is nationally and internationally accepted as being optimal. As well as direct economic benefits to a landowner, trees on private land are essential for the greater good of the community. They	Noted. See response for 3 above.

NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
		<p>provide multiple health, environmental, social and economic benefits. On the environmental side they cool our warming suburbs, reduce greenhouse gas emissions, improve air and water quality, reduce the impact of storms and provide food and shelter for wildlife. Mature trees can lower temperatures in our suburbs by around 10 degrees and are crucial for our future. Perth is arguably the hottest capital city in Australia and climate change means that our summer temperatures are rising at an alarming rate. Yet we are the only capital city that does not have broad tree protection provisions in place. The loss of trees in our city to make way for concrete and bitumen is exacerbating the problem, because of the urban heat island effect. The urban heat island effect means that average temperatures in large cities can be 1 to 3 degrees higher than average rural temperatures. If our suburbs are to remain liveable into the future, we need to protect our remaining mature trees now.</p> <p>Unfortunately, I believe that Amendment No. 158 will not be effective in protecting large trees in the City of Cockburn. It is understood that the Amendment is based on the City of South Perth's existing Local Planning Scheme No. 6. This approach has clearly not been effective with only 12 trees on private property are currently listed on the City of South Perth Significant Tree Register. The City of Nedlands Scheme Amendment No. 12 and the City of South Perth draft Local Planning Scheme No. 7 are currently with the WAPC and the Minister for Planning awaiting final approval. Both propose provisions that would require development approval for the removal of large trees over 8 metres in height. This</p>	

NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
		<p>approach would provide broad protections for these trees, rather than each individual tree having to be nominated and registered. If the City of Cockburn is serious about addressing its very low tree canopy (13% in 2020) and achieving viable coverage to ensure the future liveability of its suburbs then this is the approach that needs to be adopted.</p> <p>Scheme amendments are time consuming, and therefore costly and the City of Cockburn is pursuing an amendment with provisions that have been found to be ineffective. WATCA are advocating for all Local Governments to initiate Scheme Amendments to require development approval for large trees now as a priority and ideally not wait until the Minister for Planning's decision on the Nedlands and South Perth provisions. This will apply more pressure on the WAPC and the Minister for Planning to support the Nedlands and South Perth approach and hopefully amend the Local Planning Scheme Deemed Provisions to apply this approach consistently across all Local Government Areas and address Perth's rapidly declining tree canopy. I support WATCA's approach and request that the City of Cockburn modify its Amendment to require development approval for large trees.</p>	
33	Name and Address withheld, Spearwood	<p><b>OBJECT:</b> I do not believe this amendment is an adequate enough regulatory change to the City of Cockburn's Town Planning Scheme No.3. Cockburn's proposed amendment changes are based on the existing City of South Perth's Local Planning Scheme No. 6 and the use of Tree Protection Orders, but this regulatory policy has not worked sufficiently. The City of Nedlands' Council recently endorsed their Scheme Amendment 12 and Local</p>	Noted. See response for 3 above.

NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
		<p>Planning Policy – Trees on Private Land, and the City of South Perth are currently seeking approval from the Minister for a similar approach in its draft Local Planning Scheme No. 7. The new approach of both of the LGAs is to require development approval for the removal of any tree over 8 metres in height prior to ANY work being undertaken on the property. It would provide broad protections for these trees, rather than each individual tree having to be nominated and registered. This is the approach that I believe Cockburn's amendment should reflect. Scheme amendments are time consuming and therefore costly, and Cockburn is pursuing an amendment with provisions that have been found to not be effective. I agree with the WA Tree Canopy Advocates (WATCA), which advocates for all Councils to initiate Scheme Amendments to require development approval for removal of large trees NOW and ideally not wait until the outcome for Nedlands and South Perth. This will apply more pressure on the WAPC and the Minister for Planning to support the Nedlands and South Perth approach and amend the Deemed Provisions to require development approval for large trees to address our declining tree canopy and ensure a consistent approach across each LGA.</p>	
34	Name and Address withheld, Bibra Lake	<p><b>COMMENT:</b> The proposal in its current form does not go far enough and is inadequate to effectively protect mature trees within the City of Cockburn. The City of Perth and City of Nedlands both have a new approach that requires development approval for the removal of any tree over 8 metres in height prior to any work being undertaken on a property. This provides broad protections for these trees, as opposed to requiring each individual tree to be</p>	Noted. See response for 3 above.



NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
		nominated and registered, and it would a much more effective measure for the City of Cockburn to adopt.	
35	Jared Bray, Wells Rd, Beeliar	<b>SUPPORT:</b> I would support the protection of significant trees on private property, significant trees hold massive environment social and amenity value to the community which outweighs any individual who happens to purchase a property for a brief moment on time, where a tree has likely seen generations in the spot it resides. The trees fate should not lie in the hands of an individual if it is significant it should be a community asset and managed and protected as such.	Noted.

## 14.2 Finance

### 14.2.1 Payments Made from Municipal Fund and Local Procurement Summary - May 2023

**Responsible Executive** A/Chief Financial Officer

**Author** A/Head of Finance

**Attachments** 1. Payment Listing - May 2023 [↓](#)  
2. Credit Card Expenses Report - April 2023 [↓](#)

#### RECOMMENDATION

That Council:

- (1) RECEIVES the list of payments from the Municipal Fund during the month of May 2023, as attached to the Agenda.

#### Background

Council has delegated its power to make payments from the Municipal or Trust Fund to the Chief Executive Officer and other sub-delegates under Delegated Authority 'Local Government Act 1995 - Payment from Municipal and Trust Funds'.

Regulation 13 (1) of the Local Government (Financial Management) Regulations 1996 requires a list of accounts paid under this delegation to be prepared and presented to Council each month.

It should be noted that the City no longer holds any funds within the Trust Fund, following legislative amendments requiring public open space (POS) cash in lieu contributions to now be held in Municipal reserves.

#### Submission

N/A

#### Report

Payments made under delegation during the month of May totalled \$13.17 million, and a listing of these is attached to the agenda for review by Council.

These comprise:

- EFT payments (suppliers and sundry creditors) - \$9.688 million (782 payments)
- Payroll payments - \$3.397 million (2 fortnights)
- Corporate credit cards – total of \$78,518 (69 cards used)
- Bank transactional fees (BPay and merchant fees) - \$6,881.

The City has several payment runs each month to ensure its trade suppliers are paid on a timely basis, particularly local and small businesses.

Also attached is the monthly credit card payments report, showing April transactions (paid in May) by cardholder position.

There were 4 transactions made on the Acting CEO’s credit card for \$151.35.

Local Procurement

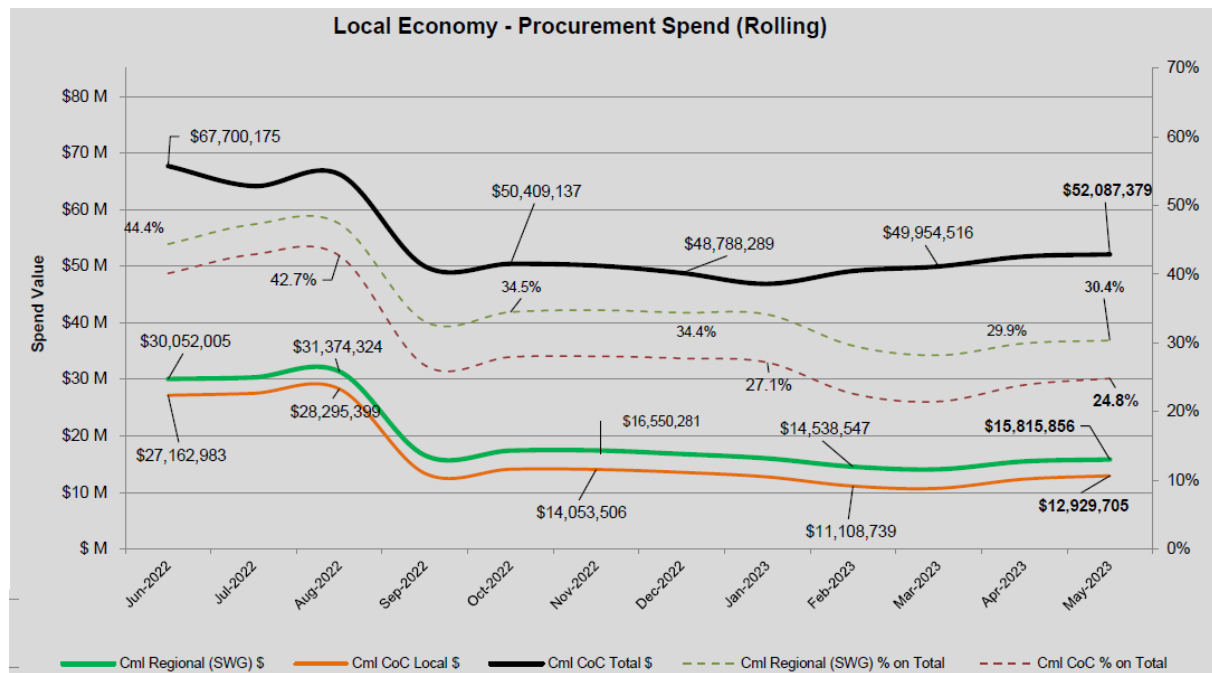
Monthly statistics on local and regional procurement spend are summarised below, showing the spend amounts and percentages against total spend:

Procurement Report - Monthly Summary & Trends					May	2023	
Monthly Statistics	Committed spend	\$3,915,475	Local CoC \$	39.1%	SWG \$ total	46.6%	
	Orders raised	597	Local CoC %	38.5%	SWG % total	45.1%	
Suppliers used	256	Categories used	119	Contract/Exempt \$	72.1%	Non-compliance	0.48%

In May, local spending within Cockburn made up 39.1 percent of the City’s monthly spend, comprising 38.5 percent of all procurement transactions made for the month.

Within the Perth South West region, this increased to 46.6 percent of monthly spend from 45.1 percent of transactions.

The following one year rolling chart to May 2023 tracks the City’s procurement spend with businesses located within Cockburn and the Perth South West region:



The 12-month rolling local Cockburn spend was \$12.93 million, representing 24.8 percent of the City’s total spend, with \$15.82 million or 30.4 percent of total spend within the Perth South-West regional area.

These results track the City's performance in achieving Council's "local and regional economy" principle contained within its Procurement Policy (i.e. a buy local procurement preference).

### **Strategic Plans/Policy Implications**

#### Local Economy

A sustainable and diverse local economy that attracts increased investment and provides local employment.

- Thriving local commercial centres, local businesses and tourism industry.

#### Listening & Leading

A community focused, sustainable, accountable and progressive organisation.

- Best practice Governance, partnerships and value for money.
- High quality and effective community engagement and customer service experiences.

### **Budget/Financial Implications**

All payments made have been provided for within the City's Annual Budget, as adopted and amended by Council.

### **Legal Implications**

This item ensures compliance with s6.10(d) of the Local Government Act 1995 and Regulations 12 and 13 of the *Local Government (Financial Management) Regulations 1996*.

### **Community Consultation**

N/A

### **Risk Management Implications**

Council is receiving the list of payments already made by the City under delegation in meeting its contractual obligations.

This is a statutory requirement and allows Council to review and clarify any payment that has been made.

### **Advice to Proponent(s)/Submitters**

N/A

### **Implications of Section 3.18(3) *Local Government Act 1995***

Nil

May 2023 PAYMENT LISTING

MUNICIPAL FUND

PAYMENT No.	ACCOUNT No.	PAYEE	PAYMENT DESCRIPTION	DATE	VALUE \$
158661	11760	Water Corporation	Sewer Easement	2/05/2023	6,841.00
158662	16064	Cms Engineering	Airconditioning Services	2/05/2023	5,459.80
158663	18695	Myaree Crane Hire	Crane Hire	2/05/2023	3,510.50
158664	25736	Blue Tang (Wa) Pty Ltd T/As Emerge Associates (The Trustee For	Consultancy Services	2/05/2023	1,760.00
158665	26825	Zanzara	Mosquito Trap Supplies	2/05/2023	633.00
158666	26985	Access Icon Pty Ltd	Drainage Products	2/05/2023	3,869.00
158667	26987	Cti Risk Management	Security - Cash Collection	2/05/2023	976.70
158668	27422	Little Hawk Freo	Catering	2/05/2023	4,470.50
158669	27587	New Ground Water Services Pty Ltd	Irrigation/Reticulation	2/05/2023	21,758.00
158670	27831	Butler And Brown	Event Management	2/05/2023	4,845.00
158671	27865	Pritchard Francis Consulting Pty Ltd	Engineering Services	2/05/2023	726.00
158672	27965	Stantec Australia Pty Ltd	Engineering Services	2/05/2023	20,638.20
158673	28013	Rps Aap Consulting Pty Ltd	Project Management	2/05/2023	3,745.10
158674	28256	Simon Tan & Associates Pty Ltd	Electrical Engineering	2/05/2023	1,204.00
158675	28409	Sanpoint Pty Ltd (Ld Total)	Landscape Services	2/05/2023	869.00
158676	28489	Wjs Training Saunders, Wayne John	First Aid Training	2/05/2023	1,945.00
158677	99997	Coc Grants, Donations & Refunds	Grants, Donations & Refunds	2/05/2023	206.90
158678	10152	Aust Services Union	Payroll Deductions	4/05/2023	808.80
158679	10154	Australian Taxation Office	Payroll Deductions	4/05/2023	582,374.00
158680	10305	Child Support Agency	Payroll Deductions	4/05/2023	906.40
158681	11001	Local Government Racing & Cemeteries Employees Union Lgrceu	Payroll Deductions	4/05/2023	44.00
158682	19726	Health Insurance Fund Of Wa	Payroll Deductions	4/05/2023	1,105.40
158683	27874	Smartsalary	Salary Packaging/Leasing Administration	4/05/2023	11,636.30
158684	28458	Easi Group	Novated Leasing	4/05/2023	4,908.30
158685	99997	Family Day Care	Fdc Payment W/E 30/04/2023	4/05/2023	50,697.60
158686	10483	Landgate	Mapping/Land Title Searches	9/05/2023	7,286.20
158687	15550	Apace Aid Inc	Plants & Landscaping Services	9/05/2023	1,419.00
158688	16396	Mayday Rental	Road Construction Machine Hire	9/05/2023	20,013.40
158689	26303	Gecko Contracting Turf & Landscape Maintenance	Turf & Landscape Maintenance	9/05/2023	102,278.70
158690	26987	Cti Risk Management	Security - Cash Collection	9/05/2023	1,136.60
158691	28541	Perth Bouncy Castle Hire	Amusement hire	9/05/2023	2,519.00
158692	26462	Solarwinds Software Europe Limited	Oracle Licenses	11/05/2023	3,661.30
158693	10152	Aust Services Union	Payroll Deductions	12/05/2023	794.40
158694	10154	Australian Taxation Office	Payroll Deductions	12/05/2023	556,829.00

EF158695	10305	Child Support Agency	Payroll Deductions	12/05/2023	906.41
EF158696	11001	Local Government Racing & Cemeteries Employees Union Lgrceu	Payroll Deductions	12/05/2023	44.00
EF158697	19726	Health Insurance Fund Of Wa	Payroll Deductions	12/05/2023	1,105.41
EF158698	27874	Smartsalary	Salary Packaging/Leasing Administration	12/05/2023	12,763.51
EF158699	28458	Easi Group	Novated Leasing	12/05/2023	4,908.31
EF158700	15746	Western Australia Police Service	Police Clearances	12/05/2023	225.30
EF158701	28238	Tarun Dewan	Elected Member Sitting Fees & Allowances	15/05/2023	209.00
EF158702	11758	Water Corp Utility Account Only - Please Refer To 11760 When Ra	Water Usage / Sundry Charges	15/05/2023	7,318.11
EF158703	88888	Gosh Holdings Pty Ltd	Bond refunds	15/05/2023	26,611.51
EF158704	88888	Paul Hunt	Bond refunds	15/05/2023	100.00
EF158705	88888	P&T Browning	Bond refunds	15/05/2023	100.00
EF158706	88888	Jeremy Giuntini	Bond refunds	15/05/2023	56.61
EF158707	88888	Symbolise Holdings Pty Ltd	Bond refunds	15/05/2023	11,064.61
EF158708	99997	Coc Grants, Donations & Refunds	Grants, Donations & Refunds	15/05/2023	50.00
EF158709	99997	Coc Grants, Donations & Refunds	Grants, Donations & Refunds	15/05/2023	50.00
EF158710	99997	Sarasvathi Pitchamuthu	Membership Refund - Medical Inquiry	15/05/2023	114.20
EF158711	99997	Vj Hartill & Gi Maker	Employee Reimbursement	15/05/2023	314.20
EF158712	99997	Marie Foster	Painting Acrylic Titled 'Happy Place'	15/05/2023	1,500.00
EF158713	99997	Broad Vision Projects Pty Ltd	Final Payment Dca10 Reserve	15/05/2023	78,726.41
EF158714	99997	Coolbellup Community Association	Invoice 202301	15/05/2023	1,083.50
EF158715	99997	Ato Direct Credit Account	004007749557752621	15/05/2023	1,002.00
EF158716	99997	Vidanage, Asanka Indrajith	Ws High Risk Work Licence WI3442873	15/05/2023	44.00
EF158717	99997	Numguts Bush Band	Music And Bush Dance - 5/04/2023	15/05/2023	750.00
EF158718	99997	City Of Busselton Municipal Account	Invoice 25033	15/05/2023	3,689.11
EF158719	99997	Melissa Mahoney Legal College	Invoice Lc01668	15/05/2023	5,736.00
EF158720	99997	Stacey Johns	First Aid Services - Invoice 00304	15/05/2023	1,050.00
EF158721	99997	Megan L. Floris Foodweb Education	Books J - There Is No Such Place As Away	15/05/2023	101.00
EF158722	99997	Antony R Kang And Sonya Yohandra	Sanitary Product Rebate	15/05/2023	50.00
EF158723	99997	Beth Vener	Compost Bin Rebate	15/05/2023	50.00
EF158724	99997	Beth Lewis Physiotherapy Pty Ltd	Grants, Donations & Refunds	15/05/2023	120.00
EF158725	99997	Beth Lewis Physiotherapy Pty Ltd	Grants, Donations & Refunds	15/05/2023	120.00
EF158726	99997	Beth Lewis Physiotherapy Pty Ltd	Grants, Donations & Refunds	15/05/2023	165.00
EF158727	99997	Chun Hoong Choong	Crossover Contribution	15/05/2023	300.00
EF158728	99997	Wa Wildlife/Native Arc Inc	Inv-0016 Second Installment	15/05/2023	56,111.00
EF158729	99997	Justin Haydock	Crossover Contribution	15/05/2023	300.00
EF158730	99997	Nina Dakin	Petty Cash Reimbursement	15/05/2023	20.00
EF158731	99997	Melanie Thompson	Bird Bath Rebate	15/05/2023	40.00
EF158732	99997	Kandis Doust	Refund For Water Party	15/05/2023	530.00
EF158733	99997	City Of Cockburn Pipe Band	Invoice 02052023 - Grant Payment	15/05/2023	1,250.00
EF158734	99997	City Of Mandurah	Invoice 644	15/05/2023	1,034.20

EF158735	99997	A Peck And A Warne	Petty Cash Reimbursement - Roe 8	15/05/2023	621.75
EF158736	99997	Anna S Davey	Guest Speaker At Jsta Awards May 2023	15/05/2023	500.00
EF158737	99997	Angela Colombo	Senior Security Subsidy Scheme	15/05/2023	100.00
EF158738	99997	John Van Der Spuy	Senior Security Subsidy Scheme	15/05/2023	300.00
EF158739	99997	Joy Parkinson	Senior Security Subsidy Scheme	15/05/2023	100.00
EF158740	99997	Leonard Bodycoat	Senior Security Subsidy Scheme	15/05/2023	200.00
EF158741	99997	Lorraine Mcrae	Senior Security Subsidy Scheme	15/05/2023	200.00
EF158742	99997	Maria Di Loreto	Senior Security Subsidy Scheme	15/05/2023	300.00
EF158743	99997	Maria Marcelino	Senior Security Subsidy Scheme	15/05/2023	100.00
EF158744	99997	Coc Grants, Donations & Refunds	Grants, Donations & Refunds	15/05/2023	300.00
EF158745	99997	Robert Odgers	Senior Security Subsidy Scheme	15/05/2023	200.00
EF158746	99997	Robin Giraldo	Senior Security Subsidy Scheme	15/05/2023	100.00
EF158747	99997	Sandra Allegretta	Senior Security Subsidy Scheme	15/05/2023	100.00
EF158748	99997	Thelma Lynch	Senior Security Subsidy Scheme	15/05/2023	100.00
EF158749	99997	Rochelle Gaudieri	Bird Bath Rebate	15/05/2023	35.95
EF158750	99997	Phoenix Primary School	Sand Delivered To School	15/05/2023	200.00
EF158751	99997	Asha Balan	Wwc Renewal Reimbursement	15/05/2023	87.00
EF158752	99997	A Peck And A Warne	Reimbursement Of Hire Car Fuel And Event	15/05/2023	29.80
EF158753	99997	Beth Lewis Physiotherapy Pty Ltd	Grants, Donations & Refunds	15/05/2023	150.00
EF158754	99997	Jackson Soltoggio	Grants, Donations & Refunds	15/05/2023	73.00
EF158755	99997	Our Veterans Forge Inc	Community Grant-March23-Bowls Equipment	15/05/2023	2,900.00
EF158756	10058	Alsco Pty Ltd	Hygiene Services/Supplies	15/05/2023	289.40
EF158757	10082	Armandos Sports	Sporting Goods	15/05/2023	447.90
EF158758	10086	Arteil Wa Pty Ltd	Ergonomic Chairs	15/05/2023	473.00
EF158759	10097	Blackwoods Atkins	Engineering Supplies	15/05/2023	207.90
EF158760	10110	Ausrecord	Stationery Supplies	15/05/2023	256.30
EF158761	10118	Australia Post	Postage Charges	15/05/2023	9,000.60
EF158762	10207	Boc Gases	Gas Supplies	15/05/2023	82.20
EF158763	10221	Bp Australia Pty Ltd	Diesel/Petrol Supplies	15/05/2023	21,111.60
EF158764	10226	Bridgestone Australia Ltd	Tyre Services	15/05/2023	30,616.80
EF158765	10239	Budget Rent A Car - Perth	Motor Vehicle Hire	15/05/2023	1,249.90
EF158766	10244	Building & Const Industry Training Fund	Levy Payment	15/05/2023	15,977.80
EF158767	10246	Bunnings Building Supplies Pty Ltd	Hardware Supplies	15/05/2023	1,895.10
EF158768	10287	Centreline Markings	Linemarking Services	15/05/2023	1,320.00
EF158769	10325	City Of Fremantle	Contributions & Cost Sharing	15/05/2023	12,584.00
EF158770	10333	Cjd Equipment Pty Ltd	Hardware Supplies	15/05/2023	2,677.60
EF158771	10359	Cockburn Painting Service	Painting Supplies/Services	15/05/2023	5,783.80
EF158772	10368	Cockburn Wetlands Education Centre	Community Grant	15/05/2023	500.00
EF158773	10484	Department Of Mines, Industry Regulation And Safety	Building Services Levy	15/05/2023	34,114.70
EF158774	10526	E & Mj Rosher Pty Ltd	Mower Equipment	15/05/2023	8,783.50

EF158775	10535	Workpower Incorporated	Employment Services - Planting	15/05/2023	19,544.38
EF158776	10589	Fines Enforcement Registry	Fines Enforcement Fees	15/05/2023	831.50
EF158777	10590	Department Of Fire And Emergency Services	Esl Levy & Related Costs	15/05/2023	18,402.50
EF158778	10683	Gronbek Security	Locksmith Services	15/05/2023	2,271.50
EF158779	10768	Institute Of Public Works Engeering Aust - Wa Inc	Membership Fees	15/05/2023	2,500.00
EF158780	10783	Jandakot Metal Industries Pty Ltd	Metal Supplies	15/05/2023	4,428.60
EF158781	10787	Jandakot Accident Repair Centre	Panel Beating Services	15/05/2023	1,000.00
EF158782	10794	Jason Signmakers	Signs	15/05/2023	7,991.80
EF158783	10879	Les Mills Aerobics	Instruction/Training Services	15/05/2023	1,598.40
EF158784	10888	Lj Caterers	Catering Services	15/05/2023	7,471.50
EF158785	10912	M2 On Hold	Messaging Services	15/05/2023	396.00
EF158786	10913	Bucher Municipal Pty Ltd	Purchase Of New Plant / Repair Services	15/05/2023	6,063.80
EF158787	10923	Major Motors Pty Ltd	Repairs/Maintenance Services	15/05/2023	587.30
EF158788	10938	Mrp Pest Management	Pest & Weed Management	15/05/2023	2,908.50
EF158789	10944	Mcleods	Legal Services	15/05/2023	19,454.50
EF158790	10991	Beacon Equipment	Mowing Equipment	15/05/2023	4,810.00
EF158791	11004	Murdoch University Office Of Finance, Planning & Reporting	Analysing Services	15/05/2023	2,084.50
EF158792	11028	Neverfail Springwater Ltd	Bottled Water Supplies	15/05/2023	190.00
EF158793	11029	Newcastle Weighing Services Pty Ltd	Software Support	15/05/2023	6,875.00
EF158794	11036	Northlake Electrical Pty Ltd	Electrical Services	15/05/2023	79,554.20
EF158795	11244	Research Solutions Pty Ltd	Research Services	15/05/2023	4,977.90
EF158796	11307	Satellite Security Services Pty Ltd	Security Services	15/05/2023	9,344.20
EF158797	11308	Boss Industrial Formally Sba Supplies	Hardware Supplies	15/05/2023	3,642.20
EF158798	11334	Shenton Pumps	Pool Equipment/Services	15/05/2023	10,861.40
EF158799	11361	Sigma Chemicals Pty Ltd	Chemical Supplies	15/05/2023	5,728.70
EF158800	11387	Bibra Lake Soils	Soil & Limestone Supplies	15/05/2023	285.00
EF158801	11425	Resource Recovery Group	Waste Disposal Gate Fees	15/05/2023	1,110.00
EF158802	11449	Spearwood Florist Ultimate Co Pty Ltd	Floral Arrangements	15/05/2023	500.00
EF158803	11465	Speedo Australia Pty Ltd	Swim Wear Supplies	15/05/2023	20,658.00
EF158804	11483	St John Ambulance Aust Wa Operations	First Aid Courses	15/05/2023	2,189.00
EF158805	11511	Statewide Bearings	Bearing Supplies	15/05/2023	431.50
EF158806	11625	Nutrien Water	Reticulation Supplies	15/05/2023	10,827.60
EF158807	11651	Tree Watering Services	Tree Watering Services	15/05/2023	4,766.50
EF158808	11701	Vibra Industrial Filtration Australasia	Filter Supplies	15/05/2023	659.40
EF158809	11722	Wa Hino Sales & Service	Purchase Of New Trucks / Maintenance	15/05/2023	1,780.00
EF158810	11787	Department Of Transport	Vehicle Search Fees	15/05/2023	2,050.00
EF158811	11793	Western Irrigation Pty Ltd	Irrigation Services/Supplies	15/05/2023	33,687.50
EF158812	11795	Western Power	Street Lighting Installation & Service	15/05/2023	132,218.00
EF158813	11806	Westrac Pty Ltd	Repairs/Mtnc - Earthmoving Equipment	15/05/2023	3,459.40
EF158814	11828	Worldwide Online Printing - O'connor	Printing Services	15/05/2023	585.00



EF158815	11841	Yangebup Family Centre Inc	Venue Hire / Grants & Donations	15/05/2023	3,900.00
EF158816	11854	Zipform Pty Ltd	Printing Services	15/05/2023	1,492.80
EF158817	11873	Wattleup Tractors	Hardware Supplies	15/05/2023	2,971.50
EF158818	11985	Ivo Grubelich	Bus Hire	15/05/2023	5,198.20
EF158819	12153	Hays Personnel Services Pty Ltd	Employment Services	15/05/2023	32,624.00
EF158820	12295	Stewart & Heaton Clothing Co. Pty Ltd	Clothing Supplies	15/05/2023	200.10
EF158821	12497	Trophy Choice	Trophy Supplies	15/05/2023	278.00
EF158822	12672	Norman Disney & Young	Consultancy Services	15/05/2023	2,860.00
EF158823	13102	Michael Page International (Australia) Pty Ltd	Employment Services	15/05/2023	7,818.30
EF158824	13393	South West Group	Contributions	15/05/2023	103,955.50
EF158825	13549	Tompkins On Swan	Venue/Catering Services	15/05/2023	4,847.00
EF158826	13779	Porter Consulting Engineers	Engineering Consultancy Services	15/05/2023	5,390.00
EF158827	13825	Jackson Mcdonald	Legal Services	15/05/2023	50,275.10
EF158828	14350	Baileys Fertiliser	Fertiliser Supplies	15/05/2023	778.80
EF158829	15393	Stratagreen	Hardware Supplies	15/05/2023	939.50
EF158830	15550	Apace Aid Inc	Plants & Landscaping Services	15/05/2023	2,810.00
EF158831	15588	Natural Area Consulting Management Services	Weed Spraying	15/05/2023	30,860.50
EF158832	15786	Ad Engineering International Pty Ltd	Signs - Electronic	15/05/2023	49,445.00
EF158833	15850	Ecoscape Australia Pty Ltd	Environmental Consultancy	15/05/2023	7,678.00
EF158834	16064	Cms Engineering	Airconditioning Services	15/05/2023	247.50
EF158835	16107	Wren Oil	Waste Disposal Services	15/05/2023	66.00
EF158836	16396	Mayday Rental	Road Construction Machine Hire	15/05/2023	14,036.00
EF158837	16432	Scarvaci's Iga	Groceries	15/05/2023	585.00
EF158838	16653	Complete Portables Pty Ltd	Supply & Hire Of Modular Buildings	15/05/2023	996.60
EF158839	16698	Tidy Up	Rubbish Bag Service	15/05/2023	13,098.00
EF158840	16985	Wa Premix	Concrete Supplies	15/05/2023	1,562.80
EF158841	17471	Pirtek (Fremantle) Pty Ltd	Hoses & Fittings	15/05/2023	4,345.00
EF158842	17608	Nu-Trac Rural Contracting	Beach Cleaning/Firebreak Construction	15/05/2023	9,309.70
EF158843	18073	Paramount Security Services	Security Services	15/05/2023	2,343.00
EF158844	18114	Bollig Design Group P/L	Architectural Services	15/05/2023	17,303.00
EF158845	18203	Natsync Environmental	Pest Control	15/05/2023	850.00
EF158846	18286	Iw Projects Pty Ltd	Consultancy Services - Civil Engineering	15/05/2023	10,465.40
EF158847	18533	Friends Of The Community Inc.	Donation	15/05/2023	1,093.00
EF158848	18962	Sealanes (1985) P/L	Catering Supplies	15/05/2023	4,970.50
EF158849	19107	Forever Shining Artforms Wa	Monument	15/05/2023	560.00
EF158850	19533	Woolworths Ltd	Groceries	15/05/2023	942.20
EF158851	19776	Josh Byrne & Associates	Environmental Consultant	15/05/2023	13,437.60
EF158852	19856	Western Tree Recyclers	Shredding Services	15/05/2023	30,454.70
EF158853	20000	Aust West Auto Electrical Pty Ltd	Auto Electrical Services	15/05/2023	17,548.60
EF158854	20022	Ld Thompson & Co	Consultancy Services - Insurance	15/05/2023	440.00

EF158855	20215	Powervac	Cleaning Equipment	15/05/2023	756.20
EF158856	20535	Home-Grown Theatre	Drama Classes	15/05/2023	4,400.00
EF158857	20549	A1 Carpet, Tile & Grout Cleaning	Cleaning Services - Tiles/Carpet	15/05/2023	2,090.00
EF158858	21291	The Worm Shed	Environmental Education	15/05/2023	1,950.00
EF158859	21294	Cat Haven	Animal Services	15/05/2023	1,391.50
EF158860	21577	Lavan	Legal Services	15/05/2023	46,846.20
EF158861	21627	Manheim Pty Ltd	Impounded Vehicles	15/05/2023	869.00
EF158862	21665	Mmj Real Estate (Wa) Pty Ltd	Property Management Services	15/05/2023	25,727.00
EF158863	21697	Ict Express Pty Ltd	Consultancy Services - It	15/05/2023	8,839.00
EF158864	21744	Jb Hi Fi - Commercial	Electronic Equipment	15/05/2023	3,319.80
EF158865	22106	Intelife Group	Services - Daip	15/05/2023	24,176.10
EF158866	22404	Cleverpatch Pty Ltd	Arts/Craft Supplies	15/05/2023	698.50
EF158867	22541	Surfing Western Australia Inc.	Training Services - Surfing	15/05/2023	1,200.00
EF158868	22553	Brownes Food Operations	Catering Supplies	15/05/2023	2,963.40
EF158869	22569	Sonic Health Plus Pty Ltd	Medical Services	15/05/2023	6,041.40
EF158870	22589	Jb Hi Fi - Cockburn	Electrical Equipment	15/05/2023	660.40
EF158871	22658	South East Regional Centre For Urban Landcare Inc (Sercul)	Urban Landcare Services	15/05/2023	4,501.50
EF158872	22681	Abbey Blinds & Curtains	Blinds	15/05/2023	1,072.50
EF158873	22806	Chevron Australia Downstream Fuels Pty Ltd	Fuel Supplies	15/05/2023	21,913.60
EF158874	23288	Ariane Roemmele	Amusement - Children's Activities	15/05/2023	950.00
EF158875	23442	Pricewaterhousecoopers	Professional/Legal Services	15/05/2023	1,495.00
EF158876	23457	Totally Workwear Fremantle	Clothing - Uniforms	15/05/2023	2,039.80
EF158877	23570	A Proud Landmark Pty Ltd	Landscape Construction Services	15/05/2023	61,286.10
EF158878	23579	Daimler Trucks Perth	Purchase Of New Truck	15/05/2023	210.00
EF158879	23600	Ironbark Sustainability	Consultancy Services - Environmental	15/05/2023	4,158.00
EF158880	23849	Construction Equipment Australia	Plant/Machinery Purchase & Maintenance	15/05/2023	1,753.40
EF158881	23971	Find Wise Location Services	Locating Services - Underground	15/05/2023	756.80
EF158882	24037	Insight Ornithology	Environmental Consulting And Environment	15/05/2023	362.00
EF158883	24275	Truck Centre Wa Pty Ltd	Purchase Of New Truck	15/05/2023	389.30
EF158884	24506	Amaranti's Personal Training	Personal Training Services	15/05/2023	375.00
EF158885	24508	Rebecca Flanagan	Educational Musical Lessons	15/05/2023	770.00
EF158886	24610	All Flags Signs & Banners	Signs, Flags, Banners	15/05/2023	429.00
EF158887	24643	Bibliotheca Rfid Library Systems Australia Pty Ltd	Purchase Of Library Tags	15/05/2023	1,084.40
EF158888	24655	Automasters Spearwood	Vehicle Servicing	15/05/2023	525.00
EF158889	24725	Feral Invasive Species Eradication Management	Eradication Management Services	15/05/2023	2,475.00
EF158890	24902	Crimson Wolf Fine Art	Artistic Services	15/05/2023	5,000.00
EF158891	24974	Scott Print	Printing Services	15/05/2023	15,506.70
EF158892	24978	Rentokil Initial Pty Ltd (Ambius)	Plants Supplies	15/05/2023	127.60
EF158893	25121	Imagesource Digital Solutions	Billboards	15/05/2023	5,939.10
EF158894	25128	Horizon West Landscape & Irrigation Pty Ltd	Landscaping Services	15/05/2023	38,071.60

EF158895	25264	Acurix Networks Pty Ltd	Wifi Access Service	15/05/2023	6,360.20
EF158896	25332	Intergraph Corporation	Mapping Services	15/05/2023	1,466.97
EF158897	25418	Cs Legal	Legal Services	15/05/2023	2,945.54
EF158898	25586	Envirovap Pty Ltd	Hire Of Leachate Units	15/05/2023	15,757.50
EF158899	25645	Yelakitj Moort Nyungar Association Inc	Welcome To The Country Performances	15/05/2023	400.00
EF158900	25813	Lg Connect Pty Ltd	Erp Systems Development	15/05/2023	4,108.14
EF158901	26114	Grace Records Management	Records Management Services	15/05/2023	1,299.57
EF158902	26257	Paperbark Technologies Pty Ltd	Arboricultural Consultancy Services	15/05/2023	12,860.00
EF158903	26303	Gecko Contracting Turf & Landscape Maintenance	Turf & Landscape Maintenance	15/05/2023	235,819.80
EF158904	26314	Cpe Group	Temporary Employment Services	15/05/2023	19,914.17
EF158905	26470	Scp Conservation	Fencing Services	15/05/2023	385.00
EF158906	26614	Marketforce Pty Ltd	Advertising	15/05/2023	11,558.80
EF158907	26640	Playground Centre Australia	Outdoor Fitness Equipment	15/05/2023	1,310.10
EF158908	26656	Environmental Health Australia (Western Australia) Inc.	Memberships, Conferences And Training Fo	15/05/2023	3,270.00
EF158909	26743	Statewide Turf Services	Turf Renovation	15/05/2023	15,055.47
EF158910	26773	Laser Corps Combat Adventruers	Entry Fees	15/05/2023	915.00
EF158911	26778	Robert Walters	Recruitment Services	15/05/2023	4,382.27
EF158912	26782	Soft Landing	Recycling Services	15/05/2023	32,769.00
EF158913	26791	Monsterball Amusement & Hire	Amusement Hire	15/05/2023	2,290.00
EF158914	26800	The Goods	Retail	15/05/2023	173.24
EF158915	26851	Barrett Exhibition Group Pty Ltd	Dspaly Equipment	15/05/2023	10,003.40
EF158916	26888	Media Engine	Graphic Design, Marketing, Video Product	15/05/2023	1,239.00
EF158917	26901	Alyka Pty Ltd	Digital Consultancy And Web Development	15/05/2023	660.00
EF158918	26917	Cirrus Networks Pty Ltd	It Network & Telephony Services	15/05/2023	45,733.94
EF158919	26923	Woodlands	Rubbish Collection Equipment	15/05/2023	18,616.40
EF158920	26940	Floorwest Pty Ltd	Floor Coverings	15/05/2023	742.50
EF158921	26953	Rock And Roll Mountain Biking	Mountain Bike Tours	15/05/2023	1,410.00
EF158922	26985	Access Icon Pty Ltd	Drainage Products	15/05/2023	5,337.07
EF158923	26987	Cti Risk Management	Security - Cash Collection	15/05/2023	1,795.27
EF158924	27010	Quantum Building Services Pty Ltd	Building Maintenance	15/05/2023	8,714.04
EF158925	27015	Intelli Trac	Gps Tracking	15/05/2023	2,685.10
EF158926	27031	Downer Edi Works Pty Ltd	Asphalt Services	15/05/2023	89,817.88
EF158927	27034	Adelby Pty Ltd	Firebreak Construction	15/05/2023	1,182.50
EF158928	27046	Tfh Hire Services Pty Ltd	Hire Fencing	15/05/2023	243.17
EF158929	27059	Frontline Fire & Rescue Equipment	Manufacture-Fire Vehicles/Equipment	15/05/2023	10,330.47
EF158930	27065	Westbooks	Books	15/05/2023	3,644.94
EF158931	27082	Kulbardi Pty Ltd	Stationery Supplies	15/05/2023	7,214.36
EF158932	27085	Savills Project Management Pty Ltd	Project Management	15/05/2023	2,248.04
EF158933	27133	Marindust Sales	Goal Posts	15/05/2023	10,972.50
EF158934	27154	Veolia Recycling & Recovery Pty Ltd	Waste Services	15/05/2023	977.17

EF158935	27177	Rentokil Initial Pty Ltd (Initial Hygiene)	Hygiene	15/05/2023	3,524.00
EF158936	27231	Civil Survey Solutions Pty Ltd	Consultancy - Engineering	15/05/2023	1,765.50
EF158937	27241	Landscape Elements	Landscaping Services	15/05/2023	54,676.60
EF158938	27246	Veale Auto Parts	Spare Parts Mechanical	15/05/2023	202.60
EF158939	27269	Payrix Australia	Payment Processing	15/05/2023	15,439.80
EF158940	27276	Quash	Acoustic - Soundproofing	15/05/2023	14,121.80
EF158941	27277	Department Of Water And Environmental Regulation	Quarterly Land Fill Levy	15/05/2023	8,704.00
EF158942	27374	Southern Cross Cleaning	Commercial Cleaning	15/05/2023	9,078.20
EF158943	27381	Fit For Life Exercise Physiology	Exercise Classes	15/05/2023	1,350.00
EF158944	27396	Ankeet Mehta Spearwood Newspaper Round Delivery	Newspaper Delivery	15/05/2023	505.90
EF158945	27401	Emprise Mobility	Mobility Equipment	15/05/2023	573.00
EF158946	27422	Little Hawk Freo	Catering	15/05/2023	202.50
EF158947	27426	The Kart Centre Pty. Ltd	Go - Kart Hire	15/05/2023	1,705.00
EF158948	27427	Home Chef	Cooking/Food Services	15/05/2023	221.00
EF158949	27437	Pb Reticulation & Maintenance Services Pty Ltd	Irrigation Services	15/05/2023	943.20
EF158950	27448	Selectro Services Pty Ltd	Electrical	15/05/2023	787.10
EF158951	27455	Site Protective Services	Cctv Parts	15/05/2023	19,951.60
EF158952	27507	Serco Facilities Management Pty Ltd	Cleaning Services	15/05/2023	107,091.60
EF158953	27532	Nqpetro Wa Pty Ltd	Fuel Equipment Specialist	15/05/2023	11,811.80
EF158954	27539	Jasmin Carpentry & Maintenance	Carpentry	15/05/2023	14,395.70
EF158955	27546	Bpa Engineering	Consultancy - Engineering	15/05/2023	7,469.00
EF158956	27548	Standing Fork	Catering	15/05/2023	2,178.00
EF158957	27551	Incognito Catering	Catering Services	15/05/2023	1,017.50
EF158958	27566	Thuroona Services	Asbestos Removal	15/05/2023	748.00
EF158959	27575	Shred X Secure Destruction	Document Destruction	15/05/2023	77.40
EF158960	27579	Soco Studios	Photography Services	15/05/2023	1,641.00
EF158961	27587	New Ground Water Services Pty Ltd	Irrigation/Reticulation	15/05/2023	5,676.00
EF158962	27592	Hey Jay Fix It!! Home Maintenance Service	Home Maintenance	15/05/2023	80.00
EF158963	27617	Atturra Business Applications	Consultancy - It	15/05/2023	7,425.00
EF158964	27622	Truegrade Medical Supplies	Medical Supplies	15/05/2023	1,684.10
EF158965	27628	Fitness Australia Limited	Registration & Advocacy	15/05/2023	650.00
EF158966	27631	Aquatic Services Wa Pty Ltd	Pool Equipment & Maintenance	15/05/2023	21,412.60
EF158967	27635	Mammoth Security	Security	15/05/2023	52.60
EF158968	27637	Aqua Research And Monitoring Services	Marine Services	15/05/2023	5,500.00
EF158969	27650	Datacom Systems (Au) Pty Ltd	It Sales, Consulting & Service	15/05/2023	142.60
EF158970	27657	Positive Balance Massage	Massage Therapy	15/05/2023	200.00
EF158971	27658	Wa Hardwood Floors Pty Ltd	Flooring Services	15/05/2023	1,875.00
EF158972	27676	Blue Force Pty Ltd	Security Services	15/05/2023	74,559.10
EF158973	27684	Jani Murphy Pty Ltd	Training	15/05/2023	3,174.60
EF158974	27695	Qtm Pty Ltd	Traffic Management	15/05/2023	42,740.50

EF158975	27720	Bj Systems	Security Services	15/05/2023	495.00
EF158976	27724	Active Xchange Pty Ltd	Data Analysis	15/05/2023	3,245.00
EF158977	27779	Sports Circuit Linemarking	Linemarking	15/05/2023	10,906.50
EF158978	27803	Born To Sparkle	Entertainment	15/05/2023	1,224.00
EF158979	27818	Modus Compliance Pty Ltd	Consultant Engineering	15/05/2023	3,608.00
EF158980	27825	Wespray On Paving	Concrete Works	15/05/2023	687.20
EF158981	27850	Dowsing Group Pty Ltd	Concreting Services	15/05/2023	137,050.10
EF158982	27855	Total Landscape Redevelopment Service Pty Ltd	Tree Watering	15/05/2023	109,664.50
EF158983	27865	Pritchard Francis Consulting Pty Ltd	Engineering Services	15/05/2023	1,089.00
EF158984	27889	Mbl Food Services	Packaging Supplies	15/05/2023	337.80
EF158985	27894	Homecare Physiotherapy	Healthcare	15/05/2023	10,065.90
EF158986	27917	Go Doors Advanced Automation	Door Maintenance & Repair	15/05/2023	13,896.30
EF158987	27946	Kambarang Services Pty Ltd	Training Indigenous Cultute	15/05/2023	9,350.00
EF158988	27965	Stantec Australia Pty Ltd	Engineering Services	15/05/2023	5,804.10
EF158989	27985	Rosmech Sales & Service Pty Ltd	Road Sweeper	15/05/2023	227.30
EF158990	27986	Daily Living Products	Mobility Equip	15/05/2023	93.00
EF158991	28002	Little Aussie Directories	Advertising	15/05/2023	1,265.00
EF158992	28034	Visual Workwear	Ppe	15/05/2023	560.10
EF158993	28047	Mitchell Garlett	Ceremonial Services	15/05/2023	400.00
EF158994	28049	Copy Magic	Printing Services	15/05/2023	3,365.60
EF158995	28058	Sage Consulting Engineers Pty Ltd	Consultancy - Engineering	15/05/2023	30,107.00
EF158996	28080	Yacht Grot 1985 Pty Ltd	Marine	15/05/2023	102.30
EF158997	28081	Pool Robotics Perth	Robotic Pool Cleaner	15/05/2023	1,413.70
EF158998	28114	Crawlin Crocodile	Art And Design	15/05/2023	550.00
EF158999	28125	Daisy Productions	Master Ceremonies	15/05/2023	750.00
EF159000	28169	Nexacu	Excel Courses	15/05/2023	110.00
EF159001	28179	Ecospill Pty Ltd	Emergency Shower Supply And Service	15/05/2023	437.80
EF159002	28189	Mercury Messengers Pty Ltd	Courier Service	15/05/2023	2,153.90
EF159003	28191	Enviro Sweep	Sweeping Services	15/05/2023	4,543.00
EF159004	28196	Brightmark Group Pty Ltd	Cleaning Services	15/05/2023	11,933.50
EF159005	28197	Lite N Easy Pty Ltd	Food Supplies	15/05/2023	716.30
EF159006	28201	Select Fresh	Food Supplies	15/05/2023	737.70
EF159007	28211	Nordic Fitness Equipment	Fitness Equipment	15/05/2023	279.00
EF159008	28214	Beyond Skateboarding	Skateboarding Clinics	15/05/2023	4,120.00
EF159009	28215	Complete Office Supplies Pty Ltd	Stationery	15/05/2023	1,440.90
EF159010	28218	Laminar Capital Pty Ltd	Financial Services	15/05/2023	1,507.00
EF159011	28229	Reino International Pty Ltd	Parking Software	15/05/2023	80,932.50
EF159012	28231	Typeset Pty Ltd	Editorial And Business Communications Se	15/05/2023	5,060.00
EF159013	28233	Western Maze Wa Pty Ltd	Waste Collection Services	15/05/2023	51,881.50
EF159014	28241	Swift Flow Pty Ltd	Plumbing	15/05/2023	24,450.90

EF159015	28246	Hendercare	Nursing Services	15/05/2023	417.4
EF159016	28254	Cleantex Pty Ltd	Laundry Service	15/05/2023	522.2
EF159017	28258	Garden Care West	Gardening Services	15/05/2023	701.2
EF159018	28261	Hazed Services Pty Ltd	Safety - Roof	15/05/2023	15,415.4
EF159019	28264	Garden Organics	Organics Processing	15/05/2023	47,792.6
EF159020	28265	Tree Care Wa	Vegetation Maintenance Services	15/05/2023	104,161.5
EF159021	28275	Farrington Dry Cleaners	Dry Cleaning	15/05/2023	255.0
EF159022	28277	Gesha Coffee Co	Coffee Supplies	15/05/2023	2,327.0
EF159023	28283	Mills Recruitment	Recruitment Services	15/05/2023	4,501.2
EF159024	28287	All Lines	Linemarking	15/05/2023	4,565.0
EF159025	28289	Grafton General Products	Mobility Equipment	15/05/2023	1,318.9
EF159026	28297	Techbrain	It Consultancy	15/05/2023	1,796.0
EF159027	28302	Ohura Group Pty Ltd	Industrial Relations Consulting	15/05/2023	8,236.2
EF159028	28303	Miracle Recreation Equipment	Playground Equipment	15/05/2023	4,444.0
EF159029	28343	Hemsley Paterson	Valuation Services	15/05/2023	1,650.0
EF159030	28349	Cable Locates & Consulting	Underground Utility Location And Survey	15/05/2023	4,516.3
EF159031	28351	Clever Designs Uniforms	Clothing	15/05/2023	497.5
EF159032	28353	Gemtek	Electrical Vehicle Charging	15/05/2023	5,779.2
EF159033	28354	Sauna And Steam Wa	Carpentry Services	15/05/2023	518.4
EF159034	28361	Indoor Gardens Pty Ltd	Hiring Indoor Plants	15/05/2023	765.6
EF159035	28371	Flexi Staff	Employment Services	15/05/2023	26,919.2
EF159036	28383	Next Power	Solar Services	15/05/2023	9,350.0
EF159037	28392	Mcs Civil Contracting	Engineering/Earthworks	15/05/2023	28,058.2
EF159038	28409	Sanpoint Pty Ltd (Ld Total)	Landscape Services	15/05/2023	30,133.0
EF159039	28410	Wa Temporary Fencing Supplies	Hire Fencing	15/05/2023	1,100.0
EF159040	28419	Adam Puffler	Scooter Events	15/05/2023	1,096.0
EF159041	28423	Jordies Garden Bags	Waste Services	15/05/2023	1,485.0
EF159042	28426	Power Paving Pty Ltd	Paving Services	15/05/2023	8,035.5
EF159043	28432	All Stamps	Stamps	15/05/2023	251.5
EF159044	28437	Building & Industrial Cleaning Services	Clenaing Services	15/05/2023	1,790.2
EF159045	28439	Gambara Pty Ltd	Watering Services	15/05/2023	3,448.5
EF159046	28454	Aussie Natural Spring Water	Water Supplies	15/05/2023	154.9
EF159047	28461	Carealert	Entertainment	15/05/2023	6.4
EF159048	28463	Antree Dnh Pty Ltd	Gardening	15/05/2023	1,887.6
EF159049	28471	Telstra Limited	Telecommunications	15/05/2023	4,417.2
EF159050	28472	Mma Subsea Services Pty Ltd	Reef Installation	15/05/2023	13,750.0
EF159051	28475	Host Corporation Pty Ltd	Catering Supplies	15/05/2023	3,843.4
EF159052	28481	Ink Strategy Pty Ltd	Strategic Planning	15/05/2023	5,544.0
EF159053	28484	Eds Environmental Visus Group Pty Ltd	Environmental Approvals	15/05/2023	2,244.0
EF159054	28493	Heat Exchangers Wa Pty Ltd	Parts And Service	15/05/2023	5,507.8

EF159055	28500	Fieldey Art Fieldes, Haylee Ann (Fieldey Art)	Art Murals And Workshops	15/05/2023	11,000.00
EF159056	28502	Callio Consulting	Management Consulting	15/05/2023	16,500.00
EF159057	28508	T C Waste (Wa) Pty Ltd (D & M Waste Management) D & M Waste	Waste Management	15/05/2023	30,250.00
EF159058	28512	Power Play Karting & Games Bibra Lake The Trustee For Powerplay	Unit Trust No 2	15/05/2023	1,225.00
EF159059	28520	It 4 Retirees Pty Ltd	IT training & Support	15/05/2023	3,200.00
EF159060	28523	Rsa Pty Ltd Rsa Engineering	Consulting Engineers	15/05/2023	1,474.00
EF159061	28532	Oil & Energy Pty. Ltd.	Lubricant Supplier	15/05/2023	2,692.50
EF159062	28537	Redz Zoo Pty Ltd	Mobile Zoo	15/05/2023	690.00
EF159063	28542	Treerings (Australia) Pty Ltd	Urban Agriculture	15/05/2023	1,540.00
EF159064	28553	Laser Cutting Action Pty Ltd	Profile Laser Cutting	15/05/2023	3,854.40
EF159065	28554	Mend Consulting Pty Ltd	Materials Engineering & Design Services	15/05/2023	4,796.00
EF159066	10047	Alinta Energy	Natural Gas & Electricity Supply	15/05/2023	8,699.10
EF159067	11794	Synergy	Electricity Usage/Supplies	15/05/2023	384,209.60
EF159068	12025	Telstra Corporation	Communications Services	15/05/2023	17,114.80
EF159069	99996	Karen L - Sullivan	Rates and Property related refunds	15/05/2023	2,730.40
EF159070	99996	Damian Tregoweth	Rates and Property related refunds	15/05/2023	30.00
EF159071	99996	David Mciver	Rates and Property related refunds	15/05/2023	30.00
EF159072	99996	Jodi Burgess	Rates and Property related refunds	15/05/2023	30.00
EF159073	99996	Annette Mary Holland	Rates and Property related refunds	15/05/2023	51.60
EF159074	99996	Daniel Hutton	Rates and Property related refunds	15/05/2023	150.00
EF159075	99996	Haris Hadjer	Rates and Property related refunds	15/05/2023	802.20
EF159076	99996	James Rietveld	Rates and Property related refunds	15/05/2023	1,008.00
EF159077	99996	Helena Marevich	Rates and Property related refunds	15/05/2023	147.00
EF159078	99996	Yaran Property Group	Rates and Property related refunds	15/05/2023	295.00
EF159079	99996	Anna Ai Soo	Rates and Property related refunds	15/05/2023	509.00
EF159080	99996	Madeleine Shaw	Rates and Property related refunds	15/05/2023	1,894.80
EF159081	99996	Housing Authority	Rates and Property related refunds	15/05/2023	801.40
EF159082	99996	Margaret Coffey	Rates and Property related refunds	15/05/2023	1,466.20
EF159083	99996	Renee Sayers	Rates and Property related refunds	15/05/2023	916.10
EF159084	99996	Robyn L Riley	Rates and Property related refunds	15/05/2023	626.90
EF159085	99996	Stephanie Cuijpers	Rates and Property related refunds	15/05/2023	489.00
EF159086	99996	Ben Dryland	Rates and Property related refunds	15/05/2023	600.00
EF159087	99997	Family Day Care	Fdc Payment W/E 30/04/2023	18/05/2023	48,842.70
EF159088	11773	Nutrien Ag Solutions	Chemical Supplies	23/05/2023	742.50
EF159089	26987	Cti Risk Management	Security - Cash Collection	23/05/2023	748.40
EF159090	99997	City Of Karratha	Eda Conference	23/05/2023	1,045.00
EF159091	99997	City Of Karratha	Eda Conference	23/05/2023	1,045.00
EF159092	10152	Aust Services Union	Payroll Deductions	26/05/2023	782.90
EF159093	10154	Australian Taxation Office	Payroll Deductions	26/05/2023	519,866.00
EF159094	10305	Child Support Agency	Payroll Deductions	26/05/2023	906.40

EF159095	11001	Local Government Racing & Cemeteries Employees Union Lgrceu	Payroll Deductions	26/05/2023	44.00
EF159096	19726	Health Insurance Fund Of Wa	Payroll Deductions	26/05/2023	1,105.41
EF159097	27874	Smartsalary	Salary Packaging/Leasing Administration	26/05/2023	13,771.68
EF159098	28458	Easi Group	Novated Leasing	26/05/2023	4,908.31
EF159099	27492	Superchoice Services Pty Limited	Payroll Deductions	23/05/2023	686,590.58
EF159100	11247	Richgro Wa	Gardening Supplies	30/05/2023	978.11
EF159101	26987	Cti Risk Management	Security - Cash Collection	30/05/2023	1,257.51
EF159102	28441	Karena Consulting	Translating	30/05/2023	1,474.51
EF159103	10118	Australia Post	Postage Charges	31/05/2023	10,773.21
EF159104	10207	Boc Gases	Gas Supplies	31/05/2023	2,173.91
EF159105	10212	Boss Bollards	Security Products	31/05/2023	929.50
EF159106	10226	Bridgestone Australia Ltd	Tyre Services	31/05/2023	2,645.51
EF159107	10246	Bunnings Building Supplies Pty Ltd	Hardware Supplies	31/05/2023	522.30
EF159108	10292	Chadson Engineering Pty Ltd	Medical Supplies	31/05/2023	176.51
EF159109	10328	City Of Melville	Security Services	31/05/2023	800.00
EF159110	10333	Cjd Equipment Pty Ltd	Hardware Supplies	31/05/2023	2,218.88
EF159111	10359	Cockburn Painting Service	Painting Supplies/Services	31/05/2023	2,123.00
EF159112	10526	E & Mj Rosher Pty Ltd	Mower Equipment	31/05/2023	1,365.51
EF159113	10535	Workpower Incorporated	Employment Services - Planting	31/05/2023	6,412.41
EF159114	10589	Fines Enforcement Registry	Fines Enforcement Fees	31/05/2023	12,636.00
EF159115	10783	Jandakot Metal Industries Pty Ltd	Metal Supplies	31/05/2023	151.80
EF159116	10787	Jandakot Accident Repair Centre	Panel Beating Services	31/05/2023	3,000.00
EF159117	10888	Lj Caterers	Catering Services	31/05/2023	7,408.21
EF159118	10913	Bucher Municipal Pty Ltd	Purchase Of New Plant / Repair Services	31/05/2023	7,972.71
EF159119	10923	Major Motors Pty Ltd	Repairs/Maintenance Services	31/05/2023	2,457.71
EF159120	10938	Mrp Pest Management	Pest & Weed Management	31/05/2023	139.70
EF159121	10944	Mcleods	Legal Services	31/05/2023	6,395.70
EF159122	10991	Beacon Equipment	Mowing Equipment	31/05/2023	120.61
EF159123	11022	Native Arc	Grants & Donations	31/05/2023	50.00
EF159124	11028	Neverfail Springwater Ltd	Bottled Water Supplies	31/05/2023	115.08
EF159125	11036	Northlake Electrical Pty Ltd	Electrical Services	31/05/2023	64,786.81
EF159126	11077	P & G Body Builders Pty Ltd	Plant Body Building Services	31/05/2023	2,061.40
EF159127	11182	Premium Brake & Clutch Services Pty Ltd	Brake Services	31/05/2023	1,245.08
EF159128	11244	Research Solutions Pty Ltd	Research Services	31/05/2023	11,937.01
EF159129	11307	Satellite Security Services Pty Ltd	Security Services	31/05/2023	522.50
EF159130	11308	Boss Industrial Formally Sba Supplies	Hardware Supplies	31/05/2023	1,165.91
EF159131	11316	Seek Limited	Recruitment Advertising	31/05/2023	38,500.00
EF159132	11334	Shenton Pumps	Pool Equipment/Services	31/05/2023	825.31
EF159133	11361	Sigma Chemicals Pty Ltd	Chemical Supplies	31/05/2023	3,472.91
EF159134	11447	Spearwood Dalmatinac Club Inc	Community Grant	31/05/2023	2,593.00



EF159135	11469	Sports Turf Technology Pty Ltd	Turf Consultancy Services	31/05/2023	2,178.00
EF159136	11483	St John Ambulance Aust Wa Operations	First Aid Courses	31/05/2023	980.00
EF159137	11502	State Law Publisher	Advertising Services	31/05/2023	140.40
EF159138	11609	Thomson Reuters (Professional) Australia Limited	Software Support/Licence Fees	31/05/2023	32,298.79
EF159139	11625	Nutrien Water	Reticulation Supplies	31/05/2023	455.00
EF159140	11642	Trailer Parts Pty Ltd	Trailer Parts	31/05/2023	89.10
EF159141	11701	Vibra Industrial Filtration Australasia	Filter Supplies	31/05/2023	780.50
EF159142	11787	Department Of Transport	Vehicle Search Fees	31/05/2023	43.70
EF159143	11793	Western Irrigation Pty Ltd	Irrigation Services/Supplies	31/05/2023	9,238.20
EF159144	11806	Westrac Pty Ltd	Repairs/Mtnce - Earthmoving Equipment	31/05/2023	5,554.00
EF159145	12153	Hays Personnel Services Pty Ltd	Employment Services	31/05/2023	13,477.40
EF159146	12207	Civica Pty Ltd	Software Support/Licence Fees	31/05/2023	1,791.70
EF159147	12295	Stewart & Heaton Clothing Co. Pty Ltd	Clothing Supplies	31/05/2023	340.50
EF159148	12589	Australian Institute Of Management	Training Services	31/05/2023	1,106.00
EF159149	12803	Assurex Escrow Pty Ltd	Annual Software Fee	31/05/2023	1,276.00
EF159150	13102	Michael Page International (Australia) Pty Ltd	Employment Services	31/05/2023	2,488.30
EF159151	13764	Ddls Australia Pty Ltd	Computer Software	31/05/2023	2,425.50
EF159152	13825	Jackson Mcdonald	Legal Services	31/05/2023	10,252.00
EF159153	13834	Sulo Mgb Australia Pty Ltd	Mobile Garbage Bins	31/05/2023	13,593.80
EF159154	14350	Baileys Fertiliser	Fertiliser Supplies	31/05/2023	21,149.70
EF159155	14530	Donald Veal Consultants Pty Ltd	Consultancy Services	31/05/2023	15,309.20
EF159156	15393	Stratagreen	Hardware Supplies	31/05/2023	1,834.20
EF159157	15550	Apace Aid Inc	Plants & Landscaping Services	31/05/2023	352.80
EF159158	15588	Natural Area Consulting Management Services	Weed Spraying	31/05/2023	8,730.00
EF159159	16064	Cms Engineering	Airconditioning Services	31/05/2023	4,455.00
EF159160	16107	Wren Oil	Waste Disposal Services	31/05/2023	16.50
EF159161	16432	Scarvac's Iga	Groceries	31/05/2023	595.00
EF159162	16698	Tidy Up	Rubbish Bag Service	31/05/2023	13,402.50
EF159163	16985	Wa Premix	Concrete Supplies	31/05/2023	1,744.10
EF159164	17471	Pirtek (Fremantle) Pty Ltd	Hoses & Fittings	31/05/2023	1,809.60
EF159165	18073	Paramount Security Services	Security Services	31/05/2023	2,398.00
EF159166	18114	Bollig Design Group P/L	Architectural Services	31/05/2023	9,152.00
EF159167	18126	Dell Australia Pty Ltd	Computer Hardware	31/05/2023	2,519.00
EF159168	18272	Austraclear Limited	Investment Services	31/05/2023	97.20
EF159169	18313	City Of Whittlesea	Seminar	31/05/2023	28,050.00
EF159170	18533	Friends Of The Community Inc.	Donation	31/05/2023	2,530.00
EF159171	18962	Sealanes (1985) P/L	Catering Supplies	31/05/2023	1,415.40
EF159172	19107	Forever Shining Artforms Wa	Monument	31/05/2023	6,495.00
EF159173	19533	Woolworths Ltd	Groceries	31/05/2023	3,511.60
EF159174	19541	Turf Care Wa Pty Ltd	Turf Services	31/05/2023	6,198.50

EF159175	19558	Complete Fire Design	Fire Consultancy Services	31/05/2023	44,968.0
EF159176	20321	Riverjet Pty Ltd	Educting-Cleaning Services	31/05/2023	19,338.00
EF159177	21139	Austraffic Wa Pty Ltd	Traffic Surveys	31/05/2023	13,002.00
EF159178	21291	The Worm Shed	Environmental Education	31/05/2023	140.00
EF159179	21627	Manheim Pty Ltd	Impounded Vehicles	31/05/2023	121.00
EF159180	21665	Mmj Real Estate (Wa) Pty Ltd	Property Management Services	31/05/2023	43,491.44
EF159181	21691	Zettanet Pty Ltd	Internet/Web Services	31/05/2023	45.00
EF159182	21744	Jb Hi Fi - Commercial	Electronic Equipment	31/05/2023	711.90
EF159183	21782	Westcoast Timber Flooring	Flooring Supplies	31/05/2023	10,890.00
EF159184	21934	Phoenix Podiatry	Podiatry Services	31/05/2023	130.00
EF159185	21946	Ryan's Quality Meats	Meat Supplies	31/05/2023	2,035.10
EF159186	22106	Intelife Group	Services - Daip	31/05/2023	7,700.60
EF159187	22348	Mal Atwell Billiards & Bingo	Amusement, Entertainment	31/05/2023	204.00
EF159188	22553	Brownes Food Operations	Catering Supplies	31/05/2023	363.40
EF159189	22569	Sonic Health Plus Pty Ltd	Medical Services	31/05/2023	2,070.80
EF159190	22613	Vicki Royans	Artistic Services	31/05/2023	450.00
EF159191	22639	Shatish Chauhan	Training Services - Yoga	31/05/2023	4,580.00
EF159192	22806	Chevron Australia Downstream Fuels Pty Ltd	Fuel Supplies	31/05/2023	62,200.80
EF159193	22903	Unique International Recoveries Llc	Debt Collectors	31/05/2023	332.80
EF159194	23254	Ibis Information Systems Pty Ltd	Computer Software	31/05/2023	10,381.10
EF159195	23457	Totally Workwear Fremantle	Clothing - Uniforms	31/05/2023	14,263.60
EF159196	23570	A Proud Landmark Pty Ltd	Landscape Construction Services	31/05/2023	58,396.80
EF159197	23777	Wow Wilderness Ecoprojects	Boot Cleaning Station	31/05/2023	296.80
EF159198	24275	Truck Centre Wa Pty Ltd	Purchase Of New Truck	31/05/2023	4,926.40
EF159199	24298	Tanks For Hire	Equipment Hire	31/05/2023	643.50
EF159200	24506	Amaranti's Personal Training	Personal Training Services	31/05/2023	675.00
EF159201	24655	Automasters Spearwood	Vehicle Servicing	31/05/2023	5,098.70
EF159202	24725	Feral Invasive Species Eradication Management	Eradication Management Services	31/05/2023	9,900.00
EF159203	25063	Superior Pak Pty Ltd	Vehicle Maintenance	31/05/2023	322.30
EF159204	25121	Imagesource Digital Solutions	Billboards	31/05/2023	669.90
EF159205	25128	Horizon West Landscape & Irrigation Pty Ltd	Landscaping Services	31/05/2023	983.40
EF159206	25418	Cs Legal	Legal Services	31/05/2023	16,860.00
EF159207	26211	Amcom Pty Ltd	Internet/Data Services	31/05/2023	9,078.30
EF159208	26257	Paperbark Technologies Pty Ltd	Arboricultural Consultancy Services	31/05/2023	8,923.50
EF159209	26303	Gecko Contracting Turf & Landscape Maintenance	Turf & Landscape Maintenance	31/05/2023	76,322.90
EF159210	26314	Cpe Group	Temporary Employment Services	31/05/2023	6,368.00
EF159211	26403	Ches Power Group Pty Ltd	Engineering Solutions / Back Up Generato	31/05/2023	4,465.60
EF159212	26470	Scp Conservation	Fencing Services	31/05/2023	1,958.00
EF159213	26574	Eva Bellydance	Entertainment - Belly Dancing	31/05/2023	675.00
EF159214	26610	Tracc Civil Pty Ltd	Civil Construction	31/05/2023	898,742.90

EF159215	26614	Marketforce Pty Ltd	Advertising	31/05/2023	2,654.6
EF159216	26618	Global Spill Control Pty Ltd	Road Safety Products	31/05/2023	130.4
EF159217	26705	Creative Adm	Marketing Services	31/05/2023	13,769.2
EF159218	26735	Shane McMaster Surveys	Survey Services	31/05/2023	3,795.0
EF159219	26739	Kerb Doctor	Kerb Maintenance	31/05/2023	1,069.2
EF159220	26754	Connect Call Centre Services	Call Centre Services	31/05/2023	5,150.5
EF159221	26810	Rmss	Software	31/05/2023	36,736.8
EF159222	26876	Integrity	Software Development	31/05/2023	19,800.0
EF159223	26917	Cirrus Networks Pty Ltd	IT Network & Telephony Services	31/05/2023	331.8
EF159224	26929	Elan Energy Matrix Pty Ltd	Recycling Services	31/05/2023	2,974.0
EF159225	26931	Progressive Diagnostics Pty Ltd	Training And Instruction Services	31/05/2023	1,100.0
EF159226	26946	Av Truck Services Pty Ltd	Truck Dealership	31/05/2023	579.1
EF159227	26988	Bladon Wa Pty Ltd	Promotional Products	31/05/2023	618.7
EF159228	27002	Cockburn Party Hire	Hire Services	31/05/2023	1,324.0
EF159229	27010	Quantum Building Services Pty Ltd	Building Maintenance	31/05/2023	16,616.8
EF159230	27011	Baileys Marine Fuel Australia	Fuel	31/05/2023	628.4
EF159231	27031	Downer Edi Works Pty Ltd	Asphalt Services	31/05/2023	1,007.9
EF159232	27044	Graffiti Systems Australia	Graffiti Removal & Anti-Graffiti Coating	31/05/2023	22,236.5
EF159233	27046	Tfh Hire Services Pty Ltd	Hire Fencing	31/05/2023	2,097.9
EF159234	27054	Vocus Pty Ltd	Telecommunications	31/05/2023	4,672.1
EF159235	27059	Frontline Fire & Rescue Equipment	Manufacture-Fire Vehicles/Equipment	31/05/2023	508.2
EF159236	27065	Westbooks	Books	31/05/2023	2,141.7
EF159237	27080	Task Exchange Pty Ltd	Computer Software	31/05/2023	13,945.8
EF159238	27082	Kulbardi Pty Ltd	Stationery Supplies	31/05/2023	2,463.6
EF159239	27085	Savills Project Management Pty Ltd	Project Management	31/05/2023	6,862.3
EF159240	27098	Q2 (Q-Squared)	Digital Data Service	31/05/2023	5,445.0
EF159241	27130	Motio Play Pty Ltd	Digital Marketing & Software Service Pro	31/05/2023	709.8
EF159242	27133	Marindust Sales	Goal Posts	31/05/2023	10,197.0
EF159243	27154	Veolia Recycling & Recovery Pty Ltd	Waste Services	31/05/2023	121,538.2
EF159244	27177	Rentokil Initial Pty Ltd (Initial Hygiene)	Hygiene	31/05/2023	3,524.0
EF159245	27194	Animal Care Equipment & Services Australia Pty Ltd	Animal Handling & Catching Equipment	31/05/2023	6,141.5
EF159246	27198	Green Promotions Pty Ltd	Promotional Supplies	31/05/2023	1,190.7
EF159247	27205	Cameron Chisholm Nicol	Architectural Services	31/05/2023	412.5
EF159248	27241	Landscape Elements	Landscaping Services	31/05/2023	3,656.2
EF159249	27246	Veale Auto Parts	Spare Parts Mechanical	31/05/2023	331.2
EF159250	27260	Equal Disability Consultants	Consultancy - Disability	31/05/2023	6,776.0
EF159251	27334	Westcare Print	Printing Services	31/05/2023	220.0
EF159252	27348	Message Media	Telecommunications	31/05/2023	348.3
EF159253	27362	The Mighty Booths	Photobooth	31/05/2023	1,248.0
EF159254	27374	Southern Cross Cleaning	Commercial Cleaning	31/05/2023	3,586.2

EF159255	27377	Accidental Health And Safety - Perth	First Aid Supplies	31/05/2023	644.48
EF159256	27381	Fit For Life Exercise Physiology	Exercise Classes	31/05/2023	1,800.00
EF159257	27385	Programmed Electrical Technologies	Electrical Services	31/05/2023	440.00
EF159258	27401	Emprise Mobility	Mobility Equipment	31/05/2023	810.00
EF159259	27403	Freedom Fairies Pty Ltd	Amusement	31/05/2023	907.50
EF159260	27404	K2 Audiovisual Pty Ltd	Audio Visual Equipment	31/05/2023	12,637.38
EF159261	27423	Mechanical Project Services Pty Ltd	Airconditioning Services	31/05/2023	25,614.80
EF159262	27427	Home Chef	Cooking/Food Services	31/05/2023	812.80
EF159263	27437	Pb Reticulation & Maintenance Services Pty Ltd	Irrigation Services	31/05/2023	200.70
EF159264	27450	Aaa Production Services	Hire Pa/Satge Systems	31/05/2023	11,053.90
EF159265	27455	Site Protective Services	Cctv Parts	31/05/2023	4,575.30
EF159266	27518	Kyocera Document Solutions Australia Pty Ltd	Photocopying Machines	31/05/2023	2,928.48
EF159267	27529	Wa Library Supplies	Library Supplies & Furniture	31/05/2023	167.00
EF159268	27566	Thuroona Services	Asbestos Removal	31/05/2023	990.00
EF159269	27579	Soco Studios	Photography Services	31/05/2023	2,453.00
EF159270	27602	Rawlinsons (Wa)	Surveying Services	31/05/2023	4,290.00
EF159271	27610	Rockwater Pty Ltd	Hydrogeological Consultancy	31/05/2023	2,918.30
EF159272	27622	Truegrade Medical Supplies	Medical Supplies	31/05/2023	161.00
EF159273	27631	Aquatic Services Wa Pty Ltd	Pool Equipment & Maintenance	31/05/2023	4,573.38
EF159274	27637	Aqua Research And Monitoring Services	Marine Services	31/05/2023	500.00
EF159275	27644	Cmaktech	Ict Engineering & Consulting	31/05/2023	38,627.20
EF159276	27650	Datacom Systems (Au) Pty Ltd	It Sales, Consulting & Service	31/05/2023	366.70
EF159277	27653	Abs Institute	Training	31/05/2023	471.20
EF159278	27664	Disability Awareness Training	Training Disabilities	31/05/2023	1,400.00
EF159279	27675	Wgawa Pty Ltd	Consultancy Engineering	31/05/2023	687.50
EF159280	27676	Blue Force Pty Ltd	Security Services	31/05/2023	34,947.38
EF159281	27684	Jani Murphy Pty Ltd	Training	31/05/2023	3,245.00
EF159282	27712	Perth Playground And Rubber Pty Ltd	Playground Sofffall/Equipment	31/05/2023	24,260.50
EF159283	27759	The Digital Factory	Video Production	31/05/2023	4,823.50
EF159284	27778	Culture Counts Australia	Surveying/Marketing Services	31/05/2023	3,300.00
EF159285	27797	City Lift Services Pty Ltd	Lift Maintenance	31/05/2023	5,797.00
EF159286	27809	Ra-One Pty Ltd	Software	31/05/2023	25,162.50
EF159287	27813	Namisartrroom	Education/Training	31/05/2023	500.00
EF159288	27831	Butler And Brown	Event Management	31/05/2023	18,700.00
EF159289	27850	Dowsing Group Pty Ltd	Concreting Services	31/05/2023	15,616.80
EF159290	27852	First 5 Minutes Pty Ltd	Training & Education	31/05/2023	814.00
EF159291	27865	Pritchard Francis Consulting Pty Ltd	Engineering Services	31/05/2023	726.00
EF159292	27886	Bbc Entertainment	Entertainment Agency	31/05/2023	1,815.00
EF159293	27894	Homecare Physiotherapy	Healthcare	31/05/2023	9,938.20
EF159294	27917	Go Doors Advanced Automation	Door Maintenance & Repair	31/05/2023	37,805.10

EF159295	27922	Aquatic Recreation Group Wa	Training Services	31/05/2023	1,900.00
EF159296	27926	Sine Group Pty Ltd	Computer Software	31/05/2023	8,815.87
EF159297	27953	Truckline	Spare Parts, Truck/Trailer	31/05/2023	545.97
EF159298	27965	Stantec Australia Pty Ltd	Engineering Services	31/05/2023	6,203.47
EF159299	27985	Rosmech Sales & Service Pty Ltd	Road Sweeper	31/05/2023	19,372.90
EF159300	28025	The Nappy Guru	Nappy Workshops	31/05/2023	400.00
EF159301	28036	Noddy The Waterman	Water Supplies	31/05/2023	6,435.00
EF159302	28049	Copy Magic	Printing Services	31/05/2023	3,379.20
EF159303	28081	Pool Robotics Perth	Robotic Pool Cleaner	31/05/2023	141.80
EF159304	28100	Solair Group Pty Ltd	Water Systems/Pumping	31/05/2023	2,857.80
EF159305	28102	Community Data Solutions	Financial Services	31/05/2023	2,376.00
EF159306	28105	Stats Australia	Consulting - Engineering	31/05/2023	5,500.00
EF159307	28125	Daisy Productions	Master Ceremonies	31/05/2023	380.00
EF159308	28168	Sifting Sands	Sand Cleaning	31/05/2023	21,961.50
EF159309	28169	Nexacu	Excel Courses	31/05/2023	2,170.00
EF159310	28181	Seaview Rentals	Aquarium Servicing	31/05/2023	98.00
EF159311	28184	Spearwood Veterinary Hospital	Veterinary Hospital	31/05/2023	95.00
EF159312	28189	Mercury Messengers Pty Ltd	Courier Service	31/05/2023	1,696.50
EF159313	28201	Select Fresh	Food Supplies	31/05/2023	390.00
EF159314	28214	Beyond Skateboarding	Skateboarding Clinics	31/05/2023	935.00
EF159315	28215	Complete Office Supplies Pty Ltd	Stationery	31/05/2023	677.40
EF159316	28228	Delta Roofing Pty Ltd	Roofing Services	31/05/2023	467.50
EF159317	28241	Swift Flow Pty Ltd	Plumbing	31/05/2023	12,982.97
EF159318	28246	Hendercare	Nursing Services	31/05/2023	1,788.17
EF159319	28250	Midland Brick Pty Ltd	Bricks/Pavers	31/05/2023	763.40
EF159320	28258	Garden Care West	Gardening Services	31/05/2023	1,320.00
EF159321	28261	Hazed Services Pty Ltd	Safety - Roof	31/05/2023	8,162.00
EF159322	28264	Garden Organics	Organics Processing	31/05/2023	385.70
EF159323	28265	Tree Care Wa	Vegetation Maintenance Services	31/05/2023	45,139.40
EF159324	28303	Miracle Recreation Equipment	Playground Equipment	31/05/2023	726.00
EF159325	28318	Ati-Mirage	Training	31/05/2023	3,850.00
EF159326	28351	Clever Designs Uniforms	Clothing	31/05/2023	118.50
EF159327	28371	Flexi Staff	Employment Services	31/05/2023	5,212.27
EF159328	28377	Cabcharge Payments Pty Ltd	Cab Charge	31/05/2023	130.10
EF159329	28391	Perth Medical Volunteers Inc	First Aid Services	31/05/2023	264.00
EF159330	28392	Mcs Civil Contracting	Engineering/Earthworks	31/05/2023	3,228.50
EF159331	28395	Voice Project	Consultancy - Hr	31/05/2023	2,101.00
EF159332	28397	Vero Engagement & Voting Solutions Pty Ltd	Software	31/05/2023	2,476.40
EF159333	28414	Jaye Lee Snowden	Aboriginal Engagement Consulting	31/05/2023	6,000.00
EF159334	28423	Jordies Garden Bags	Waste Services	31/05/2023	2,153.20

EF159335	28426	Power Paving Pty Ltd	Paving Services	31/05/2023	17,589.00
EF159336	28449	Sheridans	Manufacturing	31/05/2023	760.20
EF159337	28454	Aussie Natural Spring Water	Water Supplies	31/05/2023	86.10
EF159338	28481	Ink Strategy Pty Ltd	Strategic Planning	31/05/2023	7,716.50
EF159339	28505	Maltia Caffe The Trustee For Caruana Family Trust	Cafe And Catering Services	31/05/2023	291.00
EF159340	28535	Lora Flora	Murals and art workshops	31/05/2023	2,000.00
EF159341	28563	Kodak Alaris Australia Pty Limited	Document capture	31/05/2023	7,788.00
EF159342	23250	Department Of Planning, Lands & Heritage	Dap Applications & Dap Fees	31/05/2023	279.00
EF159343	88888	Rodney Ryan	Bond Refunds	31/05/2023	500.00
EF159344	88888	Plan Navigators	Bond Refunds	31/05/2023	10.00
EF159345	88888	Rob Dicey	Bond Refunds	31/05/2023	1,800.00
EF159346	88888	Beeliar Management Pty Ltd	Bond Refunds	31/05/2023	15,161.30
EF159347	99997	Jocelyn Clyne	Nappy & Sanitary Rebate	31/05/2023	50.00
EF159348	99997	Kelly A Nair	Sanitary Product Rebate	31/05/2023	50.00
EF159349	99997	Ray Whitehead	Senior Security Subsidy Scheme	31/05/2023	300.00
EF159350	99997	M & L Gaspar	Crossover Contribution	31/05/2023	300.00
EF159351	99997	Yangebup Progress Association	Grants, Donations & Refunds	31/05/2023	200.00
EF159352	99997	Penelope Anne Mullumby	Invoice 002 - Women's Storytelling	31/05/2023	350.00
EF159353	99997	Jandakot Bushfire Brigade	Invoice Number 365	31/05/2023	2,080.00
EF159354	99997	Fan Force Films Pty Ltd	Invoice Number Inv - 0676	31/05/2023	385.00
EF159355	99997	Fanforce Films Pty Ltd	Grants, Donations & Refunds	31/05/2023	385.00
EF159356	99997	Soul Voice Entertainment	Grants, Donations & Refunds	31/05/2023	390.00
EF159357	99997	Servau Offcl. Departmental Recpts&Paym	Document Number : 180143500	31/05/2023	201.90
EF159358	99997	Spearwood Primary School	Invoice 3908 Donation 22 Interschool T	31/05/2023	300.00
EF159359	99997	South Coogee Primary School	Grants, Donations & Refunds	31/05/2023	372.10
EF159360	99997	Urban Development Institute Of Australia	Udia Subscription - 01/07/23 - 30/06/24	31/05/2023	3,033.00
EF159361	99997	Mejd Saimouah	Grants, Donations & Refunds	31/05/2023	73.00
EF159362	99997	Vicki Margaret Lambert	Vicki Lambert Arc Refund Request	31/05/2023	31.00
EF159363	99997	Event And Conference Co.	Grants, Donations & Refunds	31/05/2023	7,250.00
EF159364	99997	Rodney Ryan	Port Coogee Marina E160 Pen Fee Refund	31/05/2023	648.00
EF159365	99997	Fremantle Hockey Club Inc	Invoice Inv-0855	31/05/2023	1,095.00
EF159366	99997	Christine Athanassiou	Catering Community Clothes	31/05/2023	97.30
EF159367	99997	Lloyd Venables	Dca13 Community Infrastructure	31/05/2023	3,726.40
EF159368	99997	Legal Practice Board Western Australia	Michelle Todd - Invoice 2023051513531720	31/05/2023	1,360.00
EF159369	99997	Tla Worldwide Talent Trust Account	Invoice 28834	31/05/2023	344.30
EF159370	99997	Braves Baseball Club Inc	Capital Works Grant Cwg012	31/05/2023	27,871.00
EF159371	99997	Roberta Bunce	Grants, Donations & Refunds	31/05/2023	24.40
EF159372	99997	East Hamilton Hill Primary School	Grants, Donations & Refunds	31/05/2023	200.00
EF159373	99997	Tiger Kart Club Inc	Invoice 00004078	31/05/2023	55,000.00
EF159374	99997	Civic Legal	Ref 151450	31/05/2023	20,547.20

EF159375	99997	Carus Thompson Family Trust	Grants, Donations & Refunds	31/05/2023	385.00
EF159376	99997	South Coogee Vol Bush Fire Brigade	Invoice 240523-001	31/05/2023	5,070.80
EF159377	99997	Jandakot Bushfire Brigade	Jandakot Bushfire Brigade Reimbursement	31/05/2023	2,231.80
EF159378	99997	Phoenix Primary School	Sand Delivered To School	31/05/2023	1,263.00
EF159379	99997	Au & Na West	Reimbursement For Purchase	31/05/2023	81.20
EF159380	99997	Bibra Lake Junior Football Club Mr Coope	Sports Equipment Grants Seg 202320	31/05/2023	1,000.00
EF159381	99997	Liberty Netball Club Mrs Jessica Muirson	Sports Equipment Grants Seg 202324	31/05/2023	1,000.00
EF159382	99997	Beeliar Spirit Association Football Club	Sports Equipment Grants Seg 202326	31/05/2023	1,000.00
EF159383	99997	Alan Marshall	Senior Security Subsidy Scheme	31/05/2023	100.00
EF159384	99997	Collen Ross	Senior Security Subsidy Scheme	31/05/2023	300.00
EF159385	99997	Dubravka Vojkovic	Senior Security Subsidy Scheme	31/05/2023	300.00
EF159386	99997	Gary Davidson	Senior Security Subsidy Scheme	31/05/2023	300.00
EF159387	99997	Jacqueline Brown	Senior Security Subsidy Scheme	31/05/2023	280.00
EF159388	99997	John Glisenti	Senior Security Subsidy Scheme	31/05/2023	200.00
EF159389	99997	John Mcllellan	Senior Security Subsidy Scheme	31/05/2023	200.00
EF159390	99997	Kim Jeffrey	Senior Security Subsidy Scheme	31/05/2023	100.00
EF159391	99997	Mary Daly	Senior Security Subsidy Scheme	31/05/2023	300.00
EF159392	99997	Peter Pascoe	Senior Security Subsidy Scheme	31/05/2023	200.00
EF159393	99997	Ronald Hetherington	Senior Security Subsidy Scheme	31/05/2023	200.00
EF159394	99997	Sheila Howes	Senior Security Subsidy Scheme	31/05/2023	100.00
EF159395	99997	Anna Martin	Senior Security Subsidy Scheme	31/05/2023	200.00
EF159396	99997	Alby Piromalli	Senior Security Subsidy Scheme	31/05/2023	200.00
EF159397	99997	Alan Shackelford	Senior Security Subsidy Scheme	31/05/2023	200.00
EF159398	99997	Karen Merrilees	Senior Security Subsidy Scheme	31/05/2023	100.00
EF159399	99997	Robert Tregonning	Senior Security Subsidy Scheme	31/05/2023	300.00
EF159400	99997	Maryline Cassou	Petty Cash Expenses	31/05/2023	50.00
EF159401	99997	Maryline Cassou	Employee Reimbursement	31/05/2023	124.40
EF159402	11794	Synergy	Electricity Usage/Supplies	31/05/2023	36,770.30
EF159403	11867	Kevin John Allen	Elected Member Sitting Fees & Allowances	31/05/2023	2,717.80
EF159404	12740	Logan Howlett	Elected Member Sitting Fees & Allowances	31/05/2023	11,725.00
EF159405	19059	Carol Reeve-Fowkes	Elected Member Sitting Fees & Allowances	31/05/2023	2,862.00
EF159406	25353	Philip Eva	Elected Member Sitting Fees & Allowances	31/05/2023	2,710.50
EF159407	27326	Michael Separovich	Elected Member Sitting Fees & Allowances	31/05/2023	2,714.70
EF159408	27327	Chontelle Stone	Monthly Elected Member Allowance	31/05/2023	2,738.80
EF159409	27871	Tom Widenbar	Elected Member Sitting Fees & Allowances	31/05/2023	4,653.00
EF159410	27872	Phoebe Corke	Elected Member Sitting Fees & Allowances	31/05/2023	2,722.00
EF159411	28238	Tarun Dewan	Elected Member Sitting Fees & Allowances	31/05/2023	4,408.60
EF159412	99996	Clare Taylor	Rates and Property related refunds	31/05/2023	613.00
EF159413	99996	Terence Bigwood	Rates and Property related refunds	31/05/2023	591.30
EF159414	99996	Stephanie Pyle	Rates and Property related refunds	31/05/2023	100.00

EF159415	99996	Kelair Holdings Pty Ltd	Rates and Property related refunds	31/05/2023	53,706.8:
EF159416	99996	Tania Osborn	Rates and Property related refunds	31/05/2023	100.0:
EF159417	99996	Ahta Building Services	Rates and Property related refunds	31/05/2023	56.6:
EF159418	99996	Precision Patios & Home Improvements	Rates and Property related refunds	31/05/2023	56.6:
EF159419	99996	Lynette Dellabona	Rates and Property related refunds	31/05/2023	56.6:
EF159420	99996	Lynette Dellabona	Rates and Property related refunds	31/05/2023	56.6:
EF159421	99996	Geoffrey Clark	Rates and Property related refunds	31/05/2023	56.6:
EF159422	99996	Supreme Shades	Rates and Property related refunds	31/05/2023	56.6:
EF159423	99996	Emma Longden	Rates and Property related refunds	31/05/2023	56.6:
EF159424	99996	Peter Grayling	Rates and Property related refunds	31/05/2023	56.6:
EF159425	99996	Vishal Maru	Rates and Property related refunds	31/05/2023	56.6:
EF159426	99996	Philip Galipo	Rates and Property related refunds	31/05/2023	624.0:
EF159427	99996	Jeremy F	Rates and Property related refunds	31/05/2023	147.0:
EF159428	99996	Debra Faye Burke	Rates and Property related refunds	31/05/2023	2,198.5:
EF159429	99996	Irene P Bishop	Rates and Property related refunds	31/05/2023	267.0:
EF159430	99996	Priscilla A Warner	Rates and Property related refunds	31/05/2023	200.0:
EF159431	99996	Mark P M Redula	Rates and Property related refunds	31/05/2023	460.1:
EF159432	99996	Motivate Realty	Rates and Property related refunds	31/05/2023	403.0:
EF159433	99996	Declan E Allen	Rates and Property related refunds	31/05/2023	30.0:
EF159434	99996	Russell White	Rates and Property related refunds	31/05/2023	424.8:
EF159435	99996	Residential Building Wa Pty Ltd	Rates and Property related refunds	31/05/2023	427.5:
EF159436	99996	Russell White	Rates and Property related refunds	31/05/2023	56.6:
EF159437	99996	Aquatic Leisure Technologies Pty Ltd	Rates and Property related refunds	31/05/2023	171.6:
EF159438	99996	Debra Faye Burke	Rates and Property related refunds	31/05/2023	60.0:
EF159439	99996	Philip Willmott	Rates and Property related refunds	31/05/2023	321.2:
EF159440	10747	inet Limited	Internet Services	25/05/2023	1,009.8:
EF159441	11758	Water Corp Utility Account Only - Please Refer To 11760 When Ra	Water Usage / Sundry Charges	25/05/2023	28,252.0:
EF159442	11760	Water Corporation	Sewer Easement	25/05/2023	36,183.3:
<b>TOTAL OF 782 EFT PAYMENTS</b>					<b>9,715,785.6:</b>
<b>LESS: CANCELLED EFT PAYMENTS</b>					
EF155216	88888	Sundry Creditor Eft	Refund	11/05/2023	-26,611.5:
EF158271	99997	Coc Grants, Donations & Refunds	Grants, Donations & Refunds	2/05/2023	-50.0:
EF158329	99997	Coc Grants, Donations & Refunds	Grants, Donations & Refunds	5/05/2023	-50.0:
EF158655	28537	Redz Zoo Pty Ltd	Mobile Zoo	2/05/2023	-690.0:
EF158677	99997	Coc Grants, Donations & Refunds	Grants, Donations & Refunds	24/05/2023	-206.9:
EF158708	99997	Coc Grants, Donations & Refunds	Grants, Donations & Refunds	15/05/2023	-50.0:
EF158709	99997	Coc Grants, Donations & Refunds	Grants, Donations & Refunds	22/05/2023	-50.0:
EF158744	99997	Coc Grants, Donations & Refunds	Grants, Donations & Refunds	23/05/2023	-300.0:



		<b>TOTAL CANCELLED EFT PAYMENT</b>			<b>-28,008.4</b>
		<b>TOTAL EFT PAYMENTS ( EXCL. CANCELLED PAYMENTS)</b>			<b>9,687,777.2</b>
		<b><u>ADD: BANK FEES</u></b>			
		BPAY BATCH FEE			13.8
		MERCHANT FEES COC			1,353.77
		MERCHANT FEES MARINA			67.60
		MERCHANT FEES ARC			2,318.62
		MERCHANT FEES VARIOUS OUT CENTRES			1,185.5
		NATIONAL BPAY CHARGE			1,916.8
		RTGS/ACLR FEE			
		NAB TRANSACT FEE			24.60
		MERCHANDISE / OTHER FEES			
					<b>6,880.78</b>
		<b><u>ADD: CREDIT CARD PAYMENTS</u></b>			<b>78,518.41</b>
		<b><u>ADD: PAYROLL PAYMENTS</u></b>			
		COC02/05/23 Pmt 000231026791 City of Cockburn	3/05/2023		7,955.20
		COC27/04/23 Pmt 000231024478 City of Cockburn	3/05/2023		1,216.98
		COC28/04/23 Pmt 000231025799 City of Cockburn	3/05/2023		31,159.34
		COC04/05/23 Pmt 000231140802 City of Cockburn	4/05/2023		445.04
		COC02/05/23 Pmt 000231508106 City of Cockburn	10/05/2023		217.39
		COC05/05/23 Pmt 000231509436 City of Cockburn	10/05/2023		5,908.26
		COC06/04/23 Pmt 000231508964 City of Cockburn	10/05/2023		11,795.49
		COC07/04/23 Pmt 000231508651 City of Cockburn	10/05/2023		14,585.20
		COC07/05/23 Pmt 000231564343 City of Cockburn	10/05/2023		1,657,357.47
		COC12/05/23 Pmt 000231758965 City of Cockburn	12/05/2023		676.95
		COC09/05/23 Pmt 000231881601 City of Cockburn	15/05/2023		5,057.61
		COC19/05/23 Pmt 000232528380 City of Cockburn	24/05/2023		4,040.97
		COC21/05/23 Pmt 000232569806 City of Cockburn	24/05/2023		1,655,349.09
		COC25/05/23 Pmt 000232711237 City of Cockburn	25/05/2023		412.05
		COC30/05/23 Pmt 000233019447 City of Cockburn	30/05/2023		961.65

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				<b>3,397,138.69</b>
		<b>TOTAL PAYMENTS MADE FOR THE MONTH</b>		<b>13,170,315.11</b>

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City of Cockburn  
Credit Card Transactions Report

Transactions Post Date Between 30-Mar-2023 and 28-Apr-2023

Reference	Date	Service Provider	Card Liability	Description
<b>Acting CEO</b>			<b>151.35</b>	
CC82079	31/03/2023	WILSON PARKING PER031	14.18	Parking Expenses
CC82069	3/04/2023	CEDA	99.00	Conferences and Seminars
CC82072	3/04/2023	WILSON PARKING AUSTRAL	18.00	Parking Expenses
CC81753	27/04/2023	CROWN PERTH PARKING	20.17	Parking Expenses
<b>Acting CFO</b>			<b>2,090.00</b>	
CC81764	26/04/2023	MOORE AUSTRALIA WA PL	2,090.00	Training & Professional Development
<b>ACTING MANAGER OF DEVELOPMENT SERVICES</b>			<b>20.57</b>	
CC82085	31/03/2023	LGPA	30.00	Conferences and Seminars
CC82039	4/04/2023	PLANNING INSTITUTE OF	70.00	Conferences and Seminars
CC81986	6/04/2023	CITY OF PERTH PARKING-	7.57	Parking Expenses
CC81969	13/04/2023	LGPA	-120.00	Disputed Transaction - Refund
CC81763	26/04/2023	BIG W 0455	33.00	Supplies and Materials purchases
<b>Acting Manager Public Health and Buildin</b>			<b>308.00</b>	
CC82065	3/04/2023	SQ *FRIAR TUCKS IRISH	308.00	Events and Functions
<b>Adult Services Coordinator</b>			<b>400.80</b>	
000542	31/03/2023	SPOTLIGHT 063	39.00	Supplies and Materials purchases
000542	3/04/2023	THE REJECT SHOP 607	20.00	Supplies and Materials purchases
000542	17/04/2023	SPACETOCO VENUE HIRE	42.50	Hire of equipment and facilities
000542	26/04/2023	BIG W 0444	74.50	Supplies and Materials purchases
000542	28/04/2023	WOOLWORTHS 4367	4.80	Consumables
000542	28/04/2023	EB *Homelessness Knowl	220.00	Training & Professional Development
<b>Art and Culture Coordinator</b>			<b>608.50</b>	
000546	21/04/2023	MISS MAUD	608.50	Meeting/Workshop Catering

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**Branch Manager - Spearwood Library 1,441.88**

000557	31/03/2023	WANEWSDTI	613.21	Subscriptions and Memberships
000557	4/04/2023	BIG W 0455	60.00	Supplies and Materials purchases
000557	4/04/2023	RED DOT STORES	40.00	Supplies and Materials purchases
000557	6/04/2023	MYO*GREEN WORLD INDOOR MR CL	198.00	Professional Services
000557	20/04/2023	SECURE PARKING BARRA	13.30	Parking Expenses
000557	24/04/2023	JB HI FI BOORAGOON	167.37	Supplies and Materials purchases
000557	26/04/2023	OFFICEWORKS	350.00	Supplies and Materials purchases

**Branch Manager Coolbellup Library 210.65**

000548	5/04/2023	BUNNINGS 453000	74.20	Supplies and Materials purchases
000548	5/04/2023	BUNNINGS 453000	5.95	Supplies and Materials purchases
000548	5/04/2023	KMART 1024	13.00	Supplies and Materials purchases
000548	13/04/2023	WWC-COMMUNITIES	87.00	Application, Licence, Registration Fees
000548	20/04/2023	EZI*ALIA	26.00	Advertising
000548	20/04/2023	WOOLWORTHS 4703	4.50	Consumables

**Branch Support Librarian 521.58**

000530	31/03/2023	AMAZON AU	23.89	Supplies and Materials purchases
000530	11/04/2023	NEWS LIMITED	56.00	Supplies and Materials purchases
000530	12/04/2023	KMART	72.00	Supplies and Materials purchases
000530	18/04/2023	FAIRFAX SUBSCRIPTIONS	99.00	Supplies and Materials purchases
000530	19/04/2023	Booktopia Pty Ltd	119.59	Supplies and Materials purchases
000530	19/04/2023	SP JB HI-FI ONLINE	115.90	Supplies and Materials purchases
000530	19/04/2023	YELLOW RAVEN CAFE	3.20	Consumables
000530	21/04/2023	BIG W 0449	32.00	Supplies and Materials purchases

**Chief of Community Services 352.02**

CC82099	30/03/2023	WILSON PARKING P187	2.53	Parking Expenses
CC82100	30/03/2023	CITY OF PERTH PARKING-	7.07	Parking Expenses
CC82088	31/03/2023	The WA MUSEUM	25.00	Consumables
CC81927	11/04/2023	SP Kings Square	10.23	Parking Expenses
CC81844	12/04/2023	DOME PORT COOGEE	10.70	Meeting/Workshop Catering
CC81909	17/04/2023	NEWS LIMITED	40.00	Subscriptions and Memberships
CC81894	18/04/2023	KODJA PLACE CAFE	27.30	Meeting/Workshop Catering
CC81901	18/04/2023	DOME PORT COOGEE	9.40	Meeting/Workshop Catering
CC81851	20/04/2023	LOCAL GOVERNEMENT MANA	50.00	Training & Professional Development

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CC81794	24/04/2023	WANEWSDTI	84.00	Subscriptions and Memberships
CC81796	24/04/2023	WANEWSDTI	37.19	Subscriptions and Memberships
CC81768	26/04/2023	DOME WANNEROO	48.60	Meeting/Workshop Catering

**Chief Operations Officer** **570.00**

000519	5/04/2023	EZI*Aha! Consulting	570.00	Training & Professional Development
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**Child Care Services Manager** **820.00**

CC82010	5/04/2023	MYO*Harmony Kids	820.00	Subscriptions and Memberships
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**CHILDREN'S DEVELOPMENT OFFICER** **558.95**

CC82052	3/04/2023	ANNUAL FEE	16.00	Annual Fee
CC81795	24/04/2023	EVENT AND CONFERENCE C	510.00	Conferences and Seminars
CC81755	27/04/2023	BIG W 0455	32.95	Supplies and Materials purchases

**City Facilities Coordinator** **1,449.80**

000535	3/04/2023	THE GOOD GUYS	638.00	Supplies and Materials purchases
000535	5/04/2023	CSR BUILDING PRODUCT	446.45	Supplies and Materials purchases
000535	5/04/2023	INTERFLORA FLOWERS W	148.00	Consumables
000535	6/04/2023	OFFICEWORKS 0616	85.59	Supplies and Materials purchases
000535	14/04/2023	OFFICEWORKS 0616	23.96	Supplies and Materials purchases
000535	14/04/2023	UCI	107.80	Supplies and Materials purchases

**City Facilities Manager** **37.25**

CC81984	6/04/2023	COLES 0494	37.25	Meeting/Workshop Catering
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**Civil Infrastructure Manager** **103.99**

000547	4/04/2023	OFFICEWORKS 0620	24.99	Supplies and Materials purchases
000547	5/04/2023	PLE COMPUTERS PTY LT	45.00	Supplies and Materials purchases
000547	20/04/2023	PLE COMPUTERS PTY LT	34.00	Supplies and Materials purchases

**Cockburn ARC Manager** **1,765.46**

CC82090	31/03/2023	SUCCESS HEALTH P/L	99.99	Consumables
CC82056	3/04/2023	Stamford Grand Adelaide	1,197.30	Travel and Accommodation
CC82062	3/04/2023	CROWN PERTH PARKING	20.17	Parking Expenses
CC81783	26/04/2023	SEC*CITY OF COCKBURN	448.00	Application, Licence, Registration Fees

**Collection Development Librarian****1,029.23**

000533	5/04/2023	BOLINDA PUBLISHING	640.66	Supplies and Materials purchases
000533	21/04/2023	BIG W 0455	20.00	Supplies and Materials purchases
000533	21/04/2023	Booktopia Pty Ltd	189.44	Supplies and Materials purchases
000533	21/04/2023	PAYPAL *PPS	179.13	Supplies and Materials purchases

**Communications and Marketing Manager****3,198.98**

CC82078	31/03/2023	DROPBOX*CM3BMDSCL5LW	18.69	Subscriptions and Memberships
CC82073	3/04/2023	FACEBK *KYBH8P7MT2	443.43	Advertising
CC82008	5/04/2023	SP LITTLE POSY	48.00	Consumables
CC81955	13/04/2023	INTNL TRANSACTION FEE	0.08	Bank and other fees
CC81970	13/04/2023	PIXLR.COM Inmagine Lab	3.01	Subscriptions and Memberships
CC81949	14/04/2023	FAIRFAX SUBSCRIPTIONS	59.00	Subscriptions and Memberships
CC81919	17/04/2023	SPACETOCO VENUE HIRE	95.00	Hire of equipment and facilities
CC81920	17/04/2023	ASANA.COM	505.73	Subscriptions and Memberships
CC81761	26/04/2023	INTNL TRANSACTION FEE	0.04	Bank and other fees
CC81766	26/04/2023	Mailchimp	894.36	Subscriptions and Memberships
CC81770	26/04/2023	LNK.BIO	1.49	Subscriptions and Memberships
CC81776	26/04/2023	iStock.com	176.00	Subscriptions and Memberships
CC81782	26/04/2023	EB *MeetTheMedia Perth	900.00	Conferences and Seminars
CC81751	27/04/2023	INTNL TRANSACTION FEE	1.32	Bank and other fees
CC81754	27/04/2023	BITLY.COM	52.83	Subscriptions and Memberships

**Community Development Coordinator****2,270.56**

CC82106	30/03/2023	AUSPOST PO BOX	153.00	Bank and other fees
CC82107	30/03/2023	SQ *COOLBELLUP FISH AN	171.00	Meeting/Workshop Catering
CC82108	30/03/2023	RUSTIC CHARM INTRS	115.50	Meeting/Workshop Catering
CC82109	30/03/2023	WOOLWORTHS 4703	20.43	Meeting/Workshop Catering
CC82092	31/03/2023	AUSPOST PO BOX	153.00	Bank and other fees
CC81881	11/04/2023	Jai Ho Indian Gourmet	820.12	Meeting/Workshop Catering
CC81937	14/04/2023	Volunteering Australia	505.50	Supplies and Materials purchases
CC81906	17/04/2023	SPACETOCO VENUE HIRE	66.50	Hire of equipment and facilities
CC81933	17/04/2023	SPACETOCO VENUE HIRE	33.00	Hire of equipment and facilities
CC81897	18/04/2023	THE HUB 6163	44.77	Hire of equipment and facilities
CC81842	20/04/2023	Dominos Estore Spearwo	64.29	Meeting/Workshop Catering
CC81759	27/04/2023	BIG W 0455	123.45	Supplies and Materials purchases

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**Community Safety Manager 214.27**

000524	4/04/2023	PETSTOCK PTY LTD JIN CHENG WU	95.63	Consumables
000524	4/04/2023	PETSTOCK PTY LTD JIN CHENG WU	69.94	Consumables
000524	5/04/2023	ALDI STORES - SPEARWOOD JIN CHENG	26.41	Consumables
000524	20/04/2023	MALL MANAGERS WA PTY JIN CHENG	22.29	Hire of equipment and facilities

**Coordinator Work Health and Safety 512.34**

CC81968	13/04/2023	LIVEPLAYGO.COM	3.02	Disputed Transaction
CC81802	13/04/2023	INTNL TRANSACTION FEE	0.08	Disputed Transaction
CC81887	18/04/2023	OFFICEWORKS 0620	88.29	Consumables
CC81904	18/04/2023	Reg Now*HBF RUN	100.00	Events and Functions
CC81857	19/04/2023	INTNL TRANSACTION FEE	0.49	Disputed Transaction
CC81870	19/04/2023	LIVEPLAYGO.COM	19.46	Disputed Transaction
CC81804	21/04/2023	TRYBOOKING*LGIS	301.00	Training & Professional Development

**Customer Experience and Marketing Lead 873.27**

CC81806	12/04/2023	CRICUT	13.99	Subscriptions and Memberships
CC81829	12/04/2023	FACEBK *ANKWYP7YC2	3.30	Advertising
CC81959	13/04/2023	FACEBK *DBMQPP7ZC2	3.30	Advertising
CC81960	13/04/2023	FACEBK *52LMZP7YC2	4.40	Advertising
CC81962	13/04/2023	FACEBK *VTXKPP7ZC2	3.30	Advertising
CC81939	14/04/2023	FACEBK *FHR72NFYC2	9.90	Advertising
CC81940	14/04/2023	FACEBK *9HTVEP3ZC2	6.60	Advertising
CC81905	17/04/2023	INTNL TRANSACTION FEE	0.26	Bank and other fees
CC81908	17/04/2023	FACEBK *WF87LPKYC2	13.20	Advertising
CC81912	17/04/2023	FACEBK *88PLLPKYC2	13.20	Advertising
CC81924	17/04/2023	CAMPSITE P* TRIAL OVER	10.46	Subscriptions and Memberships
CC81926	17/04/2023	FACEBK *8UKGMPKYC2	22.00	Advertising
CC81928	17/04/2023	FACEBK *TGN8RNKDE2	212.59	Advertising
CC81880	18/04/2023	FACEBK *9YKUTP7ZC2	33.00	Advertising
CC81863	19/04/2023	BIG W 0455	242.00	Consumables
CC81847	20/04/2023	FACEBK *R4B7LP3ZC2	44.00	Advertising
CC81848	20/04/2023	CRICUT	6.99	Subscriptions and Memberships
CC81815	21/04/2023	BIGW ONLINE	78.00	Supplies and Materials purchases
CC81818	21/04/2023	BIGW ONLINE	-78.00	Supplies and Materials purchases
CC81785	24/04/2023	FACEBK *WG3UBPPYC2	44.00	Advertising
CC81788	24/04/2023	COLES 0490	15.00	Consumables

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CC81779	26/04/2023	FACEBK *K74PDNBZC2	77.00	Advertising
CC81734	28/04/2023	BUNNINGS 303000	34.78	Consumables
CC81741	28/04/2023	KMART 1362	36.00	Consumables
CC81748	28/04/2023	BIG W 0444	24.00	Consumables

**Customer Experience Coordinator 799.82**

000549	12/04/2023	SCORPTEC COMPUTERS	470.00	Equipment purchases
000549	21/04/2023	Dominos Estore Spearwo	129.82	Meeting/Workshop Catering
000549	26/04/2023	PTA SMARTRIDER	100.00	Travel and Accommodation
000549	26/04/2023	PTA SMARTRIDER	100.00	Travel and Accommodation

**Customer Experience Coordinator - ARC 1,190.65**

CC82112	30/03/2023	KMART 1362	42.00	Consumables
CC82075	31/03/2023	INTNL TRANSACTION FEE	0.71	Bank and other fees
CC82080	31/03/2023	ZUBTITLE.COM	28.53	Subscriptions and Memberships
CC82071	3/04/2023	FACEBK *BUEUMK3D52	44.25	Advertising
CC82007	5/04/2023	KEEPME PTE LTD	536.79	Subscriptions and Memberships
CC82013	5/04/2023	INTNL TRANSACTION FEE	13.42	Bank and other fees
CC81976	11/04/2023	OUTGROW	172.27	Subscriptions and Memberships
CC81981	11/04/2023	INTNL TRANSACTION FEE	4.31	Bank and other fees
CC81965	13/04/2023	GOOGLE*CLOUD ZVDG29	124.86	Subscriptions and Memberships
CC81935	14/04/2023	INTNL TRANSACTION FEE	0.62	Bank and other fees
CC81953	14/04/2023	OPENAI	24.84	Subscriptions and Memberships
CC81730	28/04/2023	INTNL TRANSACTION FEE	4.83	Bank and other fees
CC81744	28/04/2023	QUICKTAPSURVEY	193.22	Subscriptions and Memberships

**Events Coordinator 256.57**

CC82054	3/04/2023	ANNUAL FEE	16.00	Annual Fee
CC81834	20/04/2023	WOOLWORTHS 4367	9.70	Consumables
CC81846	20/04/2023	UNITED ANKETELL NORT	138.68	Motor vehicle expenses
CC81773	26/04/2023	PERTH AIRPORT PTY LTD	92.19	Parking Expenses

**Events Officer 1,755.04**

000553	5/04/2023	BIG W 0455	71.50	Events and Functions
000553	6/04/2023	RED DOT STORES	6.00	Events and Functions
000553	11/04/2023	BIG W 0455	100.00	Events and Functions
000553	11/04/2023	BIG W 0455	23.00	Events and Functions

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000553	11/04/2023	BUNNINGS 303000	185.92	Events and Functions
000553	11/04/2023	BUNNINGS 729000	217.60	Events and Functions
000553	11/04/2023	LATTE LAB	105.00	Events and Functions
000553	11/04/2023	Priceless Discounts P	20.00	Events and Functions
000553	11/04/2023	WOOLWORTHS 4367	331.01	Events and Functions
000553	11/04/2023	WOOLWORTHS 4367	40.25	Events and Functions
000553	26/04/2023	IKEA PTY LTD	356.00	Events and Functions
000553	26/04/2023	Limepay*DiscPartySupp	222.47	Events and Functions
000553	26/04/2023	SEC*WHOLESALE WEDDING	76.29	Events and Functions

**Executive Corporate Affairs • Corporate** **1,397.06**

000554	4/04/2023	SP TOTALLYWORKWEAR	161.10	Supplies and Materials purchases
000554	24/04/2023	CEDA	597.00	Conferences and Seminars
000554	26/04/2023	QANTAS	310.64	Travel and Accommodation
000554	26/04/2023	www.travelup.co.uk	328.32	Travel and Accommodation

**Executive Governance and Strategy** **900.00**

000555	24/04/2023	GOVERNANCE INSTITUTE	900.00	Professional Services
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**Executive Officer** **1,004.50**

CC82086	31/03/2023	BIGW ONLINE	38.00	Supplies and Materials purchases
CC82087	31/03/2023	KIDNEY HEALTH AUSTRAL	150.00	Subscriptions and Memberships
CC82089	31/03/2023	Petals Network Pty Lim	88.95	Consumables
CC82037	4/04/2023	SQ *CAFFISSIMO PHOENIX	11.10	Meeting/Workshop Catering
CC81922	11/04/2023	PROPERTY COUNCIL OF AU	250.00	Subscriptions and Memberships
CC81836	12/04/2023	SQ *IL SORRISO	11.60	Meeting/Workshop Catering
CC81966	13/04/2023	WA WILDLIFE	165.55	Conferences and Seminars
CC81925	17/04/2023	NEWS LIMITED	40.00	Subscriptions and Memberships
CC81874	19/04/2023	PLUNGE	40.50	Meeting/Workshop Catering
CC81778	26/04/2023	WANEWSDTI	84.00	
CC81735	28/04/2023	Subway Spearwood 19850	124.80	Meeting/Workshop Catering

**Executive officer to the Mayor and Council** **3,745.92**

000539	12/04/2023	REX AIRLINES	3,745.92	Travel and Accommodation
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**Family & Community Development Manager** **220.00**

CC81936	14/04/2023	The WA MUSEUM	120.00	Conferences and Seminars
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CC81800	21/04/2023	EVENT AND CONFERENCE C	100.00	Conferences and Seminars
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**lead of Community Development 826.66**

000534	19/04/2023	CPP STATE LIBRARY	17.16	Parking Expenses
000534	21/04/2023	OFFICE CHOICE LTD	809.50	Supplies and Materials purchases

**lead of Community Safety & Ranger Svcs -295.83**

CC82004	5/04/2023	ALDI STORES - BEELIAR	39.12	Consumables
CC82005	5/04/2023	MYAREE IGA L0035	26.97	Consumables
CC81995	6/04/2023	Lucid Software Inc.	15.40	Application, Licence, Registration Fees
CC81975	11/04/2023	CITY OF PERTH PARKING-	6.56	Parking Expenses
CC81828	20/04/2023	VENNGAGE.COM	28.41	Subscriptions and Memberships
CC81856	20/04/2023	INTNL TRANSACTION FEE	0.71	Bank and other fees
CC81775	26/04/2023	OFFICEWORKS	-413.00	Equipment purchases

**lead of Develop Assessment & Compliance 163.06**

CC82083	31/03/2023	SP 166 Railway Parade	9.21	Parking Expenses
CC81989	6/04/2023	WOOLWORTHS 4367	50.85	Events and Functions
CC81990	6/04/2023	MILMAR DISTRIBUTORS	103.00	Supplies and Materials purchases

**lead of Information & Technology 3,350.20**

CC81797	13/04/2023	MICROSOFT#G021929179	2,752.20	Subscriptions and Memberships
CC81839	20/04/2023	LOVES DATA	598.00	Training & Professional Development

**lead of Library and Cultural Services 290.90**

CC82102	30/03/2023	SQ *POPPYS FLOWERS PTY	137.50	Consumables
CC82091	31/03/2023	Expertise Events Pty L	80.00	Advertising
CC81866	19/04/2023	FACEBK DSNUNGUNF9H2	73.40	Advertising

**lead of Projects 2,273.47**

CC81903	11/04/2023	FOSTERS SERVICES	2,273.47	Professional Services
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**lead of Sustainability and Environment 1,809.64**

CC82066	3/04/2023	WORDPRESS M4P9WU91M	396.00	Subscriptions and Memberships
CC82040	4/04/2023	EZI*AUSTRALIAN INSTIT	1,250.00	Disputed Transaction
CC82027	5/04/2023	Woolworths Online	131.74	Events and Functions
CC81835	20/04/2023	WORDPRESS 1AQHFRRW25	31.90	Subscriptions and Memberships

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**Health Promotion Officer**

**580.53**

000532	4/04/2023	SPACETOCO VENUE HIRE	221.00	Hire of equipment and facilities
000532	12/04/2023	SPACETOCO VENUE HIRE	88.00	Hire of equipment and facilities
000532	18/04/2023	SPACETOCO VENUE HIRE	51.00	Hire of equipment and facilities
000532	21/04/2023	SPACETOCO VENUE HIRE	264.00	Hire of equipment and facilities
000532	21/04/2023	SPACETOCO VENUE HIRE	-53.87	Hire of equipment and facilities
000532	28/04/2023	WOOLWORTHS 4367	10.40	Supplies and Materials purchases

**Infrastructure & Operations Coordinator**

**921.01**

CC82055	3/04/2023	INTNL TRANSACTION FEE	7.47	Bank and other fees
CC82059	3/04/2023	Canva* 03743-3579889	17.99	Subscriptions and Memberships
CC82060	3/04/2023	GECKOBOARD	298.83	Subscriptions and Memberships
CC82020	5/04/2023	NAAVI PTY LTD	25.00	Subscriptions and Memberships
CC81900	11/04/2023	Mailchimp	332.44	Subscriptions and Memberships
CC81858	19/04/2023	Dick Smith EE4DX3YD	70.28	Equipment purchases
CC81786	24/04/2023	OFFICEWORKS 0620	169.00	Equipment purchases

**Handfill Supervisor HWRP**

**1,290.70**

000540	4/04/2023	SKYTEC TECH GATEWAY	78.00	Supplies and Materials purchases
000540	5/04/2023	JB HI FI COCKBURN	53.90	Supplies and Materials purchases
000540	19/04/2023	FRANKLIN OFFSHORE	1,119.80	Supplies and Materials purchases
000540	28/04/2023	JB HI FI ROCKINGHAM	39.00	Supplies and Materials purchases

**Lead Advocacy and Engagement**

**1,195.90**

CC82053	3/04/2023	Subway Spearwood 19850	34.60	Meeting/Workshop Catering
CC82009	5/04/2023	CEDA	537.00	Conferences and Seminars
CC81868	11/04/2023	CITY OF VINCENT	4.05	Parking Expenses
CC81977	11/04/2023	CITY OF PERTH PARKING-	6.56	Parking Expenses
CC81771	26/04/2023	QANTAS	310.64	Travel and Accommodation
CC81760	27/04/2023	Hotel at Booking.com	303.05	Travel and Accommodation

**Library Technician**

**1,997.95**

000545	3/04/2023	AMAZON MARKETPLACE AU	64.62	Supplies and Materials purchases
000545	5/04/2023	AMAZON MARKETPLACE AU	23.16	Supplies and Materials purchases
000545	5/04/2023	BIGW ONLINE	56.00	Supplies and Materials purchases
000545	5/04/2023	SP JB HI-FI ONLINE	431.35	Supplies and Materials purchases

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000545	6/04/2023	AMAZON AU	21.60	Supplies and Materials purchases
000545	6/04/2023	AMAZON MARKETPLACE AU	48.73	Supplies and Materials purchases
000545	6/04/2023	BIGW ONLINE	24.00	Supplies and Materials purchases
000545	6/04/2023	Booktopia Pty Ltd	383.66	Supplies and Materials purchases
000545	11/04/2023	AMAZON MARKETPLACE AU	74.27	Supplies and Materials purchases
000545	11/04/2023	AMAZON MARKETPLACE AU	29.99	Supplies and Materials purchases
000545	11/04/2023	WOOLWORTHS 4367	44.52	Consumables
000545	12/04/2023	AMAZON AU	14.80	Supplies and Materials purchases
000545	13/04/2023	AMAZON AU	128.63	Supplies and Materials purchases
000545	19/04/2023	AMAZON MARKETPLACE AU	77.44	Supplies and Materials purchases
000545	21/04/2023	AMAZON AU	42.51	Supplies and Materials purchases
000545	21/04/2023	AMAZON AU	12.00	Supplies and Materials purchases
000545	21/04/2023	BIGW ONLINE	133.00	Supplies and Materials purchases
000545	28/04/2023	Booktopia Pty Ltd	222.84	Supplies and Materials purchases
000545	28/04/2023	SP JB HI-FI ONLINE	164.83	Supplies and Materials purchases

**Library Technology Coordinator****1,061.41**

000541	6/04/2023	MAILCHIMP *MISC	362.72	Subscriptions and Memberships
000541	11/04/2023	HARVEY NORMAN AV/IT	103.00	Supplies and Materials purchases
000541	11/04/2023	HARVEY NORMAN AV/IT	82.00	Supplies and Materials purchases
000541	11/04/2023	Windcave	248.00	Subscriptions and Memberships
000541	20/04/2023	DREAMITHOS* DREAMIT HO	234.70	Subscriptions and Memberships
000541	28/04/2023	AMAZON MARKETPLACE AU	30.99	Supplies and Materials purchases

**Manager Building Services****85.00**

CC81923	17/04/2023	WWW.FLORALSTATE.COM.AU	85.00	Supplies and Materials purchases
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**Manager Business & Economic Development****1,693.71**

CC82101	30/03/2023	City of Joondalup	1.20	Parking Expenses
CC82061	3/04/2023	CPP CONVENTION CENTRE	13.12	Parking Expenses
CC82023	5/04/2023	LinkedIn Pre 814484755	719.88	Advertising
CC81985	6/04/2023	ECONOMIC DEVELOPMENT A	250.00	Conferences and Seminars
CC81914	11/04/2023	Tickets-Pulse The Next	136.54	Conferences and Seminars
CC81964	13/04/2023	OFFICEWORKS	160.61	Equipment purchases
CC81849	20/04/2023	CRANKED PTY LTD	48.40	Meeting/Workshop Catering
CC81798	21/04/2023	CITY OF VINCENT	3.46	Parking Expenses
CC81812	21/04/2023	CITY OF FREMANTLE	13.00	Parking Expenses

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CC81822	21/04/2023	THE OLD SYNAGOGUE	347.50	Reimbursable expenses
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**Manager Recreation Services 579.09**

000522	30/03/2023	IGLOOCOMPANY	3.01	Supplies and Materials purchases
000522	30/03/2023	INTNL TRANSACTION FEE	0.08	Bank and other fees
000522	20/04/2023	COOGEE BECH SLSC INC	576.00	Hire of equipment and facilities

**Organisational Development Coordinator 3,084.96**

CC82084	31/03/2023	SAFETYCULTURE	184.80	Subscriptions and Memberships
CC82041	4/04/2023	ST JOHN AMBULANCE AUST	55.00	Training & Professional Development
CC82012	5/04/2023	INTNL TRANSACTION FEE	0.83	Bank and other fees
CC82029	5/04/2023	ST JOHN AMBULANCE AUST	55.00	Training & Professional Development
CC82030	5/04/2023	POLINODE - NETWORKS	33.08	Subscriptions and Memberships
CC81988	6/04/2023	PAYPAL *KELYN TRAIN	450.00	Training & Professional Development
CC81943	14/04/2023	Ezypay*Fire and Safety	295.00	Training & Professional Development
CC81944	14/04/2023	Ezypay*Fire and Safety	295.00	Training & Professional Development
CC81945	14/04/2023	Ezypay*Fire and Safety	295.00	Training & Professional Development
CC81913	17/04/2023	AUST WIDE FIRST AID	62.00	Training & Professional Development
CC81929	17/04/2023	Test and Tag Training	495.00	Training & Professional Development
CC81737	28/04/2023	ATI MIRAGE TRAINING	569.25	Training & Professional Development
CC81743	28/04/2023	Ezypay*Fire and Safety	295.00	Training & Professional Development

**Parks Operations Coordinator 1,037.68**

000523	4/04/2023	CORPORATE SPORTS AUSTR	75.00	Conferences and Seminars
000523	4/04/2023	SEC*MOBILE MATE	77.45	Consumables
000523	4/04/2023	Tickets-Syngenta Turf	110.00	Training & Professional Development
000523	6/04/2023	TRYBOOKING*SPORTS TURF	617.00	Conferences and Seminars
000523	11/04/2023	SPUD SHED	112.23	Meeting/Workshop Catering
000523	12/04/2023	Surfside Bakery	46.00	Meeting/Workshop Catering

**People Experience Business Partner 3,959.28**

000552	30/03/2023	SEEKAU	3,400.00	Advertising
000552	30/03/2023	SEEKAU	571.48	Advertising
000552	20/04/2023	FRAUD REVERSAL	-6.10	Parking Expenses
000552	20/04/2023	FRAUD REVERSAL	-6.10	Parking Expenses

**Recovery Park Coordinator 189.95**

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000536	13/04/2023	TWW JANDAKOT	189.95	Supplies and Materials purchases
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**Recycling Supervisor** **421.49**

000544	30/03/2023	21st Century Business	247.50	Supplies and Materials purchases
000544	30/03/2023	BUNNINGS 303000	24.99	Supplies and Materials purchases
000544	6/04/2023	OFFICEWORKS 0616	149.00	Supplies and Materials purchases

**Senior Centre Coordinator** **2,270.50**

CC82067	3/04/2023	WOOLWORTHS 4367	35.00	Events and Functions
CC81967	11/04/2023	TICKETMASTER PERTH	2,106.50	Events and Functions
CC81972	11/04/2023	PERSONAL BUYING SERV	129.00	Equipment purchases

**Senior Centre Programs Booking Officer** **4,768.74**

CC82097	30/03/2023	KMART	70.00	Supplies and Materials purchases
CC82098	30/03/2023	KMART	179.25	Supplies and Materials purchases
CC82082	31/03/2023	SPOTLIGHT PTY LTD	103.00	Supplies and Materials purchases
CC82002	5/04/2023	EZI*Fairbridge WA Inc	400.00	Events and Functions
CC82003	5/04/2023	DEPARTMENT OF TRANSPOR	94.00	Motor vehicle expenses
CC82031	5/04/2023	CPP HIS MAJESTYS	22.00	Parking Expenses
CC81991	6/04/2023	TICKETMASTER PERTH	2,258.00	Events and Functions
CC81992	6/04/2023	ATI MIRAGE TRAINING	30.00	Equipment purchases
CC81973	11/04/2023	THE WORKWEAR GROUP	85.95	Supplies and Materials purchases
CC81946	14/04/2023	DARDANUP TAVERN	975.00	Events and Functions
CC81948	14/04/2023	BENTLEYPINEST231031NB	300.00	Events and Functions
CC81931	17/04/2023	AMAZON MARKETPLACE AU	137.54	Supplies and Materials purchases
CC81932	17/04/2023	SPACETOCO VENUE HIRE	114.00	Hire of equipment and facilities

**Senior Home Care Package Coordinator** **16.00**

CC82074	3/04/2023	ANNUAL FEE	16.00	Annual Fee
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**Senior Library Manager** **635.45**

CC82063	3/04/2023	Doubletree Hilton Nort	98.50	Events and Functions
CC81892	18/04/2023	SP JB HI-FI ONLINE	41.95	Supplies and Materials purchases
CC81899	18/04/2023	MYO*GREEN WORLD INDOOR	495.00	Hire of equipment and facilities

**Senior Youth Justice and Outreach Worker** **402.44**

CC81998	6/04/2023	RED ROOSTER SUCCESS	11.95	Consumables
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CC81876	11/04/2023	ST JOHN AMBULANCE AUST	275.00	Training & Professional Development
CC81885	11/04/2023	CHICKEN TREAT YANGEB	9.59	Consumables
CC81910	17/04/2023	CHICKEN TREAT YANGEB	8.40	Consumables
CC81758	27/04/2023	PLUNGE	23.50	Training & Professional Development
CC81740	28/04/2023	PLUNGE	74.00	Training & Professional Development

**Seniors and Childcare Manager** **1,581.58**

CC81890	18/04/2023	EZI*SANDWAI	1,581.58	Subscriptions and Memberships
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**Seniors Centre Coordinator** **1,087.63**

CC82115	13/04/2023	FRAMESPORT.COM.AU	250.00	Equipment purchases
CC82116	13/04/2023	SQ *COCKBURN COMMUNITY	1,000.00	Events and Functions
CC82113	17/04/2023	MISCELLANEOUS CREDIT	-155.87	Equipment purchases
CC82114	17/04/2023	MISCELLANEOUS CREDIT	-6.50	Events and Functions

**Social Club Coordinator** **343.50**

CC81819	12/04/2023	HAMILTON HILL IGA	4.97	Consumables
CC81862	19/04/2023	WANEWSDTI	35.60	Subscriptions and Memberships
CC81757	27/04/2023	WOOLWORTHS 4703	88.74	Consumables
CC81732	28/04/2023	OMNIBUS SERVICES	214.19	Equipment purchases

**Strategic Procurement Manager** **3,195.00**

CC81831	20/04/2023	LOVES DATA	1,196.00	Training & Professional Development
CC81746	28/04/2023	JB Hi-Fi Direct	1,999.00	Equipment purchases

**Streetscapes Coordinator** **174.24**

CC81756	27/04/2023	SAI GLOBAL	131.83	Supplies and Materials purchases
CC81742	28/04/2023	SP PLASTICSTORAGE	42.41	Supplies and Materials purchases

**Support Services Lead** **589.97**

CC82032	5/04/2023	ALDI STORES - SOUTH LA	43.17	Meeting/Workshop Catering
CC82033	5/04/2023	COLES 0333	8.30	Meeting/Workshop Catering
CC81915	17/04/2023	SPACETOCO VENUE HIRE	318.50	Hire of equipment and facilities
CC81838	20/04/2023	Prof Psych Services	220.00	Professional Services

**Waste Collection Supervisor** **576.62**

000551	3/04/2023	OFFICEWORKS	481.80	Consumables
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000525	20/04/2023	BUNNINGS 303000	59.92	Supplies and Materials purchases
000526	20/04/2023	COLES 0333	34.90	Meeting/Workshop Catering

**Waste Services Manager****819.99**

000538	31/03/2023	BUNNINGS 303000	19.80	Supplies and Materials purchases
000538	31/03/2023	DWER - WATER	544.00	Application, Licence, Registration Fees
000538	4/04/2023	SPACETOCO VENUE HIRE	59.50	Hire of equipment and facilities
000538	11/04/2023	SPACETOCO VENUE HIRE	-58.01	Hire of equipment and facilities
000538	18/04/2023	REPCO	96.00	Motor vehicle expenses
000538	21/04/2023	Subway Beeliar	158.70	Meeting/Workshop Catering

**Young Peoples Services Librarian****1,150.31**

CC82057	3/04/2023	BIG W 0455	35.00	Consumables
CC81864	19/04/2023	Booktopia Pty Ltd	125.31	Supplies and Materials purchases
CC81791	24/04/2023	EB *Celebrate Reading	990.00	Conferences and Seminars

**Youth Centre Coordinator****1,680.90**

CC82043	4/04/2023	WOOLWORTHS 4394	25.55	Program costs
CC81978	11/04/2023	AMAZON AU	141.60	Supplies and Materials purchases
CC81979	11/04/2023	BP EX THOMSNS L 5992	12.20	Program costs
CC81980	11/04/2023	Dominos Estore Success	103.51	Food for clients
CC81860	12/04/2023	SUSHI COCKBURN GATEWAY	100.00	Catering for workshop
CC81865	12/04/2023	Super Retail Group Ltd	89.99	Equipment purchases
CC81971	13/04/2023	COLES ONLINE	109.75	Program costs
CC81789	13/04/2023	OFFICEWORKS	116.65	Supplies and Materials purchases
CC81793	13/04/2023	OFFICEWORKS	228.51	Supplies and Materials purchases
CC81921	17/04/2023	COLES ONLINE	220.65	Program costs
CC81884	18/04/2023	WOOLWORTHS 4394	9.00	Program costs
CC81895	18/04/2023	COLES 0490	114.80	Program costs
CC81902	18/04/2023	KMART 1362	10.50	Supplies and Materials purchases
CC81859	19/04/2023	BIG W 0444	25.20	Supplies and Materials purchases
CC81877	19/04/2023	WOOLWORTHS 4394	31.50	Food for clients
CC81837	20/04/2023	COLES ONLINE	93.75	Program costs
CC81784	24/04/2023	COLES ONLINE	154.38	Program costs
CC81733	28/04/2023	COLES ONLINE	88.16	Program costs
CC81739	28/04/2023	KMART 1362	5.20	Supplies and Materials purchases

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**Youth Development Officer**

**1,929.77**

CC82110	30/03/2023	SP FLOWER SHOP PTY L	126.00	Consumables
CC82034	5/04/2023	Woolworths Online	122.40	Meeting/Workshop Catering
CC81974	11/04/2023	PROSPERITY LAKAY P/L	51.00	Meeting/Workshop Catering
CC81850	12/04/2023	THE HOYTS CORPORATIO	310.00	Events and Functions
CC81950	14/04/2023	COLES 0490	72.99	Meeting/Workshop Catering
CC81952	14/04/2023	Caversham Wildlife Par	316.00	Events and Functions
CC81917	17/04/2023	EMPOWERED CENTRE	580.00	Meeting/Workshop Catering
CC81883	18/04/2023	COLES 0490	72.72	Consumables
CC81889	18/04/2023	COLES 0490	86.30	Consumables
CC81875	19/04/2023	COLES 0490	72.78	Consumables
CC81807	21/04/2023	COLES 0490	63.08	Consumables
CC81752	27/04/2023	Woolworths Online	56.50	Consumables

**Total Cards - 69** **78,518.41**

Report Run On: 22-Jun-2023 10:08:42

**14.2.2 Monthly Financial Report - May 2023**

<b>Responsible Executive</b>	A/Chief Financial Officer
<b>Author</b>	A/Head of Finance
<b>Attachments</b>	1. Monthly Financial Report May 2023 <a href="#">↓</a>

**RECOMMENDATION**

That Council:

- (1) ADOPTS the Monthly Financial Report containing the Statement of Financial Activity and other financial information for the month of May 2023, as attached to the Agenda.

**Background**

Local Government (Financial Management) Regulations 1996 prescribe that a Local Government is to prepare each month a Statement of Financial Activity.

Regulation 34(2) requires the Statement of Financial Activity to be accompanied by documents containing:

1. Details of the composition of the closing net current assets (less restricted and committed assets)
2. Explanation for each material variance identified between year to date (YTD) budgets and actuals
3. Any other supporting information considered relevant by the Local Government.

Regulation 34(4)(a) prescribes that the Statement of Financial Activity and accompanying documents be presented to Council within two months after the end of the month to which the statement relates.

The regulations require the information reported in the statement to be shown either by nature or type, statutory program, or business unit.

The City has chosen to report the information according to nature or type and its organisational business structure.

Local Government (Financial Management) Regulations 1996 - Regulation 34 (5) states "Each financial year, a Local Government is to adopt a percentage or value, calculated in accordance with the Australian Accounting Standards, to be used in statements of financial activity for reporting material variances."

This regulation requires Council to annually set a materiality threshold for the purpose of disclosing budget variances within monthly financial reporting.

The materiality threshold has been set by Council at \$300,000 for the 2022-23 financial year (FY23).

Detailed analysis of budget variances is an ongoing exercise, with necessary budget amendments either submitted for Council approval through the Expenditure Review Committee or included in the City's mid-year budget review required by legislation.

### **Submission**

N/A

### **Report**

The attached Monthly Financial Report for May 2023 has been prepared in accordance with the Local Government Act and the associated Financial Management Regulations.

This was reviewed by management, with the following commentary addressing key financial results and the City's budgetary performance to the end of the month.

#### Opening Surplus

The amended budget opening surplus is now \$11.93 million which includes the \$3.86 million mid-year budget review adjustment adopted by Council in February, \$2.50 million original budget surplus and \$5.56 million municipal funding for the City's carry forward projects.

#### Closing Surplus

The City's YTD closing surplus to the end of May was \$56.63 million, versus a YTD budget of \$49.37 million.

This represents a favourable variance of \$7.26 million, inclusive of variances across the FY23 operating and capital budget reported in the following sections.

Operating Revenue

Operating revenue of \$171.85 million was \$1.85 million behind YTD budget for May. The following table summarises the operating revenue budget performance by nature:

Revenue from operating activities	Amended		YTD Actual \$	YTD Variance \$
	Full Year Budget \$	YTD Budget \$		
Rates	118,200,126	118,200,126	117,997,674	(202,452)
Specified Area Rates	624,000	624,000	614,766	(9,234)

Revenue from operating activities	Amended		YTD Actual \$	YTD Variance \$
	Full Year Budget \$	YTD Budget \$		
Operating Grants, Subsidies, Contributions	11,863,320	10,434,871	9,372,115	(1,062,756)
Fees and Charges	40,972,049	37,866,714	37,231,828	(634,886)
Interest Earnings	6,425,280	5,983,737	6,195,888	212,151
Profit/(Loss) Asset Sale	1,476,042	590,361	434,400	(155,961)
<b>Total</b>	<b>179,560,817</b>	<b>173,699,809</b>	<b>171,846,671</b>	<b>(1,853,138)</b>

Material variances identified in the City's operating revenue were identified as follows:

- Operating grants, subsidies, contributions (\$1.06 million under YTD budget):
  - Federal grant funding for childcare subsidies and Home Care Packages are behind YTD budget by \$0.35 million and \$0.61 million respectively.
- Fees and charges (\$0.63 million under YTD budget):
  - Building permits received this period is \$0.32 million under YTD budget due to lower building activity and is likely to come in under full year budget.
  - Development related fees are down \$0.26 million against YTD budget due to lower development activity, also likely to not achieve full year budget.
  - Landfill fees is \$0.34 million under YTD budget reflecting a reduction in patronage at the Henderson Waste Recovery Park.

Operating Expenditure

Operating expenditure to the end of May is \$149.74 million and was under YTD budget by \$10.36 million.

The following table summarises the operating expenditure budget variance performance by nature:

Expenditure from operating activities	Amended		YTD Actual \$	YTD Variance \$
	Full Year Budget \$	YTD Budget \$		
Employee costs	69,593,027	61,915,529	58,197,891	(3,717,638)
Materials & Contracts	45,093,895	39,385,904	33,722,729	(5,663,175)
Utility charges	6,209,122	5,661,170	5,617,395	(43,775)
Depreciation/Amortisation	42,461,606	37,482,169	36,836,209	(645,960)
Interest/Finance Costs	500,921	224,483	217,586	(6,897)
Insurance expenses	2,275,300	2,275,300	2,345,078	69,778
Other expenditure	15,013,811	13,156,386	12,808,062	(348,324)
<b>Total</b>	<b>181,147,682</b>	<b>160,100,941</b>	<b>149,744,950</b>	<b>(10,355,991)</b>

Significant variances identified in the City's operating expenditure were identified as follows:

- Employee Costs (\$3.72 million under YTD budget):
  - There are salary budget variances across all business units totalling \$3.36 million, due to the remaining Enterprise Agreement increase factored into the budget not yet paid in May, it was only paid in June. Further to this, there is increased duration of staff vacancies due to a tight labour market
  - Leave entitlement reductions contributed a net \$0.35 million to the variance, reflecting the positive impact of leave management strategies
  - Indirect employee costs also had an underspend of \$0.35 million (training, recruitment, conferences etc.).
- Materials and Contracts (\$5.66 million under YTD budget):
  - Community Development & Services were collectively \$1.07 million behind YTD budget, with underspending across Family & Community, Childcare, Cockburn Care, Seniors, and Youth Services
  - Sustainability & Environment had \$1.08 million underspend, due to timing issues in the spending of the Rehabilitating Roe 8 project, and general underspending across the Sustainability & Climate Change, Coastal Management and Planning and Environmental Management, Policy and Planning service units
  - Recreation Infrastructure & Services contributed to the underspend \$0.89 million under YTD budget, with Cockburn ARC \$0.34 million and Recreation Services \$0.40 million behind YTD budget (considered a timing issue).

Capital Expenditure

Council adopted a capital works program of \$50.9 million in the FY23 annual budget, that is now \$69.76 million following carry forwards and the mid-year budget review adopted by Council.

The City had spent \$33.14 million on its capital program to the end of May, representing an underspend of \$12.12 million against YTD budget (delivery timing variances).

The following table shows the budget performance by asset class:

Capital Acquisitions	Amended		YTD Actual \$	YTD Actual Variance \$
	Budget \$	YTD Budget \$		
Land	1,680,000	1,680,000	1,680,000	0
Buildings	8,870,920	7,837,295	4,663,728	(3,173,567)
Furniture & Equipment	77,000	77,000	56,269	(20,731)
Plant and equipment	10,350,992	4,378,156	2,560,943	(1,817,213)
Information Technology	4,022,732	860,395	408,039	(452,356)
Infrastructure - Roads	25,175,682	16,597,684	16,161,650	(436,034)
Infrastructure - Drainage	3,070,903	2,672,293	948,094	(1,724,199)
Infrastructure - Footpath	1,989,439	1,672,704	986,936	(685,768)
Infrastructure - Parks hard	3,950,935	3,273,224	2,764,462	(508,762)
Infrastructure - Landscaping	1,742,132	1,472,931	900,529	(572,402)
Infrastructure - Landfill site	5,474,672	1,796,902	1,027,970	(768,932)
Infrastructure - Marina	2,224,348	1,860,532	847,530	(1,013,002)
Infrastructure - Coastal	1,129,933	1,082,874	138,236	(944,638)
<b>Total</b>	<b>69,759,688</b>	<b>45,261,990</b>	<b>33,144,386</b>	<b>(12,117,604)</b>

Significant variances identified in the City's capital expenditure were identified as follows:

- Building construction had a net budget variance of \$3.17 million under YTD budget due to timing issues. This variance comprises many projects, with the following the more significant:
  - Internal Cladding ARC Sports Stadium - \$299K under YTD budget (no spending)
  - Wally Hagen Recreation Centre Redevelopment - \$329K under YTD budget (no spending).
- Drainage infrastructure had a net budget variance of \$1.72 million under YTD budget due to timing issues. The following are the more significant variances:
  - Edeline Street Sump \$277K under YTD budget (design stage)
  - Stratton Street Upgrade \$274K Under YTD budget (design stage)
  - Spearwood & Doolette Drainage stages 1&2 \$216K under YTD budget (14% spent)
  - Sump Investigations and Design \$174K under YTD budget
  - Collis Road new sump \$219K under YTD budget (4% spent).

- Marina infrastructure had \$1.01 million underspend mainly due to a couple of projects behind YTD budget:
  - Othello/Mariboo Island anti climb structures \$459K under YTD budget (9% spent)
  - Marina Expansion \$423K under YTD budget.
- Coastal infrastructure had \$0.94 million underspend with several projects having not yet commenced:
  - Port Coogee Revetment Renewals \$550K under YTD budget (no spending)
  - Coogee Beach boardwalk access \$140K under YTD budget (no spending).

### Non-Operating Grants, Subsidies and Contributions

The City's budget for capital grants and contributions is a net \$20.77 million. This includes \$24.74 million in funding to be received, less an outgoing contribution of \$3.97 million to the State Government for underground power in South Lake.

Non-operating revenue of \$11.73 million was recognised to the end of May, \$2.06 million over YTD budget (only a timing issue).

### Financial Reserves

A detailed schedule of the City's financial reserves is included in the financial report, showing a balance of \$177.21 million held at the end of May (\$178.0 million last month).

Council funded reserves made up \$147.56 million of the balance, \$12.10 million for restricted and legislated purposes, and another \$17.55 million for developer contribution plans.

Transfers in and out of financial reserves are made in accordance with budgetary requirements.

### Cash and Financial Assets

The City's closing cash and financial assets investment holding at month's end totalled \$241.25 million (down from \$246.54 million last month).

This balance included financial assets (term deposits and investments) of \$230.35 million, and cash and cash equivalent holdings (cash at bank and at call deposits) of \$10.91 million.

\$181.01 million of these funds were internally and externally restricted, representing the City's financial reserves and liability for bonds and deposits held.

The remaining \$60.24 million represented unrestricted municipal funds for the City's operating activities and liabilities.

### Investment Performance, Ratings and Maturity

The City's term deposit portfolio running yield has jumped to an annualised 3.75 percent as of 31 May after the withdrawal of lower rates deposits and then the reinvestment at higher rates (up from 3.07 percent last month and 2.97 percent the month before).

This still underperformed the City's KPI target rate of 4.35 percent, comprising RBA cash rate of 3.85 percent (end of May) plus a 0.50 percent performance margin.

The swiftness of back-to-back increases made to the official cash rate by the Reserve Bank of Australia (RBA), has meant many of the City's existing term deposits are yielding well under the City's current KPI target.

Performance against the KPI target continues improving each month with the City's new deposits being placed at relatively higher rates.

New investments placed during the month were at rates ranging between 4.60 and 5.15 percent over various durations.

There was 0.25 percent increase at the last RBA meeting in May and the latest three cash rate increases have been for 0.25 percent. There are indications the cash rate will continue to increase until mid to late 2024. The RBA has said further tightening of monetary policy may still be required although the inflation has passed its peak.

Current term deposit investments are fully compliant with Council's Investment Policy requirements, as indicated below:

<b>Investment Policy Compliance</b>		
Legislative Requirements	✓	Fully compliant
Portfolio Credit Rating Limit	✓	Fully compliant
Institutional Exposure Limits	✓	Fully compliant
Term to Maturity Limits	✓	Fully compliant

The portfolio also includes several reverse mortgage securities purchased under previous policy and statutory provisions.

These have a face value of \$2.424 million and market value of \$1.591 million, although the City currently carries them at a book value of \$0.85 million (net of a \$1.575 million impairment provision made several years ago).

The City continues receiving interest and capital payments, with \$0.576 million returned to date of the original \$3.0 million invested.



The City's investments were held with the following financial institutions as at 31 May (inclusive of accrued interest):

Issuer	Market Value	% Total Value
AMP Bank Ltd	10,227,817.25	4.01%
Auswide Bank Limited	8,055,580.84	3.15%
Bank of Queensland Ltd	34,000,079.40	13.31%
Commonwealth Bank of Australia Ltd	92,471,482.44	36.21%
Credit Union Australia Ltd t/as Great Southern Bank	23,122,428.81	9.05%
Defence Bank Ltd	15,154,417.75	5.93%
Emerald Reverse Mortgage Trust	1,579,423.98	0.62%
Macquarie Bank	0.01	0.00%
MyState Bank Ltd	10,647,369.42	4.17%
Suncorp-Metway Ltd	24,973,559.41	9.78%
Westpac Banking Corporation Ltd	35,133,473.97	13.76%
<b>Portfolio Total</b>	<b>255,365,633.28</b>	<b>100.00%</b>

The City's short-term deposits (less than 12 months) made up 83.08 percent (\$212.15 million) of the City's portfolio, compared to 85.99 percent (\$207.15 million) last month.

These were classified under the following credit ratings:

#### Market Value by Security Rating Group (Short Term)



Deposits invested between 1 and 3 years made up 16.92 percent (\$43.2 million) of the City's portfolio, compared to 14.01 percent (\$33.7 million) last month.

These were classified under following credit ratings:

#### Market Value by Security Rating Group (Long Term)



#### Investment in Fossil Fuel Free Banks

At month end, the City held \$83.4 million (32.9 percent) of its investment portfolio with banks considered non-funders of fossil fuel related industries (up from \$62.4 million or 26.1 percent last month).

The amount invested with fossil fuel free banks fluctuates depending on the competitiveness of deposit rates being offered and the capacity of fossil fuel free banks to accept funds.

The City will always endeavour to preference a fossil fuel free investment, given a similar deposit rate.

#### Rates Debt Recovery

The collectible rates and charges for 2022-23 (comprising arrears, annual levies, and part year rating) totals \$143.06 million.

To the end of May, the City had collected \$137.33 million (96.0 percent), leaving a balance outstanding of \$5.73 million (4.0 percent).

The City has also received \$1.95 million in prepayments for future year's rates.

In terms of overdue and delinquent rates accounts under formal or legal debt recovery processes, the City had 100 properties owing a total of \$0.55 million in combined rates and legal fees (down from 201 properties last month owing \$0.96 million).

Given the size of the City's ratepayer base (around 53,000 properties), this reflects the City's effective processes in controlling and managing overdue rates accounts.

Formal debt recovery activities are commenced when ratepayers have overdue rates and have not committed to instalment or other payment arrangements or sought relief under the City's Financial Hardship Policy.

#### Trade and Sundry Debtors

The City had \$3.20 million in outstanding trade and sundry debtors to the end of May (\$3.05 million last month).

Those debts overdue by more than 90 days made up \$132k or 6.01 percent of total debts outstanding (\$144k or 4.72 percent last month).

The 90-day debtors included lease monies owed by naval base tenants totalling \$59k (on payment plans).

#### **Strategic Plans/Policy Implications**

##### Listening & Leading

A community focused, sustainable, accountable and progressive organisation.

- Best practice Governance, partnerships and value for money.

#### **Budget/Financial Implications**

Budget amendments are referred to Council's Expenditure Review Committee for recommendation. Recommended changes were adopted by Council at its May meeting and has been included in this monthly financial report.

Council's adopted budget surplus for FY23 of \$360,899 has reduced over the year to a deficit of \$71,046 due to various Council decisions (including the mid-year budget review).

These budget deficit changes are listed at Note 8 in the financial report.

#### **Legal Implications**

N/A

#### **Community Consultation**

N/A

#### **Risk Management Implications**

It is important that Council reviews the performance of its adopted budget each month for revenue, expenditure, and the closing financial position.

This enables it to be informed on and identify any potential financial risks.

#### **Advice to Proponent(s)/Submitters**

N/A

#### **Implications of Section 3.18(3) *Local Government Act 1995***

Nil

**CITY OF COCKBURN****MONTHLY FINANCIAL REPORT  
(Containing the Statement of Financial Activity)  
For the Period Ended 31 May 2023****LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996****TABLE OF CONTENTS**

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MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 MAY 2023

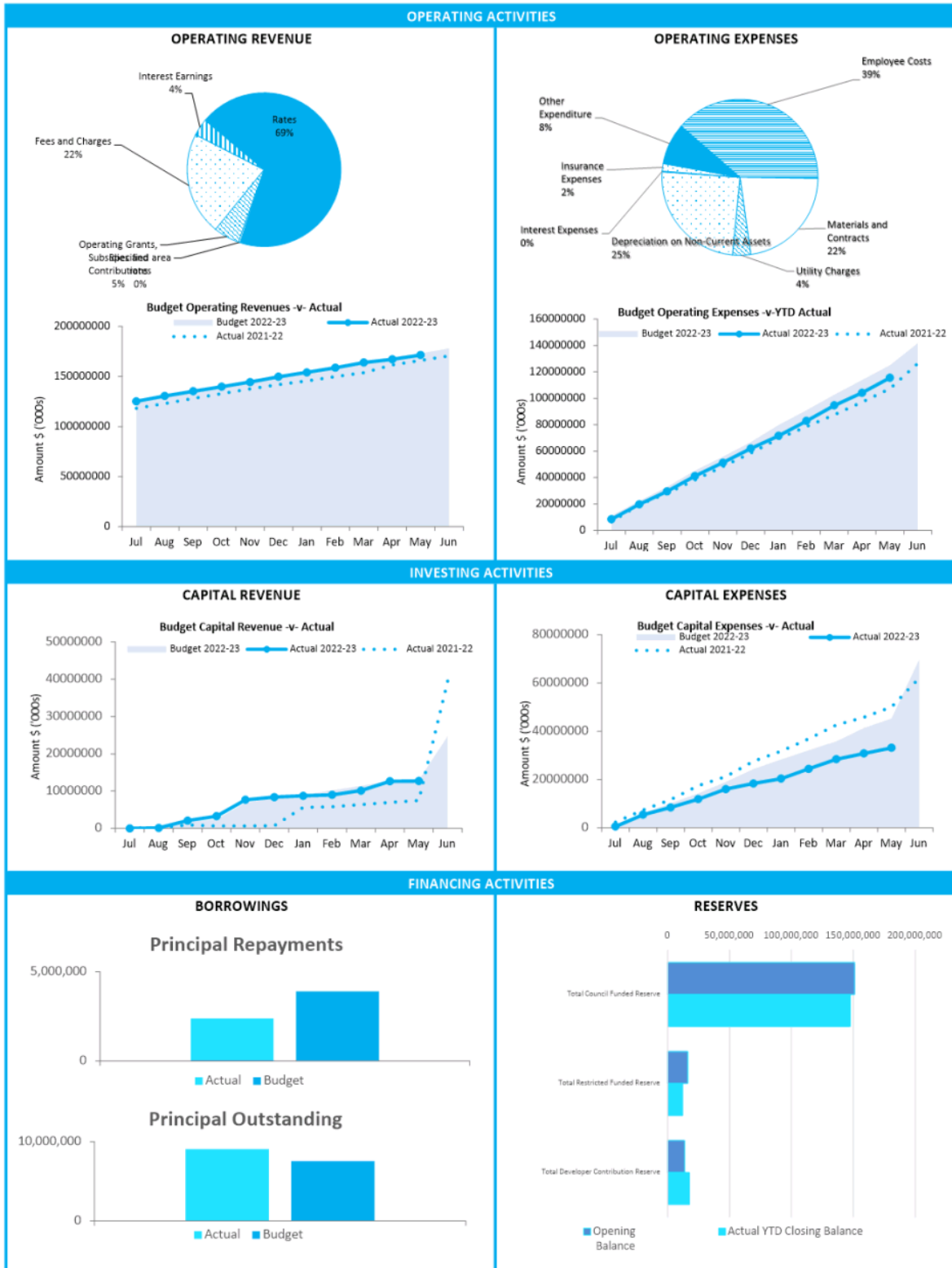
SUMMARY INFORMATION

Funding surplus / (deficit) Components				
<b>Funding surplus / (deficit)</b>				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$11.93 M	\$11.93 M	\$11.93 M	(\$0.00 M)
Closing	(\$0.07 M)	\$49.37 M	\$56.63 M	\$7.26 M
Refer to Statement of Financial Activity				
<b>Cash and financial assets</b>				
	\$241.25 M	% of total		
Unrestricted Cash	\$60.24 M	25.0%		
Restricted Cash	\$181.01 M	75.0%		
Refer to Note 2 - Cash and Financial Assets				
Key Operating Activities				
<b>Amount attributable to operating activities</b>				
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	
\$36.09 M	\$52.27 M	\$62.96 M	\$10.68 M	
Refer to Statement of Financial Activity				
				<b>Employee Cost</b>
				YTD Actual (\$58.20 M) % Variance
				YTD Budget (\$61.92 M) (6.0%)
				Refer to Statement of Financial Activity
<b>Rates Revenue</b>		<b>Fees and Charges</b>		<b>Materials &amp; Contracts</b>
YTD Actual	\$118.61 M % Variance	YTD Actual	\$37.23 M % Variance	YTD Actual (\$33.72 M) % Variance
YTD Budget	\$118.82 M 0.0%	YTD Budget	\$37.87 M (1.7%)	YTD Budget (\$39.39 M) (14.4%)
Refer to Statement of Financial Activity		Refer to Statement of Financial Activity		Refer to Statement of Financial Activity
Key Investing Activities				
<b>Amount attributable to investing activities</b>				
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	
(\$46.78 M)	(\$34.26 M)	(\$19.73 M)	\$14.53 M	
Refer to Statement of Financial Activity				
<b>Proceeds on sale</b>		<b>Asset Acquisition</b>		<b>Capital Grants</b>
YTD Actual	\$1.68 M %	YTD Actual	\$33.14 M % Spent	YTD Actual (\$11.73 M) % Received
Amended Budget	\$2.21 M 76.2%	Amended Budget	\$69.76 M 47.5%	Amended Budget (\$20.77 M) 56.5%
Refer to Note 3 - Disposal of Assets		Refer to Note 4 - Capital Acquisition		Refer to Note 4 - Capital Acquisition
Key Financing Activities				
<b>Amount attributable to financing activities</b>				
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	
(\$1.30 M)	\$19.43 M	\$1.47 M	(\$17.95 M)	
Refer to Statement of Financial Activity				
<b>Borrowings</b>		<b>Reserves</b>		
Principal repayments	\$2.38 M	Reserves balance	\$177.21 M	
Interest expense	\$0.22 M	Interest earned	\$0.51 M	
Principal due	\$9.05 M			
Refer to Note 5 - Borrowings		Refer to Note 6 - Cash Reserves		

This information is to be read in conjunction with the accompanying Financial Statements and notes.

MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 MAY 2023

SUMMARY INFORMATION - GRAPHS



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2023

BY NATURE OR TYPE

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	11,927,765	11,927,765	<b>11,927,765</b>	0	0.00%	
<b>Revenue from operating activities</b>							
Rates		118,200,126	118,200,126	<b>117,997,674</b>	(202,452)	(0.17%)	
Specified area rates		624,000	624,000	<b>614,766</b>	(9,234)	(1.48%)	
Operating grants, subsidies and contributions		11,863,320	10,434,871	<b>9,372,115</b>	(1,062,756)	(10.18%)	▼
Fees and charges		40,972,049	37,866,714	<b>37,231,828</b>	(634,886)	(1.68%)	▼
Interest earnings		6,425,280	5,983,737	<b>6,195,888</b>	212,151	3.55%	
Profit/(loss) on disposal of assets		1,476,042	590,361	<b>434,400</b>	(155,961)	(26.42%)	
		<b>179,560,817</b>	<b>173,699,809</b>	<b>171,846,671</b>	(1,853,138)		
<b>Expenditure from operating activities</b>							
Employee costs		(69,593,027)	(61,915,529)	<b>(58,197,891)</b>	3,717,638	6.00%	▲
Materials and contracts		(45,093,895)	(39,385,904)	<b>(33,722,729)</b>	5,663,175	14.38%	▲
Utility charges		(6,209,122)	(5,661,170)	<b>(5,617,395)</b>	43,775	0.77%	
Depreciation on non-current assets		(42,461,606)	(37,482,169)	<b>(36,836,209)</b>	645,960	1.72%	▲
Interest expenses		(500,921)	(224,483)	<b>(217,586)</b>	6,897	3.07%	
Insurance expenses		(2,275,300)	(2,275,300)	<b>(2,345,078)</b>	(69,778)	(3.07%)	
Other expenditure		(15,013,811)	(13,156,386)	<b>(12,808,062)</b>	348,324	2.65%	▲
		<b>(181,147,682)</b>	<b>(160,100,941)</b>	<b>(149,744,950)</b>	10,355,991		
Non-cash amounts excluded from operating activities							
	1(a)	37,674,729	38,672,729	<b>40,854,474</b>	2,181,745	5.64%	▲
<b>Amount attributable to operating activities</b>		<b>36,087,864</b>	<b>52,271,597</b>	<b>62,956,195</b>	10,684,598		
<b>Investing activities</b>							
Proceeds from non-operating grants, subsidies and contributions		20,765,807	9,679,548	<b>11,734,880</b>	2,055,332	21.23%	▲
Proceeds from disposal of assets	3	2,211,894	1,326,213	<b>1,684,421</b>	358,208	27.01%	▲
Payments for property, plant and equipment and infrastructure	4	(69,759,688)	(45,261,990)	<b>(33,144,386)</b>	12,117,604	26.77%	▲
<b>Amount attributable to investing activities</b>		<b>(46,781,987)</b>	<b>(34,256,229)</b>	<b>(19,725,085)</b>	14,531,144		
<b>Financing Activities</b>							
Transfer from reserves	6	49,651,942	27,789,163	<b>17,353,425</b>	(10,435,738)	(37.55%)	▼
Repayment of debentures	5	(3,900,000)	(2,300,000)	<b>(2,381,916)</b>	(81,916)	(3.56%)	
Transfer to reserves	6	(47,056,630)	(6,063,428)	<b>(13,500,582)</b>	(7,437,154)	(122.66%)	▼
<b>Amount attributable to financing activities</b>		<b>(1,304,688)</b>	<b>19,425,735</b>	<b>1,470,927</b>	(17,954,808)		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>(71,046)</b>	<b>49,368,868</b>	<b>56,629,802</b>	7,260,934		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 9 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**KEY TERMS AND DESCRIPTIONS**

FOR THE PERIOD ENDED 31 MAY 2023

**NATURE OR TYPE DESCRIPTIONS****REVENUE****RATES**

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

**OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**REVENUE FROM CONTRACTS WITH CUSTOMERS**

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

**FEES AND CHARGES**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**SERVICE CHARGES**

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**INTEREST EARNINGS**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**OTHER REVENUE / INCOME**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**PROFIT ON ASSET DISPOSAL**

Excess of assets received over the net book value for assets on their disposal.

**EXPENSES****EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**MATERIALS AND CONTRACTS**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**UTILITIES (GAS, ELECTRICITY, WATER, ETC.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**INSURANCE**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**LOSS ON ASSET DISPOSAL**

Shortfall between the value of assets received over the net book value for assets on their disposal.

**DEPRECIATION ON NON-CURRENT ASSETS**

Depreciation expense raised on all classes of assets.

**INTEREST EXPENSES**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**OTHER EXPENDITURE**

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.



STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2023

STATUTORY REPORTING BY BUSINESS UNIT

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	11,927,765	11,927,765	<b>11,927,765</b>	(0)	(0.00%)	
<b>Revenue from operating activities</b>							
Office of the CEO		0	0	<b>715</b>	715	0.00%	
Corporate Strategy		0	0	<b>2,158</b>	2,158	0.00%	
Governance, Risk & Compliance		1,653	1,515	<b>1,191</b>	(324)	(21.39%)	
Finance		127,872,961	126,865,928	<b>126,821,378</b>	(44,550)	(0.04%)	
Information & Technology		0	0	<b>916</b>	916	0.00%	
Procurement		1,927	1,927	<b>1,927</b>	0	0.00%	
Library & Cultural Services		279,324	271,804	<b>184,523</b>	(87,281)	(32.11%)	
Recreation Infrastructure & Services		14,001,313	12,985,773	<b>13,337,724</b>	351,951	2.71%	▲
Community Development & Services		8,024,815	7,332,753	<b>6,080,465</b>	(1,252,288)	(17.08%)	▼
Community Safety & Ranger Services		1,206,960	1,113,662	<b>1,302,877</b>	189,215	16.99%	
Development Assessment & Compliance		3,577,282	3,365,468	<b>2,844,574</b>	(520,894)	(15.48%)	▼
Planning		148,702	(17,390)	<b>19,867</b>	37,257	(214.24%)	
Sustainability & Environment		847,076	756,574	<b>590,165</b>	(166,409)	(22.00%)	
Operations & Maintenance		20,367,073	17,996,990	<b>17,425,665</b>	(571,325)	(3.17%)	▼
Projects		0	0	<b>3,127</b>	3,127	0.00%	
Property & Assets		2,934,730	2,752,556	<b>2,740,070</b>	(12,486)	(0.45%)	
Business & Economic Development		0	0	<b>1,760</b>	1,760	0.00%	
People Experience		297,000	272,250	<b>487,568</b>	215,318	79.09%	
		<b>179,560,816</b>	<b>173,699,810</b>	<b>171,846,670</b>	(1,853,140)		
<b>Expenditure from operating activities</b>							
Executive Support		(3,423,979)	(3,035,741)	<b>(2,763,042)</b>	272,699	8.98%	
Corporate Strategy		(389,536)	(344,591)	<b>(249,261)</b>	95,330	27.66%	
Governance, Risk & Compliance		(1,825,480)	(1,663,429)	<b>(1,537,259)</b>	126,170	7.58%	
Finance		(7,538,565)	(6,346,025)	<b>(5,789,105)</b>	556,920	8.78%	▲
Information & Technology		(8,418,881)	(7,629,351)	<b>(7,454,078)</b>	175,273	2.30%	
Procurement		(936,248)	(820,801)	<b>(761,321)</b>	59,480	7.25%	
Library & Cultural Services		(7,161,584)	(6,499,838)	<b>(6,102,809)</b>	397,029	6.11%	▲
Recreation Infrastructure & Services		(15,733,866)	(14,045,031)	<b>(12,919,124)</b>	1,125,907	8.02%	▲
Community Development & Services		(13,137,407)	(11,220,366)	<b>(9,650,227)</b>	1,570,139	13.99%	▲
Community Safety & Ranger Services		(6,666,132)	(5,767,607)	<b>(4,943,872)</b>	823,735	14.28%	▲
Development Assessment & Compliance		(6,735,280)	(5,971,162)	<b>(4,822,883)</b>	1,148,279	19.23%	▲
Planning		(3,134,073)	(2,323,590)	<b>(2,244,159)</b>	79,431	3.42%	
Sustainability & Environment		(4,244,605)	(3,837,198)	<b>(2,894,387)</b>	942,811	24.57%	▲
Operations & Maintenance		(81,669,920)	(72,416,085)	<b>(71,290,067)</b>	1,126,018	1.55%	▲
Projects		(1,098,167)	(945,124)	<b>(691,478)</b>	253,646	26.84%	
Property & Assets		(11,300,314)	(10,016,989)	<b>(9,146,178)</b>	870,811	8.69%	▲
Stakeholder Management		(1,067,949)	(976,415)	<b>(807,367)</b>	169,048	17.31%	
Communications & Marketing		(1,780,180)	(1,614,186)	<b>(1,561,636)</b>	52,550	3.26%	
Customer Experience		(1,248,337)	(1,111,878)	<b>(953,540)</b>	158,338	14.24%	
Business & Economic Development		(684,806)	(608,655)	<b>(492,707)</b>	115,948	19.05%	
People Experience		(3,268,578)	(2,887,552)	<b>(3,065,871)</b>	(178,319)	(6.18%)	
Transformation, Culture & Innovation		(612,800)	(526,292)	<b>(319,528)</b>	206,764	39.29%	
Internal Recharging		929,007	506,963	<b>714,952</b>	207,989	(41.03%)	
		<b>(181,147,680)</b>	<b>(160,100,943)</b>	<b>(149,744,947)</b>	10,355,996		
Non-cash amounts excluded from operating activities	1(a)	37,674,729	38,672,729	<b>40,854,474</b>	2,181,745	5.64%	▲
<b>Amount attributable to operating activities</b>		<b>36,087,865</b>	<b>52,271,596</b>	<b>62,956,197</b>	10,684,601		
<b>Investing Activities</b>							
Proceeds from non-operating grants, subsidies and contributions		20,765,807	9,679,548	<b>11,734,880</b>	2,055,332	21.23%	▲
Proceeds from disposal of assets	3	2,211,894	1,326,213	<b>1,684,421</b>	358,208	27.01%	▲
Payments for property, plant and equipment and infrastructure	4	(69,759,688)	(45,261,990)	<b>(33,144,386)</b>	12,117,604	26.77%	▲
<b>Amount attributable to investing activities</b>		<b>(46,781,987)</b>	<b>(34,256,229)</b>	<b>(19,725,085)</b>	14,531,144		
<b>Financing Activities</b>							
Transfer from reserves	6	49,651,942	27,789,163	<b>17,353,425</b>	(10,435,738)	(37.55%)	▼
Repayment of debentures	5	(3,900,000)	(2,300,000)	<b>(2,381,916)</b>	(81,916)	(3.56%)	
Transfer to reserves	6	(47,056,630)	(6,063,428)	<b>(13,500,582)</b>	(7,437,154)	(122.66%)	▼
<b>Amount attributable to financing activities</b>		<b>(1,304,688)</b>	<b>19,425,735</b>	<b>1,470,927</b>	(17,954,808)		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>(71,046)</b>	<b>49,368,867</b>	<b>56,629,807</b>			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to threshold. Refer to Note 9 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2022-23 year is \$300,000 or 0.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 MAY 2023**

**BASIS OF PREPARATION**

**BASIS OF PREPARATION**

**REPORT PURPOSE**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996 , Regulation 34* . Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

**BASIS OF ACCOUNTING**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 31 May 2023

**SIGNIFICANT ACCOUNTING POLICES**

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the City controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2023

NOTE 1  
STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Amended Budget	YTD Budget (a)	YTD Actual (b)
		\$	\$	\$
<b>Non-cash items excluded from operating activities</b>				
<b>Adjustments to operating activities</b>				
Less: (Profit)/loss on asset disposals	3	(1,476,042)	(590,361)	(434,400)
Less: Movement in liabilities associated with restricted cash		(3,410,835)	1,780,921	3,852,729
Less: Movement in leased liabilities		0	0	(113,722)
Less: Movement in other liabilities		100,000	0	78,976
Movement in employee benefit provisions (non-current)		0	0	422,562
Add: Public Open Space payment (non-current)		0	0	212,120
Add: Depreciation on assets		42,461,606	37,482,169	36,836,209
<b>Total non-cash items excluded from operating activities</b>		<b>37,674,729</b>	<b>38,672,729</b>	<b>40,854,474</b>

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2022	This Time Last Year 31 May 2022	Year to Date 31 May 2023
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	6	(181,064,488)	(164,815,492)	(177,211,645)
Less: Bonds & deposits		(4,303,373)	(5,024,930)	(3,801,168)
Add: Borrowings	5	3,934,065	1,626,696	1,552,149
Add: Lease liabilities		114,651	34,633	929
Add: Financial assets at amortised cost - non-current	2	101,900,141	900,141	38,349,058
<b>Total adjustments to net current assets</b>		<b>(79,419,004)</b>	<b>(167,278,952)</b>	<b>(141,110,677)</b>
Cash and cash equivalents	2	20,777,520	20,764,924	10,905,687
Financial assets at amortised cost	2	92,800,000	196,500,000	192,000,000
Rates receivables		2,204,257	5,005,765	4,948,544
Receivables		5,731,365	7,058,186	7,704,243
Other current assets		4,773,962	2,886,254	4,380,028
<b>Less: Current liabilities</b>				
Payables		(16,710,475)	(8,376,075)	(7,760,740)
Borrowings	5	(3,934,065)	(1,626,696)	(1,552,149)
Contract liabilities	7	(4,994,711)	(6,658,772)	(4,052,408)
Lease liabilities		(114,651)	(34,633)	(929)
Provisions	7	(9,186,433)	(9,131,465)	(8,831,789)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(79,419,004)</b>	<b>(167,278,952)</b>	<b>(141,110,677)</b>
<b>Closing funding surplus / (deficit)</b>		<b>11,927,765</b>	<b>39,108,531</b>	<b>56,629,807</b>

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2023

OPERATING ACTIVITIES  
NOTE 2  
CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Institution
		\$	\$	\$	
<b>Cash on hand</b>					
Cash at bank	Cash and cash equivalents	879,492	0	879,492	NATIONAL AUSTRALIA BANK
Cash on hand	Cash and cash equivalents	26,195	0	26,195	
Term deposits - current	Cash and cash equivalents	10,000,000		10,000,000	NATIONAL AUSTRALIA BANK
Term deposits - current	Financial assets at amortised cost	0	14,700,000	14,700,000	BANK OF QUEENSLAND
Term deposits - current	Financial assets at amortised cost	6,836,245	62,963,755	69,800,000	COMMONWEALTH BANK
Term deposits - current	Financial assets at amortised cost	0	8,000,000	8,000,000	AUSWIDE BANK
Term deposits - current	Financial assets at amortised cost	32,000,000		32,000,000	WESTPAC
Term deposits - current	Financial assets at amortised cost	0	24,500,000	24,500,000	SUNCORP
Term deposits - current	Financial assets at amortised cost	0	19,000,000	19,000,000	CREDIT UNION AUSTRALIA
Term deposits - current	Financial assets at amortised cost	0	5,000,000	5,000,000	DEFENCE BANK
Term deposits - current	Financial assets at amortised cost	0	8,500,000	8,500,000	AMP
Term deposits - current	Financial assets at amortised cost	10,500,000		10,500,000	MYSTATE BANK
Other investment - non current	Financial assets at amortised cost	0	849,058	849,058	BARCLAYS BANK
Other investment - non current	Financial assets at amortised cost	0	19,000,000	19,000,000	BANK OF QUEENSLAND
Other investment - non current	Financial assets at amortised cost	0	10,000,000	10,000,000	DEFENCE BANK
Other investment - non current	Financial assets at amortised cost	0	3,000,000	3,000,000	WESTPAC
Other investment - non current	Financial assets at amortised cost	0	4,000,000	4,000,000	CREDIT UNION AUSTRALIA
Other investment - non current	Financial assets at amortised cost	0	1,500,000	1,500,000	AMP
<b>Total</b>		<b>60,241,932</b>	<b>181,012,813</b>	<b>241,254,744</b>	
<b>Comprising</b>					
		<b>Unrestricted</b>	<b>Restricted</b>	<b>Total Cash</b>	
		\$	\$	\$	
Cash and cash equivalents		10,905,687	0	10,905,686	
Financial assets at amortised cost		49,336,245	181,012,813	230,349,058	
		<b>60,241,932</b>	<b>181,012,813</b>	<b>241,254,744</b>	

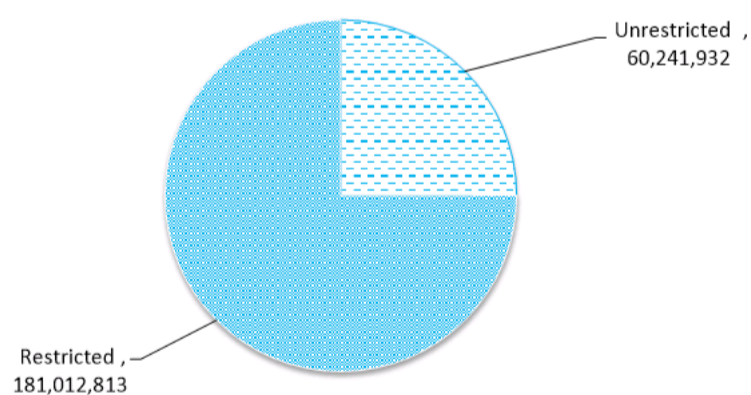
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

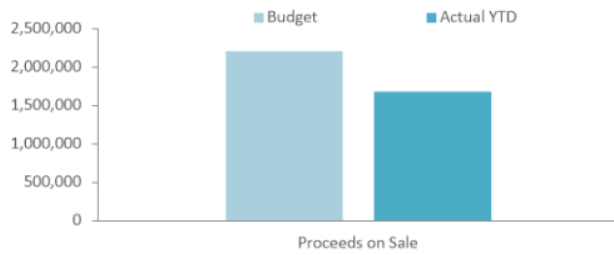
Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2023

OPERATING ACTIVITIES  
NOTE 3  
DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and equipment</b>	735,852	2,211,894	1,476,042	0	1,250,021	1,684,421	434,400	0
		<b>735,852</b>	<b>2,211,894</b>	<b>1,476,042</b>	<b>0</b>	<b>1,250,021</b>	<b>1,684,421</b>	<b>434,400</b>	<b>0</b>



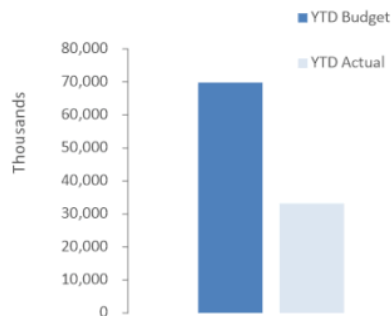
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2023

INVESTING ACTIVITIES  
NOTE 4  
CAPITAL ACQUISITIONS

Capital acquisitions	Amended		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land	1,680,000	1,680,000	1,680,000	0
Buildings	8,870,920	7,837,295	4,663,728	(3,173,567)
Furniture and equipment	77,000	77,000	56,269	(20,731)
Plant and equipment	10,350,992	4,378,156	2,560,943	(1,817,213)
Information technology	4,022,732	860,395	408,039	(452,356)
Infrastructure - roads	25,175,682	16,597,684	16,161,650	(436,034)
Infrastructure - drainage	3,070,903	2,672,293	948,094	(1,724,199)
Infrastructure - footpath	1,989,439	1,672,704	986,936	(685,768)
Infrastructure - parks hard	3,950,935	3,273,224	2,764,462	(508,762)
Infrastructure - parks landscaping	1,742,132	1,472,931	900,529	(572,402)
Infrastructure - landfill site	5,474,672	1,796,902	1,027,970	(768,932)
Infrastructure - marina	2,224,348	1,860,532	847,530	(1,013,002)
Infrastructure - coastal	1,129,933	1,082,874	138,236	(944,638)
<b>Payments for Capital Acquisitions</b>	<b>69,759,688</b>	<b>45,261,990</b>	<b>33,144,386</b>	<b>(12,117,604)</b>
<b>Total Capital Acquisitions</b>	<b>69,759,688</b>	<b>45,261,990</b>	<b>33,144,386</b>	<b>(12,117,604)</b>
<b>Capital Acquisitions Funded By:</b>				
	\$	\$	\$	\$
Capital grants and contributions	(20,765,807)	(9,679,548)	(11,734,880)	(2,055,331)
Other (disposals & C/Fwd)	(2,211,894)	(1,326,213)	(1,684,421)	(358,208)
Cash backed reserves				
Plant & Vehicle Replacement	(6,629,861)	(3,363,331)	(1,385,703)	1,977,628
Information Technology	(26,794)	(24,563)	(26,794)	(2,231)
Major Building Refurbishment	(171,568)	(171,568)	(112,945)	58,623
Waste & Recycling	(6,107,176)	(4,903,006)	(960,136)	3,942,871
Land Development and Investment Fund	(5,959,291)	(4,554,296)	(3,860,005)	694,291
Roads & Drainage Infrastructure	(880,162)	(302,843)	(163,768)	139,076
Community Infrastructure	(1,661,307)	(1,345,196)	(454,969)	890,227
Port Coogee Special Maintenance - SAR	(393,666)	(358,250)	(113,666)	244,584
Community Surveillance	(200,250)	(128,315)	(50,000)	78,315
Restricted Grants & Contributions	(4,554)	(4,554)	(4,555)	(1)
CIHCF Building Maintenance	(100,000)	(100,000)	(121,031)	(21,031)
Cockburn ARC Building Maintenance	(150,000)	(100,000)	0	100,000
Carry Forward Projects	(7,714,724)	(6,134,335)	(3,508,071)	2,626,264
Port Coogee Marina Assets Replacement	(487,816)	(225,663)	(67,706)	157,957
Port Coogee Waterways - WEMP	(345,000)	(275,000)	0	275,000
Public Open Space - Various	(125,693)	(115,214)	(125,693)	(10,479)
Contribution - operations	(15,824,125)	(12,150,094)	(8,770,045)	3,380,049
<b>Capital funding total</b>	<b>(69,759,688)</b>	<b>(45,261,990)</b>	<b>(33,144,386)</b>	<b>12,117,604</b>

**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2023

FINANCING ACTIVITIES  
NOTE 5  
BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2022	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
<b>Community amenities</b>										
SMRC		1,434,065	0	0	1,131,916	1,400,000	302,149	34,065	33,673	50,020
<b>Recreation and culture</b>										
To assist fund the Cockburn Central West development	8	10,000,000	0	0	1,250,000	2,500,000	8,750,000	7,500,000	183,192	350,000
<b>C/Fwd Balance</b>		11,434,065	0	0	2,381,916	3,900,000	9,052,149	7,534,065	216,865	400,020
<b>Total</b>		11,434,065	0	0	2,381,916	3,900,000	9,052,149	7,534,065	216,865	400,020
Current borrowings		3,226,983					1,552,149			
Non-current borrowings		8,207,082					7,500,000			
		11,434,065					9,052,149			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2023

OPERATING ACTIVITIES  
NOTE 6  
CASH RESERVES

Reserve name	Opening	Budget Interest	Actual Interest	Budget Transfers	Actual Transfers	Budget Transfers	Actual Transfers	Budget Closing	Actual YTD
	Balance	Earned	Earned	In (+)	In (+)	Out (-)	Out (-)	Balance	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Council Funded</b>									
Staff Payments & Entitlements	762,036	0	0	1,000,000	0	(41,475)	0	1,720,561	762,036
Plant & Vehicle Replacement	12,190,360	0	0	1,320,000	572,574	(6,629,861)	(1,385,703)	6,880,499	11,377,231
Information Technology	1,674,702	0	0	1,500,000	0	(26,794)	(26,794)	3,147,908	1,647,908
Major Building Refurbishment	18,113,555	0	0	2,350,000	0	(171,568)	(112,945)	20,291,987	18,000,610
Waste & Recycling	16,226,330	0	0	6,133,456	0	(6,187,176)	(1,003,008)	16,172,610	15,223,322
Land Development and Investment Fund	8,173,172	0	0	963,272	0	(9,182,508)	(4,046,355)	(46,064)	4,126,818
Roads & Drainage Infrastructure	11,747,017	0	0	5,500,000	0	(974,818)	(163,768)	16,272,199	11,583,249
Naval Base Shacks	1,261,186	0	0	30,000	30,000	0	0	1,291,186	1,291,186
Community Infrastructure	31,702,223	0	0	10,000,000	0	(2,513,549)	(1,244,969)	39,188,674	30,457,254
Insurance	2,391,204	0	0	0	0	(558,840)	(21,597)	1,832,364	2,369,607
Greenhouse Action Fund	908,938	0	0	200,000	0	0	0	1,108,938	908,938
HWRP Post Closure Management & Contan	3,385,769	0	0	1,500,000	0	(60,000)	(287)	4,825,769	3,385,482
Municipal Elections	151,420	0	0	150,000	0	0	0	301,420	151,420
Community Surveillance	987,870	0	0	200,000	0	(450,250)	(217,520)	737,620	770,350
Waste Collection	8,312,856	0	0	1,607,149	1,607,149	(852,500)	0	9,067,505	9,920,005
Environmental Offset	248,759	0	0	0	0	0	0	248,759	248,759
Bibra Lake Management Plan	15,267	0	0	0	0	0	0	15,267	15,267
CIHCF Building Maintenance	11,706,747	0	0	800,000	565,221	(100,000)	(121,031)	12,406,747	12,150,937
Cockburn ARC Building Maintenance	6,675,048	0	0	1,500,000	0	(150,000)	0	8,025,048	6,675,048
Carry Forward Projects	12,322,168	0	0	7,414,128	5,563,428	(8,512,208)	(3,830,995)	11,224,088	14,054,601
Port Coogee Marina Assets Replacement	2,084,887	0	0	300,000	300,000	(487,816)	(67,706)	1,897,071	2,317,181
Coogee Beach Foreshore Management	0	0	1,845	0	116,165	0	0	0	118,010
<b>Total Council Funded Reserve</b>	<b>151,041,516</b>	<b>0</b>	<b>1,845</b>	<b>42,468,005</b>	<b>8,754,537</b>	<b>(36,899,363)</b>	<b>(12,242,678)</b>	<b>156,610,158</b>	<b>147,555,220</b>



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2023

OPERATING ACTIVITIES  
NOTE 6  
CASH RESERVES

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Restricted Funded</b>									
Aged and Disabled Asset Replacement	465,834	0	9,733	0	0	0	0	465,834	475,567
Welfare Projects Employee Entitlements	1,053,457	0	10,441	20,000	0	0	0	1,073,457	1,063,898
Port Coogee Special Maintenance - SAR	2,040,979	0	42,289	400,000	397,061	(663,123)	(366,543)	1,777,856	2,113,785
Port Coogee Waterways - SAR	194,765	0	6,278	105,000	105,245	0	0	299,765	306,287
Family Day Care Accumulation Fund	11,600	0	242	0	0	0	0	11,600	11,842
Naval Base Shack Removal	826,130	0	17,670	35,000	35,000	0	0	861,130	878,800
Restricted Grants & Contributions	5,388,608	0	0	3,625	0	(4,088,649)	(4,460,168)	1,303,584	928,440
Public Open Space - Various	5,182,134	0	102,520	0	0	(125,693)	(125,693)	5,056,441	5,158,961
Port Coogee Waterways - WEMP	1,075,185	0	22,909	0	0	(482,231)	(55,720)	592,954	1,042,373
Cockburn Coast SAR	85,406	0	2,162	55,000	48,426	(12,048)	(11,126)	128,358	124,867
<b>Total Restricted Funded Reserve</b>	<b>16,324,097</b>	<b>0</b>	<b>214,242</b>	<b>618,625</b>	<b>585,731</b>	<b>(5,371,744)</b>	<b>(5,019,250)</b>	<b>11,570,978</b>	<b>12,104,821</b>
<b>Developer Contribution Plans</b>									
Community Infrastructure (DCA 13)	783,582	0	40,157	3,000,000	2,276,825	(2,979,783)	(12,771)	803,799	3,087,793
Developer Contribution Plans - Various	12,915,294	0	252,335	970,000	1,374,911	(4,401,052)	(78,726)	9,484,242	14,463,812
<b>Total Developer Contribution Reserve</b>	<b>13,698,876</b>	<b>0</b>	<b>292,491</b>	<b>3,970,000</b>	<b>3,651,736</b>	<b>(7,380,835)</b>	<b>(91,498)</b>	<b>10,288,041</b>	<b>17,551,605</b>
<b>Total Cash Reserve</b>	<b>181,064,488</b>	<b>0</b>	<b>508,578</b>	<b>47,056,630</b>	<b>12,992,004</b>	<b>(49,651,942)</b>	<b>(17,353,425)</b>	<b>178,469,176</b>	<b>177,211,645</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2023

OPERATING ACTIVITIES  
NOTE 7  
OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2022	Liability Increase	Liability Reduction	Closing Balance 31 May 2023
		\$	\$	\$	\$
<b>Contract liabilities</b>					
Unspent grants, contributions and reimbursements - non-operating		4,994,711	10,720,466	(11,662,770)	4,052,408
<b>Total unspent grants, contributions and reimbursements</b>		4,994,711	10,720,466	(11,662,770)	4,052,408
<b>Provisions</b>					
Annual leave		4,812,649	53,480,053	(53,834,696)	4,458,005
Long service leave		4,373,784	0	0	4,373,784
<b>Total Provisions</b>		9,186,433	53,480,053	(53,834,696)	8,831,789
<b>Total other current assets</b>		<b>14,181,144</b>	<b>64,200,519</b>	<b>(65,497,466)</b>	<b>12,884,197</b>
<b>Amounts shown above include GST (where applicable)</b>					

**KEY INFORMATION**

**Provisions**

Provisions are recognised when the City has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**Employee benefits**

**Short-term employee benefits**

Provision is made for the City's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The City's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

**Other long-term employee benefits**

The City's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The City's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the City does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**Contract liabilities**

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the City are recognised as a liability until such time as the City satisfies its obligations under the agreement.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2023**

**NOTE 8  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

Project/ Activity	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	<b>Budget adoption</b>						360,899
OP4908	Expenditure Review Committee May 2022 - Womens Shed investigation	OCM 09/06/22 #18.1 OCM 14/07/22 #0142-	Operating Expenses			(20,000)	340,899
OP7965	Recruitment expenses. Confidential item. Marina boardwalk refurbishment funded from Reserves and budget surplus	OCM 11/08/22 #18.1	Operating Expenses			(100,000)	240,899
CW6268	Transfer from Marina Reserves to fund marina boardwalk refurbishment	OCM 11/08/22 #18.1	Capital Expenses			(98,000)	142,899
CW6268	Various Amendments as per 8 Sept 22 OCM	OCM 11/08/22 #18.1 OCM 08/09/22	Transfer from Reserve		65,332		208,231
Various	Amendments as per 9 June 22 OCM to the Events Calendar	OCM 08/09/22	Operating Expenses			(120,000)	88,231
GL 531	External grant from Department of Communities	OCM 09/06/22 #18.1	Operating Revenue		39,922	(19,000)	69,231
CW7577	Expenditure reduction - budget unspent	OCM 13/10/22 #18.1	Capital Expenses		10,000		109,153
CW7664	Missed from carry forward - increased in expenditure	OCM 13/10/22 #18.1	Capital Expenses			(26,000)	93,153
CW7664	Reserve funding for purchasing animal capsule	OCM 13/10/22 #18.1	Transfer from Reserve		26,000		119,153
OP9881	Increased muni funding required to fund traffic officer on casual contract	OCM 13/10/22 #18.1	Operating Expenses			(50,000)	69,153
OP9851	Cost of demolishing at Lot 147 Mopsa Way, Coolbellup	OCM 13/10/22 #18.1	Operating Expenses			(80,000)	(10,847)
OP9851	Waste Reserve to fund cost of demolition	OCM 13/10/22 #18.1	Transfer from Reserve		80,000		69,153
OP4905	Muni fund required for traffic study in Banjup	OCM 13/10/22 #18.1	Operating Expenses			(80,000)	(10,847)
OP4900	Indonesian delegation visit	OCM 08/12/22 #0283	Operating Expenses			(20,298)	(31,145)
Various	Amendments as per Expenditure Review Committee November 2022	OCM 08/12/22 #0284	Capital Expenses		96,000		64,855
Various	Amendments as per Expenditure Review Committee November 2022	OCM 08/12/22 #0284	Transfer to Reserve			(3,275,000)	(3,210,145)
Various	Amendments as per Expenditure Review Committee November 2022	OCM 08/12/22 #0284	Operating Revenue		6,240,740		3,030,595
Various	Amendments as per Expenditure Review Committee November 2022	OCM 08/12/22 #0284	Operating Expenses			(4,221,994)	(1,191,399)
Various	Amendments as per Expenditure Review Committee November 2022	OCM 08/12/22 #0284	Transfer from Reserve		1,192,815		1,416
Various	Mid-year budget review	OCM 09/02/23 #0010			296,538		297,954
OP6297	Public consultation at Omeo Dive Trail	OCM 09/06/22 #0118	Operating Expenses			(15,000)	282,954
OP4897	Setting up Multicultural Reference Group	OCM 09/03/23 #0060	Operating Expenses			(4,000)	278,954

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2023**

**NOTE 8  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

Project/ Activity	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
OP4103	Street trees audit	OCM 13/04/23 #0097	Operating Expenses			(213,000)	65,954
OP4107	Establishment of business fibre zone	OCM 13/04/23 #0097	Operating Expenses			(77,000)	(11,046)
Various	Expenditure Review Committee March 2023	OCM 13/04/23 #0104				(60,000)	(71,046)
				<b>0</b>	<b>8,047,347</b>	<b>(8,479,292)</b>	

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2023**

**NOTE 9  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2022-23 year is \$300,000 or 0.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
<b>Revenue from operating activities</b>				
Community Development & Services	(1,252,288)	(17.08%)	▼ Timing	Revenue delayed
Development Assessment & Compliance	(520,894)	(15.48%)	▼ Timing	Revenue brought forward
<b>Expenditure from operating activities</b>				
Library & Cultural Services	397,029	6.11%	▲ Timing	Expenditure delayed
Recreation Infrastructure & Services	1,125,907	8.02%	▲ Timing	Expenditure delayed
Community Development & Services	1,570,139	13.99%	▲ Timing	Expenditure delayed
Finance	556,920	8.78%	▲ Timing	Insurance claim reimbursement delayed
Community Safety & Ranger Services	823,735	14.28%	▲ Timing	Expenditure delayed
Sustainability & Environment	942,811	24.57%	▲ Timing	Expenditure delayed
Operations & Maintenance	1,126,018	1.55%	▲ Timing	Expenditure brought forward
Development Assessment & Compliance	1,148,279	19.23%	▲ Timing	Expenditure delayed
Property & Assets	870,811	8.69%	▲ Timing	Expenditure delayed
Payments for property, plant and equipment and infrastructure	12,117,604	26.77%	▲ Timing	Expenditure delayed
Proceeds from non-operating grants, subsidies and contributions	2,055,332	21.23%	▲ Timing	Revenue brought forward
Transfer to reserves	(7,437,154)	(122.66%)	▼ Timing	Revenue brought forward (DCP13)
<b>Investing activities</b>				
Proceeds from disposal of assets	358,208	27.01%	▲ Timing	Sale proceeds brought forward
Transfer from reserves	(10,435,738)	(37.55%)	▼ Timing	Expenditure brought forward

## 14.3 Governance and Strategy

### 14.3.1 Western Australian Local Government Association (WALGA) 2023 Annual General Meeting - Delegates

<b>Executive</b>	Executive Governance and Strategy
<b>Author</b>	Manager Legal and Compliance
<b>Attachments</b>	N/A

#### RECOMMENDATION

That Council:

- (1) ENDORSES Mayor Howlett and \_\_\_\_\_ as City of Cockburn delegates to the Western Australian Local Government Association Annual General Meeting to be held on 18 September 2023.

#### Background

The Western Australian Government Association (WALGA) is seeking delegates to the WALGA 2023 Annual General Meeting (AGM) to be held on Monday 18 September 2023 at Crown Perth.

All Member Local Governments are entitled to be represented by two Voting Delegates at the AGM.

Voting Delegates must register their attendance in advance.

#### Submission

N/A

#### Report

All Member Councils are entitled to be represented by two voting delegates at the WALGA AGM scheduled for Monday 18 September 2023.

Mayor Howlett has nominated himself as one of the delegates as he is a State Councillor.

It is recommended that Council appoints two delegates to attend on behalf of the City of Cockburn Council.

Only registered delegates will be permitted to exercise voting entitlements on behalf of Member Councils.

Member Local Governments may consider submission of motions for inclusion on the AGM Agenda.

The deadline for Member Local Governments to submit motions for the AGM Agenda is Friday 4 August 2023.

Nominated voting delegates must be registered by Friday 8 September 2023.

### **Strategic Plans/Policy Implications**

#### Listening & Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.

### **Budget/Financial Implications**

N/A

### **Legal Implications**

N/A

### **Community Consultation**

N/A

### **Risk Management Implications**

There is a low level of risk associated with this item.

#### **Advice to Proponent(s)/Submitters**

N/A

### **Implications of Section 3.18(3) *Local Government Act 1995***

Nil

### 14.3.2 Western Australian Local Government Association (WALGA) 2023 Annual General Meeting - City of Cockburn Motion

<b>Executive</b>	Executive Governance and Strategy
<b>Author</b>	Manager Legal and Compliance
<b>Attachments</b>	1. WALGA AGM Motion - City of Cockburn <a href="#">↓</a>

#### RECOMMENDATION

That Council:

- (1) ENDORSES the motion at Attachment 1 to be submitted to the Chief Executive Officer of WALGA.

#### Background

The 2023 WALGA Annual General Meeting (AGM) will be held from 2pm on Monday, 18 September at Crown Perth.

Member Local Governments are invited to submit motions for inclusion in the Agenda for consideration at the 2023 WALGA AGM.

Councillors were requested to submit any proposed motions by 23 June 2023.

Motions are to be the in the form of the WALGA template.

#### Submission

N/A

#### Report

Councillor Chontelle Stone submitted a motion for Council to consider for submission to the AGM as a motion of the City of Cockburn as at Attachment 1.

WALGA provides guidelines for the City to follow in the formulation of motions which includes:

1. Motions should focus on policy matters rather than issues which could be dealt with by the WALGA State Council with minimal delay.
2. Due regard should be given to the relevance of the motion to the total membership and to Local Government in general. Some motions are of a localised or regional interest and might be better handled through other forums.
3. Due regard should be given to the timeliness of the motion – will it still be relevant come the AGM or would it be better handled immediately by the Association?
4. The likely political impact of the motion should be carefully considered.
5. Due regard should be given to the educational value to Members – i.e. does awareness need to be raised on the particular matter?
6. The potential media interest of the subject matter should be considered.
7. AGM motions submitted by Member Local Governments must be accompanied by fully researched and documented supporting comment.



Officers have supported the development of the motion in consideration of WALGA's guidelines.

The WALGA President and Chief Executive Officer will determine whether motions submitted by Member local governments abide by the criteria set by WALGA.

WALGA will advise the City if the motion is accepted.

### **Strategic Plans/Policy Implications**

#### Listening & Leading

A community focused, sustainable, accountable and progressive organisation.

- Best practice Governance, partnerships and value for money.
- High quality and effective community engagement and customer service experiences.

### **Budget/Financial Implications**

N/A

### **Legal Implications**

There are no legal implications from the recommendation in this report.

### **Community Consultation**

N/A

### **Risk Management Implications**

The City of Cockburn as a member local government of WALGA

### **Advice to Proponent(s)/Submitters**

N/A

### **Implications of Section 3.18(3) Local Government Act 1995**

Nil



## National Construction Code Changes

*City of Cockburn to move:*

### MOTION

That WALGA advocates for changes to the National Construction Code to provide accessible door frames as the minimum standard in all building classes.

### MEMBER COMMENT

Accessible door frames are a critical component to enabling inclusive design. They should be the standard for all new homes and buildings.

This motion impacts the National Construction Code and has national level interest/implications, as such, if supported, would impact all local governments across Australia, and all classes of buildings covered by the National Construction Code.

Changes to the National Construction Code would impact a number of stakeholders. It is recognised there have recently been a number of major policy reforms and legislative changes which have cumulatively impacted the cost of building. There is currently a lot of industry resistance to changes which generate costs for their members, regardless of community benefits.

Changes to doorframes would not result in accessible buildings, as there are other aspects which would require changes such as bathroom access, bench heights etc.

The [Liveable Housing Design Guidelines](#) is a document providing guidelines for liveable homes includes easy living features that make them easier and safer to use for all occupants including: people with disability, ageing Australians, people with temporary injuries, and families with young children.

In the past, houses were not required to be designed for accessible living and so the only document which provided any information for accessible living was the LHD Guidelines.

This is set to change with the NCC 2022 Volume Two now adopting liveable housing design which will require dwellings to include features that are designed to improve their accessibility and usability for occupants and visitors, including those with a mobility-related disability.

At the moment WA uses the NCC 2019 Volume One - until such time as the 2022 NCC is adopted. Please see this link [Implementation of NCC 2022 in Western Australia | Mines, Industry Regulation & Safety \(commerce.wa.gov.au\)](#)

This document states; *"the mandatory liveable (accessible) housing provisions will not apply in Western Australia. Western Australia will continue to monitor the situation in the building industry and the housing market"*.

In terms of non residential buildings we refer to NCC 2019 Volume One Part D: Access for people with disability - this covers all of the relevant 'accessibility requirements' for various buildings including public buildings. This is already a requirement for the various buildings listed under D3.1 see link here .

## 15. Reports - Standing Committee

### 15.1 Governance Committee Meeting – 22/06/2023

#### 15.1.1 Recommendation on Final Adoption - Review of Local Planning Policy 3.4 - Service Stations and Motor Vehicle Wash Facilities

<b>Responsible Executive</b>	A/Chief of Built and Natural Environment
<b>Author</b>	Strategic Planning Coordinator
<b>Attachments</b>	1. Schedule of Submissions <a href="#">↓</a> 2. Amended LPP 3.4 (including Final Modifications) <a href="#">↓</a>

#### Officer Recommendation/Committee Recommendation

That Council:

- (1) NOTES the Schedule of Submissions prepared in response to the Local Planning Policy 3.4 Amendment as set out at Attachment 1;
- (2) ADOPTS, upon the Minister's favourable determination of Amendment No.157 to the City of Cockburn Town Planning Scheme No.3, the proposed amendments to Local Planning Policy 3.4 – *Service Stations and Motor Vehicle Wash Facilities* as set out at Attachment 2, in accordance with Clause 5 of the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*;
- (3) PUBLISHES a notice of the policy in accordance with Schedule 2, Part 12, Clause 87 of the *Planning and Development (Local Planning Scheme) Regulations 2015*; and
- (4) ADVISES those who made a submission of Council's decision accordingly.

#### Background

Draft amendments to Local Planning Policy 3.4 - *Service Stations and Motor Vehicle Wash Facilities* (LPP 3.4) was adopted by Council for the purposes of advertising at the 9 March 2023 Ordinary Council Meeting (OCM).

The purpose of this report is for Council to consider the submissions received during the advertising period and make a decision on whether or not to proceed with amending the policy (in its current or a further modified form).

#### Submission

N/A

## Report

### Advertised Amendments to LPP 3.4

For context, a summary of the advertised amendments to LPP 3.4 and the reasoning behind them are repeated in the following table:

Revision	Reason
Renaming of the policy	Renaming of the policy from 'Local Planning Policy 3.4 – Service Stations' to 'Local Planning Policy 3.4 – Service Stations & <b>Motor Vehicle Wash Facilities</b> ' reflects its expansion to guide the assessment of both land uses (which are commonly located together and involve the consideration of similar matters during the development assessment process).
Policy Purpose	This section has been re-worded to be more concise (removing unnecessary text relating to generic purpose of local planning policies) and include specific reference to the policy's application to motor vehicle wash facilities.
Advertising	In recognition of the typically strong public interest in such proposals, and that the potential impacts of these types of uses can vary from site to site, a paragraph has been inserted clarifying that the method and extent of advertising (where triggered) is to be determined by the Manager of Development Services. The intent is to ensure a higher level of rigour in the advertising of these types of applications, especially where they are proposed adjacent to sensitive land uses, like residential.
Design Guidelines	This section has been re-worded to provide greater clarity and ensure more consistent language and terminology with the City's other LPP's, without adding any additional requirements beyond that already required for Service Station proposals.
Traffic Management	This section has been expanded to afford City Officers the ability to request a Parking Management Plan (PMP) be submitted in appropriate circumstances, such as in areas that there are existing parking issues, or the proposal involves an under-provision of its standard on-site parking requirement.
Residential Amenity	The key changes to this section involve: <ol style="list-style-type: none"> <li>1. Advising that despite Amendment No.157 making the use approvable, the City's default position is not approve or support <b>self-service</b> motor vehicle wash proposals on Local Centre zoned land, where they abut residential development. This is due to the higher potential for off-site impacts due to their typical open-air configuration and/or lack or minimal on-site management; &amp;</li> <li>2. Clarifying the requirement for up-front provision of some form of management plan that clearly outlines the future operational arrangements of either land use, to inform the assessment of potential future impacts on surrounding land use (e.g., noise, light, odour etc.).</li> </ol>
Activity Centres	This section has been updated to include a general presumption against 24 hours per day, 7 days per week service station or motor vehicle wash facilities on Local Centre zoned land. This reflects the higher potential for off-site amenity impacts from facilities located in Local Centres, which often have direct interface areas with existing and/or planned residential development.

### LPP 3.4 Consultation

The draft amended LPP 3.4 was advertised in accordance with Clause 4(1) of the *Planning and Development (Local Planning Scheme) Regulations 2015*, for 28 days.

Only one submission was received from the Department of Water and Environmental Regulation (DWER) in support of the proposed amendments.

A copy of the Schedule of Submissions, inclusive of officer commentary in response to the matters raised is included at Attachment 1.

### Scheme Amendment No.157

At the 11 May 2023 OCM, Council recommended the Minister grant final approval (subject to modifications) to Scheme Amendment No.157, which in part, seeks to make a 'Motor Vehicle Wash' an approvable land use within the Local Centre Zone.

This decision does not imply a 'Motor Vehicle Wash' is suitable on all Local Centre zoned land throughout the City, with the Amendment Report foreshadowing the preparation of a Local Planning Policy (this proposal) to help guide applicants and decision makers in considering appropriate locations and the information required to accompany such proposals.

Of relevance to this proposal, two of the submissions received during advertisement of Amendment No.157 raised matters the City considered more appropriately captured in the proposed update to LPP 3.4.

Minor additions to the advertised draft amended LPP 3.4 are recommended in response to this collective feedback, as discussed below (and highlighted in the tracked changes version of the advertised draft Amended LPP 3.4 - refer Attachment 2).

### Connection to Reticulated Sewer

In response to Amendment No.157 the Department of Health (DoH) advised that under the *Government Sewerage Policy 2019*, all Motor Vehicle Wash facilities are required to be connected to the reticulated sewerage network.

This advice has been added as Point 6 under the Design Guidelines section of the draft Amended LPP.

### Water Quality Protection Note

In response to the draft LPP 3.4 Amendment DWER suggested the policy reference its *Water Quality Protection Note 49 – Service Stations*, to encourage the adoption of best management practices relating to protection of environment and water resource values.

This advice has been added as Point 7 under the Design Guidelines section of the draft Amended LPP.

### Referral to Main Roads WA

In response to Amendment No.157 Main Roads Western Australia (MRWA) advised any motor vehicle wash facility proposed adjacent to State Roads will require their consideration of the Traffic Impact Assessment prior to determination.

This advice has been added as Point 3 under the Traffic Management section of the draft Amended LPP.

### Deferred Adoption Date

Given the strong interrelationship between the LPP amendments and Scheme Amendment No.157, the officer recommendation includes a deferred LPP adoption, until such time as the Minister determines the Scheme Amendment.

## **Strategic Plans/Policy Implications**

### Local Economy

A sustainable and diverse local economy that attracts increased investment and provides local employment.

- Increased Investment, economic growth and local employment.
- Thriving local commercial centres, local businesses and tourism industry.

### City Growth & Moving Around

A growing City that is easy to move around and provides great places to live.

- An attractive, socially connected and diverse built environment.

### Listening & Leading

A community focused, sustainable, accountable and progressive organisation.

- Best practice Governance, partnerships and value for money.

## **Budget/Financial Implications**

The costs associated with preparing and advertising the amended Local Planning Policy are covered under the Strategic Planning Service Unit operating budget.

## **Legal Implications**

N/A

## **Community Consultation**

The draft amended LPP 3.4 as advertised for 28 days (inclusive of an additional seven days to cover the Easter exclusion period) in accordance with Schedule 2, Part 2 (Deemed Provisions), Clause 4 of the Planning and Development (Local Planning Scheme) Regulations 2015, from 30 March until 27 April 2023.

Advertising consisted of an advertisement in the Perth Now (Cockburn) newspaper, notice on the City's 'Comment on Cockburn' website, and letters to relevant State Government agencies and servicing authorities.

A hard copy of the LPP 3.4 Amendment documentation was also available to view during work hours at the City's Administration Building in Spearwood for the duration of the advertising period.

### **Risk Management Implications**

The amendments to LPP 3.4 are necessary to guide the preparation and assessment of future Motor Vehicle Wash facilities, particularly on Local Centre zoned land (should Amendment No.157 be approved by the Minister for Planning).

The review of the LPP also provides an important opportunity to update the City's guidance as it relates to Service Station developments based on the learnings from recent development applications.

Should Council not adopt the updated LPP 3.4:

- an unintended consequence of Scheme Amendment No.157 could be 'Motor Vehicle Wash' facilities are approved in unsuitable locations
- the City's development standards relating to Service Station facilities fail to reflect the latest guidance of relevant authorities such as DoH, DWER and MRWA, or
- surrounding land uses are not suitably protected from the potential for adverse operational impacts from these specific land uses.

If no changes are made to LPP3.4, the policy will remain as is and will continue to have effect in guiding decision-making purely for Service Station applications.

### **Advice to Proponent(s)/Submitters**

Those who lodged a submission on the proposal will be advised that this matter is to be considered at the 13 July 2023 Ordinary Council Meeting.

### **Implications of Section 3.18(3) *Local Government Act 1995***

Nil

File No. 104/012

**SCHEDULE OF SUBMISSIONS**  
**Draft Amended Local Planning Policy 3.4 – Service Stations and Motor Vehicle Wash**

NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
1	Department of Water and Environmental Regulation (DWER), Mandurah WA 6210	<p><b>SUPPORT:</b> The Department of Water and Environmental Regulation supports the proposed amendments and suggests the following additional reference which encourages the adoption of best management practices to protect environment and water resource values:</p> <p><i>Service station and/or motor vehicle wash facilities proposals shall give consideration to the guidance provided within the Department of Water and Environmental Regulation's Water Quality Protection Note 49 Service Stations.</i></p>	<ol style="list-style-type: none"> <li>1. Supported.</li> <li>2. It is recommended that draft Amended Local Planning Policy 3.4 be further adjusted to include reference to the DWER's <i>Water Quality Protection Note 49 Service Stations</i>.</li> </ol>



<b>Title</b>	<b>Service Stations <u>and Motor Vehicle Wash Facilities</u></b>
<b>Policy Number</b> (Governance Purpose)	<b>LPP 3.4</b>



### Policy Type

Local Planning Policy

### Policy Purpose

~~A policy is needed to assist the City in the assessment of proposals and decision-making process.~~

The purpose of this policy is to provide applicants and the City with guidelines for the assessment of as-to-how service station and/or motor vehicle wash proposals within the District. ~~will be assessed. The objective of the Policy is to promote a convenient and accessible pattern of service stations within the District to serve the resident and travelling public and to prevent stations from establishing in locations which are unsuitable on traffic and amenity grounds.~~

The ~~overall~~ objectives of the Policy are:

- (1) To ensure that service stations and/or motor vehicle wash proposals do not compromise traffic flows and safety.
- (2) To protect residential amenity by ensuring service stations and/or motor vehicle wash proposals are located and designed in a way that reduces the impacts of noise, light and odour emissions on nearby dwellings.
- (3) To ensure that service stations and/or motor vehicle wash proposals do not undermine the ability of activity centres to provide and support a mix of land uses and activity for the community and to perform their role/function as set out in the City's of Cockburn Local Commercial and Activity Centre Strategy.
- (4) To ensure that service stations and/or motor vehicle wash proposals do not negatively impact on the diversity and intensity of activity in activity centres in accordance with the City's of Cockburn Local Commercial and Activity Centre Strategy.
- (5) To ensure that service stations and/or motor vehicle wash proposals do not ~~cause~~ have a negative impacts on pedestrian and cyclist safety, connectivity, convenience and amenity.
- (6) To ensure that service stations and/or motor vehicle wash proposals do not detract from the neighbourhood or streetscape character.

### Policy Statement

- (1) Design Guidelines
  1. The design and siting of development should take into consideration the siting, setbacks, design and scale of adjacent development to ensure it does not dominate or detract from the character of the streetscape.

[1]

<b>Title</b>	<b>Service Stations <u>and Motor Vehicle Wash Facilities</u></b>
<b>Policy Number</b> (Governance Purpose)	<b>LPP 3.4</b>



2. Glazing should be designed to maximise passive surveillance opportunities ~~for surveillance~~ of the street and/or public realm.
3. Blank walls fronting to the street and/or the public realm should be minimised where possible as much as possible, and where blank walls cannot be avoided, ~~their design they should designed in such a way that they~~ contribute to a safe and attractive street environment by:
  - a. Minimising the length and height of blank walls, and
  - b. Articulating blank walls through the creative application of complementary materials, avoiding large continuous masses of the same finish; and/or the provision of appropriately integrated structural features, lighting, street furniture, artworks, and/or landscaping.
4. ~~All o~~ Opportunities for landscaping on the site should be maximised, and landscaping should be designed to:
  - a. soften the appearance of the development;
  - ~~b. and~~ b. enhance the streetscape; and
  - ~~b.c.~~ b.c. improve the pedestrian environment.
5. ~~Where~~ opportunities for street trees adjacent to the site are restricted ~~due to crossovers,~~ street trees should be identified as an alternative within the landscaping strip on the site to ensure that the current and future streetscape and pedestrian environment (~~both current and future~~) are not negatively impacted by the development.
6. Under the Government Sewerage Policy 2019, all motor vehicle wash facilities are expected to be connected to the reticulated sewerage network.
- 5.7. Service station and/or motor vehicle wash facilities proposals should consider the guidance provided within the Department of Water and Environmental Regulation's Water Quality Protection Note 49: Service Stations.

(2) Traffic Management

1. ~~Service station and/or motor vehicle wash proposals Applicants~~ are required to be accompanied with provide a Traffic Impact Assessment prepared by a suitably qualified traffic consultant, which addresses the following:
  - a. Number, size, location and appropriateness of access and egress points;
  - b. Queuing of traffic and the impact on the surrounding road network;
  - c. Proximity to median breaks;
  - d. Proximity to traffic lights and speed bumps;
  - e. Provision of auxiliary lanes;
  - f. Manoeuvrability within the site demonstrated through a swept path analysis;
  - g. Impact on existing infrastructure within the road reserve; and
  - h. Impact on future road widening or other improvements.

[2]

<b>Title</b>	<b>Service Stations <u>and Motor Vehicle Wash Facilities</u></b>
<b>Policy Number</b> (Governance Purpose)	<b>LPP 3.4</b>



2. Service station and/or motor vehicle wash proposals may be required to be accompanied by a parking management plan prepared by a suitably qualified consultant where car parking for the site and the surrounding area is considered to be problematic.

3. Any service station and/or motor vehicle wash proposal located adjacent (or likely to have an impact on a) State Road, is to be referred to Main Roads WA for advice prior to determination.

(3) Residential Amenity

1. Service stations and/or motor vehicle wash proposals abutting residential development shall be designed to minimise impact on ~~abutting adjacent~~ residents and shall address; noise, odour, light, traffic, visual amenity, safety and any other matter that may detract from the amenity of the residential area.
2. Service station and/or motor vehicle wash proposals may require the inclusion of The applicant may be required to submit an acoustic assessment or noise management plan prepared by a suitably qualified acoustic consultant, a light management plan prepared by a suitably qualified consultant and/or a site management plan addressing odour control.
3. The location of service stations and/or motor vehicle wash proposals shall generally be guided by the prescribed buffer distances set out under the Environmental Protection Authority *Separation Distances between Industrial and Sensitive Land Uses (GS 3)*.
4. Self-service motor vehicle wash developments should generally not be supported where proposed on land which abuts Residentially zoned land.
5. Service station and/or motor vehicle wash proposals should be accompanied with an operational management plan (or similar) which details the following regarding the proposal:
  - a. Hours of operation;
  - b. Days of operation;
  - c. Number of vehicles that can be accommodated on site at any one time;
  - d. Number of staff members on site at any one time; and
  - a-e. Any other information the City considers relevant to be detailed.

(4) Service Station and/or Motor Vehicle Wash proposals in Activity Centres

1. Service station and/or motor vehicle wash proposals in activity centres will be deemed to be 'significant development applications' in accordance with the City's ~~of Cockburn~~ Local Commercial and Activity Centre Strategy due to their potential to have a significant impact on an activity centre's overall performance.
2. Service station and/or motor vehicle wash proposals in activity centres should demonstrate that the development does not reduce the performance of the

[3]

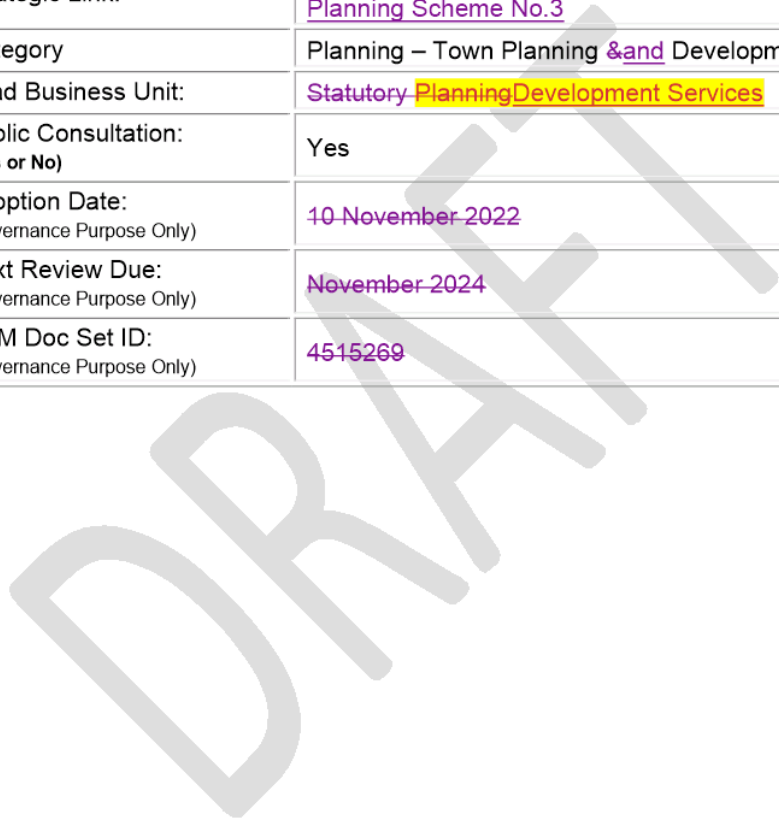
<b>Title</b>	<b>Service Stations <u>and Motor Vehicle Wash Facilities</u></b>
<b>Policy Number</b> (Governance Purpose)	<b>LPP 3.4</b>



activity centre through detrimental impacts on any of the assessment areas (as relevant for the level in the activity centre hierarchy) in accordance with the City's of Cockburn Local Commercial and Activity Centre Strategy.

2.3. Service station and/or motor vehicle wash developments proposed to operate 24 hours per day, 7 days per week in the Local Centre Zone will generally not be supported.

Strategic Link:	<u>Local Planning Strategy</u> <u>City of Cockburn Local Planning Scheme No.3</u>
Category	Planning – Town Planning <u>&amp;and</u> Development
Lead Business Unit:	Statutory <u>Planning Development Services</u>
Public Consultation: (Yes or No)	Yes
Adoption Date: (Governance Purpose Only)	<u>10 November 2022</u>
Next Review Due: (Governance Purpose Only)	<u>November 2024</u>
ECM Doc Set ID: (Governance Purpose Only)	<u>4515269</u>



## 15.1.2 Recommendation on Final Adoption - Review of Local Planning Policy 5.19 - Structure Plans & Mobile Telecommunications Infrastructure

**Responsible Executive** A/Chief of Built and Natural Environment

**Author** Senior Strategic Planner

**Attachments** 1. Schedule of Submissions [↓](#)  
2. Amended LPP 5.19 - For Final Adoption [↓](#)

### Officer Recommendation/Committee Recommendation

That Council:

- (1) ADOPTS the Schedule of Submissions prepared in response to the proposed amendment to Local Planning Policy 5.19 – Structure Plans & Mobile Telecommunication Infrastructure as detailed in Attachment 1;
- (2) ADOPTS the proposed amendment to Local Planning Policy 5.19 – Structure Plans & Mobile Telecommunication Infrastructure, in accordance with Schedule 2, Part 2, Clause 5 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, as detailed in Attachment 2;
- (3) PUBLISHES a notice of the policy in accordance with Schedule 2, Part 12, Clause 87 of the *Planning and Development (Local Planning Scheme) Regulations 2015*; and
- (4) ADVISES those who made a submission of Council's decision accordingly.

### Background

At the 1 February 2022 Annual Electors' Meeting, several motions were passed by the City's ratepayers which highlighted issues with mobile telecommunications coverage in Treeby.

In response, at the 10 March 2022 Ordinary Council Meeting (OCM), Council resolved to review *Local Planning Policy (LPP) 5.19 – Structure Plans and Telecommunications Infrastructure*, in light of the City's recent experiences in seeking to implement the Policy under the current Planning Regulations.

Following consultation with key parties, draft amendments to Local Planning Policy 5.19 – *Structure Plans and Telecommunications Infrastructure* (LPP 5.19) were adopted by Council for the purposes of advertising at the 9 March 2023 OCM.

The purpose of this report is for Council to consider the submissions received during the advertising period and make a decision on whether or not to proceed with amending the Policy (in its current or a further modified form).

### Submission

N/A

## Report

### Advertised Amendments to LPP 5.19

For context, a summary of the advertised amendments to LPP 5.19 and the reasoning behind them are shown in the following table:

Revision	Reason
Renaming of the policy	The renaming of the policy from 'Local Planning Policy 5.19 – Structure Plans and Telecommunications' to 'Local Planning Policy 5.19 – Structure Plans & <b>Mobile</b> Telecommunications' is reflective of the fact that the policy specifically refers to mobile telecommunications, which include 3G, 4G, 5G and satellite internet services provided by the Telecommunication Carriers (Telstra, TPG and Optus). Underground fibre communications, predominantly provided by NBNCo, are a requirement for new subdivision and developments under Commonwealth legislation.
Site identification	The identification of a site or sites for telecommunications infrastructure ensures that short-term development does not prejudice telecommunication infrastructure in the longer-term. Designating sites under a Structure Plan that may be suitable for telecommunications infrastructure provides greater certainty for residents on sites that are capable of development for this purpose.
Expansion of the policy to include District Structure Plans	District Structure Plans (DSPs) are typically prepared over larger defined geographical areas to address matters such as major infrastructure, public open space and other critical land uses necessary to facilitate and service the subsequent development of local structure plans over smaller or individual landholdings. Given its scale of coverage, mobile telecommunications infrastructure is ideally identified at the district level. Consideration at the DSP stage will help ensure critical sites are identified early over fragmented landholdings, and where necessary, inform the creation of appropriate zoning or reservation under the Metropolitan Region Scheme and/or City's own local planning scheme.
Removal of 'Quality' of Coverage	Telecommunication Carriers will typically acknowledge that a mobile service is provided to a geographical area (i.e. 4G or 5G), but will not provide a local government or individual information on the strength of the coverage. Whilst an area may technically be covered by a specific Telecommunication Carrier, it is unclear whether the coverage is adequate to use the service. By way of example, Treeby is largely covered by a 4G service provided by Telstra, Optus and TPG, however, the experience of residents is that the quality of the coverage provided is insufficient in some areas to reasonably rely upon the service.
Reference to 5G technology	5G technology represents an opportunity for telecommunications infrastructure to be located away from centralised monopole structures, including external to buildings and within existing utility infrastructure.
Exemptions	The current policy applies to all Structure Plan proposals, irrespective of whether a new or amended Structure Plan. It is recognised that a number of Structure Plans were approved prior to the adoption of LPP 5.19 and are in the process of being implemented through subsequent subdivision approvals. Amendments that are not expected to generate additional demand for mobile communication infrastructure are to be considered exempt from the requirements of this policy.

Revision	Reason
Reference to Infrastructure Providers	The three Telecommunication Providers (Telstra, Optus and TPG) have commenced divestment of their existing mobile telecommunications infrastructure to separate companies ('Infrastructure Providers'), currently Waveconn, Amplitel and Indara Digital Infrastructure, who are responsible for the planning, construction and ongoing management of infrastructure.
Guidance on co-location within public open space	As mobile telecommunications infrastructure has traditionally been planned for late in the development process (after a demonstrated need has been generated), public reserves such as public open space (POS) are often retrospectively targeted to accommodate the location of key infrastructure. When arranged poorly, this can conflict and/or require compromising the primary purpose of the reserve, such as for conservation, drainage and/or recreation purposes. The revised policy recognises that there may be situations where telecommunications infrastructure is appropriately located within POS but should be limited to situations where there is a demonstrated oversupply, and the visual impact of infrastructure is appropriately addressed.

### LPP 5.19 Consultation

The draft amended LPP 5.19 was advertised in accordance with Clause 4(1) of the *Planning and Development (Local Planning Scheme) Regulations 2015*, for 28 days.

Only one submission was received from Main Roads WA (MRWA), simply reminding the City that any new crossovers from State Roads will require its approval.

A copy of the Schedule of Submissions, inclusive of officer commentary in response to the matters raised is included at Attachment 1.

### Assessment

The proposed refinements to LPP 5.19 are a measured but necessary response to the community concerns expressed that will help ensure the delivery of improved mobile telecommunications infrastructure, particularly in the City's growth areas.

No changes are proposed in response to the feedback received.  
It is recommended the amended local planning policy be adopted, as advertised.

### **Strategic Plans/Policy Implications**

#### Local Economy

A sustainable and diverse local economy that attracts increased investment and provides local employment.

- Increased Investment, economic growth and local employment.

#### Listening & Leading

A community focused, sustainable, accountable and progressive organisation.

- High quality and effective community engagement and customer service experiences.

### **Budget/Financial Implications**

The costs associated with preparing and advertising the amended Local Planning Policy are covered under the Strategic Planning Service Unit operating budget.

Costs associated with ensuring compliance with the amended local planning policy will be partially offset by fees charged for the assessment of structure plans.

### **Legal Implications**

N/A

### **Community Consultation**

The draft amended LPP 5.19 was advertised for 28 days (inclusive of an additional seven days to cover the Easter exclusion period) in accordance with Schedule 2, Part 2 (Deemed Provisions), Clause 4 of the Planning and Development (Local Planning Scheme) Regulations 2015, from 30 March until 27 April 2023.

Advertising consisted of an advertisement in the Perth Now (Cockburn) newspaper, notice on the City's 'Comment on Cockburn' website, letters to major land developers operating within the City, and letters to relevant State Government agencies and servicing authorities.

A hard copy of the LPP 5.19 Amendment documentation was also available to view during work hours at the City's Administration Building in Spearwood for the duration of the advertising period.

### **Risk Management Implications**

The amendment to LPP 5.19 is necessary to recognise the need, current operations and practices of a continually evolving telecommunications industry.

Should Council not adopt the amendment, there is a risk that future structure planning in the City of Cockburn will fail to adequately plan for the mobile tele-communications infrastructure needs of a growing population.

### **Advice to Proponent(s)/Submitters**

Those who lodged a submission on the proposal will be advised that this matter is to be considered at the 13 July 2023 Ordinary Council Meeting.

### **Implications of Section 3.18(3) *Local Government Act 1995***

Nil



File No. 104/011

**SCHEDULE OF SUBMISSIONS**  
**Proposed Amendment to Local Planning Policy 5.19 – Structure Plans & Mobile Telecommunications Infrastructure**

NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
1	Main Roads WA, PO Box 6202, East Perth	<p><b>COMMENT:</b> Main Roads provides the following comments regarding the above Local Planning Policy 5.19 (LPP5.19):</p> <p>In the event a new crossover to a State Road is proposed an access approval from Main Roads is required. Such proposals are required to be approved by Main Roads to ensure the crossovers are located and designed to minimise safety implications.</p> <p>Should the City disagree with the above advice, Main Roads requests an opportunity to meet and discuss the policy amendment further, prior to a final determination being made.</p>	Noted.

<b>Title</b>	<b>Structure Plans &amp; Mobile Telecommunications Infrastructure</b>
<b>Policy Number</b> (Governance Purpose)	<b>LPP5.19</b>



### Policy Type

Local Planning Policy

### Policy Purpose

The purpose of this policy is to:

1. Ensure that mobile telecommunications infrastructure requirements are identified at the earliest stage of planning, having regard to the anticipated form of development and expected resident population.
- ~~2. Ensure that telecommunications infrastructure requirements are considered at the earliest stages of planning.~~
- ~~3. Set out the information required to be provided with structure plans to address the forward planning for telecommunications infrastructure.~~

Commonwealth and State legislation applies to the provision of services such as underground telecommunications (through NBN Co), reticulated water and sewer (through the Water Corporation) and power (through Western Power), which in most instances in the City are provided to lots at the subdivision stage. However, there is no legislative requirement to mandate the provision of mobile telecommunications infrastructure within new development areas, or areas proposed for development.

It is recognised that the provision of mobile telecommunications infrastructure is market-driven, generally in response to the demand on existing infrastructure, or in response to changes in technology.

The Australian Media and Communications Authority estimates that over 90 per cent of Australian households had access to a fixed line internet connection in 2021, however, less than 25 per cent of the Australian population use a fixed-line phone at home. Despite the provision of wired infrastructure to most homes and businesses that enables a fixed-line phone service to be provided, mobile phones remain the preferred method of audio communication.

The Australian Parliament's *Inquiry into the deployment, adoption and application of 5G in Australia* (2020) noted that the emergence of 5G technology will change the nature of how mobile infrastructure is designed, located and integrated with existing infrastructure, and will require collaboration between all tiers of government and the telecommunications industry. It may be necessary for 5G infrastructure to be deployed in locations not typically used for telecommunications infrastructure to provide sufficient coverage, including utility infrastructure.

*State Planning Policy 5.2 - Telecommunications Infrastructure (SPP 5.2)* applies throughout Western Australia in respect to above and below ground telecommunications infrastructure, other than those facilities exempted under the Commonwealth *Telecommunications Act 1997*.

[1]

<b>Title</b>	<b>Structure Plans &amp; Mobile Telecommunications Infrastructure</b>
<b>Policy Number</b> (Governance Purpose)	<b>LPP5.19</b>



Clause 6.2 (a) of SPP 5.2 states that:

*In the preparation and assessment of structure plans at the local level, consideration should be given to the need for telecommunications services in supporting documentation. Early consideration of wireless and mobile phone telecommunication system requirements allows for them to be incorporated into the design process and mitigate any potential visual impacts to the community.*

SPP 5.2 aims to balance the need for effective telecommunications services and effective roll-out of networks, with the community interest in protecting the visual character of local areas.

This policy sets out requirements to facilitate the delivery of mobile telecommunications infrastructure, and to ensure this is considered through the structure planning process to facilitate orderly and proper planning.

### Policy Statement

- (1) ~~All structure plans are to be submitted with information regarding telecommunications infrastructure, including the following:~~
- ~~1. Demonstrated consultation with all telecommunications infrastructure providers.~~
  - ~~2. Information for the subject area regarding telecommunications network coverage, capacity and quality, and the types of telecommunications infrastructure likely to be required.~~
  - ~~3. Details regarding the likely above ground telecommunications requirements for the subject area.~~

#### Definitions

Structure Plan – means a 'standard structure plan' and 'precinct structure plan', as defined in Schedule 2, Part 4, Clause 14 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

District Structure Plan – means a high-level plan generally prepared over a defined geographical area, which identifies matters such as major infrastructure, public open space, land uses, necessary to coordinate the preparation of individual precinct structure plans.

Servicing Report – means a technical appendix prepared in support of a Structure Plan proposal which details how future subdivision and development will be serviced by infrastructure, including roads, public open space and utilities.

Telecommunications Carrier – means Telstra, Optus, TPG Telecom (Vodafone) and NBNCo, or another provider licensed to provide a mobile telecommunications service under Section 56 of the Commonwealth *Telecommunications Act 1997*.

<b>Title</b>	<b>Structure Plans &amp; Mobile Telecommunications Infrastructure</b>
<b>Policy Number</b> (Governance Purpose)	<b>LPP5.19</b>



**Infrastructure Provider** – means a company responsible for the development and ongoing management of wireless telecommunications infrastructure, but that is licensed to provide a mobile telecommunications service.

**Small Cell** – means a small-scale radio transmitter used for mobile phone services, typically attached to utility infrastructure (such as street lighting or sub-stations) or a building, which provides coverage to a radius of up to 200 metres.

- (2) ~~During the advertising period the City will refer structure plans to all telecommunications infrastructure providers seeking information regarding forward planning, which they are obliged to provide pursuant to the C564:2011 Mobile Phone Base Station Deployment made under Part 6 of the Commonwealth Telecommunications Act.~~

#### Structure Plan Requirements

All District Structure Plans and Structure Plans submitted to the City, except for those exempt under Policy Statement (3), must provide written evidence of consultation with Telecommunications Carriers responsible for operating mobile telecommunications infrastructure. The written evidence should be within Part Two (Explanatory Section) which references utility and servicing infrastructure, and if applicable as a technical appendix, a separate Servicing Report.

As a minimum, the written evidence must include:

- a) details of the existing mobile telecommunications infrastructure within a one (1) kilometre radius of the Structure Plan area boundary, including existing coverage mapping, the Telecommunications Carriers using the infrastructure, and the technology provided (i.e. 4G, 5G or wireless NBN); and
- b) consideration of the demand for new or upgraded mobile telecommunications infrastructure within the Structure Plan area, or within the immediate area, as a result of the forecast resident population and/or number of employees within the Structure Plan area.

Where information to satisfy the above is not provided to the City upon receipt of the Structure Plan, the City may advise in writing that the proposal is not able to be assessed and advertised in accordance with Schedule 2, Part 4, Clause 16 (1) of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Where a Structure Plan proposes a residential density range, the expected number of dwellings and resident population should be based on the highest density coding

- (3) Exemptions

Compliance with this policy is not required for amendments to an approved Structure Plan where:

- a) changes to the residential density will not result in an increase to the expected resident population and/or number of employees; or

[3]

<b>Title</b>	<b>Structure Plans &amp; Mobile Telecommunications Infrastructure</b>
<b>Policy Number</b> (Governance Purpose)	<b>LPP5.19</b>



b) the amendment seeks only to extend the validity period of the Structure Plan.

(4) Site Identification

Where one or more Telecommunication Carrier or Infrastructure Provider identifies that new mobile telecommunications infrastructure is required and can be suitably located within the Structure Plan area, at least one site appropriate for telecommunication infrastructure must be identified within Part Two of the Structure Plan and if applicable, the Servicing Report.

The City encourages Telecommunication Carriers, where possible to maintain an appropriate level of coverage, to co-locate infrastructure on one site.

The City will generally not support mobile telecommunications infrastructure on sites designated as public open space (POS) under a Structure Plan, except where it can be demonstrated that:

- a) the Telecommunications Carrier or Infrastructure Provider identifies that there is not an alternative location for such infrastructure that can provide an appropriate level of coverage within the Structure Plan area; and
- b) the quantum of POS for residential zoned area of the Structure Plan exceeds 10 per cent of the gross subdivisional area, excluding the area required for mobile telecommunications infrastructure; and
- c) the infrastructure will not inhibit the POS being available for its intended purposes, including active recreation, passive recreation and drainage; and
- d) the visual impact of the infrastructure is capable of being mitigated by hard and soft landscaping, or by adjacent built form.

Where a potential site is identified that relies upon Small Cell mobile telecommunications infrastructure being attached to utility infrastructure (such as street lighting, sub-station or pump station) managed by a State utility provider, the applicant should demonstrate evidence of support from the utility provider, and if required, Main Roads WA.

(5) Development Requirements

The identification of a site should not be construed as the City's support for such a development upon approval of the Structure Plan by the Western Australian Planning Commission. All mobile telecommunications infrastructure will require development approval, which may include public consultation, except where such development is otherwise exempt from requiring approval under Town Planning Scheme No.3 or is considered 'low impact' under the Commonwealth *Telecommunications Act 1997*.

(6) Consultation

[4]

<b>Title</b>	<b>Structure Plans &amp; Mobile Telecommunications Infrastructure</b>
<b>Policy Number</b> (Governance Purpose)	<b>LPP5.19</b>



Where a Structure Plan requires public advertisement under the *Planning and Development (Local Planning Schemes) Regulations 2015*, the City will refer the Structure Plan to all Telecommunication Carriers and Infrastructure Providers that operate mobile telecommunications infrastructure.

Under *Industry Code C564:2020 Mobile Phone Base Station Deployment*, a Telecommunications Carrier must respond to a reasonable request by a local government for information relating to the deployment of mobile telecommunications infrastructure.

Where a Telecommunications Carrier or Infrastructure Provider does not respond to the City during the public consultation period, it will be deemed that the Telecommunications Carrier or Infrastructure Provider has not undertaken forward planning regarding the deployment of mobile telecommunication infrastructure within the Structure Plan area.

Strategic Link:	City of Cockburn Town Planning Scheme No. 3
Category	Planning – Town Planning and Development
Lead Business Unit:	Planning
Public Consultation: (Yes or No)	Yes
Adoption Date: (Governance Purpose Only)	
Next Review Due: (Governance Purpose Only)	
ECM Doc Set ID: (Governance Purpose Only)	

### 15.1.3 Proposed Amendments to Policy 'Commercial Leasing and Other Dispositions of City of Cockburn Owned or Controlled Property'

**Responsible Executive** Chief Operations Officer

**Author** Head of Property and Assets

**Attachments** 1. Commercial Leasing and Other Dispositions to City of Cockburn Owned or Controlled Property Policy [↓](#)

#### Officer Recommendation/Committee Recommendation

That Council:

- (1) APPROVES the proposed changes to Policy 'Commercial Leasing and Other Dispositions of City of Cockburn Owned or Controlled Property', as attached to the Agenda.

#### Background

The Commercial Leasing and Other Dispositions of City of Cockburn Owned or Controlled Property Policy was originally developed in 2019.

The Policy is now due for review.

Changes to the Policy have been recommended to add relevant information relating to the disposal of land via lease, particularly around the EOI process.

This policy review was presented to the 27 April Governance Committee Meeting however was deferred as the correct attachment had not been included in the agenda item.

#### Submission

N/A

#### Report

A number of changes have been changed to the Policy which are outlined in the table below:

Commercial Leasing & Other Dispositions of City of Cockburn Owned or Controlled Property Policy	
Description	Comment
Addition of Policy Statement Section (1)	Clarification of the City's commercial portfolio
Addition of Policy Statement Section (3) – (5)	To clarify the process for disposal of property via lease, including the EOI process.
Category and Business Unit amendments	Aligns the responsible business unit to the new organisation structure

#### Strategic Plans/Policy Implications

Local Economy

A sustainable and diverse local economy that attracts increased investment and provides local employment.

- Increased Investment, economic growth and local employment.
- A City that is 'easy to do business with'.

Environmental Responsibility

A community focused, sustainable, accountable and progressive organisation.

- Best practice Governance, partnerships and value for money.

**Budget/Financial Implications**

N/A

**Legal Implications**

N/A

**Community Consultation**

Community consultation will not be necessary given the changes relate to legislative requirements.

**Risk Management Implications**

Failure to adopt the revised policy will mean that the City does not have a pathway for a fully transparent and independent Expression of Interest Process when it comes to disposing of City property via lease.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil



<b>Title</b>	<b>Commercial Leasing &amp; Other Dispositions of City Of Cockburn Owned or Controlled Property</b>
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## Policy Type

Council

## Policy Purpose

The aim of the policy is to set the framework for the disposal of and the determination of the rental or consideration when disposing of Property to commercial businesses.

City of Cockburn owned or controlled land and facilities (Property) may be leased, licenced or disposed of to commercial businesses in terms of applicable requirements, such as:

- *Local Government Act 1995 (WA) (the Act);*
- *Land Administration Act 1997 (WA);*
- *Commercial Tenancy (Retail Shops) Agreements Act 1985;*
- *Property Law Act 1969;*
- *Local Government (Uniform Local Provisions) Regulations 1996; and*
- Delegated Authority 'Acquisition and Disposal of Property (Land)'

## Policy Statement

~~Leases, licences and other disposals of Property to commercial businesses shall:~~

1. The City's commercial portfolio is defined as;

- 1.1 City owned freehold property, excluding property used for city operations
- 1.2 Land under Management Order where the City has the right to lease for a commercial purpose.

2. Leases, licences and other disposals of Property to commercial businesses shall:

- 2.1(1) Comply with Section 3.58, and where applicable Section 3.59 of the Act;
- 2.2(2) — ~~BB~~e under authority of Council resolution;
- 2.3(3) — Consider the legal financial and reputational interests of the City';
- 2.4(4) — Have the market value determined in accordance with Section 3.58 of the Act.

If the value of the transaction does not exceed \$750,000 then the transaction is to be dealt with in accordance with Delegated Authority 'Acquisition and Disposal of Property (Land)'.  
 If the value of the transaction exceeds \$750,000 then the transaction is to be dealt with in accordance with Delegated Authority 'Acquisition and Disposal of Property (Land)'.

3. Properties available for lease will be advertised in an open and transparent manner for Expression of Interest (EOI). The City is under no obligation to accept any EOI received. Any party/organisation registered with the City will be provided with an

[1]

<b>Title</b>	<b>Commercial Leasing &amp; Other Dispositions of City Of Cockburn Owned or Controlled Property</b>
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opportunity to make a submission, however, the availability of the property will also be publicly advertised.

4. Within the last 12 months of an existing lease, a property will be publicly advertised for EOI submissions, with the following exemptions

4.1 The agreement is for six months or less.

4.2 A property is only suitable or logistically accessible to the current lease holder.

4.3 The lessee is providing;

4.3.1 An economic outcome to the surrounding area and/or tenancy mix.

4.3.2 Paying on or above full market rent.

4.3.3 Has no rent arrears or past lease defaults.

5. Existing Lessee can reapply to an advertised EOI.

Strategic Link:	Land Management Strategy
Category	<u>Planning – Land Administration</u> <u>Property Services</u>
Lead Business Unit:	<u>Strategic Planning</u> <u>Property and Assets</u>
Public Consultation: (Yes or No)	No
Adoption Date: (Governance Purpose Only)	<u>10 December 2020</u>
Next Review Due: (Governance Purpose Only)	<u>December 2022</u>
ECM Doc Set ID: (Governance Purpose Only)	4603461

**15.1.4 Proposed New Policy 'Public Interest Disclosure'**

<b>Responsible Executive</b>	Executive Governance and Strategy
<b>Author</b>	Manager Legal and Compliance
<b>Attachments</b>	1. Policy - Public Interest Disclosure <a href="#">↓</a>

**Officer Recommendation/Committee Recommendation**

That Council:

- (1) ADOPTS the Public Interest Disclosure Policy, as per Attachment 1.

**Background**

At the 8 March 2022 Governance Review Steering Committee (GRSC) Meeting, it was recommended that Council considers the adoption of “best practice” policies relevant to workplace health and safety issues, including:

1. Workplace Bullying and Harassment
2. Non-Consensual Sexual Dealings
3. Complaints (Internal Workplace and External Customers) related to 1 and 2 above
4. Public Interest Disclosure and Whistleblowing Protection.

The recommendation was subsequently adopted at the 14 April 2022 Ordinary Council Meeting.

The purpose of this report is to specify the City’s commitment to the Public Interest Disclosure (PID) provisions and to ensure the protection of persons who are seeking to make a disclosure, otherwise referred to as whistle blowers.

**Submission**

N/A

**Report**

While the *PID Act 2003* references the procedures applicable to reporting suspected misconduct of public officials who represent local governments, it is proposed that the City of Cockburn also establishes a Policy which contains the relevant principles in a clear and concise manner.

Accordingly, the attached draft Policy is presented as a document which can be used as guidance for persons seeking information related to the reporting process, while also providing a high level of assurance to “whistle blowers” that any disclosure made will be protected from potential retribution being made against them.

The detail contained in the proposed Policy is designed to clarify the City's commitment to the reporting of suspected wrongdoing by City officials, in addition to referring people to the reporting procedure.

A key component of the Policy is to ensure any disclosures that are made will be protected from any negative action, or threat, being taken against the persons making such disclosures.

The policy does not specify any principles which are extraneous to the statutory functions of the PID Act and is provided to extend the level of information available to the public on this matter.

The adoption of the Policy follows recommendations from the Independent Governance Review and the recent Risk Maturity Review.

### **Strategic Plans/Policy Implications**

#### Listening & Leading

A community focused, sustainable, accountable and progressive organisation.

- Best practice Governance, partnerships and value for money.
- High quality and effective community engagement and customer service experiences.

### **Budget/Financial Implications**

N/A

### **Legal Implications**

The *Public Interest Disclosure Act 2003* refers to the statutory processes which are required to be followed in the reporting of alleged misconduct related the provisions of the Act.

### **Community Consultation**

N/A

### **Risk Management Implications**

There is a "Low" level of "Compliance" risk associated with this item, given that the relevant statute clarifies the procedures to be followed to ensure the disclosure of suspected misconduct is properly managed and provides the necessary level of protection for those who lodge disclosures.

### **Advice to Proponent(s)/Submitters**

N/A

### **Implications of Section 3.18(3) *Local Government Act 1995***

Nil

Policy	Public Interest Disclosure
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### Policy Type

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Council

### Policy Purpose

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The City of Cockburn (the City) is committed to promoting integrity, transparency and accountability in its operations. The *Public Interest Disclosure Act 2003* (the Act) provides a framework for the disclosure and investigation of wrongdoing within the City. This policy aims to ensure that City employees are aware of their obligations under the Act and strongly supports disclosures being made by employees about corrupt or improper conduct. It also strongly supports contractors and members of the community making disclosures about corrupt and improper conduct.

### Policy Statement

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This Policy applies to all City of Cockburn Elected Members, employees, contractors, and any person either making a public interest disclosure or who may be the subject of a disclosure.

Conduct which shows involvement in one or more of the following by a public authority, public officer or public sector contractor should be disclosed under the Act:

- Improper conduct (generally a breach of the standards of conduct that a reasonable person could expect of a person or body, knowing their duties, powers and authority, in the circumstances of the case);
- An offence under State Law (including corruption);
- Conduct relating to matters of State or local government administration;
- Substantial Irregular or unauthorised use of public resources;
- Substantial mismanagement of public resources; and/or
- Substantial and specific risk of injury to public health, prejudice to public safety or harm to the environment; and/or
- matters of state or local government administration that can be investigated under section 14 of *the Parliamentary Commissioner Act 1971*.

A PID Officer is defined as: A person appointed by the Chief Executive Officer of the City to undertake the responsibilities and actions so prescribed under the Act including receiving disclosures.

The City of Cockburn will handle all public interest disclosures with confidentiality. The identity of the discloser, as well as any information that could reasonably identify them, will be protected to the fullest extent allowed by law. Confidentiality obligations also apply to all individuals involved in the disclosure process.

(1) The City accepts and endorses the following principles specific to the PID Act:

[1]

<b>Policy</b>	<b>Public Interest Disclosure</b>
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1. The protection from detrimental action, or threat, being taken against any person who makes a lawful disclosure of public interest information.
  2. The commitment to respond to any disclosure thoroughly and impartially, by treating all people in the disclosure process fairly, including those who may be the subject of a disclosure.
  3. The provision of as much information as possible to people considering making a public interest disclosure.
  4. The preparation and publication of internal procedures associated with managing any disclosure on the City’s website.
  5. The full compliance with the provisions of the PID Act and the associated Code of Conduct and Integrity produced by the Public Sector Commissioner.
- (2) The CEO is required to designate the PID officer/s for the City with the responsibility for receiving public interest disclosures.
  - (3) The City will ensure that details of any records made, or provided, in relation to the disclosure and assessment process are stored and secured in the City’s record keeping system.
  - (4) The City will ensure that all reasonable necessary protection is provided to those who make disclosures (whistle blowers) in accordance with the Act.
  - (5) The City will report annually to the Public Sector Commission on the number of disclosures received, the results of any investigations conducted as the result of disclosures, any action taken because of the investigation and any other statutory requirements.
  - (6) This Policy focuses on public interest disclosures made in accordance with the Act, however, the City is committed to dealing with all reports of suspected wrongdoing and encourages people to report any such allegations for assessment.

Strategic Link:	Strategic Community Plan – Listening and Leading
Category:	Governance
Lead Business Unit:	Legal and Compliance
Public Consultation: (Yes or No)	No
Adoption Date: (Governance Purpose Only)	
Next Review Due: (Governance Purpose Only)	
ECM Doc Set ID: (Governance Purpose Only)	

## 15.1.5 Proposed Amendments to Policy 'Structure for Administering the City of Cockburn'

<b>Responsible Executive</b>	Acting Executive, People Experience and Transformation
<b>Author</b>	Acting Executive, People Experience and Transformation
<b>Attachments</b>	1. Proposed Amendments to Policy 'Structure for Administering the City of Cockburn' <a href="#">↓</a>

### Officer Recommendation/Committee Recommendation

That Council:

- (1) ADOPTS proposed amendments to Policy 'Structure for Administering the City of Cockburn', as shown in the attachment to the Agenda.

### Background

As per Section 5.2 of the *Local Government Act 1995*, Council maintains a Policy related to the structure of Administering the City of Cockburn.

The purpose of this report is to inform Council of a recent amendment to the structure and the updating of the Policy to reflect this amendment.

### Submission

N/A

### Report

The Policy includes six policy statements that relate to the Structure for Administering the City of Cockburn.

It also includes an Organisational Structure Chart and a Service Unit Table that provide context to the Organisation Structure Chart, including the key purpose and deliverables of relevant service units.

Amendments have been made to the Organisational Structure Chart and Service Unit Table to reflect an administration decision relating to the structure of the Development and Compliance Business Unit.

The amendments to the structure have occurred to create synergies and efficiencies by ensuring that each new service unit has a clear purpose.

The overall purpose, services and deliverables of this business unit remain unchanged.

**Strategic Plans/Policy Implications****Listening & Leading**

A community focused, sustainable, accountable and progressive organisation.

- Best practice Governance, partnerships and value for money.
- High quality and effective community engagement and customer service experiences.

**Budget/Financial Implications**

There are no financial implications as a result of adopting the components of the Policy that have been amended.

**Legal Implications**

Section 5.2 of the *Local Government Act 1995*

**Community Consultation**

N/A

**Risk Management Implications**

There is a low level of compliance risk associated with this item.

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil



<b>Title</b>	<b>Structure for Administering the City of Cockburn</b>
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### Policy Type

Council

### Policy Purpose

The Policy serves to ensure that the City of Cockburn complies with the obligation to ensure that there is an appropriate structure for administering the City, as outlined in s5.2 of the *Local Government Act, 1995* (the Act).

The City of Cockburn is administered through a structure of seven Divisions, 13 Business Units and 54 Service Units. This structure is managed by a Chief Executive Officer, one Senior Officer, four Chiefs, three Executives and several Heads of Business Units, Strategic Managers and Managers. The structure is aligned to the activities and functions of the City and is reviewed regularly. It is changed when the City embarks on new business opportunities, divests itself of service functions or when there is a need to reorganise functions into different units for better management and alignment with our purpose.

### Policy Statement

- (1) Council recognises its responsibility pursuant to s5.2 of the Act, and considers the attached *Structure for Administering the City of Cockburn* an appropriate structure for administering its local government.
- (2) Council approval is required to implement any variation to the *Structure for Administering the City of Cockburn* in relation to the seven divisions, however the CEO may undertake minor variations as they see fit with regards to the allocations of functions and resources across those seven divisions as aligned with the City's purpose and the purpose of each division.
- (3) The *Structure for Administering the City of Cockburn* describes the principal functions that Council directs are to be undertaken by each Business and Service Unit.
- (4) In accordance with the Act, the CEO's function is to manage the day-to-day operations of the local government and be responsible for employing those employees not designated as "senior employees".
- (5) Consistent with the functions described in (4) above, Council notes the CEO will allocate employees across functions and activities, where he or she considers doing so increases organisational efficiency.

[1]

Title	Structure for Administering the City of Cockburn
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(6) The Executive Committee (Ex-Co) roles:

- Executive Governance and Strategy
- Chief Financial Officer
- Chief of Built and Natural Environment
- Chief of Community Services
- Chief of Operations
- Executive Corporate Affairs
- Executive People Experience and Transformation

are deemed by Council to be senior roles and designated as a Senior Employee, pursuant to Section 5.37 of the Act.

[2]

Title	Structure for Administering the City of Cockburn
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## Departments Organisational Structure



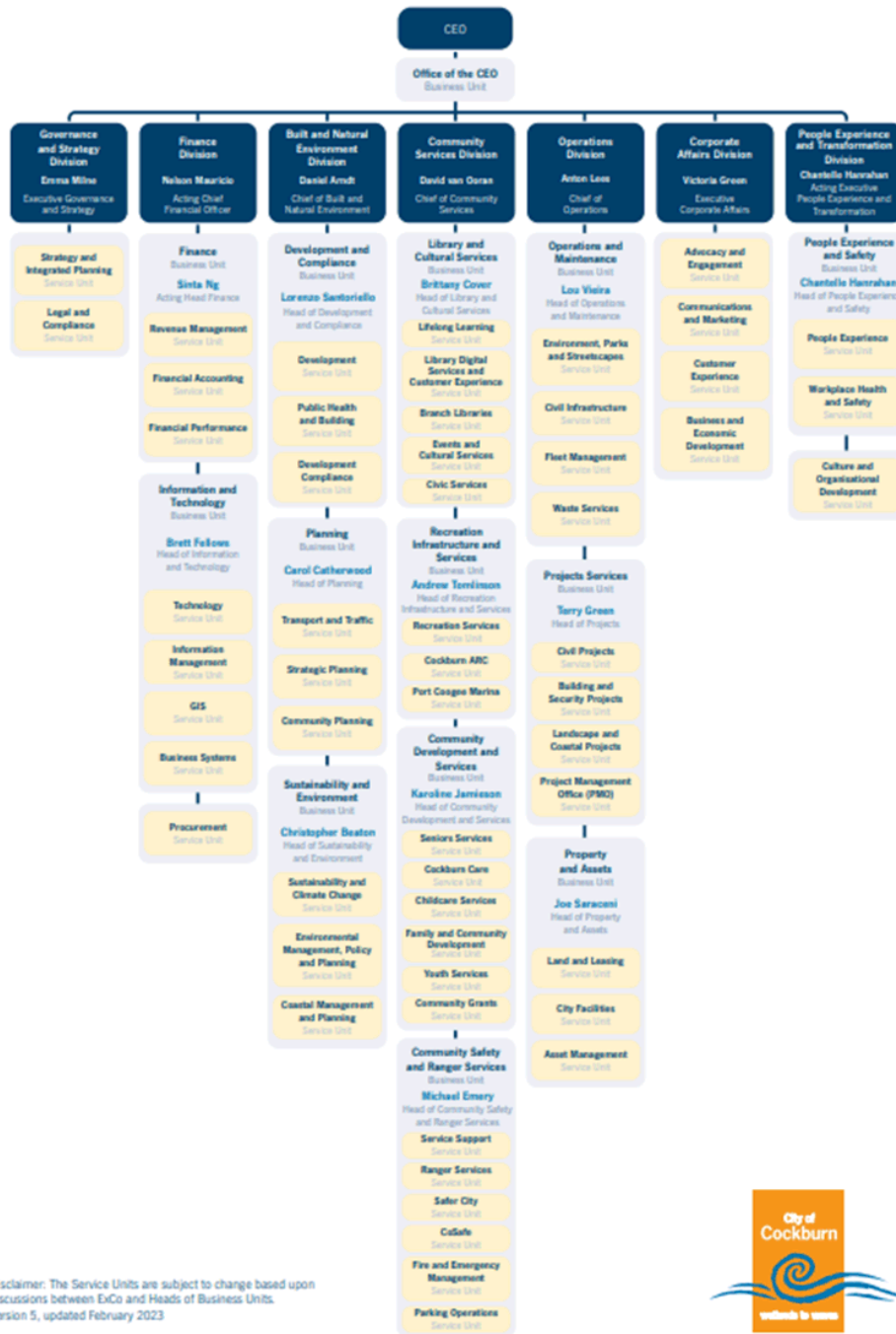
Disclaimer: The Service Units are subject to change based upon discussions between ExCo and Heads of Business Units.



Title	Structure for Administering the City of Cockburn
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### Departments Organisational Structure



Disclaimer: The Service Units are subject to change based upon discussions between ExCo and Heads of Business Units. Version 5, updated February 2023



<b>Title</b>	<b>Structure for Administering the City of Cockburn</b>
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<b>Governance and Strategy Division</b>	
Executive Governance and Strategy	
Corporate Strategy Service Unit	Legal and Compliance Service Unit
<p>To support the City in the development and integration of corporate planning</p> <ul style="list-style-type: none"> <li>• Corporate Integrated Planning and Reporting</li> <li>• Corporate Performance</li> <li>• Services Planning</li> </ul>	<p>To ensure that Council's Compliance and Risk Management responsibilities are fulfilled in a timely manner within statutory and best practice standards.</p> <ul style="list-style-type: none"> <li>• Policies and Local Laws</li> <li>• Compliance and Returns</li> <li>• Internal Audit</li> <li>• Risk Management</li> </ul>

[5]



<b>Title</b>	<b>Structure for Administering the City of Cockburn</b>
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Finance Division		
Chief Financial Officer		
Finance Business Unit		
Head of Finance		
Revenue Management Service Unit	Financial Accounting Service Unit	Financial Performance Service Unit
Providing revenue management services, ensuring systems and processes support ratepayers and debtors making payments easily and affordably.	Providing transactional finance, treasury and statutory financial reporting, while ensuring compliance with audit, financial legislative and tax requirements.	Ensuring sustainable financial performance through facilitating best practice budgeting and financial planning outcomes for the City.
Procurement Business Unit		
Procurement Coordinator		
Purchasing Service Unit		
To provide effective centred procurement services and support for competitive sourcing and the associated contract management, whilst also ensuring organisational compliance with statutory tendering and internal procurement requirements.		
<ul style="list-style-type: none"> <li>Contracts and Compliance</li> </ul>		

[6]



<b>Title</b>	<b>Structure for Administering the City of Cockburn</b>
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<b>Finance Division</b>		
Chief Financial Officer		
Information and Technology Business Unit		
Head of Information and Technology		
Technology Service Unit	Information Management Service Unit	GIS Service Unit
Supports the rest of the organisation using technology to achieve their strategic objectives. Functions include: <ul style="list-style-type: none"> <li>• Service desk &amp; Customer support</li> <li>• Maintaining ICT laptops, desktops, mobile fleet</li> <li>• Maintaining networks, servers, storage and other ICT infrastructure</li> <li>• Improve the City's cyber security</li> </ul>	Provision of a records management service to the organisation including but not limited to: <ul style="list-style-type: none"> <li>• Processing/registration of incoming and outgoing mail</li> <li>• ECM system administration, support and training</li> <li>• Assisting with the development of records and information management policies</li> <li>• Providing advice about records management practices</li> <li>• Providing a records management service that complies with the City of Cockburn's Recordkeeping Plan, Records Management Policy, Recordkeeping Guidelines and WA State Records Office requirements</li> <li>• Managing the City's archives, including the disposal of records in accordance</li> </ul>	Develop, support and maintain all spatial products and services in the City including but not limited to: <ul style="list-style-type: none"> <li>• Internal/external mapping and spatial support</li> <li>• Development of Esri and IntraMaps.</li> </ul>
Business Systems Service Unit		
Develop, support and maintain the City's business systems to enhance effectiveness and efficiency of Council's operations through the use of technology. <ul style="list-style-type: none"> <li>• Review and improve business processes to increase quality and efficiency.</li> </ul>		

[7]

<b>Title</b>	<b>Structure for Administering the City of Cockburn</b>
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<ul style="list-style-type: none"> <li>• Advise the business on technology and non-technology solutions.</li> <li>• Integrate existing systems with new systems to consolidate data and information to add value to existing solutions.</li> </ul>		
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<b>Title</b>	<b>Structure for Administering the City of Cockburn</b>
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Built and Natural Environment Division		
Chief of Built and Natural Environment		
Development <del>Assessment</del> and Compliance Business Unit		
Head of Development <del>Assessment</del> and Compliance		
Development <del>Compliance</del> Service Unit	Development Service Unit	Public Health Service Unit
<p><u>Assess, development proposals and subdivision of land in line with the planning framework and incidental requirements. Ensuring an up-to-date framework to facilitate good outcomes for the community.</u></p>	<p><u>To ensure that the conduct and operation of premises and activities within the district comply with accepted standards and practices for public health and building and to ensure that the quality of the environment is protected and improved.</u></p>	<p><u>To ensure that land, buildings and structures within the district provide acceptable levels of public safety, amenity and comply with all relevant Planning and Building Standards and regulations.</u> <u>To ensure that the conduct and operation of premises and activities within the district comply with accepted standards and practices for public health and to ensure that the quality of the environment is protected and improved.</u></p>
Planning Business Unit		
Head of Planning		
Community Planning Service Unit	Transport and Traffic Service Unit	Strategic Planning Service Unit
<p>Assess the prioritisation of all major infrastructure needs from the different service units (recreation, public open space, cultural, civic, etc.) against projected urban growth and income sources, and creates an overarching plan to implement and facilitate these needs for the entire community.</p>	<p>Provides technical support that contributes to the management of a safe and efficient transport network by investigating and responding to complaints, enquiries, requests and submissions received by the City. The Team assists with the delivery of transport related actions, plans, policies, and strategies across the City.</p>	<p>Provides a wide range of roles related to long term land use planning of the City's neighbourhoods, natural areas, activity and employment centres. This includes structure plans and amendments to the local planning scheme. They also manage the City's development contribution plans and provide a cartography function to other units.</p>

[9]

<b>Title</b>	<b>Structure for Administering the City of Cockburn</b>
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<b>Built and Natural Environment Division (Contd. )</b>		
Chief of Built and Natural Environment		
Sustainability & Environment Business Unit		
Head of Sustainability and Environment		
Sustainability and Climate Change Service Unit	Environmental Management, Policy and Planning Service Unit	Coastal Management and Planning Service Unit
To develop strategies and plans which guide the City's sustainability and climate change aspirations to make a better tomorrow.	To develop environmental and planning policies, undertake studies and provide advice on environmental matters for the protection and management of areas of environmental significance and lead towards a sustainable built environment.	To develop coastal adaptation plans, foreshore management plans and adopt planning controls to mitigate the impacts of coastal erosion.

[10]



<b>Title</b>	<b>Structure for Administering the City of Cockburn</b>
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Community Services Division		
Chief of Community Services		
Library and Cultural Services Business Unit		
Head of Library and Cultural Services		
Lifelong Learning Service Unit	Branch Libraries Service Unit	Library Digital Services and Customer Experience Service Unit
Provide and support a range of inclusive library programs, environments and collections that support the early and continued development of literacy skills in the children and young people of the City of Cockburn.	Manage a public facility that provides spaces and staff to enable capacity building, community collaborations and to deliver collections and services specific to the catchment demographic of the branch.	Provide and support a range of relevant digital and technology systems and to promote and market events and programs to ensure the needs and expectations of our community are met.
Cultural Services Service Unit	Civic Services Service Unit	
To provide a range of entertainment, cultural and heritage events and activities, to the community that properly and positively reflect the City's commitment to deliver quality and cost-effective programs, services and activities. Manage the arts, culture and events occurring in the City, including the calendar of municipally funded annual events.	To focus on the civic and ceremonial functions, including planning, security, and building amenities: <ul style="list-style-type: none"> <li>• Civic functions</li> </ul>	
Recreation Infrastructure and Services Business Unit		
Head of Recreation Infrastructure and Services		
Recreation Services Service Unit	Cockburn ARC Service Unit	Port Coogee Marina
Provide community need identification and assessment for the future provision and design of sport, recreation, and community facilities.	Provision of a range of affordable centre-based aquatic, indoor sports and recreation programs / services from Cockburn ARC.	To manage the Port Coogee Marina Facility including business development, penholder liaison and daily service operations.



<b>Title</b>	<b>Structure for Administering the City of Cockburn</b>
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<b>Community Services Division (Continued)</b>		
Chief of Community Services		
Community Safety and Ranger Services Business Unit		
Head of Community Safety and Ranger Services		
Rangers Service Unit	CoSafe Service Unit	Fire and Emergency Management Services
To provide Improved safety to our growing communities by applying state and local laws for a variety of matters local governments are responsible for managing. The Ranger’s team use a host of education, prevention and mitigation strategies to improve proactive compliance before regulatory enforcement is required	Provides a community safety responses service to our community at times when they feel unsafe or when they witness anti-social behaviour. CoSafe work with a range of organisations and law enforcement agencies to improve the overall perception of safety within our community and provide added reassurance to the community.	The team work with the City’s and DFES volunteers to establish a safer and more resilient community through Prevention, Preparedness, Response and Recovery from a range of emergencies that may impact the Cockburn residents. The team work collaboratively with stakeholders to ensure hazards are identified, communicated and managed appropriately
Safer Cities Service Unit	Parking Operations Service Unit	Service Support
To assist in the planning, design, management and delivery of inclusive and high-quality crime prevention and community safety programs and policies in partnership with local communities, government agencies and non-government organisations	To provide a responsive and proactive service for parking compliance and enforcement.	To facilitate responsive information and provide support to each service unit.



<b>Title</b>	<b>Structure for Administering the City of Cockburn</b>
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<b>Community Services Division (Continued)</b>		
Chief of Community Services		
Community Development and Services Business Unit		
Head of Community Development and Services		
Seniors Service Unit	Family and Community Development Service Unit	Youth Services Service Unit
Administer Council funded services, programs and facilities aimed at providing and developing increased social support, activity and leisure opportunities for the senior citizens of Cockburn.	To provide a range of individual, family and child focussed services for residents, via a community development approach or direct service delivery including information, referral, advocacy or direct assistance and support. To provide capacity building mechanisms to strengthen and support community groups and volunteers operating within the City of Cockburn.	Administer grant and Council funded services, programs and facilities aimed at providing and developing increased social support, amenity, activity and leisure opportunities for the young people of Cockburn. Youth services offers three streams of services for young people – youth work, youth centre programs and youth development.
Cockburn Care Service Unit	Child Care Services	Community Grants Service Unit
Administer grant and fee funding provided to Council for the operation of the Home Support Program (CHSP), Home Care Packages (HCP), National Disability Insurance Scheme (NDIS) including Social Club services and Kwobarup Aboriginal Club for NDIS participants. Provide programs and Services for residents who are aged or have a disability to assist them in maintaining their independence.	To equitably and effectively administer fees provided to Council for the operation of the Family Day Care.	To provide a central City of Cockburn coordinating service for the distribution of grants, donations and sponsorship to community organisations and individuals. To seek grants from Commonwealth, State Government and other sources for services and facilities for residents of the City. To carry out research on matters related to issues of concern and interest to the City of Cockburn and to promote the interests of the City.



<b>Title</b>	<b>Structure for Administering the City of Cockburn</b>
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Operations Division		
Chief of Operations		
Operations and Maintenance Business Unit		
Head of Operations and Maintenance		
Environment, Parks and Streetscapes Service Unit	Civil Infrastructure Service Unit	Fleet Management Service Unit
The operational maintenance of Public Open Space, Natural Areas and Streetscapes to provide functional and attractive locations for recreational activities by the Community.	This service unit will review, implement and manage all activities associated with the extensive civil infrastructure including roads, drains, sumps, footpaths and cycle ways.	To repair, maintain, replace and manage the City's fleet, plant and equipment.
Waste Services Service Unit		
<p>To operate a landfill site at Henderson to accept waste in accordance with the requirements of a Class II site under the Environmental Protection Act and maximise the financial return.</p> <p>To provide a regular, reliable and safe waste and recycling collection service for every premise within the district and dispose of it in an environmentally acceptable manner.</p>		



<b>Title</b>	<b>Structure for Administering the City of Cockburn</b>
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Operations Division (Continued)		
Chief of Operations		
Projects Services Business Unit		
Head of Projects		
Civil Projects Service Unit	Building and Security Projects Service Unit	Project Management Office (PMO) Service Unit
To initiate, design and deliver approved civil projects.	To initiate, design and deliver approved building and security projects.	To manage the development and delivery of project and asset management frameworks, systems, processes and procedures. Provision of services for best practice asset and project management, including in the delivery of the City's major building and facility and other infrastructure capital works programs and operational activities.
Landscape and Coastal Projects Service Unit		
To initiate, design and deliver approved landscape and coastal projects.		
Property and Assets Business Unit		
Head of Property and Assets		
Land and Leasing Services Unit	City Facilities Service Unit	Asset Management Service Unit
The service unit is tasked with the effective implementation and management of City owned land assets, including strategic purchasing and disposal of land, resumption of private land (via taking order) for roads and infrastructure projects, dealing with crown land and land under management order from the State, managing caveats, easements and other encumbrances on City owned or managed land, and dealing with pedestrian access way closures.	<p>The service unit is tasked with delivering effective facilities services across all City owned buildings, to ensure that they remain functional, safe, modern and useful to the City and the community.</p> <p>This includes planned and preventative building maintenance, minor capital works programs, upgrades and repairs, contractor management, works cost management, and preventative and legislative maintenance to mitigate public liability risk and</p>	<p>The service unit is tasked with the implementation and management of the City's asset management and capital planning systems.</p> <p>The service unit is responsible for the collection and analysis of information that contributes towards asset condition assessment, financial management, level of service measures, asset replacement programs, anticipated useful life assessments, asset revaluations for long term</p>

[15]



<b>Title</b>	<b>Structure for Administering the City of Cockburn</b>
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<p>The service unit also administers leases and licenses which span commercial, community and tourism purposes across the City's portfolio, in order to achieve the best use for each asset. In particular, this includes the management of the City of Cockburn Integrated Health Facility.</p>	<p>ensure maximum safety for the occupants and visitors to each City owned building.</p>	<p>planning, and forward works programming. The information generated by the service unit is critical to the implementation of the City's corporate business plan, strategic community plan and long-term financial plan.</p>
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<b>Title</b>	<b>Structure for Administering the City of Cockburn</b>
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<b>Corporate Affairs Division</b>		
<b>Executive Corporate Affairs</b>		
<b>Advocacy and Engagement Service Unit</b>	<b>Communications and Marketing Service Unit</b>	<b>Customer Experience Service Unit</b>
<p>To manage our key stakeholder and influencer understanding of City, and Council, priorities and issues.</p> <p>To provide advice and guidance on best practice community engagement and consultation on major projects, services and areas of interest.</p>	<p>To provide a range of communications material and services that ensures that the community is informed about the City's services and programs.</p> <p>To ensure whole of City marketing services are undertaken to enhance our brand, reputation and recognition.</p>	<p>To provide a range of services that deliver quality, timely and cost-effective customer service to the community.</p>
<b>Business and Economic Development Service Unit</b>		
<p>To plan and implement the Business Engagement and Economic Development Framework.</p>		

[17]



<b>Title</b>	<b>Structure for Administering the City of Cockburn</b>
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<b>People Experience and Transformation Division</b>		
<b>Executive People Experience and Transformation</b>		
<b>People Experience and Safety Service Unit</b>	<b>Workplace Health and Safety Service Unit</b>	
<p>To provide HR policy, programs and advice that shapes the workforce to ensure it can achieve the business objectives now and in the future.</p> <p>To pay employees and maintain accurate information regarding leave, personal details and entitlements.</p> <ul style="list-style-type: none"> <li>• People Experience (Human Resources)</li> <li>• Organisational Development</li> <li>• Payroll</li> </ul>	<p>To provide advice and support in the areas of safety, worker's compensation and rehabilitation.</p> <ul style="list-style-type: none"> <li>• Workplace Health and Safety</li> <li>• Injury Management and Rehabilitation</li> <li>• Workers Compensation</li> </ul>	
<b>Strategic Manager Culture &amp; Organisational Development</b>		
<b>Culture &amp; Organisational Development Service Unit</b>		
<p>To lead our cultural and organisational development program through culture initiatives, staff training, staff surveys, improved systems and processes, ideas and leadership capability building to deliver sustainable outcomes.</p> <ul style="list-style-type: none"> <li>• Culture Development</li> <li>• Change Management</li> <li>• Innovation</li> <li>• Leadership Capability</li> <li>• Organisational Development</li> </ul>		

<b>Title</b>	<b>Structure for Administering the City of Cockburn</b>
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Strategic Link:	Workforce Plan
Category:	Governance
Lead Business Unit:	Human Resource
Public Consultation: (Yes or No)	No
Adoption Date: (Governance Purpose Only)	9 March 2023
Next Review Due: (Governance Purpose Only)	March 2025
ECM Doc Set ID: (Governance Purpose Only)	4131297

## 15.1.6 Proposed Amendment to Policy 'Community Funding for Community Organisations and Individuals'

<b>Executive</b>	A/Chief of Built and Natural Environment
<b>Author</b>	Sustainability and Climate Change Coordinator and Environmental Coordinator - Management, Planning and Policy
<b>Attachments</b>	N/A

### Officer Recommendation

The Committee recommends that Council:

- (1) NOT SUPPORT the proposed Notice of Motion given that a review of the *Community Funding for Community Organisations & Individuals (Grants, Donations & Sponsorships) Policy* will occur as per the existing review cycle.

### Committee Recommendation

That Council:

- (1) AMENDS the Community Funding for Community Organisations and Individuals (Grants, Donations and Sponsorships), clause 2, Category C Sustainability Grants, to be open for applications all year round, as per the below amended table:

Community Funding Category	Description	Open for applications	Maximum amount available per application	Approval
Category A – Community Grants	One-off projects, programs or activities that benefit the wider Cockburn community.	Twice a year, in March and September	\$15,000	Delegated Authority
Category B – Cultural Grants	Events, projects, workshops and residencies that embody at least one of the diverse art and cultural interests of the Cockburn community.	Twice a year, in March and September	\$5,000	Delegated Authority
Category C – Sustainability Grants	Projects or activities that demonstrate Sustainability principles and themes for the benefit of the Cockburn community.	Open all year round	\$4,000	Delegated Authority
Category D - Small Events Sponsorship	Small-scale neighbourhood events across Cockburn.	Open all year round	\$3,000	Delegated Authority

### Background

Deputy Mayor Widenbar submitted the following Notice of Motion on 25 May 2023:

That Council:

Amends the Community Funding for Community Organisations and Individuals (Grants, Donations and Sponsorships), clause 2, Category C Sustainability Grants, to be open for applications all year round, as per the below amended table:

Community Funding Category	Description	Open for applications	Maximum amount available per application	Approval
Category A – Community Grants	One-off projects, programs or activities that benefit the wider Cockburn community.	Twice a year, in March and September	\$15,000	Delegated Authority
Category B – Cultural Grants	Events, projects, workshops and residencies that embody at least one of the diverse art and cultural interests of the Cockburn community.	Twice a year, in March and September	\$5,000	Delegated Authority
Category C – Sustainability Grants	Projects or activities that demonstrate Sustainability principles and themes for the benefit of the Cockburn community.	Open all year round	\$4,000	Delegated Authority
Category D - Small Events Sponsorship	Small-scale neighbourhood events across Cockburn.	Open all year round	\$3,000	Delegated Authority

### Reason

I have received feedback that the March cut off is logistically hard for applicants to manage.

As this is done under delegated authority, I believe this should be managed in the same manner as Category D – Small Events Sponsorship.

### Submission

N/A

### Report

Since 2011, the City has provided \$274,041 towards 149 community projects under the Sustainability Grants Program ('the Program'). Under the Program, small businesses, schools, not for profits and collective households can apply for up to \$4,000 per project, provided that it addresses at least one of the following sustainability themes:

1. Giving back
2. Protecting our future
3. Strong communities
4. Water, energy and waste
5. TravelSmart
6. Healthy lifestyles

Completed projects have included school recycling hubs, community weeding events, revegetation and waterwise verges, sustainability workshops, bush tucker gardens at schools and community centres, and support for sustainable business systems.

The proposed Notice of Motion is not supported, and the current approach of having the applications open for six weeks is preferred because it:

- Has broader impacts on the entire City grant program. Making this level of change without considering the impact could be prejudicial.
- Allows all projects to be assessed at the same time, meaning that successful projects are awarded on merit and the available budget is distributed equitably amongst eligible applications. A year-round application process could result in awarding funding in order of application receipt, meaning that late applications could unfairly miss out on funding due to the budget being exhausted.
- Enables Sustainability Grant recipients to participate in the Grants and Donations ceremony, elevating the value of their funded project.
- Confines the assessment of applications and expenditure of budget to one time of the year to reduce both the administration workload and the impact on the recipients in expend and acquitting funds in a reduced timeframe.
- Encourages applicants to complete applications within a stated period, thus creating a sense of urgency which serves as motivation to prepare the applications.

The City is already conducting a review of the *Community Funding for Community Organisations & Individuals (Grants, Donations & Sponsorships) Policy*. As part of the review, feedback will be sought to enable greater insight into community needs and the perception the cut-off date is difficult to manage. Changes to the frequency and duration of funding round may be made in response to the feedback received. As community sentiment is not yet understood, it is recommended that no changes are made to the funding framework until this review has been completed.

### **Strategic Plans/Policy Implications**

#### Local Economy

A sustainable and diverse local economy that attracts increased investment and provides local employment.

- Increased Investment, economic growth and local employment.

#### Environmental Responsibility

A leader in environmental management that enhances and sustainably manages our local natural areas and resources.

- Protection and enhancement of our natural areas, bushland, parks and open spaces.
- Sustainable resource management including waste, water and energy.
- Address Climate Change.

#### Community, Lifestyle & Security

A vibrant healthy, safe, inclusive and connected community.

- Accessible and inclusive community, recreation and cultural services and facilities that enrich our community.

#### Listening & Leading

A community focused, sustainable, accountable and progressive organisation.

- Best practice Governance, partnerships and value for money.

### **Budget/Financial Implications**

The 2022-23 budget allocated \$40,000 for Sustainability Grants.

**Legal Implications**

N/A

**Community Consultation**

Community consultation will occur as part of the review of *Community Funding for Community Organisations & Individuals (Grants, Donations & Sponsorships) Policy*.

**Risk Management Implications**

Should Council not adopt the recommendations, any immediate changes to the Sustainability Grants may not be representative of community needs and not adequately take into account available resources.

**Advice to Proponent(s)/Submitters**

The Proponent(s) and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 22 June 2023 Governance Committee.

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil

### 15.1.7 Council Meeting Policy Review

#### **Committee Recommendation**

That Council:

- (1) REVIEWS the Council Meetings Policy, through the appropriate committee, within the three months of the Committee structure workshop being held on 22 June 2023.

The review is to determine a pathway for the City to provide OCM agenda to Elected Members prior to the OCM agenda briefing session, and is to consider the following themes:

1. OCM Briefing Guiding Principles
2. Briefing Process
3. Agenda Contents
4. Agenda Distribution.

#### **Reason**

Our current OCM agenda briefing process is no longer best practice and is not providing the most efficient utilisation of Exec and EM effort.

This is shown by the continued poor attendance, the short duration, as well as the number of late questions and alternatives.

I believe we need to go back to the drawing board on our OCM briefing process to ensure that as a council we are making informed strategic decisions.

## 16. Committee Minutes

### 16.1 Governance Committee Meeting – 22/06/2023

That Council:

- (1) RECEIVES the Minutes of the Governance Committee Meeting 22 June 2023.



## 17. Motions of Which Previous Notice Has Been Given

### 17.1 Intersection of Spearwood Avenue and Beeliar Drive - Investigation

**Responsible Executive** A/Chief of Built and Natural Environment  
**Author** Manager Transport and Traffic  
**Attachments** N/A

#### RECOMMENDATION

That Council:

- (1) REQUESTS the City undertake investigation of the intersection of Spearwood Avenue and Beeliar Drive.

Investigation purpose is to assess both road safety and congestion (intersection performance) characteristics, with a report back to Council indicating potential upgrade options, costings and required timelines for delivery of the required upgrades. Timing of the report to Council to be within 12 months of the Council endorsement of the updated District Traffic Study.

#### Background

The following Notice of Motion was received from Deputy Mayor Widenbar on 21 June 2023:

That Council:

Following the completion of the City of Cockburn District Traffic Study 2024, REQUESTS the City to undertake investigation of the intersection of Spearwood Avenue and Beeliar Drive to assess both road safety and congestion (intersection performance) characteristics, with a report back to Council indicating potential upgrade options, costings and required timelines for delivery of the required upgrades.

#### Reason

The intersection of Beeliar Drive and Spearwood Avenue is a very important junction of two District Distributor roads.

The intersection has experienced increasing congestion and incidences of accidents in recent years and with continued growth in the local area and seemingly limited upgrade options requires long term planning to ensure this intersection may continue to appropriately serve the local community.

#### Submission

N/A

## Report

This intersection is of two District Distributor A roads which have important regional significance. Consideration of the future layout of the intersection for Road Safety and Congestion management is considered a high priority project and will need to be considered in the coming years.

The City is currently completing an update to the City of Cockburn District Traffic Study (Arup 2018) which is scheduled to be published in the next financial year (23/24).

The update will take into account (recent) significant modifications in the transport network and amendments in the state infrastructure priorities that will amend earlier forecast demands within the Cockburn transport network.

The study is based on the City of Cockburn Strategic District Transport Model (CDTM). This model splits traffic across the district into more than 100 traffic zones.

The zoning system is adapted from the Main Roads WA Regional Operations Model (ROM) with some zones split to reflect land use based on current data and future changes as reflected in the Metropolitan Region Scheme, the City of Cockburn Town Planning Scheme and approved structure plans.

The CDTM is a two-step model encompassing demand generation and assignment.

A 2021 base year model was developed to calibrate with parameters using existing traffic count information to confirm the model is fit for purpose.

Once calibrated and validated, the model is used to forecast future changes to traffic volumes associated with changes to land use.

Forecast demand on the City's road network is considerable to 2031 and 2041 time periods.

There is considerable development planned within the City boundaries and beyond that will generate additional traffic demand.

Further to this, earlier planned road and port facilities (Roe Highway and Fremantle Port) have shifted since preparation of the earlier adopted models.

These moves have generated shifts to traffic flows that will greatly influence the City's responding upgrades to its movement network.

With Beeliar Drive being a significant east-west corridor within proximity of relocated and planned trip generation locations (Australian Marine Complex, Latitude 32 and Westport) it is important to understand these changes and demand changes created by adjacent road network projects in advance of planning any intersection upgrades at this specific intersection.

**Strategic Plans/Policy Implications**Community, Lifestyle & Security

A vibrant healthy, safe, inclusive and connected community.

- A safe and healthy community that is socially connected.

City Growth & Moving Around

A growing City that is easy to move around and provides great places to live.

- An integrated, accessible and improved transport network.

Listening & Leading

A community focused, sustainable, accountable and progressive organisation.

- Best practice Governance, partnerships and value for money.

**Budget/Financial Implications**

This request relates to (preliminary) forward planning of a future project. Initial investigations will be undertaken via approved Operational Budgets. Should subsequently studies and investigations progress to more detailed levels budget requests would be put forward in the required Council Report for the item.

**Legal Implications**

N/A

**Community Consultation**

N/A

**Risk Management Implications**

In accordance with the City Enterprise Risk Management and assessment criteria this item is considered to be a “Moderate” risk, in the event Elected Members do not concur with the Officers recommendation.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil

**17.2 Royal Australian Historical Society Inc. (WA) - State History Conference of Affiliated Societies - September 2025**

**Responsible Executive** Chief of Community Services  
**Author** Head of Library and Cultural Service  
**Attachments** N/A

**RECOMMENDATION**

That Council:

- (1) RECEIVES the proposal to give consideration to hosting the Royal Australian Historical Society - State History Conference of Affiliated Societies in September 2025; and
- (2) ENDORSES the Mayor to nominate the City to host the Royal Australian Historical Society – State History Conference in September 2025.

**Background**

Mayor Howlett submitted the following Notice of Motion on 20 June 2023:

That Council give consideration to hosting the Royal Australian Historical Society Inc. (WA) – State History Conference of Affiliated Societies in September 2025 in conjunction with the Historical Society of Cockburn.

**Reason**

The City hosted the State History Conference event in 2009 and it would be fitting to host the event in 2025 given it will be the centenary year of the official opening of the Hamilton Hill Memorial Hall.

It would provide an opportunity to showcase Cockburn's history to a wide audience of historians.

A decision of Council is required before the scheduled 2023 State History Conference in Bridgetown (1 – 3 September 2023) as nominations will be called at that conference for the 2025 year. Normally the local government hosting the conference would hold a welcome reception for the delegates.

**Submission**

N/A

**Report**

In 2009, the City of Cockburn successfully hosted the State History Conference of Affiliated Societies supported by the Royal Australian Historical Society (founded in 1901).

The Society organises events, produces publications, and provides research advice and support to its network of members and historical societies.

The Historical Society of Cockburn, in 2023 has been voluntarily managing and promoting the Azelia Ley Historical Precinct for 40 years.

A recent significance assessment indicated that the collection has been preserved and maintained to a very high standard and features multiple items of national significance.

By hosting the 2025 Conference, the City will be afforded an opportunity not only to promote and present its collection, but network, connect and continue to share and preserve Cockburn's history in a meaningful way.

Should the hosting request be approved, Officers will develop and present a conference prospectus to Elected Members for further consideration.

### **Strategic Plans/Policy Implications**

#### Community, Lifestyle & Security

A vibrant healthy, safe, inclusive, and connected community.

- Aboriginal and Torres Strait Islander cultures and other diverse cultures and heritage are recognised and celebrated.

### **Budget/Financial Implications**

It should be noted that the History and Heritage Collections Curator position is a contract position, due to expire in March 2024.

Additional funding will be required to curate and present the proposed conference, including the extension of the above position contract.

A full budget will be presented for consideration once conference outcome is known.

### **Legal Implications**

N/A

### **Community Consultation**

Community consultation will be undertaken with all relevant stakeholders should Cockburn be successful in hosting the 2025 event.

### **Risk Management Implications**

Risks have been identified as minimal and operational impacts will be identified and managed accordingly.

### **Advice to Proponent(s)/Submitters**

N/A

### **Implications of Section 3.18(3) *Local Government Act 1995***

Nil

18. **Notices Of Motion Given At The Meeting For Consideration At Next Meeting**
  
19. **New Business of an Urgent Nature Introduced by Members or Officers**

## 20. Matters to be Noted for Investigation, Without Debate

### 20.1 Verge, Carparks and Footpath - Parkway Road, Bibra Lake

<b>Responsible Executive</b>	A/Chief of Built and Natural Environment
<b>Author(s)</b>	Traffic and Transport Coordinator and Manager Transport and Traffic
<b>Attachments</b>	1. Parkway Road - Concept Design Options <a href="#">↓</a>

#### RECOMMENDATION

That Council:

- (1) RECEIVES the report;
- (2) NOTES the outcome of the site investigation – including concept design and cost estimate for the proposed options;
- (3) NOTES the subject area has a medium to a high level of place value, with the school site and child care located within residential lots with nearby recreational bushland;
- (4) SUPPORTS the concept design proposed in Option 3, which formalises existing parking on the verge and also provides a shared path connection to the surrounding area;
- (5) NOTES that the subject verge is fronting the public school owned by the Department of Education. The preferred delivery method is to time the project delivery with the next round of school expansion and support the proposed verge improvements by covering 50% of costs; and
- (6) REQUESTS that the City write to the landowner to advise them of the above and seek a contribution towards the upgrade works which directly benefit and serve their facility.

#### Background

Cr Eva submitted the following Matter to be Noted for Investigation on 22 March 2023:

Investigate the construction of on-street carparking embayments and footpaths on the southern side of Parkway Drive, between Bibra Drive and the existing school car park.

#### Reason

Removing the existing soil and replacing it with hard stand and bitumen would enable easier parking at the school.

It can also allow for overflow parking at the Skate Park the City of Cockburn's events at the Skate Park has demonstrated that there is inadequate parking. This could alleviate the issue by creating another option.

## Submission

N/A

## Report

Parkway Road is classified as a Local Distributor Road under the City of Cockburn and Main Roads WA (MRWA) road hierarchy.

The predominant purpose of this type of road is:

*'Movement of traffic within local areas and connect access roads to higher order Distributors and the Indicative Traffic Volume (AADT) - Built Up Area - Maximum desirable volume 6,000 vehicle per day with recommended speed of 50-60km/h'.*

The current traffic data of Parkway Road has been reviewed and:

- Is in line with the planning functions of the road.
- Indicates there is no major speeding issue along the road, and
- Heavy vehicle percentage is acceptable for planned use of the road.

The City's Street Verge Improvements Policy defines a verge as the portion of Crown land which lies between the edge of a road and the adjacent property line. In this case, the subject section of the verge along Parkway Road is fronting Bibra Lake Primary School.

The verge is a shared area, important for access and services including utilities, crossovers, street trees and footpaths.

City officers inspected the site and reviewed the existing road layout, noting:

- This is a developed area with a newly constructed child care on the opposite side of the road from the school site
- There is direct property access fronting the road.
- A medium to high level of place value, which can be appropriate for roads in urban areas with default build-up target speeds.
- Pedestrian movements linked to the informal parking on the verge used by the local school and childcare.

Built Up Areas (as defined by the Western Australian Local Government Grants Commission) areas are identified because roads within them generally involve greater expenditure than roads in non built up areas.

This is because roads in built up areas :

- have high traffic volumes
- have large numbers of intersections, necessitating intersection treatments, pavement markings, signs, etc
- require kerbing for traffic control and or drainage
- require an asphalt surface where traffic volumes are high, or where noise reduction is important
- require underground drainage because surface drainage is impractical
- involve high cost of service alterations during reconstruction
- involve high costs because road works have to be carried out under heavy traffic.



The following definition is intended to limit built up areas to localities where the above conditions prevail.

Residential localities, which have lots with areas less than 0.45 ha, and commercial and industrial areas meeting the following criteria are classed as built up where:

- at least half the blocks are developed
- existing roads have a minimum standard of a gravel road for old subdivisions and a sealed road for new subdivisions. Areas serving sporting complexes, schools and caravan parks are classed as built up where:
  - they are located in an area which is developed as residential, or
  - the existing roads serving these facilities are already sealed and kerbed
- A road connecting two built up areas is classed as a road in a built up area where the connecting road is less than 300m in length.

Parkway Road is situated in an already developed area and is carrying vehicle volumes which would demonstrate it is within a built up area.

However the subject section of Parkway Road is constructed to a standard that is most suited to a non built up area (lack of kerbing and undeveloped verge).

To achieve a road environment that is more in keeping with a Built Up Area road environment and to achieve the amenity of place in line with the surrounding land uses, the following treatments have been recommended for Parkway Road, as outlined in the concept designs and costings provided for each options:

**Option 1 - Kerb off the area, restrict parking and stabilise the soils (vegetate)**

Concept Design has been prepared and the cost estimate for construction is \$25,370 (GST Exc).

**Option2 - Kerb off the area, restrict parking and stabilise the soils (footpath)**

Concept Design has been prepared and the cost estimate for construction is \$48,320 (GST Exc).

**Option 3: Construct Parallel parking embayment, provide connected footpath and shift bollard line**

Concept Design has been prepared and the cost estimate for construction is \$95,912 (GST Exc).

The cost estimate details will be adjusted as the project moves through different stages of development.

The current level of estimate is deemed sufficient at the concept stage and will be reviewed prior to consideration for any future budget requests.

Concept Design Plans are included (refer to Attachment 1).

### **Recommendation and outcome**

Considering the subject area has a medium to high level of place value, with the school site and child care located within residential lots with nearby recreational

bushland, the recommendation is to support Option 3, formalising existing parking on the verge and also provides a shared path connection to the surrounding area.

Budget implications described below are also recommended.

### **Strategic Plans/Policy Implications**

#### City Growth & Moving Around

A growing City that is easy to move around and provides great places to live.

- An integrated, accessible and improved transport network.

#### Listening & Leading

A community focused, sustainable, accountable and progressive organisation.

- Best practice Governance, partnerships and value for money.

### **Budget/Financial Implications**

Noting the subject verge is fronting the public school owned by the Department of Education, the preferred delivery method is to time the project delivery at the same time as the next round of school expansion and support the proposed design by covering 50% of the total delivery cost.

### **Legal Implications**

N/A

### **Community Consultation**

Should upgrades to Parkway Road be considered a priority in future budget nominations, consultation would be required as part of the project planning and delivery process.

This would allow residents the opportunity to view designs of the proposed road upgrades at various stages of development and provide feedback.

### **Risk Management Implications**

To ensure a safe environment for all road users, it is necessary to review and modify the road network in accordance with relevant standards and guides.

In this case the road will need adequate design to meet the requirements of a Built Up area.

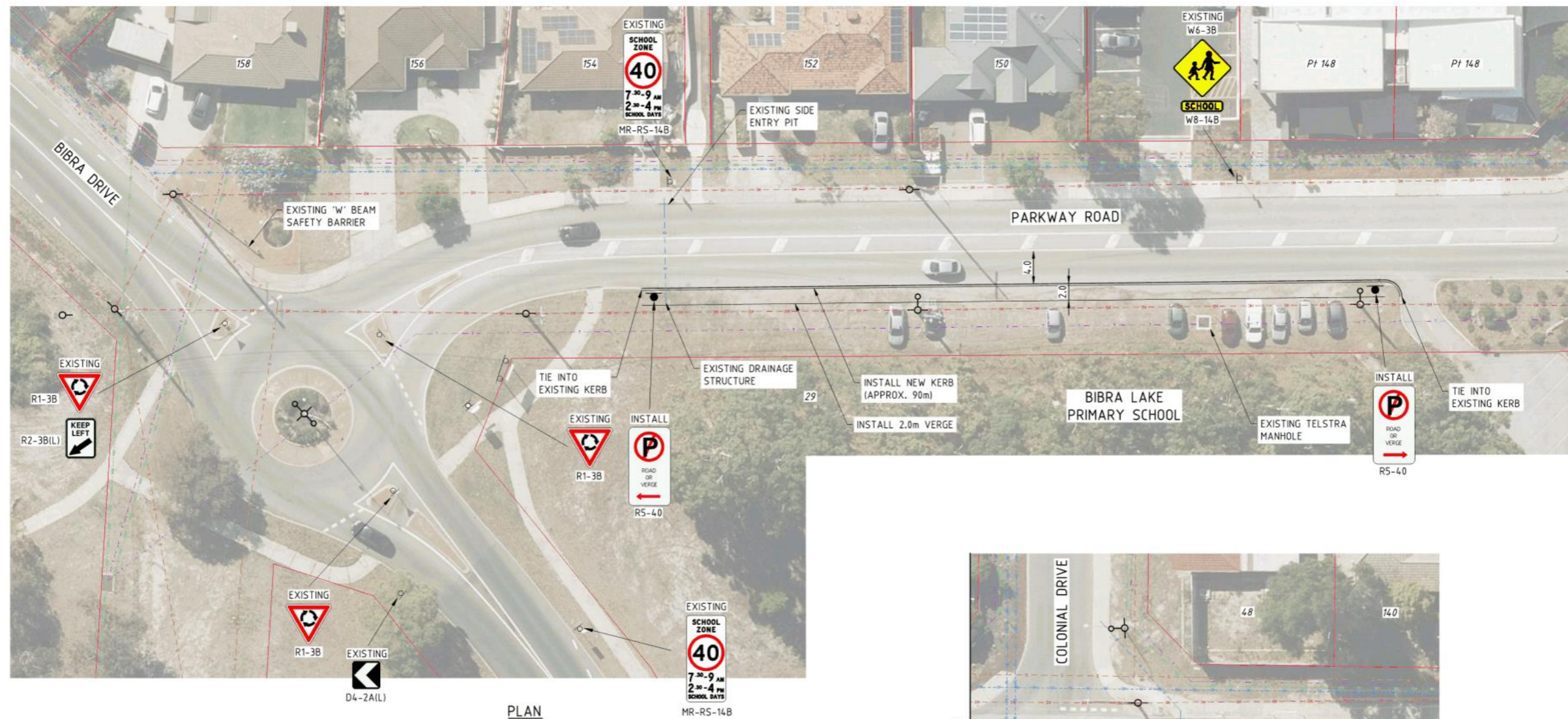
### **Advice to Proponent(s)/Submitters**

The Proponent(s) and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 13 July 2023 Ordinary Council Meeting.

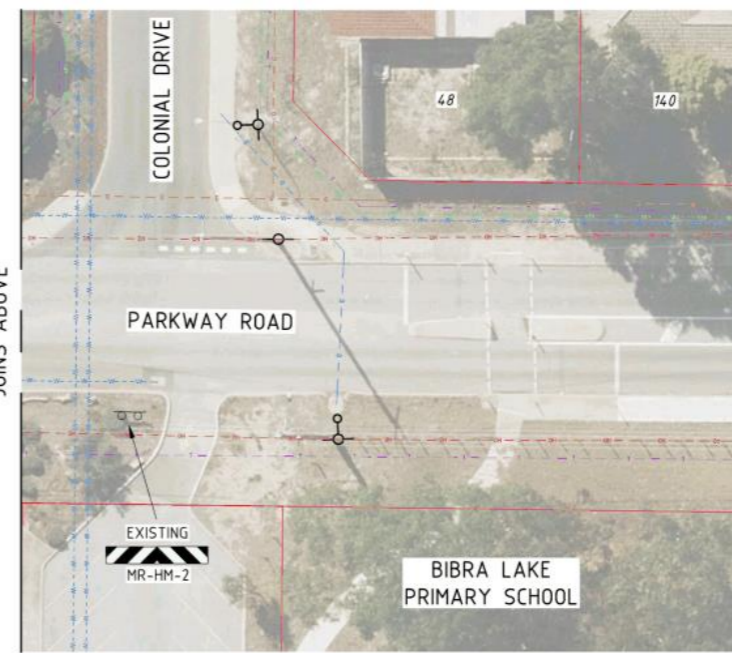
### **Implications of Section 3.18(3) *Local Government Act 1995***

Nil

3006466-582-01  
SHEET No. 01



PLAN  
SCALE 1:250



PLAN  
SCALE 1:250

**LEGEND**

	EXISTING SIGN
	EXISTING POWER/LIGHT POLE
	EXISTING POWER POLE
	EXISTING STAY POLE

- NOTES**
1. CADASTRAL PROVIDED BY CITY OF COCKBURN.
  2. ALL DIMENSIONS ARE IN METERS UNLESS OTHERWISE NOTED.
  3. SERVICES LOCATIONS ARE INDICATIVE ONLY AND SHOULD BE CONFIRMED ON SITE PRIOR TO ANY WORK.
  4. ALL SIGNAGE IS TO BE REINSTATED TO MATCH EXISTING LOCATIONS.
  5. ALL RETICULATION AND LANDSCAPING TO BE REINSTATED TO MATCH EXISTING.
  6. ALL EXISTING SERVICE PIT LIDS TO BE ADJUSTED TO SUIT NEW FOOTPATH LEVELS.

**EXISTING SERVICES LEGEND**

	WATER CORPORATION PIPE
	CITY OF COCKBURN DRAINAGE PIPE
	ATCO GAS MAIN
	TELSTRA CABLE
	NBN CABLE
	WESTERN POWER OVERHEAD CABLE

**NOT FOR CONSTRUCTION**



<p><b>CITY OF COCKBURN</b> 9 COLEVILLE CRESCENT, SPEARWOOD WA 6163 PHONE: (08) 9411 3444 FAX: (08) 9347 3333</p>				<p><b>TITLE</b> PARKWAY ROAD – BIBRA LAKE OPTION 1 PROPOSED PEDESTRIAN AND PARKING UPGRADE</p>		<p>DESIGNED SM DRAWN SM CHECKED</p>	<p>APPROVED DESIGN MANAGER</p>	<p>SCALE 1:250 JOB No. 3004466 DWG No. 3006466-582-01 SHEET No. 01 REV A</p>
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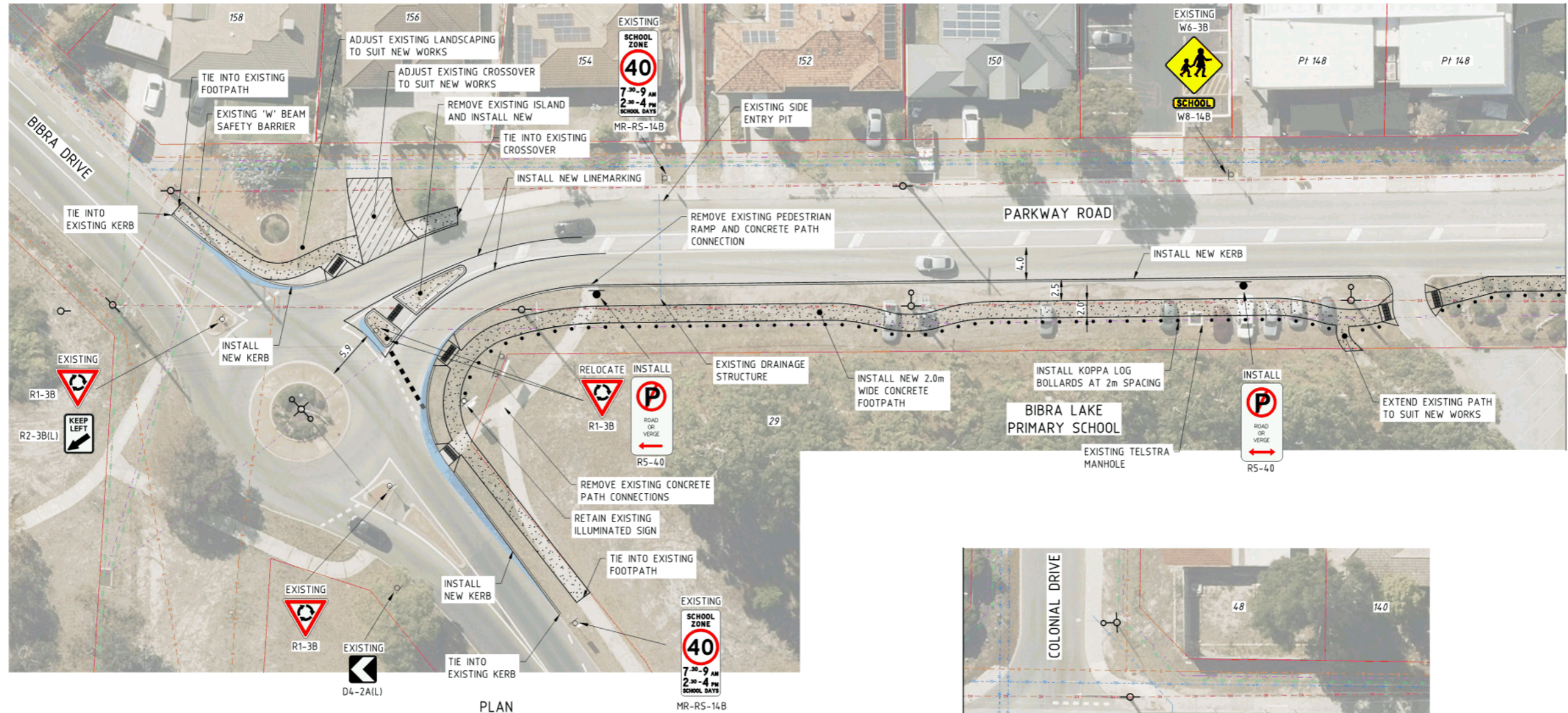
C:\Users\Projects\GAC - Parkway Road\CAD\3006466-582-01.dwg

SCALE 1:250  
A 1

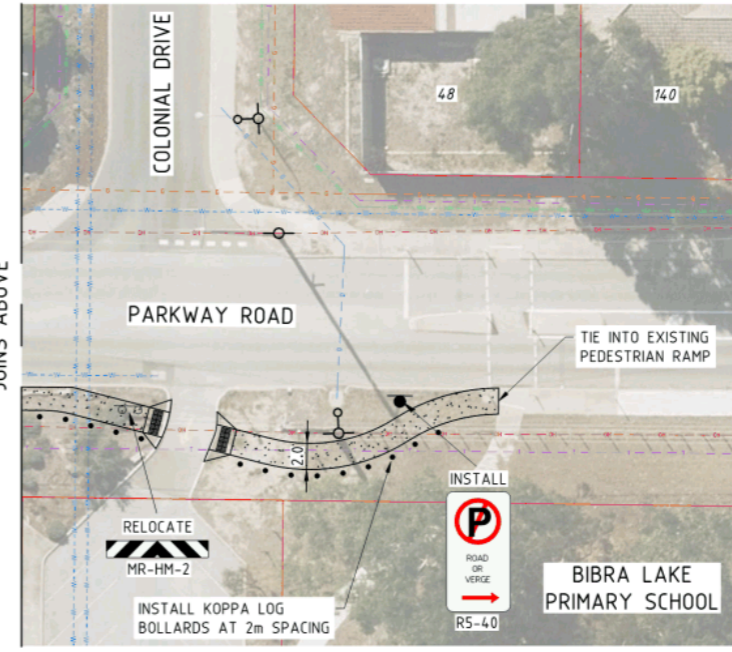
JOINS BELOW

JOINS ABOVE

3006466-582-02



PLAN SCALE 1:250



PLAN SCALE 1:250

- LEGEND**
- PROPOSED WIDENING
  - PROPOSED CONCRETE
  - PROPOSED PEDESTRIAN RAMP WITH TACTILE GROUND SURFACE INDICATORS
  - PROPOSED SIGN
  - EXISTING SIGN
  - EXISTING POWER/LIGHT POLE
  - EXISTING POWER POLE
  - EXISTING STAY POLE
- EXISTING SERVICES LEGEND**
- WATER CORPORATION PIPE
  - CITY OF COCKBURN DRAINAGE PIPE
  - ATCO GAS MAIN
  - TELSTRA CABLE
  - NBN CABLE
  - WESTERN POWER OVERHEAD CABLE

- NOTES**
1. CADASTRAL PROVIDED BY CITY OF COCKBURN.
  2. ALL DIMENSIONS ARE IN METERS UNLESS OTHERWISE NOTED.
  3. ALL DRIVEWAYS TO BE REINSTALLED AS EXISTING AFTER FOOTPATH INSTALLATION OR MODIFICATION. MODIFICATIONS TO BE APPROVED BY SITE SUPERINTENDENT PRIOR TO WORK COMMENCEMENT.
  4. SERVICES LOCATIONS ARE INDICATIVE ONLY AND SHOULD BE CONFIRMED ON SITE PRIOR TO ANY WORK.
  5. ALL SIGNAGE IS TO BE REINSTATED TO MATCH EXISTING LOCATIONS.
  6. ALL RETICULATION AND LANDSCAPING TO BE REINSTATED TO MATCH EXISTING.
  7. ALL EXISTING SERVICE PIT LIDS TO BE ADJUSTED TO SUIT NEW FOOTPATH LEVELS.
  8. FOR FOOTPATH DETAILS REFER TO CITY OF COCKBURN STANDARD DETAIL DRG 242893-96.
  9. FOR PEDESTRIAN RAMP DETAILS REFER TO CITY OF COCKBURN STANDARD DETAIL DRG 242893-97. ALL PEDESTRIAN RAMPS SHOWN ARE 2.5m WIDE.

**NOT FOR CONSTRUCTION**



<b>CITY OF COCKBURN</b> 9 COLEVILLE CRESCENT, SPEARWOOD WA 6163 PHONE: (08) 9411 3444 FAX: (08) 9347 3333				<b>TITLE</b> PARKWAY ROAD – BIBRA LAKE OPTION 2 PROPOSED PEDESTRIAN AND PARKING UPGRADE		DESIGNED SM DRAWN SM CHECKED	APPROVED DESIGN MANAGER	SCALE 1:250 DWG No. 3006466-582-02 SHEET No. A	JOB No. 3004466 REV A
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## 21. Confidential Business

Nil

## 22. Resolution of Compliance

### **RECOMMENDATION**

That Council is satisfied that resolutions carried at this Meeting and applicable to items concerning Council provided services and facilities, are:-

- (1) integrated and co-ordinated, so far as practicable, with any provided by the Commonwealth, the State or any public body;
- (2) not duplicated, to an extent Council considers inappropriate, services or facilities as provided by the Commonwealth, the State or any other body or person, whether public or private; and
- (3) managed efficiently and effectively.

## 23. Closure of Meeting