



# The Council of the City of Cockburn Ordinary Council Meeting **Minutes**

For Thursday, 9 November 2023

These Minutes are confirmed

Presiding Member's signature

A handwritten signature in blue ink, consisting of a series of loops and curves, is written over a horizontal line.

Date: 14 December 2023

# The Council of the City of Cockburn

## Ordinary Council Meeting

Thursday, 9 November 2023 at 7pm

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# The Council of the City of Cockburn

## Ordinary Council Meeting Thursday, 9 November 2023 at 7pm

### Minutes

#### Attendance

##### Elected Members

Mayor L Howlett (Presiding Member)	
Deputy Mayor C Stone	Central Ward
Cr P Eva	Central Ward
Cr T Widenbar	Central Ward
Cr T Dewan	East Ward
Cr C Reeve-Fowkes	East Ward
Cr C Zhang	East Ward
Cr K Allen	West Ward (Arrive 7.06pm)
Cr P Corke	West Ward
Cr M Separovich	West Ward

##### Staff

Mr D Simms	Chief Executive Officer
Mr D Arndt	Chief of Built and Natural Environment
Mr A Lees	Chief Operations Officer
Ms E Milne	Executive Governance and Strategy
Ms C Hanrahan	A/Executive People Experience and Transformation
Mr N Mauricio	A/Chief Financial Officer
Mr M Emery	Head of Community Safety and Ranger Services
Mr J Saraceni	Head of Property and Assets
Mr A Tomlinson	Head of Recreation
Ms S Seymour-Eyles	Communications and Marketing Manager
Ms M Todd	Manager Legal and Compliance
Mr N Sandiford	Systems Administrator
Ms S D'Agnone	Council Minute Officer

## 1. Declaration of Meeting

The Presiding Member declared the meeting open at 7.00pm.

“Kaya, Wanju Wadjuk Budjar” which means “Hello, Welcome to Wadjuk Land”

The Presiding Member acknowledged the Nyungar People who are the traditional custodians of the land on which the meeting was being held and paid respect to the Elders of the Nyungar Nation, both past and present and extended that respect to Indigenous Australians who were present.



**2. Appointment of Presiding Member (If required)**

Nil

**3. Disclaimer**

The Presiding Member read the disclaimer:

Members of the public, who attend Council Meetings, should not act immediately on anything they hear at the Meetings, without first seeking clarification of Council's position.

Persons are advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.

**4. Acknowledgement of Receipt of Written Declarations of Financial Interests and Conflict of Interest (by Presiding Member)**

Nil

**5. Apologies & Leave of Absence**

**Apologies**

Ms V Green, Executive Corporate Affairs

Mr D van Ooran, Chief of Community Services

**6. Response to Previous Public Questions Taken on Notice**

Nil

**7. Written Requests for Leave of Absence**

Nil

**8. Public Question Time**

Nil



## 9. Confirmation of Minutes

### 9.1 (2023/MINUTE NO 0285) Minutes of the Ordinary Council Meeting - 12/10/2023

#### Council Decision

MOVED Cr P Corke SECONDED Cr T Dewan

That Council confirms the Minutes of the Ordinary Council Meeting held on Thursday, 12 October 2023 as a true and accurate record.

**CARRIED 9/0**

## 10. Deputations

Nil

## 11. Business Left Over from Previous Meeting (if adjourned)

Nil

## 12. Declaration by Members who have Not Given Due Consideration to Matters Contained in the Business Paper Presented before the Meeting

Nil

## En Bloc Resolutions

7.05pm The following items were carried En Bloc by simple majority of Council.

14.1.1	14.2.1	15.1.2	15.1.2	16.1
14.1.2	14.2.2	15.1.3		16.2
14.1.3	14.3.2	15.1.4		19.2
14.1.4		15.1.6		21.1

7.06pm Cr Allen entered the meeting.

7.06pm The following items were carried En Bloc by absolute majority of Council.

19.1



### 13. Decisions Made at Electors Meeting

Nil



## 14 Reports - CEO (and Delegates)

### 14.1 Built and Natural Environment

#### 14.1.1 (2023/MINUTE NO 0286) Initiation and Final Adoption of (Basic) Amendment No.164 to Town Planning Scheme No.3 - Partial Rationalisation of Development Areas 8 and 9 (Success and Hammond Park)

<b>Executive</b>	Chief of Built and Natural Environment
<b>Author</b>	Strategic Planning Officer
<b>Attachments</b>	1. Draft Scheme Amendment No.164 Report <a href="#">↓</a>
<b>Location</b>	Success and Hammond Park
<b>Owner</b>	Various
<b>Applicant</b>	City of Cockburn
<b>Application Reference</b>	109/164

#### Officer Recommendation/Council Decision

MOVED Cr T Dewan SECONDED Cr C Reeve-Fowkes  
That Council:

- (1) AMENDS the City of Cockburn Town Planning Scheme No.3, pursuant to Section 75 of the *Planning and Development Act 2005*, by:
  1. Rezoning various lots within 'Development Area 8' and 'Development Area 9' from 'Development' to 'Residential (R20)', 'Residential (R25)', 'Residential (R30)', 'Residential (R40)', 'Residential (R60)', 'Residential (R80)', 'Local Centre', 'Mixed Use' and 'Mixed Business' as depicted on the Scheme Amendment Map.
  2. Reclassifying land within 'Development Area 8' and 'Development Area 9' from the 'Development' zone to a local reserve for 'Parks and Recreation', 'Lakes and Drainage', 'Public Purpose (Primary School)' and 'Local Road' as depicted on the Scheme Amendment Map.
  3. Reducing the extent of the 'Development Area 8' and 'Development Area 9' special control area boundaries, as depicted on the Scheme Amendment Map;
- (2) DETERMINES that the Amendment is 'basic' under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* as it satisfies the following criteria of Part 5, Division 1, Regulation 34:
  - It is an amendment to the local planning scheme that involves zoning land consistent with an approved structure plan for the same land.

and REFERS the Amendment to the Western Australian Planning Commission, pursuant to Part 5, Division 1, Regulation 58 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, for its consideration;



- (3) REFERS the Amendment to the Environmental Protection Authority (EPA), pursuant to Section 81 of the *Planning and Development Act 2005*, by giving to the EPA written notice of this resolution and such written information about the amendment as is sufficient to enable the EPA to comply with Section 48A of the *Environmental Protection Act 1986* in relation to the proposed scheme amendment;
- (4) Upon compliance with Sections 81 and 82 of the *Planning and Development Act 2005*, DELEGATES authorisation and submission of the amendment documentation to the Western Australian Planning Commission along with a request for the endorsement of final approval by the Hon. Minister for Planning; and
- (5) NOTES the intention to revoke the 'following Structure Plans, pursuant to Schedule 2, Part 4, Regulation 35A of the *Planning and Development (Local Planning Schemes) Regulations 2015*, upon approval of Amendment No.164:

FULL REVOCATION			
Structure Plan #	Address	Endorsement Date	WAPC Reference
8A	Magnolia Garden – Phase 1, Success	18/06/2002	SPN/0819
8B	Magnolia Garden - Phase 2 & 3, Success	23/12/2016	SPN/0819
8C	Lot 458 Russell Road, Success	19/01/2002 21/07/2005 (mods)	801/2/23/0014P 2V
8F	Lots 21 Hammond Road, Success	23/08/2005	801/2/23/0040P
8G	Pt Lot 458 Baler Court, Hammond Park	13/02/2014	801/2/23/0014P 13V
8J	Lot 7000 Hammond Road, Success	11/02/2011	Not Available
8K	Lot 742 Hammond Road, Success	14/02/2013	801/2/23/0028P
9C	Lot 203 and Pt Lot 11 Barfield Road, Hammond Park	15/04/2003	Not Available
9D	Lot 10 Barfield Road, Hammond Park	30/10/2006	801/2/23/0041P
9E	Pt Lots 22 and 203 Baler Court, Banjup	20/04/2004	Not Available
9G	Lot 9 Barfield Road, Hammond Park	08/04/2008	801/2/23/0046P
9H	Lots 80, 81 Gaebler Road, Hammond Park	09/05/2007	801/2/23/0049P

PARTIAL REVOCATION			
<i>(The balance of these structure plans forms the subject of a separate Scheme Amendment (#165))</i>			
Structure Plan #	Address	Endorsement Date	WAPC Reference
8D	Pt Lots 458 & 501 Hammond Road, Success	30/04/2004	801/2/23/0020P
9A	Lot 202 Gaebler Road, Hammond Park	02/02/2006	801/2/23/0015P
9B	Lot 412 Gaebler Road, Hammond Park	24/07/2015	801/2/23/0014P 4V

**CARRIED 10/0**



## Background

Structure plans are important planning instruments, regularly used to coordinate the subdivision and development of land, particularly in new, greenfield locations.

Reflective of its rapid urbanisation over the past 20+ years, the City currently has over 150 local structure plans operating within its scheme area, many of which are substantially subdivided and/or have been built out.

When the *Planning and Development (Local Planning Scheme) Regulations* were released in 2015, a key change involved the introduction of a 10-year time limit to the validity of structure plans.

Plans approved prior to this date were automatically given a 10-year timeframe from when the regulations were adopted.

Under the State Planning Framework, once a structure plan has served its purpose (typically once all the lots have been subdivided and physically created), the zones and reserves are to be transferred into the Scheme and the Structure Plan revoked.

This process, commonly referred to as structure plan 'rationalisation', ensures the City retains appropriate planning mechanisms to guide and control future use and/or redevelopment of the land (including the same range of permissible land uses and associated development standards as currently apply) into the future, consistent with community expectations.

This proposal is part of a series of Scheme Amendments required to rationalise large portions of the City's urban areas ahead of several existing structure plans expiring upon the 10-year anniversary of the Regulations coming into effect (19 October 2025).

## Submission

N/A

## Report

The following Local Structure Plans (LSP) have been fully implemented, or superseded by subsequently prepared proposals:

DEVELOPMENT AREA 8		DEVELOPMENT AREA 9	
#	Name	#	Name
8A	Magnolia Garden – Phase 1	9A	Lot 202 Gaebler Road, Hammond Park
8B	Magnolia Garden - Phase 2 & 3	9B	Lot 412 Gaebler Road, Hammond Rd
8C	Lot 458 Russell Rd, Success	9C	Lot 203/Pt Lot 11 Barfield Rd, Hammond Park
8D	Pt Lots 458 & 501 Hammond Rd, Success	9D	Lot 10 Barfield Rd, Hammond Park
8F	Lots 21 Hammond Rd, Success	9E	Pt Lots 22 & 203 Baler Crt, Banjup
8G	Pt Lot 458 Baler Crt, Hammond Park	9G	Lot 9 Barfield Rd, Hammond Park
8J	Lot 7000 Hammond Rd, Success	9H	Lots 80, 81 Gaebler Rd, Hammond Park
8K	Lot 742 Hammond Rd, Success		



The purpose of this amendment is simply to:

- Transfer the zones and reserves shown on the local structure plans for these areas into Town Planning Scheme No.3 (TPS3)
- Revoke, or partially revoke (pending finalisation of a separate complementary 'standard' Scheme Amendment #165) all of the above structure plans
- Adjust the boundary of the Development Area No.'s 8 and 9 (DA8 and DA9) special control areas to match the above outcome.

#### Development Areas 8 and 9

Development Area 8 and 9 (DA8 and DA9) were initially created when District Zoning Scheme No.2 (DZS2) was first gazetted in February 1992 and were carried through to TPS3 when it was first gazetted in December 2002.

The current extent of DA8 is the result of Scheme Amendment No.135 (SA135) to TPS3.

Gazetted on 8 January 2019, SA135 rationalised Structure Plan 8E (Lot 1 Hammond Road, Success) and Structure Plan 8H (Lots 4-11, 14, 42 and 500 Hammond Road, Success) on the western side of Hammond Road, between Willerin Loop/Davesia Park to the north, and Mosman Loop/Waterbuttons Park to the south.

The current extent of DA9 is the result of Scheme Amendment No.28 (SA28) to TPS3.

Gazetted on 16 December 2014, SA28 excised the portion of DA9 south of Gaebler Road and put it within a new area (DA26) to better enable implementation of the Stage 3 (Hammond Park/Wattleup) Southern Suburbs District Structure Plan.

The special provisions for DA8 and DA9 included in Table 9 of TPS3 reinforce the need for structure plans to first be prepared to guide future subdivision and development as well as more specific requirements associated with particular site constraints (e.g. buffers) and building/design principles (e.g. nett lettable area restrictions, materials, building forms etc.) for the commercial areas.

As there remain portions of DA8 yet to be subdivided or developed, and may form the subject of future structure proposals, complete deletion of DA8 and its special provisions are not proposed at this time, rather just a reduction to the extent of the DA8 special control area boundary to reflect the outcome of this proposal. However, some of the provisions may be deleted as part of Scheme Amendment #165.

Similarly, as there are portions of DA9 (and DA8) that from the subject of Scheme Amendment #165, complete deletion of DA9 and its special provisions are not proposed at this time, rather just a reduction to the extent of the DA9 special control area boundary to reflect the outcome of this proposal.

It is anticipated that DA9 and its provisions will be completely deleted as a result of Scheme Amendment #165.



### Local Structure Plans

The structure plans collectively identify a local road, public open space and drainage network for the area, plus a range of low, medium and high density (R20-R80) residential areas, serviced by local and neighbourhood level commercial, educational and recreational facilities.

All the proposed zones and reserves shown on the Structure Plan maps (the subject of this proposal), directly correlate to zonings and reserves in the Scheme.

All the public roads have been constructed, and all other public reserves embellished to the required standard and transferred into either public or utility operator ownership, in accordance with the applicable subdivision approvals.

Further detail on both the Development Areas and various Structure Plans are included in the Draft Scheme Amendment No.164 Report (refer Attachment 1).

### Type of Amendment

This amendment is considered a 'Basic' Amendment under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* as it is an amendment to the local planning scheme involving zoning land consistent with an approved structure plan for the same land.

### **Strategic Plans/Policy Implications**

#### Local Economy

A sustainable and diverse local economy that attracts increased investment and provides local employment.

- A City that is 'easy to do business with'.

#### Listening and Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.

### **Budget/Financial Implications**

Not applicable - the Amendment documentation has been prepared, and the proposal will be progressed by the administration under its FY24 budget allocation.

### **Legal Implications**

- *Planning and Development Act 2005*
- *Planning and Development (Local Planning Schemes) Regulations 2015*

### **Community Consultation**

Part 5 (Division1, Regulation 34) of the *Planning and Development (Local Planning Schemes) Regulations 2015* identifies three amendment types: basic, standard, and complex.



The changes proposed by Amendment No.164 meet the definition of a 'Basic' Scheme Amendment.

Such proposals do not typically require public advertisement.

Advertising will only occur if the Minister for Planning specifically directs the City to do so (pursuant to s.83A of the *Act* and/or r.61 of the *Regulations*), or the Western Australian Planning Commission disagrees with the City's determination of the 'type' of Amendment (i.e. that it should instead be processed as a 'standard' or 'complex' amendment, pursuant to r.59 of the *Regulations*).

### **Risk Management Implications**

The officer recommendation considers the relevant planning matters associated with the proposal.

It is considered the officer recommendation is appropriate.

If the Amendment does not proceed (or is ultimately refused by the Minister for Planning):

- an opportunity will be missed to simplify the planning framework and remove additional layers of planning (structure plans) that have served their purpose
- the City will need to consider alternatives to ensure an appropriate local planning framework is in place to guide future land use and/or redevelopment proposals in the area ahead of the structure plans expiring on 19 October 2025.

### **Advice to Proponent(s)/Submitters**

N/A

### **Implications of Section 3.18(3) *Local Government Act 1995***

Nil





Town Planning Scheme No.3

Amendment No 164  
(Basic)

*Rationalisation of various Structure Plans  
Development Areas 8 and 9 (Success & Hammond Park)*

**NOVEMBER 2023**

***Planning and Development Act 2005***  
**RESOLUTION TO AMEND A TOWN PLANNING SCHEME**

***City of Cockburn***  
***Town Planning Scheme No.3***  
***Amendment No.164***

RESOLVED that the Council, in pursuance of Section 75 of the *Planning and Development Act 2005*, amend the City of Cockburn Town Planning Scheme No.3 by:

1. Rezoning various lots within 'Development Area 8' and 'Development Area 9' from 'Development' to 'Residential (R20)', 'Residential (R25)', 'Residential (R30)', 'Residential (R40)', 'Residential (R60)', 'Residential (R80)', 'Local Centre', 'Mixed Use' and 'Mixed Business' as depicted on the Scheme Amendment Map.
2. Reclassifying land within 'Development Area 8' and 'Development Area 9' from the 'Development' zone to a local reserve for 'Parks and Recreation', 'Lakes and Drainage', 'Public Purpose (Primary School)' and 'Local Road' as depicted on the Scheme Amendment Map.
3. Reducing the extent of the 'Development Area 8' and 'Development Area 9' special control area boundaries, as depicted on the Scheme Amendment Map.

The Amendment is 'basic' under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reason(s):

- It is an amendment to the local planning scheme that involves zoning land consistent with an approved structure plan for the same land.

Pursuant to Regulation 35A of the *Planning and Development (Local Planning Schemes) Regulations 2015*, the amendment to the above Local Planning Scheme affects the following structure plan(s):

Structure Plan #	Address	Endorsement Date	WAPC Reference
8A	Magnolia Garden – Phase 1, Success	18/06/2002	SPN/0819
8B	Magnolia Garden - Phase 2 & 3, Success	23/12/2016	SPN/0819
8C	Lot 458 Russell Road, Success	19/01/2002 21/07/2005 (mods)	801/2/23/0014P 2V
8F	Lots 21 Hammond Road, Success	23/08/2005	801/2/23/0040P
8G	Pt Lot 458 Baler Court, Hammond Park	13/02/2014	801/2/23/0014P 13V
8J	Lot 7000 Hammond Road, Success	11/02/2011	Not Available
8K	Lot 742 Hammond Road, Success	14/02/2013	801/2/23/0028P



9C	Lot 203 and Pt Lot 11 Barfield Road, Hammond Park	15/04/2003	Not Available
9D	Lot 10 Barfield Road, Hammond Park	30/10/2006	801/2/23/0041P
9E	Pt Lots 22 and 203 Baler Court, Banjup	20/04/2004	Not Available
9G	Lot 9 Barfield Road, Hammond Park	08/04/2008	801/2/23/0046P
9H	Lots 80, 81 Gaebler Road, Hammond Park	09/05/2007	801/2/23/0049P

Upon the amendment taking effect the above approved structure plans are to be revoked.

Structure Plan #	Address	Endorsement Date	WAPC Reference
8D	Pt Lots 458 & 501 Hammond Road, Success	30/04/2004	801/2/23/0020P
9A	Lot 202 Gaebler Road, Hammond Park	02/02/2006	801/2/23/0015P
9B	Lot 412 Gaebler Road, Hammond Road	24/07/2015	801/2/23/0014P 4V

Upon the amendment taking effect 'partial' revocation of the above approved structure plans is to occur. The balance of these structure plans form the subject of a separate Scheme Amendment.

Dated this ..... day of ..... 20.....

\_\_\_\_\_  
CHIEF EXECUTIVE OFFICER



## AMENDMENT REPORT

### 1.0 INTRODUCTION

With exception to small portions that have been superseded by separate proposals, Structure Plan No.'s 8A, B, C, D, F, G, I, J, K and 9 A, B, C, D, E, G, H have all been fully implemented.

The purpose of this basic scheme amendment is to transfer most of the zones and reserves shown on these structure plans into Town Planning Scheme No.3 (TPS3), to ensure the City maintains appropriate development control once the structure plans expire on 19 October 2025.

This process is referred to as the rationalisation of structure plans.

### 2.0 BACKGROUND

Development Area 8 and 9 (DA8 and DA9) were initially created when District Zoning Scheme No.2 (DZS2) was first gazetted in February 1992 and were carried through to TPS3 when it was first gazetted in December 2002.

The current extent of DA8 is the result of Amendment No.135 (SA135) to TPS3. Gazetted on 8 January 2019, SA135 rationalised Structure Plan 8E (Lot 1 Hammond Road, Success) and Structure Plan 8H (Lots 4 -11,14, 42 & 500 Hammond Road, Success) on the western side of Hammond Road, between Willerin Loop / Davesia Park to the North, and Mosman Loop / Waterbuttons Park to the South.

The current extent of DA9 is the result of Amendment No.28 (SA28) to TPS3. Gazetted on 16 December 2014, SA28 excised the portion of DA9 south of Gaebler Road and put it within a new area (DA26) to better enable implementation of the Stage 3 (Hammond Park/Wattleup) Southern Suburbs District Structure Plan.

DA 8 currently includes 10 endorsed structure plans as per the table below:

Structure Plan #	Address	Endorsement Date	Amendment Type Required
8A	Magnolia Garden – Phase 1	18/06/2002	Basic
8B	Magnolia Garden - Phase 2 & 3	23/12/2016	Basic
8C*	Lot 458 Russell Road, Success	19/01/2002 21/07/2005 (mods)	Basic
8D	Pt Lots 458 & 501 Hammond Road	30/04/2004	Basic/ Standard
8F	Lots 21 Hammond Road, Success	23/08/2005	Basic
8G*	Pt Lot 458 Baler Court, Hammond Park	13/02/2014	Basic
8J	Lot 7000 Hammond Road, Success	11/02/2011	Basic
8K	Lot 742 Hammond Road, Success	14/02/2013	Basic



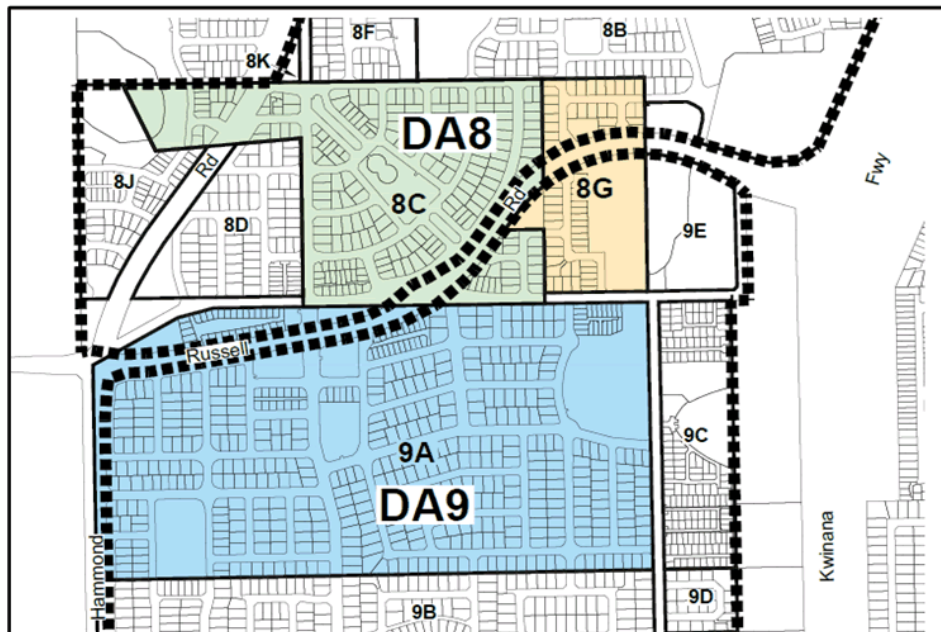


8L	Lot 559 Wentworth Parade, Success	11/04/2017	<i>Not being rationalised</i>
8M	Lot 558 Lauderdale Drive, Success	07/09/2017	<i>Not being rationalised</i>

DA 9 currently includes seven endorsed structure plans as per the table below:

Structure Plan #	Address	Endorsement Date	Amendment Type Required
9A*	Lot 202 Gaebler Road, Hammond Park	02/02/2006	<b>Basic / Standard</b>
9B	Lot 412 Gaebler Road, Hammond Road	24/07/2015	<b>Basic/ Standard</b>
9C	Lot 203 and Pt Lot 11 Barfield Road, Hammond Park	15/04/2003	<b>Basic</b>
9D	Lot 10 Barfield Road, Hammond Park	30/10/2006	<b>Basic</b>
9E	Pt Lots 22 and 203 Baler Court, Banjup	20/04/2004	<b>Basic</b>
9G	Lot 9 Barfield Road, Hammond Park	08/04/2008	<b>Basic</b>
9H	Lots 80, 81 Gaebler Road, Hammond Park	09/05/2007	<b>Basic</b>

**\*NB.** The extent of Structure Plans 8C, 8G and 9A matched the parent lot boundaries at the time they were prepared and are partially located within both Development Areas (refer Figure 1 below).



**Figure 1 - Structure Plans partially located within both Development Areas**

The extent of DA 8 and 9 (thick black dotted line), this scheme amendment proposal (red solid line), and the relevant Structure Plans are depicted on **Figures 2 and 3**:

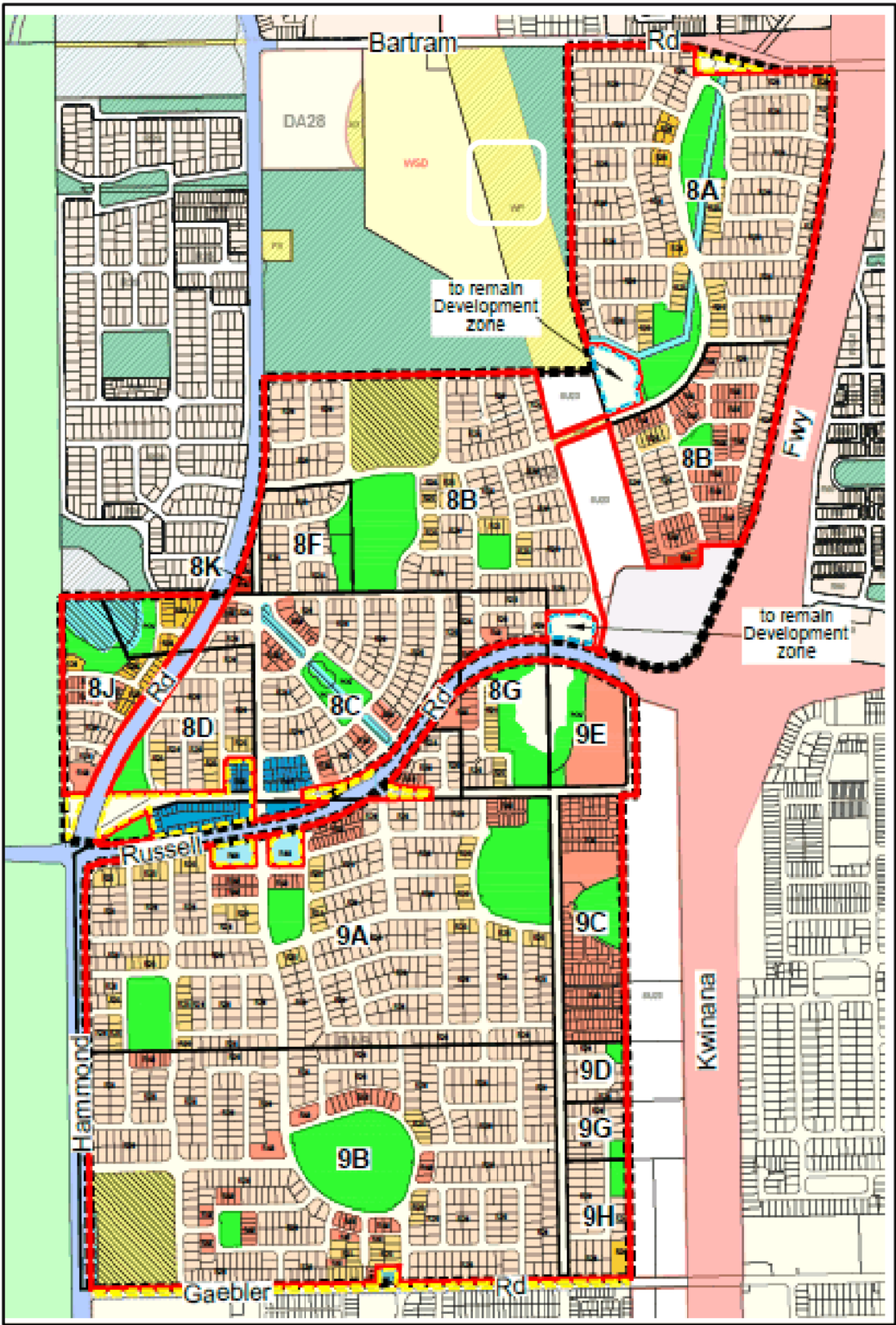


Figure 2 – DA8 & DA9, Amendment Extent and Current endorsed Structure Plans







Figure 3 – Aerial Photograph showing extent of completed Subdivision and Development

Portions of Structure Plans 8D, 9A and 9B (outlined in yellow on **Figures 2 and 3** at the intersections of Charnley Bend and Brushfoot Boulevard, and Russell Road and Macquarie Boulevard), form the subject of a separate complimentary 'standard' Scheme Amendment (#165).

Structure Plans 8L and 8M (outlined in blue on **Figures 2 and 3**), are undeveloped and are expected to form the subject of new or amended Structure Plan proposals. On this basis they are not being rationalised by this proposal and will retain their existing 'Development' zoning.

Many of the structure plans include Local Development Plans (LDPs). This amendment has no effect on the operation of those instruments which will remain in effect until they expire on (or after) 19 October 2025.

### 3.0 AMENDMENT TYPE

Part 5, Division 1, Regulation 34 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, identifies different amendment types: basic, standard and complex.

Regulation 35(2) requires the local government to specify in their resolutions to prepare or adopt an amendment what type of amendment it is, as well as the explanation for forming that opinion.

This amendment is considered a 'basic' amendment, which Regulation 34 describes as any of the following amendments to a local planning scheme:

- a) *an amendment to correct an administrative error;*
- b) *an amendment to the scheme so that it is consistent with the model provisions in Schedule 1 or with another provision of the local planning scheme;*
- c) *an amendment to the scheme text to delete provisions that have been superseded by the deemed provisions in Schedule 2;*
- d) *an amendment to the scheme so that it is consistent with any other Act that applies to the scheme or the scheme area;*
- e) *an amendment to the scheme so that it is consistent with a State planning policy;*
- f) *an amendment to the scheme map to include a boundary to show the land covered by an improvement scheme or a planning control area;*
- g) *an amendment to the scheme map that is consistent with a structure plan, activity centre plan or local development plan that has been approved under the scheme for the land to which the amendment relates if the scheme currently includes zones of all the types that are outlined in the plan;*





- h) *an amendment that results from a consolidation of the scheme in accordance with section 92(1) of the Act;*
- i) *an amendment to the scheme so that it is consistent with a region planning scheme that applies to the scheme area if the amendment will have minimal effect on the scheme or landowners in the scheme area.*

This proposed amendment satisfies *part (g)* of the above criteria.

Specifically, it is an amendment to the local planning scheme map that involves zoning land consistent with an approved structure plan for the same land.

#### 4.0 TOWN PLANNING CONTEXT

##### 4.1 State Planning Framework

The entirety of DA 8 and DA 9 is identified in the *South Metropolitan Peel Sub-Regional Planning Framework* and zoned 'Urban' under the Metropolitan Region Scheme.

##### 4.2 City of Cockburn Local Planning Framework

Under TPS3, the area is zoned 'Development' and identified on the Scheme Map and in Table 9 of the Scheme Text as Development Areas 8 and 9.

The purpose of the 'Development' zone is to trigger the requirement for a Structure Plan to guide further subdivision and/or development.

Table 9 allows specific 'provisions' to then be applied to defined Development Areas, to inform the subsequent structure planning and subdivision processes. For DA 8 it includes the following:

TABLE 9 – DEVELOPMENT AREAS		
REF. NO.	AREA	PROVISIONS
DA 8	SUCCESS LAKES (DEVELOPMENT ZONE)	<ol style="list-style-type: none"> <li>1. An approved Structure Plan together with all approved amendments shall be given due regard in the assessment of applications for subdivision, land use and development in accordance with clause 27(1) of the Deemed Provisions.</li> <li>2. To provide for Residential development.</li> <li>3. The local government may adopt Design Guidelines for any development precincts as defined on the Structure Plan. All development in such precincts is to be in accordance with the adopted guidelines in addition to any other requirements of the Scheme, and where there is any inconsistency between the design guidelines and the Scheme, the Scheme shall prevail.</li> <li>4. No subdivision or development of incompatible use will be supported within the generic buffer area associated with</li> </ol>

		<p>the poultry on Lot 19 Hammond Road and the piggery on Pt Lot 15 Lyon Road until the use of the land ceases or the buffer area is scientifically determined and approved by the Department of Environmental Protection. Buffer areas are to be shown on the Structure Plan.</p> <p>5. No residential development will be supported within the midge buffer area or Water Corporation treatment plant buffer area.</p> <p>6. Development of Shops (retail uses) within the Development Area shall be a maximum of 1,000m<sup>2</sup> NLA for the local centre associated with the railway precinct and 200m<sup>2</sup> NLA maximum in other centres.</p> <p>7. As and when required, the local government shall initiate procedures to close portion of the existing Russell Road upon construction of the deviation of Russell Road in accordance with the Metropolitan Region Scheme and shall recommend to the Department of Planning Lands and Heritage that the land be amalgamated with the adjoining Lot 202 and transferred free of cost to that landowner.</p>
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For DA9 it includes the following:

TABLE 9 – DEVELOPMENT AREAS		
REF. NO.	AREA	PROVISIONS
DA 9	GAEBLER ROAD (DEVELOPMENT ZONE)	<p>1. An approved Structure Plan together with all approved amendments shall be given due regard in the assessment of applications for subdivision, land use and development in accordance with clause 27(1) of the Deemed Provisions.</p> <p>2. To provide for Residential development.</p> <p>3. The local government may adopt Design Guidelines for any development precincts as defined on the Structure Plan. All development in such precincts is to be in accordance with the adopted guidelines in addition to any other requirements of the Scheme, and where there is any inconsistency between the design guidelines and the Scheme, the Scheme shall prevail.</p> <p>4. No subdivision or development of incompatible use will be supported within the generic buffer area associated with the kennels on Pt Lot 11 Barfield Road or the piggery on Pt Lot 15 Lyon Road until the use of the ceases or the buffer area is scientifically determined and approved by the Department of Environmental Protection. Buffer requirements associated with the market gardens on Lot 37 Gaebler Road to be determined in consultation with the local government and Department of Environmental Protection. Buffer areas are to be shown on the Structure Plan.</p> <p>5. Development of Shops (retail uses) within the</p>



		<p>Development Area shall be a maximum of 5,000m<sup>2</sup> NLA within the neighbourhood centre immediately south of Russell Road and 200m<sup>2</sup> NLA maximum in other centres.</p> <p>6. Those uses which may be permitted within the Mixed Business R40/R60 and commercial R60 Zone as set out in Table 1 – Zoning Table, and the adopted Frankland Springs Neighbourhood Centre Plan are to be developed in accordance with the following Design Requirements.</p> <p>a. Building Location</p> <p>(i) Development fronting Russell Road (other than car based development), Macquarie Boulevard and Yarra Promenade (other than residential development) is required to have a nil setback to the street front, or is to be paved and landscaped to achieve visual integration and pedestrian permeability between the building frontage and street, to provide a "main street" character to the centre</p> <p>b. Building Form</p> <p>(i) Buildings shall be generally contiguous, other than for pedestrian access points, alfresco dining areas and vehicular access and parking. All buildings within the centre plan area should exhibit a high degree of architectural integrity and avoid the traditional "big box" supermarket style.</p> <p>(ii) The floor plan of all buildings within the Centre (other than the residential development) shall be sufficiently robust to allow land use change to occur over time.</p> <p>(iii) Development on street corners should contain strong architectural landmark elements to reinforce the corner. In particular, development on the corners of the Russell Road intersection should provide an 'entry statement' to the Centre.</p> <p>(iv) Residential development is required to address the public streets to provide streetscape amenity and casual surveillance to the street.</p> <p>(v) Where possible, development should be two storeys in height, or where single storey, the facade should be constructed to an equivalent second storey height.</p> <p>(vi) All buildings should have pitched roofs of at least 25 degrees.</p> <p>c. Materials:</p> <p>(i) Materials may comprise a combination of masonry, render and tiles or custom orb sheeting. Façade should be designed to provide</p>
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		<p>for varying textures and articulation to clearly define separate tenancies and reinforce a fine-grained character for the Centre.</p> <p>d. Building Frontage:</p> <p>(i) The facades of development along Russell Road, Macquarie Boulevard, Hammond Road and Yarra Promenade shall comprise an aggregate of at least 40% of the facade area below the eave line as clear windows to provide a visual connection between uses inside the building and activity on the street.</p> <p>(ii) Windows shall not be obscured by more than 25% to ensure surveillance to streets and carparks for security purposes, and to minimise adverse impacts on streetscape.</p> <p>e. Pedestrian Access/Amenity:</p> <p>(i) Primary access to all tenancies shall be provided from the street, with secondary access permissible from the rear of the development, to encourage activity along the main street, and vibrancy within the centre.</p> <p>(ii) All development shall have awnings or verandahs along public streets to provide shelter and comfort for pedestrians and encourage use of the public realm.</p> <p>f. Vehicle Access:</p> <p>(i) Vehicle accesses shall be restricted to those indicated on the final adopted Centre Plan</p>
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## 5.0 PROPOSAL

Subdivision and development of substantive portions of DA8 and all of DA9 are now complete, meaning that most structure plans in this area have served their purpose and are no longer required.

This amendment therefore seeks to remove these areas from DA8 and DA9 and transfer the structure plan identified zonings and reservations for the land into the Scheme, ahead of the structure plans expiring on 19 October 2025.

### Development Areas:

#### Development Area 8

As there remain portions of DA8 yet to be subdivided or developed, and may form the subject of future structure proposals, deletion of DA8 and its special provisions are not proposed at this time, rather just a reduction to the extent of the DA8 special control area boundary to reflect the outcome of this proposal. However, some of the provisions may be deleted as part of Scheme Amendment #165.





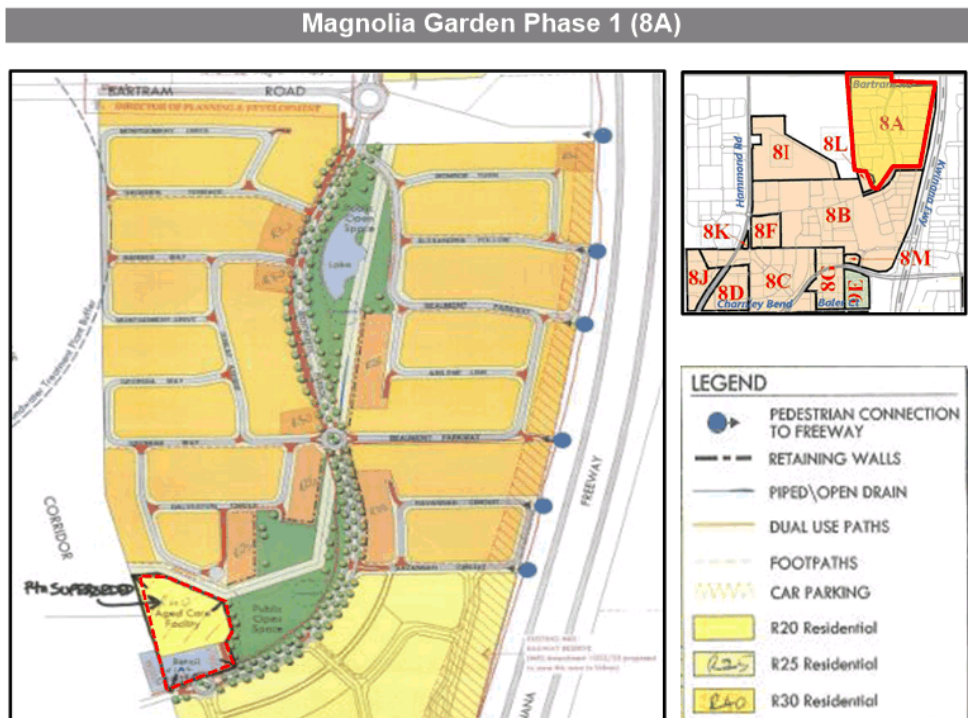
### Development Area 9

Deletion of DA9 and its special provisions are not proposed at this time, rather just a reduction to the extent of the DA9 special control area boundary to reflect the outcome of this proposal. It is anticipated that DA9 will be completely deleted as part of Scheme Amendment #165.

### Local Structure Plans (LSP):

Details on each Structure Plan (including the LSP map, an aerial of the area, and a location map) are provided in this section to demonstrate the reasoning for rationalisation.

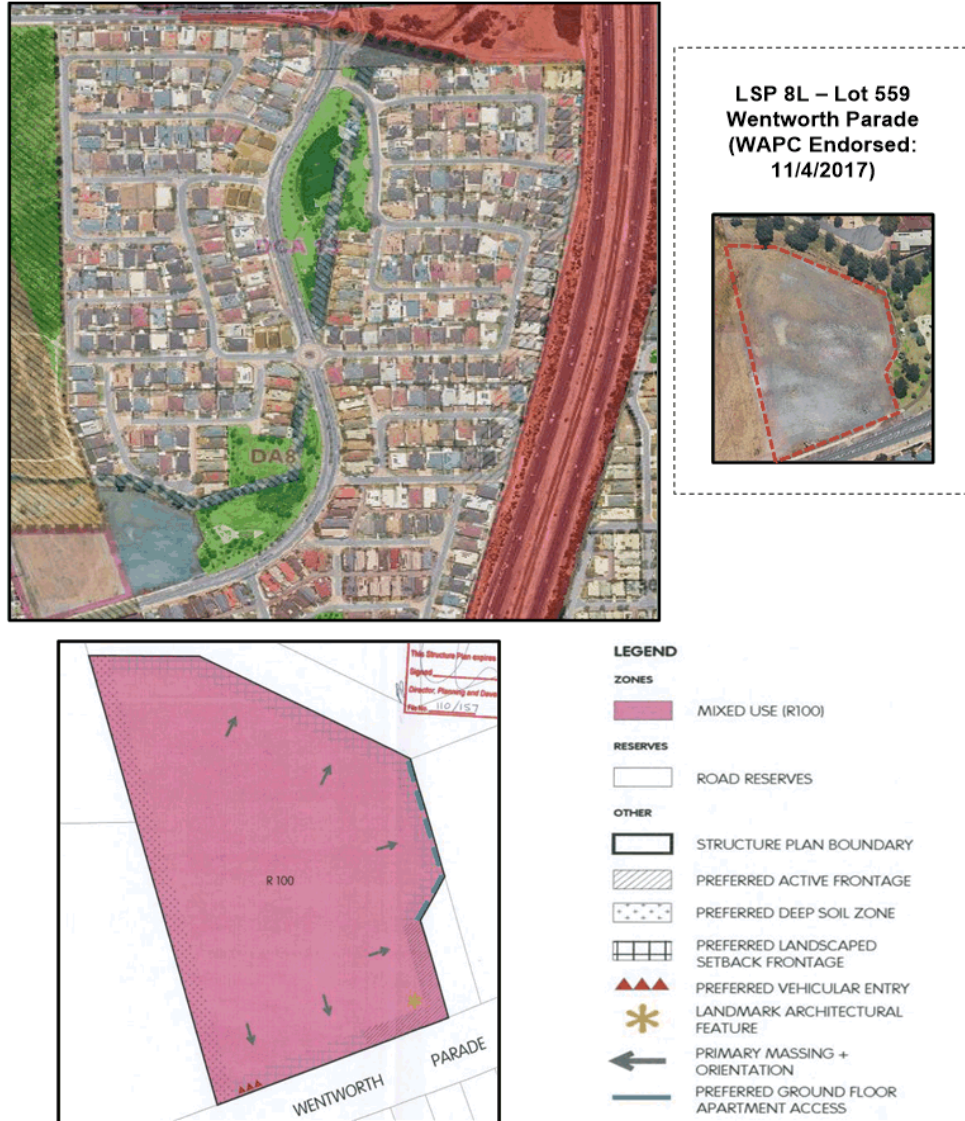
Unless otherwise stated, all the approved Structure Plan designations directly correlate to zonings and reserves pursuant to the Scheme. All the public roads have been constructed, and all other public reserves embellished to the required standard and transferred into either public or utility operator ownership, in accordance with the applicable subdivision approvals.



Located on the north-eastern corner of DA8, this Structure Plan identifies a comprehensive local road and public open space (POS) network, servicing primarily low residential density (R20) housing.

Pockets of R25 (low) and R30 (medium) density housing are located in high amenity locations that have a direct relationship to POS.

All the land within this Structure Plan is proposed to be rezoned and/or reclassified from the 'Development' zone to the correlating zones and/or reserves identified on the Structure Plan map shown in **Appendix A**.



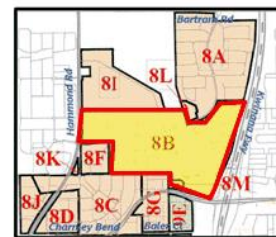
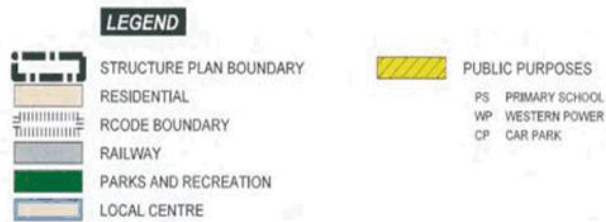
Located in the southwest corner, Lot 559 (#332) Wentworth Parade forms the subject of a separate, more recent Structure Plan (8L).

Despite being endorsed in April 2017, development of this site for Mixed Use (R100) purposes has not occurred, with the landowner recently approaching the City regarding modification (or preparation of a new LSP) to subdivide and develop the land for low-to-medium density single residential housing.

Retention of LSP 8L and the 'Development' zoning of the land will facilitate consideration of such a proposal.



Magnolia Garden Phases 2 & 3 (8B)

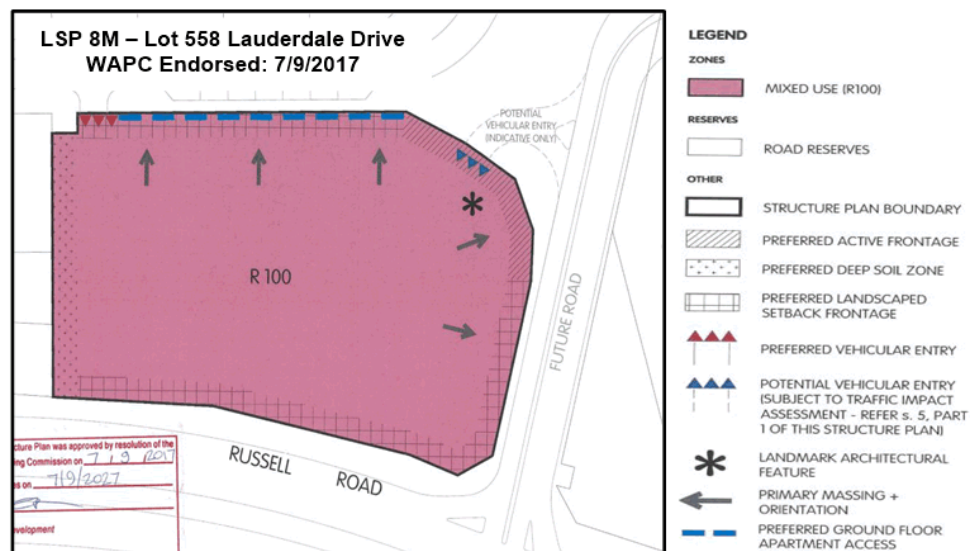


Centrally located within DA8, this Structure Plan identifies a comprehensive local road and public open space (POS) network, primarily servicing single residential housing located either side of a 'Special Use' zoned high-voltage electricity transmission line corridor, that runs through the middle and breaks the structure plan into two distinctly different precincts.

The western precinct primarily contains low residential density (R20) housing, with pockets of (R25) arranged around Success Primary School (located on the corner of Wentworth Parade and Meridian Street), and Boronia and Milkwort Parks.

Housing within the eastern precinct primarily involves expansive medium (R40) density housing, with a small pocket of high (R80) density apartments located along the northern edge of the Aubin Grove Train Station car park.

All the land within this Structure Plan is proposed to be rezoned and/or reclassified from the 'Development' zone to the correlating zones and/or reserves identified on the Structure Plan map shown in **Appendix B**.



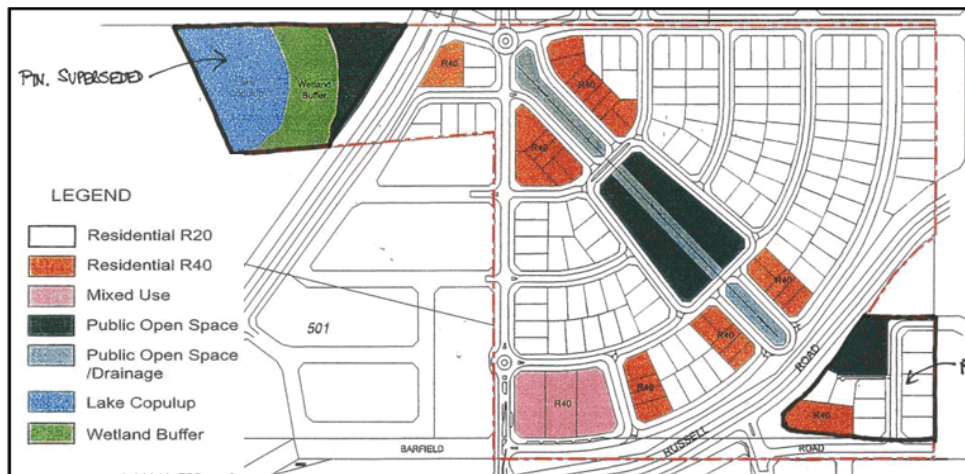
Located in the southern-most portion adjacent Russell Road (west of the Train Station Car Park), Lot 558 (#19) Lauderdale Drive, forms the subject of a separate, more recent Structure Plan (8M).

Despite being endorsed in September 2017, development of this site for Mixed Use (R100) purposes has not yet occurred, with the landowner recently approaching the City regarding modification (or preparation of a new LSP) to subdivide and develop the land for transport related commercial and medium density residential housing.

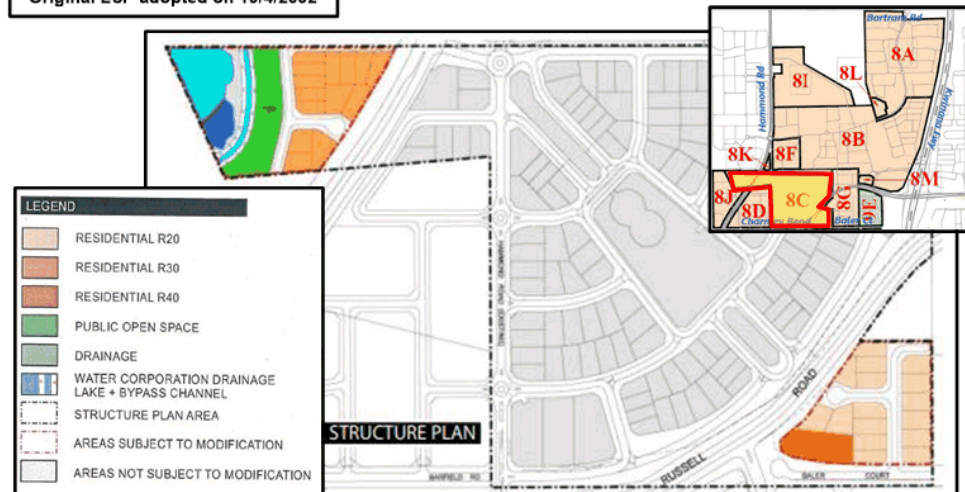
Retention of LSP 8M and the 'Development' zoning of the land will facilitate consideration of such a proposal.



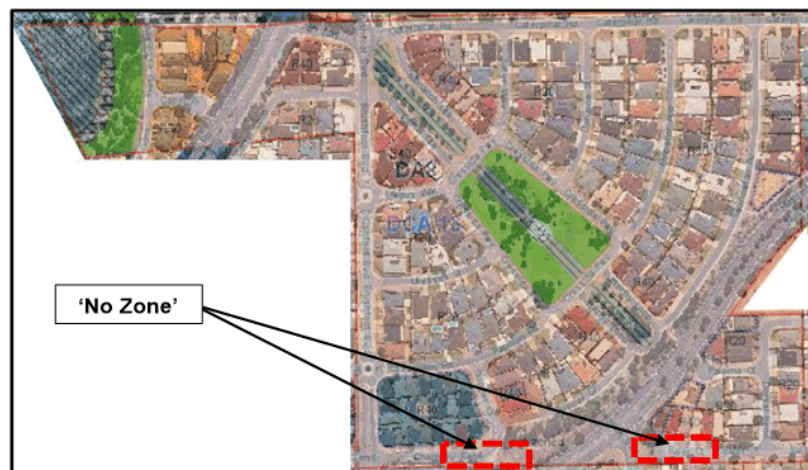
Lot 458 Russell Road, Success (8C)



Original LSP adopted on 19/4/2002



LSP Modifications adopted on 21/7/2005



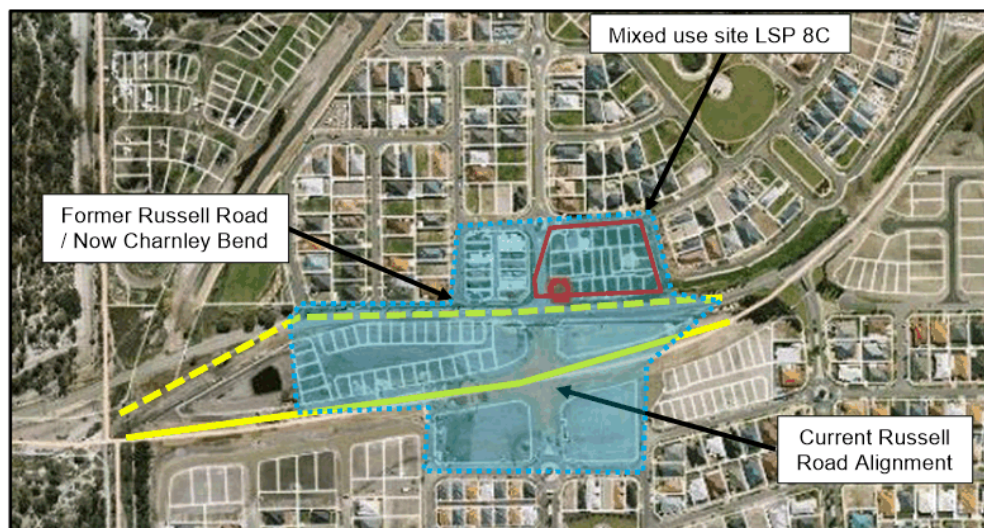
Located midway along the southern boundary of DA8, this Structure Plan identifies a comprehensive local road and public open space (POS) network, servicing primarily low residential density (R20) housing.

Pockets of medium density (R40) housing are positioned in high amenity locations that have a direct relationship to either the POS, adjacent public transport that runs along Hammond and Russell Roads, or the 'Mixed Use' zone land located at the intersection of Charnley Bend and Brushfoot Boulevard.

The 'Mixed Use' zone is part of a broader Neighbourhood Centre (highlighted in blue on the aerial photo below), included within Structure Plans 9A, 8C and 8D which straddle the current and former alignments of Russel Road.

Fronting its original alignment, the zone now sits one street block back from the Regional Road (fronting what is now known as Charnley Bend), as a result of Russell Road being realigned further south in the late 2000's.

A consequence of this adjustment to the regional road was the creation of two 'No Zone' portions of road reserve, that will be addressed via a separate complimentary scheme amendment.

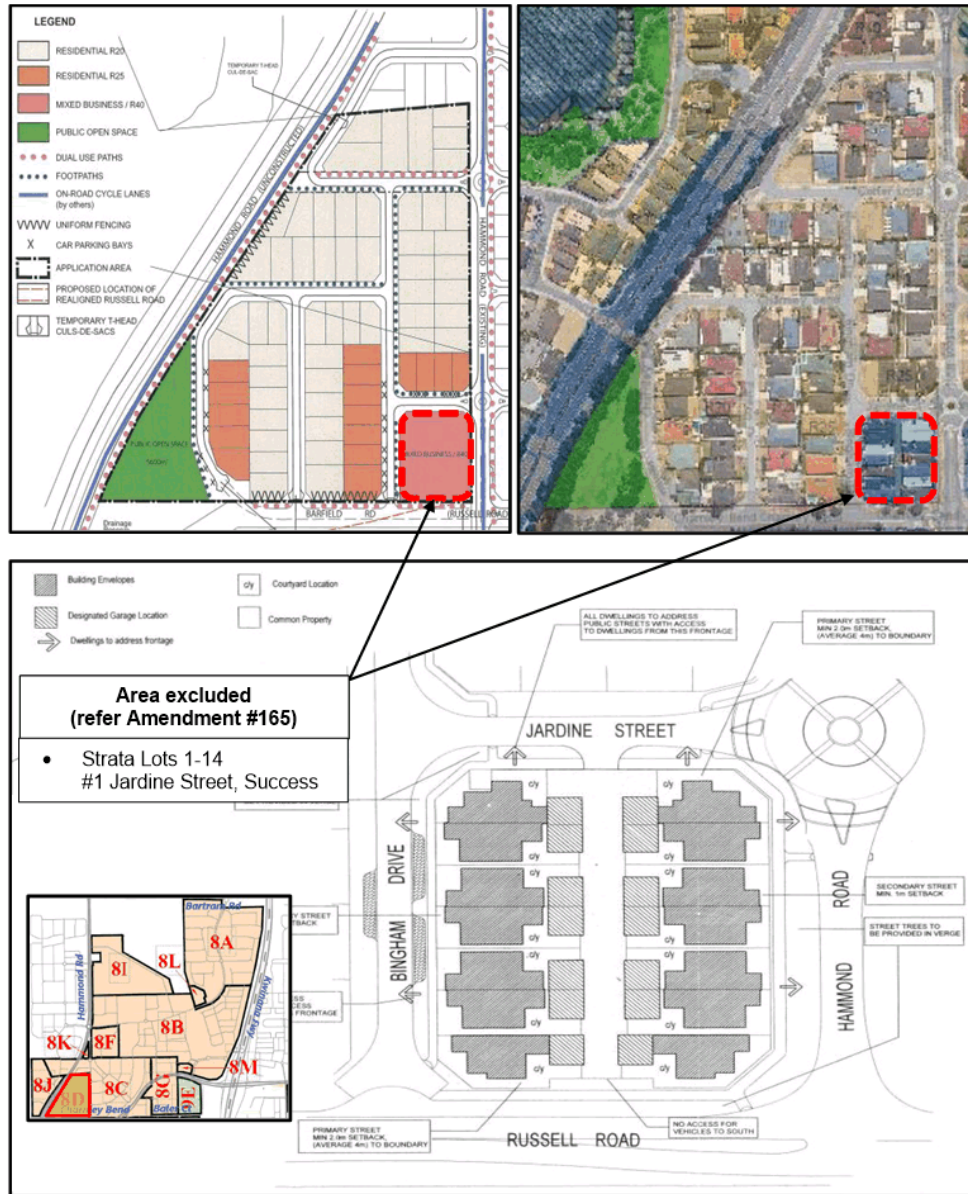


Of note, in 2005 the northwest and southeast corners of the Structure Plan formed the subject of notable modifications.

All the land within this Structure Plan is proposed to be rezoned and/or reclassified from the 'Development' zone to the correlating zones and/or reserves identified on the Structure Plan map shown in **Appendix C and D**.



### Lot 458 & 501 Hammond Road, Success (8D)



Bounded by Hammond Road on the west, Cotter Loop to the north, Brushfoot Boulevard to the east and Charnley Bend to the south, this Structure Plan identifies local roads, and an area of POS (Purslane Park) in the south-west corner adjacent Hammond Road, primarily servicing low residential density (R20) housing.

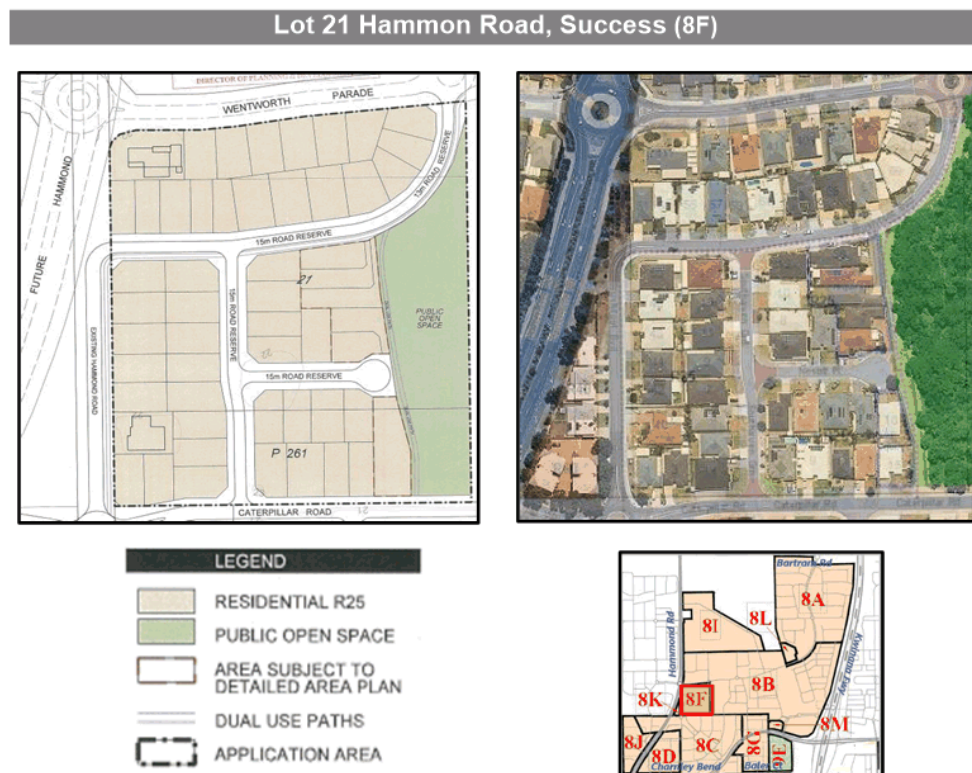
Pockets of R25 housing are located in high amenity locations that have a direct relationship to POS, or the 'Mixed Business' (R40) site located in the south-east corner, which has ultimately been entirely developed for medium density grouped housing in accordance with a 2004 approved Local Development Plan.

This amendment proposes to rationalise all of Structure Plan 8D into the Scheme, except for the 'Mixed Business' site. Given the nature of the established development outcome and the zoning of surrounding land, a 'Mixed Use' zoning is considered more appropriate than 'Mixed Business' (for which TPS3 allows uses more akin to a Light Industrial zoning).

As the desired zoning does not directly match the zoning of the approved Structure Plan, rationalisation of this area will occur via a separate 'standard' scheme amendment (Amendment #165) that will be advertised for public comment.

As standard amendments typically involve a longer statutory process, revocation of the remaining portions of this Structure Plan will be sought through that proposal.

All other land is proposed to be rezoned and/or reclassified from the 'Development' zone to the correlating zones and/or reserves identified on the Structure Plan map shown in **Appendix E**.

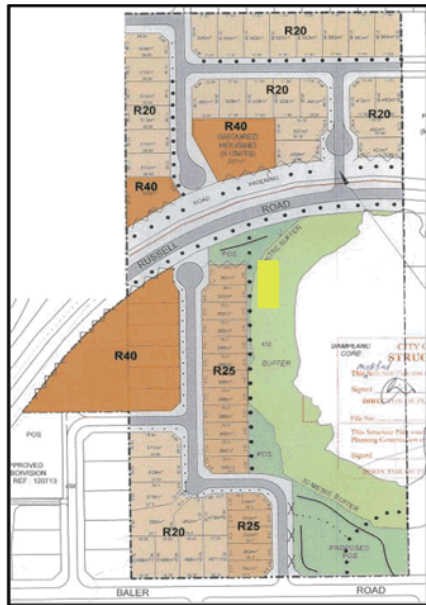


Located in the middle of DA8, on the corner of Wentworth Parade and Hamond Road, this Structure Plan identifies local roads and a small westward expansion of Boronia Park, servicing low residential density (R25) housing.

All the land within this Structure Plan is proposed to be rezoned and/or reclassified from the 'Development' zone to the correlating zones and/or reserves identified on the Structure Plan map shown in **Appendix F**.

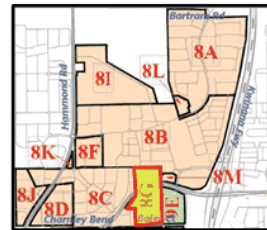


Lot 458 Baler Court, Hammond Park (8G)



LEGEND

- RESIDENTIAL R20
- RESIDENTIAL R25
- RESIDENTIAL R40
- DUAL USE PATHS
- FOOTPATHS
- ON ROAD CYCLING LANES
- UNIFORM FENCING
- CARPARKING BAYS
- DAMPLAND CORE
- BUFFER
- PUBLIC OPEN SPACE
- DRAINAGE SWALES
- APPLICATION AREA



Located on the south-eastern corner of DA8, straddling Russell Road into DA9, this Structure Plan identifies a local road network and a POS reserve on the eastern side (which in conjunction with Structure Plan 9E protects a large conservation category wetland within Baler Reserve), servicing primarily low residential density (R20-R25) housing.

Pockets of medium (R40) residential density abut the public transport route along Russell Road. All the area is developed apart from the triangle R40 lot on the southern side of Russell Road, which forms the subject of an approved Child Care Premises issued by the Metro Outer Joint Development Assessment Panel in February 2023.

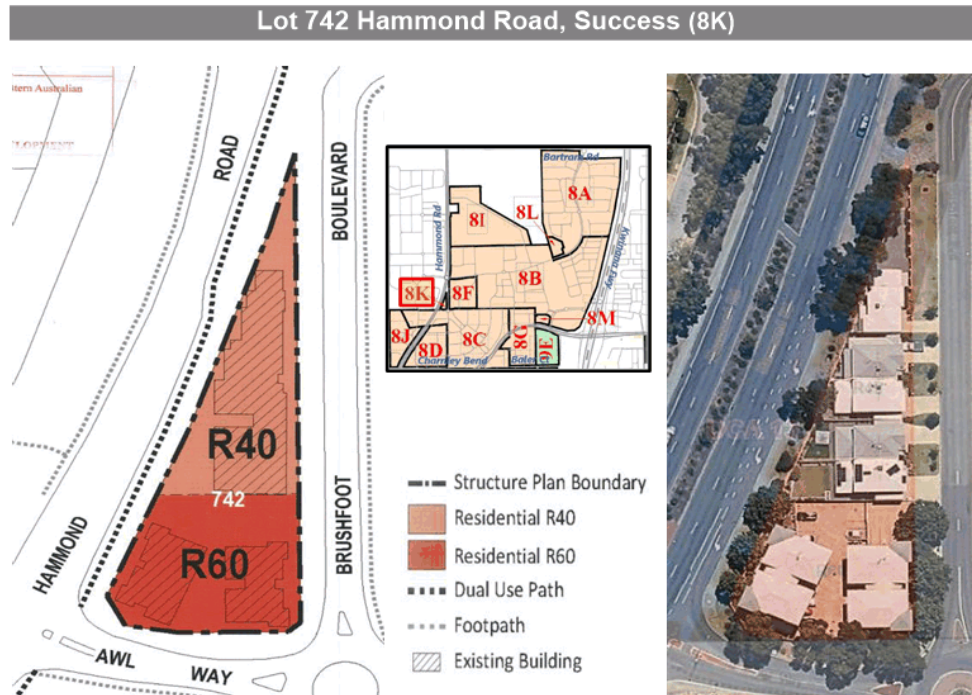
All the land within this Structure Plan is proposed to be rezoned and/or reclassified from the 'Development' zone to the correlating zones and/or reserves identified on the Structure Plan map shown in **Appendix G**.



Located in the south-western corner of DA8, between Thomson Lake Nature Reserve and Hammond Road, this Structure Plan identifies a local road network and POS reserve (southern portion of Watterbuttons Park) servicing low residential density (R20) housing in the centre, and medium density (R30-R40) housing in close proximity to either POS or the public transport route along Hammond Road.

Most lots are developed, with Lot 101 (#46) Mariposa Garden under construction.

All the land within this Structure Plan is proposed to be rezoned and/or reclassified from the 'Development' zone to the correlating zones and/or reserves identified on the Structure Plan map shown in **Appendix H**.

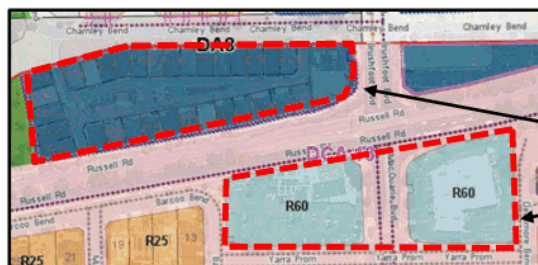
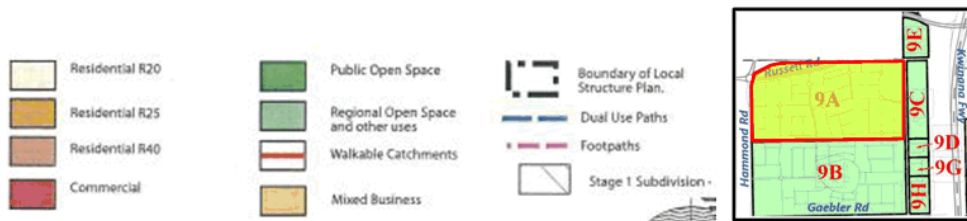
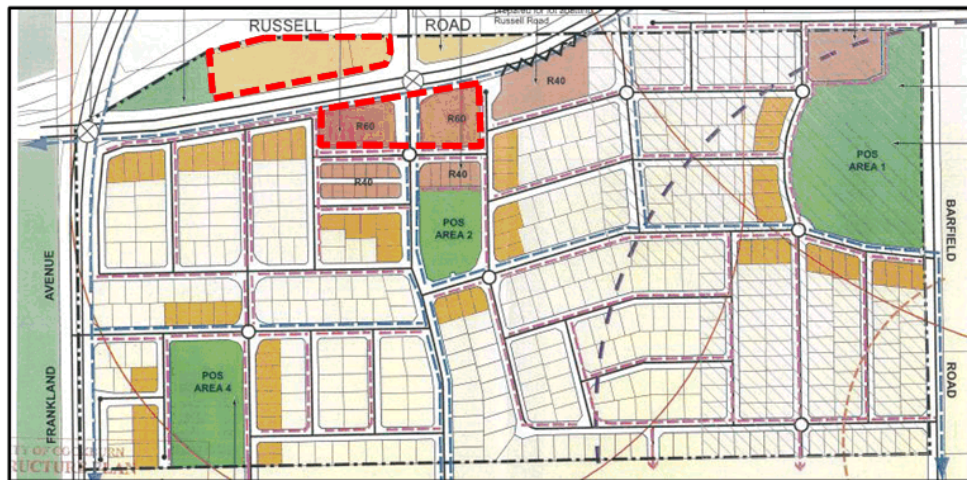


Hemmed in between Hammond Road to the west and Brushfoot Boulevard to the east, this small triangle site is entirely identified for medium residential density (R40 and R60) housing. The land is developed with a mix of single houses and multiple dwellings.

All the land within this Structure Plan is proposed to be rezoned from the 'Development' zone to the correlating zones identified on the Structure Plan map shown in **Appendix I**.



### Lot 202 Gaebler Road, Hammond Park (9A) 'Frankland Springs'



#### Areas excluded (Refer Amendment No.165)

- Strata Lots 1-31 (#26) Charnley Bend
- Lot 102 (#1) Brushfoot Boulevard
- Lot 454 (#2) Macquarie Boulevard
- Lot 453 (#1) Macquarie Boulevard

Encompassing most of the northern half of DA9, this Structure Plan identifies a comprehensive local road and public open space (POS) network, servicing primarily low residential density (R20 and R25) housing.

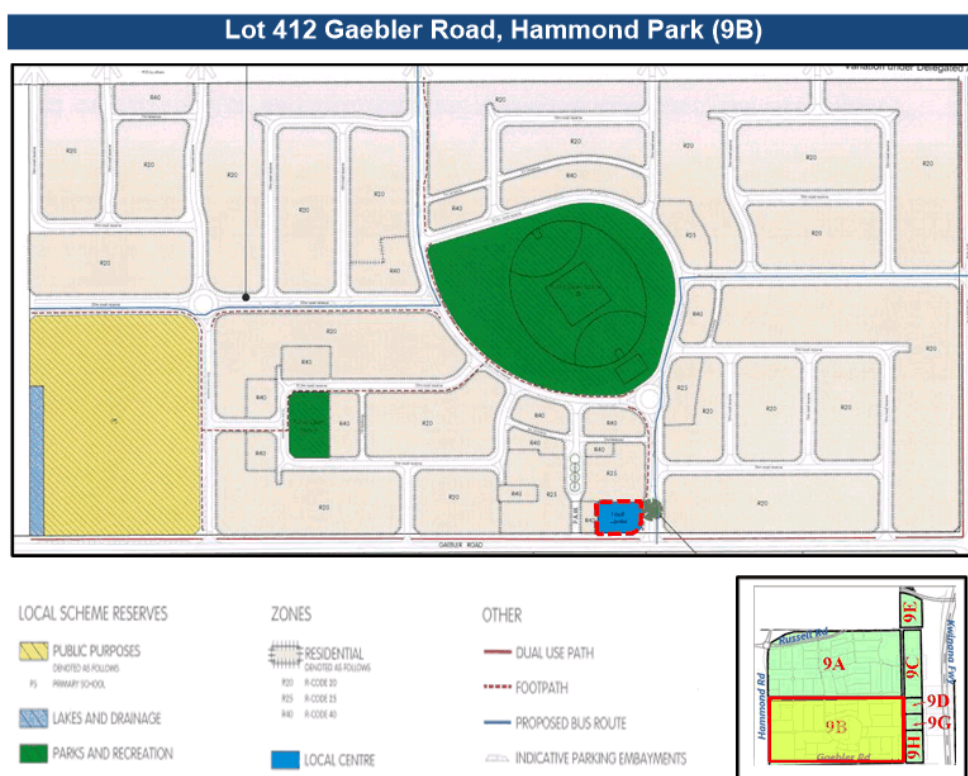
Pockets of medium density (R40) housing are located in high amenity locations that have a direct relationship to POS or the Neighbourhood Centre located at the intersection of Macquarie / Brushfoot Boulevards and Russell Road.

This amendment proposes to rationalise all of Structure Plan 9A into the Scheme, except for the Neighbourhood Centre and the Mixed Business land located on the western side of Macquarie Boulevard.

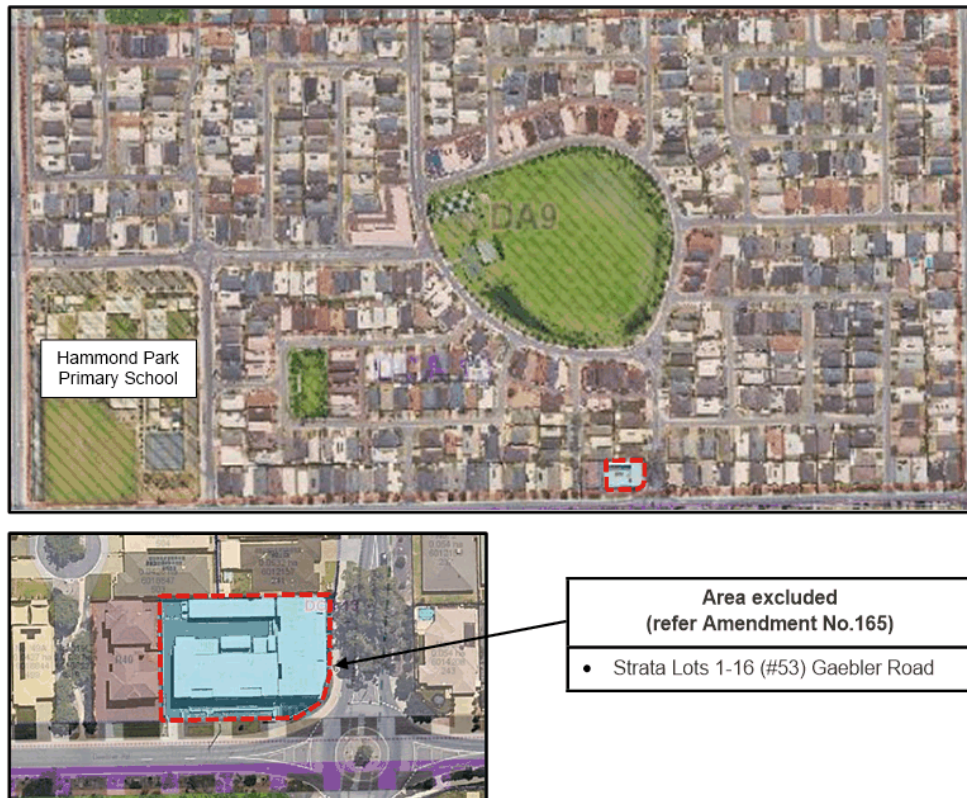
This is because neither a 'Commercial' or 'Neighbourhood Centre' zone currently exist in TPS3, and the majority of the 'Mixed Business' land has been developed for Residential (Grouped Dwelling) purposes, a 'Mixed Use' zoning is considered more appropriate for these landholdings.

Rationalisation of these areas (including revocation of the remaining portion of the LSP) will occur via a separate 'standard' scheme amendment (Amendment #165) that will be advertised for public comment.

All other land is proposed to be rezoned and/or reclassified from the 'Development' zone to the correlating zones and/or reserves identified on the Structure Plan map shown in **Appendix J**.







Encompassing most of the southern half of DA9, this structure plan identifies a comprehensive local road and POS network servicing primarily low residential density (R20-R25) housing.

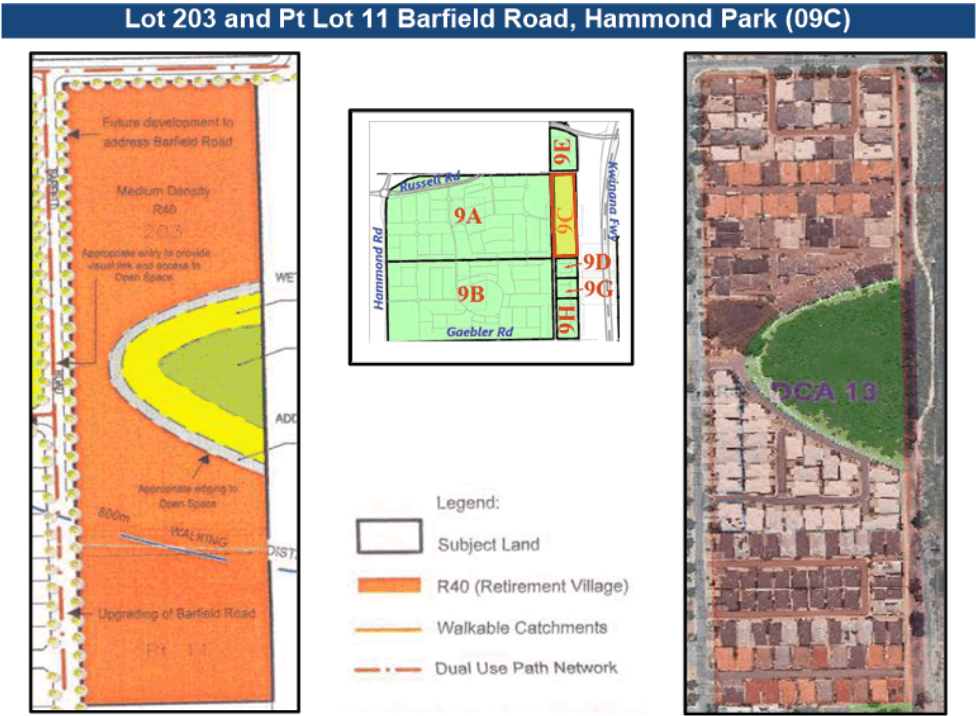
Pockets of medium density (R40) housing are positioned in high amenity locations that have a direct relationship to POS, including a centrally located playing field (Botany Park).

Hammond Park Primary School is located on the south-west corner, with a linear drainage sump running along most of its western boundary with Hammond Road.

A Local Centre is identified midway along the southern boundary at the intersection of Gaebler Road and Botany Parade, however this land has been developed for 16 multiple dwellings within two separate, two-storey buildings.

To ensure the scale of any subsequent insertion of commercial use is tempered to protect the amenity of existing residents, rezoning of this land to 'Mixed Use' areas (including revocation of the remaining portion of the LSP), will form the subject of a separate amendment (Amendment #165) advertised for public comment.

All other land is proposed to be rezoned and/or reclassified from the 'Development' zone to the correlating zones and reserves identified on the Structure Plan's map shown in **Appendix K**.



Located mid-way along the eastern boundary of DA9, between Barfield Road and the high-voltage powerline corridor running along the western edge of the Kwinana Freeway, this Structure Plan identifies the preservation of a wetland within an area of POS (Barfield Reserve) located mid-way along its eastern boundary.

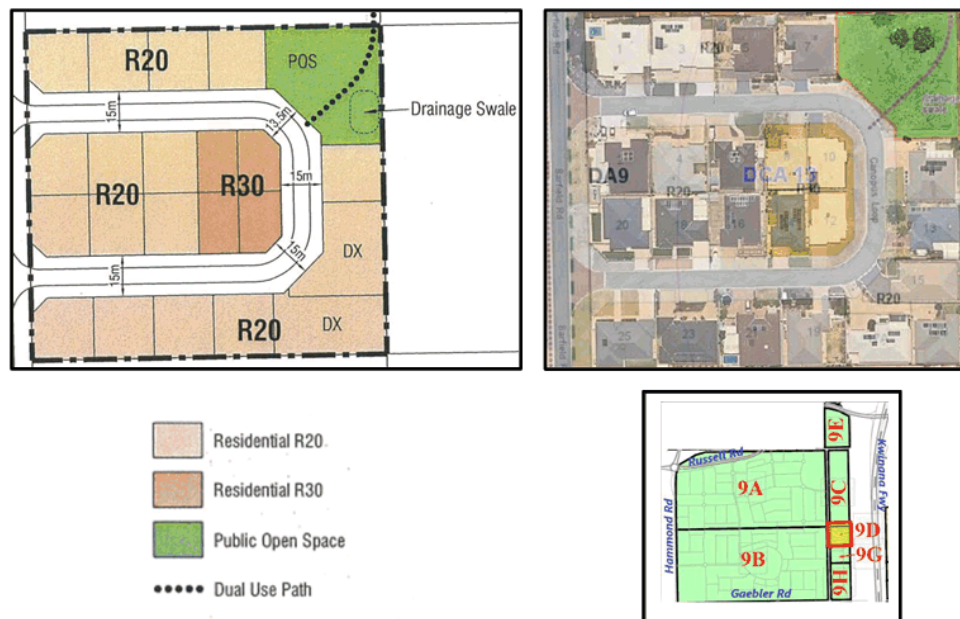
The balance of the area is identified for medium residential density (R40) housing without the provision of any public roads. Although the LSP suggests it may be suitable for development as a Retirement Village, the land has been entirely developed for unrestricted single and grouped dwellings.

The majority of the land within this Structure Plan is proposed to be rezoned from the 'Development' zone to the correlating zones identified on the Structure Plan map shown in **Appendix L**.

The only exceptions are slight adjustments to the Local Reserves, which have been refined to match their final tenure (refer Deposited Plan #45457 at **Appendix M**), and developed use as described in the following table:

Subject Land	Existing Use & Tenure	Proposed Local Reservation
Reserve #48736 / Lot 105 Barfield Road	Recreation & Conservation	Parks and Recreation
Reserve #48651 / Lot 113 Barfield Road	Drainage	Lakes and Drainage
Reserve #51635 / Lot 110 Barfield Road	Right of Way	Local Road
Lots 111 and 112 Barfield Road	Firebreak / Pedestrian Access Way	Local Road

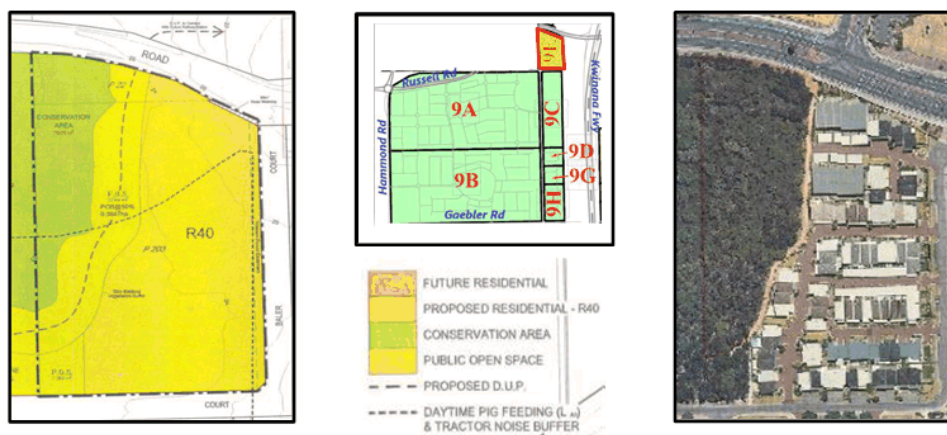
### Lot 10 Barfield Road, Hammond Park (9D) – 'Aubin Gardens' Estate



Also located mid-way along the eastern boundary of DA9 between Barfield Road and the high-voltage powerline corridor running along the western edge of the Kwinana Freeway (immediately south Structure Plan 9C), this Structure Plan identifies one new local road (Canopus Loop) servicing low residential density (R20 and R30) housing with a small POS reserve (Canopus Park) incorporating an integrated drainage swale and dual use path connection (linking to the Aubin Grove Train Station) in the northeast corner.

All this land is proposed to be rezoned and/or reclassified from the 'Development' zone to the correlating zones and reserves identified on the Structure Plan map shown in **Appendix N**.

### Pt Lots 22 and 203 Baler Court, Banjup (9E)

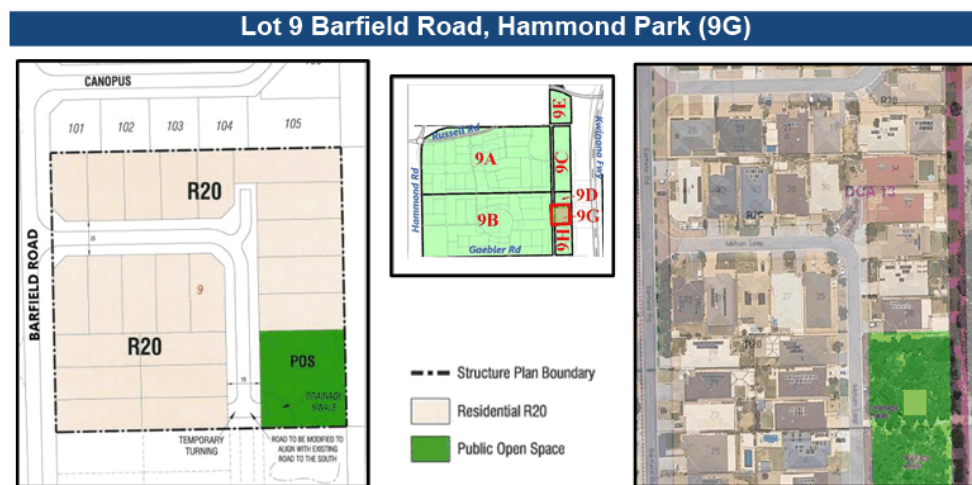




Located in the northeast corner of DA9, abutting the southern edge of Russell Road opposite the Aubin Grove Train Station, this Structure Plan identifies all the developable land for medium residential density (R40) housing.

A large POS reserve (which in conjunction with Structure Plan 8E protects a large conservation category wetland within Baler Reserve), is shown over the western third of the site, inclusive of a dual use path connection that leads towards the Aubin Grove Railway Station.

All this land is proposed to be rezoned and/or reclassified from the 'Development' zone to the correlating zones and reserves identified on the Structure Plan map shown in **Appendix O**.



Also located mid-way along the eastern boundary of DA9 between Barfield Road and the high-voltage powerline corridor running along the western edge of the Kwinana Freeway (immediately south Structure Plan 9D), this Structure Plan identifies one new local road (Mohan Loop) servicing low residential density (R20) housing with a small POS reserve (Mohan Park) incorporating an integrated drainage swale in the southeast corner.

All this land is proposed to be rezoned and/or reclassified from the 'Development' zone to the correlating zones and reserves identified on the Structure Plan map shown in **Appendix P**.

### Lot 80, 81 Gaebler Road, Hammond Park (9H)



Located in the southeast corner of DA9 between Barfield Road, Gaebler Road and the high-voltage powerline corridor running along the western edge of the Kwinana Freeway, this structure plan identifies one new local road (southern extension of Mohan Loop), servicing primarily low residential density (R20) housing.

A medium density (R30) grouped housing site is located in the southeast corner, accessed via Gaebler Road.

A POS reserve (being a southward extension of Mohan Park), incorporating an integrated drainage swale is located in the northeast corner.

All this land is proposed to be rezoned and/or reclassified from the 'Development' zone to the correlating zones and/or reserves identified on the Structure Plan map shown in **Appendix Q**.

## 6.0 CONCLUSION

For the following reasons, it is now an appropriate time for the structure plans discussed above (except Structure Plans 8D, 9A and 9B) to be revoked, and its zones and reserves rationalised into the Scheme:

- all public reserves (including local roads, drainage, public open space and public purposes) have been suitably constructed/embellished and transferred into public or utility provider ownership; and
- all zoned land on the endorsed structure plans have been substantially subdivided and/or developed for private commercial and/or residential purposes.

Recognising these zones and reserves within TPS3 will:

- avoid the future need to seek WAPC approval to extend the approval period of the existing structure plans; and
- remove a redundant layer of planning control; whilst still
- ensuring the City maintains appropriate mechanisms to guide and control future redevelopment of the land (including the same range of permissible land uses and associated development standards as currently apply), consistent with current community expectations.

## ***Planning and Development Act 2005***

### ***City of Cockburn Town Planning Scheme No.3 Amendment No.164***

RESOLVED that the Council, in pursuance of Section 75 of the *Planning and Development Act 2005*, amend the City of Cockburn Town Planning Scheme No.3 by:

1. Rezoning various lots within 'Development Area 8' and 'Development Area 9' from 'Development' to 'Residential (R20)', 'Residential (R25)', 'Residential (R30)', 'Residential (R40)', 'Residential (R60)', 'Residential (R80)', 'Local Centre', 'Mixed Use' and 'Mixed Business' as depicted on the Scheme Amendment Map.
2. Reclassifying land within 'Development Area 8' and 'Development Area 9' from the 'Development' zone to a local reserve for 'Parks and Recreation', 'Lakes and Drainage', 'Public Purpose (Primary School)' and 'Local Road' as depicted on the Scheme Amendment Map.
3. Reducing the extent of the 'Development Area 8' and 'Development Area 9' special control area boundaries, as depicted on the Scheme Amendment Map;

The Amendment is 'basic' under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reason(s):

- It is an amendment to the local planning scheme that involves zoning land consistent with an approved structure plan for the same land.

Pursuant to Regulation 35A of the *Planning and Development (Local Planning Schemes) Regulations 2015*, the amendment to the above Local Planning Scheme affects the following structure plan(s):

Structure Plan #	Address	Endorsement Date	WAPC Reference
8A	Magnolia Garden – Phase 1, Success	18/06/2002	SPN/0819
8B	Magnolia Garden - Phase 2 & 3, Success	23/12/2016	SPN/0819
8C	Lot 458 Russell Road, Success	19/01/2002 21/07/2005 (mods)	801/2/23/0014P 2V
8F	Lots 21 Hammond Road, Success	23/08/2005	801/2/23/0040P
8G	Pt Lot 458 Baler Court, Hammond Park	13/02/2014	801/2/23/0014P 13V
8J	Lot 7000 Hammond Road, Success	11/02/2011	Not Available
8K	Lot 742 Hammond Road, Success	14/02/2013	801/2/23/0028P
9C	Lot 203 and Pt Lot 11 Barfield Road, Hammond Park	15/04/2003	Not Available



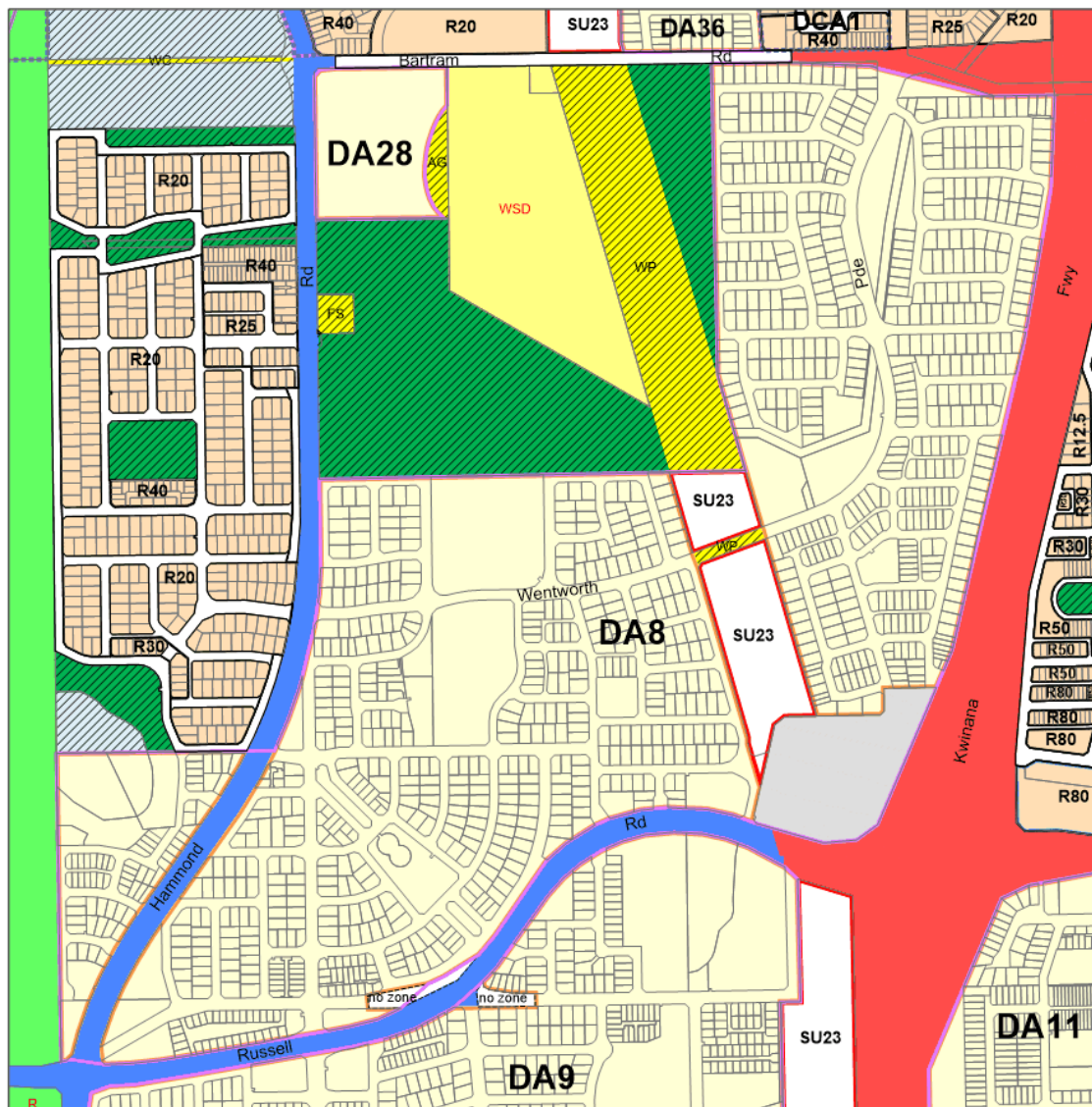
9D	Lot 10 Barfield Road, Hammond Park	30/10/2006	801/2/23/0041P
9E	Pt Lots 22 and 203 Baler Court, Banjup	20/04/2004	Not Available
9G	Lot 9 Barfield Road, Hammond Park	08/04/2008	801/2/23/0046P
9H	Lots 80, 81 Gaebler Road, Hammond Park	09/05/2007	801/2/23/0049P

Upon the amendment taking effect the above approved structure plans are to be revoked.

Structure Plan #	Address	Endorsement Date	WAPC Reference
8D	Pt Lots 458 & 501 Hammond Road, Success	30/04/2004	801/2/23/0020P
9A	Lot 202 Gaebler Road, Hammond Park	02/02/2006	801/2/23/0015P
9B	Lot 412 Gaebler Road, Hammond Road	24/07/2015	801/2/23/0014P 4V

Upon the amendment taking effect 'partial' revocation of the above approved structure plans is to occur. The balance of these structure plans form the subject of a separate Scheme Amendment.





## Current Scheme Map

1 of 2

### GENERAL

**R20** Residential Density Codes

### SPECIAL CONTROL AREAS:

**DA1** Development Areas

**DCA1** Development Contribution Areas

### REGION RESERVES

**Parks & Recreation**

**R** Parks & Recreation - Restricted Public Access

**Railways**

**Primary Regional Roads**

**Other Regional Roads**

**WSD** Public Purposes - Water Authority of WA

### LOCAL RESERVES

**Parks and Recreation**

**Lakes and Drainage**

**Local Road**

**AG** Public Purposes - Dept of Agriculture

**FS** Public Purposes - Fire Station

**WC** Public Purposes - Water Corporation

**WP** Public Purposes - Western Power

### ZONES

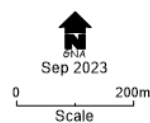
**Residential**

**Local Centre**

**Development**

**SU1** Special Use

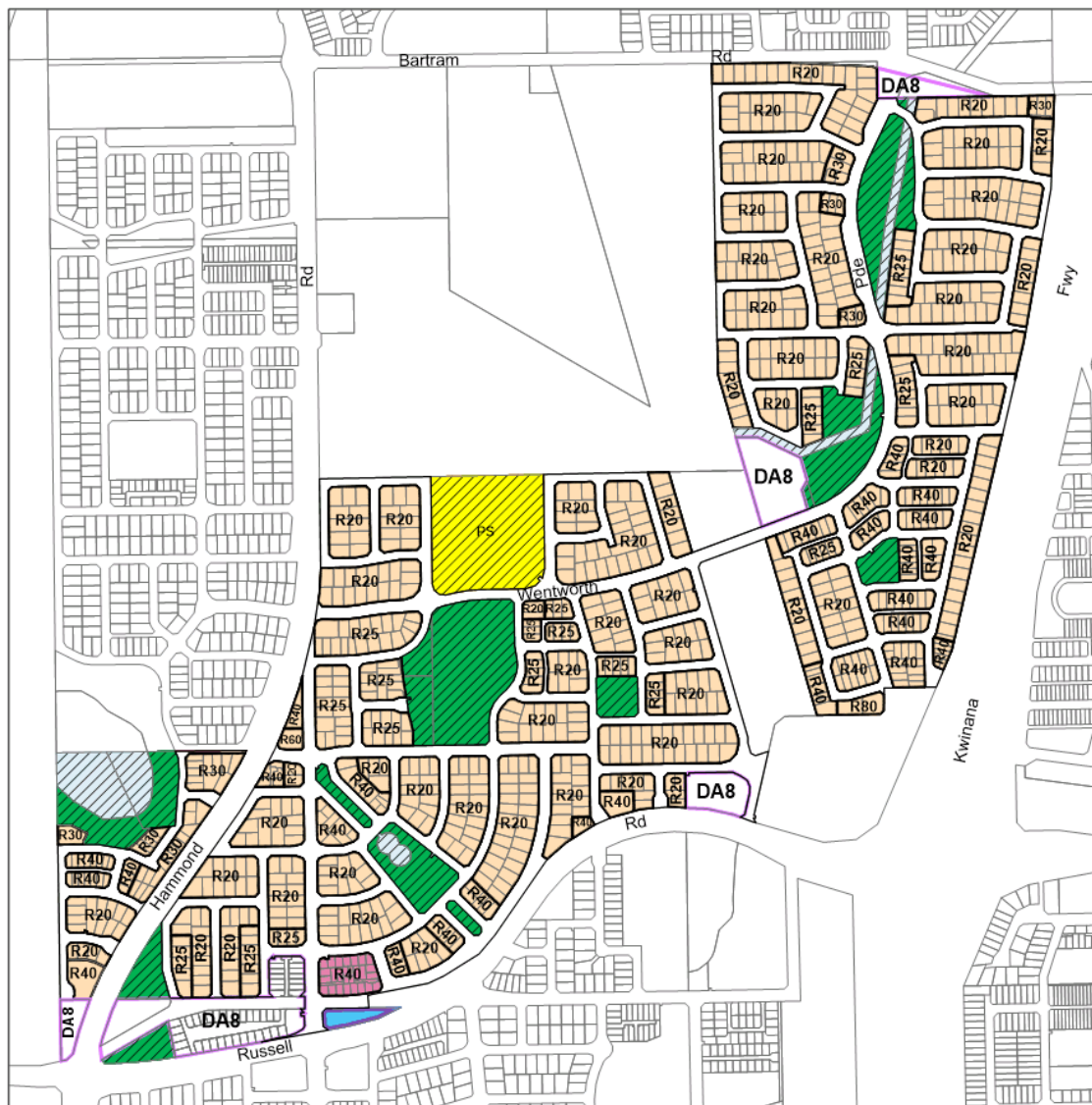
**No Zone**



## Amendment No.164 Town Planning Scheme No.3







## Scheme Amendment Map

1 of 2

### GENERAL

R20 Residential Density Codes

### SPECIAL CONTROL AREAS:

DA1 Development Areas

### REGION RESERVES

### LOCAL RESERVES

Parks and Recreation

Lakes and Drainage

Local Road

Public Purposes - Primary School

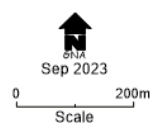
### ZONES

Residential

Local Centre

Mixed Business

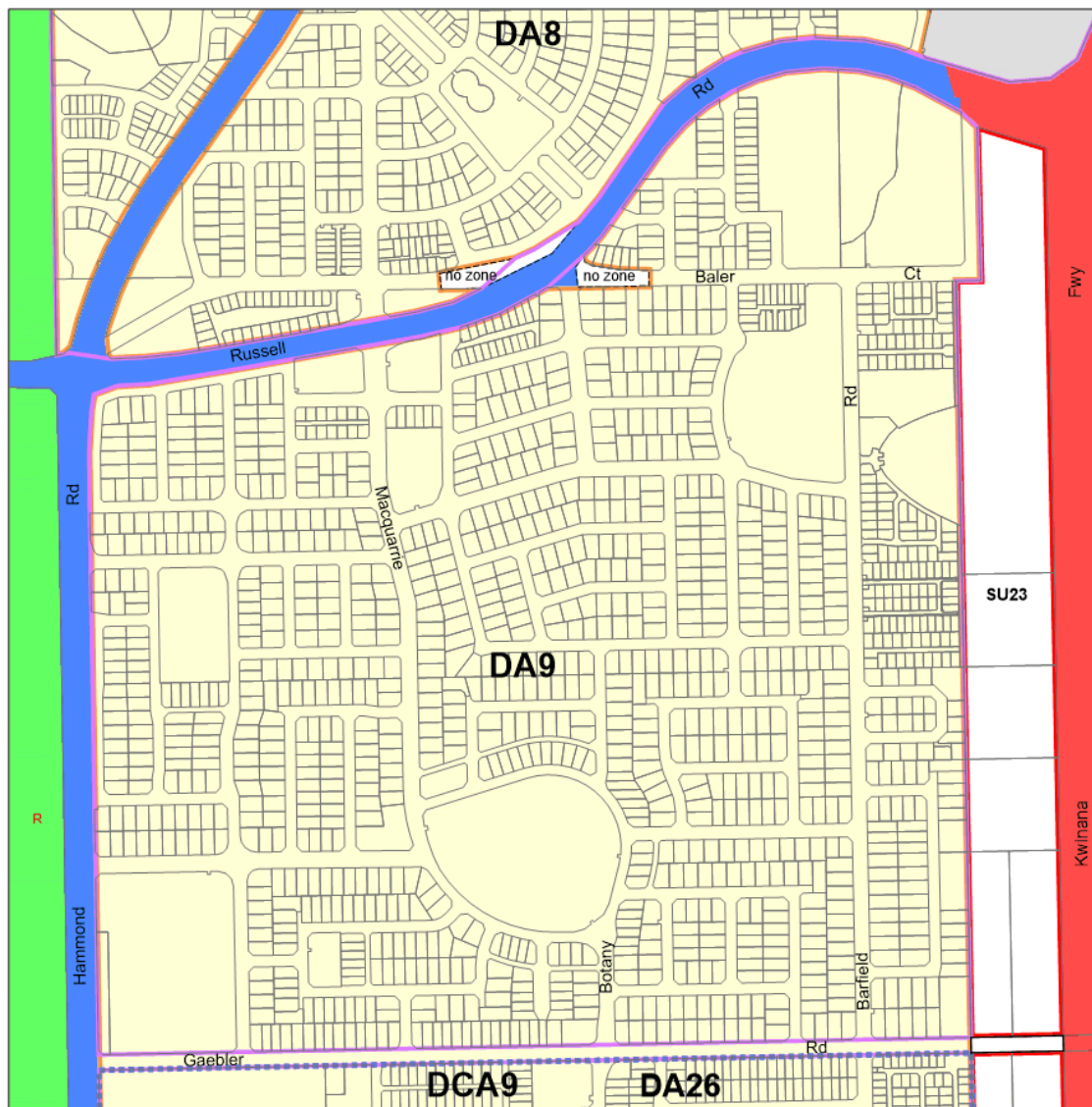
Mixed Use



## Amendment No.164

### Town Planning Scheme No.3





**Current Scheme Map**  
2 of 2

#### GENERAL

SPECIAL CONTROL AREAS:

**DA1** Development Areas

**DCA1** Development Contribution Areas

#### REGION RESERVES

Parks & Recreation

Parks & Recreation - Restricted Public Access

Railways

Primary Regional Roads

Other Regional Roads

#### LOCAL RESERVES

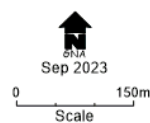
Local Road

#### ZONES

Development

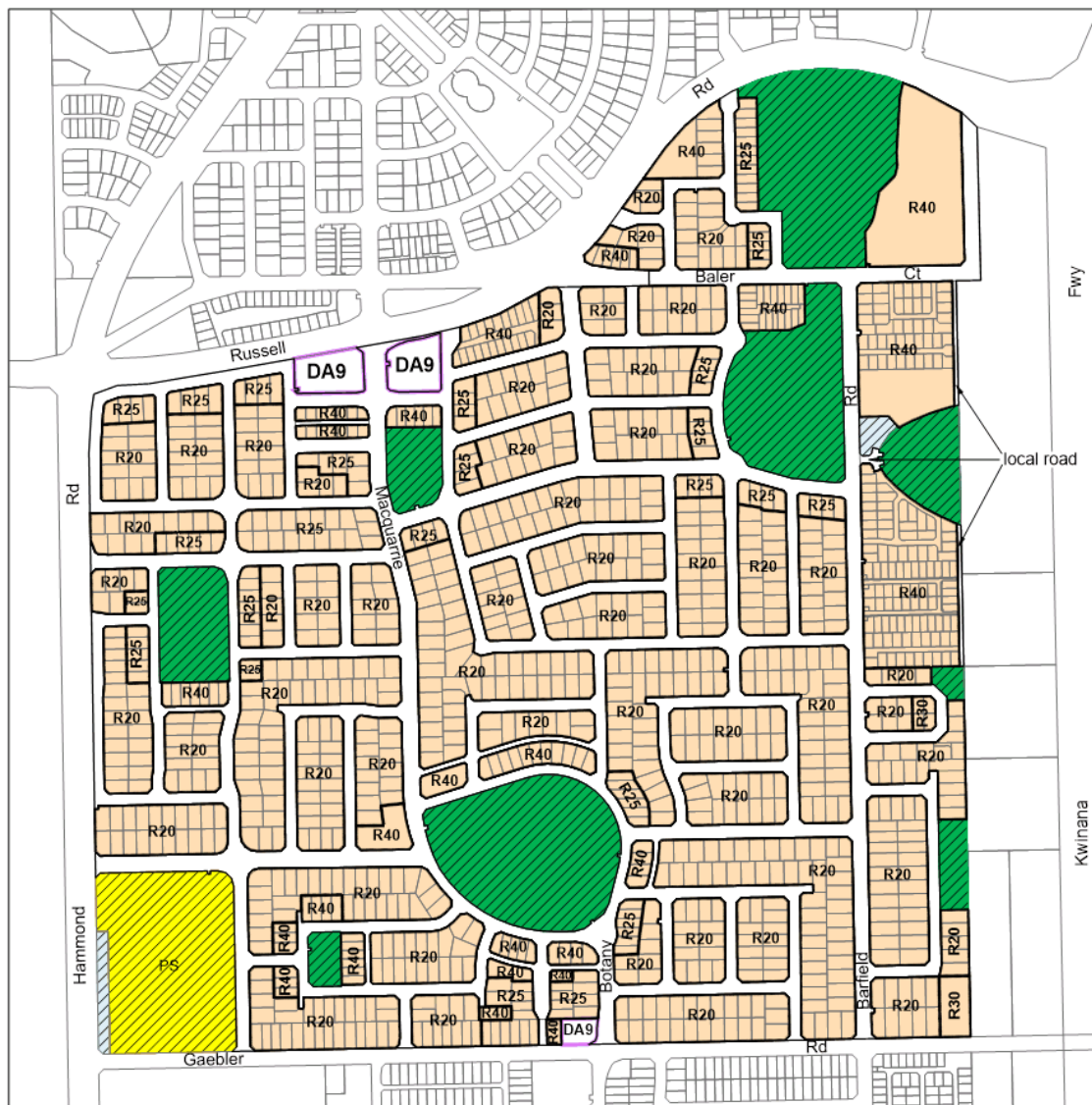
Special Use

No Zone



### Amendment No.164 Town Planning Scheme No.3





## Scheme Amendment Map

2 of 2

### GENERAL

**R20** Residential Density Codes

### SPECIAL CONTROL AREAS:

**DA1** Development Areas

### REGION RESERVES

### LOCAL RESERVES

**Parks and Recreation**

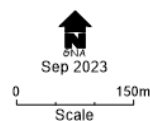
**Lakes and Drainage**

**Local Road**

**PS** Public Purposes - Primary School

### ZONES

**Residential**



## Amendment No.164

### Town Planning Scheme No.3

This Basic Amendment was adopted and is recommended for approval by resolution of the City of Cockburn at the Ordinary Meeting of the Council held on the \_\_\_\_ day of \_\_\_\_\_, and the Common Seal of the City of Cockburn was hereunto affixed by the authority of a resolution of the Council in the presence of:

\_\_\_\_\_  
MAYOR

(Seal)

\_\_\_\_\_  
CHIEF EXECUTIVE OFFICER

WAPC ENDORSEMENT (r.63)

\_\_\_\_\_  
DELEGATED UNDER S.16 OF  
THE P&D ACT 2005

DATE \_\_\_\_\_

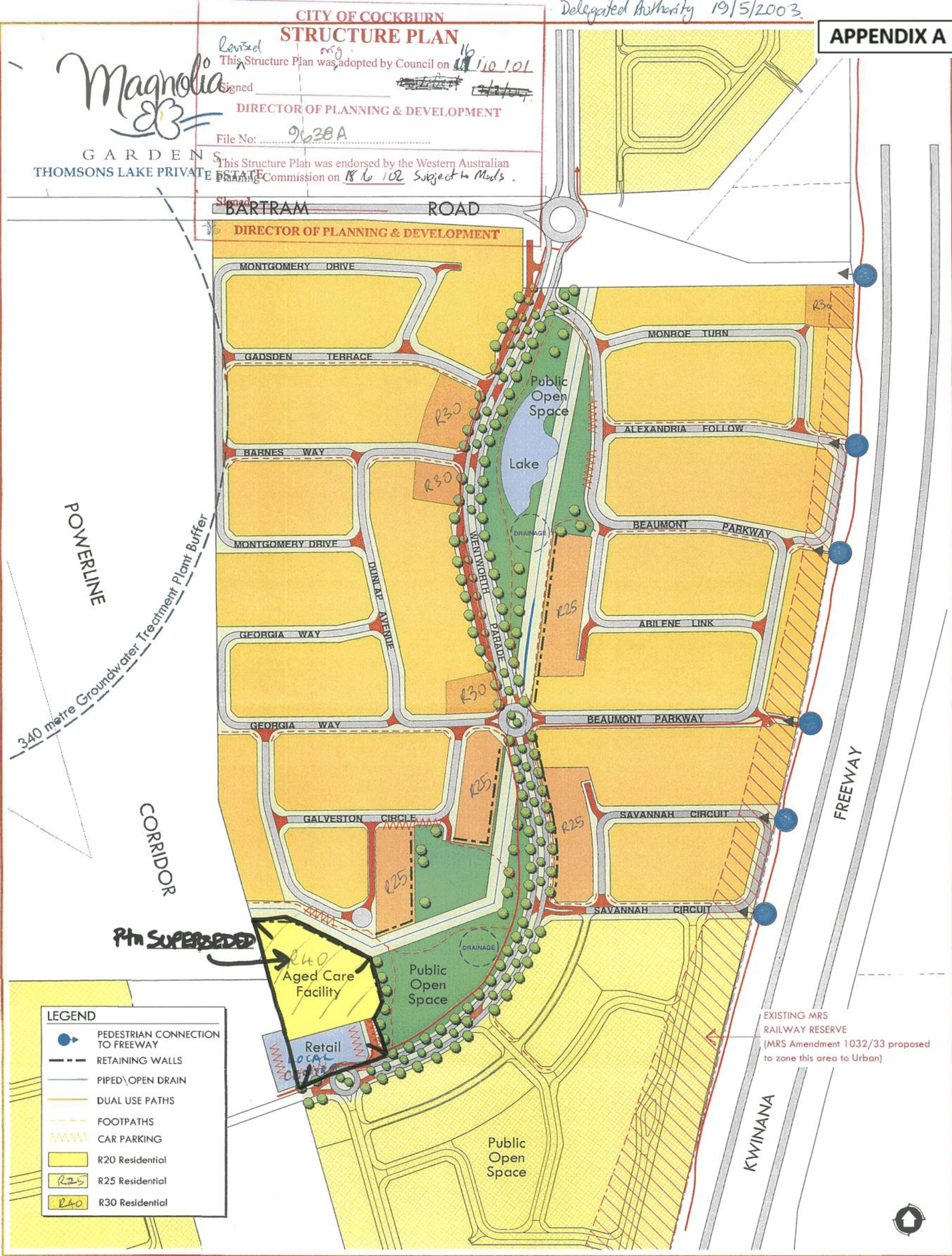
APPROVAL GRANTED

\_\_\_\_\_  
MINISTER FOR PLANNING

DATE \_\_\_\_\_





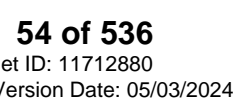


REVISED STRUCTURE PLAN  
PHASE 1 MAGNOLIA GARDENS  
for Gold Estates of Australia (1903) Ltd

**RICHARD NOBLE**  
Innovative property solutions

**DPS**  
Development Planning Strategies  
TOWN PLANNING  
URBAN DESIGN

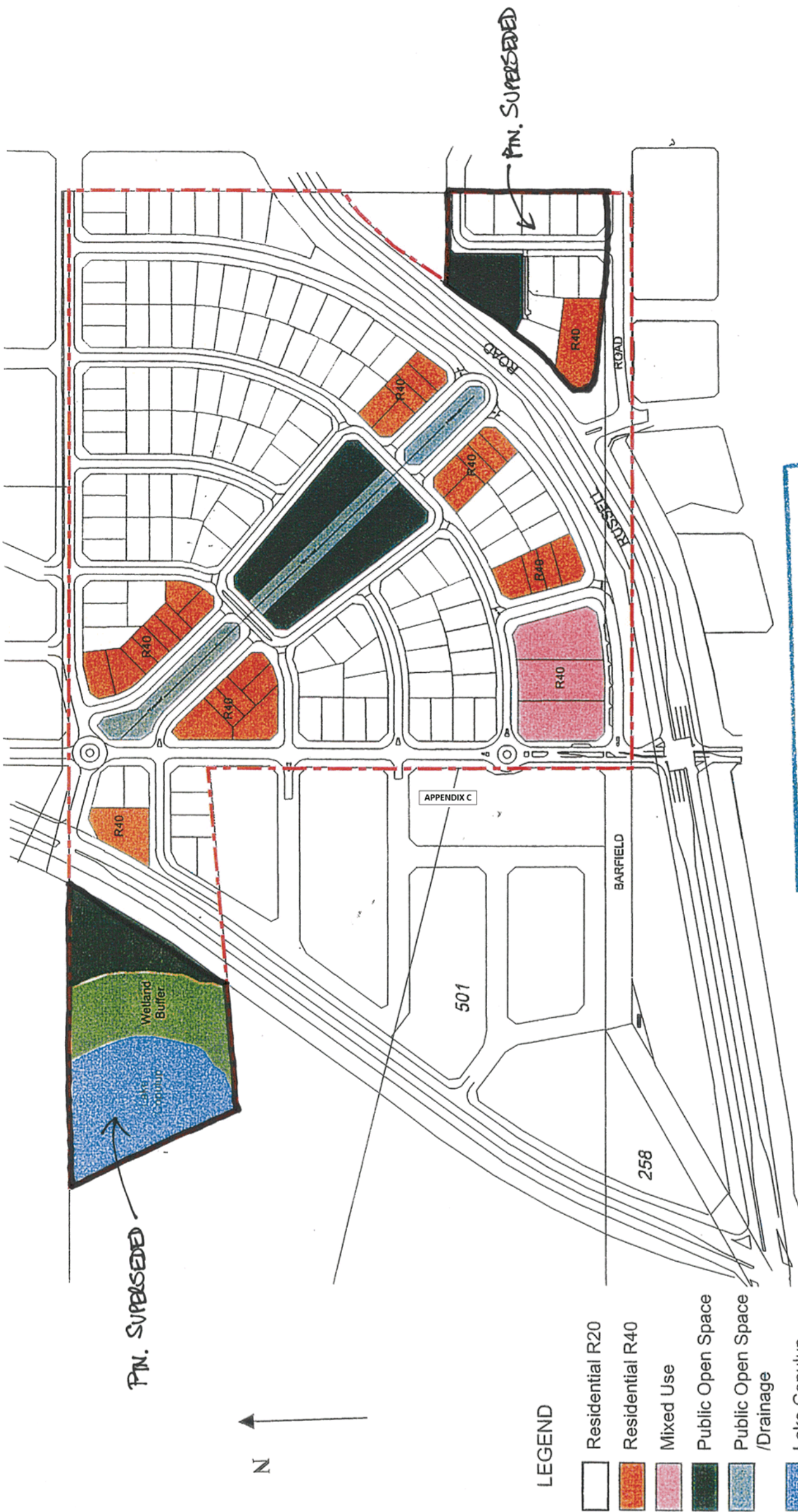






APPENDIX C

STRUCTURE PLAN - LOT 458 RUSSELL ROAD, SUCCESS



This Structure Plan was adopted on 19/11/02 - SUBJECT TO MODIFICATIONS (NOT SHOWN HERE)

Taylor Burrell  
Town planning and design

*[Signature]*

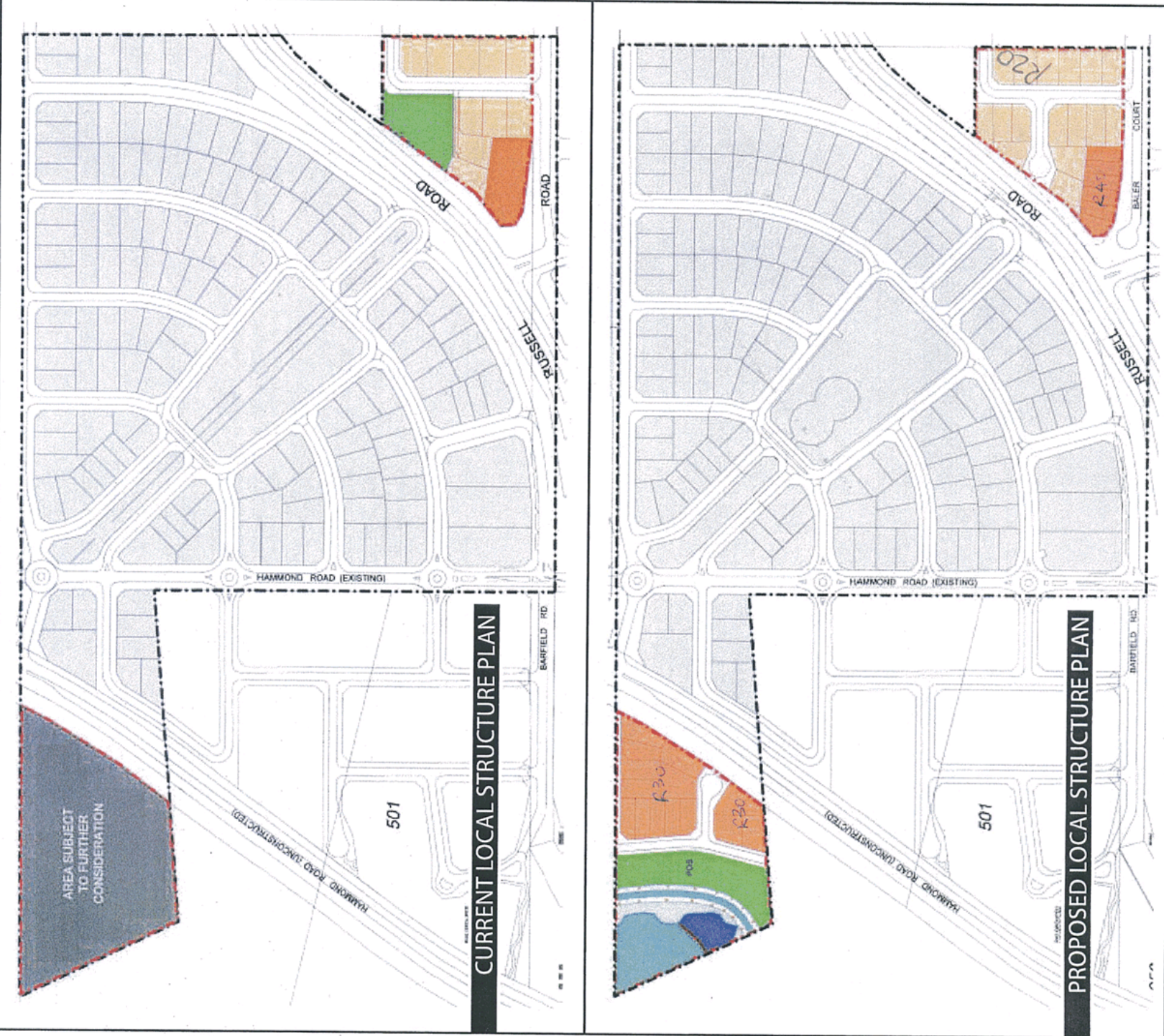
Director Planning & Development

PARKWIND LOCAL STRUCTURE PLAN

1:4360



STRUCTURE PLAN - LOT 458 RUSSELL ROAD, SUCCESS



APPENDIX D

**CITY OF COCKBURN**  
**STRUCTURE PLAN**

This Structure Plan was adopted by Council on 19/04/02

Signed: [Signature] 9638C  
DIRECTOR OF PLANNING & DEVELOPMENT

File No: 9638C

This Structure Plan was endorsed by the Western Australian Planning Commission on 1/1/1/

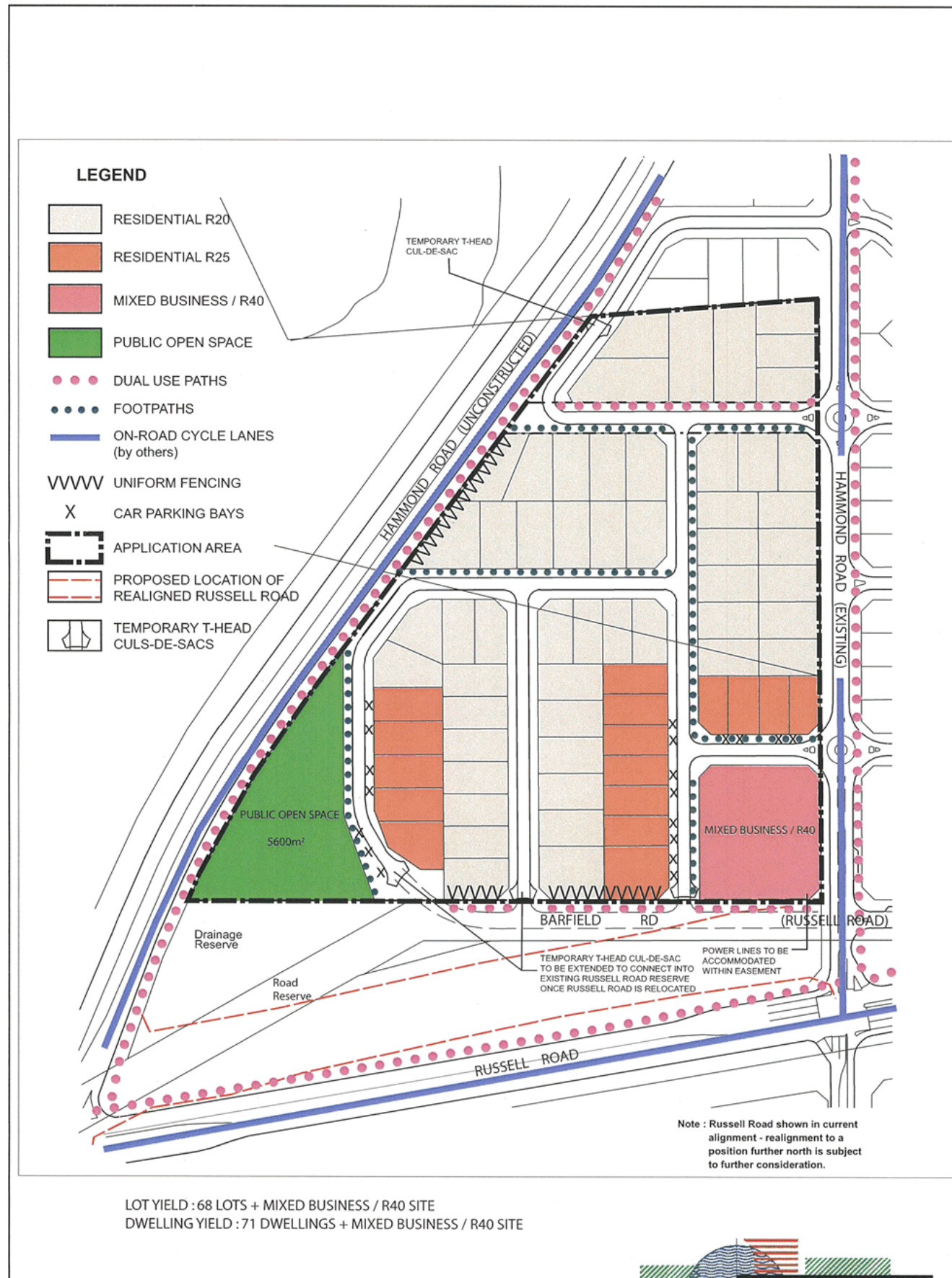
Signed: [Signature]  
DIRECTOR OF PLANNING & DEVELOPMENT

modified 18/07/05





APPENDIX E



LOCAL STRUCTURE PLAN

Pt Lot 458 & Lot 501  
Hammond Rd.



FIGURE 5

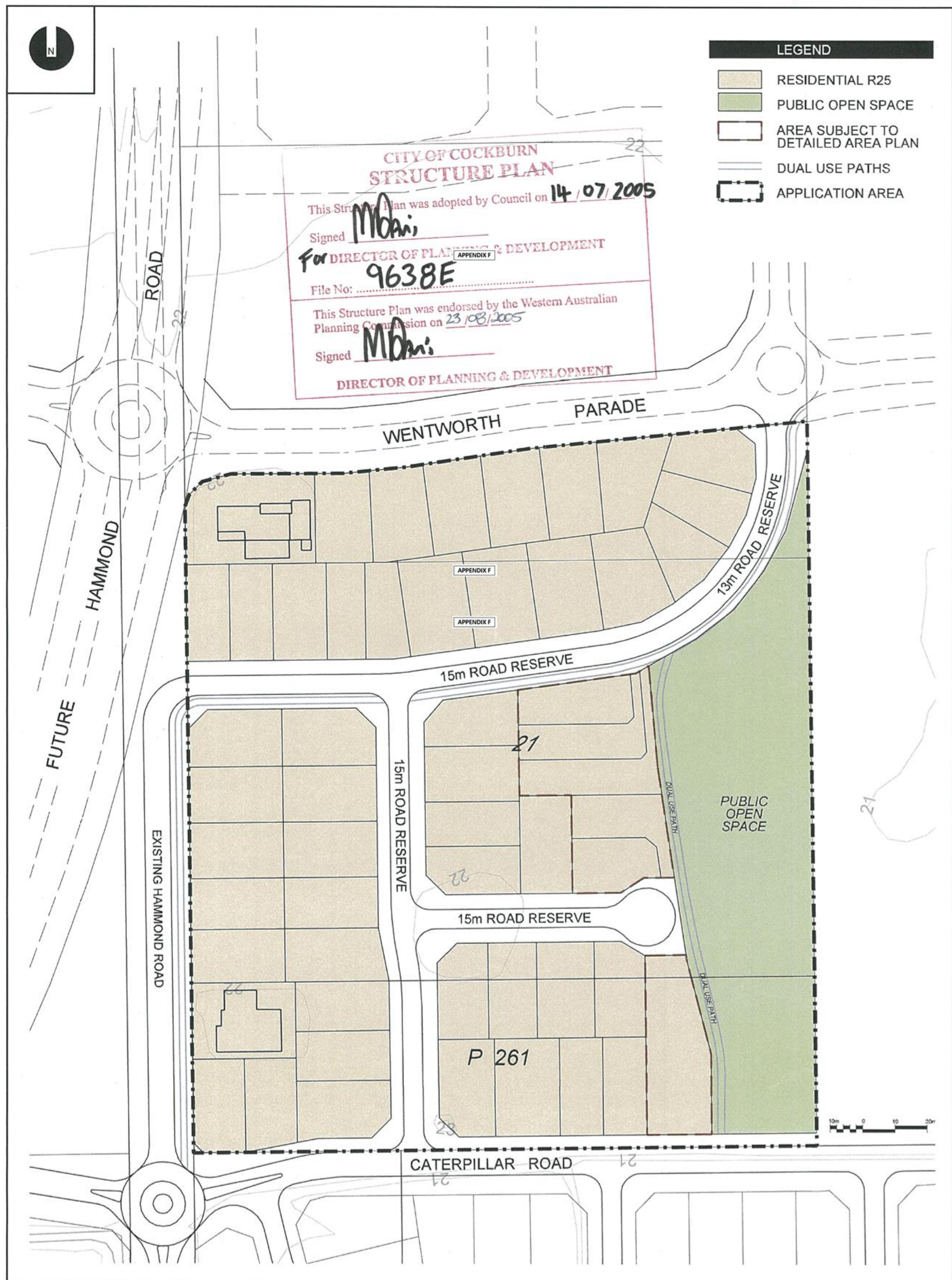
This Structure Plan was  
adopted on 29/4/04.  
*[Signature]*  
for Director Planning & Development

Endorsed by WAPC 21/10/03  
with mod.  
Made pursuant to s. 22A of the Act

CE



## APPENDIX F

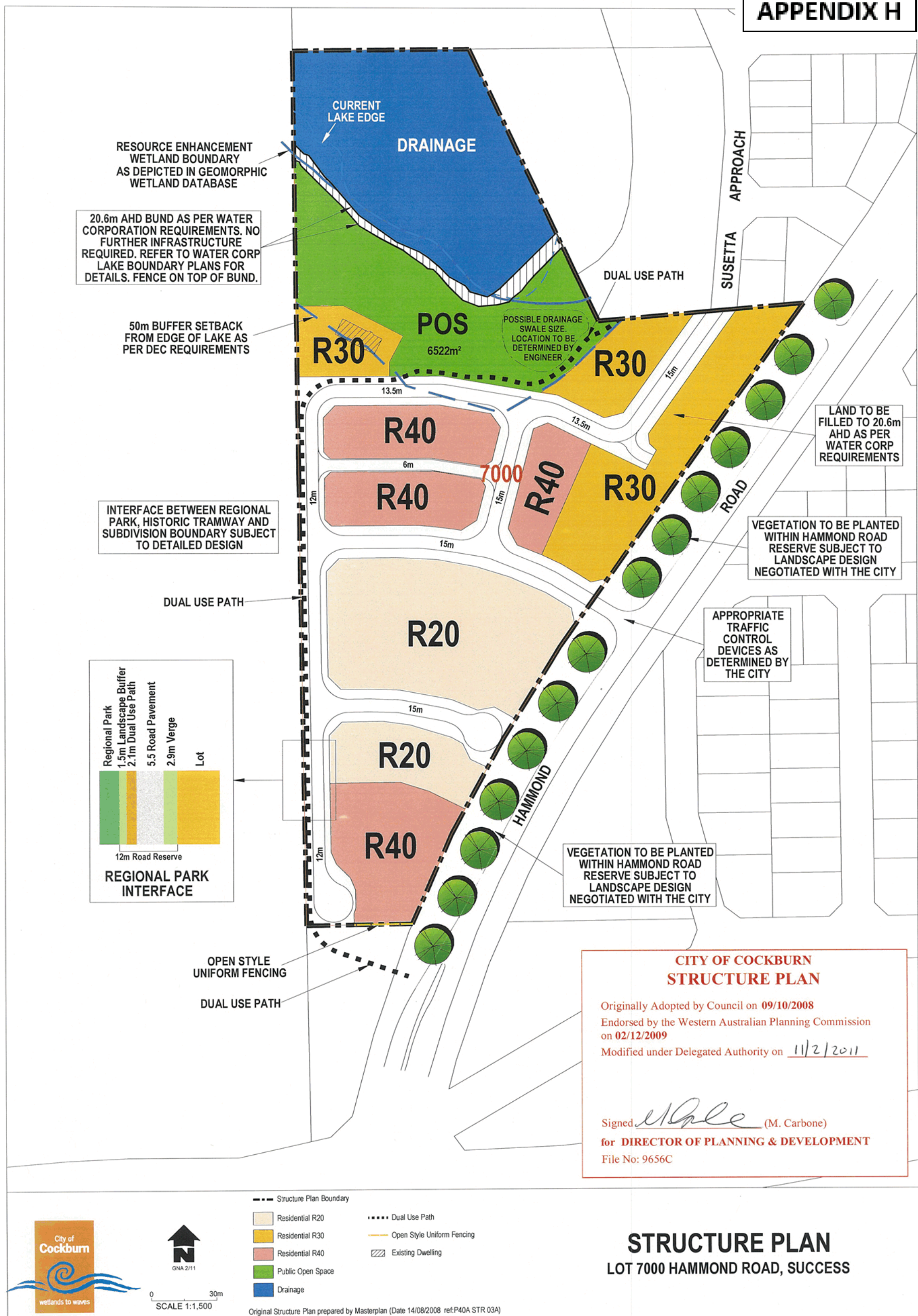




$$\frac{5}{5/05}$$

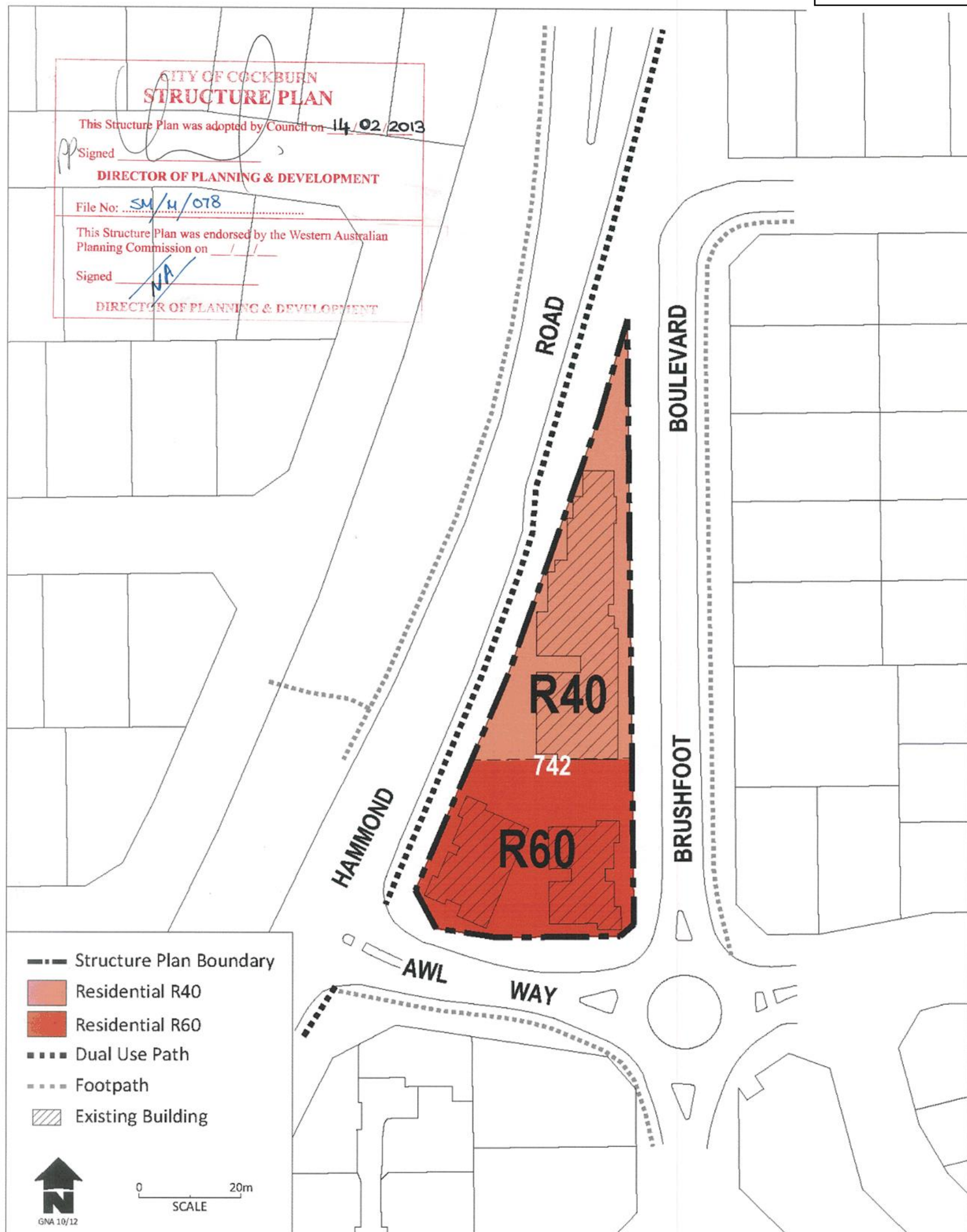



## APPENDIX H





## APPENDIX I



**LOCAL STRUCTURE PLAN**  
LOT 742 HAMMOND ROAD, SUCCESS

City of Cockburn  
wetlands to waves







## APPENDIX K

Revised Structure Plan-  
Adopted by Council on 12/12/2013  
Endorsed by WAPC on 24/02/2014

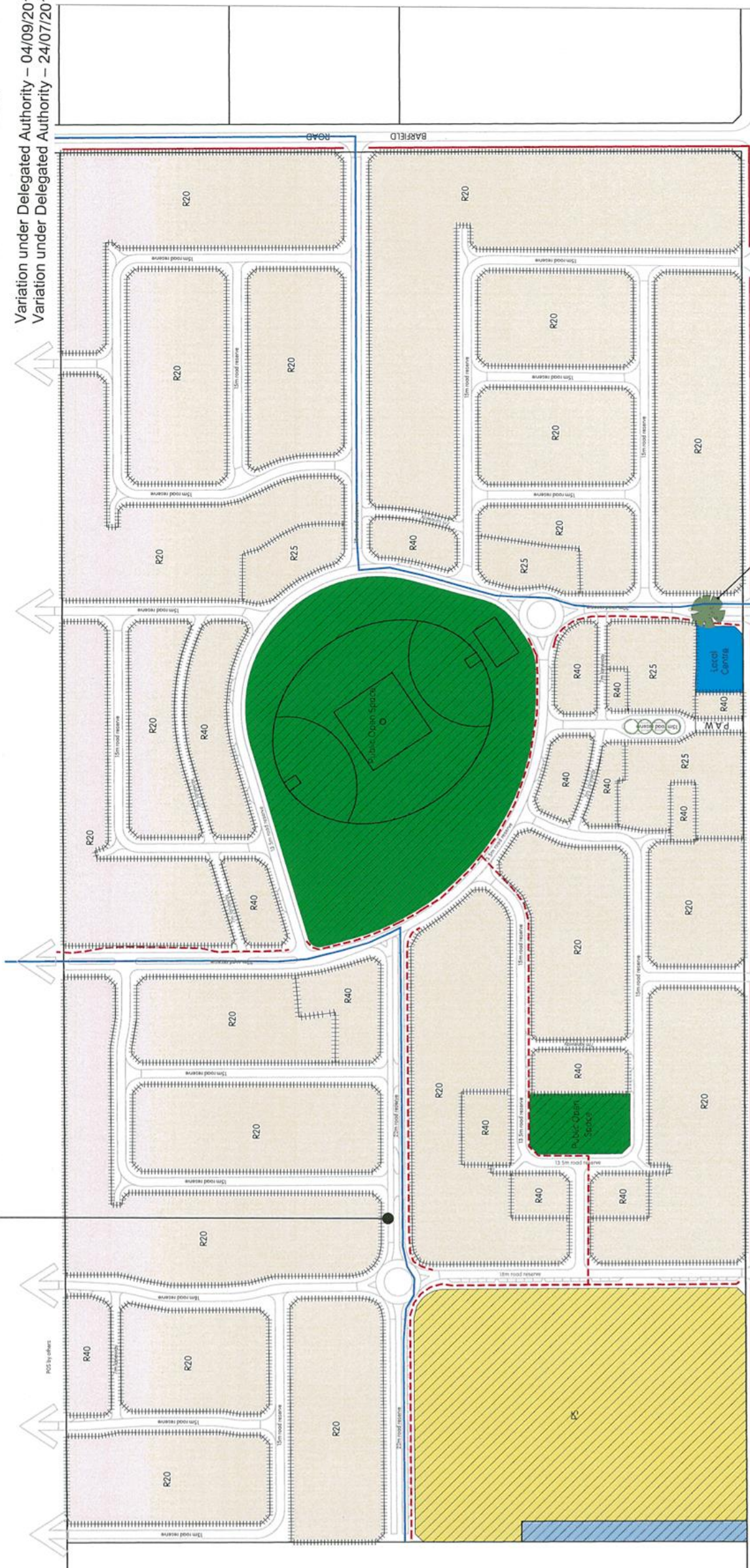
Frankland Springs Residential Estate

22m wide boulevard road with landscaped median to provide access to Frankland Avenue, district playing fields and primary school.



Variation of Structure Plan –  
Adopted by Council on 12/06/2014

Variation under Delegated Authority – 04/09/2014  
Variation under Delegated Authority – 24/07/2014



Retention of mature Marri tree.

# CITY OF COCKBURN STRUCTURE PLAN

This Structure Plan was adopted by Council on 24/07/15  
Delegation from

Signed \_\_\_\_\_  
DIRECTOR OF PLANNING & DEVELOPMENT

File No: 110/136

This Structure Plan was endorsed by the Western Australian Planning Commission on 11 / 11 / 2011

Signed N/A Pursuant to clause  
G.2.14.2 of TPS No.3.

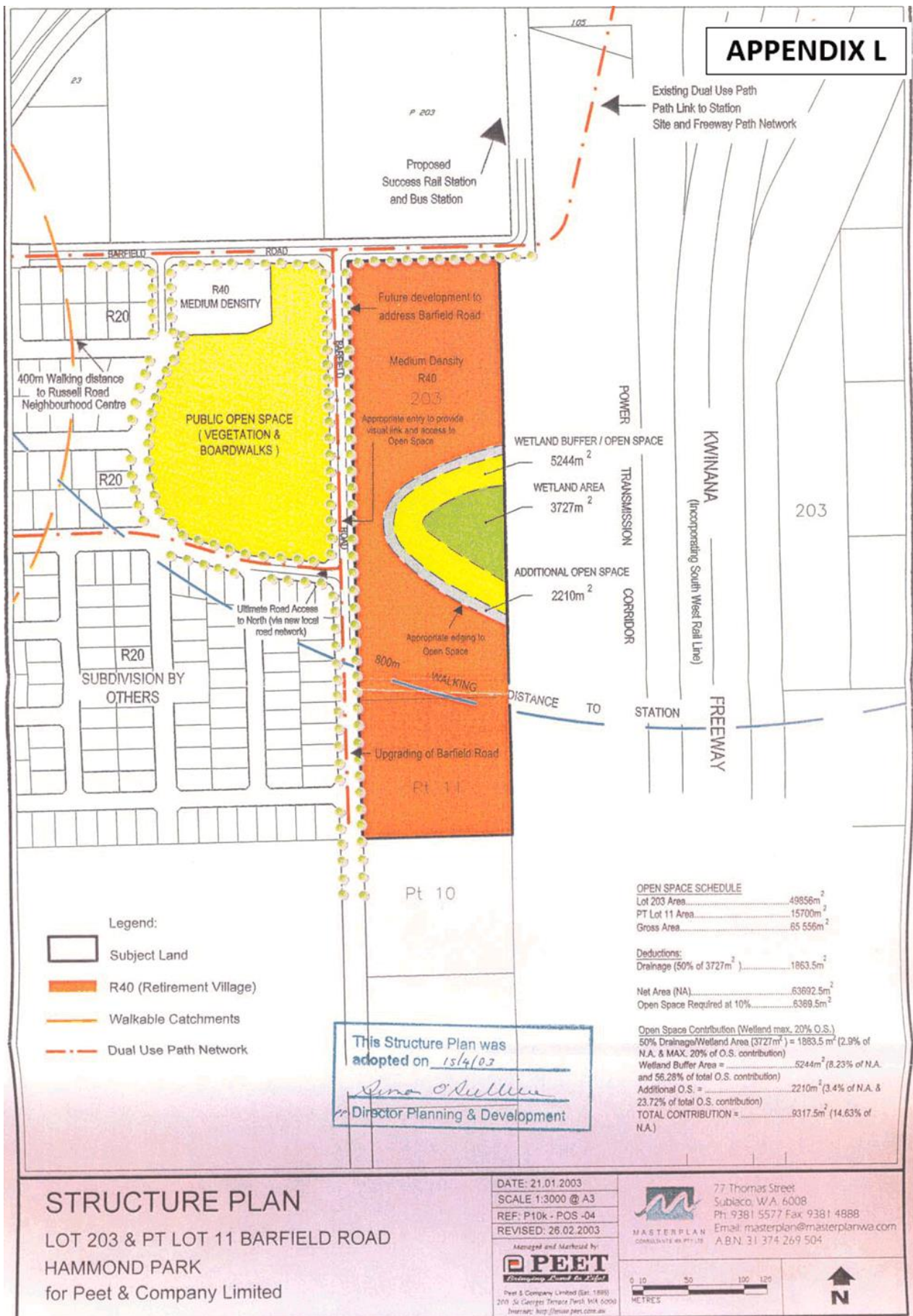
150716 RF ED  
TYMMDD DRAWN APPRD

PROPOSED STRUCTURE PLAN  
**Lots 412 Gaebler Road**  
Hammond Park

REF NO. DRAW NO. REV.  
RIC GAE RD1 006 A

**RD** great places.  
robertsday.com.au  
planning a decision place







**DP 45457 (01)**

# APPENDIX M

**LIMITED IN DEPTH TO 60.96 METRES**

APPENDIX N

The map illustrates the proposed local structure plan for Lot 10 Barfield Road, Hammond Park. It shows the intersection of Plumwood Avenue, Gaebler Road, and Barfield Road. To the north, an area is labeled "Subject to Barfield Road - Lots 11 & 203 Structure Plan". To the west, an area is labeled "Subject to Gaebler Road - Lot 412 Structure Plan". To the south, two areas are labeled "Subject to Future Proposal". The central focus is Lot 10, which contains several zones: Residential R20 (light orange), Residential R30 (darker orange), Public Open Space (POS) in green, and Dual Use (DX) in light yellow. A dashed line indicates a "Drainage Swale" running through the lot. A dotted line marks a "Dual Use Path". Dimensions of 15m are shown between some lots. A legend at the bottom left identifies the colors for Residential R20, Residential R30, Public Open Space, and Dual Use Path. A scale bar indicates 0 to 40m at a scale of 1:2,000. A north arrow points upwards.

Subject to  
Barfield Road  
- Lots 11 & 203  
Structure Plan

PLUMWOOD AVENUE

Subject to  
Gaebler Road - Lot 412  
Structure Plan

Subject to  
Future Proposal

Future  
POS

Subject to  
Future Proposal

GAEBLER ROAD

BARFIELD ROAD

KWINANA

FREEWAY

**CITY OF COCKBURN  
STRUCTURE PLAN**

This Structure Plan was adopted by Council on 21/01/06

Signed M Davis  
**DIRECTOR OF PLANNING & DEVELOPMENT**

File No: 9675

This Structure Plan was endorsed by the Western Australian Planning Commission on 30/10/2006

Signed M Davis  
**DIRECTOR OF PLANNING & DEVELOPMENT**

Wetlands to Waves

GNA 1005

Residential R20

Residential R30

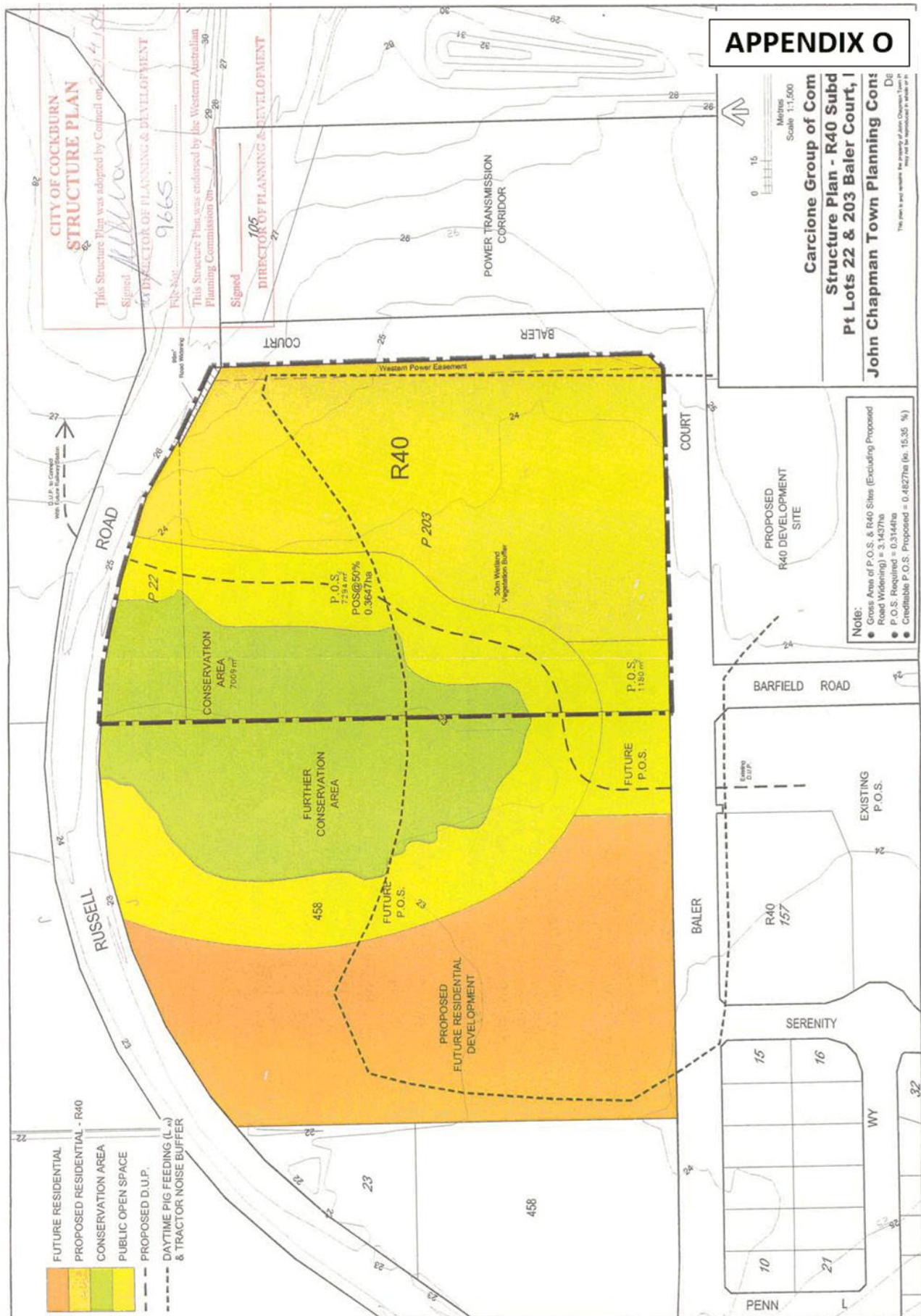
Public Open Space

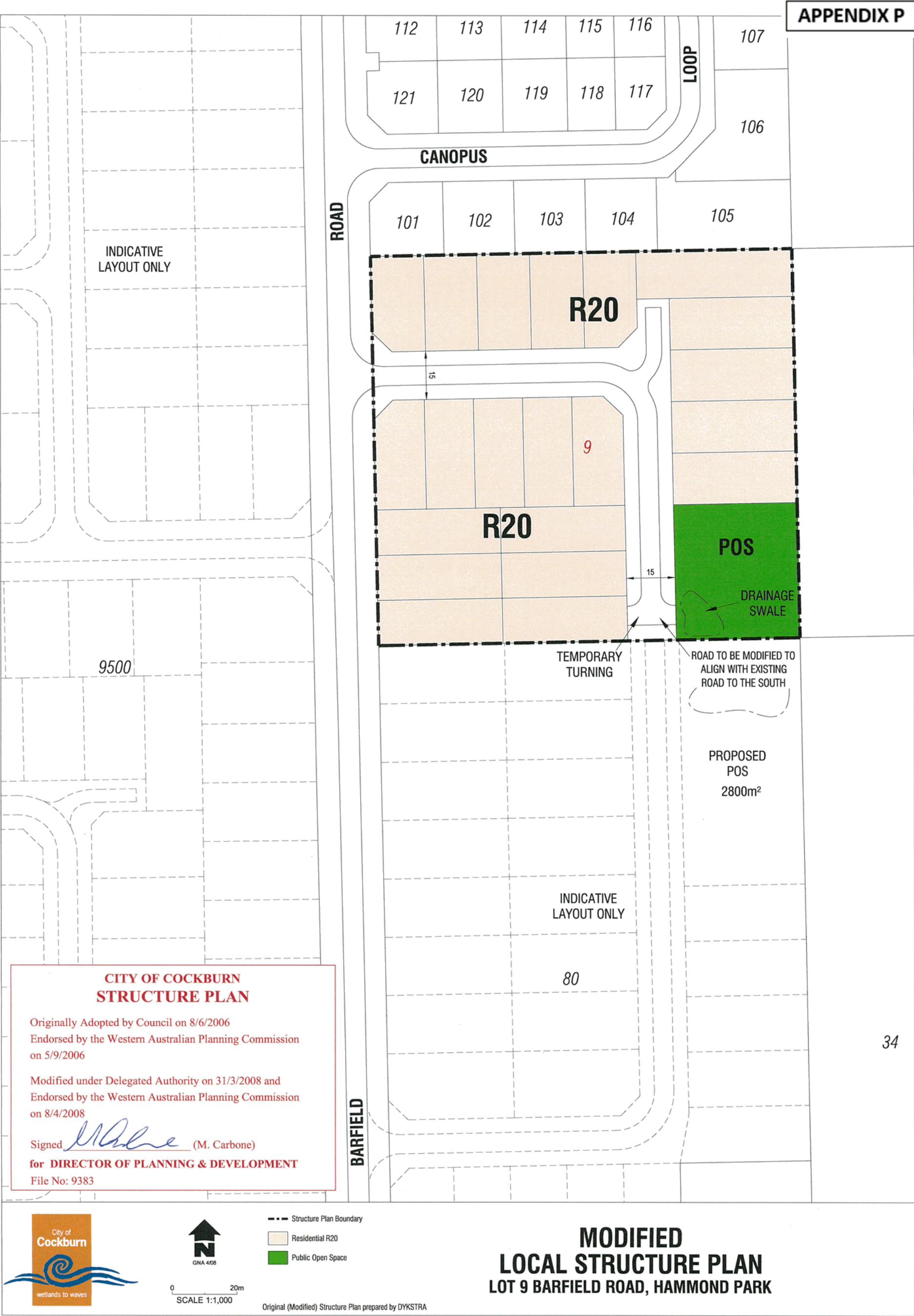
..... Dual Use Path

**PROPOSED LOCAL STRUCTURE PLAN**

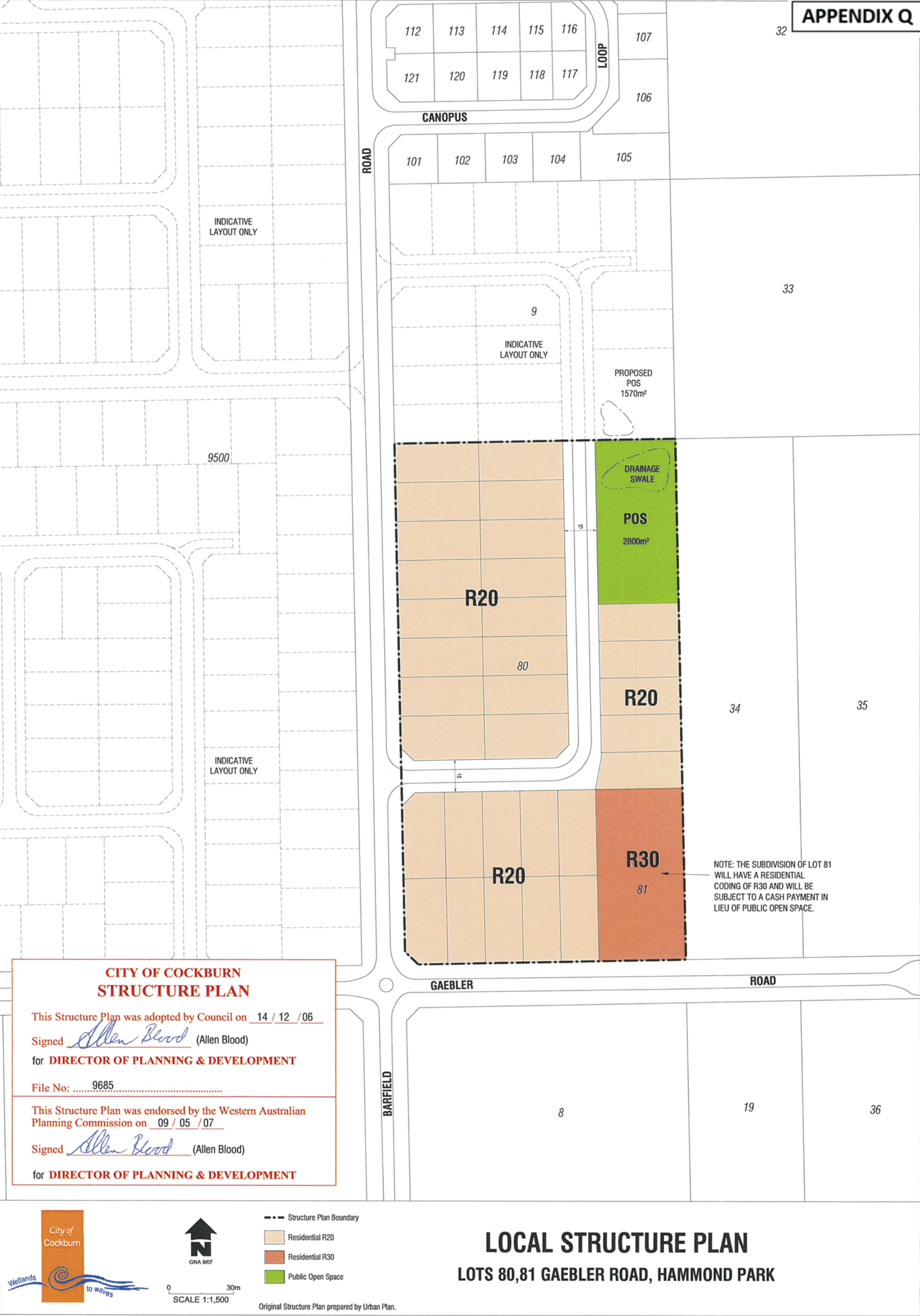
**LOT 10 BARFIELD ROAD, HAMMOND PARK**











**14.1.2 (2023/MINUTE NO 0287) Initiation of (Standard) Amendment No.165 to Town Planning Scheme No.3 - Partial Rationalisation of Development Areas 8 and 9 (Success and Hammond Park)**

<b>Executive</b>	Chief of Built and Natural Environment
<b>Author</b>	Strategic Planning Officer
<b>Attachments</b>	1. Draft Scheme Amendment No.165 Report <a href="#">↓</a>
<b>Location</b>	Success and Hammond Park
<b>Owner</b>	Various
<b>Applicant</b>	City of Cockburn
<b>Application Reference</b>	109/165

**Officer Recommendation/Council Decision**

MOVED Cr T Dewan SECONDED Cr C Reeve-Fowkes  
That Council:

- (1) INITIATES, pursuant to section 75 of the *Planning and Development Act 2005*, an amendment to the City of Cockburn Town Planning Scheme No.3 (Scheme) for the following purposes:
  1. Rezoning various lots within 'Development Area 8' and 'Development Area 9' from 'Development' to 'Mixed Use (R40)' and 'Local Centre' as depicted on the Scheme Amendment Map.
  2. Reclassifying land within 'Development Area 8' from the 'Development' zone to a local 'Parks and Recreation' and/or 'Local Road' reserve, as depicted on the Scheme Amendment Map.
  3. Reclassifying land within 'Development Area 8' and 'Development Area 9' from 'No Zone' to a 'Local Road' reserve, as depicted on the Scheme Amendment Map.
  4. Reducing the extent of the 'Development Area 8' special control area boundary and removing the entire remaining extent of the 'Development Area 9' special control area boundary, as depicted on the Scheme Amendment Map;
  5. Modifying 'Table 9 – Development Areas' of the Scheme Text, by deleting provisions 3 to 7 of 'Development Area 8' and renumbering the remaining provisions accordingly and modifying 'Table 9 – Development Areas' of the Scheme Text, by deleting 'Development Area 9' entirely;
- (2) DETERMINES that the amendment is 'standard' under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* as it satisfies the following criteria of Part 5, Division 1, Regulation 34:
  - *an amendment that is consistent with a local planning strategy for the scheme that has been endorsed by the Commission*
  - *an amendment to the scheme map that is consistent with a structure plan*



or local development plan that has been approved under the scheme for the land to which the amendment relates if the scheme does not currently include zones of all the types that are outlined in the plan

- an amendment that would have minimal impact on land in the scheme area that is not the subject of the amendment
- an amendment that does not result in any significant environmental, social, economic or governance impacts on land in the scheme area.

and REFERS the Amendment to the Western Australian Planning Commission, pursuant to Part 5, Division 1, Regulation 58 of the *Planning and Development (Local Planning Schemes) Regulations 2015* for its consideration;

- (3) REFERS the Amendment to the Environmental Protection Authority (EPA), pursuant to Section 81 of the *Planning and Development Act 2005*, by giving to the EPA written notice of this resolution and such written information about the amendment as is sufficient to enable the EPA to comply with Section 48A of the *Environmental Protection Act 1986* in relation to the proposed scheme amendment;
- (4) REFERS the Amendment to the Minister for Planning, pursuant to Section 83A of the *Planning and Development Act 2005*, for permission to advertise the proposed Scheme Amendment;
- (5) Upon compliance with Sections 81, 82 and 83A of the *Planning and Development Act 2005*, ADVERTISES the proposed Amendment pursuant to the details prescribed within Part 5, Division 3, Regulation 47 of the *Planning and Development (Local Planning Schemes) Regulations 2015*. Regulation 47 specifies advertising must not be less than a period of 42 days; and
- (6) NOTES the intention to revoke the following Structure Plans, pursuant to Schedule 2, Part 4, Regulation 35A of the *Planning and Development (Local Planning Schemes) Regulations 2015*, upon approval of Amendment No.165:

Structure Plan #	Address	Endorsement Date	WAPC Reference
8D	Pt Lots 458/501 Hammond Road, Success	21/10/2003	801/2/23/0020P
9A	Lot 202 Gaebler Road, Hammond Park	02/02/2006	801/2/23/0015P
9B	Lot 412 Gaebler Road, Hammond Road	24/07/2015	801/2/23/0014P 4V

**CARRIED 10/0**

## Background

Structure plans are important planning instruments, regularly used to coordinate the subdivision and development of land, particularly in new, greenfield locations.





Reflective of its rapid urbanisation over the past 20+ years, the City currently has over 150 local structure plans operating within its scheme area, many of which are substantially subdivided and/or have been built out.

When the *Planning and Development (Local Planning Scheme) Regulations* were released in 2015, a key change involved the introduction of a 10-year time limit to the validity of structure plans.

Plans approved prior to this date were automatically given a 10-year timeframe from when the regulations were adopted.

Under the State Planning Framework, once a structure plan has served its purpose (typically once all the lots have been subdivided and physically created), the zones and reserves are to be transferred into the local planning scheme and the applicable structure plan revoked.

This process, commonly referred to as structure plan 'rationalisation', ensures the City retains appropriate planning mechanisms to guide and control future use and/or redevelopment of the land (including the same range of permissible land uses and associated development standards as currently apply) into the future, consistent with community expectations.

This proposal is part of a series of Scheme Amendments required to rationalise large portions of the City's urban areas ahead of a number of existing Structure Plans expiring upon the 10-year anniversary of the Regulations' coming into effect (19 October 2025).

The difference between this proposal and Amendment No.164 (also involving Development Area 8 and 9 on this same agenda), is this proposal will need to be advertised due to rationalising Structure Plan zonings that either don't exist in TPS3, need updating to meet the intended outcome, or involve the reservation of adjacent Crown land not specifically included within an approved structure plan.

## Submission

N/A

## Report

The following Local Structure Plans (LSP) have been fully implemented:

DEVELOPMENT AREA 8		DEVELOPMENT AREA 9	
#	Name	#	Name
8D	Pt Lots 458 & 501 Hammond Road, Success	9A	Lot 202 Gaebler Road, Hammond Park
		9B	Lot 412 Gaebler Road, Hammond Park



The purpose of this amendment is simply to:

- Transfer the zones and reserves shown on the local structure plans for these areas into Town Planning Scheme No.3 (TPS3);
- Revoke the above-mentioned structure plans (assuming the balance of 8D, 9A and 9B have been rationalised via completion of Scheme Amendment #164);
- Adjust the boundary of Development Area No.8 (DA8), and completely remove the Development Area No.9 special control area to match the above outcome; and
- Delete most of the special provisions in Table 9 of the Scheme text for DA8, and all that relate to DA9, from the Scheme text.

#### Development Areas 8 and 9

Development Area 8 and 9 (DA8 and DA9) were initially created when District Zoning Scheme No.2 (DZS2) was first gazetted in February 1992 and were carried through to TPS3 when it was first gazetted in December 2002.

The current extent of DA8 is the result of Scheme Amendment No.135 (SA135) to TPS3. Gazetted on 8 January 2019, SA135 rationalised Structure Plan 8E (Lot 1 Hammond Road, Success) and Structure Plan 8H (Lots 4 -11,14, 42 & 500 Hammond Road, Success) on the western side of Hammond Road, between Willerin Loop/Davesia Park to the North, and Mosman Loop/Waterbuttons Park to the South.

The current extent of DA9 is the result of Scheme Amendment No.28 (SA28) to TPS3. Gazetted on 16 December 2014, SA28 excised the portion of DA9 south of Gaebler Road and put it within a new area (DA26) to better enable implementation of the Stage 3 (Hammond Park/Wattleup) Southern Suburbs District Structure Plan.

The special provisions for DA 8 and 9 included in Table 9 of TPS3 reinforce the need for structure plans to first be prepared to guide future subdivision and development as well as more specific requirements associated with particular site constraints (e.g. buffers) and building/design principles (e.g. nett lettable area restrictions, materials, building forms etc.) for the commercial areas.

As there remain portions of DA8 yet to be subdivided or developed and may form the subject of future structure plan proposals, complete deletion of DA8 and its special provisions are not proposed at this time, rather just a reduction to the extent of the DA8 special control area boundary and deletion of the superfluous provisions.

Conversely as subdivision and development of the entire DA9 is complete, its deletion including all the special provisions currently within Table 9 is proposed, on the assumption that the balance of Structure Plans 9A and 9B have been rationalised via the completion of Scheme Amendment #164.

Further detail on the provisions being deleted including the reasoning for their deletion or retention are provided in the Draft Scheme Amendment No.165 Report (refer Attachment 1).





### Local Structure Plans (LSP)

Structure Plans 8D, 9A and 9B collectively identify a local road, public open space and drainage network for the area, plus a range of low-to-medium density (R20-R40) residential development, serviced by local and neighbourhood level commercial, educational and recreational facilities.

The reason certain portions of these structure plans do not form the subject of Scheme Amendment No.164 is they include zonings that do not directly match existing zonings contained within TPS3, meaning their reinterpretation needs to be advertised prior to Council Adoption and the Minister's final determination.

Notwithstanding the above, the proposed zonings are consistent with the intended outcome of the Structure Plans, as discussed in further detail in the Draft Standard Scheme Amendment No.165 Report (refer Attachment 1).

### Type of Amendment

This amendment is considered a 'Standard' Amendment under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*, on the basis that it involves either:

- a) zoning land consistent with an approved structure plan or local development plan, but the scheme does not currently include all the zones outlined on those plans;
- b) the zoning needs to be adjusted to better meet the intended and/or developed outcome on the ground; or
- c) the reservation of Crown Land not specifically included within an approved Structure Plan.

### **Strategic Plans/Policy Implications**

#### Local Economy

A sustainable and diverse local economy that attracts increased investment and provides local employment.

- A City that is 'easy to do business with'.

#### Listening and Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.

### **Budget/Financial Implications**

Not applicable - the Scheme Amendment documentation has been prepared, and the proposal will be progressed by the administration under its FY24 budget allocation.

### **Legal Implications**

- *Planning and Development Act 2005*
- *Planning and Development (Local Planning Schemes) Regulations 2015*



As of 1 August 2023, changes to the *Planning & Development Act 2005* came into force. Newly inserted Section 83A requires 'standard' and 'complex' Scheme Amendments to obtain the Minister's consent prior to advertisement, to ensure proposals that don't align with the State Planning Framework are stopped as early in the process as possible.

### **Community Consultation**

The *Planning and Development (Local Planning Schemes) Regulations 2015* identifies three amendment types: basic, standard and complex.

Amendment No.165 meets the definition of 'Standard' Scheme Amendment. Part 5, Regulation 47 requires advertising for a minimum period of 42 days.

### **Risk Management Implications**

The officer recommendation considers the relevant planning matters associated with the proposal.

It is considered that the officer recommendation is appropriate.

If the Amendment does not proceed (or is ultimately refused by the Minister for Planning):

- an opportunity will be missed to simplify the planning framework and remove additional layers of planning (structure plans) that have served their purpose
- the City will need to consider alternatives to ensure an appropriate local planning framework is in place to guide future land use and/or redevelopment proposals in the area ahead of the structure plans expiring on 19 October 2025

### **Advice to Proponent(s)/Submitters**

N/A

### **Implications of Section 3.18(3) *Local Government Act 1995***

Nil





Town Planning Scheme No.3

Amendment No.165  
(Standard)

*Rationalisation of*

*Pt of Local Structure Plan 8D - Lots 458 and 501 Hammond Road, Success,  
Pt of Local Structure Plan 9A - Lot 202 Gaebler Road, Hammond Park  
& Pt of Local Structure Plan 9B - Lot 412 Gaebler Road, Hammond Park*

**NOVEMBER 2023**





***Planning and Development Act 2005***  
**RESOLUTION TO AMEND A TOWN PLANNING SCHEME**

**City of Cockburn**  
**Town Planning Scheme No.3**  
**Amendment No.165**

RESOLVED that the Council, Pursuant to Section 75 of the *Planning and Development Act 2005*, amend the City of Cockburn Town Planning Scheme No.3 by:

1. Rezoning various lots within 'Development Area 8' and 'Development Area 9' from 'Development' to 'Mixed Use (R40)' and 'Local Centre' as depicted on the Scheme Amendment Map.
2. Reclassifying land within 'Development Area 8' from the 'Development' zone to a local 'Parks and Recreation' and/or 'Local Road' reserve, as depicted on the Scheme Amendment Map.
3. Reclassifying land within 'Development Area 8' and 'Development Area 9' from 'No Zone' to a 'Local Road' reserve, as depicted on the Scheme Amendment Map.
4. Reducing the extent of the 'Development Area 8' special control area boundary and removing the entire remaining extent of the 'Development Area 9' special control area boundary, as depicted on the Scheme Amendment Map;
5. Modifying 'Table 9 – Development Areas' of the Scheme Text, by deleting provisions 3 to 7 of 'Development Area 8' and renumbering the remaining provisions accordingly and modifying 'Table 9 – Development Areas' of the Scheme Text, by deleting 'Development Area 9' entirely.

The amendment is 'Standard' under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reason(s):

- *an amendment that is consistent with a local planning strategy for the scheme that has been endorsed by the Commission;*
- *an amendment to the scheme map that is consistent with a structure plan or local development plan that has been approved under the scheme for the land to which the amendment relates if the scheme does not currently include zones of all the types that are outlined in the plan;*
- *an amendment that would have minimal impact on land in the scheme area that is not the subject of the amendment;*
- *an amendment that does not result in any significant environmental, social, economic or governance impacts on land in the scheme area.*

Pursuant to Regulation 35A of the *Planning and Development (Local Planning Schemes) Regulations 2015*, the amendment to the above Local Planning Scheme affects the following structure plans:

Structure Plan #	Address	Endorsement Date	WAPC Reference
8D	Pt Lots 458 & 501 Hammond Road, Success	30/04/2004	801/2/23/0020P
9A	Lot 202 Gaebler Road, Hammond Park	02/02/2006	801/2/23/0015P
9B	Lot 412 Gaebler Road, Hammond Road	24/07/2015	801/2/23/0014P 4V

Upon the amendment taking effect the remaining portions of theses approved structure plans are to be revoked.

Dated this ..... day of ..... 20.....

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CHIEF EXECUTIVE OFFICER



## AMENDMENT REPORT

### 1.0 INTRODUCTION

Local Structure Plans No.'s 8D, 9A and 9B have been fully implemented.

The purpose of this standard scheme amendment is to transfer the zones and reserves shown for these structure plan areas into Town Planning Scheme No.3 (TPS3), to ensure the City maintains appropriate development control once the structure plans expire on 19 October 2025.

This process is referred to as the rationalisation of structure plans.

Several Crown Reserves within Development Area 8 and 9 (DA8 and DA9) but outside of any existing structure plan will also be reclassified via this amendment.

### 2.0 BACKGROUND

DA8 and DA9 were initially created when District Zoning Scheme No.2 (DZS2) was first gazetted in February 1992 and were carried through to TPS3 when it was first gazetted in December 2002.

The current extent of DA8 is the result of Amendment No.135 (SA135) to TPS3. Gazetted on 8 January 2019, SA135 rationalised Structure Plan 8E (Lot 1 Hammond Road, Success) and Structure Plan 8H (Lots 4 -11,14, 42 & 500 Hammond Road, Success) on the western side of Hammond Road, between Willerin Loop / Davesia Park to the North, and Mosman Loop / Waterbuttons Park to the South.

The current extent of DA9 is the result of Amendment No.28 (SA28) to TPS3. Gazetted on 16 December 2014, SA28 excised the portion of DA9 south of Gaebler Road and put it within a new area (DA26) to better enable implementation of the Stage 3 (Hammond Park/Wattleup) Southern Suburbs District Structure Plan.

DA8 currently includes 10 endorsed structure plans as per the table below:

Structure Plan #	Address	Endorsement Date	Amendment Type Required
8A	Magnolia Garden – Phase 1	18/06/2002	Basic
8B	Magnolia Garden - Phase 2 & 3	23/12/2016	Basic
8C*	Lot 458 Russell Road, Success	19/01/2002 21/7/2005 (mods)	Basic
8D	Pt Lots 458 & 501 Hammond Road	30/04/2004	Basic/ <b>Standard</b>
8F	Lots 21 Hammond Road, Success	23/08/2005	Basic
8G*	Pt Lot 458 Baler Court, Hammond Park	13/02/2014	Basic
8J	Lot 7000 Hammond Road, Success	11/02/2011	Basic
8K	Lot 742 Hammond Road, Success	14/02/2013	Basic

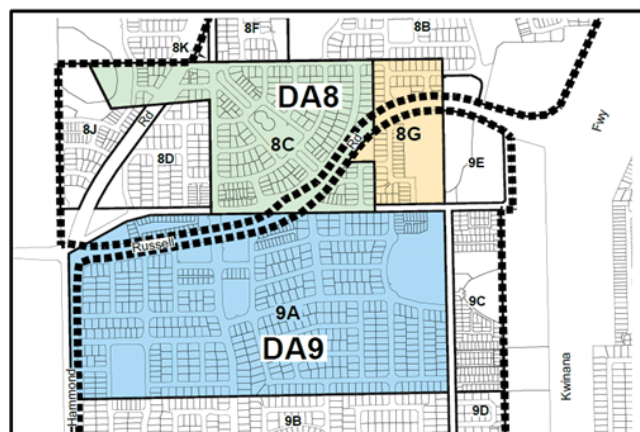


8L	Lot 559 Wentworth Parade, Success	11/04/2017	<i>Not being rationalised</i>
8M	Lot 558 Lauderdale Drive, Success	07/9/2017	<i>Not being rationalised</i>

DA 9 currently includes seven endorsed structure plans as per the table below:

Structure Plan #	Address	Endorsement Date	Amendment Type Required
9A*	Lot 202 Gaebler Road, Hammond Park	02/02/2006	Basic / <b>Standard</b>
9B	Lot 412 Gaebler Road, Hammond Road	24/07/2015	Basic / <b>Standard</b>
9C	Lot 203 and Pt Lot 11 Barfield Road, Hammond Park	15/04/2003	Basic
9D	Lot 10 Barfield Road, Hammond Park	30/10/2006	Basic
9E	Pt Lots 22 and 203 Baler Court, Banjup	20/04/2004	Basic
9G	Lot 9 Barfield Road, Hammond Park	08/04/2008	Basic
9H	Lots 80, 81 Gaebler Road, Hammond Park	09/05/2007	Basic

*\*NB. The extent of Structure Plans 8C, 8G and 9A matched the parent lot boundaries at the time they were prepared and are partially located within both Development Areas (refer Figure 1 below).*



**Figure 1 - Structure Plans partially located within both Development Areas**

Rationalisation of most of these structure plans forms the subject of a separate scheme amendment (#164). This proposal principally seeks to rationalise the portions of Structure Plans 8D and 9A and 9B that couldn't be included in that 'basic' amendment, on the basis they did not directly correlate with existing zones in TPS3.

Complimentary, minor adjustments to the zoning of other land in within the DA8 and 9 areas are also proposed, as discussed in the following sections.

The extent of DA8 and DA 9 (thick black dotted line), this scheme amendment proposal (red solid line), and the relevant Structure Plans are depicted on **Figures 2 and 3**.



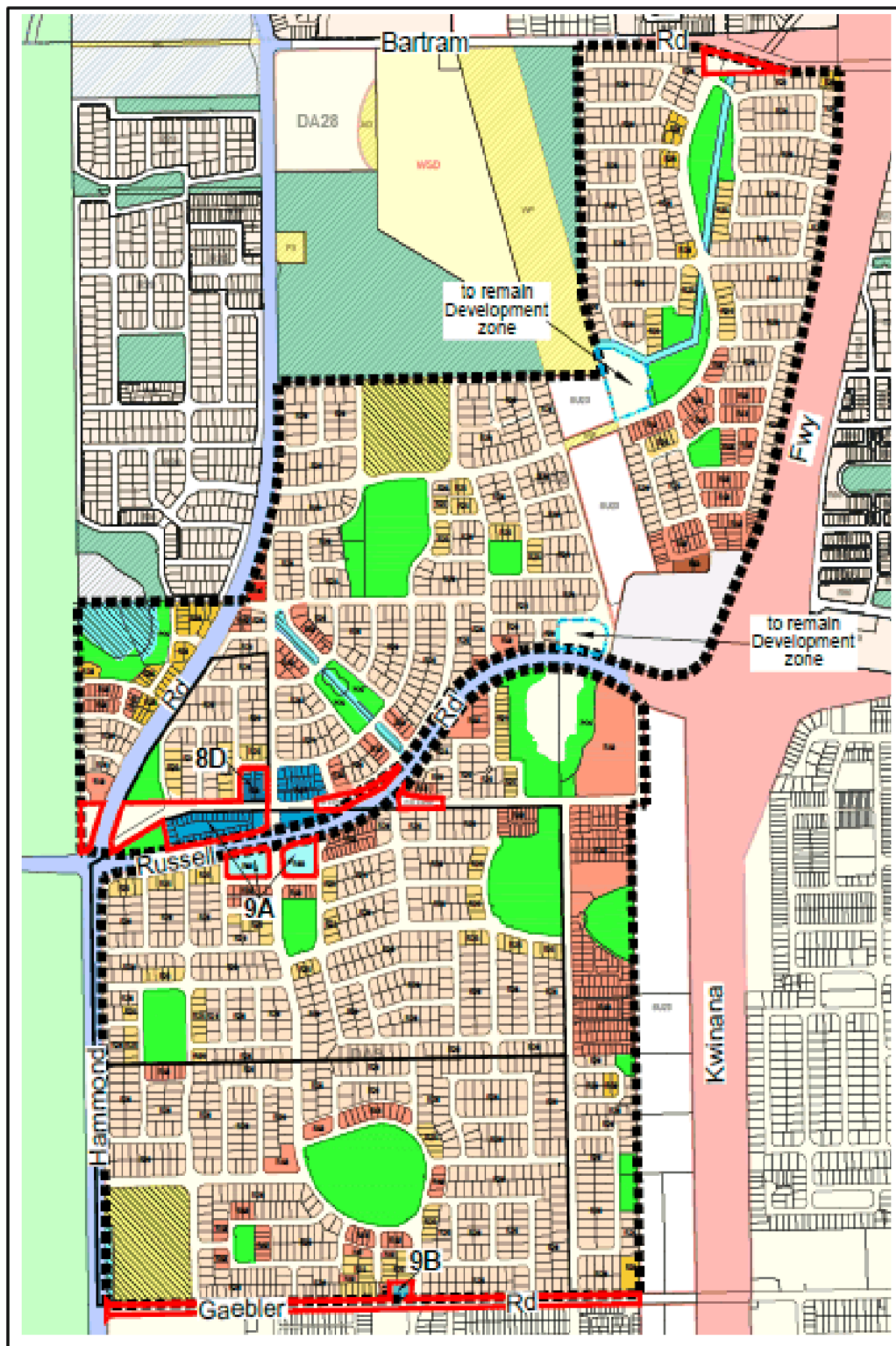


Figure 2 – DA8 & DA9, Amendment Extent and Current endorsed Structure Plans





Figure 3 – Aerial Photograph showing extent of completed Subdivision and Development



Structure Plans 8L and 8M (outlined in blue on **Figures 2 and 3**), are undeveloped and are expected to form the subject of new or amended Structure Plan proposals. On this basis they are not being rationalised by this proposal and will retain their existing 'Development' zoning.

Structure plans 8D and 9A include Local Development Plans (LDPs). This amendment has no effect on the operation of those instruments which will remain in effect until they expire on (or after) 19 October 2025.

### 3.0 AMENDMENT TYPE

Part 5, Division 1, Regulation 34 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, identifies different amendment types: basic, standard and complex.

Regulation 35(2) requires the local government to specify in their resolutions to prepare or adopt an amendment what type of amendment it is, as well as the explanation for forming that opinion.

This proposed amendment is considered a 'standard' amendment, which Regulation 34 describes as any of the following amendments to a local planning scheme:

- a) *an amendment relating to a zone or reserve that is consistent with the objectives identified in the scheme for that zone or reserve;*
- b) *an amendment that is consistent with a local planning strategy for the scheme that has been endorsed by the Commission;*
- c) *an amendment to the scheme so that it is consistent with a region planning scheme that applies to the scheme area, other than an amendment that is a basic amendment;*
- d) *an amendment to the scheme map that is consistent with a structure plan, activity centre plan or local development plan that has been approved under the scheme for the land to which the amendment relates if the scheme does not currently include zones of all the types that are outlined in the plan;*
- e) *an amendment that would have minimal impact on land in the scheme area that is not the subject of the amendment;*
- f) *an amendment that does not result in any significant environmental, social, economic or governance impacts on land in the scheme area;*
- g) *any other amendment that is not a complex or basic amendment.*

This proposed amendment satisfies parts b), d), e) and f) of the above criteria.

Specifically, it is an amendment consistent with the City's 1999 Commission endorsed Local Planning Strategy, that involves zoning land consistent with the intent and subsequent land use and built form outcome of approved structure plans for the same land, and/or other minor adjustments in a manner that do not have any significant environmental, social, economic or governance impact on surrounding land.

#### 4.0 TOWN PLANNING CONTEXT

##### 4.1 State Planning Framework

The entirety of DA 8 and DA 9 is identified in the *South Metropolitan Peel Sub-Regional Planning Framework* and zoned 'Urban' under the Metropolitan Region Scheme.

##### 4.2 City of Cockburn Local Planning Framework

Under TPS3, the area is zoned 'Development' and identified on the Scheme Map and in Table 9 of the Scheme Text as Development Areas 8 and 9.

The purpose of the 'Development' zone is to trigger the requirement for a Structure Plan to guide further subdivision and/or development.

Table 9 allows specific 'provisions' to then be applied to defined Development Areas, to inform the subsequent structure planning and subdivision processes.

#### 5.0 PROPOSAL

Subdivision and development of substantive portions of DA8 and all of DA9 are now complete, meaning that most structure plans in this area have served their purpose and are no longer required.

This amendment therefore seeks to remove these areas from DA8 and DA9 and transfer the structure plans identified zonings and reservations for the land into the Scheme, ahead of the structure plans expiring on 19 October 2025.

##### Development Areas:

###### Development Area 8

As there remain portions of DA8 yet to be developed (in particular, Lot 559 Wentworth Parade and Lot 558 Lauderdale Drive, Success), complete deletion of DA8 and its special provisions are not proposed at this time, rather just a reduction to the extent of DA8 special control area boundary and removal of five redundant provisions.

A tracked changes version of Table 9 highlighting the deletions appears below. The rational for each change is explained in the right-hand side column of the table.



TABLE 9 – DEVELOPMENT AREAS			REASONING
REF. NO.	AREA	PROVISIONS	
DA 8	SUCCESS LAKES (DEVELOPMENT ZONE)	<ol style="list-style-type: none"> <li>1. An approved Structure Plan together with all approved amendments shall be given due regard in the assessment of applications for subdivision, land use and development in accordance with clause 27(1) of the Deemed Provisions.</li> <li>2. To provide for Residential development.</li> <li><del>3. The local government may adopt Design Guidelines for any development precincts as defined on the Structure Plan. All development in such precincts is to be in accordance with the adopted guidelines in addition to any other requirements of the Scheme, and where there is any inconsistency between the design guidelines and the Scheme, the Scheme shall prevail.</del></li> <li><del>4. No subdivision or development of incompatible use will be supported within the generic buffer area associated with the poultry on Lot 19 Hammond Road and the piggery on Pt Lot 15 Lyon Road until the use of the land ceases or the buffer area is scientifically determined and approved by the Department of Environmental Protection. Buffer areas are to be shown on the Structure Plan.</del></li> <li><del>5. No residential development will be supported within the midge buffer area or Water Corporation treatment plant buffer area.</del></li> </ol>	<p>Where appropriate, the Planning and Development (Local Planning Scheme) Regulations 2015 and TPS3 both enable Design Guidelines and/or Local Development Plans to be adopted for specific areas without the need for an enabling DA specific scheme provision.</p> <p>The piggery and poultry farm have ceased operation and have subsequently been redeveloped for residential purposes, hence these buffers are no longer applicable.</p> <p>Local Planning Policy 1.11 – Residential Rezoning &amp; Subdivision Adjoining Midge Infested Lakes and Wetlands suitably addresses development within identified midge buffer areas.</p> <p>There are no remaining portions of DA8 affected by the Water Corporation buffer.</p>



		<p><del>6. Development of Shops (retail uses) within the Development Area shall be a maximum of 1,000m<sup>2</sup> NLA for the local centre associated with the railway precinct and 200m<sup>2</sup> NLA maximum in other centres.</del></p> <p><del>7. As and when required, the local government shall initiate procedures to close portion of the existing Russell Road upon construction of the deviation of Russell Road in accordance with the Metropolitan Region Scheme and shall recommend to the Department of Planning Lands and Heritage that the land be amalgamated with the adjoining Lot 202 and transferred free of cost to that landowner.</del></p>	<p>Specific floorspace limitations are no longer required on the basis that they are adequately regulated via State Planning Policy 4.2 – Activity Centres, as informed by the City's Local Commercial and Activity Centre Strategy.</p> <p>The relevant road closure and amalgamation is no longer applicable.</p>
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#### Development Area 9

It is proposed to delete DA9 and its special provisions entirely.

A tracked changes version of Table 9 highlighting the deletions appears below. The rational for each provision is explained in the right-hand side column of the table.

TABLE 9 – DEVELOPMENT AREAS			REASONING
REF. NO.	AREA	PROVISIONS	
DA 9	GAEBLER ROAD (DEVELOPMENT ZONE)	<p><del>1. An approved Structure Plan together with all approved amendments shall be given due regard in the assessment of applications for subdivision, land use and development in accordance with clause 27(1) of the Deemed Provisions.</del></p> <p><del>2. To provide for Residential development.</del></p> <p><del>3. The local government may adopt Design Guidelines for any development precincts as defined on the Structure Plan. All development in such precincts is to be in accordance with the</del></p>	<p>All development zoned land within DA9 form the subject of an approved Structure Plan.</p> <p>As subdivision and development of these areas are substantially complete, all the Structure Plans are now being rationalised via Scheme Amendment No.'s 164 and 165.</p> <p>Where appropriate, the <i>Planning and Development (Local Planning Scheme) Regulations 2015</i> and TPS3 both enable Design Guidelines and/or Local</p>



	<p><del>adopted guidelines in addition to any other requirements of the Scheme, and where there is any inconsistency between the design guidelines and the Scheme, the Scheme shall prevail.</del></p> <p><del>4. No subdivision or development of incompatible use will be supported within the generic buffer area associated with the kennels on Pt Lot 11 Barfield Road or the piggery on Pt Lot 15 Lyon Road until the use of the ceases or the buffer area is scientifically determined and approved by the Department of Environmental Protection. Buffer requirements associated with the market gardens on Lot 37 Gaebler Road to be determined in consultation with the local government and Department of Environmental Protection. Buffer areas are to be shown on the Structure Plan.</del></p> <p><del>5. Development of Shops (retail uses) within the Development Area shall be a maximum of 5,000m<sup>2</sup> NLA within the neighbourhood centre immediately south of Russell Road and 200m<sup>2</sup> NLA maximum in other centres.</del></p> <p><del>6. Those uses which may be permitted within the Mixed Business R40/R60 and commercial R60 Zone as set out in Table 1 – Zoning Table, and the adopted Frankland Springs Neighbourhood Centre Plan are to be developed in accordance with the following Design Requirements.</del></p> <p><del>a. Building Location</del></p> <p><del>(i) Development fronting Russell Road (other than car-based development), Macquarie Boulevard and Yarra Promenade (other than residential</del></p>	<p>Development Plans to be adopted for specific areas without the need for an enabling DA specific scheme provision.</p> <p>The dog kennel, piggery and market garden have ceased operation and have subsequently been redeveloped for residential purposes, hence these buffers are no longer applicable.</p> <p>Specific floorspace limitations are no longer required on the basis that they are adequately regulated via <i>State Planning Policy 4.2 – Activity Centres</i>, as informed by the City's <i>Local Commercial and Activity Centre Strategy</i>.</p> <p>This clause applies to the Neighbourhood Centre within LSP 9A, which has long been developed.</p> <p>In time, the City intends to replace its <i>Local Commercial and Activity Centre Strategy</i> with a new Local Planning Policy that will provide 'centre specific guidance' based on a concise assessment of each centre's current functionality.</p> <p>Further information on this approach can be viewed at item 14.1 of its <u><i>Ordinary Council Meeting - Minutes - 12 May 2022</i></u></p>
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		<p>development) is required to have a nil setback to the street front, or is to be paved and landscaped to achieve visual integration and pedestrian permeability between the building frontage and street, to provide a "main street" character to the centre</p> <p><del>b.—Building Form</del></p> <p><del>(i)—Buildings shall be generally contiguous, other than for pedestrian access points, alfresco dining areas and vehicular access and parking. All buildings within the centre plan area should exhibit a high degree of architectural integrity and avoid the traditional "big box" supermarket style.</del></p> <p><del>(ii)—The floor plan of all buildings within the Centre (other than the residential development) shall be sufficiently robust to allow land use change to occur over time.</del></p> <p><del>(iii)—Development on street corners should contain strong architectural landmark elements to reinforce the corner. In particular, development on the corners of the Russell Road intersection should provide an 'entry statement' to the Centre.</del></p> <p><del>(iv)—Residential development is required to address the public streets to provide streetscape amenity and casual surveillance to the street.</del></p>	<p><a href="http://cockburn.wa.gov.au">(<a href="http://cockburn.wa.gov.au">cockburn.wa.gov.au</a>)</a></p> <p>In the interim, the State and Local Planning Frameworks collectively provide appropriate controls to guide any future expansion or redevelopment proposals that may be submitted.</p> <p>This includes, but is not limited to:</p> <ul style="list-style-type: none"> <li>• <i>State Planning Policy 4.2 – Activity Centres</i></li> <li>• <i>State Planning Policy 7.0 – Design of The Built Environment</i></li> <li>• <i>State Planning Policy 7.3 – Residential Design Codes</i></li> <li>• <i>Local Planning Policy 3.7 – Signs and Advertising.</i></li> </ul>
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		<p>(v) <del>Where possible, development should be two storeys in height, or where single storey, the facade should be constructed to an equivalent second storey height.</del></p> <p>(vi) <del>All buildings should have pitched roofs of at least 25 degrees.</del></p> <p>c. <del>Materials:</del></p> <p>(i) <del>Materials may comprise a combination of masonry, render and tiles or custom orb sheeting. Façade should be designed to provide for varying textures and articulation to clearly define separate tenancies and reinforce a fine grained character for the Centre.</del></p> <p>d. <del>Building Frontage:</del></p> <p>(i) <del>The facades of development along Russell Road, Macquarie Boulevard, Hammond Road and Yarra Promenade shall comprise an aggregate of at least 40% of the facade area below the eave line as clear windows to provide a visual connection between uses inside the building and activity on the street.</del></p> <p>(ii) <del>Windows shall not be obscured by more than 25% to ensure surveillance to streets and car parks for security purposes, and to minimise adverse impacts on streetscape.</del></p> <p>e. <del>Pedestrian Access/Amenity:</del></p> <p>(i) <del>Primary access to all</del></p>	
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		<p>tenancies shall be provided from the street, with secondary access permissible from the rear of the development, to encourage activity along the main street, and vibrancy within the centre-</p> <p>(ii) All development shall have awnings or verandahs along public streets to provide shelter and comfort for pedestrians and encourage use of the public realm.</p> <p>f. <del>Vehicle Access:</del></p> <p>(i) <del>Vehicle accesses shall be restricted to those indicated on the final adopted Centre Plan</del></p>	
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Local Structure Plans (LSP):

Details on each Structure Plan (including the LSP map and an aerial of the area) are provided in this section to demonstrate our reasoning for rationalisation. This includes discussion on the matters that led to these areas being separated out from Amendment #164.

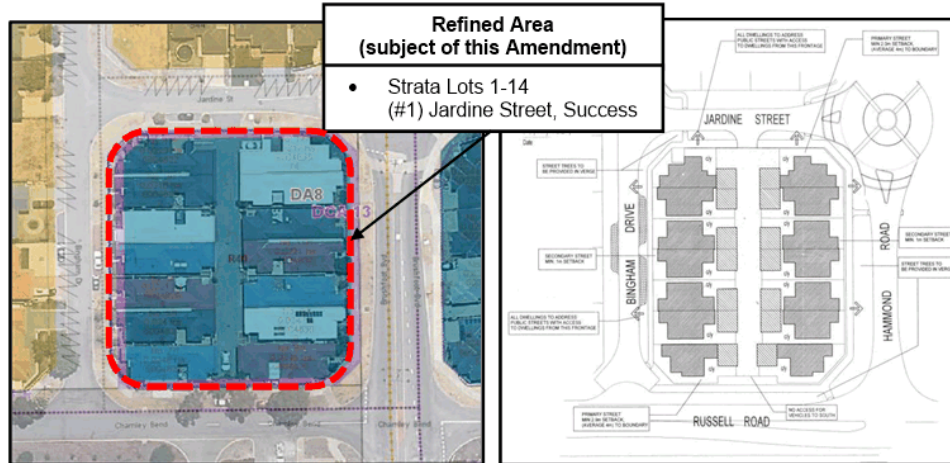
Lot 458 & 501 Hammond Road, Success (8D)

Bounded by Hammond Road on the west, Cotter Loop to the north, Brushfoot Boulevard to the east and Charnley Bend to the south, this Structure Plan identifies local roads, and an area of POS (Purslane Park) in the south-west corner adjacent Hammond Road, primarily servicing low residential density (R20) housing.

Pockets of R25 housing are located in high amenity locations that have a direct relationship to POS, or the 'Mixed Business' site located in the south-east corner.



This proposal focuses on rationalising the 'Mixed Business' site which has ultimately been entirely developed for medium density grouped housing in accordance with a 2004 approved Local Development Plan.



A full copy of the approved Structure Plan Map and the relevant Local Development Plan is attached as **Appendix A and B**. The following table summarises how the City proposes to rationalise this area.

Property Address	Structure Plan Land Use Designation	Proposed Zoning	Reasoning
Strata Lots 1-14 (#1) Jardine Street, Success	Mixed Business (R40)	Mixed Use (R40)	<p>The objective of a 'Mixed Business' zone in TPS3 is:</p> <p><i>"to provide for a wide range of light and service industrial, wholesaling, showrooms, trade and professional services, which, by reason of their scale, character, operation or land requirements, are not generally appropriate to, or cannot conveniently or economically be accommodated within the Centre or industry zones."</i></p> <p>The structure plan intent and developed outcome of the land (Residential) is more consistent with the objective of a 'Mixed Use' zone in TPS3, which is:</p> <p><i>"to provide for a mixed use environment that includes residential development and a range of compatible smaller scale commercial uses such as office, retail and eating establishments."</i></p> <p>This will ensure the scale of any subsequent insertion of commercial use is tempered to protect the amenity of existing residents.</p> <p>Consistent with the Structure Plan outcome (reflected on the approved LDP), an R40 coding is proposed to avoid inadvertently upcoding the land to R60 (via use of clause 4.8.3 of TPS3).</p>



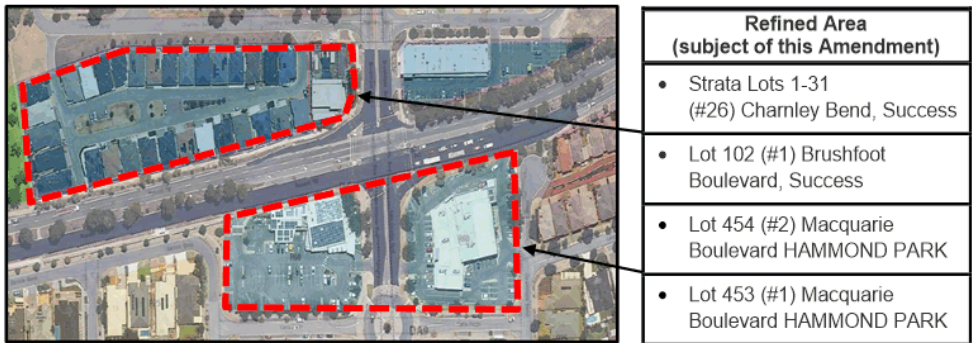
Lot 199 Gaebler Road, Hammond Park (9A) - 'Frankland Springs'

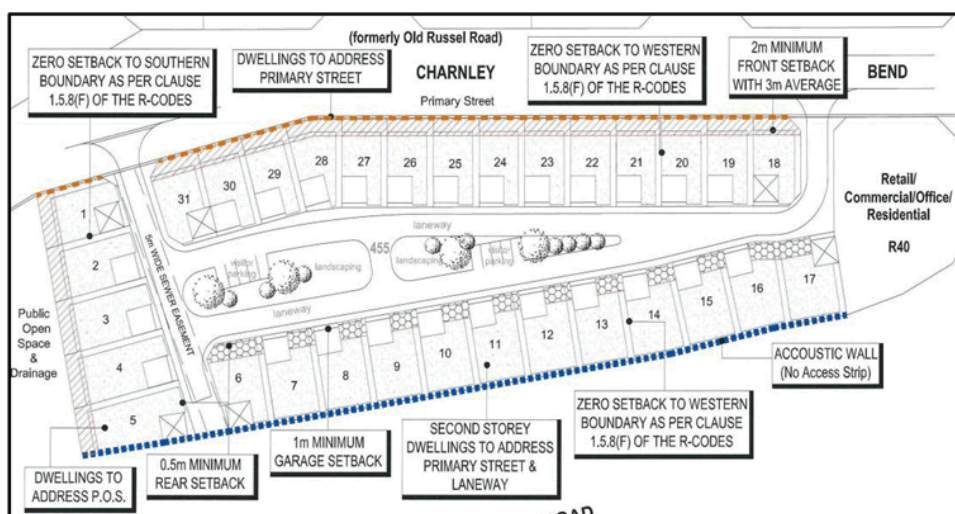
Encompassing most of the northern half of DA9, this Structure Plan identifies a comprehensive local road and public open space (POS) network, servicing primarily low residential density (R20 and R25) housing.

Pockets of medium density (R40) housing are located in high amenity locations that have a direct relationship to POS or the Neighbourhood Centre located at the intersection of Macquarie / Bushfoot Boulevards and Russell Road.



This proposal focuses on rationalising the area shown on the LSP as Commercial / Neighbourhood Centre (on the southern side of Russell Road), and the 'Mixed Business' area west of Brushfoot Boulevard (see red dotted line on the below maps and table for exact location)





A full copy of the approved Structure Plan Map and the relevant Local Development Plan is attached as **Appendix C and D**. The following table summarises how the City proposes to rationalise these areas.

Property Address	Structure Plan Land Use Designation	Proposed Zoning	Reasoning
Strata Lots 1-31 (#26) Charnley Bend, Success	Mixed Business	Mixed Use (R40)	<p>The objective of a 'Mixed Business' zone in TPS3 is:</p> <p><i>"to provide for a wide range of light and service industrial, wholesaling, showrooms, trade and professional services, which, by reason of their scale, character, operation or land requirements, are not generally appropriate to, or cannot conveniently or economically be accommodated within the Centre or industry zones."</i></p> <p>The structure plan intent and developed outcome of the land (Residential Grouped Dwellings and a Child Care Centre) is more consistent with the objective of a 'Mixed Use' zone in TPS3, which is:</p> <p><i>"to provide for a mixed use environment that includes residential development and a range of compatible smaller scale commercial uses such as office, retail and eating establishments."</i></p> <p>This will ensure the scale of any subsequent insertion of commercial use is tempered to protect the amenity of existing residents.</p> <p>Consistent with the Structure Plan outcome (reflected on the approved LDP), an R40 coding is proposed to avoid inadvertently upcoding the land to R60 (via use of clause 4.8.3 of TPS3).</p>
Lot 102 (#1) Brushfoot Boulevard, Success			

Lot 453 (#1) Macquarie Boulevard Hammond Park	Commercial / Neighbourhood Centre	Local Centre	<p>The structure plan designation of 'Commercial' or 'Neighbourhood Centre' are not recognised as a zone in TPS 3.</p> <p>The structure plan intent and developed outcome (IGA and various specialty stores) of the land is consistent with the objectives of a 'Local Centre' zone as defined in TPS3, which is:</p> <p><i>"to provide convenience retailing, local offices, health, welfare and community facilities which serve the local community, consistent with the local - serving role of the centre."</i></p> <p>Such an outcome would be consistent with the zoning of other Neighbourhood Centres in the Centre hierarchy outlined in the City's <i>Local Commercial and Activity Centre Strategy</i>.</p>
Lot 454 (#2) Macquarie Boulevard Hammond Park			

#### Lot 412 Gaebler Road, Hammond Park (9B)

Encompassing most of the southern half of DA9, this structure plan identifies a comprehensive local road and POS network servicing primarily low residential density (R20-R25) housing.

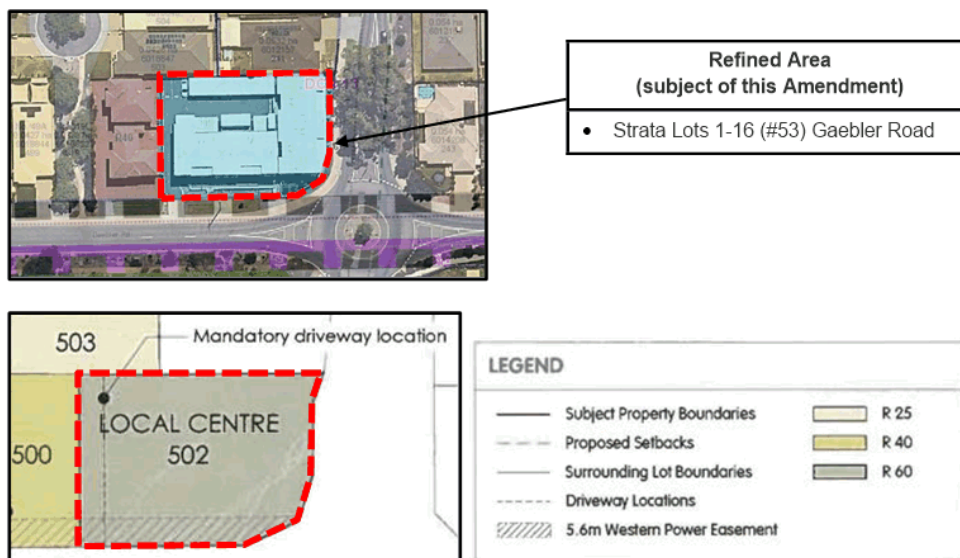
Pockets of medium density (R40) housing are positioned in high amenity locations that have a direct relationship to POS, including a centrally located playing field (Botany Park).

Hammond Park Primary School is located on the south-west corner, with a linear drainage sump running along most of its western boundary with Hammond Road.





This proposal focuses on rationalising the area shown on the LSP as Local Centre midway along the southern boundary at the intersection of Gaebler Road and Botany Parade, given the land has been developed for 16 multiple dwellings within two separate, two-storey buildings.



A full copy of the approved Structure Plan Map and the relevant Local Development Plan is attached as **Appendix E and F**. The following table summarises how the City proposes to rationalise this area.

Property Address	Structure Plan Land Use Designation	Proposed Zoning	Reasoning
Strata Lots 1-16 (#53) Gaebler Road, Hammond Park	Local Centre	Mixed Use (R60)	<p>The objective of a 'Local Centre' zone in TPS3 is:</p> <p><i>"to provide convenience retailing, local offices, health, welfare and community facilities which serve the local community, consistent with the local - serving role of the centre."</i></p> <p>The structure plan intent and developed outcome of the land (Residential) is more consistent with the objective of a 'Mixed Use' zone in TPS3, which is:</p> <p><i>"to provide for a mixed use environment that includes residential development and a range of compatible smaller scale commercial uses such as office, retail and eating establishments."</i></p> <p>This will ensure the scale of any subsequent insertion of commercial use is tempered to protect the amenity of existing residents.</p>


### Other Crown Reserves

Scattered around within (and slightly adjacent) DA8 and DA9, there are also a number of existing Crown Reserves zoned 'Development' or 'No Zone' in TPS3 but are not included within an approved Structure Plan.

This proposal incorporating these areas within Local Scheme Reserves based on their existing tenure and/or established use, as described in the following table:

Location	Current Use / Tenure	Proposed Local Reservation	Map
Portion of Lot 5009 Wentworth Parade	POS (Magnolia Park)	Parks and Recreation	
Portion of Wentworth Parade (south of the intersection of Batram Road)	Road Reserve (Neighbourhood Connector)	Local Road	
Lot 3000 / Reserve #2054 (east of Hammond Road)	POS (Portions of Purslane Park)	Parks and Recreation	
Unconstructed portion of Charnley Bend (former Russell Road)			
Constructed portion of Charley Bend	Road Reserve (Local Road)	Local Road	
Lot 3001 / Reserve #2054 (west of Hammond Road)	Vacant Land	Parks and Recreation	
Portion of Baler Court (former Russell Road)	Road Reserve (Local Road)	Local Road	
Portion of Charnley Bend (former Russell Road)	Road Reserve (Local Road)	Local Road	



Portion of Gaebler Road	Road Reserve (Local Road)	Local Road	(See photo below)
			

## 6.0 CONCLUSION

For the following key reasons, it is suggested that now is an appropriate time for the structure plans listed above to be revoked and its zones and reserves rationalised into the Scheme:

- All public reserves have been suitably constructed/embellished and transferred into public ownership; and
- all zoned land on the endorsed structure plans have been substantially subdivided and/or developed for private commercial and/or residential purposes.

Recognising these zones and reserves within TPS3 will:

- avoid the future need to seek WAPC approval to extend the approval period of the existing structure plans; and
- remove a redundant layer of planning control; and
- ensure the City maintains appropriate mechanisms to guide and control future redevelopment of the land (including the same range of permissible land uses and associated development standards as currently apply), consistent with current community expectations.

The other changes proposed reflect good contemporary planning practice and do not pose a significant adverse impact on surrounding development.



***Planning and Development Act 2005*****City of Cockburn  
Town Planning Scheme No.3  
Amendment No.165**

RESOLVED that the Council, Pursuant to Section 75 of the *Planning and Development Act 2005*, amend the City of Cockburn Town Planning Scheme No.3 by:

1. Rezoning various lots within 'Development Area 8' and 'Development Area 9' from 'Development' to 'Mixed Use (R40)' and 'Local Centre' as depicted on the Scheme Amendment Map.
2. Reclassifying land within 'Development Area 8' from the 'Development' zone to a local 'Parks and Recreation' and/or 'Local Road' reserve, as depicted on the Scheme Amendment Map.
3. Reclassifying land within 'Development Area 8' and 'Development Area 9' from 'No Zone' to a 'Local Road' reserve, as depicted on the Scheme Amendment Map.
4. Reducing the extent of the 'Development Area 8' special control area boundary and removing the entire remaining extent of the 'Development Area 9' special control area boundary, as depicted on the Scheme Amendment Map;
5. Modifying 'Table 9 – Development Areas' of the Scheme Text, by deleting provisions 3 to 7 of 'Development Area 8' and renumbering the remaining provisions accordingly and modifying 'Table 9 – Development Areas' of the Scheme Text, by deleting 'Development Area 9' entirely.

The amendment is 'Standard' under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reason(s):

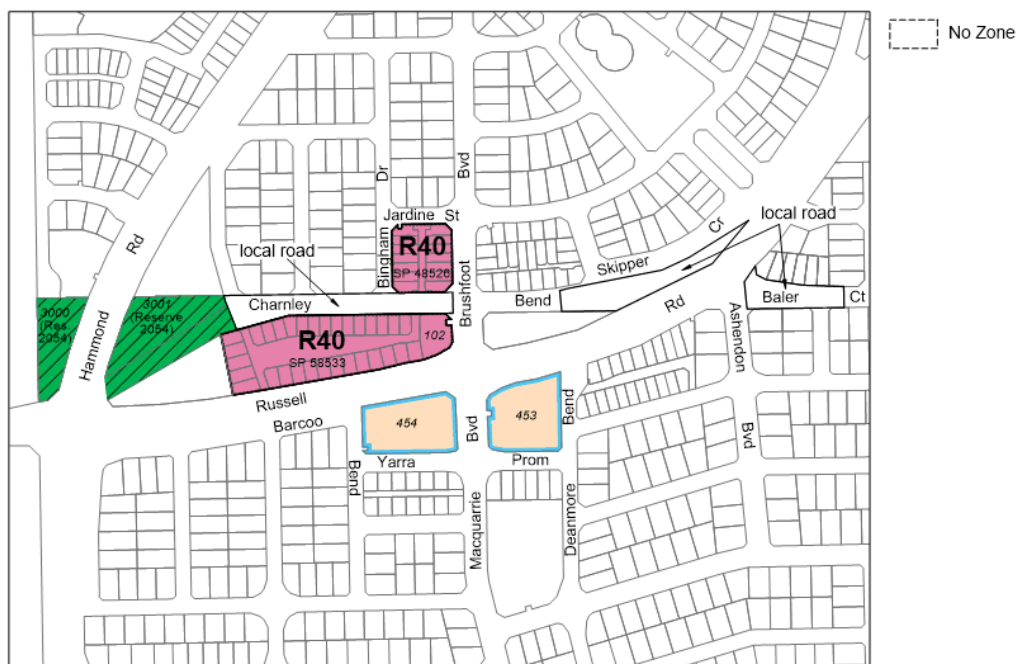
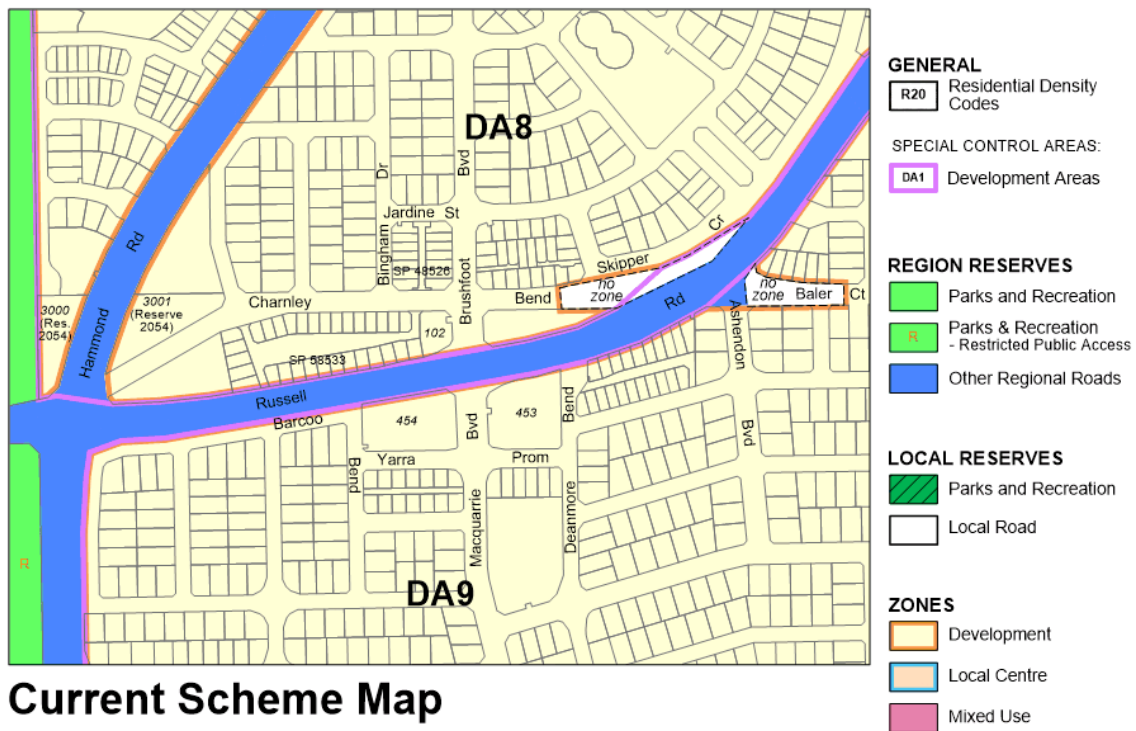
- *an amendment that is consistent with a local planning strategy for the scheme that has been endorsed by the Commission;*
- *an amendment to the scheme map that is consistent with a structure plan or local development plan that has been approved under the scheme for the land to which the amendment relates if the scheme does not currently include zones of all the types that are outlined in the plan;*
- *an amendment that would have minimal impact on land in the scheme area that is not the subject of the amendment;*
- *an amendment that does not result in any significant environmental, social, economic or governance impacts on land in the scheme area.*



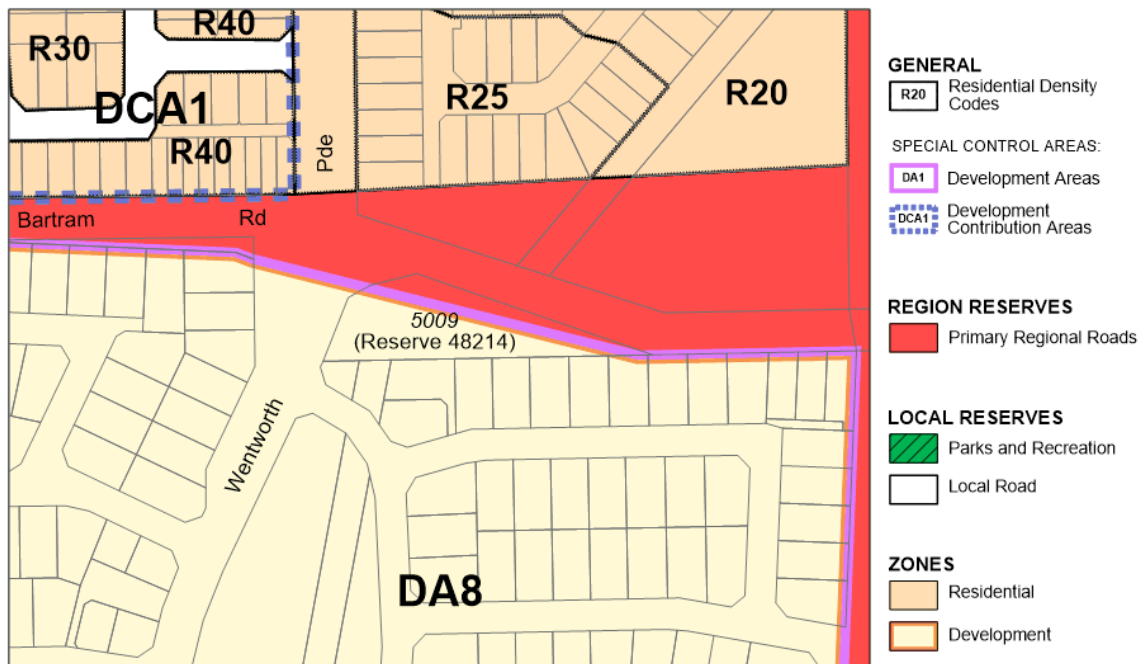
Pursuant to Regulation 35A of the *Planning and Development (Local Planning Schemes) Regulations 2015*, the amendment to the above Local Planning Scheme affects the following structure plans:

Structure Plan #	Address	Endorsement Date	WAPC Reference
8D	Pt Lots 458 & 501 Hammond Road, Success	30/04/2004	801/2/23/0020P
9A	Lot 202 Gaebler Road, Hammond Park	02/02/2006	801/2/23/0015P
9B	Lot 412 Gaebler Road, Hammond Road	24/07/2015	801/2/23/0014P 4V

Upon the amendment taking effect the remaining portions of theses approved structure plans are to be revoked.





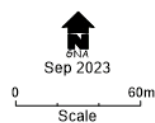


### Current Scheme Map

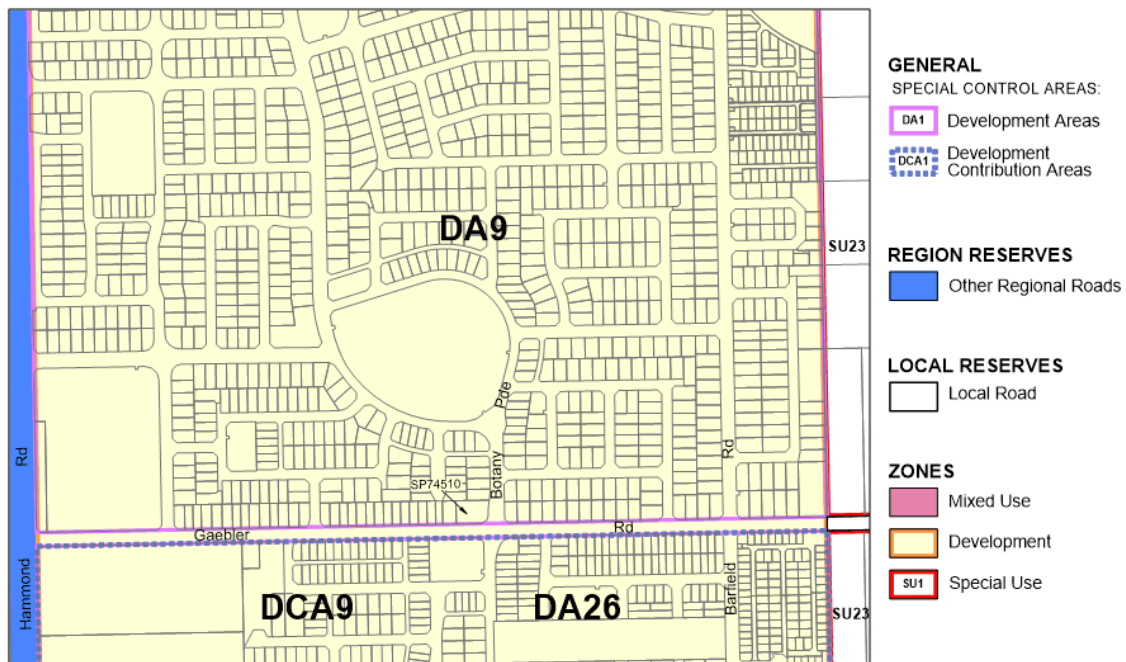


### Scheme Amendment Map

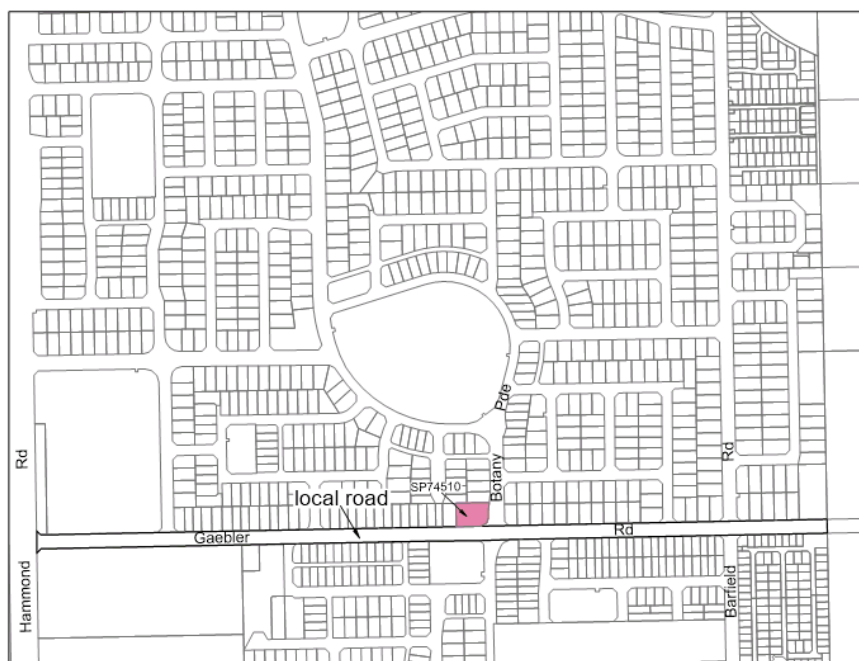
2 of 3



**Amendment No.165**  
Town Planning Scheme No.3

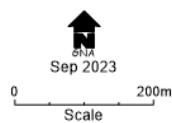


Current Scheme Map



Scheme Amendment Map

3 of 3



**Amendment No.165**  
Town Planning Scheme No.3



**ADOPTION**

Adopted by resolution of the Council of the City of Cockburn at the Meeting of the Council held on \_\_\_\_ day of \_\_\_\_\_ 20\_\_.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
A/CHIEF EXECUTIVE OFFICER

**FINAL APPROVAL**

Adopted for final approval by resolution of the City of Cockburn at the Meeting of the Council held on the \_\_\_\_ day of \_\_\_\_ 202\_\_, and the Common Seal of the City of Cockburn was hereunto affixed by the authority of a resolution of the Council in the presence of:

\_\_\_\_\_  
MAYOR

(Seal)

\_\_\_\_\_  
CHIEF EXECUTIVE OFFICER

Recommended/Submitted for Final Approval

\_\_\_\_\_  
DELEGATED UNDER S.16 OF  
THE P&D ACT 2005

DATE \_\_\_\_\_

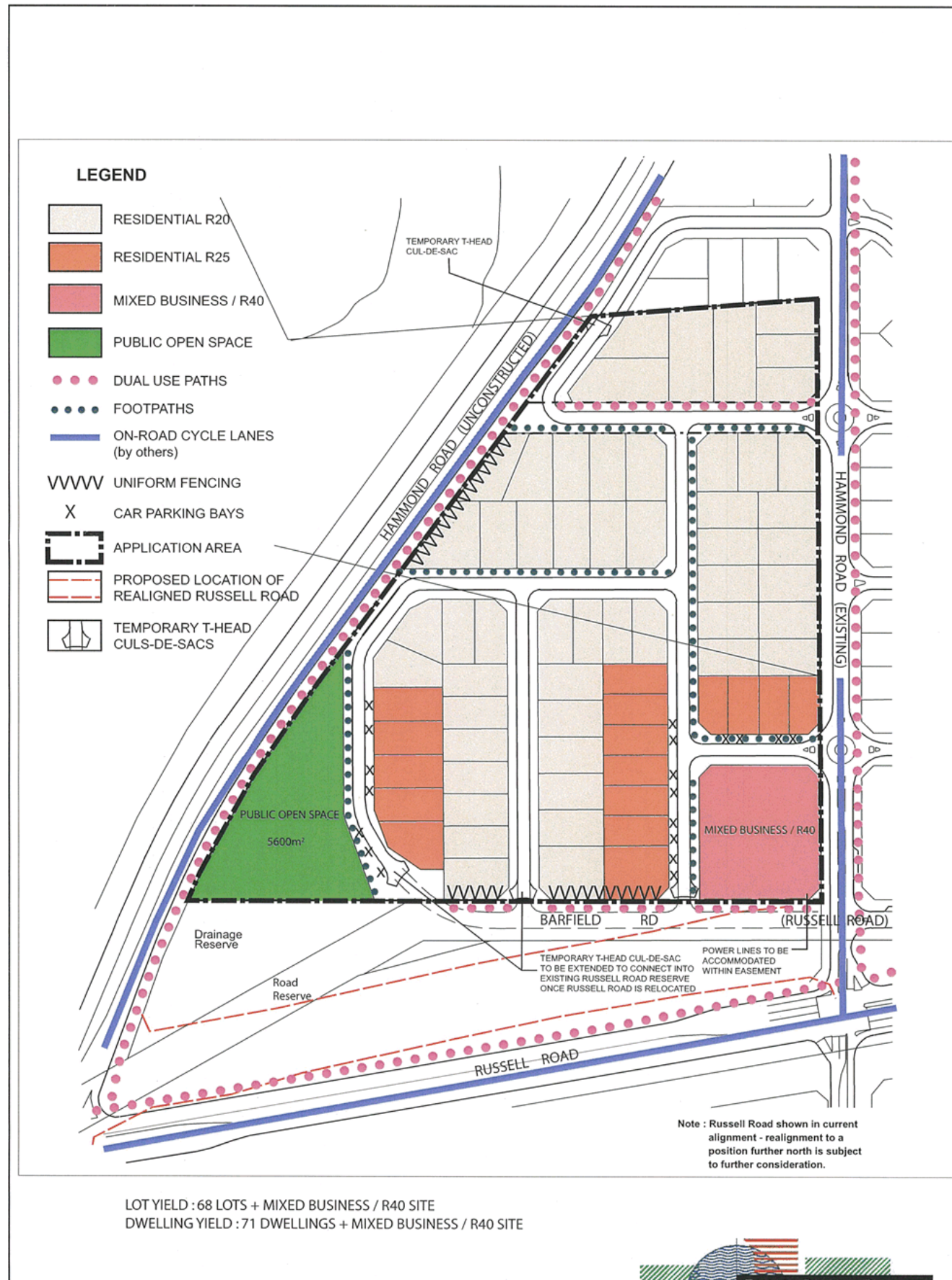
Final Approval Granted

\_\_\_\_\_  
MINISTER FOR PLANNING

DATE \_\_\_\_\_



# APPENDIX A



## LOCAL STRUCTURE PLAN

Pt Lot 458 & lot 501  
Hammond Rd.

FIGURE 5

This Structure Plan was  
adopted on 29/4/04.

Director Planning & Development

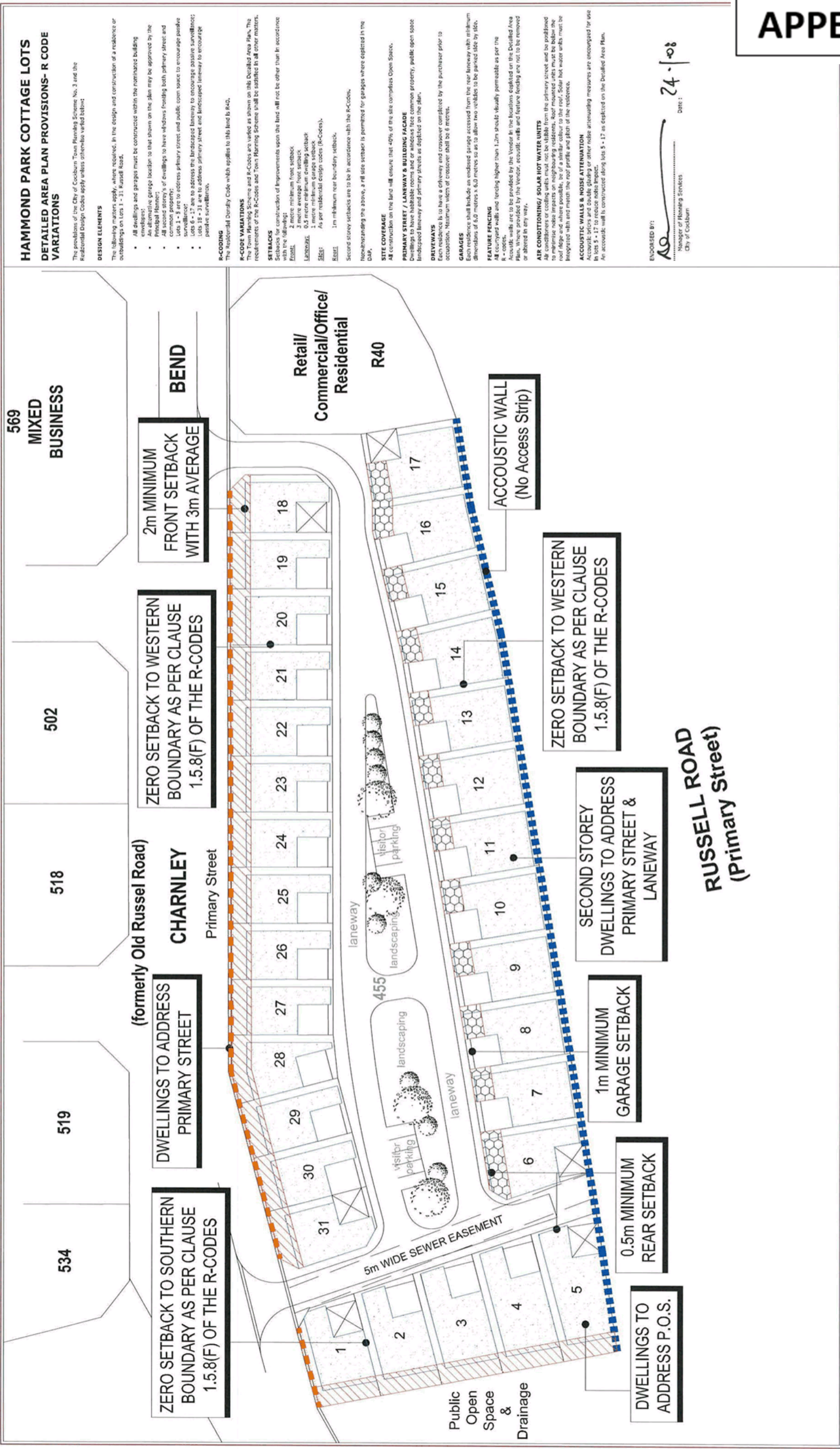
Endorsed by WAPC 21/10/03  
with mod.  
Made pursuant to s. 21A of the Act











**burgess design group**  
Town Planning & Landscape

**LEGEND:**

Subject Land.....

All areas and dimensions are subject to survey, engineering and detailed design and may change without notice.

**oapc** **CPP** **CERTIFIED PRACTISING PLANNER**

351 Newcastle Street, Northbridge W.A. 6003  
PO Box 374 Northbridge W.A. 6965  
PH: (08) 9328 6411 FAX: (08) 9328 6511

**LEGEND:**

Building Envelopes.....

Designated Courtyards and Locations.....

Preferred Courtyards Locations.....

Preferred Garage / Carport Locations.....

Designated Garage / Carport Locations.....

No Vehicle Access.....

No Access Strip & Accessible Wall.....

**DETAILED AREA PLAN**

LOT 455 RUSSELL ROAD  
HAMMOND PARK  
for CCI Group

569 MIXED BUSINESS

502

518

519

534

**CHARNLEY**  
(formerly Old Russell Road)  
Primary Street

**BEND**

**Retail/Commercial/Office/Residential R40**

**2m MINIMUM FRONT SETBACK WITH 3m AVERAGE**

**ZERO SETBACK TO WESTERN BOUNDARY AS PER CLAUSE 1.5.8(F) OF THE R-CODES**

**DWELLINGS TO ADDRESS PRIMARY STREET**

**ZERO SETBACK TO SOUTHERN BOUNDARY AS PER CLAUSE 1.5.8(F) OF THE R-CODES**

**laneway**

**455**

**5m WIDE SEWER EASEMENT**

**Public Open Space & Drainage**

**1m MINIMUM GARAGE SETBACK**

**SECOND STOREY DWELLINGS TO ADDRESS PRIMARY STREET & LANEWAY**

**ZERO SETBACK TO WESTERN BOUNDARY AS PER CLAUSE 1.5.8(F) OF THE R-CODES**

**ACOUSTIC WALL (No Access Strip)**

**RUSSELL ROAD (Primary Street)**

**24.10.23**

ENCLOSED BY:

City of Cockburn







## APPENDIX F

## DETAILED AREA PLAN PROVISIONS

The Detailed Area Plan is made pursuant to Clause 6.1.13 of the City of Cockburn Local Planning Scheme No. 1 and provides variations to the "Deemed to comply" provisions of the Residential Design Codes (R-Codes), Town Planning Scheme No. 3 and Policies as shown on the plan and written below. The requirements of the R-Codes and the Policies shall be satisfied in all other matters.

This Detailed Area Plan will supersede the Detailed Area Plans approved on 19 January 2012 (Ref: RIC GAE AP02 F) and 28 August 2014 (Ref: RIC GAE RD1 402 B).

Consultation with adjoining or other landowners to achieve a variation to the R-Codes in accordance with the approved Detailed Area Plan is not required.

### Residential Lots

1. The density for Lots 295, 298, 500, 507 and 508 is R40. All other lots have a density code of R25 except Lot 502 'Local Centre' which has a density of R60.
2. A minimum total open space of 35% is applicable to all lots with a density code of R40 and R60
3. For east-west orientated lots where an outdoor living area is proposed along a side boundary, it should be located on the northern lot boundary to take advantage of the northern [solar] aspect
4. Lots 295-298 are to comply with the provisions of the 'Eden Green Stage 5 Deed of Restrictive Covenant.' Any reference to the 2008 Residential Design Codes is to be superseded by the current operative version of the Residential Design Codes at the time in which approval to develop the lot is granted by the Project Manager. Refer to attachment 1.

5. Front setbacks for the dwellings shall be in accordance with the following table:

Lot	Setback
Lots 493-495, 497 - 500 & 502 Gaebler Road	A minimum of 5.6m as per the Western Power Easement on the Certificate of Title
Lots 503-506 & 509-512 Costata Gate	A minimum of 4m as per the City of Cockburn's Local Planning Policy APD 49.
Lots 296-298 Johnsonia Bend	As per the Restrictive Covenant (applicable provisions are outlined in Attachment 1)
Lots 295 Johnsonia Bend and 507-508 Costata Gate	Front: 2.0m minimum and 4.0m maximum main dwelling setback Laneway: 1.5m minimum side street setback.

6. Any dwelling on Lot 499 shall address both Gaebler Road and the Public Access Way (PAW).
7. Should Lot 500 be developed with a single dwelling, it shall address both Gaebler Road and the PAW.
8. Should Lot 500 be developed with grouped or multiple dwellings, the front dwelling shall be orientated to Gaebler Road and the rear dwellings shall be orientated to the PAW.
9. For Lots 499 and 500 abutting the PAW, all upper floor walls shall have at least one major opening fronting the PAW. A balcony overlooking the PAW is encouraged.
10. For single dwellings, side fencing is not to be built forward of the 4.5m return of the established building line for Lots 499 and 500.

**Local Centre**

11. The Local Centre has a density of R60, consistent with the City of Cockburn Town Planning Scheme No.3.
12. Development of the Local Centre is to be in accordance with a Development Application approved by the City of Cockburn.
13. Land use permissibility of the Local Centre is to be consistent with the City of Cockburn Town Planning Scheme No.3.

The Detailed Area Plan as shown has been adopted by Council and signed by the Principal Planner.

Principal Planner ..... Date .....

UNCLASSIFIED

Lots 503-512 Costata Gate, Lots 295 - 298 Johnsonik

AMM  
AMM

City of Clackamas

REF NO. DRAW NO.  
RIC GAF RD1 401

DATE	DESCRIPTION	AMOUNT	BALANCE
1/1/00	OPENING BALANCE		100.00
1/15/00	PAYROLL	50.00	50.00
1/20/00	RENT	25.00	25.00
1/25/00	SALES	75.00	100.00
1/30/00	PAYROLL	50.00	50.00
2/5/00	RENT	25.00	25.00
2/10/00	SALES	75.00	100.00
2/15/00	PAYROLL	50.00	50.00
2/20/00	RENT	25.00	25.00
2/25/00	SALES	75.00	100.00
2/28/00	PAYROLL	50.00	50.00
3/5/00	RENT	25.00	25.00
3/10/00	SALES	75.00	100.00
3/15/00	PAYROLL	50.00	50.00
3/20/00	RENT	25.00	25.00
3/25/00	SALES	75.00	100.00
3/30/00	PAYROLL	50.00	50.00
3/31/00	CLOSING BALANCE		100.00

APPROVED	CITY OF COCKBURN	APPROVED
	DETAILED AREA PLAN	
	25 NOV 2014	
	1434	
DAP NO.	506-888	
FILE REF.		
SIGNED.		
POSITION.	AC <del>Planning</del> Plan	

BOTANY PARADE

driveway location

LOCAL CENTRE  
502

**GAEBLER ROAD**  
Mandatory driveway location for grouped/multiple dwellings

LOCATION PLAN	SUBJECT AREA

## LEGEND

-  Subject Property Boundaries  
 Proposed Setbacks  
 Surrounding Lot Boundaries  
 Driveway Locations  
 5.6m Western Power Easement  
 R 25  
 R 40  
 R 60

robertsday.com.au planning.design.place

SIZE A3

1.7000  
0 metres

100

DISCLAIMER: ISSUED FOR DESIGN INTENT ONLY. ALL AREAS AND DIMENSIONS ARE SUBJECT TO DETAIL DESIGN AND SURVEY.



### 14.1.3 (2023/MINUTE NO 0288) Proposed Structure Plan Amendment - Amendment No.11 to the Cockburn Central North (Muriel Court) Structure Plan

<b>Responsible Executive</b>	Chief of Built and Natural Environment
<b>Author</b>	Senior Strategic Planner
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. Current Structure Plan Map <a href="#">↓</a></li> <li>2. Proposed LSP Amendment Map <a href="#">↓</a></li> <li>3. Subdivision Concept <a href="#">↓</a></li> <li>4. Bushfire Management Plan <a href="#">↓</a></li> <li>5. Schedule of Submissions <a href="#">↓</a></li> <li>6. Schedule of Modifications <a href="#">↓</a></li> </ol>
<b>Location</b>	Lot 11 (#132) and Lot 12 (#148) Muriel Court, Cockburn Central
<b>Owner</b>	Alva & Walter Sharpe and Michael, Darren, Donna, Marina and Mark Buckley, Estate of Gloria Bounsel
<b>Applicant</b>	Ferraro Planning and Development Consultancy
<b>Application Reference</b>	110/244

#### Officer Recommendation/Council Decision

MOVED Cr T Dewan SECONDED Cr C Reeve-Fowkes

That Council:

- (1) ADOPTS the Schedule of Submission prepared in response to the proposed amendment of the Structure Plan as set out in Attachment 5;
- (2) RECOMMENDS, pursuant to Schedule 2, Part 4, Clause 20 of the *Planning and Development (Local Planning Schemes Regulations) 2015*, the Western Australian Planning Commission APPROVE the proposed Structure Plan Amendment, subject to the modifications listed in Attachment 6;
- (3) ENDORSES the Bushfire Management Plan (BMP), prepared by Smith Bushfire Consultants (Version 1.2, dated June 2023 – Attachment 4) as modified in accordance with recommendation (2) (above);
- (4) AUTHORISES the City to seek a ten (10) year extension to the current validity of the broader Muriel Court Local Structure Plan; and
- (5) ADVISES those who made a submission of Council's decision accordingly.

**CARRIED 10/0**

#### Background

The proposed Structure Plan Amendment is presented for a recommendation on final determination by the Western Australian Planning Commission (WAPC).



Development Area 19

Initially gazetted in June 2006, Development Area 19 (DA19 – Muriel Court) requires the approval of a local structure plan to guide its development for residential and mixed-use purposes.

To ensure this prime infill area is developed to its full potential, included in Table 9 of the Scheme Text is a requirement for each subdivision and development application in the area must achieve at least 75% of the potential number of dwellings achievable under the R-Code designated for the relevant area on the adopted Structure Plan.

Development Contribution Area 11

Gazetted in May 2010, Development Contribution Area 11 (DCA11 – Muriel Court) identifies a set list of infrastructure, the cost of which is to be shared amongst the collective landowners as subdivision and development proceeds.

Of importance to this proposal is contributions are also based on the potential number of dwellings that can be constructed on each lot or lots, calculated in accordance with average lot area that applied to each R-Code at the time the DCA was established (which are slightly more conservative than the current R-Codes).

Cockburn Central North (Muriel Court) Structure Plan

Initially endorsed by the Western Australian Planning Commission (WAPC) in February 2010, the Cockburn Central North (Muriel Court) Structure Plan (LSP) identifies a comprehensive road, public open space and drainage network, primarily servicing medium-to-high density residential development within the area bounded by North Lake Drive, Ngort Drive/Semple Court, Verna Court and the Kwinana Freeway.

Since that time, there have been ten (10) approved amendments, which are collectively reflected on the consolidated LSP dated 12 April 2021 (refer **Attachment 1** – Existing Structure Plan).

Due to a range of market influences, including the approved densities and low demand for multiple dwelling type housing product, development of the area has been slow.

When the Planning and Development (Local Planning Scheme) Regulations were released in 2015, a key change involved the introduction of a 10-year time limit to the validity of structure plans. Plans approved prior to this date (such as this LSP) were automatically given a 10-year timeframe from when the regulations were adopted (out to 19 October 2025).

**Submission**

N/A



Report

Proposal Overview

The proposed Structure Plan Amendment relates to two existing lots, being Lot 11 (#132) and Lot 12 (#148) Muriel Court, Cockburn Central.

To enable subdivision and development of the above land primarily for single residential townhouse development (consistent with what has been successfully developed and marketed in earlier stages to the west), the Amendment seeks to adjust the approved LSP road network in the following manner:

- Increase the 6m laneway along the eastern boundary to a full 15m wide road;
- Introduce a 6m wide rear laneway running north-south through the central cell;
- Increase the northern-most, east-west aligned laneway from 6m to a 10m road;
- Introduce an additional 10m wide, east-west aligned road at southern end; &
- Reduce the 18m wide road along the western boundary of Lot 11 to 15m.

To minimise adverse implications on the adopted Development Contribution Plan for this area (DCA11), the adjusted road network is shown overlaid as dashed lines on the LSP, consistent with the manner similar amendments have previously been depicted.

No change is proposed to the extent of the zoning or R80 residential density that applies to the land (on which the DCA contributions are based) or the provision of public open space (refer Attachment 2 – Proposed Local Structure Plan Map).

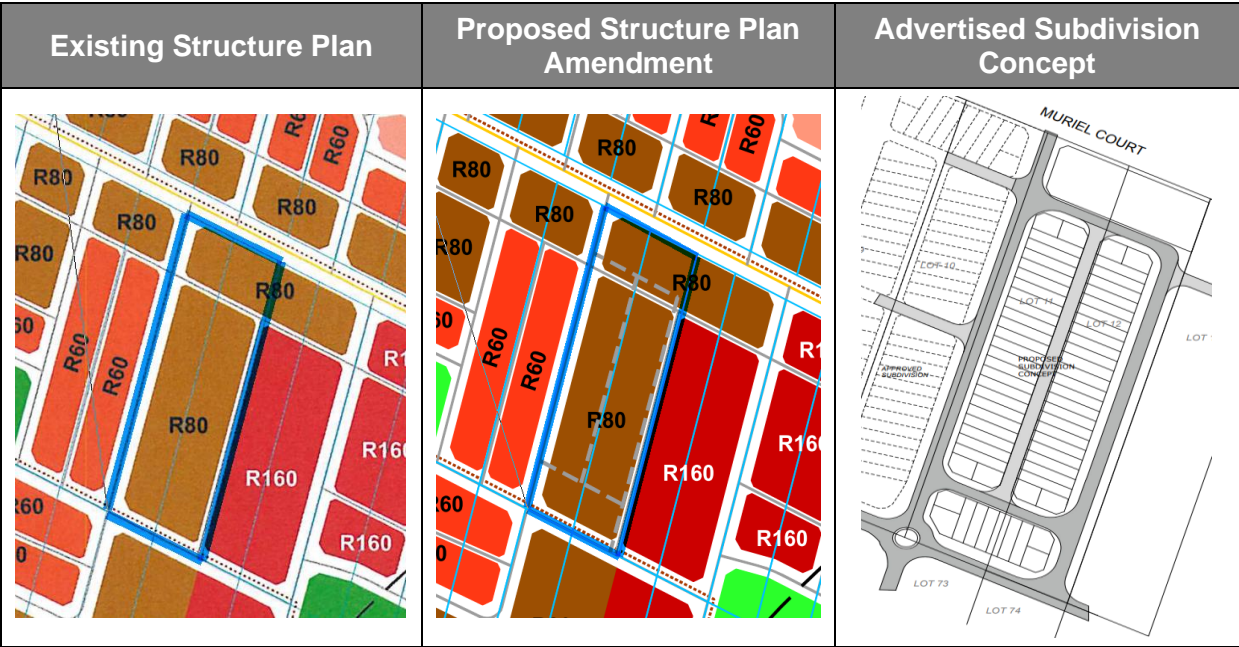


Figure 1: Structure Plan Comparison and Advertised Subdivision Concept





Residential Density

A consequence of the LSP Amendment is a notable reduction in the developable area that will be available for residential purposes, with flow on effects in terms of meeting the DA19 mandated minimum dwelling yield outcome.

The table below demonstrates the approximate outcome if the updated road network was to be excluded from the residential zoned land:

Factors	Current LSP	Proposed LSP
Developable Area	13,813m <sup>2</sup>	11,104m <sup>2</sup>
Minimum Dwelling Yield Requirement (75% of R80 @ 120m <sup>2</sup> )	86 Dwellings	69 Dwellings
<b>Resultant Yield Reduction:</b>	<b>17 Dwellings</b>	

To address this concern, the applicant has provided an updated Subdivision Concept (refer Attachment 3) that would deliver the following outcome:

Cell	Frontage	Vehicle Access	Min. Lot Width	Area	Yield
Western Cell	15m Road	6m Rear Lane	5.6m	143m <sup>2</sup> – 166m <sup>2</sup>	25
Southern Cell	18m Road	10m Local Road	5.6m	121m <sup>2</sup> – 150m <sup>2</sup>	10
Eastern Cell	15m Road	6m Rear Lane	5.7m	146m <sup>2</sup> – 163m <sup>2</sup>	24
				<b>Sub Total:</b>	<b>59</b>
Northern Cell	25m Road	10m Local Road	71.8m	2,641m <sup>2</sup>	1

To achieve compliance with the minimum required yield of 86 dwellings, would require the Northern Cell / Balance Lot to accommodate a further 27 dwellings.

This would only be achievable via the development of Multiple Dwellings, which will need to be recognised in the future adoption of a Local Development Plan imposed as a condition of subdivision approval.

Further commitments to meet this requirement will be required upon lodgement of the parent subdivision application.

Based on the R80 plot ratio of 1, the 4-storey height limit afforded by the Muriel Court Design Guidelines (LPP 4.2), and a conservative average apartment size of 85m<sup>2</sup>, 31 multiple dwellings could be achieved on a site of this size.

With this in mind, recommended modifications included in Attachment 6 require the Subdivision Concept be revised to ensure all the single lots are adjusted to a minimum width of 6m, to ensure each is capable of accommodating a compliant internal garage width of 5.6m (per Australian Standard 2890.1 – Off Street Car Parking) plus allowance for the necessary boundary wall/support structure on either side.



The implication of this change is that the Western Cell lot yield will reduce from 25 to 23 lots, and the Eastern Cell will reduce from 24 to 23 lots, taking the total shortfall to 30 dwellings, within the capacity of the balance lot as measured above.

### Road Network

Besides the additional connections proposed, the only notable change to the road network is the proposed reduction of the road width along the western boundary of existing Lot 11 (from 18m to 15m).

The key criteria for an 18m road width are its locational context in areas of higher density precincts (such as R80 and R160 coded land), where the wider road is intended to soften the impact of an anticipated taller and bulkier built form outcome.

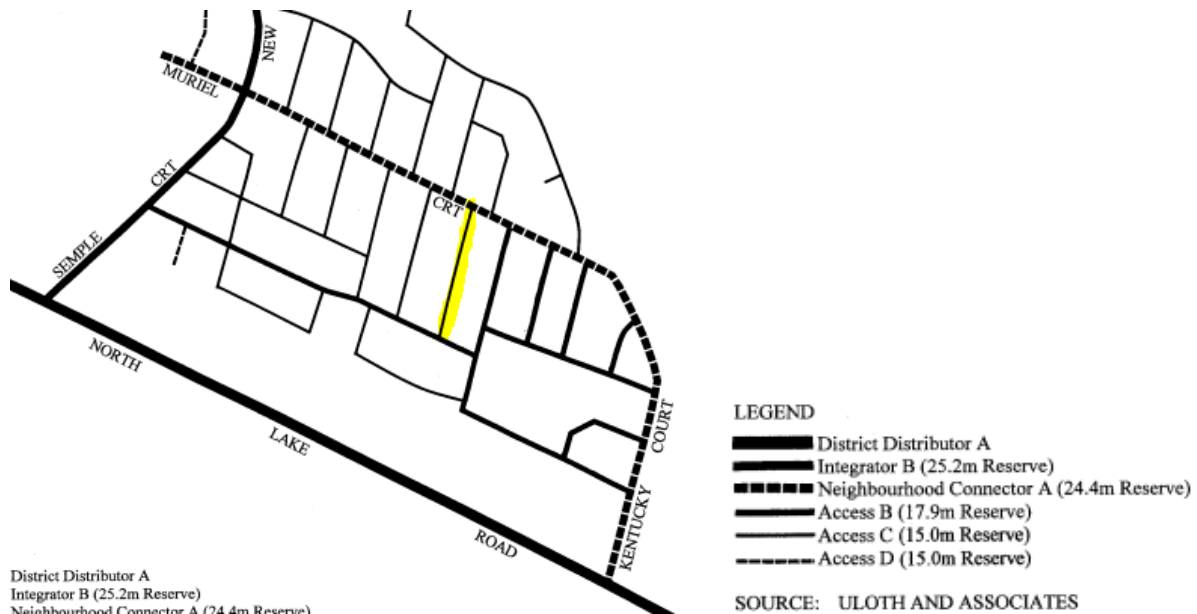
In this instance a reduced road reserve width of 15m is considered acceptable for the following reasons:

- The LSP Amendment is premised upon, and the Subdivision Concept indicates a single dwelling-built form along the eastern edge of the road, consistent with the outcome already approved along the western side; and
- Adequate area remains to accommodate the necessary road pavement, footpaths, parking embayments and street trees on both sides, as demonstrated in earlier stages of development (such as Filly Avenue shown in Figure 2 below).



**Figure 2: Filly Avenue (MOJO Urban Living) Muriel Court LSP**

Additionally, whilst the current LSP Map depicts it as an 18m wide road reserve, LSP Figure 4 – Recommended Road Hierarchy (prepared in support of the original LSP design) identifies the road as an Access Road C (15m Reserve) which was based on a more comparable anticipated built form outcome (refer Figure 3 below).



**Figure 3: Extract of LSP Figure 4 – Recommended Road Hierarchy**

This has been retested in the Traffic Impact Statement submitted as part of this proposal, which raised no concern with the amended road network (including the volume of traffic that would use the 10m wide connecting roads).

The City's Technical Officers have reviewed the report and are broadly accepting of its conclusions.



The one concern that has been raised is the arrangement of the proposed cross section for the proposed 10m wide reserve (shown in Figure 4 below).

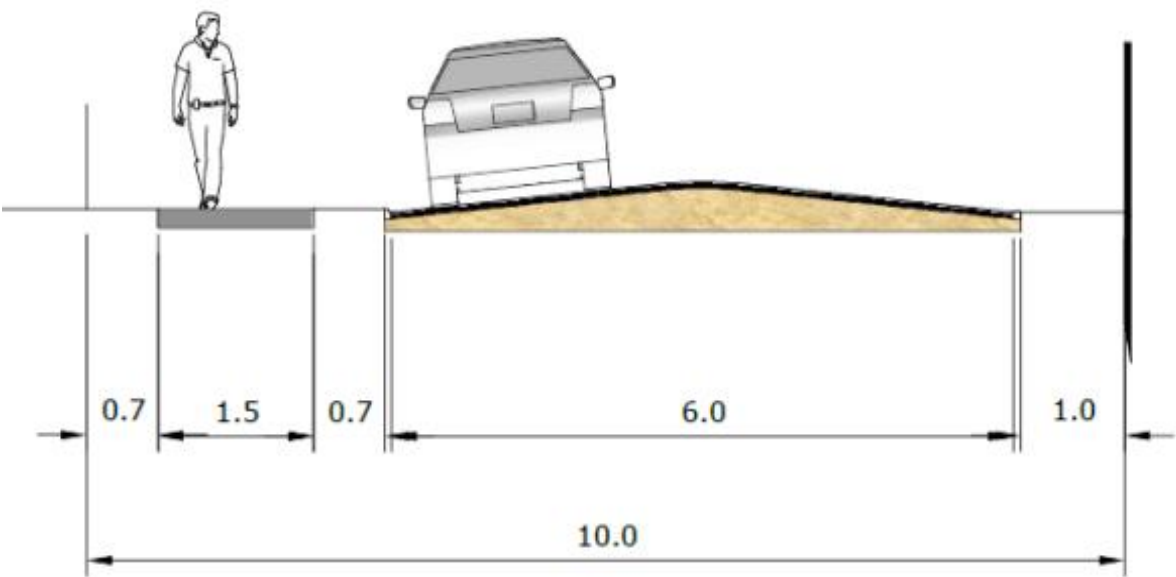


Figure 4: Proposed (10m Wide) Road Cross Section

To maximise the potential for visitor parking, and ensure the provision of at least some street trees within these reserves, the recommended modifications include a requirement for the carriageway to be pushed towards the garages of the laneway lots (that are setback 1m), so that embayed parking interspaced with street trees can be provided, adjacent a slightly wider footpath that runs along the secondary street boundary of lots on the other side, as roughly depicted in Figure 5 below:

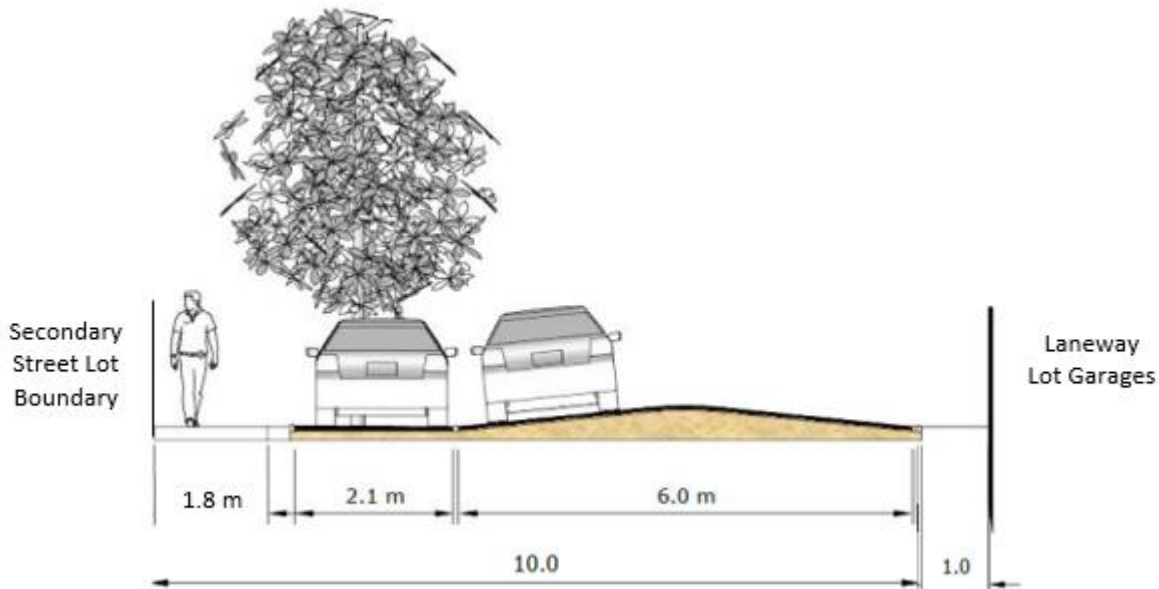


Figure 5: Preferred (10m Wide) Road Cross Section



### Drainage

Another consequence of the overall increase in roads as proposed, is the likely increase in additional underground drainage infrastructure.

As drainage is a shared infrastructure cost captured within DCA11 this will have some impact on the future contributions collected from subsequent developers within the LSP area.

This matter will be further considered via the preparation and approval of an Urban Water Management Plan, imposed as a condition of subdivision approval.

Whilst any additional cost imposed on external landowners is undesirable, in the absence of a scheme amendment that adjusts the infrastructure items covered by DCA11, it is not considered to be a justifiable reason to refuse the amendment.

It is prudent however, to remember the implementation of a structure plan is important.

The current DCA11 is stalled by existing developer credits and adding yet more costs through the DCA may not assist the development's momentum.

City officers will undertake a critical review of the current DCA11, report on its role in facilitating development within Muriel Court, and make recommendations for any improvements as part of a future report to Council.

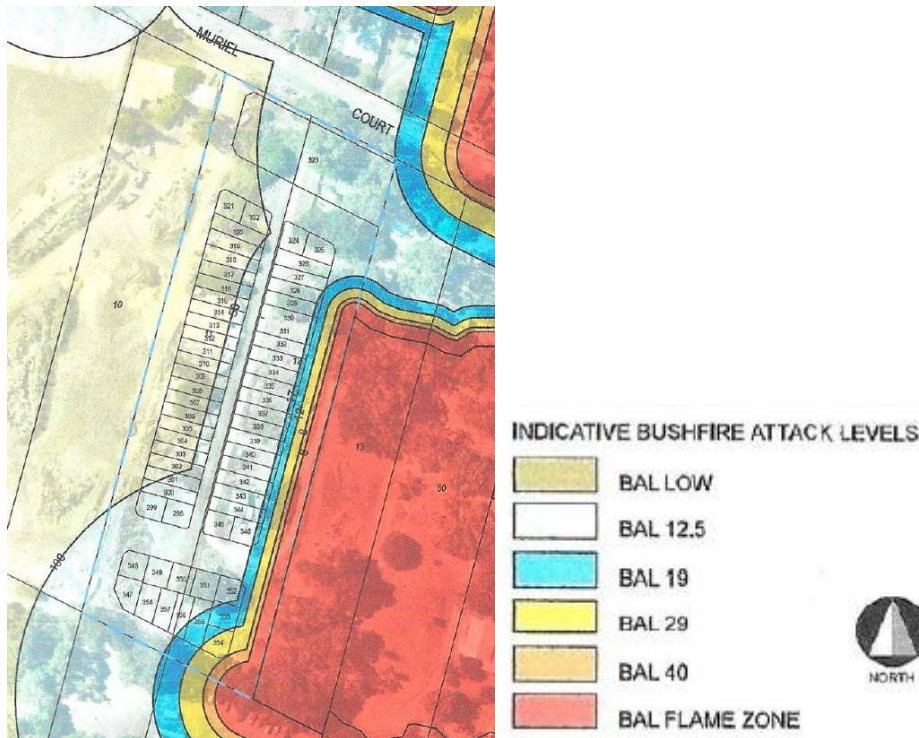
### Bushfire

Reflective of the semi-developed nature of the area which contains a number of mature trees and unmanaged grassland, Lots 11 and 12 are mapped as a Bushfire Prone Area.

In accordance with *State Planning Policy 3.7 – Planning in Bushfire Prone Areas* (SPP 3.7), a Bushfire Management Plan (BMP) was submitted as part of the proposal (refer **Attachment 4**).

The Department of Fire and Emergency Services (DFES) raised concerns with the advertised BMP including:

- The vegetation classifications for the site and surrounding land (including how some exclusion areas were determined);
- the resultant predicted Bushfire Attack Level (BAL) contour map for the site and surrounding land (refer **Figure 6**); and
- acceptable bushfire solutions for location, siting, design and vehicular access for (principally due to Muriel Court currently being a 900m long cul-de-sac).



**Figure 6: Extract of the Predicted BAL Contour Plan from the Bushfire Management Plan**

Modifications are recommended to further test and address the first two concerns.

Refusal on the basis of access is not considered reasonable in the context of the scope of the amendments sought via this proposal (which DFES acknowledge actually improve the safety of the current approved layout).

This legacy issue is not capable of resolution via this Amendment proposal and can be further considered by the WAPC (on DFES advice) at the subdivision stage of development.

### Subsequent Built Form

In accordance with the City's Local Planning Policy 4.2 – Cockburn Central North (Muriel Court) Design Guidelines (LPP 4.2) any subdivision seeking to develop single residential dwellings shall require the preparation of a Local Development Plan (imposed as a condition of subdivision approval) to guide future development.

In addition to the generic items LPP 4.2 suggests being addressed, this specific amendment generates the need for the following:

- Dwelling Typologies
  - Northern Cell being developed for Multiple Dwellings.
- Vehicle access
  - No access from Muriel Court.
  - Access to be obtained via the rear laneways or roads (wherever possible).
  - Garage locations for Lot 348-349 & 356-357 (see **Subdivision Concept**).



Duration of Structure Plan Approval

In accordance with Clause 29(4) of the Deemed Provisions, an amendment to a Structure Plan does not extend the period of approval for the plan unless, at the time the amendment is approved, the Commission agrees to extend the timeframe.

To ensure an appropriate local planning framework remains in place to guide future land use and development proposals, included in the recommendation is that the City seek a ten (10) year extension to the validity of the LSP ahead of its current expiry on 19 October 2025.

In support of this request, the City offers the following justification based on the criteria recently released by the WAPC in its *WA Planning Manual: Guidance for Structure Plans*.

*The extent of subdivision and/or development uptake in the structure plan area, and whether the plan has been largely implemented.*

- Of the approximate 79ha within the LSP area, approximately 25ha has been subdivided and/or redeveloped to its ultimate standard, meaning there is a strong need for the LSP to remain to guide intensification of the remaining 69% yet to be developed.

*The plan's delivery progress based on its set purpose, vision, and objectives, and whether implementation of the plan is aligning with its set targets.*

- Despite the relatively slow market uptake, the land is far too valuable from an infill development perspective to abandon the overall vision for medium-to-high density development. It enjoys excellent access to the regional road and cycle networks and lies a very short distance from high-frequency public transportation, plus a wide range of commercial, employment and recreational facilities.
- This Amendment demonstrates how the adopted vision can still be achieved without the need for a comprehensive review, particularly as the local housing market and acceptance of terrace housing and apartment style living continues to improve.

*Government priorities, any applicable planning strategy and policy framework, and whether significant changes to these have occurred since the plan was approved.*

- Minimal changes to the State or Local Planning Frameworks that have significant bearing on the Structure Plan, beyond an increasing impetus and recognition of the need for higher density infill development, particularly in locations such as Muriel Court (as described above).

*If consultation with the community and key stakeholders should be undertaken to confirm and adjust the direction and next stages of the plan.*

- Extension to the approval period is not considered to warrant public advertising or further consultation with landowners and/or external authorities. Amendments such as this proposal will be advertised as required on a case by case basis.



*Whether important infrastructure has or will become available, and whether adjustments will need to be made as a result to the plan.*

- No unforeseen infrastructure has become available that would influence the need to retain or comprehensively review the approved LSP. The City is currently liaising with private developers and State Agencies regarding opportunities to advance key seed-infrastructure already envisioned in the LSP and associated DCA.

### Conclusion

The City recommends approval be granted to the LSP Amendment, subject to the modifications listed (refer Attachment 6 – Schedule of Modifications).

### **Strategic Plans/Policy Implications**

#### City Growth and Moving Around

A growing City that is easy to move around and provides great places to live.

- An attractive, socially connected and diverse built environment.
- An integrated, accessible and improved transport network.

#### Listening and Leading

A community focused, sustainable, accountable, and progressive organisation.

- High quality and effective community engagement and customer service experiences.

### **Budget/Financial Implications**

The cost of processing the Structure Plan Amendment was calculated in accordance with the *Planning and Development Regulations 2009* and has been paid by the proponent.

### **Legal Implications**

N/A

### **Community Consultation**

The proposal was advertised for 42 days, in accordance with Regulation 18 (3A) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, between 17 August and 28 September 2023.

Advertising consisted of an advertisement in the Perth Now (Cockburn) newspaper, notice on the City's 'Comment on Cockburn' website, letters to surrounding landowners and relevant State Government Agencies and servicing authorities.

Hard copies of the documentation were also available to view during work hours at the City's Administration Building, Spearwood for the duration of the advertising period; and

The City received one (1) submission, from DFES. A copy of the Schedule of Submissions, including officer responses to the matters raised is included (refer Attachment 5).

**Risk Management Implications**

The Officer's recommendation considers the relevant planning matters associated with this proposal.

It is considered that the officer recommendation is appropriate.

**Advice to Proponent(s)/Submitters**

The Proponent(s) and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 9 November 2023 Ordinary Council Meeting.

**Implications of Section 3.18(3) *Local Government Act 1995***

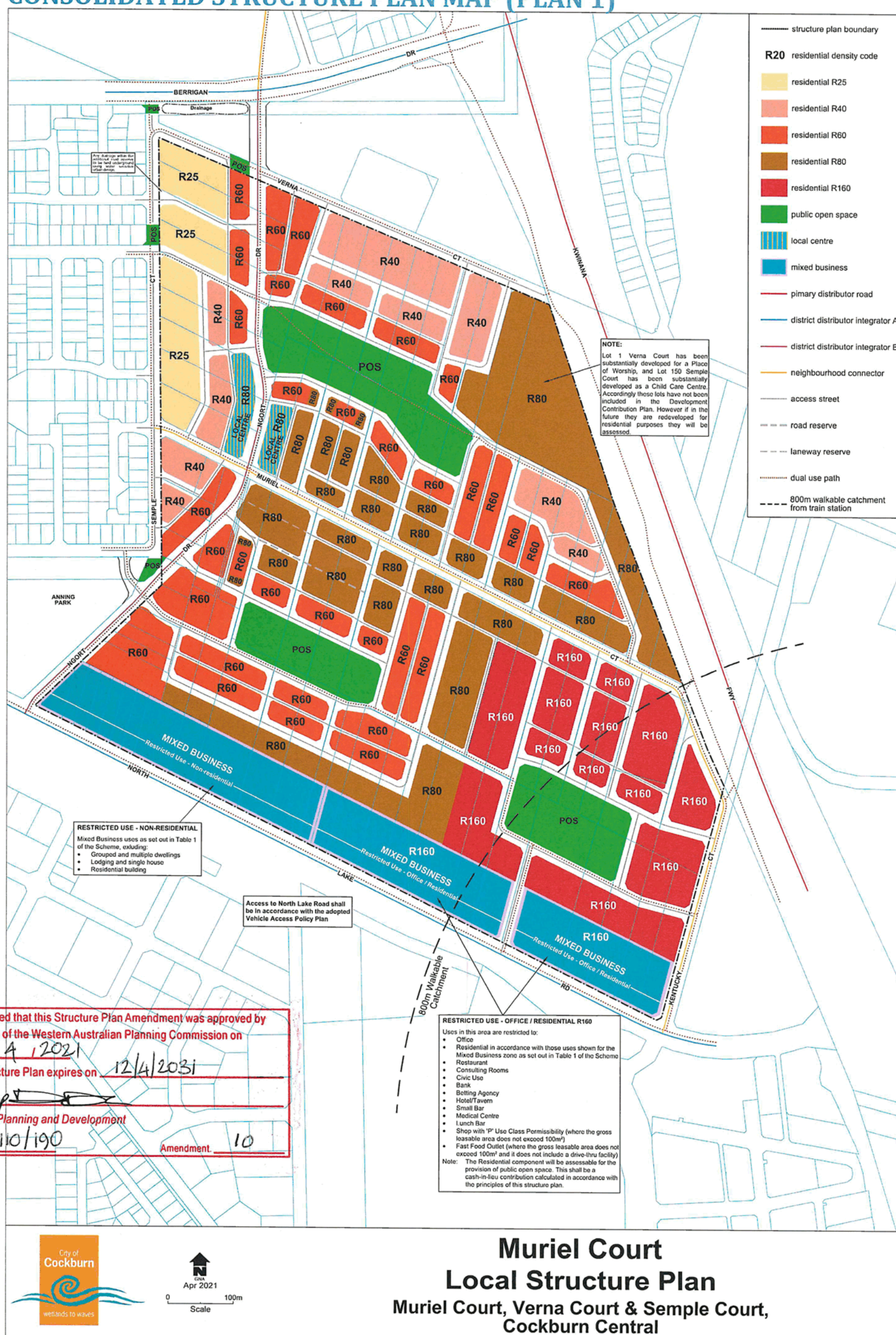
Nil



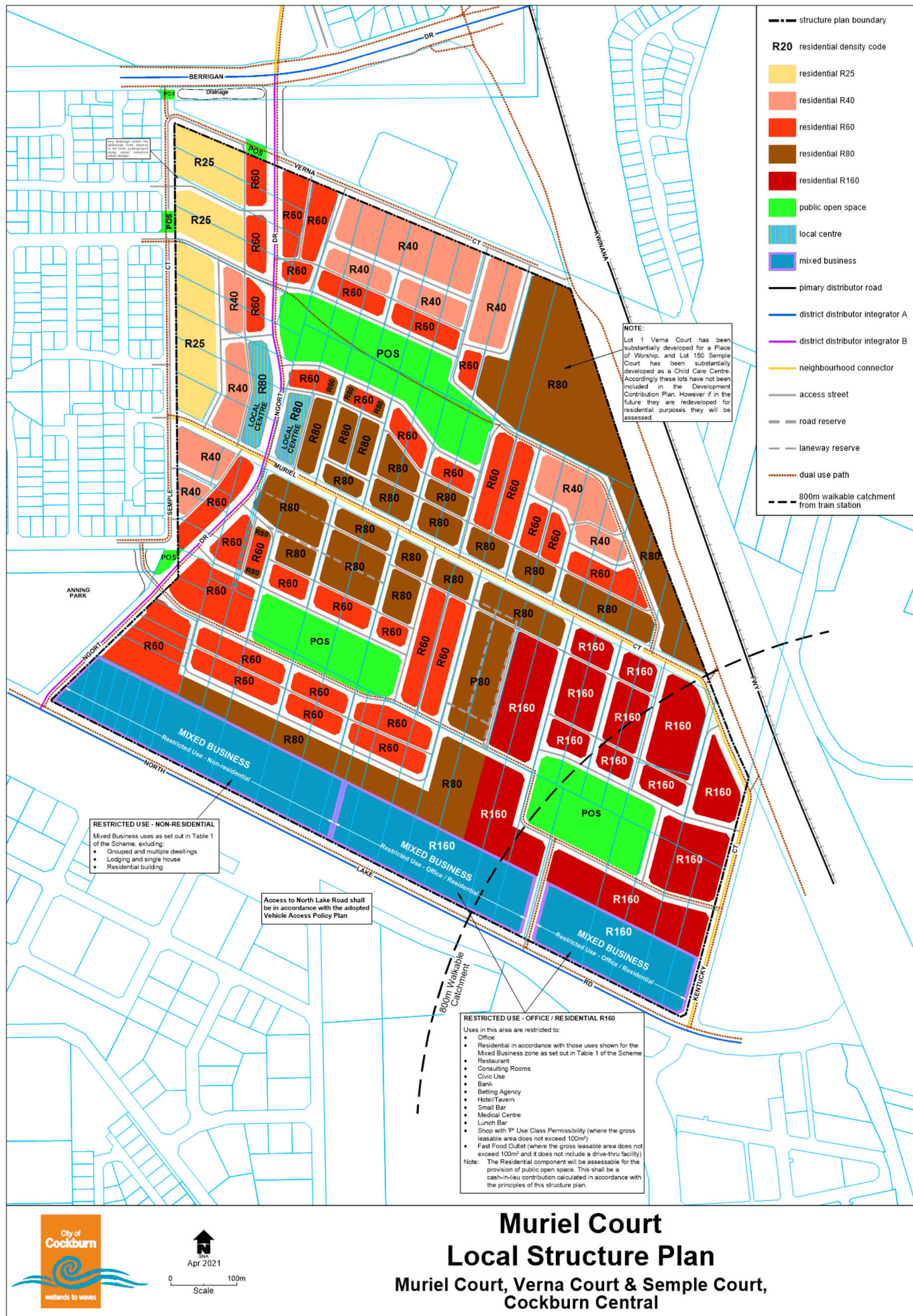


## ATTACHMENT 1 - EXISTING MURIEL COURT STRUCTURE PLAN

## CONSOLIDATED STRUCTURE PLAN MAP (PLAN 1)













# BUSHFIRE MANAGEMENT PLAN

**Lot 11 & 12 Muriel Court, Cockburn Central**

**City of Cockburn**



Prepared by Ralph Smith  
SMITH BUSHFIRE CONSULTANTS Pty Ltd  
BPAD 27541  
smith.consulting@bigpond.com  
0458 292 280

Site visited 24 February & 26 April 2023; Report completed 6 June 2023

Lot 11 & 12 Muriel Court, Cockburn Central V1.2

1  
Smith Bushfire Consultants Pty Ltd

## Bushfire management plan/Statement addressing the Bushfire Protection Criteria coversheet

Site address:	Lots 11 & 12 Muriel Court, Cockburn Central		
Site visit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Date of site visit (if applicable):	Day 26	Month April	Year 2023

Report author:	Ralph Smith		
WA BPAD accreditation level (please circle):			
Not accredited	<input type="checkbox"/>	Level 1 BAL assessor	<input type="checkbox"/>
Level 2 practitioner	<input checked="" type="checkbox"/>	Level 3 practitioner	<input type="checkbox"/>
If accredited please provide the following.			
BPAD accreditation number:	27541	Accreditation expiry: Month August	Year 2023

Bushfire management plan version number:	1.2		
Bushfire management plan date:	Day 6	Month June	Year 2023
Client/business name:	SJS Solutions Corporation		

	Yes	No
Has the BAL been calculated by a method other than method 1 as outlined in AS3959 (tick no if AS3959 method 1 has been used to calculate the BAL)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Have any of the bushfire protection criteria elements been addressed through the use of a performance principle (tick no if only acceptable solutions have been used to address all of the bushfire protection criteria elements)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

	Yes	No
Is the proposal any of the following (see <a href="#">SPP 3.7 for definitions</a> )?		
Unavoidable development (in BAL-40 or BAL-FZ)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Strategic planning proposal (including rezoning applications)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Minor development (in BAL-40 or BAL-FZ)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
High risk land-use	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Vulnerable land-use	<input type="checkbox"/>	<input checked="" type="checkbox"/>

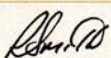
  

None of the above ☐

**Note:** Only if one (or more) of the above answers in the tables is yes should the decision maker (e.g. local government or the WAPC) refer the proposal to DFES for comment.

Why has it been given one of the above listed classifications (E.g. Considered vulnerable land-use as the development is for accommodation of the elderly, etc.)?

The information provided within this bushfire management plan to the best of my knowledge is true and correct:

Signature of report author		Date	6/6/2023
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**Full Content Detail****Document control**

Report Version	Purpose	Author/reviewer and accreditation details	Date Submitted
1	Support the subdivision application	Ralph Smith	13 March 2023
1.1	Revised maps and text	Ralph Smith	1 May 2023
1.2	Revised maps and text	Ralph Smith	6 June 2023

**DISCLAIMER**

This Bushfire Management Plan has been prepared in good faith. It is derived from sources believed to be reliable and accurate at the time of publication. Nevertheless, this plan is distributed on the terms and understanding that the author is not responsible for results of any actions taken based on information in this publication or for any error or omission from this publication.

Smith Bushfire Consultants Pty Ltd has exercised due and customary care in the preparation of this Bushfire Management Plan and has not, unless specifically stated, independently verified information provided by others.

Any recommendations, opinions or findings stated in this report are based on circumstances and facts as they existed at the time Smith Bushfire Consultants Pty Ltd performed the work. Any changes in such circumstances and facts upon which this document is based may adversely affect any recommendations, opinions or findings contained in this plan.

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## Section 1: Proposal Details

The proposal is to subdivide the current two lots into multiple smaller lots.

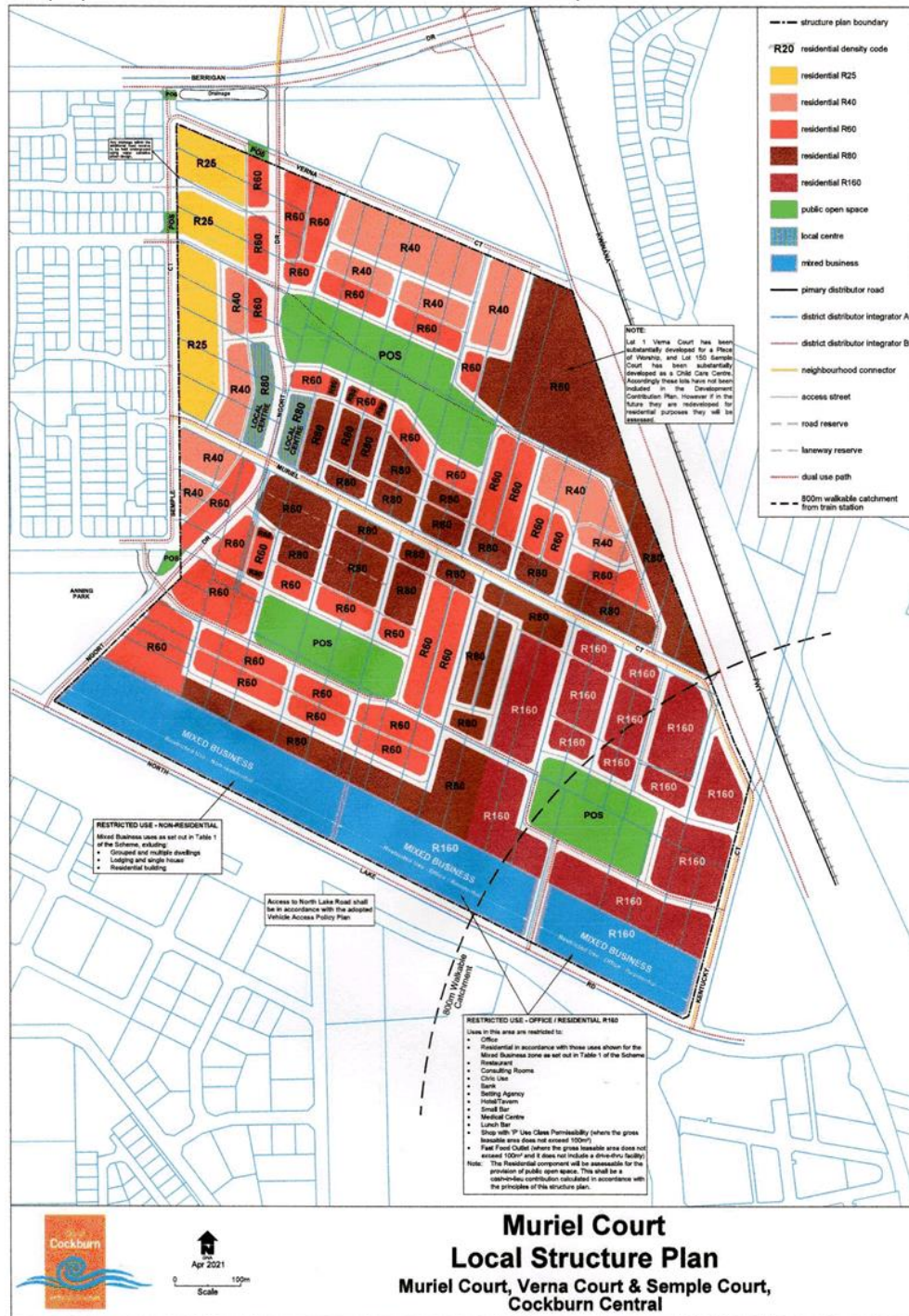


Figure 1. A copy of the Local Structure Plan.

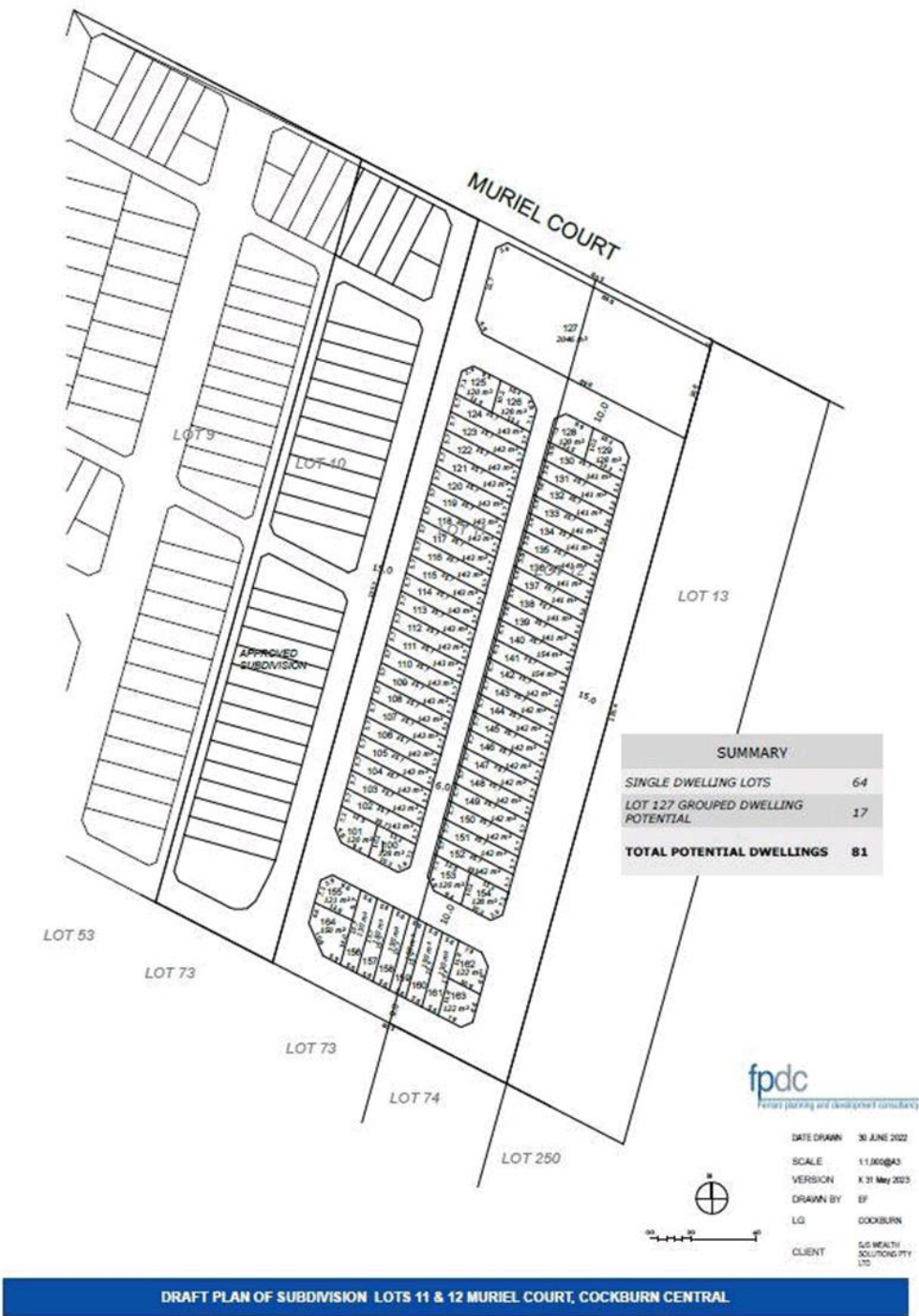
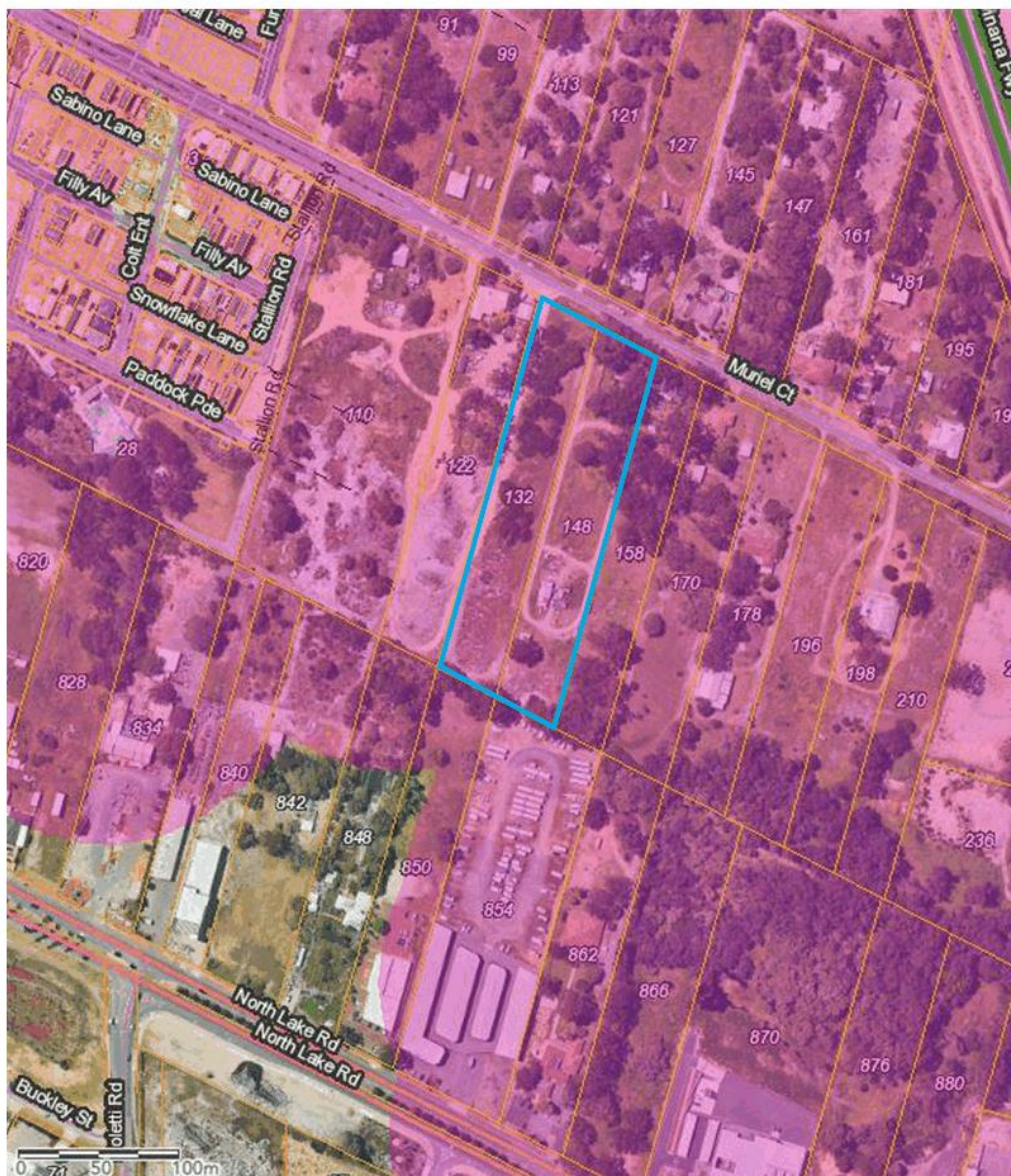


Figure 2. Copy of the subdivision plan.







**Figure 3.** Screen shot of map of bushfire prone areas for the subject site.

The current lot is declared as bushfire prone. The declaration of bushfire prone is required for the Building Code of Australia to trigger AS 3959, and the construction standard requirements.

**Section 2: Environmental Considerations**

The State Planning Policy 3.7 recognises the need to consider bushfire risk management measures alongside environmental, biodiversity and conservation values. A desktop search has identified that the following are not registered for the development site or immediately surrounding area:

- Threatened and priority flora;
- Threatened and priority fauna;
- Contaminated site registration;
- Clearing Regulation – Environmental Sensitive Areas;
- Threatened ecological community;
- Ringtail possum habitat;
- Black Cockatoo breeding sites; and
- Carnaby Cockatoo confirmed roost sites.

The following two avifauna are within the buffered area:

- Black Cockatoo roosting site buffered 1 km;
- Carnaby Cockatoo confirmed roost sites buffered 6 km.

**Subsection 2.1: Native Vegetation – modification and clearing**

There will be no need to clear any areas of native scrub vegetation as a component of this subdivision. The lot is entirely a grassland area, except around the current dwelling where there some trees, which are believed to introduced species.

**Subsection 2.2: Re-vegetation/Landscape Plans**

There is no revegetation plan for the new lots. It is anticipated that any new dwelling will have a level of garden within the building envelope that is compliant with the City of Cockburn firebreak notice.

**Section 3: Bushfire Assessment Results**

Any dwellings located on the new lots have all been assessed as being with BAL rating of BAL-29 or less, except for Lots 352, 353 and 354. The forest vegetation to the east is the primary vegetation threat that is raising the BAL rating for these lots.

**Subsection 3.1: Assessment Inputs**

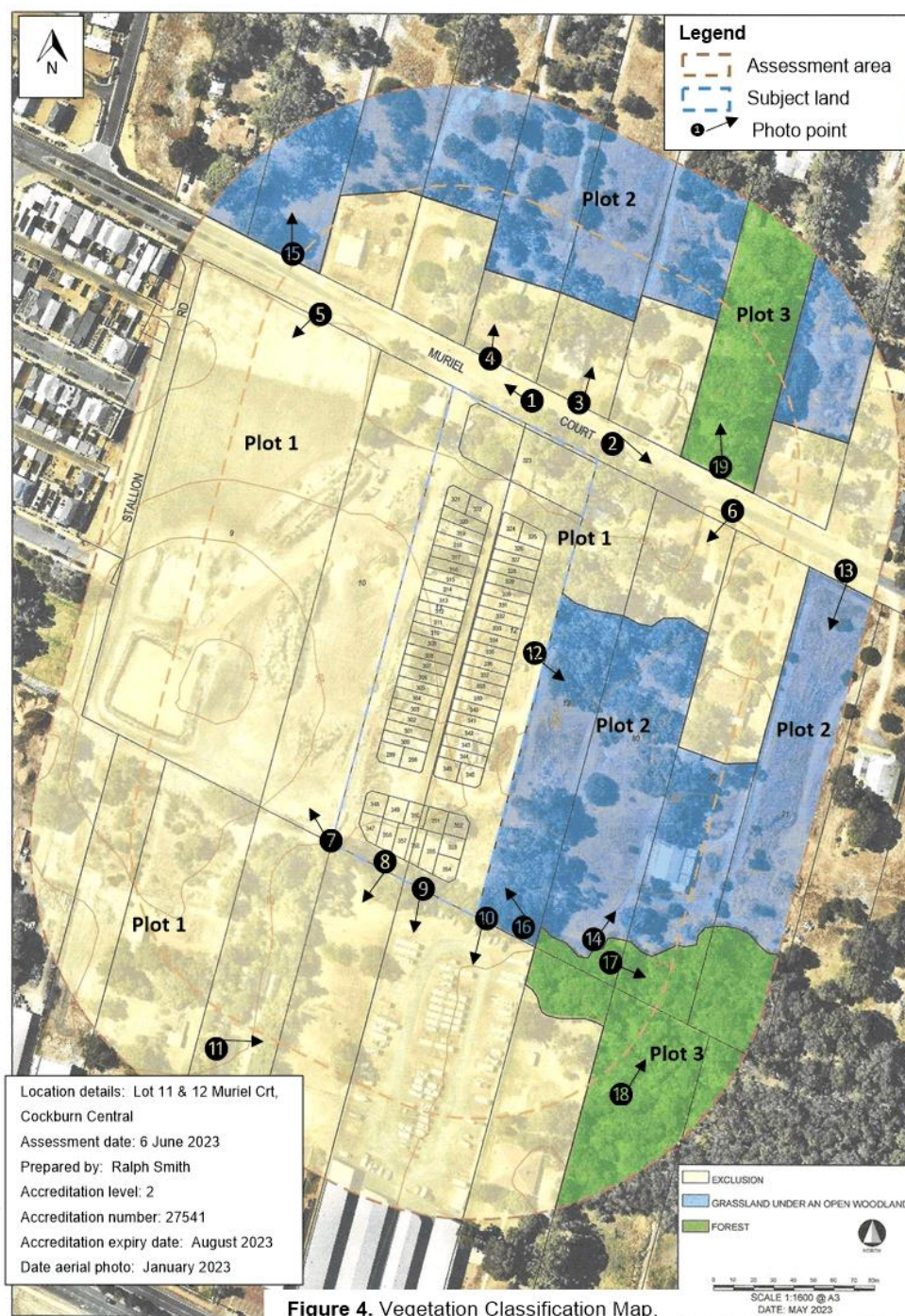
The assessment inputs are shown in the forthcoming pages and are supported by a vegetation assessment, photographic evidence and text to support the vegetation assessment and a BHL assessment map.





### Site Assessment

The assessment of the proposed subdivision was undertaken on 26 April 2023 for the purpose of determining the Bushfire Attack Level in accordance with AS 3959 (Method 1).





### Vegetation Classification

All vegetation within 150 metres of the proposed subdivision as indicated on the site assessment plan was classified in accordance with the Western Australian Government criteria and Clause 2.2.3 of AS 3959 was applied. Each distinguishable vegetation plot with the potential to determine the Bushfire Attack Level is identified below. AS 3959 only requires consideration of 100 metres between vegetation and the building and 50 metres between vegetation and the building for grassland.

#### Plot 1

Exclusion – Low threat vegetation and non-vegetated areas.  
Clause 2.2.3.2 (e) and (f).



Photo ID: Photo 1 Looking west along Muriel Court.



Photo ID: Photo 2 Looking east along Muriel Court.



Photo ID: Photo 3 Looking at the neighbouring dwelling and APZ.



Photo ID: Photo 4 Looking at the neighbouring land being developed for future dwellings and infrastructure.





**Photo ID: Photo 5** Looking at the neighbouring land being developed for future dwellings and infrastructure.



**Photo ID: Photo 6** Looking at the 'low threat vegetation' on the neighbouring lot.



**Photo ID: Photo 7** Looking at the neighbouring lot where vehicles are stored on solid surface.



**Photo ID: Photo 8** Looking across the neighbouring lot at the stored vehicles.



**Photo ID: Photo 9** Looking at the productive nursery on the neighbouring lot to the south.





**Photo ID: Photo 10** Looking at the neighbouring dwelling and APZ.

### Plot 2

Class G – Grassland under an open woodland (AS 3959 classification – G-06)



**Photo ID: Photo 11** Looking at the grass vegetation on the neighbouring lot.



**Photo ID: Photo 12** Looking at the grassland on the neighbouring lots.



**Photo ID: Photo 13** Looking south-west at the grassland on the neighbouring land.



**Photo ID: Photo 14** Looking at the grassland on the neighbouring land within the 150 m vegetation assessment.







**Photo ID: Photo 15** Looking at grassland on the neighbouring land to the north-west.



**Photo ID: Photo 16** Looking at the area of overstorey removed that is east of the subdivision lots.

### Plot 3

Class A – Forest (AS 3959 classification – A – 03).



**Photo ID: Photo 17** Looking at the forest that is south-east of the subdivision site.



**Photo ID: Photo 18** Looking at the forest that is south-east of the subdivision site.



**Photo ID: Photo 19** Looking at the forest that is north-east of the subdivision site.

### Notes to Accompany Vegetation Classification

#### 1. Plot 1

Exclusion – Low threat vegetation and non-vegetated areas

Clause 2.2.3.2 (e) & (f) includes the areas modified to 'low threat vegetation'.

This plot comprises the lots which will be cleared as a component this development. It also includes the land to the west that has already been cleared and is being developed as a subdivision with new dwellings and infrastructure.

This plot also includes the managed to low threat grassland under a sparse crown overstorey, or where there are windbreaks along private property boundaries.

This plot also includes the road infrastructure, and the neighbouring dwellings, gardens and driveways.

#### 2. Plot 2

Class G – Grassland (AS 3959 classification – G-06)

This plot comprises the grassland that is unmanaged and there is no formal enforceable provision for it to be managed to AS 3959 low threat vegetation standard. This includes the recently cleared overstorey area which had a grass surface vegetation, which is expected to regrow to grass.

#### 3. Plot 3

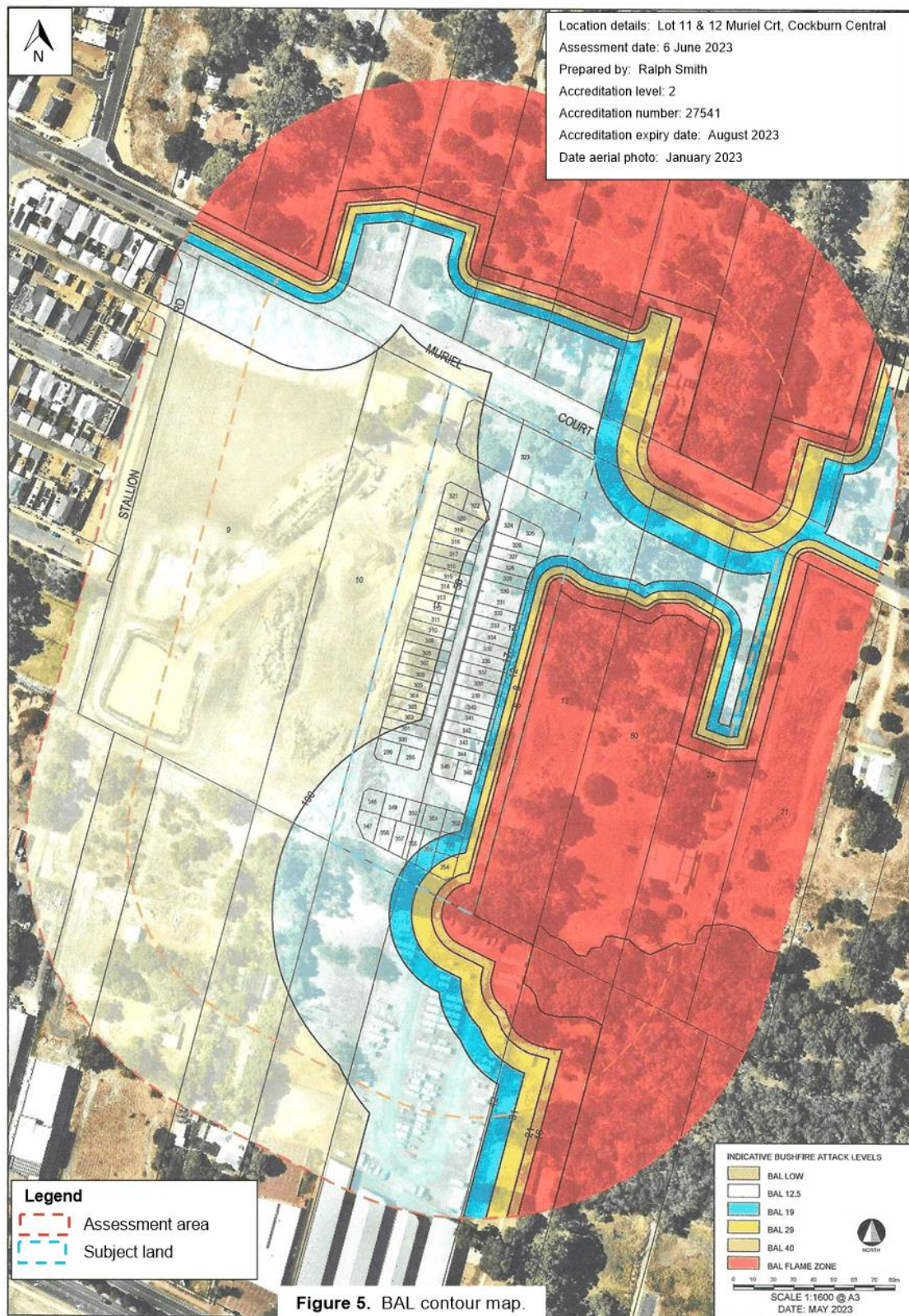
Class A – Forest (AS 3959 classification – A-03)

This plot comprises the forest that is south-east of the subdivision site on the neighbouring lots. The forest is a mixture of overstorey species, some of which are introduced species and others are native species. The pocket of forest in this area has a vegetation structure that varies with both native multi-tiered scrub species and introduced scrub species.

This plot also has an area that is north-east of Muriel Court. This plot does not have the density of scrub when compared to the other plot in this vegetation assessment area, but comprises introduced overstorey species that exceed 30% crown cover. The trees are lined along the driveway, but the lines are less than 20 metres apart and adjacent to grassland vegetation. The precautionary principle has been applied to this vegetation plot.









## Slope



Figure 6. Two-metre contour lines.



**Subsection 3.2: Assessment outputs**

Plot	Applied Vegetation Classification	Effective Slope Under the Classified Vegetation (degrees)	Separation Distance to the Classified Vegetation (metres)	BAL Contour
1	Exclusion – Low threat vegetation and non-vegetated areas Clause 2.2.3.2 (e) & (f)	Not applicable	Not applicable	LOW
2	Class G – Grassland (AS 3959 classification – G–21)	Level	14	19
3	Class A – Forest (AS 3959 classification – A–03)	Level	21	29

**Section 4: Identification of bushfire hazard issues**

The most significant bushfire hazard is the grassland vegetation on the neighbouring lot to the subdivision lot, and the forest on the neighbouring lot south-east of the subdivision lot. The protection to the dwellings will be enhanced by constructing to the appropriate standard (AS 3959).



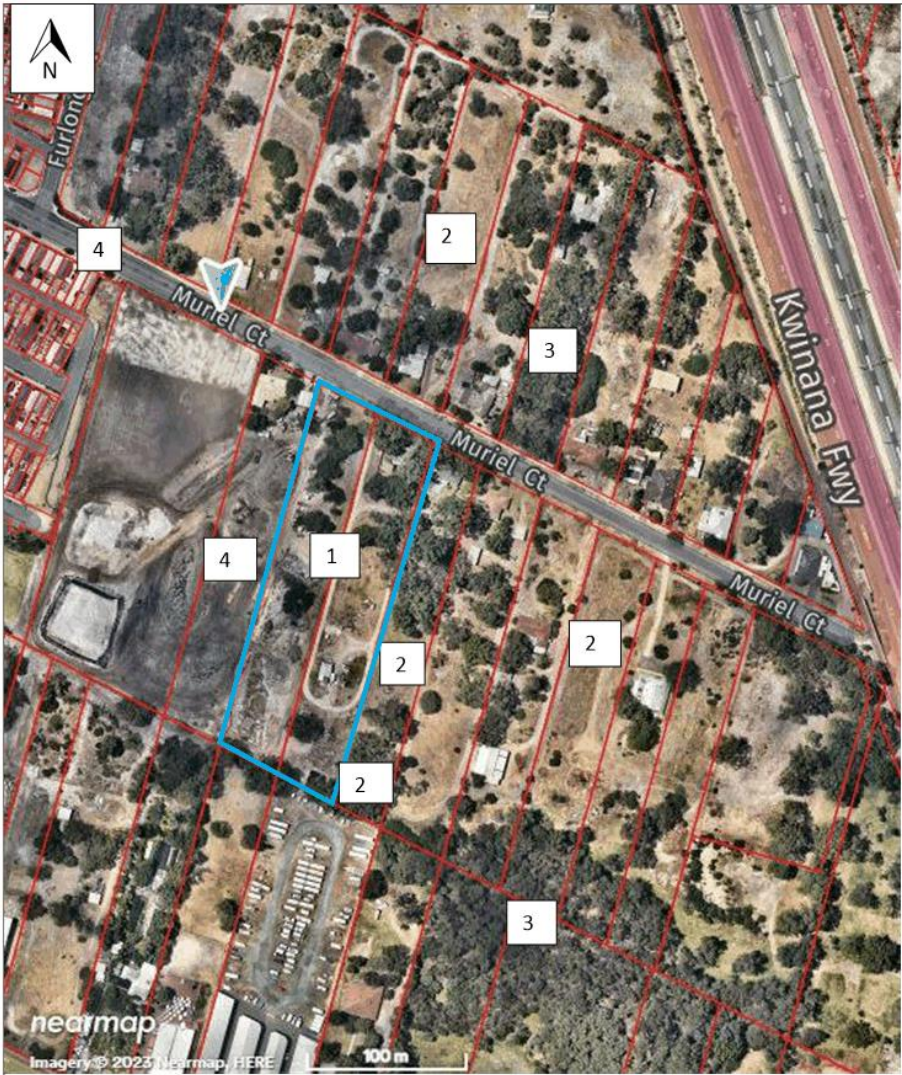
## Section 5: Assessment against the Bushfire Protection Criteria

## Subsection 5.1: Compliance Table

Bushfire protection criteria	Method of Compliance	Proposed bushfire management strategies
	Acceptable solutions	
<b>Element 1: Location</b>	A1.1 Development location	This development will be developed in such a manner that on completion the BAL rating of BAL-29 or less is possible for all lots.
<b>Element 2: Siting and design</b>	A2.1 Asset Protection Zone (APZ)	There will be no APZs required with the development for the future dwellings.
<b>Element 3: Vehicular access</b>	A3.1 Public road	All public roads will be constructed to the appropriate standards as required in the Guidelines.
	A3.2a Multiple access routes	There are multiple access options that facilitate movement to a range of alternative locations and directions of travel.
	A3.2b Emergency access way	Not applicable
	A3.3 Through roads	The road network will provide the through roads and link to Muriel Court which is constructed.
	A3.4a Perimeter roads	A perimeter road is planned for the subdivision and the roads will link to the subdivision to the west.
	A3.4b Fire service access routes	Not applicable.
	A3.5 Battle-axe access legs	Not applicable.
	A3.6 Private driveways	The private driveways will all be less than 50 metres in length.
<b>Element 4: Water</b>	A4.1 Identification of future water supply	The site will be serviced by reticulated scheme water in accordance with the State Government requirements.
	A4.2 Provision of water for firefighting purposes	Hydrants will be developed in accordance with the State's Guidelines.







**LEGEND**

Subject land

Sealed roads

1. The site will serviced by a reticulated scheme water system and hydrants will be established.

2. This is the grassland bushfire threat vegetation.

3. This is the forest bushfire threat vegetation.

4. Principal access roads for access and egress that links to the neighbouring subdivisions.

Location details: Lot 11 & 12 Muriel Crt, Cockburn Central

Assessment date: 1 May 2023

Prepared by: Ralph Smith

Accreditation level: 2

Accreditation number: 27541

Accreditation expiry date: August 2023

Date aerial photo: January 2023

Version No: 1.1

Figure 7. Spatial representation of bushfire management strategies.



**Section 6: Responsibilities for Implementation and Management of the Bushfire Measures**

This section is to set out the responsibilities of the developer/s, landowner/s and local government with regards to the initial implementation and ongoing maintenance of the required actions.

No.	Implementation Action
1	<p>A notification pursuant to Section 165 of the <i>Planning and Development Act 2005</i>, is to be placed on the certificate(s) of title of the proposed lot(s) with a Bushfire Attack Level (BAL) rating of 12.5 or above, advising the existence of a hazard or other factor.</p> <p>Notice of this notification is to be included in the diagram or plan of survey (deposited plan).</p> <p>The notification is to state as follows:</p> <p><i>"This land is within a bushfire prone area as designated by an Order made by the Fire and Emergency Services Commissioner and is subject to a Bushfire Management Plan. Additional planning and building requirements may apply to development on this land"</i> (Western Australian Planning Commission).</p>
2	Comply with the relevant local government annual firebreak notice issued under s33 of the Bush Fires Act 1954.
3	Construct the new scheme water fire hydrants to comply with the State's requirements and in accordance with the Water Corporation standards as recorded in Design Standard No 63.
4	Construct the roads to the required standards as specified in the Guidelines.

**LANDOWNER/OCCUPIER – ONGOING**

No.	Management Action
1	Comply with the relevant local government annual firebreak notice issued under s33 of the Bush Fires Act 1954.
2	Maintain the dwelling to the appropriate construction standard.





## Appendix 1

Location of the native vegetation extent in the general area of the development.





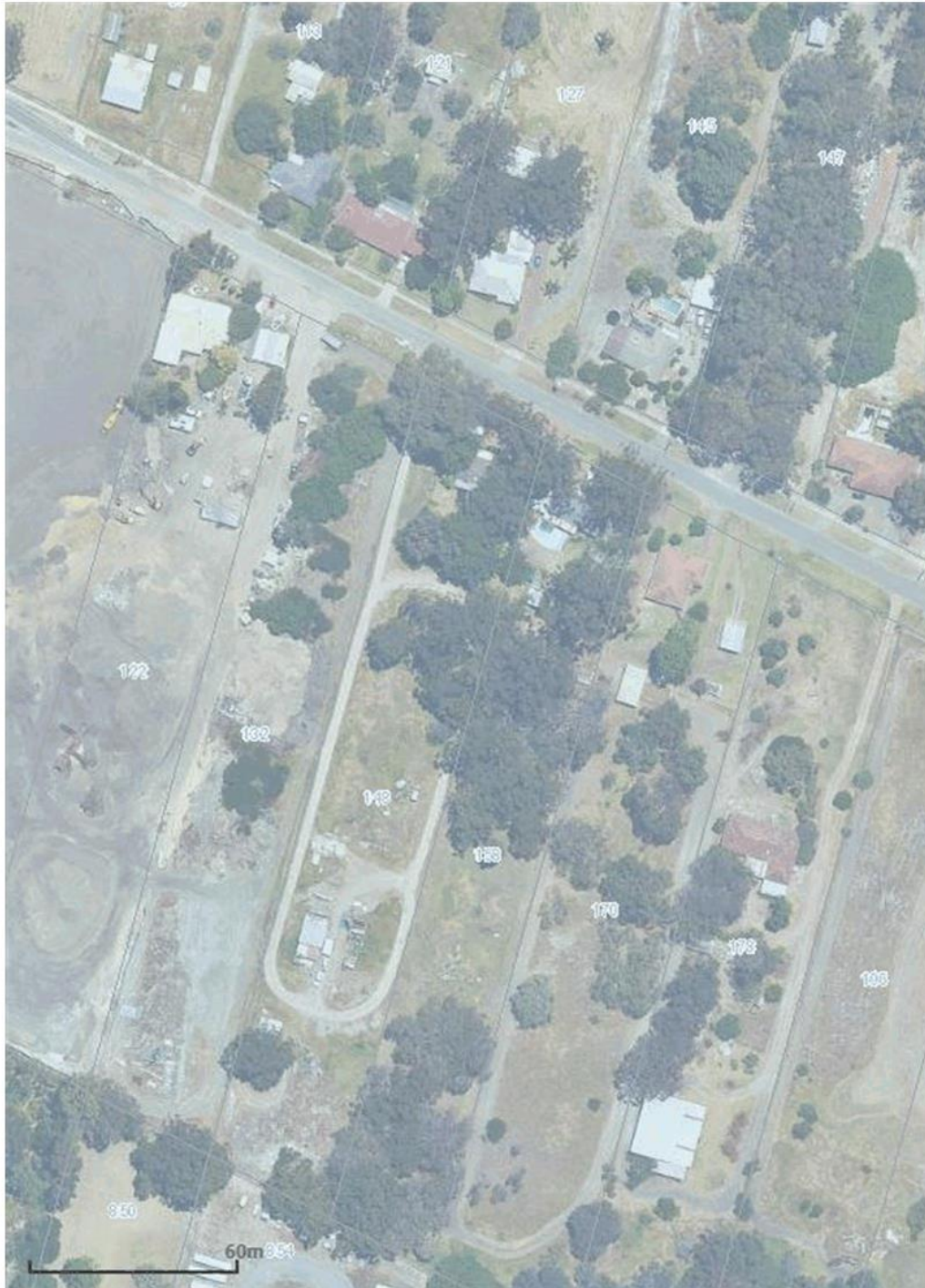
**Appendix 2**

Copy of the Carnaby Cockatoo confirmed roost site buffered by 6 km for the general area and the subdivision lot.



**Appendix 3**

Copy of the Black Cockatoo confirmed roost site buffered by 1 km for the general area and the subdivision lot.





## Appendix 4

Copy of a section of the Fire Control Order on the City of Cockburn website 14 March 2023. It is acknowledged that the date on the Fire Control Order states 2018, but this is the latest version on the web site.

### City of Cockburn Fire Control Order - Effective from 10 May 2018

#### First and Final Notice

Pursuant to *Section 33* of the *Bush Fires Act 1954* owners or occupiers of land situated within the City of Cockburn are required by law to comply with the prescribed Fire Control Order here within.

#### 1. All Property (vacant or developed) - less than 4,047m<sup>2</sup>

[Collapse ^](#)

To reduce the fire hazard on your land and to comply with the requirements of this Fire Control Order you are required to:

**1.1** Have all flammable materials such as dry grass and weeds slashed, mown or trimmed down by other means to a maximum height of 50mm across the entire property for the duration of this firebreak time; and

**1.2** Remove all dead vegetation.

#### 2. All property (vacant or developed) - 4,047m<sup>2</sup> or greater

[Collapse ^](#)

To reduce the fire hazard on your land and to comply with the requirements of this Fire Control Order you are required to:

**2.1** Construct a firebreak (as defined within section 3 of this order) immediately inside all external property boundaries, this includes those adjacent to roads, drains, rail reserves and any public open space reserves

**2.2** Remove all dead vegetation surrounding and over all habitable structures to a radius of 3 metres except living trees, shrubs, maintained grass and gardens under cultivation.





## References

Australian Building Codes Board, (2019). *Building Code of Australia*. Australian Building Codes Board, Sydney

City of Cockburn, (2023). *Fire Control Order*. Retrieved 14 March 2023 from <https://www.cockburn.wa.gov.au/Health-Safety-and-Rangers/Fire-and-Emergency-Management/Firebreaks-and-Burning-Permits>

City of Cockburn, (2023). Intramaps from <https://www.Cockburn.wa.gov.au/develop/mapping-services/interactive-property-maps.aspx>

Near map from <http://maps.au.nearmap.com/>

Slope percentage to degrees conversion from <https://www.calcunation.com/calculator/slope-percent-conversion.php>

Landgate (SLIP), (2023). *Map of Bushfire Prone Areas*. Retrieved 14 March 2023 from <https://maps.slip.wa.gov.au/landgate/bushfireprone/>

Standards Australia. (2018). *Australian Standard 3959 – Construction of buildings in bushfire-prone areas*. Standards Australia, Sydney, NSW.

Western Australian Planning Commission. (2015). *State Planning Policy 3.7 – Planning in Bushfire Prone Areas*. Western Australian Planning Commission, Perth, WA.

Western Australian Planning Commission. (2021). *Guidelines for Planning in Bushfire Prone Areas*. Western Australian Planning Commission, Perth, WA. December 2021

Environmental and conservation values from <https://espatial.dplh.wa.gov.au/PlanWA/Index.html?viewer=PlanWA>

File No. 110/244

## Schedule of Submissions

## Structure Plan Amendment – Cockburn Central North (Muriel Court) – Lots 11 &amp; 12

No.	Submitter / Address	Submission	Local Government Response	Local Government Recommendation
1	DFES 20 Stockton Bend, Cockburn Central	<p><b>RECOMMEND MODIFICATIONS:</b> Regarding Bushfire Management Plan (BMP) (Version 1.2), prepared by Smith Bushfire Consultants and dated 06 June 2023, for the above Structure Plan.</p> <p>This advice relates only to State Planning Policy 3.7: Planning in Bushfire Prone Areas (SPP 3.7) and the Guidelines for Planning in Bushfire Prone Areas (Guidelines). It is the responsibility of the proponent to ensure the proposal complies with relevant planning policies and building regulations where necessary. This advice does not exempt the applicant/proponent from obtaining approvals that apply to the proposal including planning, building, health or any other approvals required by a relevant authority under written laws.</p> <p><b><u>Assessment</u></b></p> <ul style="list-style-type: none"> <li>It is acknowledged that the Muriel Court Local Structure Plan (LSP) was approved on the 16 February 2010, prior to the release of SPP 3.7.</li> <li>The approved LSP would not be compliant with the current framework, primarily due to Muriel Court being a no through road and therefore development within the LSP area would not comply with Acceptable Solutions of Element 3 Vehicular Access.</li> <li>It is noted that the amendment seeks to modify road widths and placement within the Local Structure Plan. DFES supports this approach as it serves to increase the hazard separation with the adjacent vegetation.</li> <li>Further clarification is required within the BMP of the requirements of SPP 3.7, and the supporting Guidelines as outlined in our assessment below.</li> </ul>	Generally agree with DFES comments, as discussed in the following sections.	1. An updated BMP is recommended as a modification prior to final approval being issued by the WAPC.



1. Policy Measure 6.5 a) Preparation of a BAL Contour Map

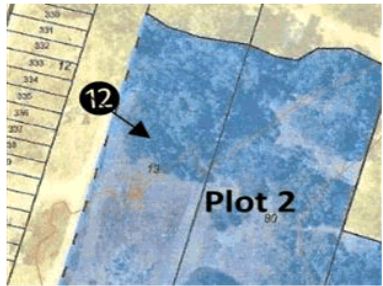
Issue	Assessment	Action
Vegetation Classification	<p>Vegetation Plot 2 cannot be substantiated as Class G Grassland with the limited information and photographic evidence available.</p> <p>Photo ID 12 does not represent Class G Grassland. It is noted that the BMP has classified the vegetation as Grassland under low open Woodland however the foliage cover appears to exceed 10%. The potential for revegetation has not been considered.</p> <p>The BMP should detail specifically how the Class G Grassland classification was derived as opposed to Class B Woodland.</p> <p>It is noted that a re-classification to Class B Woodland would not impact the resultant BAL ratings.</p>	Modification to the BMP is required.

Vegetation Classification

Agree with DFES comments, the image depicted in Photo 12 appears inconsistent with the available aerial imagery (see screenshots below).



Photo ID: Photo 12 Looking at the grassland on the neighbouring lots.



2. The BMP shall be updated to justify the vegetation as classified or amend to the appropriate classification.



Element	Assessment	Comment
Vegetation Exclusion	<p>Evidence to support the exclusion of Plot 1 in its entirety as managed to low threat in accordance with AS3959 is required. In particular:</p> <ul style="list-style-type: none"><li>- Photo ID 2 shows vegetation along the road that does not appear to be low threat as per AS3959;</li><li>- Photo ID 6 appears to show classifiable vegetation within the lot.</li></ul> <p>The BMP does not describe which areas of excluded vegetation pertain to exclusion 2.2.3.2 (e) or (f).</p> <p>An enforceable mechanism is required to provide certainty that the proposed management measures can be achieved in perpetuity and that they are enforceable.</p> <p>If unsubstantiated, the vegetation classification should be classified as per AS3959, or the resultant BAL ratings may be inaccurate.</p>	Modification to the BMP is required.

Vegetation Exclusion

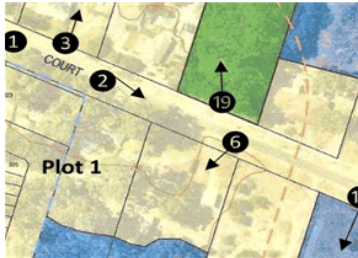
Photo ID 2 and 6 of Plot 1 (seen below)



Photo ID: Photo 2 Looking east along Muriel Court.



Photo ID: Photo 6 Looking at the 'low threat vegetation' on the neighbouring lot.



The vegetation shown in Photo ID 2 shows a limited strand of existing trees which is only 50m in length. Notwithstanding, the City supports the recommendation for additional clarity being provided in a revised BMP.

Additional information/clarification is required to justify the exclusion of possibly classifiable vegetation via Photo ID 6 and advise which clause of Australian Standards 3959.

3. The BMP shall be updated to justify the vegetation exclusions or introduce appropriate classifications.



## 2. Policy Measure 6.3 c) Compliance with the Bushfire Protection Criteria

Element	Assessment	Comment
<b>Location, Siting and Design</b>	<b>A1.1 &amp; A2.1 – not demonstrated</b> The BAL ratings cannot be validated for the reasons outlined in the above table.	Modification to the BMP is required.
<b>Vehicular Access</b>	<b>A3.2a – comment only</b> The BMP incorrectly states that compliance has been achieved. Muriel Court is an existing gazetted public road maintained by the local government; however, it is ultimately a single access road to Semple Court.  Access in two different directions to two different destinations, in accordance with the acceptable solution, is not available until Semple Court approximately 550 metres from the development site. This exceeds the acceptable maximum length of 200 metres for a dead-end road.  It is noted that the Structure Plan shows Muriel Court is planned to be connected to Kentucky Court. Access should be finalised before future planning stages such as subdivision and development.	Comment only

### Location, Siting and Design

Consistent with the approach above to recommend the classification of vegetation and exclusion of vegetation be review, it will naturally require a review of the BAL Contour Map.

### Vehicular Access

The City acknowledges the adoption of the Cockburn Central North Structure Plan occurred prior to the adoption of SPP 3.7. Therefore, the requirement for two-way access for emergency purposes is considered a legacy issue as acknowledged by DFES.

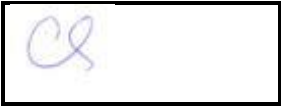
Furthermore, the LSP intends to connect Muriel Court through to Kentucky Court (east of the subject site) which would complete the requirement for two-way access. The advancement of development within the Structure Plan area furthers the ability of two-way access being realised.

4. Modify the BAL contour as necessary in association with the above recommendation.

5. Acknowledge the access requirement is not complied with however it is a legacy issue not capable of resolution through this application.



	<div><div><div><div><div></div><div>Notwithstanding the above, it is noted that the extent of the non-compliance is a legacy issue from the approved LSP and that the proposed amendment would improve local access for the lots impacted by the amendment.</div></div><div><div></div><div>As per Clause 2.7 of the Guidelines, BMPs should address compliance with the bushfire protection criteria to the greatest extent possible. BMPs provided in support of future planning stages should demonstrate compliance with Element 3 through meeting the Acceptable Solutions, the Performance Principle or by addressing requirements as per Clause 2.7.</div></div></div></div></div>		
	<div><div><div><div></div><div><b>Recommendation - compliance with acceptable solutions not fully demonstrated.</b></div></div><div><div></div><div>A review of the original LSP identifies areas of non-compliance with SPP 3.7 and the Guidelines. However, it is also noted that the proposal being considered contemplates improvements in local access, without increasing the extent and/or the implications of the non-compliance.</div></div><div><div></div><div>The development design has not demonstrated compliance to:</div></div><div><div></div><div>Element 1: Location,</div></div><div><div></div><div>Element 2: Siting and Design</div></div></div></div>		





File No. 110/244

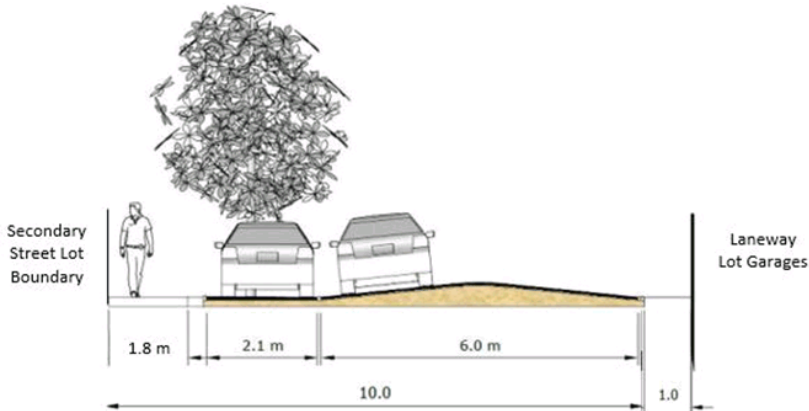
**Schedule of Modifications****Structure Plan Amendment – Cockburn Central North (Muriel Court) – Lots 11 & 12**

No.	Reference	Modification	Reason
<b>Table of Contents</b>			
1	Section 4	Modify 'Proposed Structure Plan Amendment' to: a. include 4.4 Development Contribution. b. Renumber existing 4.4 Traffic Impact Assessment and 4.5 Bushfire Hazard Assessment accordingly.	Minor formatting error – Development Contributions section not currently referenced.
2	Sections 4.4 & 4.5	Update 'Traffic Impact Assessment' to read 'Traffic Impact Statement' and 'Bushfire Hazard Assessment' to read 'Bushfire Management Plan'.	Minor typographical error – to match the correct titles of the technical appendices.
<b>Part One – Implementation</b>			
3	Section 1	Modify 'Introduction' to refer to the existing lot sizes being 9,265m <sup>2</sup>	Minor typographical error – to match correct lot sizes
4	Section 2	Modify 'Existing Muriel Court Local Structure Plan' in the following manner: a. Refer to the existing northern cell of R80 area, encompassing both Lot 11 and 12, as being 32m deep and 2,778m <sup>2</sup> . b. Refer to existing southern cell of R80 area, encompassing both Lot 11 and 12 as being 1.1035ha.	To refer to the combined existing developable areas – i.e., The southern cell and northern cell.
5	Section 3	Modify 'City of Cockburn Local Planning Scheme No.3', in the following manner: a. Refer to the City's Scheme as 'Town' Planning Scheme and update any acronym (throughout the report) accordingly. b. Reword the first sentence for grammatical correctness. c. Revise the combined potential of both dwellings as having a potential of 115 dwellings and minimum requirement of 86 dwellings.	a. Minor typographical error – refers to 'Local' Planning Scheme (LPS 3). b. First sentence doesn't make sense. c. Minimum yield potential incorrectly based on Table 8 (DCA specific calculations), as opposed to the current average lot area requirements of the Residential Design Codes.
<b>Part Two – Explanatory</b>			
6	Section 4	Modify 'Proposed Structure Plan Amendment', in the following manner: a. Revise dot point 1 to reference Lot 12.	a. Incorrectly references Lot 11 (only). b. It is located 'east of the north-south road adjacent to Lots 10 and 11' rather than



		<ul style="list-style-type: none"> <li>b. Rephrase the 2<sup>nd</sup> paragraph to correctly describe the location of the existing north-south laneway in its reference to the proposed road on Lot 10 and 11.</li> <li>c. Modify the 3<sup>rd</sup> paragraph to broadly describe the staged approach of subdivision and development and include the subdivision concept as an example – describe the requirement for the remaining balance lot to encompass a Multiple Dwelling development (only).</li> </ul>	<p>'western north-south adjacent to Lots 10 and 11'.</p> <ul style="list-style-type: none"> <li>c. The specific lot numbers described refer to a preliminary subdivision concept. Advise not to use a specific number as the concept isn't binding. To meet the shortfall will not be possible via grouped Dwelling proposal.</li> </ul>
7	Section 4.2	<p>Modify 'Lot Layout,' in the following manner:</p> <ul style="list-style-type: none"> <li>a. Similar to Modification 7c, broadly describe the proposed staging of subdivision and development and the reliance upon Multiple Dwellings to achieve the minimum dwelling requirement.</li> <li>b. Rephrase to reference the Subdivision Concept yield produced and subsequent reliance for multiple dwellings on the northern cell which has a lot size of 2,641m<sup>2</sup> on the updated concept plan.</li> <li>c. Either clarify the intended development outcome for lots with a width of less than 6m to ensure compliance with the Residential Design Codes can be achieved OR remove reference to any lots less than 6m in width.</li> </ul>	<ul style="list-style-type: none"> <li>a. Rather than specify the exact dwelling requirement per lot in the LSP (which can change), broadly detail the yield requirements.</li> <li>b. To reflect the updated Subdivision Concept.</li> <li>c. 5.6m lots are proposed in some part which can accommodate 2 vehicles but do not account for the actual walls or support piers for a carport/garage. An LSP cannot control the number of bedrooms or form of parking but the intention should be detailed in the report.</li> </ul>
8	Section 4.3	<p>Modify 'Lot Yield', in the following manner:</p> <ul style="list-style-type: none"> <li>a. Revise minimum yield requirement references (from 81) to 86 dwellings.</li> <li>b. Rephrase the section to broadly refer to the updated Subdivision Concept and reliance upon Multiple Dwellings at some level. A staged approach involving an initial subdivision to create single residential must include some form of commitment to meet the residual yield via a future Multiple Dwelling development of the balance landholding.</li> </ul>	To reflect the correct minimum yield requirement and implications of a staged implementation approach.
9	Section 4.4	<p>Modify 'Development Contributions', in the following manner:</p> <ul style="list-style-type: none"> <li>a. Revise the 'Schedule 12 of LPS 3' to 'Table 10 of TPS 3' to correctly refer to the City's Scheme and relevant sections.</li> <li>b. Revise the total potential lots to 60 in Table 1.</li> </ul>	<ul style="list-style-type: none"> <li>a. Minor typographical error.</li> <li>b. Incorrectly states 59.</li> </ul>
10	Section 4.4	<p>Modify 'Traffic Impact Assessment', in the following manner:</p> <ul style="list-style-type: none"> <li>a. Renumber to section 4.5;</li> <li>b. Revise any reference to 'Traffic Impact Statement'.</li> </ul>	Minor typographical errors.
11	Section 4.5	Modify 'Bushfire Hazard Assessment', in the following manner:	Minor typographical errors.



		<ul style="list-style-type: none"> <li>a. Renumber to section 4.6;</li> <li>b. Revise any reference to 'Bushfire Management Plan'.</li> </ul>	
<b>Technical Appendices</b>			
12	Subdivision Concept	Modify to ensure all lots are a minimum of 6m in width.	5.6m wide lots cannot accommodate double garage which is the likely form of single dwelling development.
13	Traffic Impact Statement	<p>Modify Figure 6 – 10m cross-section (and any associated references) to show the carriageway being pushed towards the garages of the laneway lots (to be setback 1m within the lot), so that embayed parking, interspaced with street trees can be provided adjacent a slightly wider footpath that runs along the secondary street boundary of lots on the other side (as roughly depicted below):</p> 	To maximise the availability of visitor parking and ensure street trees are provided within these reserves, without compromising pedestrian infrastructure or safety.
14	Bushfire Management Plan	<p>Modify in the following manner:</p> <ul style="list-style-type: none"> <li>a. Review the classification of vegetation within Plot 2 and provide additional detail to confirm its identification as Class G Grassland.</li> <li>b. Provide clarification to support Plot 1 being classified as excluded vegetation and detail under which sub-section of Australian Standard 3959 – 2.2.3.2 the vegetation is excluded.</li> <li>c. Update the BAL contour in Figure 5 to reflect any differences in vegetation classification.</li> </ul>	Reflects the changes requested by DFES.



		d. Acknowledge that Element 3 – Access of SPP 3.7 does not achieve compliance, but that this is a legacy item and improved emergency access is being provided by the amendment.	
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#### 14.1.4 Initiation and Final Adoption of (Basic) Amendment No.168 to Town Planning Scheme No. 3 - Partial Rationalisation of Development Areas 14 and 36 (Success)

<b>Executive</b>	Chief of Built and Natural Environment
<b>Author</b>	Strategic Planning Officer
<b>Attachments</b>	1. Draft Scheme Amendment No.168 Report <a href="#">↓</a>
<b>Location</b>	Success
<b>Owner</b>	Various
<b>Applicant</b>	City of Cockburn
<b>Application Reference</b>	109/168

##### Officer Recommendation/Council Decision

MOVED Cr T Dewan SECONDED Cr C Reeve-Fowkes

That Council:

- (1) AMENDS the City of Cockburn Town Planning Scheme No. 3, pursuant to Section 75 of the *Planning and Development Act 2005*, by:
  1. Reclassifying land within the 'Development Area 14' from the 'Residential' zone to a local reserve for 'Parks and Recreation', 'Lakes and Drainage' or 'Local Road', as depicted on the Scheme Amendment Map.
  2. Modifying 'Table 9 – Development Areas' of the Scheme Text, by deleting Provision 3 as it relates to DA14.
  3. Reducing the extent of the 'Development Area 14' (DA14) special control area boundary as depicted on the Scheme Amendment Map.
  4. Rezoning various lots within 'Development Area 36' from 'Development' to 'Residential (R20)', 'Residential (R30)', Residential (R40) and 'Residential (R60)', as depicted on the Scheme Amendment Map.
  5. Reclassifying land within 'Development Area 36' from the 'Development' zone to a local reserve for 'Parks and Recreation' or 'Local Road', as depicted on the Scheme Amendment Map.
  6. Deleting 'Development Area 36' (DA36) entirely, from within 'Table 9 – Development Areas' of the Scheme Text, and the Scheme Map;
- (2) DETERMINES that the Amendment is 'basic' under the provisions of the *Planning and Development (Local Planning Schemes) Regulations* as it satisfies the following criteria of Part 5, Division 1, Regulation 34:
  - It is an amendment to the local planning scheme that involves zoning land consistent with an approved structure plan for the same land.

and REFERS the Amendment to the West Australian Planning Commission, pursuant to Part 5, Division 1, Regulation 58 Planning and Development (Local Planning Schemes) Regulations 2015, for its consideration;



- (3) REFERS the Amendment to the Environmental Protection Authority (EPA) pursuant to Section 81 of the *Planning and Development Act 2005*, by giving to the EPA written notice of this resolution and such written information about the amendment as is sufficient to enable the EPA comply with Section 48A of the *Environmental Protection Act 1986* in relation to the proposed scheme amendment;
- (4) Upon compliance with Sections 81 and 82 of the *Planning and Development Act 2005*, DELEGATES authorisation and submission of the amendment documentation to the West Australian Planning Commission along with a request for endorsement of final approval by the Hon. Minister for Planning; and
- (5) NOTES the intention to revoke the 'following Structure Plan, pursuant to Schedule 2, Part 4, Regulation 35A of the *Planning and Development (Local Planning Schemes) Regulations 2015*, upon approval of Amendment No.168:

Structure Plan #	(2023/MINUTE NO 0289) Address	Endorsement Date	WAPC Reference
14A	Wentworth Heights, Success	22/11/2015	N/A
14B	Lot 3 Sciano Ave, Success	15/08/2015	N/A
36A	Lot 9014 Bartram Road & Lot 9015 Wentworth Parade, Success	26/05/2014	SPN/0050/1

**CARRIED 10/0**

## Background

Structure plans are important planning instruments, regularly used to coordinate the subdivision and development of land, particularly in new, greenfield locations.

Reflective of its rapid urbanisation over the past 20+ years, the City currently has over 150 local structure plans (LSP) operating within its scheme area, many of which are substantially subdivided and/or have been built out.

When the *Planning and Development (Local Planning Scheme) Regulations* were released in 2015, a key change involved the introduction of a 10-year time limit to the validity of structure plans.

Plans approved prior to this date were automatically given a 10-year timeframe from when the regulations were adopted.

Under the State Planning Framework, once a structure plan has served its purpose (typically once all the lots have been subdivided and physically created), the zones and reserves are to be transferred into the Scheme and the Structure Plan revoked.





This process, commonly referred to as structure plan 'rationalisation', ensures the City retains appropriate planning mechanisms to guide and control future use and/or redevelopment of the land (including the same range of permissible land uses and associated development standards as currently apply) into the future, consistent with community expectations.

This proposal is part of a series of Scheme Amendments required to rationalise large portions of the City's urban areas ahead of several existing structure plans expiring upon the 10-year anniversary of the Regulations coming into effect (19 October 2025).

### Submission

N/A

### Report

The following Structure Plans have been fully implemented:

DEVELOPMENT AREA 14		DEVELOPMENT AREA 36	
#	Name	#	Name
14A	Wentworth Heights, Success	36A	Lot 9014 Bartram Road & Lot 9015 Wentworth Parade, Success
14B	Lot 3 Sciano Ave, Success		

The purpose of this amendment is to:

- Transfer the zones and reserves shown on the approved local structure plans for these areas into Town Planning Scheme No.3 (TPS3)
- Revoke the structure plans
- Adjust the boundary of Development Area 14 (DA14) special control area and associated Table 9 special provisions
- Completely delete Development Area 36 (DA36) special control area and associated Table 9 special provisions to match the above outcome.

### Development Area 14

Typically, structure plan areas are zoned 'Development', and are located within a defined special control or 'Development Area', for which Table 9 of the Scheme outlines specific provisions (or matters), that either inform or are to be addressed via the subsequent structure planning, subdivision and/or development processes.

Reflective of the planning process followed when it was created when TPS3 was first gazetted in December 2002, DA14 is predominantly zoned 'Residential', including the now constructed local road, public open space (POS) and drainage networks.



Consistent with the approach endorsed by Council at its 12 October 2023 OCM for the eastern portion of DA14 (via *Omnibus Scheme Amendment No.159 – Item 14.1.2*), this proposal seeks to excise land from the 'Residential' zone and reclassify it as local reserves for 'Parks and Recreation', 'Lakes and Drainage' or 'Local Road', based on their approved structure plan designation, existing tenure and use.

As there remains a small portion of DA14 (Lot 2 Sciano Avenue) yet to be structure planned, subdivided or developed, complete deletion of DA14 and all its special provisions are not proposed at this time, rather just a reduction to the extent of the DA14 special control area boundary and the removal of superfluous provisions from Table 9 to reflect the outcomes of this proposal and earlier planning approvals.

### Development Area 36

Gazetted on 6 May 2014, DA36 is the result of Scheme Amendment No.93 (SA93) to TPS3.

The special provisions inserted into Table 9 via SA93 primarily focused on the rehabilitation, future management and POS credits associated with transferring the Twin Bartram Swamp into public ownership.

As the land is fully subdivided or developed, and the POS reserve encompassing the conservation category wetland has been created and transferred into the City's management, the Development Area and associated provisions have served their purpose and can now be removed.

### Local Structure Plans

The structure plans collectively identify a local road, public open space and drainage network for the area servicing a range of low-to-medium density (R20-60) residential dwellings.

All the proposed zones and reserves shown on the Structure Plan maps directly correlate to zones and reserves in the Scheme.

All the public roads have been constructed, and all other public reserves embellished to the required standard and transferred into either public or public utility operator ownership, in accordance with the applicable subdivision approvals.

Further detail on both the Development Areas and various Structure Plans are included in the Draft Scheme Amendment No.168 Report (refer Attachment 1).

### Type of Amendment

This amendment is considered a 'Basic' Amendment under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* as it is an amendment to the local planning scheme involving zoning land consistent with an approved structure plan for the same land.



## Strategic Plans/Policy Implications

### Local Economy

A sustainable and diverse local economy that attracts increased investment and provides local employment.

- A City that is 'easy to do business with'.

### Listening and Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.

## Budget/Financial Implications

Not applicable – the Amendment documentation has been prepared, and the proposal will be progressed by the administration under its FY24 budget allocation.

## Legal Implications

- *Planning and Development Act 2005*
- *Planning and Development (Local Planning Schemes) Regulations 2015*

## Community Consultation

Part 5 (Division1, Regulation 34) of the *Planning and Development (Local Planning Schemes) Regulations 2015* identifies three amendment types: basic, standard, and complex.

The changes proposed by Scheme Amendment No. 168 meet the definition of a 'Basic' Scheme Amendment. Such proposals do not typically require public advertisement.

Advertising will only occur if the Minister for Planning specifically directs the City to do so (pursuant to s.83A of the Act and/or r.61 of the *Regulations*), or the West Australian Planning Commission disagrees with the City's determination of the 'type' of Scheme Amendment (i.e., that it should instead be processed as a 'standard' or 'complex' amendment, pursuant to r.59 of the *Regulations*).

## Risk Management Implications

The officer recommendation considers the relevant planning matters associated with the proposal.

If the Scheme Amendment does not proceed (or is ultimately refused by the Minister for Planning):

- an opportunity will be missed to simplify the planning framework and remove additional layers of planning (structure plans) that have served their purpose
- the City will need to consider alternatives to ensure an appropriate local planning framework is in place to guide future land use and/or redevelopment proposals in the area ahead of the structure plans expiring on 19 October 2025.





**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil





Town Planning Scheme No.3  
Amendment No. 168  
(Basic)

*Rationalisation of various Structure Plans within  
Development Area 14 (Beenyup Road) & Development Area 36 (Bartram Road)*

**NOVEMBER 2023**

***Planning and Development Act 2005***  
**RESOLUTION TO AMEND A TOWN PLANNING SCHEME**

***City of Cockburn***  
***Town Planning Scheme No.3***  
***Amendment No.168***

RESOLVED that the Council, in pursuance of Section 75 of the *Planning and Development Act 2005*, amend the City of Cockburn Town Planning Scheme No. 3 by:

1. Reclassifying land within the 'Development Area 14' from the 'Residential' zone to a local reserve for 'Parks and Recreation', 'Lakes and Drainage' or 'Local Road', as depicted on the Scheme Amendment Map.
2. Modifying 'Table 9 – Development Areas' of the Scheme Text, by deleting Provision 3 as it relates to DA14.
3. Reducing the extent of the 'Development Area 14' (DA14) special control area boundary, as depicted on the Scheme Amendment Map.
4. Rezoning various lots within 'Development Area 36' from 'Development' to 'Residential (R20)', 'Residential (R30)', Residential (R40) and 'Residential (R60)', as depicted on the Scheme Amendment Map.
5. Reclassifying land within 'Development Area 36' from the 'Development' zone to a local reserve for 'Parks and Recreation' or 'Local Road', as depicted on the Scheme Amendment Map.
6. Deleting 'Development Area 36' (DA36) entirely, from within 'Table 9 – Development Areas' of the Scheme Text, and the Scheme Map.

The Amendment is 'basic' under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reason(s):

- It is an amendment to the local planning scheme that involves zoning land consistent with an approved structure plan for the same land.

Pursuant to Regulation 35A of the *Planning and Development (Local Planning Schemes) Regulations 2015*, the amendment to the above Local Planning Scheme affects the following structure plan(s):

Structure Plan #	Address	Endorsement Date	WAPC Reference
14A	Wentworth Heights, Success	22/11/2015	N/A
14B	Lot 3 Sciano Ave, Success	15/08/2015	N/A
36	Lot 9014 Bartram Road & Lot 9015 Wentworth Parade, Success	26/05/2014	SPN/0050/1





Upon the amendment taking effect the approved structure plans are to be revoked.

Dated this ..... day of ..... 20.....

\_\_\_\_\_  
CHIEF EXECUTIVE OFFICER

## AMENDMENT REPORT

### 1.0 INTRODUCTION

Structure Plan No.'s 14A, 14B and 36A have all been fully implemented.

The purpose of this basic scheme amendment is to transfer the zones and reserves shown for the structure plan areas into Town Planning Scheme No.3 (TPS3), to ensure the City maintains appropriate development control once the structure plans expire on 19 October 2025.

This process is referred to as the rationalisation of a structure plan.

### 2.0 BACKGROUND

Development Area 14 (DA14) was initially created when TPS3 was first gazetted in December 2002. It currently includes two endorsed structure plans as per the table below:

Structure Plan #	Address	Endorsement Date	Type of Amendment Required
14A	Wentworth Heights, Success	22/11/2015	Basic
14B	Lot 3 Sciano Ave, Success	15/08/2015	Basic

Development Area 36 (DA36) is the result of Amendment No.93 (SA93) to TPS3 which was gazetted on 6 May 2014. DA36 includes one endorsed structure plan (covering the total area) as per the table below:

Structure Plan #	Address	Endorsement Date	Type of Amendment Required
36A	Lot 9014 Bartram Road & Lot 9015 Wentworth Parade, Success	26/5/2014	Basic

The extent of DA14 and 36 (thick black dotted line), this scheme amendment proposal and the relevant Structure Plans are depicted on **Figures 1 and 2**.

As there remains a portion of DA14 (Lot 2 Sciano Avenue) yet to be structure planned, it has been excluded and does not form the subject of this proposal.

The eastern portion of DA14, forms the subject of a separate omnibus amendment to TPS3 (SA159), which similarly proposes to formalise local reserves for 'Parks and Recreation', 'Lakes and Drainage' or 'Local Road' in this area from within the existing 'Residential' zone, based on their existing tenure and use.

Each of the affected structure plans include Local Development Plans (LDPs). This amendment has no effect on the operation of those instruments which will remain in effect until they expire on (or after) 19 October 2025.



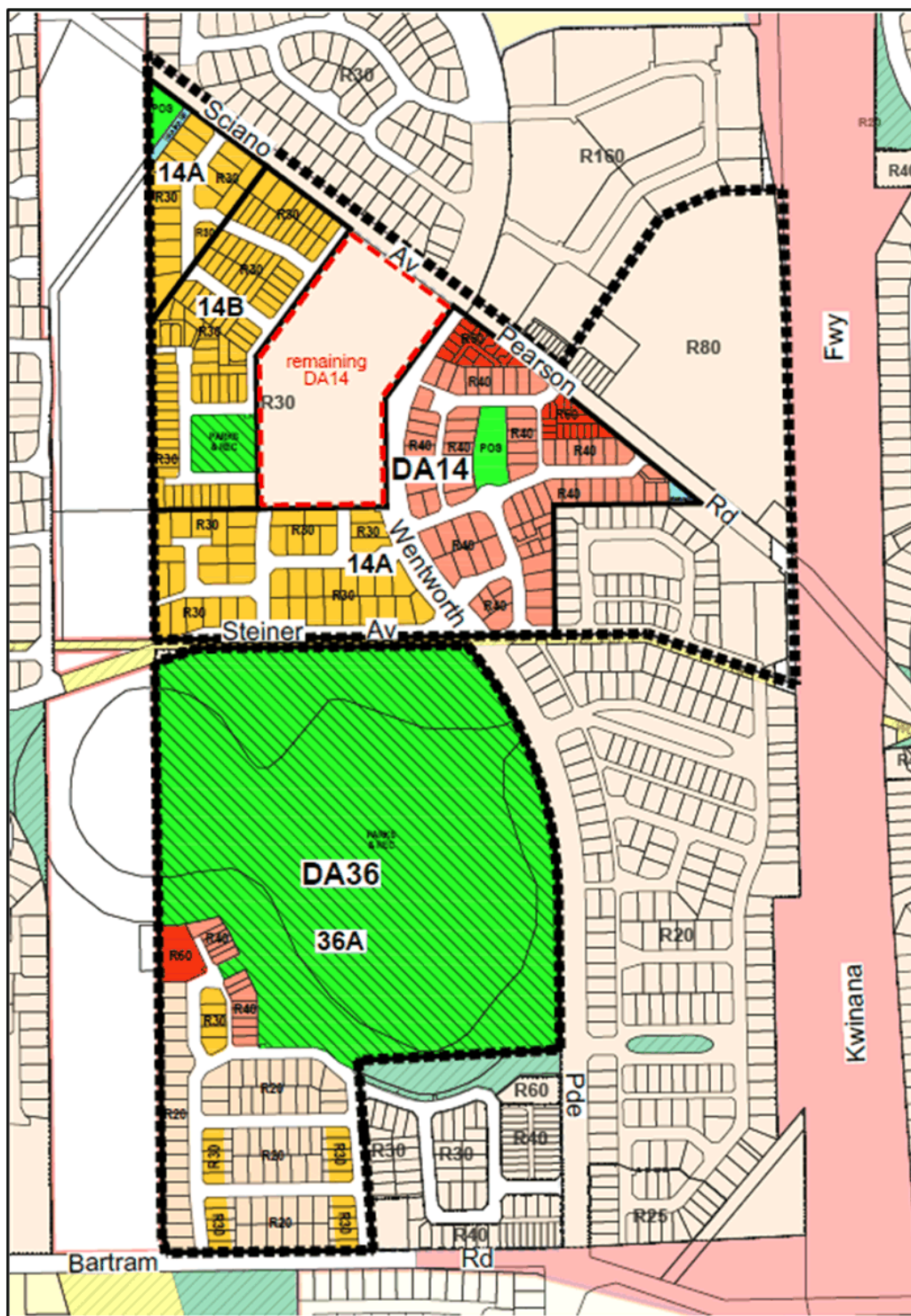


Figure 1 – DA14 & 36, Amendment Extent and Current endorsed Structure Plans





Figure 2 – Aerial Photograph showing extent of completed subdivision and development

### 3.0 AMENDMENT TYPE

Part 5, Division 1, Regulation 34 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, identifies different amendment types: basic, standard and complex.

Regulation 35(2) requires the local government to specify in their resolutions to prepare or adopt an amendment what type of amendment it is, as well as the explanation for forming that opinion.

This proposed amendment is considered a 'basic' amendment, which Regulation 34 describes as any of the following amendments to a local planning scheme:

- a) *an amendment to correct an administrative error;*
- b) *an amendment to the scheme so that it is consistent with the model provisions in Schedule 1 or with another provision of the local planning scheme;*
- c) *an amendment to the scheme text to delete provisions that have been superseded by the deemed provisions in Schedule 2;*
- d) *an amendment to the scheme so that it is consistent with any other Act that applies to the scheme or the scheme area;*
- e) *an amendment to the scheme so that it is consistent with a State planning policy;*
- f) *an amendment to the scheme map to include a boundary to show the land covered by an improvement scheme or a planning control area;*
- g) *an amendment to the scheme map that is consistent with a structure plan, activity centre plan or local development plan that has been approved under the scheme for the land to which the amendment relates if the scheme currently includes zones of all the types that are outlined in the plan;*
- h) *an amendment that results from a consolidation of the scheme in accordance with section 92(1) of the Act;*
- i) *an amendment to the scheme so that it is consistent with a region planning scheme that applies to the scheme area if the amendment will have minimal effect on the scheme or landowners in the scheme area.*

This proposed amendment satisfies part (g) of the above criteria.

Specifically, it is an amendment to the local planning scheme map that involves zoning land consistent with an approved structure plan for the same land.



#### 4.0 TOWN PLANNING CONTEXT

##### 4.1 State Planning Framework

The entirety of DA14 and DA36 are identified in the *South Metropolitan Peel Sub-Regional Planning Framework* and zoned 'Urban' under the *Metropolitan Region Scheme*.

##### 4.2 City of Cockburn Town Planning Scheme No. 3

Reflective of the planning process followed when TPS3 was first gazetted in December 2002, the affected land north of Steiner Avenue is zoned 'Residential' (with densities ranging between 'R30' and 'R80'), and identified on the Scheme Map and in Table 9 of the Scheme Text as part of 'Development Area 14' in TPS3.

Reflective of more contemporary planning processes, affected land south of Steiner Avenue is zoned 'Development', and identified on the Scheme Map and in Table 9 of the Scheme Text as 'Development Area 36'.

The purpose of the 'Development' zone and/or 'Development Area' special control area designations, is to trigger the requirement for a Structure Plan to guide further subdivision and/or development.

Table 9 allows specific provisions to then be applied to defined Development Areas, to inform the subsequent structure planning, subdivision and development processes.

#### 5.0 PROPOSAL

Subdivision and/or development of substantive portions of DA14 and all of DA36 is now complete, meaning that the existing structure plans have served their purpose and are no longer required.

This amendment therefore seeks to remove these areas from DA14 and DA36 and transfer the structure plan identified zonings and reservations for the land into the Scheme, ahead of the structure plans expiring on 19 October 2025.

##### Development Area 14

As there remains a portion of DA14 (Lot 2 Sciano Avenue) yet to be structure planned, subdivided or developed, complete deletion of DA14 and all its special provisions are not proposed at this time, rather just a reduction to the extent of the DA14 special control area boundary and the removal of superfluous provisions to reflect the outcomes of this proposal and earlier planning approvals.

A tracked changes version of Table 9 highlighting the deletions appears below. The rationale for each change is explained in the text that follows:





TABLE 9 – DEVELOPMENT AREAS		
REF NO.	AREA	PROVISIONS
DA14	Beenyup Road (Development Zone)	<ol style="list-style-type: none"> <li>1. An approved Structure Plan together with all approved amendments shall be given due regard in the assessment of applications for subdivision and development in accordance with clause 27(1) of the Deemed Provisions.</li> <li>2. To provide for Residential development.</li> <li><del>3. A Detailed Area(s) is required to be approved by the local government for Lots 519 and 424 Pearson Drive prior to subdivision or development, and the Local Development Plan(s) shall address, but not limited to, the following issues –</del> <ol style="list-style-type: none"> <li><del>a) Development that achieves an appropriate interface with the adjacent residential development, within minimal street setbacks to Pearson Drive, facilitating the location of car parking and communal open space to the rear of the subject land (southern boundary); and the height and design of buildings maintaining a compatible scale and form with adjacent development.</del></li> <li><del>b) Development that is designed to give emphasis to the street corners, particularly the corner of Wentworth Drive and Pearson Drive.</del></li> <li><del>c) Open style fencing to Pearson Drive.</del></li> <li><del>d) Provision of safe, functional and attractive access arrangements.</del></li> </ol> </li> </ol>

#### Provision 3:

Given that former Lots 519 and 424 Pearson Drive form the subject of approved strata plans, and have either been completely or substantially developed for medium density housing guided by approved Detailed Area / Local Development Plans (LDPs), Provision 3 is no longer necessary and can be removed.

The need to extend the LDP for former Lot 519 (to continue to guide development of the vacant survey-strata lots within #2 Pearson Drive), will be considered as part of a separate exercise ahead of it expiring on 19 October 2025.

#### **Local Structure Plans (14A & 14B):**

Details on each Structure Plan (including the LSP map and an aerial of the area) are provided on this section to demonstrate the City's reasoning for rationalisation.

### Wentworth Heights (14A) and Lot 3 Sciano Avenue (14B), Success

Generally bounded by Sciano and Pearson Avenue to the north-east, Steiner Avenue to the south and Special Use 23 zone (high-voltage transmission line corridor) to the west, Structure Plans 14A and 14B collectively identify a local road, public open space (POS) and drainage network servicing a mixture of low-to-medium density (R30-60) housing.



Figures 5 & 6 – Endorsed Structure Plans 14A & 14B

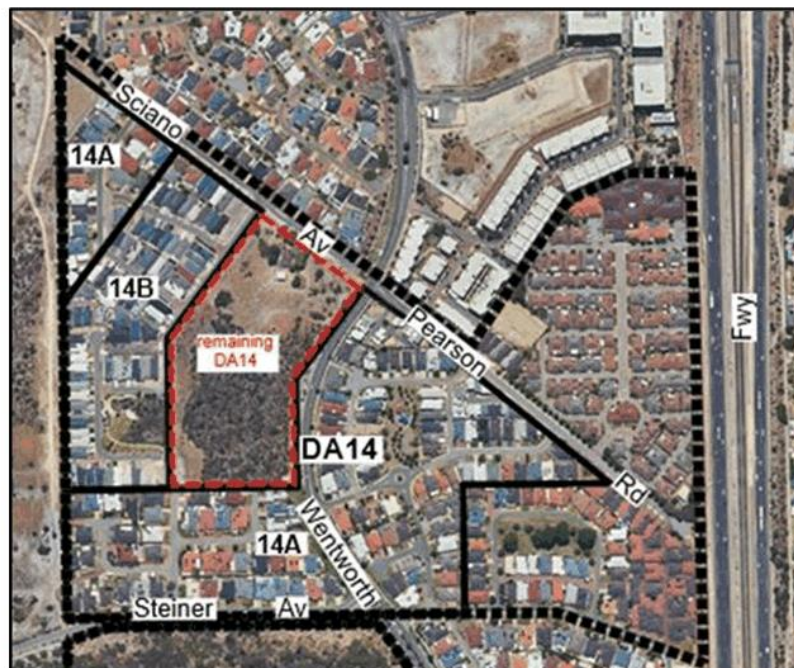


Figure 7 – Aerial Photograph of Current Development

Besides a couple of strata lots within former Lot 519 (discussed above), the entire area has been developed with residential dwellings. As these lots are already zoned 'Residential' in TPS3, consistent with SA159, this proposal simply seeks to formalise areas identified on the Structure Plans (included at **Appendix A and B**) as local reserves for 'Parks and Recreation', 'Lakes and Drainage' or 'Local Road'.

All the public roads have been constructed, and all other public reserves embellished to the required standard and transferred into either public or utility operator ownership, in accordance with the applicable subdivision approvals.

### Development Area 36

Given DA36 was created purely to facilitate one Structure Plan (36A) for which development and/or subdivision is now complete, deletion of both the special control boundary from the Scheme Map and all the special provisions listed in Table 9 of the Scheme Text is proposed (as shown in the tracked changes version below):

TABLE 9 – DEVELOPMENT AREAS		
REF NO.	AREA	PROVISIONS
DA36	Bartram Road (Development Zone)	<p><del>1.— An approved Structure Plan together with all approved amendments shall be given due regard in the assessment of applications for subdivision and development in accordance with clause 27(1) of the Deemed Provisions.</del></p> <p><del>2.— To provide for residential development and associated protection and enhancement of the Conservation Category Wetland and associated natural environment of the subject land.</del></p> <p><del>3.— In addition to the minimum requirement of 10% Public Open Space, any proposed Structure Plan shall include the provision of an additional 7240m<sup>2</sup> of Public Open Space which represents the balance of Public Open Space required for the Thomsons Lake residential development.</del></p> <p><del>The 7240m<sup>2</sup> balance of additional POS comprises the following sites which were previously not included in the calculation of the gross subdivisible area for the Thomsons Lake residential development —</del></p> <ul style="list-style-type: none"> <li><del>• Lot 585 Bannigan Avenue, Success which was originally zoned Local Centre and comprised a 2000m<sup>2</sup> area of open space, which was to be dedicated free of cost as a community purposes site to coexist with the local shopping centre. In 2005, the site was rezoned from Local Centre to Residential R40 subject to the provision of the previously deducted Public Open Space contributions of 10% of the subject site being</del></li> </ul>



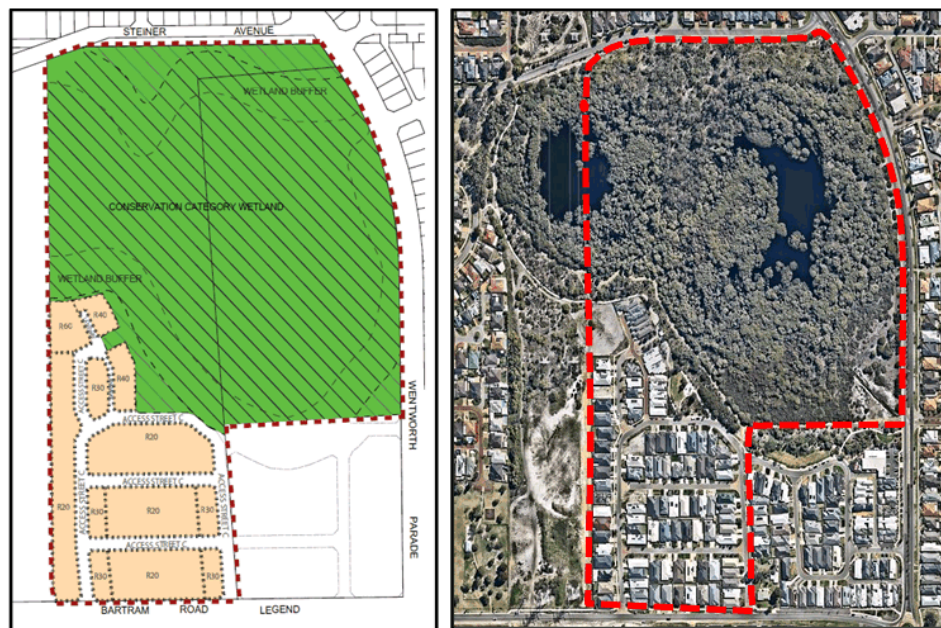
		<p>1240m2 and 2000m2 for the area no longer provided for community purposes.</p> <ul style="list-style-type: none"> <li>Lot 810 Wentworth Parade, Success which was 4000m2 of land originally ceded for a police station to which a public open space credit was received. The site is no longer required for a police station and in accordance with a Deed of Covenant between the Western Australian Planning Commission, GSC Gold Pty Ltd, Gold Estates of Australia (1903) Ltd and Minister for Lands Gold Estates will provide 4000m2 of Public Open Space within DA-36.</li> </ul> <p>4. Any Proposed Structure Plan shall include a Wetland Management and Rehabilitation Plan covering the Conservation Category Wetland and portions of the adjoining transmission line area to the satisfaction of the City of Cockburn. The Wetland Management and Rehabilitation Plan shall address the following requirements:</p> <ul style="list-style-type: none"> <li>Delineation of management plan boundaries;</li> <li>Description of existing environment and the environmental values of the management areas;</li> <li>Description of proposed land ownership and management arrangements;</li> <li>Description of management recommendations for the management areas such as: fencing, access, signage, fire management, weed control, revegetation and rehabilitation;</li> <li>Suitable pedestrian linkage to the western adjacent active open space; and</li> <li>Description of an implementation schedule detailing, timing, responsibilities, funding arrangements, for recommended actions.</li> </ul> <p>5. Any Proposed Structure Plan shall include a Bushfire Management Plan detailing appropriate Bushfire mitigation measures and design responses in respect of the Proposed Structure Plan.</p> <p>6. Any Proposed Structure Plan shall include a Mosquito and Midge Management Plan.</p> <p>7. Any Proposed Structure Plan shall include a Local Water Management Strategy detailing appropriate urban water management and water sensitive urban design measures in respect of the Proposed Structure Plan.</p>
--	--	---



### Lot 9014 Bartram Road & Lot 9015 Wentworth Parade, Success (36A)

Primarily bounded by Steiner Avenue to the north, Wentworth Parade and Hanbury Loop to the east, Bartram Road to the south and the Special Use 23 zone (high-voltage transmission line corridor) to the west, Structure Plan 36A identifies a local road network servicing a mixture of low-to-medium density (R20-60) housing.

A large area of POS encompassing the majority of a conservation category wetland (Twin Bartram Swamp) covers the northern portion of the site.



#### LEGEND

##### LOCAL SCHEME RESERVES

- PARKS AND RECREATION
- LOCAL ROAD

##### ZONES

- RESIDENTIAL

**Figures 8 & 9: Endorsed Structure Plan 36A and Aerial Photograph of Current Development**

All this land is proposed to be rezoned and/or reclassified from the 'Development' zone to the correlating zones and/or reserves identified on the Structure Plan Map, shown in **Appendix C**.

All the public roads have been constructed, and all other public reserves embellished to the required standard and transferred into either public or utility operator ownership, in accordance with the applicable subdivision approvals.

## 6.0 CONCLUSION

For the following reasons, it is now an appropriate time for the structure plans discussed above to be revoked, and its zones and reserves rationalised into the Scheme:

- All public reserves (including local roads, drainage, public open space) have been suitably constructed/embellished and transferred into public or utility provider ownership; and
- All zoned land on the endorsed structure plans has been substantially subdivided and/or developed for residential purposes.

Recognising these zones and reserves within the TPS3 will:

- Avoid the future need to seek WAPC approval to extend the approval period of the existing structure plan; and
- Remove a redundant layer of planning control; whilst still
- Ensuring the City maintains appropriate mechanisms to guide and control future redevelopment of the land (including the same range of permissible land uses and associated development standards as currently apply) consistent with current community expectations.





## ***Planning and Development Act 2005***

### ***City of Cockburn Town Planning Scheme No.3 Amendment No.168***

RESOLVED that the Council, in pursuance of Section 75 of the *Planning and Development Act 2005*, amend the City of Cockburn Town Planning Scheme No. 3 by:

1. Reclassifying land within the 'Development Area 14' from the 'Residential' zone to a local reserve for 'Parks and Recreation', 'Lakes and Drainage' or 'Local Road', as depicted on the Scheme Amendment Map.
2. Modifying 'Table 9 – Development Areas' of the Scheme Text, by deleting Provision 3 as it relates to DA14.
3. Reducing the extent of the 'Development Area 14' (DA14) special control area boundary, as depicted on the Scheme Amendment Map.
4. Rezoning various lots within 'Development Area 36' from 'Development' to 'Residential (R20)', 'Residential (R30)', Residential (R40) and 'Residential (R60)', as depicted on the Scheme Amendment Map.
5. Reclassifying land within 'Development Area 36' from the 'Development' zone to a local reserve for 'Parks and Recreation' or 'Local Road', as depicted on the Scheme Amendment Map.
6. Deleting 'Development Area 36' (DA36) entirely, from within 'Table 9 – Development Areas' of the Scheme Text, and the Scheme Map.

The Amendment is 'basic' under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reason(s):

- It is an amendment to the local planning scheme that involves zoning land consistent with an approved structure plan for the same land.

Pursuant to Regulation 35A of the *Planning and Development (Local Planning Schemes) Regulations 2015*, the amendment to the above Local Planning Scheme affects the following structure plan(s):

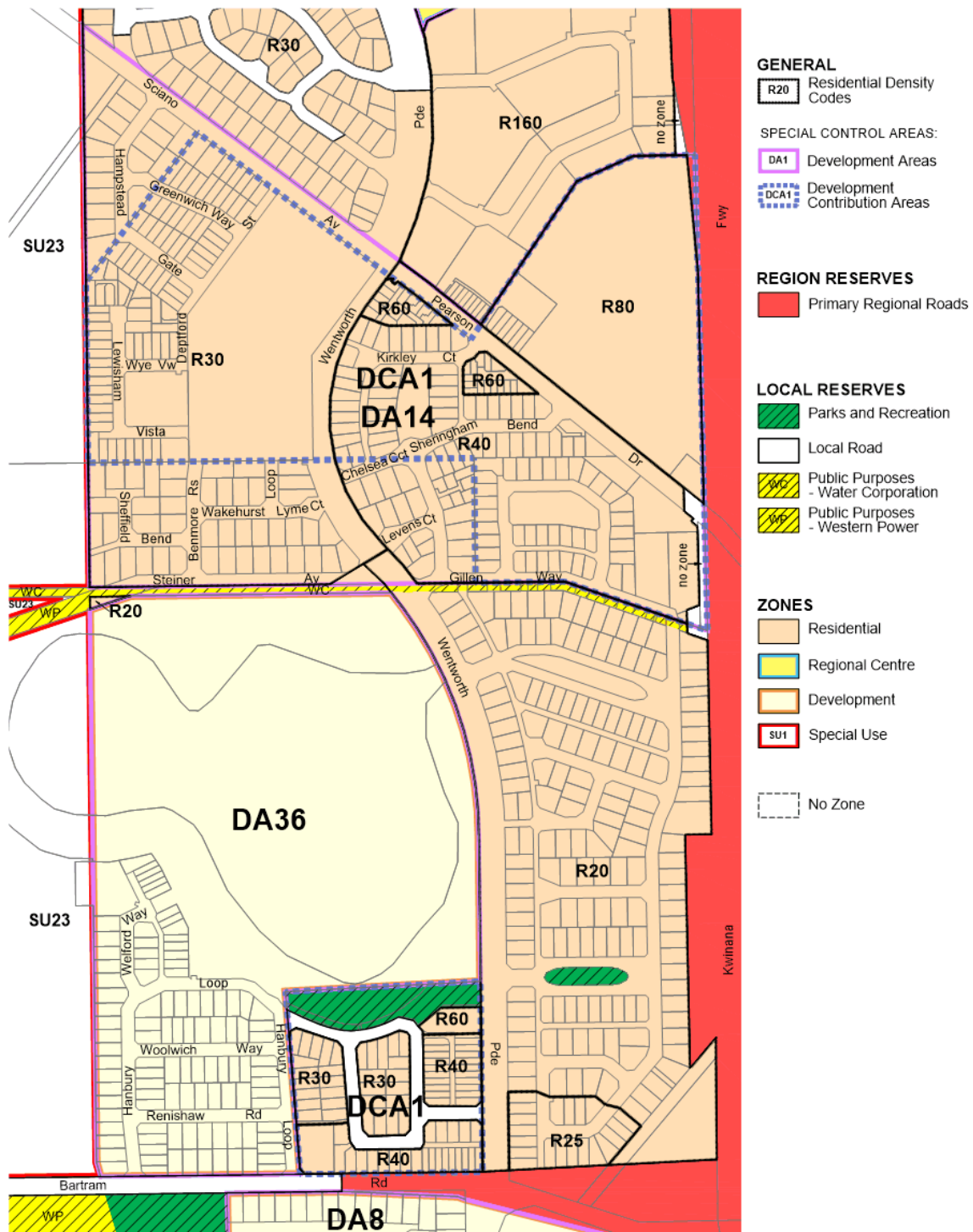
Structure Plan #	Address	Endorsement Date	WAPC Reference
14A	Wentworth Heights, Success	22/11/2015	N/A
14B	Lot 3 Sciano Ave, Success	15/08/2015	N/A
36A	Lot 9014 Bartram Road & Lot 9015 Wentworth Parade, Success	26/05/2014	SPN/0050/1

Upon the amendment taking effect the approved structure plan are to be revoked.

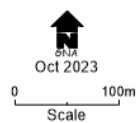
Dated this ..... day of ..... 20.....

\_\_\_\_\_  
CHIEF EXECUTIVE OFFICER





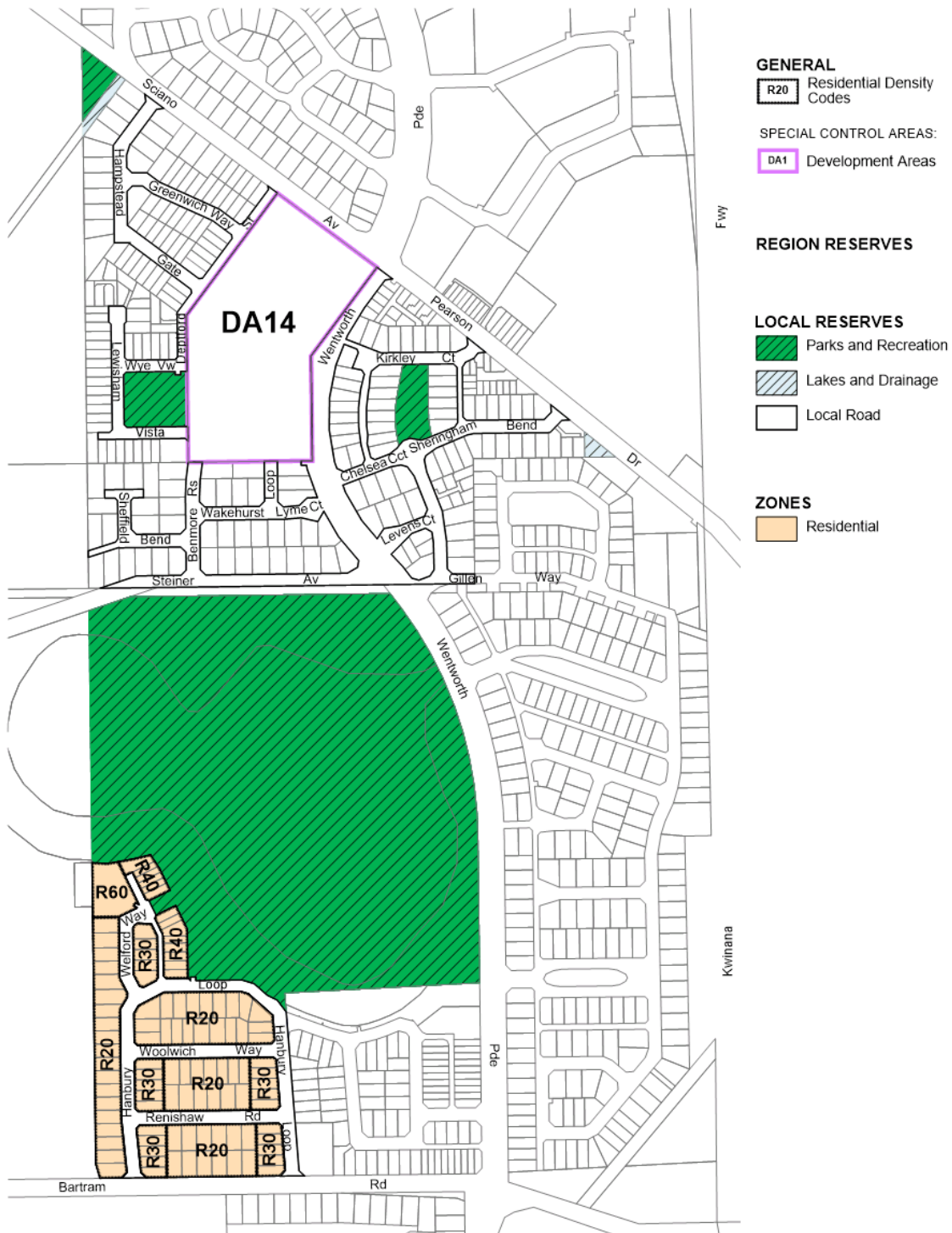
Current Scheme Map



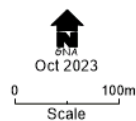
### Amendment No.168

Town Planning Scheme No.3





## Scheme Amendment Map



## Amendment No.168 Town Planning Scheme No.3



This Basic Amendment was adopted and is recommended for approval by resolution of the City of Cockburn at the Ordinary Meeting of the Council held on the \_\_\_\_ day of \_\_\_\_\_, and the Common Seal of the City of Cockburn was hereunto affixed by the authority of a resolution of the Council in the presence of:

\_\_\_\_\_  
MAYOR

(Seal)

\_\_\_\_\_  
CHIEF EXECUTIVE OFFICER

WAPC ENDORSEMENT (r.63)

\_\_\_\_\_  
DELEGATED UNDER S.16 OF  
THE P&D ACT 2005

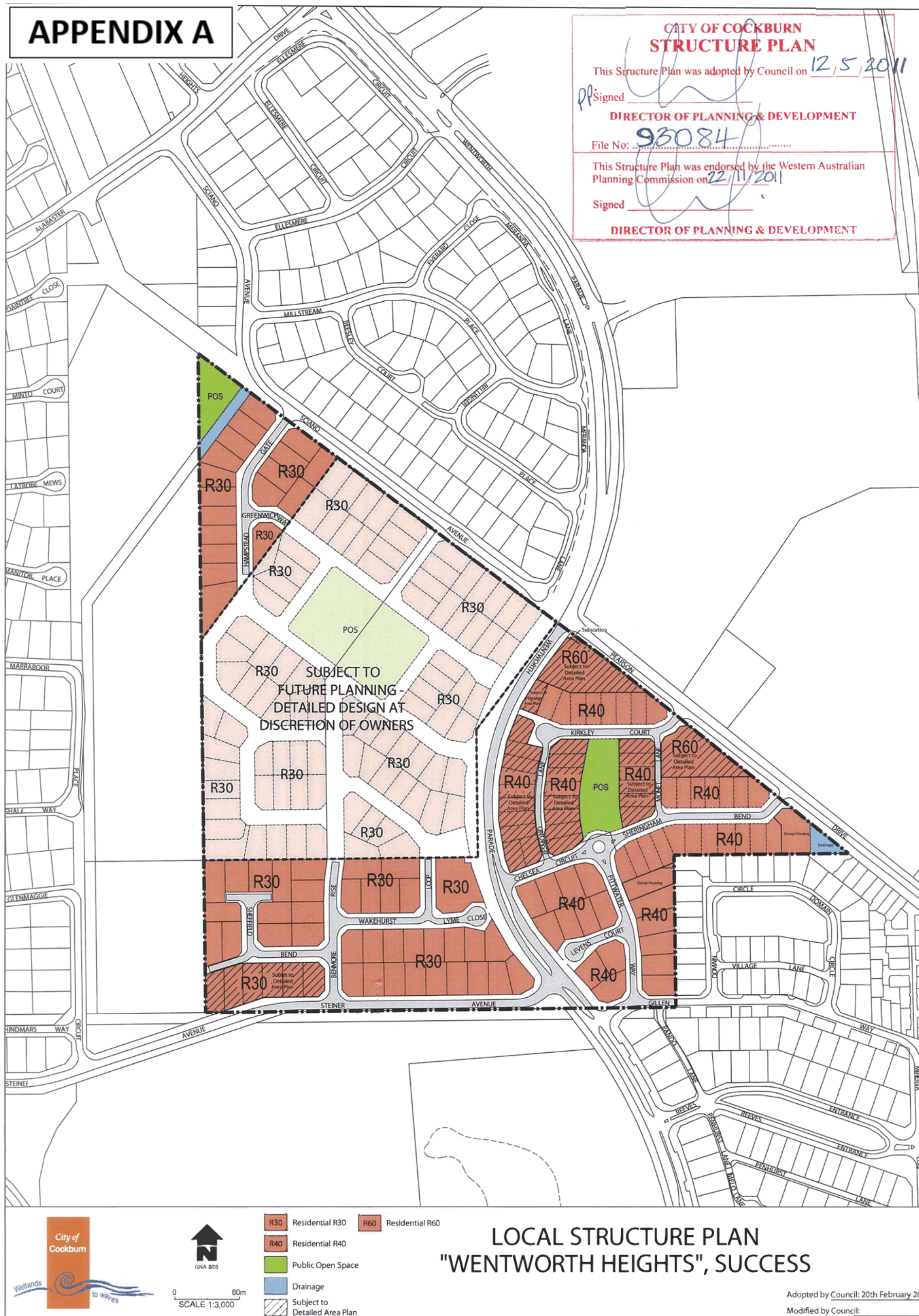
DATE \_\_\_\_\_

APPROVAL GRANTED

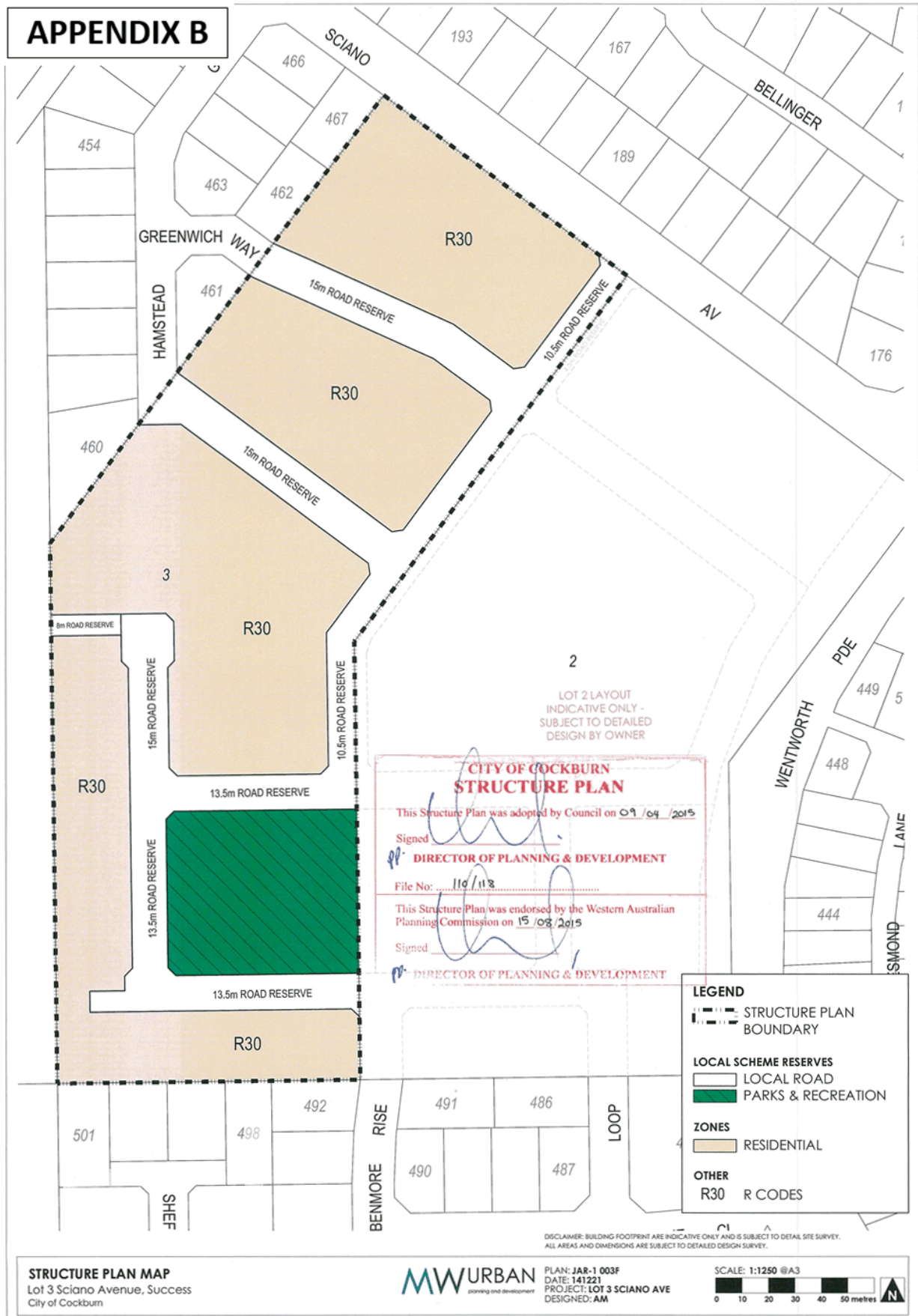
\_\_\_\_\_  
MINISTER FOR PLANNING

DATE \_\_\_\_\_









# APPENDIX C



**CITY OF COCKBURN  
STRUCTURE PLAN**

This Structure Plan was adopted by Council on 10 / 10 / 2013

Signed: [Signature] **DIRECTOR OF PLANNING & DEVELOPMENT**  
File No: 119 / 2013

This Structure Plan was endorsed by the Western Australian Planning Commission on 26 / 05 / 2014

Signed: [Signature] **DIRECTOR OF PLANNING & DEVELOPMENT**

## 14.2 Finance

### 14.2.1 (2023/MINUTE NO 0290) Monthly Financial Report - September 2023

**Responsible Executive** A/Chief Financial Officer

**Author** A/Head of Finance

**Attachments** 1. Monthly Financial Report September 2023 [↓](#)

#### Council Decision

MOVED Cr T Dewan SECONDED Cr C Reeve-Fowkes  
That Council:

- (1) ADOPTS the Monthly Financial Report containing the Statement of Financial Activity and other financial information for the month of September 2023, as attached to the Agenda.

**CARRIED 10/0**

#### Background

*Local Government (Financial Management) Regulations 1996* prescribe that a Local Government is to prepare each month a Statement of Financial Activity.

Regulation 34(2) requires the Statement of Financial Activity to be accompanied by documents containing:

1. Details of the composition of the closing net current assets (less restricted and committed assets)
2. Explanation for each material variance identified between year to date (YTD) budgets and actuals
3. Any other supporting information considered relevant by the Local Government.

Regulation 34(4)(a) prescribes that the Statement of Financial Activity and accompanying documents be presented to Council within two months after the end of the month to which the statement relates.

The regulations require the information reported in the statement to be shown either by nature or type, statutory program, or business unit.

The City has chosen to report the information according to nature or type and its organisational business structure.

*Local Government (Financial Management) Regulations 1996* - Regulation 34 (5) states "Each financial year, a Local Government is to adopt a percentage or value, calculated in accordance with the Australian Accounting Standards, to be used in statements of financial activity for reporting material variances."





This regulation requires Council to annually set a materiality threshold for the purpose of disclosing budget variances within monthly financial reporting.

The materiality threshold has been set by Council at \$300,000 for the 2023-24 financial year (FY24).

Detailed analysis of budget variances is an ongoing exercise, with necessary budget amendments either submitted for Council approval through the Expenditure Review Committee or included in the City's mid-year budget review required by legislation.

### **Submission**

N/A

### **Report**

The attached Monthly Financial Report for September 2023 has been prepared in accordance with the Local Government Act and the associated Financial Management Regulations.

This was reviewed by management, with the following commentary addressing key financial results and the City's budgetary performance to the end of the month.

### Statement of Financial Position

Due to recent amendments to the *Local Government (Financial Management) Regulations 1996*, the new Regulation 35 (1) requires the City to now include a Statement of Financial Position each month in the financial report.

This shows the City's financial position at the end of the month, compared to the end of the previous financial year. Net assets total \$1.902 billion at the end of the month (\$1.802 billion end of June), mainly increasing due to the levying of the annual rates.

The previous financial year figures are not yet final as they are subject to audit completion.

### Opening Surplus

The current opening surplus of \$9.79 million is \$0.97 million under the amended budget of \$10.76 million. These include the \$8.76 million municipal funding for the City's carry forward projects (adopted by Council in August).

With end of financial year processing and audit still to be finalised, the opening surplus is subject to further adjustment, which will also determine any needed adjustment to the carry forward municipal funding requirement.



Closing Surplus

The City's YTD closing surplus to the end of September was \$103.39 million, versus a YTD budget of \$91.63 million.

This represents a favourable variance of \$11.76 million, inclusive of variances across the FY24 operating and capital budgets reported in the following sections.

The full year surplus is currently budgeted at \$31,618, reduced from Council's adopted budget surplus of \$262,844. This fluctuates throughout the year due to various budget amendments adopted by Council (e.g., Expenditure Review Committee recommendations and the statutory mid-year budget review).

Operating Revenue

Operating revenue of \$144.08 million was \$2.13 million ahead of YTD budget for September.

The following table summarises the operating revenue budget performance by nature:

Revenue from operating activities	Amended		YTD Actual \$	YTD Variance \$
	Full Year Budget \$	YTD Budget \$		
Rates	125,200,000	124,265,430	124,503,771	238,341
Specified Area Rates	555,000	537,143	583,893	46,750
Operating Grants, Subsidies, Contributions	15,875,011	3,418,393	3,106,123	(312,270)
Fees and Charges	38,827,375	11,692,855	13,199,501	1,506,646
Service charges	500,000	0	0	0
Interest Earnings	8,530,280	2,171,760	2,546,813	375,053
Fair value adjustments to financial assets	7,372	0	0	0
Profit/(Loss) Asset Sale	1,277,988	(130,730)	141,561	272,291
<b>Total</b>	<b>190,773,026</b>	<b>141,954,851</b>	<b>144,081,662</b>	<b>2,126,811</b>

Material variances identified in the City's operating revenue were identified as follows:

- Fees and charges (\$1.51 million over YTD budget):
  - Waste services continues to receive landfill fees higher than YTD budget by \$0.90 million as the City has gained a new customer (City of Kalamunda). This extra revenue will be addressed at mid-year budget review.
- Interest Earnings (\$0.37 million over YTD budget) due to stronger returns on the City's term deposits portfolio.



Operating Expenditure

Operating expenditure to the end of September of \$43.14 million was under YTD budget by \$2.84 million.

The following table summarises the operating expenditure budget variance performance by nature:

Expenditure from Operating Activities	Amended		YTD Actual \$	YTD Variance \$
	Full Year Budget \$	YTD Budget \$		
Employee costs	78,340,050	17,901,348	16,294,830	(1,606,518)
Materials & Contracts	55,597,125	12,072,713	10,558,244	(1,514,469)
Utility charges	6,318,958	1,559,066	1,438,898	(120,168)
Depreciation/Amortisation	42,037,630	10,093,048	9,978,280	(114,768)
Interest/Finance Costs	400,883	352	3,905	3,553
Insurance expenses	2,197,970	1,178,970	1,187,242	8,272
Other expenditure	11,404,389	3,177,960	3,677,199	499,239
<b>Total</b>	<b>196,297,005</b>	<b>45,983,457</b>	<b>43,138,598</b>	<b>(2,844,859)</b>

Significant variances identified in the City's operating expenditure were identified as follows:

- Employee Costs (\$1.61 million under YTD budget):
  - Salary and wages were generally under budget across the organisation, especially the Operations & Maintenance Business Unit at \$0.35 million under YTD budget. The Enterprise Agreement (EA) related increases is still deferred until sign off by the WA Industrial Relations Commission (increases will be backdated once EA is registered).
- Materials and contracts were \$1.51 million under YTD budget:
  - Generally underspent across the organisation, with the main underspend within the Operations and Maintenance business unit's operational activities at \$0.82m.





Capital Expenditure

Council adopted a capital works program of \$43.87 million in the FY24 annual budget, that is now \$78.30 million following the addition of carry forwards adopted by Council in August.

The City has spent \$6.89 million on its capital program to the end of September, representing an underspend of \$1.51 million against YTD.

The following table shows the budget performance by asset class:

Capital Acquisitions	Amended		YTD Actual \$	YTD Variance \$
	Budget \$	YTD Budget \$		
Buildings	18,038,697	1,900,477	1,653,824	(246,653)
Furniture & Equipment	540,000	30,000	0	(30,000)
Plant and equipment	14,361,030	913,122	637,093	(276,029)
Information Technology	5,093,293	445,299	210,659	(234,640)
Infrastructure - Roads	12,468,708	1,975,590	1,740,796	(234,794)
Infrastructure - Drainage	7,140,337	441,262	295,318	(145,944)
Infrastructure - Footpath	2,827,324	295,517	221,207	(74,310)
Infrastructure - Parks hard	9,779,659	1,310,522	816,302	(494,220)
Infrastructure - Landscaping	1,258,180	280,622	176,504	(104,118)
Infrastructure - Landfill site	3,012,853	663,545	1,096,813	433,268
Infrastructure - Marina	1,505,782	38,351	24,985	(13,366)
Infrastructure - Coastal	2,277,873	107,934	14,025	(93,909)
<b>Total</b>	<b>78,303,735</b>	<b>8,402,241</b>	<b>6,887,526</b>	<b>(1,514,715)</b>

There were no material project variances identified at this early stage of the year.

Non-Operating Grants, Subsidies and Contributions

The City's budget for capital grants and contributions is a net \$11.89 million. This includes \$13.91 million in funding to be received, less an outgoing contribution of \$2.02 million to the State Government for underground power in South Lake.

Non-operating revenue of \$0.38 million was recognised to the end of September, \$0.55 million under YTD budget (only a timing issue).

Financial Reserves

A detailed schedule of the City's financial reserves is included in the financial report, showing a balance of \$222.33 million held at the end of September (\$200.08 million last month).

Council funded reserves made up \$192.55 million of the balance, \$13.10 million for restricted and legislated purposes, and another \$16.68 million for developer contribution plans.

Transfers in and out of financial reserves are made in accordance with budgetary requirements.



### Cash and Financial Assets

The City's closing cash and financial assets investment holding at month's end totalled \$276.35 million (up from \$268.77 million last month).

This balance included financial assets (term deposits and investments) of \$265.33 million, and cash and cash equivalent holdings (cash at bank and at call deposits) of \$11.01 million.

\$226.21 million of these funds were internally and externally restricted, representing the City's financial reserves and liability for bonds and deposits held.

The remaining \$50.10 million represented unrestricted municipal funds for the City's operating activities and liabilities.

### Investment Performance, Ratings and Maturity

The City's term deposit portfolio running yield has jumped to an annualised 4.49 percent as of 30 September (up from 4.38 percent last month and 4.17 percent the month before).

While still underperforming against the City's KPI target rate of 4.60 percent (cash rate of 4.10 percent plus 0.50 percent performance margin), the gap has narrowed significantly since the Reserve Bank of Australia (RBA) paused its current cycle of rate increases in the last four months.

New investments placed during the month were at rates ranging between 5.20 and 5.35 percent over various durations.

Current term deposit investments are fully compliant with Council's Investment Policy requirements, as indicated below:

<b>Investment Policy Compliance</b>		
Legislative Requirements	✓	Fully compliant
Portfolio Credit Rating Limit	✓	Fully compliant
Institutional Exposure Limits	✓	Fully compliant
Term to Maturity Limits	✓	Fully compliant

The portfolio also includes several reverse mortgage securities purchased under previous policy and statutory provisions.

These have a face value of \$2.407 million and market value of \$1.568 million, although the City currently carries them at a book value of \$0.83 million (net of a \$1.575 million impairment provision made several years ago).

The City continues receiving interest and capital payments, with \$0.593 million returned to date of the original \$3.0 million invested.



The City's investments were held with the following financial institutions as at 30 September (inclusive of accrued interest):

Issuer	Market Value	% Total Value
AMP Bank Ltd	9,112,327.51	3.38%
Auswide Bank Limited	8,185,602.76	3.03%
Bank of Queensland Ltd	35,880,852.43	13.30%
Commonwealth Bank of Australia Ltd	89,914,769.91	33.32%
Credit Union Australia Ltd t/as Great Southern Bank	32,554,490.69	12.07%
Defence Bank Ltd	15,395,910.95	5.71%
Emerald Reverse Mortgage Trust	1,578,044.08	0.58%
Heritage and People's Choice Limited t/as People's Choice Credit Union	5,552,033.56	2.06%
ING Bank Australia Limited	8,045,695.90	2.98%
Macquarie Bank	0.01	0.00%
MyState Bank Ltd	7,593,310.31	2.81%
National Australia Bank Ltd	13,039,479.45	4.83%
Suncorp-Metway Ltd	12,842,130.99	4.76%
Westpac Banking Corporation Ltd	30,121,664.63	11.16%
Portfolio Total	269,816,313.16	100.00%

The City's short-term deposits (less than 12 months) made up 83.82 percent (\$226.15 million) of the City's portfolio, compared to 85.58 percent (\$221.26 million) last month.





These were classified under the following credit ratings:

**Market Value by Security Rating Group (Short Term)**



Deposits invested between 1 and 3 years made up 16.18 percent (\$43.67 million) of the City's portfolio, compared to 14.30 percent (\$36.96 million) last month.

These were classified under following credit ratings:

**Market Value by Security Rating Group (Long Term)**



**Investment in Fossil Fuel Free Banks**

At month end, the City held \$82.90 million (31.1 percent) of its investment portfolio with banks considered non-funders of fossil fuel related industries (\$87.90 million or 34.4 percent last month).

The amount invested with fossil fuel free banks fluctuates depending on the competitiveness of deposit rates being offered and the capacity of fossil fuel free banks to accept funds.

The City will always endeavour to preference a fossil fuel free investment, given a similar deposit rate.

Rates Debt Recovery

The collectible rates and charges for 2023-24 (comprising arrears, annual levies, and part year rating) totals \$149.53 million.

At the end of September, the City had collected \$78.44 million (52.46 percent), leaving a balance outstanding of \$71.09 million (47.54 percent). Prepayment of rates totalling \$0.86 million has also been received and will be applied to future year's rates.

This year, underground power charges totalling \$3.075 million were raised against affected properties in South Lake, able to be paid either in full or over a ten-year payment plan.

To the end of September, the City had received full payment from 27 percent of these properties, exceeding conservative estimates for 10 percent.

The latest forecasting indicates the City is likely to collect up to 50 percent of total charges in year one, with the balance being collected over the remaining nine years of the payment plan.

In terms of overdue and delinquent rates accounts under formal or legal debt recovery processes, the City had 65 properties owing a total of \$0.52 million in combined rates and legal fees (down from 73 properties but an increase in amount owing \$0.33 million last month).

Given the size of the City's ratepayer base (around 53,000 properties), this reflects the City's effective processes in controlling and managing overdue rates accounts.

Formal debt recovery activities are commenced when ratepayers have overdue rates and have not committed to instalment or other payment arrangements or sought relief under the City's Financial Hardship Policy.

Trade and Sundry Debtors

The City had \$2.26 million in outstanding trade and sundry debtors to the end of September (\$3.26 million last month).

Those debts overdue by more than 90 days made up \$276k or 12.24 percent of total debts outstanding (\$410k or 10.89 percent last month).

The 90-day debtors included lease monies owed by naval base tenants totalling \$59.93k.



**Strategic Plans/Policy Implications**Listening & Leading

A community focused, sustainable, accountable and progressive organisation.

- Best practice Governance, partnerships and value for money.

**Budget/Financial Implications**

Budget amendments are initially referred to Council's Expenditure Review Committee for recommendation to Council. Changes adopted by Council at its September meeting have been included in this monthly financial report.

Council's adopted budget surplus for FY24 of \$262,844 has since reduced to \$31,618 due to the Council decisions made at the September meeting.

These budget surplus changes are listed at Note 8 in the financial report.

**Legal Implications**

N/A

**Community Consultation**

N/A

**Risk Management Implications**

It is important that Council reviews the performance of its adopted budget each month for revenue, expenditure, and the closing financial position.

This enables it to be informed on and identify any potential financial risks.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil





**CITY OF COCKBURN****MONTHLY FINANCIAL REPORT**  
(Containing the Statement of Financial Activity)  
**For the Period Ended 30 September 2023****LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996****TABLE OF CONTENTS**

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**MONTHLY FINANCIAL REPORT**  
**FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**SUMMARY INFORMATION**

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$10.76 M	\$10.76 M	\$9.79 M	(\$0.97 M)
Closing	\$0.03 M	\$91.63 M	\$103.39 M	\$11.76 M
Refer to Statement of Financial Activity				

Cash and financial assets		
	\$276.35 M	% of total
Unrestricted Cash	\$50.10 M	18.1%
Restricted Cash	\$226.25 M	81.9%
Refer to Note 2 - Cash and Financial Assets		

Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$36.03 M	\$106.20 M	\$113.39 M	\$7.19 M
Refer to Statement of Financial Activity			

Employee Cost		
YTD Actual	(\$16.29 M)	% Variance
YTD Budget	(\$17.90 M)	(9.0%)
Refer to Statement of Financial Activity		

Rates Revenue		
YTD Actual	\$125.09 M	% Variance
YTD Budget	\$124.80 M	0.0%
Refer to Statement of Financial Activity		

Fees and Charges		
YTD Actual	\$13.20 M	% Variance
YTD Budget	\$11.69 M	12.9%
Refer to Statement of Financial Activity		

Materials & Contracts		
YTD Actual	(\$10.56 M)	% Variance
YTD Budget	(\$12.07 M)	(12.5%)
Refer to Statement of Financial Activity		

Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$64.13 M)	(\$9.33 M)	(\$7.13 M)	\$2.20 M
Refer to Statement of Financial Activity			

Proceeds on sale		
YTD Actual	\$0.14 M	%
Amended Budget	\$2.28 M	6.2%
Refer to Note 3 - Disposal of Assets		

Asset Acquisition		
YTD Actual	\$6.89 M	% Spent
Amended Budget	\$78.30 M	8.8%
Refer to Note 4 - Capital Acquisition		

Capital Grants		
YTD Actual	\$0.38 M	% Received
Amended Budget	(\$11.89 M)	(3.2%)
Refer to Note 4 - Capital Acquisition		

Key Financing Activities

Amount attributable to financing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$17.37 M	(\$15.99 M)	(\$12.65 M)	\$3.34 M
Refer to Statement of Financial Activity			

Borrowings	
Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$7.50 M
Refer to Note 5 - Borrowings	

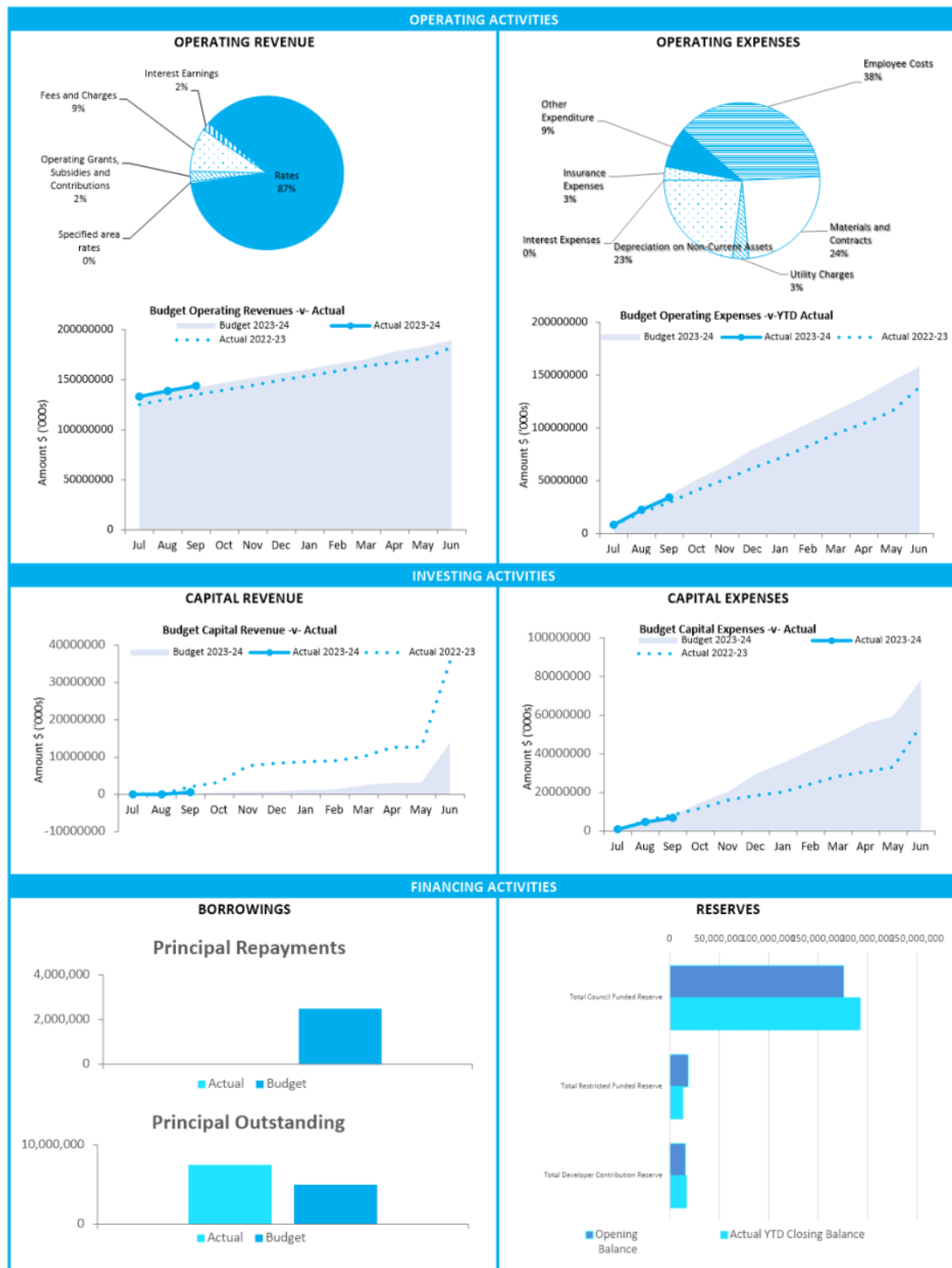
Reserves	
Reserves balance	\$222.33 M
Interest earned	\$0.23 M
Refer to Note 6 - Cash Reserves	

This information is to be read in conjunction with the accompanying Financial Statements and notes.



**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**SUMMARY INFORMATION - GRAPHS**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.



STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

BY NATURE OR TYPE

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	10,759,609	10,759,609	<b>9,786,933</b>	(972,676)	(9.04%)	▼
<b>Revenue from operating activities</b>							
Rates		125,200,000	124,265,430	<b>124,503,771</b>	238,341	0.19%	
Specified area rates		555,000	537,143	<b>583,893</b>	46,750	8.70%	
Operating grants, subsidies and contributions		15,875,011	3,418,393	<b>3,106,123</b>	(312,270)	(9.13%)	▼
Fees and charges		38,827,375	11,692,855	<b>13,199,501</b>	1,506,646	12.89%	▲
Service charges		500,000	0	<b>0</b>	0	0.00%	
Interest earnings		8,530,280	2,171,760	<b>2,546,813</b>	375,053	17.27%	▲
Fair value adjustments to financial assets at fair value through profit or loss		7,372	0	<b>0</b>	0	0.00%	
Profit/(loss) on disposal of assets		1,277,988	(130,730)	<b>141,561</b>	272,291	(208.29%)	
		<b>190,773,026</b>	<b>141,954,851</b>	<b>144,081,662</b>	2,126,811	1.50%	
<b>Expenditure from operating activities</b>							
Employee costs		(78,340,050)	(17,901,348)	<b>(16,294,830)</b>	1,606,518	8.97%	▲
Materials and contracts		(55,597,125)	(12,072,713)	<b>(10,558,244)</b>	1,514,469	12.54%	▲
Utility charges		(6,318,958)	(1,559,066)	<b>(1,438,898)</b>	120,168	7.71%	
Depreciation on non-current assets		(42,037,630)	(10,093,048)	<b>(9,978,280)</b>	114,768	1.14%	
Interest expenses		(400,883)	(352)	<b>(3,905)</b>	(3,553)	(1009.38%)	
Insurance expenses		(2,197,970)	(1,178,970)	<b>(1,187,242)</b>	(8,272)	(0.70%)	
Other expenditure		(11,404,389)	(3,177,960)	<b>(3,677,199)</b>	(499,239)	(15.71%)	▼
		<b>(196,297,005)</b>	<b>(45,983,457)</b>	<b>(43,138,598)</b>	2,844,859	6.19%	
Non-cash amounts excluded from operating activities	1(a)	41,554,454	10,223,778	<b>12,443,037</b>	2,219,259	21.71%	▲
<b>Amount attributable to operating activities</b>		<b>36,030,475</b>	<b>106,195,172</b>	<b>113,386,101</b>	7,190,929		
<b>Investing activities</b>							
Proceeds from non-operating grants, subsidies and contributions		11,892,034	(930,711)	<b>(383,555)</b>	547,156	(58.79%)	
Proceeds from disposal of assets	3	2,284,908	0	<b>141,561</b>	141,561	0.00%	
Payments for property, plant and equipment and infrastructure	4	(78,303,735)	(8,402,241)	<b>(6,887,526)</b>	1,514,715	18.03%	▲
<b>Amount attributable to investing activities</b>		<b>(64,126,793)</b>	<b>(9,332,952)</b>	<b>(7,129,520)</b>	2,203,432		
<b>Financing Activities</b>							
Transfer from reserves	6	55,345,878	5,233,542	<b>8,801,144</b>	3,567,601	68.17%	▲
Repayment of debentures	5	(2,500,000)	0	<b>0</b>	0	0.00%	
Transfer to reserves	6	(35,477,552)	(21,225,559)	<b>(21,454,098)</b>	(228,539)	(1.08%)	
<b>Amount attributable to financing activities</b>		<b>17,368,327</b>	<b>(15,992,017)</b>	<b>(12,652,955)</b>	3,339,062		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>31,618</b>	<b>91,629,813</b>	<b>103,390,560</b>	11,760,747		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 9 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.



**KEY TERMS AND DESCRIPTIONS  
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**NATURE OR TYPE DESCRIPTIONS**

**REVENUE**

**RATES**

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

**OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**REVENUE FROM CONTRACTS WITH CUSTOMERS**

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

**FEES AND CHARGES**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**SERVICE CHARGES**

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**INTEREST EARNINGS**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**OTHER REVENUE / INCOME**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**PROFIT ON ASSET DISPOSAL**

Excess of assets received over the net book value for assets on their disposal.

**EXPENSES**

**EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**MATERIALS AND CONTRACTS**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**UTILITIES (GAS, ELECTRICITY, WATER, ETC.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**INSURANCE**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**LOSS ON ASSET DISPOSAL**

Shortfall between the value of assets received over the net book value for assets on their disposal.

**DEPRECIATION ON NON-CURRENT ASSETS**

Depreciation expense raised on all classes of assets.

**INTEREST EXPENSES**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**OTHER EXPENDITURE**

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**STATUTORY REPORTING BY BUSINESS UNIT**

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	10,759,609	10,759,609	<b>9,786,933</b>	(972,676)	(9.04%)	▼
<b>Revenue from operating activities</b>							
Office of the CEO		0	0	<b>1,061</b>	1,061	0.00%	
Governance, Risk & Compliance		9,025	413	<b>1,352</b>	939	227.36%	
Finance		141,224,220	127,686,177	<b>127,789,744</b>	103,567	0.08%	
Library & Cultural Services		329,060	54,791	<b>31,796</b>	(22,995)	(41.97%)	
Recreation Infrastructure & Services		15,175,970	3,751,450	<b>3,880,002</b>	128,552	3.43%	
Community Development & Services		8,026,036	2,518,847	<b>2,539,635</b>	20,788	0.83%	
Community Safety & Ranger Services		1,430,960	306,889	<b>291,716</b>	(15,173)	(4.94%)	
Development Assessment & Compliance		3,321,485	1,123,204	<b>1,231,287</b>	108,083	9.62%	
Planning		203,200	0	<b>6,567</b>	6,567	0.00%	
Sustainability & Environment		691,750	132,346	<b>425,850</b>	293,504	221.77%	
Operations & Maintenance		14,642,800	5,011,296	<b>6,275,129</b>	1,263,833	25.22%	▲
Projects		0	0	<b>1,255</b>	1,255	0.00%	
Property & Assets		4,014,311	1,295,187	<b>1,503,657</b>	208,470	16.10%	
Business & Economic Development		1,407,209	0	<b>0</b>	0	0.00%	
People Experience		297,000	74,250	<b>96,922</b>	22,672	30.53%	
		<b>190,773,026</b>	<b>141,954,850</b>	<b>144,081,660</b>	2,126,810		
<b>Expenditure from operating activities</b>							
Executive Support		(3,546,431)	(820,419)	<b>(814,964)</b>	5,455	0.66%	
Corporate Strategy		(682,670)	(121,553)	<b>(75,919)</b>	45,634	37.54%	
Governance, Risk & Compliance		(2,677,961)	(525,395)	<b>(327,366)</b>	198,029	37.69%	
Finance		(6,700,186)	(2,174,230)	<b>(2,189,124)</b>	(14,894)	(0.69%)	
Information & Technology		(9,199,210)	(3,626,326)	<b>(3,423,235)</b>	203,091	5.60%	
Procurement		(1,032,909)	(237,258)	<b>(181,748)</b>	55,510	23.40%	
Library & Cultural Services		(7,637,298)	(1,565,104)	<b>(1,701,363)</b>	(136,259)	(8.71%)	
Recreation Infrastructure & Services		(17,349,859)	(3,912,319)	<b>(3,677,289)</b>	235,030	6.01%	
Community Development & Services		(13,589,353)	(3,292,190)	<b>(2,917,568)</b>	374,622	11.38%	▲
Community Safety & Ranger Services		(7,105,936)	(1,441,178)	<b>(1,286,850)</b>	154,328	10.71%	
Development Assessment & Compliance		(7,176,450)	(1,643,375)	<b>(1,308,083)</b>	335,292	20.40%	▲
Planning		(3,746,797)	(796,590)	<b>(741,256)</b>	55,334	6.95%	
Sustainability & Environment		(4,620,102)	(1,043,688)	<b>(666,839)</b>	376,849	36.11%	▲
Operations & Maintenance		(85,787,590)	(19,371,882)	<b>(19,353,060)</b>	18,822	0.10%	
Projects		(1,427,877)	(229,506)	<b>(123,981)</b>	105,525	45.98%	
Property & Assets		(13,312,762)	(2,757,272)	<b>(2,275,984)</b>	481,288	17.46%	▲
Stakeholder Management		(1,312,161)	(294,747)	<b>(293,619)</b>	1,128	0.38%	
Communications & Marketing		(2,048,258)	(414,764)	<b>(390,302)</b>	24,462	5.90%	
Customer Experience		(1,489,144)	(329,401)	<b>(289,997)</b>	39,404	11.96%	
Business & Economic Development		(2,287,833)	(647,517)	<b>(296,831)</b>	350,686	54.16%	▲
People Experience		(3,942,960)	(934,383)	<b>(980,117)</b>	(45,734)	(4.89%)	
Transformation, Culture & Innovation		(1,027,821)	(232,170)	<b>(146,761)</b>	85,409	36.79%	
Internal Recharging		1,404,560	427,808	<b>323,659</b>	(104,149)	24.34%	
		<b>(196,297,008)</b>	<b>(45,983,459)</b>	<b>(43,138,597)</b>	2,844,862		
Non-cash amounts excluded from operating activities	1(a)	41,554,454	10,223,778	<b>12,443,037</b>	2,219,259	21.71%	▲
<b>Amount attributable to operating activities</b>		<b>36,030,472</b>	<b>106,195,169</b>	<b>113,386,100</b>	7,190,931		
<b>Investing Activities</b>							
Proceeds from non-operating grants, subsidies and contributions		11,892,034	(930,711)	<b>(383,555)</b>	547,156	(58.79%)	
Proceeds from disposal of assets	3	2,284,908	0	<b>141,561</b>	141,561	0.00%	
Payments for property, plant and equipment and infrastructure	4	(78,303,735)	(8,402,241)	<b>(6,887,526)</b>	1,514,715	18.03%	▲
<b>Amount attributable to investing activities</b>		<b>(64,126,793)</b>	<b>(9,332,952)</b>	<b>(7,129,520)</b>	2,203,432		
<b>Financing Activities</b>							
Transfer from reserves	6	55,345,878	5,233,542	<b>8,801,144</b>	3,567,601	68.17%	▲
Repayment of debentures	5	(2,500,000)	0	<b>0</b>	0	0.00%	
Transfer to reserves	6	(35,477,552)	(21,225,559)	<b>(21,454,098)</b>	(228,539)	(1.08%)	
<b>Amount attributable to financing activities</b>		<b>17,368,327</b>	<b>(15,992,017)</b>	<b>(12,652,955)</b>	3,339,062		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>31,618</b>	<b>91,629,812</b>	<b>103,390,560</b>			

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to threshold. Refer to Note 9 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2023-24 year is \$300,000 or 0.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.





**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**STATEMENT OF FINANCIAL POSITION**

	<b>Year to Date 30 September</b>	<b>Last Year Closing 30 June 2023</b>
	<b>\$</b>	<b>\$</b>
<b>Current Assets</b>		
Cash and cash equivalents	10,982,358	13,665,383
Financial assets	223,000,000	183,000,000
Trade and other receivables	84,766,589	16,313,461
Inventories	39,431	27,313
<b>Total Current Assets</b>	<b>318,788,378</b>	<b>213,006,157</b>
<b>Non-Current Assets</b>		
Trade and other receivables	(56,145)	1,362,704
Other financial assets	42,495,633	38,512,037
Property, plant and equipment	406,841,884	406,497,056
Infrastructure	1,233,339,632	1,236,775,214
<b>Total Non-Current Assets</b>	<b>1,682,621,004</b>	<b>1,683,147,011</b>
<b>Total Assets</b>	<b>2,001,409,382</b>	<b>1,896,153,168</b>
<b>Current Liabilities</b>		
Trade and other payables	23,352,732	20,009,067
Other liabilities	1,574,435	1,211,129
Lease liabilities	104,531	100,625
Borrowings	2,500,000	2,500,000
Employee related provisions	9,377,298	9,313,188
<b>Total Current Liabilities</b>	<b>36,908,996</b>	<b>33,134,009</b>
<b>Non-Current Liabilities</b>		
Other liabilities	17,607,728	16,764,058
Borrowings	5,000,000	5,000,000
Employee related provisions	1,676,278	1,598,227
Other provisions	37,764,565	37,764,565
<b>Total Non-Current Liabilities</b>	<b>62,048,571</b>	<b>61,126,850</b>
<b>Total Liabilities</b>	<b>98,957,567</b>	<b>94,260,859</b>
<b>Net Assets</b>	<b>1,902,451,815</b>	<b>1,801,892,309</b>
<b>Equity</b>		
Retained surplus	696,727,188	608,820,635
Reserve accounts	222,331,272	209,678,314
Revaluation surplus	983,393,355	983,393,355
<b>Total Equity</b>	<b>1,902,451,815</b>	<b>1,801,892,309</b>

This statement is to be read in conjunction with the accompanying notes.

**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**BASIS OF PREPARATION**

**BASIS OF PREPARATION**

**REPORT PURPOSE**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

**BASIS OF ACCOUNTING**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads* paragraph 15 and *AASB 116 Property, Plant and Equipment* paragraph 7.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 30 September 2023

**SIGNIFICANT ACCOUNTING POLICES**

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the City controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**NOTE 1  
STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

**(a) Non-cash items excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Amended Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>				
		\$	\$	\$
<b>Adjustments to operating activities</b>				
Less: (Profit)/loss on asset disposals	3	(1,277,988)	130,730	(141,561)
Less: Movement in liabilities associated with restricted cash		802,184	0	1,105,512
Less: Financial assets at fair value through profit and loss		(7,372)	0	3,906
Less: Movement in other liabilities		0	0	34,724
Movement in accrued UGP debtors (non-current)		0	0	1,384,125
Movement in employee benefit provisions (non-current)		0	0	78,051
Add: Depreciation on assets		42,037,630	10,093,048	9,978,280
<b>Total non-cash items excluded from operating activities</b>		<b>41,554,454</b>	<b>10,223,778</b>	<b>12,443,037</b>

**(b) Adjustments to net current assets in the Statement of Financial Activity**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2023	This Time Last Year 30 September 2022	Year to Date 30 September 2023
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	6	(209,678,316)	(179,485,671)	(222,331,270)
Less: Bonds & deposits		(3,840,400)	(4,534,251)	(3,883,463)
Add: Borrowings	5	2,500,000	3,538,461	2,500,000
Add: Lease liabilities		100,625	114,651	104,531
Add: Financial assets at amortised cost - non-current	2	38,349,058	153,194,517	42,332,654
<b>Total adjustments to net current assets</b>		<b>(172,569,033)</b>	<b>(27,172,293)</b>	<b>(181,277,548)</b>
Cash and cash equivalents	2	13,665,383	13,272,750	10,982,358
Financial assets at amortised cost	2	183,000,000	92,000,000	223,000,000
Rates receivables		1,923,204	60,462,671	70,238,668
Receivables		8,823,405	11,572,749	10,954,504
Other current assets		5,594,165	3,509,974	3,612,848
<b>Less: Current liabilities</b>				
Payables		(17,525,249)	(19,392,695)	(20,564,009)
Borrowings	5	(2,500,000)	(3,538,461)	(2,500,000)
Contract liabilities	7	(1,211,129)	(6,766,413)	(1,574,435)
Lease liabilities		(100,625)	(114,651)	(104,531)
Provisions	7	(9,313,188)	(8,871,641)	(9,377,298)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(172,569,033)</b>	<b>(27,172,293)</b>	<b>(181,277,548)</b>
<b>Closing funding surplus / (deficit)</b>		<b>9,786,933</b>	<b>114,961,987</b>	<b>103,390,560</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

OPERATING ACTIVITIES  
NOTE 2  
CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Institution
		\$	\$	\$	
<b>Cash on hand</b>					
Cash at bank	Cash and cash equivalents	3,880,322	0	3,911,045	NATIONAL AUSTRALIA BANK
Cash on hand	Cash and cash equivalents	102,036	0	102,036	
Term deposits - current	Cash and cash equivalents	7,000,000		7,000,000	NATIONAL AUSTRALIA BANK
Term deposits - current	Financial assets at amortised cost	0	13,200,000	13,200,000	BANK OF QUEENSLAND
Term deposits - current	Financial assets at amortised cost	39,117,921	49,682,079	88,800,000	COMMONWEALTH BANK
Term deposits - current	Financial assets at amortised cost	0	3,000,000	3,000,000	ING BANK
Term deposits - current	Financial assets at amortised cost	0	8,000,000	8,000,000	AUSWIDE BANK
Term deposits - current	Financial assets at amortised cost	0	27,000,000	27,000,000	WESTPAC
Term deposits - current	Financial assets at amortised cost	0	13,000,000	13,000,000	NATIONAL AUSTRALIA BANK
Term deposits - current	Financial assets at amortised cost	0	12,500,000	12,500,000	SUNCORP
Term deposits - current	Financial assets at amortised cost	0	32,000,000	32,000,000	CREDIT UNION AUSTRALIA
Term deposits - current	Financial assets at amortised cost	0	5,000,000	5,000,000	DEFENCE BANK
Term deposits - current	Financial assets at amortised cost	0	7,500,000	7,500,000	AMP
Term deposits - current	Financial assets at amortised cost	0	7,500,000	7,500,000	MYSTATE BANK
Term deposits - current	Financial assets at amortised cost	0	5,500,000	5,500,000	HERITAGE
Other investment - non current	Financial assets at amortised cost	0	832,654	832,654	BARCLAYS BANK
Other investment - non current	Financial assets at amortised cost	0	22,000,000	22,000,000	BANK OF QUEENSLAND
Other investment - non current	Financial assets at amortised cost	0	10,000,000	10,000,000	DEFENCE BANK
Other investment - non current	Financial assets at amortised cost	0	3,000,000	3,000,000	WESTPAC
Other investment - non current	Financial assets at amortised cost	0	1,500,000	1,500,000	AMP
Other investment - non current	Financial assets at amortised cost	0	5,000,000	5,000,000	ING BANK
<b>Total</b>		<b>50,100,279</b>	<b>226,214,733</b>	<b>276,345,735</b>	
<b>Comprising</b>		<b>Unrestricted</b>	<b>Restricted</b>	<b>Total Cash</b>	
		\$	\$	\$	
Cash and cash equivalents		10,982,358	0	11,013,081	
Financial assets at amortised cost		39,117,921	226,214,733	265,332,654	
		<b>50,100,279</b>	<b>226,214,733</b>	<b>276,345,735</b>	

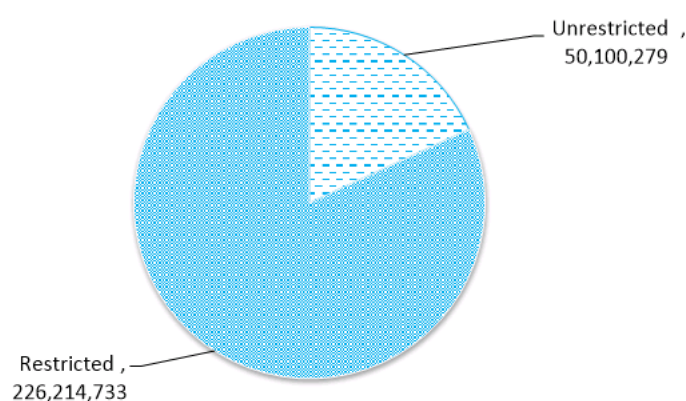
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

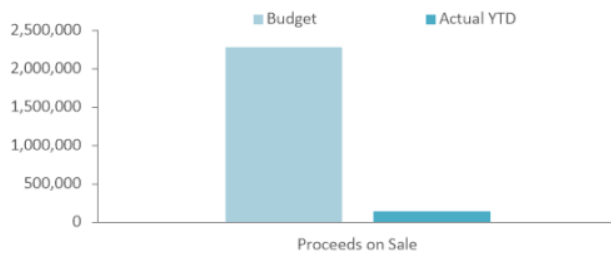
Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

OPERATING ACTIVITIES  
NOTE 3  
DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and equipment</b>								
		1,006,920	2,284,908	1,277,988	0	0	141,561	141,561	0
		<b>1,006,920</b>	<b>2,284,908</b>	<b>1,277,988</b>	<b>0</b>	<b>0</b>	<b>141,561</b>	<b>141,561</b>	<b>0</b>



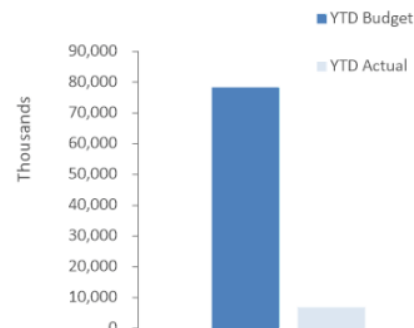
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

INVESTING ACTIVITIES  
NOTE 4  
CAPITAL ACQUISITIONS

Capital acquisitions	Amended		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	18,038,697	1,900,477	1,653,824	(246,653)
Furniture and equipment	540,000	30,000	0	(30,000)
Plant and equipment	14,361,030	913,122	637,093	(276,029)
Information technology	5,093,293	445,299	210,659	(234,640)
Infrastructure - roads	12,468,708	1,975,590	1,740,796	(234,794)
Infrastructure - drainage	7,140,337	441,262	295,318	(145,944)
Infrastructure - footpath	2,827,324	295,517	221,207	(74,310)
Infrastructure - parks hard	9,779,659	1,310,522	816,302	(494,220)
Infrastructure - parks landscaping	1,258,180	280,622	176,504	(104,118)
Infrastructure - landfill site	3,012,853	663,545	1,096,813	433,268
Infrastructure - marina	1,505,782	38,351	24,985	(13,366)
Infrastructure - coastal	2,277,873	107,934	14,025	(93,909)
<b>Payments for Capital Acquisitions</b>	<b>78,303,735</b>	<b>8,402,241</b>	<b>6,887,526</b>	<b>(1,514,715)</b>
<b>Total Capital Acquisitions</b>	<b>78,303,735</b>	<b>8,402,241</b>	<b>6,887,526</b>	<b>(1,514,715)</b>
<b>Capital Acquisitions Funded By:</b>				
	\$	\$	\$	\$
Capital grants and contributions	(11,892,034)	930,711	383,555	(547,156)
Other (disposals & C/Fwd)	(2,284,908)	0	(141,561)	(141,561)
Cash backed reserves				
Plant & Vehicle Replacement	(9,354,096)	(692,122)	(81,439)	610,683
Information Technology	(405,000)	0	0	0
Waste & Recycling	(4,195,357)	(663,345)	(829,754)	(166,410)
Land Development and Investment Fund	(2,020,796)	(290)	(10,942)	(10,652)
Roads & Drainage Infrastructure	(3,963,214)	0	0	0
Community Infrastructure	(3,954,883)	(27,258)	(119,412)	(92,154)
Port Coogee Special Maintenance - SAR	(280,000)	(50,000)	(14,025)	35,975
Community Surveillance	(684,250)	0	0	0
Waste Collection	(918,000)	0	0	0
CIHCF Building Maintenance	(563,013)	0	(2,555)	(2,555)
Cockburn ARC Building Maintenance	(1,920,000)	(183,108)	0	183,108
Carry Forward Projects	(16,525,372)	(2,078,136)	(735,943)	1,342,193
Port Coogee Marina Assets Replacement	(578,470)	0	(5,960)	(5,960)
Port Coogee Waterways - WEMP	(344,600)	0	0	0
Contribution - operations	(18,419,742)	(5,638,692)	(5,329,488)	309,204
<b>Capital funding total</b>	<b>(78,303,735)</b>	<b>(8,402,241)</b>	<b>(6,887,526)</b>	<b>1,514,715</b>

**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.





NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

## FINANCING ACTIVITIES

## NOTE 5

## BORROWINGS

## Repayments - borrowings

Information on borrowings		1 July 2023	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Recreation and culture</b>										
To assist fund the Cockburn Central West development	8	7,500,000	0	0	0	2,500,000	7,500,000	5,000,000	0	350,000
<b>C/Fwd Balance</b>		7,500,000	0	0	0	2,500,000	7,500,000	5,000,000	0	350,000
<b>Total</b>		7,500,000	0	0	0	2,500,000	7,500,000	5,000,000	0	350,000
Current borrowings		3,226,983					2,500,000			
Non-current borrowings		4,273,017					5,000,000			
		7,500,000					7,500,000			

All debenture repayments were financed by general purpose revenue.

## KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

## OPERATING ACTIVITIES

## NOTE 6

## CASH RESERVES

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Council Funded</b>									
Staff Payments & Entitlements	1,762,036	0	0	0	0	(41,475)	0	1,720,561	1,762,036
Plant & Vehicle Replacement	12,489,426	0	0	3,085,500	3,042,131	(9,354,096)	(81,439)	6,220,830	15,450,118
Information Technology	3,147,908	0	0	1,500,000	1,500,000	(405,000)	0	4,242,908	4,647,908
Major Building Refurbishment	20,348,071	0	0	1,500,000	1,500,000	0	0	21,848,071	21,848,071
Waste & Recycling	17,965,167	0	0	3,822,443	0	(4,275,357)	(829,754)	17,512,253	17,135,413
Land Development and Investment Fund	4,041,642	0	0	500,000	0	(4,848,590)	(984,924)	(306,948)	3,056,719
Roads & Drainage Infrastructure	16,796,728	0	0	3,000,000	2,500,000	(4,057,870)	0	15,738,858	19,296,728
Naval Base Shacks	1,291,186	0	0	150,000	0	0	0	1,441,186	1,291,186
Community Infrastructure	39,902,481	0	0	0	0	(4,044,351)	(119,412)	35,858,130	39,783,069
Insurance	2,109,607	0	0	0	0	0	0	2,109,607	2,109,607
Greenhouse Action Fund	1,108,938	0	0	200,000	200,000	0	0	1,308,938	1,308,938
HWRP Post Closure Management & Contan	4,871,959	0	0	2,000,000	0	(360,000)	0	6,511,959	4,871,959
Municipal Elections	301,420	0	0	150,000	150,000	(300,000)	0	151,420	451,420
Community Surveillance	936,514	0	0	300,000	300,000	(1,067,894)	(15,899)	168,620	1,220,615
Waste Collection	9,920,005	0	0	2,000,000	0	(1,165,500)	0	10,754,505	9,920,005
Environmental Offset	248,759	0	0	0	0	0	0	248,759	248,759
Bibra Lake Management Plan	15,267	0	0	0	0	0	0	15,267	15,267
CIHCF Building Maintenance	12,119,211	0	0	1,000,000	151,818	(563,013)	(2,555)	12,556,198	12,268,475
Cockburn ARC Building Maintenance	8,175,048	0	0	1,500,000	1,500,000	(1,920,000)	0	7,755,048	9,675,048
Carry Forward Projects	15,701,407	0	0	8,759,609	8,759,609	(17,715,571)	(754,249)	6,745,445	23,706,766
Port Coogee Marina Assets Replacement	2,298,541	0	0	300,000	0	(578,470)	(5,960)	2,020,071	2,292,581
Coogee Beach Foreshore Management	118,334	0	1,368	1,000,000	70,439	0	0	1,118,334	190,141
<b>Total Council Funded Reserve</b>	<b>175,669,657</b>	<b>0</b>	<b>1,368</b>	<b>30,767,552</b>	<b>19,673,997</b>	<b>(50,697,187)</b>	<b>(2,794,193)</b>	<b>155,740,021</b>	<b>192,550,829</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

## OPERATING ACTIVITIES

## NOTE 6

## CASH RESERVES

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Restricted Funded</b>									
Aged and Disabled Asset Replacement	476,874	0	3,950	0	0	0	0	476,874	480,825
Welfare Projects Employee Entitlements	858,114	0	4,102	0	0	(20,629)	0	837,485	862,216
Port Coogee Special Maintenance - SAR	2,119,576	0	19,337	400,000	422,122	(531,681)	(166,003)	1,987,895	2,395,033
Port Coogee Waterways - SAR	307,267	0	3,558	100,000	108,681	0	0	407,267	419,505
Family Day Care Accumulation Fund	(0)	0	33	0	0	0	0	(0)	33
Naval Base Shack Removal	881,216	0	7,300	50,000	0	(20,000)	0	911,216	888,516
Restricted Grants & Contributions	7,448,742	0	0	0	0	(252,617)	(5,831,608)	7,196,126	1,617,135
Public Open Space - Various	5,172,673	0	41,427	0	0	0	0	5,172,673	5,214,100
Port Coogee Waterways - WEMP	1,042,500	0	9,075	0	0	(498,626)	0	543,874	1,051,575
Cockburn Coast SAR	124,974	0	1,302	55,000	52,335	(22,323)	(9,340)	157,651	169,270
<b>Total Restricted Funded Reserve</b>	<b>18,431,937</b>	<b>0</b>	<b>90,083</b>	<b>605,000</b>	<b>583,137</b>	<b>(1,345,875)</b>	<b>(6,006,950)</b>	<b>17,691,061</b>	<b>13,098,207</b>
<b>Developer Contribution Plans</b>									
Community Infrastructure (DCA 13)	924,399	0	26,630	3,000,000	514,402	(2,925,602)	0	998,797	1,465,431
Developer Contribution Plans - Various	14,652,324	0	110,458	1,105,000	454,022	(377,214)	0	15,380,110	15,216,804
<b>Total Developer Contribution Reserve</b>	<b>15,576,723</b>	<b>0</b>	<b>137,088</b>	<b>4,105,000</b>	<b>968,424</b>	<b>(3,302,816)</b>	<b>0</b>	<b>16,378,907</b>	<b>16,682,235</b>
<b>Total Cash Reserve</b>	<b>209,678,316</b>	<b>0</b>	<b>228,540</b>	<b>35,477,552</b>	<b>21,225,559</b>	<b>(55,345,878)</b>	<b>(8,801,144)</b>	<b>189,809,990</b>	<b>222,331,270</b>





NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

OPERATING ACTIVITIES  
NOTE 7  
OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2023	Liability Increase	Liability Reduction	Closing Balance 30 September 2023
		\$	\$	\$	\$
<b>Contract liabilities</b>					
Unspent grants, contributions and reimbursements - non-operating		1,211,129	363,306	0	1,574,435
<b>Total unspent grants, contributions and reimbursements</b>		1,211,129	363,306	0	1,574,435
<b>Provisions</b>					
Annual leave		4,643,393	13,989,637	(13,925,526)	4,707,503
Long service leave		4,669,795	0	0	4,669,795
<b>Total Provisions</b>		9,313,188	13,989,637	(13,925,526)	9,377,298
<b>Total other current assets</b>		<b>10,524,317</b>	<b>14,352,943</b>	<b>(13,925,526)</b>	<b>10,951,734</b>
Amounts shown above include GST (where applicable)					

KEY INFORMATION

**Provisions**

Provisions are recognised when the City has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**Employee benefits**

**Short-term employee benefits**

Provision is made for the City's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The City's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

**Other long-term employee benefits**

The City's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The City's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the City does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**Contract liabilities**

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the City are recognised as a liability until such time as the City satisfies its obligations under the agreement.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**NOTE 8  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

Project/ Activity	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	<b>Budget adoption</b>						262,844
Various	Expenditure Review Committee July 2023	OCM 10/08/2023				(106,226)	156,618
OP4111	Coogee Golf Complex flora and fauna study	OCM 10/08/2023				(125,000)	31,618
CW7768	Increase expenditure to purchase landfill compactor	OCM 14/09/2023	Capital Expenses			(195,000)	(163,382)
CW7768	Increase funding from reserve to purchase landfill compactor	OCM 14/09/2023	Transfer from Reserve			195,000	31,618
				0	0	(231,226)	



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 SEPTEMBER 2023**

**NOTE 9  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2023-24 year is \$300,000 or 0.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
<b>Revenue from operating activities</b>				
Operations & Maintenance	1,263,833	25.22%	▲ Timing	Revenue brought forward
<b>Expenditure from operating activities</b>				
Community Development & Services	374,622	11.38%	▲ Timing	Expenditure brought forward
Development Assessment & Compliance	335,292	20.40%	▲ Timing	Expenditure brought forward
Property & Assets	481,288	17.46%	▲ Timing	Expenditure brought forward
Business & Economic Development	350,686	54.16%	▲ Timing	Expenditure brought forward
<b>Investing activities</b>				
Payments for property, plant and equipment and infrastructure	1,514,715	18.03%	▲ Timing	Expenditure brought forward
<b>Financing activities</b>				
Transfer from reserves	3,567,601	68.17%	▲ Timing	Expenditure brought forward





## 14.2.2 (2023/MINUTE NO 0291) Payments Made from Municipal Fund and Local Procurement Summary - September 2023

<b>Executive</b>	A/Chief Financial Officer
<b>Author</b>	A/Head of Finance
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. Payment Listing September 2023.pdf <a href="#">↓</a></li> <li>2. Credit Card Transactions Report August 2023 <a href="#">↓</a></li> <li>3. Purchase Cards Transactions Report September 2023 <a href="#">↓</a></li> <li>4. BP Fuel Card September 2023 <a href="#">↓</a></li> </ol>

### Council Decision

MOVED Cr T Dewan SECONDED Cr C Reeve-Fowkes  
That Council:

- (1) RECEIVES the list of payments from the Municipal Fund during the month of September 2023, as attached to the Agenda.
- (2) RECEIVES the list of transactions made from purchase cards during the month of September 2023, as attached to the Agenda.

**CARRIED 10/0**

### Background

Council has delegated its power to make payments from the Municipal or Trust Fund to the Chief Executive Officer and other sub-delegates under Delegated Authority 'Local Government Act 1995 - Payment from Municipal and Trust Funds'.

Regulation 13 (1) of the Local Government (Financial Management) Regulations 1996 requires a list of accounts paid under this delegation to be prepared and presented to Council each month.

A new Regulation 13A under the Local Government (Financial Management) Regulations has come into effect on 1 September 2023, requiring a list of payments to be prepared and presented to Council each month for those made by employees using credit, debit, or other purchasing cards.

It should be noted the City has already been reporting in this format since July 2022, following a Council decision at that time to introduce detailed credit card expenditure reporting.

### Submission

N/A

### Report

Payments made under delegation during the month of September totalled \$20.897 million, and a listing of these is attached to the agenda for review by Council.



These comprise:

- EFT payments (suppliers, sundry creditors) - \$17.138 million (874 payments)
- Cancelled EFT payments - \$21,644
- Payroll payments - \$3.638 million (2 fortnights)
- Corporate credit cards – total of \$124,489 (72 cards used)
- Bank transactional fees (BPay and merchant fees) - \$18,084.

The City has several payment runs each month to ensure its trade suppliers are paid on a timely basis, particularly local and small businesses.

Also attached is the monthly credit card payments report, showing August transactions (paid in September) grouped by cardholder position. There were 7 transactions made on the Acting CEO's credit card for \$906.78.

Local Government reforms centred on improved financial management and reporting were gazetted on 30 June 2023. These included the insertion of new regulation 13A to the Local Government (Financial Management) Regulations 1996, effective from 1 September 2023 requiring the City to include transactions made on purchase cards.

The Department of Local Government, Sport and Cultural Industries have provided guidance outlining the types of purchase cards to be included, being those using an approved line of credit. These include the following:

- business or corporate credit cards
- debit cards
- store cards
- fuel cards
- taxi cards

The City has reviewed its purchase cards held across the City and identified the following ones that will be reported each month going forward:

- Woolworths Group Limited store card transactions report for September 2023
- Bunnings PowerPass store card transactions report for September 2023
- BP Plus fuel card transactions report for September 2023.

### Local Procurement

Monthly statistics on local and regional procurement spend are summarised below, showing the spend amounts and percentages against total spend:

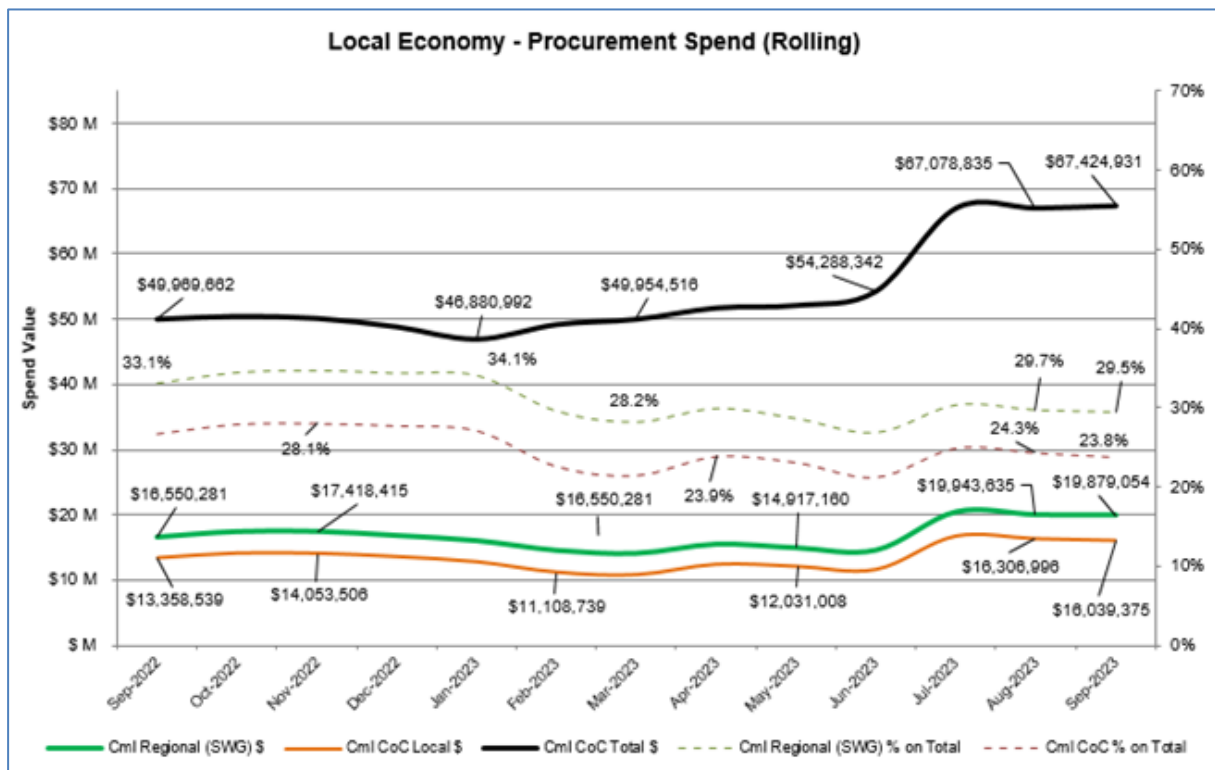
Procurement Report - Local Buy Summary & Trends					September 2023	
Monthly Statistics	Local/Regional Spend	\$1,440,962	CoC Local \$	23.5%	Local/Regional \$	37.7%
	CoC Local Spend	\$899,334	CoC Local %	33.8%	Local/Regional %	39.5%
Aboriginal Engagement	Suppliers used YTD	9	Orders raised	70	Committed spend YTD	\$53,790



In September, local spending within Cockburn made up 23.5 percent of the City's monthly spend, comprising 33.8 percent of all procurement transactions made for the month.

Within the Perth South West Metropolitan Alliance region, this increased to 37.7 percent of monthly spend from 39.5 percent of transactions.

The following one year rolling chart to September 2023 tracks the City's procurement spend with businesses located within Cockburn and the Perth South West Metropolitan Alliance region.



The 12-month rolling local Cockburn spend was \$16.04 million, representing 23.8 percent of the City's total spend, with \$19.88 million or 29.5 percent of total spend within the Perth South West regional area.

These results track the City's performance in achieving Council's "local and regional economy" principle contained within its Procurement Policy (i.e., a buy local procurement preference).

### Social Procurement

To the end of September, the City had engaged nine (9) aboriginal businesses, with a total YTD spend of \$53,790.



**Strategic Plans/Policy Implications**Local Economy

A sustainable and diverse local economy that attracts increased investment and provides local employment.

- Thriving local commercial centres, local businesses and tourism industry.

Listening & Leading

A community focused, sustainable, accountable and progressive organisation.

- Best practice Governance, partnerships and value for money.
- High quality and effective community engagement and customer service experiences.

**Budget/Financial Implications**

All payments made have been provided for within the City's Annual Budget, as adopted and amended by Council.

**Legal Implications**

This item ensures compliance with s6.10(d) of the Local Government Act 1995 and Regulations 12, 13, and 13A of the *Local Government (Financial Management) Regulations 1996*.

**Community Consultation**

N/A

**Risk Management Implications**

Council is receiving the list of payments already made by the City under delegation in meeting its contractual obligations.

This is a statutory requirement and allows Council to review and clarify any payment that has been made.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil



## SEPTEMBER 2023 PAYMENT LISTING

## MUNICIPAL FUND

PAYMENT No.	ACCOUNT No.	PAYEE	PAYMENT DESCRIPTION	DATE	VALUE \$
EF162078	10152	Aust Services Union	Payroll Deductions	4/09/2023	803.50
EF162079	10154	Australian Taxation Office	Payroll Deductions	4/09/2023	552,042.00
EF162080	10305	Child Support Agency	Payroll Deductions	4/09/2023	1,570.03
EF162081	10888	Lj Caterers	Catering Services	4/09/2023	2,141.48
EF162082	11001	Local Government Racing & Cemeteries Employees Union Lgrocu	Payroll Deductions	4/09/2023	44.00
EF162083	19726	Health Insurance Fund Of Wa	Payroll Deductions	4/09/2023	1,105.45
EF162084	27874	Smartsalary	Salary Packaging/Leasing Administration	4/09/2023	13,753.89
EF162085	28458	Easi Group	Novated Leasing	4/09/2023	6,071.32
EF162086	11760	Water Corporation	Sewer Easement	5/09/2023	2,524.87
EF162087	11794	Synergy	Electricity Usage/Supplies	5/09/2023	128,624.25
EF162088	12219	Parks & Leisure Australia	Subscription Renewal	5/09/2023	429.00
EF162089	19533	Woolworths Group Ltd (Woolworths & Big W)	Groceries	5/09/2023	546.45
EF162090	19541	Turf Care Wa Pty Ltd	Turf Services	5/09/2023	35,998.22
EF162091	26987	Cti Risk Management	Security - Cash Collection	5/09/2023	3,004.20
EF162092	27926	Sine Group Pty Ltd	Computer Software	5/09/2023	966.90
EF162093	99997	Cookburn Gp Super Clinic	Delivery Of The Heal™ Program	5/09/2023	22,000.00
EF162094	28376	Edume Ltd	Software	5/09/2023	21,644.00
EF162095	99997	Family Day Care	Fdc Payment W/E 03/09/2023	7/09/2023	63,644.80
EF162096	11794	Synergy	Electricity Usage/Supplies	12/09/2023	61,610.27
EF162097	21691	Zettanet Pty Ltd	Internet/Web Services	12/09/2023	943.99
EF162098	26623	Sigma Chemicals Cromag Pty Ltd (Sigma Chemicals)	Chemicals - Pool	12/09/2023	17,237.17
EF162099	26987	Cti Risk Management	Security - Cash Collection	12/09/2023	753.20
EF162100	88888	John A. Crosbie	Bond refund	12/09/2023	500.00
EF162101	88888	Peter Mutton	Bond refund	12/09/2023	500.00
EF162102	88888	Devon Gibson	Bond refund	12/09/2023	500.00
EF162103	10747	inet Limited	Internet Services	15/09/2023	1,009.88
EF162104	11758	Water Corp Utility Account Only - Please Refer To 11760 When Raising Po	Water Usage / Sundry Charges	15/09/2023	21,888.07
EF162105	11760	Water Corporation	Sewer Easement	15/09/2023	344.51
EF162106	99996	Im & La Bond	Property and Rates related refunds	15/09/2023	30.00
EF162107	99996	Angelo Petkovic Cabinets	Property and Rates related refunds	15/09/2023	147.00
EF162108	99996	G & F Buccini	Property and Rates related refunds	15/09/2023	30.00
EF162109	99996	Matthew Kenneday	Property and Rates related refunds	15/09/2023	30.00
EF162110	99996	Maria Harben	Property and Rates related refunds	15/09/2023	15.00
EF162111	99996	Sebastian Michael Elliss-Galati	Property and Rates related refunds	15/09/2023	180.67
EF162112	99996	Emmanuel Catholic College	Property and Rates related refunds	15/09/2023	483.00
EF162113	99996	Gdp Building Construction Pty Ltd	Property and Rates related refunds	15/09/2023	826.25
EF162114	99996	Outdoor Impressions	Property and Rates related refunds	15/09/2023	56.85
EF162115	99996	Pmj Developments Pty Ltd	Property and Rates related refunds	15/09/2023	61.85
EF162116	99996	Salt Residential Pty Ltd	Property and Rates related refunds	15/09/2023	221.65
EF162117	99996	Comply West Pty Ltd	Property and Rates related refunds	15/09/2023	110.00
EF162118	99996	Milan Turina	Property and Rates related refunds	15/09/2023	219.00
EF162119	99996	Benn F Tobey	Property and Rates related refunds	15/09/2023	197.59
EF162120	99996	Filomena M Basilio	Property and Rates related refunds	15/09/2023	364.19
EF162121	99996	Echelon Property Settlements	Property and Rates related refunds	15/09/2023	3,049.09
EF162122	99996	Lesley Barnes	Property and Rates related refunds	15/09/2023	2,240.48
EF162123	99996	Katie Lynn Wilkinson	Property and Rates related refunds	15/09/2023	761.91
EF162124	99996	Revenuewa	Property and Rates related refunds	15/09/2023	101.58
EF162125	99996	Renee Jack	Property and Rates related refunds	15/09/2023	686.49
EF162126	99996	Anka Pivac	Property and Rates related refunds	15/09/2023	1,000.00
EF162127	99996	Frank Frederick Ford	Property and Rates related refunds	15/09/2023	842.39
EF162128	99996	Jeremy Egerton Cox	Property and Rates related refunds	15/09/2023	18,000.00
EF162129	99996	Patrick Rowan & Patricia Audrey Moentee	Property and Rates related refunds	15/09/2023	900.56
EF162130	99996	Joachim Andrews	Property and Rates related refunds	15/09/2023	216.02
EF162131	99996	Stephanie & Craig Perie	Property and Rates related refunds	15/09/2023	160.00
EF162132	99996	Peak Central	Property and Rates related refunds	15/09/2023	453.21
EF162133	99996	Housing Authority	Property and Rates related refunds	15/09/2023	17,495.00
EF162134	99996	Nguik L Yu	Property and Rates related refunds	15/09/2023	10.00
EF162135	99996	Rhona Finnigan	Property and Rates related refunds	15/09/2023	1,773.97
EF162136	99996	Shirley Hannan	Property and Rates related refunds	15/09/2023	591.87
EF162137	99996	Klaytin Smith	Property and Rates related refunds	15/09/2023	459.10



EF162138	99996	Gemma Cecora	Property and Rates related refunds	15/09/2023	394.85
EF162139	99996	Caitlin Smaile	Property and Rates related refunds	15/09/2023	481.32
EF162140	99996	Mark Hamilton	Property and Rates related refunds	15/09/2023	932.75
EF162141	99996	Benjamin Wale	Property and Rates related refunds	15/09/2023	608.69
EF162142	99996	Settlement Talk	Property and Rates related refunds	15/09/2023	869.20
EF162143	99996	Jinho Jang	Property and Rates related refunds	15/09/2023	1,677.53
EF162144	99996	Meaghan King	Property and Rates related refunds	15/09/2023	431.06
EF162145	99996	Harley J Lindquist-Webb	Property and Rates related refunds	15/09/2023	77.90
EF162146	99996	Maxine Smith	Property and Rates related refunds	15/09/2023	800.26
EF162147	99996	Maureen McDonnell	Property and Rates related refunds	15/09/2023	597.84
EF162148	99996	Paige E Stepanoski	Property and Rates related refunds	15/09/2023	1,525.11
EF162149	99996	Aleksandar Pervan	Property and Rates related refunds	15/09/2023	10,000.00
EF162150	99996	Liam Macdonald	Property and Rates related refunds	15/09/2023	878.00
EF162151	99996	George Weston Food Ltd	Property and Rates related refunds	15/09/2023	893.02
EF162152	99996	Settlement Talk	Property and Rates related refunds	15/09/2023	1,695.67
EF162153	99996	Port Cathryn Developments Pty Ltd	Property and Rates related refunds	15/09/2023	1,277.61
EF162154	99996	George Weston Foods Ltd	Property and Rates related refunds	15/09/2023	1,066.31
EF162155	99996	George Weston Foods Ltd	Property and Rates related refunds	15/09/2023	901.91
EF162156	11764	Synergy	Electricity Usage/Supplies	15/09/2023	359.78
EF162157	28571	Perth Energy Pty Ltd	Energy Supply	15/09/2023	83,521.24
EF162158	88888	Gm Coogee Pty Ltd	Bond refund	15/09/2023	24,399.67
EF162159	88888	Paul Hopkins	Bond refund	15/09/2023	500.00
EF162160	99997	Mr C A Lagana	Compost Bin Rebate	15/09/2023	50.00
EF162161	99997	The Trustee For The Hans Botelho Family	Mothers Day High Tea	15/09/2023	550.00
EF162162	99997	Lisa Brideson	Employee Reimbursement	15/09/2023	197.29
EF162163	99997	Anne Maria Luobikis	Harvest Magazines Workshop	15/09/2023	600.00
EF162164	99997	Kylie Sheree Howarth	Grants, Donations & Refunds	15/09/2023	385.00
EF162165	99997	Rebecca Mason	Bird Bath Rebate - R Mason	15/09/2023	50.00
EF162166	99997	Anai Armstrong	Nappy/Sanitary Rebate - Anai Armstrong	15/09/2023	50.00
EF162167	99997	Li Na Tan	Compost Bin Rebate - Li Na Tan	15/09/2023	50.00
EF162168	99997	Rhianna Dunn	Service For The Corporate Affairs Canon	15/09/2023	250.00
EF162169	99997	Lions Cancer Institute Inc	Donation	15/09/2023	200.00
EF162170	99997	Harmony Primary School	Community Grant 23-24	15/09/2023	390.00
EF162171	99997	Megan Grey	Sanitary Product Rebate Payment	15/09/2023	50.00
EF162172	99997	Servau Offcl. Departmental Recpts&Payme	Document Number : 180146868	15/09/2023	202.85
EF162173	99997	Newton Primary School	Donation/Grant - Refer Inv 2023 - 006	15/09/2023	1,066.00
EF162174	99997	Lisa Lester	Working With Children Renewal	15/09/2023	87.00
EF162175	99997	Roberta Bunce	Reimbursement As At 18-08-2023	15/09/2023	28.81
EF162176	99997	Katie Di Re	Sanitary Product Rebate Payment	15/09/2023	45.50
EF162177	99997	Cookburn Chinese Community Association	Small Events Sponsorship	15/09/2023	1,705.00
EF162178	99997	Maryline Cassou	Employee Reimbursement	15/09/2023	156.24
EF162179	99997	Philippe Jignee	Refund For Senior Centre Membership	15/09/2023	50.00
EF162180	99997	Sara Norris	Crossover Contribution	15/09/2023	500.00
EF162181	99997	Jason Byway	Crossover Contribution	15/09/2023	500.00
EF162182	99997	Melissa Goikhorst	Reimbursement - Library Material	15/09/2023	55.00
EF162183	99997	Kwik Cut & Coring Pty Ltd	Generator Hire	15/09/2023	946.00
EF162184	99997	Cookburn Wetlands Education Centre Inc	2023-24 (Year 1) Of A 3 Year Sponsorship	15/09/2023	118,730.70
EF162185	99997	Australian Association For Environmental	2023-24 (Year 1) Of A 3 Year Sponsorship	15/09/2023	37,023.36
EF162186	99997	Peter Mutton	E187 - Pen Fee Refund	15/09/2023	548.00
EF162187	99997	Eulalia Van Dyk	Arc Refund - Over Payment	15/09/2023	10.30
EF162188	99997	Ot Chapman	E177 Overpaid Invoice Refund	15/09/2023	6.62
EF162189	99997	Susan Bendall	Senior Security Rebate	15/09/2023	140.00
EF162190	99997	Leslie Harris	Senior Security Rebate	15/09/2023	200.00
EF162191	99997	Palma Pinto	Senior Security Rebate	15/09/2023	300.00
EF162192	99997	Lydia Squadrino	Senior Security Rebate	15/09/2023	200.00
EF162193	99997	Dacre Allen	Senior Security Rebate	15/09/2023	200.00
EF162194	99997	Isabella Meuwissen	Senior Security Rebate	15/09/2023	200.00
EF162195	99997	Lynn Morzenti	Senior's Security Rebate	15/09/2023	300.00
EF162196	99997	Lindsay Freeman	Senior Security Rebate	15/09/2023	500.00
EF162197	99997	Cerin Shepherdson	Cctv Residentail Rebate	15/09/2023	500.00
EF162198	99997	Murray Johnston	Cctv Residentail Rebate	15/09/2023	500.00
EF162199	99997	Kylie Cardew	Cctv Residentail Rebate	15/09/2023	500.00
EF162200	99997	Kristy Nicholson	Cctv Residentail Rebate	15/09/2023	500.00
EF162201	99997	South Beach Community Group	Small Events Sponsorship	15/09/2023	1,695.00
EF162202	99997	Cookburn Community Men's Shed Inc	Invoice 2023/24	15/09/2023	58,036.00
EF162203	99997	B Pang Enterprises	Invoice Inv-0107	15/09/2023	1,650.00





EF162204	99997	Jandakot Volunteer Bush Fire Brigade	Invoice 366 - 19/06/2023 - Additional	15/09/2023	1,690.13
EF162205	99997	Cookburn State Emergency Service Unit	Lggs Reimbursement	15/09/2023	163.00
EF162206	99997	Alana Fluit	Refund For Turtle Tracking Tools	15/09/2023	28.28
EF162207	99997	Liz Vuchocho	Refund For Staff Training Order	15/09/2023	330.00
EF162208	99997	Gary Kirk	Port Coogee Marina K250b Pen Fee Refund	15/09/2023	49.00
EF162209	99997	Cristy Jane Burne	Mars Machine Workshop	15/09/2023	400.00
EF162210	99997	Peter Riksman	Refund Of Ptd Licence	15/09/2023	99.00
EF162211	99997	Rafeena Boyle	Petty Cash Reimbursement - Refreshments	15/09/2023	15.10
EF162212	99997	Alvin Garcia	Refund For Volleyball Game Cancelled	15/09/2023	73.00
EF162213	99997	Adam Walker	Refund For Opposition Forfeit	15/09/2023	73.00
EF162214	99997	Genevieve Carles	Habitat For Homes Bird Bath Rebate	15/09/2023	50.00
EF162215	99997	Susan Gaudieri	Habitat For Homes Bird Bath Rebate Form	15/09/2023	40.00
EF162216	99997	Lisa Brideson	Employee Reimbursement	15/09/2023	33.35
EF162217	99997	Elisa Carle	Refund For Out Of Service Water Slides	15/09/2023	545.00
EF162218	99997	Meissa Creagh	Individual Sponsorship-Floorball World C	15/09/2023	500.00
EF162219	99997	Native Arc Inc	2023-24 (Year 1) Of A 5 Year Sponsorship	15/09/2023	143,000.00
EF162220	99997	Brayden Stone	Arc Refund Incorrect Game Fee Charge	15/09/2023	74.60
EF162221	99997	Southern Cross Village Seniors	Bus Hire	15/09/2023	100.00
EF162222	99997	Services Australia	Transaction Charges For Centrepay	15/09/2023	243.54
EF162223	99997	Coogee Beach Caravan Resort Social Club	Bus Hire Subsidy Payment	15/09/2023	100.00
EF162224	10097	Blackwoods Atkins	Engineering Supplies	15/09/2023	393.89
EF162225	10118	Australia Post	Postage Charges	15/09/2023	28,990.70
EF162226	10184	Benara Nurseries	Plants	15/09/2023	7,322.88
EF162227	10207	Boc Gases	Gas Supplies	15/09/2023	996.23
EF162228	10221	Bp Australia Pty Ltd	Diesel/Petrol Supplies	15/09/2023	28,414.78
EF162229	10226	Bridgestone Australia Ltd	Tyre Services	15/09/2023	35,770.38
EF162230	10239	Budget Rent A Car - Perth	Motor Vehicle Hire	15/09/2023	5,133.88
EF162231	10244	Building & Const Industry Training Fund	Levy Payment	15/09/2023	39,470.72
EF162232	10246	Bunnings Building Supplies Pty Ltd	Hardware Supplies	15/09/2023	2,008.69
EF162233	10247	Bunzl Australia Ltd	Paper/Plastic/Cleaning Supplies	15/09/2023	523.57
EF162234	10287	Centrelina Markings	Linemarking Services	15/09/2023	935.00
EF162235	10292	Chadson Engineering Pty Ltd	Medical Supplies	15/09/2023	271.70
EF162236	10297	Chamber Of Commerce & Industry Of Western Australia Limited	Business And Professional Association Se	15/09/2023	3,465.00
EF162237	10325	City Of Fremantle	Contributions & Cost Sharing	15/09/2023	11,866.00
EF162238	10326	City Of Gosnells	Replacement Of Library Supplies / Lsl	15/09/2023	11,385.88
EF162239	10333	Cjd Equipment Pty Ltd	Hardware Supplies	15/09/2023	3,963.85
EF162240	10344	Business Foundations Incorporated	Donation	15/09/2023	1,100.00
EF162241	10353	Cookburn Cement Ltd	Cement And Lime	15/09/2023	951.72
EF162242	10359	Cookburn Painting Service	Painting Supplies/Services	15/09/2023	9,686.60
EF162243	10368	Cookburn Wetlands Education Centre	Community Grant	15/09/2023	88.00
EF162244	10422	Reitsema Packaging	Road Litter Bags	15/09/2023	770.00
EF162245	10483	Landgate	Mapping/Land Title Searches	15/09/2023	9,040.41
EF162246	10526	E & Mj Rosher Pty Ltd	Mower Equipment	15/09/2023	11,015.60
EF162247	10535	Workpower Incorporated	Employment Services - Planting	15/09/2023	17,541.57
EF162248	10559	Environmental Industries Pty Ltd	Landscaping Maintenance	15/09/2023	550.00
EF162249	10589	Fines Enforcement Registry	Fines Enforcement Fees	15/09/2023	2,008.70
EF162250	10683	Gronbek Security	Locksmith Services	15/09/2023	4,030.75
EF162251	10783	Jandakot Metal Industries Pty Ltd	Metal Supplies	15/09/2023	171.60
EF162252	10794	Jason Signmakers	Signs	15/09/2023	1,189.53
EF162253	10879	Les Mills Aerobics	Instruction/Training Services	15/09/2023	1,628.73
EF162254	10888	Lj Caterers	Catering Services	15/09/2023	3,627.80
EF162255	10913	Bucher Municipal Pty Ltd	Purchase Of New Plant / Repair Services	15/09/2023	242.04
EF162256	10918	Main Roads Wa	Repairs/Maintenance/Funding Contribution	15/09/2023	10,738.21
EF162257	10923	Major Motors Pty Ltd	Repairs/Maintenance Services	15/09/2023	811.31
EF162258	10938	Mrp Pest Management	Pest & Weed Management	15/09/2023	8,090.30
EF162259	10944	Moleods	Legal Services	15/09/2023	24,837.22
EF162260	10982	Modern Teaching Aids Pty Ltd	Teaching Aids	15/09/2023	220.61
EF162261	10991	Beacon Equipment	Mowing Equipment	15/09/2023	688.30
EF162262	11004	Murdoch University Office Of Finance, Planning & Reporting	Analysing Services	15/09/2023	642.40
EF162263	11022	Native Arc	Grants & Donations	15/09/2023	495.00
EF162264	11028	Neverfail Springwater Ltd	Bottled Water Supplies	15/09/2023	242.64
EF162265	11036	Northlake Electrical Pty Ltd	Electrical Services	15/09/2023	63,320.63
EF162266	11152	Fulton Hogan Industries Pty Ltd	Road Maintenance	15/09/2023	6,213.35
EF162267	11182	Premium Brake & Clutch Services Pty Ltd	Brake Services	15/09/2023	2,194.50
EF162268	11244	Research Solutions Pty Ltd	Research Services	15/09/2023	19,907.60
EF162269	11247	Riohgro Wa	Gardening Supplies	15/09/2023	265.72



EF162270	11284	The Royal Life Saving Society Wa Inc Pty Ltd	Training Services	15/09/2023	1,540.00
EF162271	11307	Satellite Security Services Pty Ltd	Security Services	15/09/2023	2,381.50
EF162272	11308	Boss Industrial Formally Sba Supplies	Hardware Supplies	15/09/2023	1,304.14
EF162273	11425	Resource Recovery Group	Waste Disposal Gate Fees	15/09/2023	1,260.00
EF162274	11449	Spearwood Florist Ultimate Co Pty Ltd	Floral Arrangements	15/09/2023	125.00
EF162275	11469	Sports Turf Technology Pty Ltd	Turf Consultancy Services	15/09/2023	1,782.00
EF162276	11483	St John Ambulance Aust Wa Operations	First Aid Courses	15/09/2023	240.00
EF162277	11511	Statewide Bearings	Bearing Supplies	15/09/2023	733.80
EF162278	11557	Technology One Ltd	It Consultancy Services	15/09/2023	1,644,614.95
EF162279	11619	Titan Ford	Purchase Of Vehicles & Servicing	15/09/2023	505.50
EF162280	11625	Nutrien Water	Reticulation Supplies	15/09/2023	10,048.39
EF162281	11642	Trailer Parts Pty Ltd	Trailer Parts	15/09/2023	1,762.78
EF162282	11701	Vibra Industrial Filtration Australasia	Filter Supplies	15/09/2023	387.84
EF162283	11722	Wa Hino Sales & Service	Purchase Of New Trucks / Maintenance	15/09/2023	2,087.16
EF162284	11787	Department Of Transport	Vehicle Search Fees	15/09/2023	1,879.60
EF162285	11789	Walga	Advertising/Training Services	15/09/2023	5,065.00
EF162286	11793	Western Irrigation Pty Ltd	Irrigation Services/Supplies	15/09/2023	198,002.67
EF162287	11795	Western Power	Street Lighting Installation & Service	15/09/2023	134,456.00
EF162288	11806	Westrac Pty Ltd	Repairs/Mtnce - Earthmoving Equipment	15/09/2023	389.66
EF162289	11811	Rebound Wa Inc	Sport Program Facilitation	15/09/2023	1,100.00
EF162290	11841	Yangebup Family Centre Inc	Venue Hire / Grants & Donations	15/09/2023	850.00
EF162291	11873	Wattieup Tractors	Hardware Supplies	15/09/2023	2,962.88
EF162292	12014	Tutt Bryant Equipment Bt Equipment Pty Ltd T/As	Excavating/Earthmoving Equipment	15/09/2023	4,480.00
EF162293	12295	Stewart & Heaton Clothing Co. Pty Ltd	Clothing Supplies	15/09/2023	4,099.26
EF162294	12589	Australian Institute Of Management	Training Services	15/09/2023	1,433.00
EF162295	12796	Isentia Pty Ltd	Media Monitoring Services	15/09/2023	22,275.00
EF162296	13102	Michael Page International (Australia) Pty Ltd	Employment Services	15/09/2023	10,426.23
EF162297	13779	Porter Consulting Engineers	Engineering Consultancy Services	15/09/2023	2,750.00
EF162298	13834	Sulo Mgb Australia Pty Ltd	Mobile Garbage Bins	15/09/2023	47,698.66
EF162299	14350	Baileys Fertiliser	Fertiliser Supplies	15/09/2023	31,078.43
EF162300	15393	Stratagreen	Hardware Supplies	15/09/2023	1,269.13
EF162301	15587	Benestar Group Pty Ltd Previously; Davidson Trahaire Corpsych	Training Services	15/09/2023	4,996.75
EF162302	15588	Natural Area Consulting Management Services	Weed Spraying	15/09/2023	47,119.82
EF162303	15746	Western Australia Police Service	Police Clearances	15/09/2023	204.00
EF162304	15850	Ecoscape Australia Pty Ltd	Environmental Consultancy	15/09/2023	8,346.80
EF162305	16064	Cms Engineering	Airconditioning Services	15/09/2023	14,994.41
EF162306	16107	Wren Oil	Waste Disposal Services	15/09/2023	66.00
EF162307	16257	The Finishing Touch Gallery	Framing Services	15/09/2023	1,496.00
EF162308	16653	Complete Portables Pty Ltd	Supply & Hire Of Modular Buildings	15/09/2023	1,022.58
EF162309	16894	Treblex Industrial Pty Ltd	Chemicals - Automotive	15/09/2023	660.00
EF162310	16979	Japanese Truck And Bus Spares Pty Ltd	Spare Parts - Automotive	15/09/2023	2,223.30
EF162311	17343	Rac Businesswise	Membership Subscription	15/09/2023	265.00
EF162312	17471	Pirtek (Fremantle) Pty Ltd	Hoses & Fittings	15/09/2023	784.30
EF162313	17555	Maia Financial	Equipment Lease Payments	15/09/2023	13,374.04
EF162314	17600	Lightforce Asset Pty Ltd (Erections!)	Guard Rails	15/09/2023	3,729.00
EF162315	18073	Paramount Security Services	Security Services	15/09/2023	528.00
EF162316	18126	Deli Australia Pty Ltd	Computer Hardware	15/09/2023	10,631.23
EF162317	18203	Natsync Environmental	Pest Control	15/09/2023	1,264.00
EF162318	18272	Austraclear Limited	Investment Services	15/09/2023	103.31
EF162319	18286	Iw Projects Pty Ltd	Consultancy Services - Civil Engineering	15/09/2023	7,405.20
EF162320	18494	Dept Of Biodiversity, Conservation And Attractions	Licence Renewal	15/09/2023	752.80
EF162321	18695	Myaree Crane Hire	Crane Hire	15/09/2023	639.05
EF162322	18801	Fremantle Bin Hire	Bin Hire - Skip Bins	15/09/2023	484.00
EF162323	18962	Sealanes (1985) P/L	Catering Supplies	15/09/2023	1,732.11
EF162324	19107	Forever Shining Artforms Wa	Monument	15/09/2023	3,850.00
EF162325	19533	Woolworths Group Ltd (Woolworths & Big W)	Groceries	15/09/2023	923.65
EF162326	19776	Josh Byrne & Associates	Environmental Consultant	15/09/2023	2,783.00
EF162327	19821	Structerre Consulting	Structural Design Consultancy Services	15/09/2023	2,642.20
EF162328	20000	Aust West Auto Electrical Pty Ltd	Auto Electrical Services	15/09/2023	47,786.44
EF162329	20146	Data#3 Limited	Contract It Personnel & Software	15/09/2023	462.00
EF162330	20247	Da Christie Pty Ltd	Parks & Recreational Products	15/09/2023	25,117.40
EF162331	20631	I.D. Consulting Pty Ltd	Demographic And Economic Analysis	15/09/2023	61,050.00
EF162332	20885	Tactile Indicators Perth	Tactiles	15/09/2023	3,238.00
EF162333	21294	Cat Haven	Animal Services	15/09/2023	810.70
EF162334	21577	Lavan	Legal Services	15/09/2023	1,703.90
EF162335	21627	Manheim Pty Ltd	Impounded Vehicles	15/09/2023	3,550.25



EF162336	21665	Mnj Real Estate (Wa) Pty Ltd	Property Management Services	15/09/2023	29,110.93
EF162337	21744	Jb Hi Fi - Commercial	Electronic Equipment	15/09/2023	7,161.72
EF162338	21791	The Leisure Institute Of Wa (Aquatics) Inc.	Professional Organisation	15/09/2023	5,500.00
EF162339	21934	Phoenix Podiatry	Podiatry Services	15/09/2023	135.00
EF162340	21946	Ryan's Quality Meats	Meat Supplies	15/09/2023	975.03
EF162341	22106	Intelfe Group	Services - Daip	15/09/2023	363.00
EF162342	22553	Brownes Food Operations	Catering Supplies	15/09/2023	1,686.24
EF162343	22569	Sonic Health Plus Pty Ltd	Medical Services	15/09/2023	2,952.35
EF162344	22639	Shatish Chauhan	Training Services - Yoga	15/09/2023	760.00
EF162345	22658	South East Regional Centre For Urban Landcare Inc (Sercul)	Urban Landcare Services	15/09/2023	8,030.00
EF162346	22681	Abbey Blinds & Curtains	Blinds	15/09/2023	275.00
EF162347	22806	Chevron Australia Downstream Fuels Pty Ltd	Fuel Supplies	15/09/2023	82,564.22
EF162348	22854	Lgiswa	Insurance Premiums	15/09/2023	3,524.04
EF162349	22859	Top Of The Ladder	Gutter Cleaning Services	15/09/2023	264.00
EF162350	22903	Unique International Recoveries Llc	Debt Collectors	15/09/2023	307.20
EF162351	22913	Opal Australian Paper	Envelopes	15/09/2023	205.63
EF162352	23351	Cockburn Gp Super Clinic Limited T/A Cockburn Integrated Health	Leasing Fees	15/09/2023	1,128.17
EF162353	23457	Totally Workwear Fremantle	Clothing - Uniforms	15/09/2023	3,150.35
EF162354	23570	A Proud Landmark Pty Ltd	Landscape Construction Services	15/09/2023	24,445.30
EF162355	23579	Daimler Trucks Perth	Purchase Of New Truck	15/09/2023	596.75
EF162356	23849	Construction Equipment Australia	Plant/Machinery Purchase & Maintenance	15/09/2023	1,112.69
EF162357	23971	Find Wise Location Services	Locating Services - Underground	15/09/2023	1,743.50
EF162358	24275	Truck Centre Wa Pty Ltd	Purchase Of New Truck	15/09/2023	4,101.60
EF162359	24610	All Flags Signs & Banners	Signs, Flags, Banners	15/09/2023	1,683.00
EF162360	24643	Bibliotheca Rfid Library Systems Australia Pty Ltd	Purchase Of Library Tags	15/09/2023	1,158.63
EF162361	24655	Automasters Spearwood	Vehicle Servicing	15/09/2023	6,773.65
EF162362	24748	Pearmans Electrical & Mechanical Services P/L	Electrical Services	15/09/2023	12,162.63
EF162363	24978	Rentokil Initial Pty Ltd (Ambius)	Plants Supplies	15/09/2023	63.84
EF162364	25264	Acurix Networks Pty Ltd	Wifi Access Service	15/09/2023	6,470.20
EF162365	25418	Cs Legal	Legal Services	15/09/2023	151.50
EF162366	25586	Envirovap Pty Ltd	Hire Of Leachate Units	15/09/2023	4,785.00
EF162367	25736	Blue Tang (Wa) Pty Ltd T/As Emerge Associates (The Trustee For The Reef Unit Trust) Emerge Associates	Consultancy Services	15/09/2023	3,437.50
EF162368	25771	Integral Development Associates Pty Ltd	Training Courses	15/09/2023	27,247.00
EF162369	25795	Fremantle Prison (Department Of Planning, Lands & Heritage)	Transfer Of Land - Lot 2718 Benedick Rd	15/09/2023	515.00
EF162370	25813	Lg Connect Pty Ltd	Erp Systems Development	15/09/2023	7,469.45
EF162371	25822	Fit2work.Com.Au Mercury Search And Selection Pty Ltd	Employee Check	15/09/2023	38.39
EF162372	25832	Exteria	Street And Park Infrastructure	15/09/2023	14,025.00
EF162373	26114	Grace Records Management	Records Management Services	15/09/2023	1,661.66
EF162374	26195	Play Check	Consulting Services	15/09/2023	41,200.50
EF162375	26211	Amcom Pty Ltd	Internet/Data Services	15/09/2023	9,078.30
EF162376	26257	Paperbark Technologies Pty Ltd	Arboricultural Consultancy Services	15/09/2023	1,515.00
EF162377	26303	Gecko Contracting Turf & Landscape Maintenance	Turf & Landscape Maintenance	15/09/2023	177,205.60
EF162378	26403	Ches Power Group Pty Ltd	Engineering Solutions / Back Up Generator	15/09/2023	2,921.80
EF162379	26449	Eco Shark Barrier Pty Ltd	Leasing Fee For Shark Barrier	15/09/2023	10,569.00
EF162380	26470	Scp Conservation	Fencing Services	15/09/2023	3,355.00
EF162381	26533	Curtin University	Program Assessments	15/09/2023	4,125.00
EF162382	26558	Healthcare Australia Pty Ltd	Temporary Employment Services	15/09/2023	667.54
EF162383	26618	Global Spill Control Pty Ltd	Road Safety Products	15/09/2023	1,506.79
EF162384	26625	Andover Detailers	Car Detailing Services	15/09/2023	627.82
EF162385	26668	Melville Mitsubishi	Purchase Of New Vehicles & Maintenance	15/09/2023	374.10
EF162386	26705	Creative Adm	Marketing Services	15/09/2023	3,850.00
EF162387	26735	Shane McMaster Surveys	Survey Services	15/09/2023	16,610.00
EF162388	26768	Esplanade Hotel Fremantle By Rydges	Venue Hire	15/09/2023	15,310.00
EF162389	26778	Robert Walters	Recruitment Services	15/09/2023	7,303.74
EF162390	26782	Soft Landing	Recycling Services	15/09/2023	41,998.00
EF162391	26789	Raeco	Supplier Of Library Shelving And Furnitu	15/09/2023	283.25
EF162392	26811	Romeri Motor Trimmers	Upholstery Repair	15/09/2023	143.00
EF162393	26813	Buswest	Bus Hire	15/09/2023	792.00
EF162394	26843	Ergolink	Ergonomic Office Furniture	15/09/2023	425.01
EF162395	26846	Visability Limited	Disability Services	15/09/2023	7,354.00
EF162396	26882	Cohesion Labels	Stickers/Labels	15/09/2023	577.50
EF162397	26888	Media Engine	Graphic Design, Marketing, Video Product	15/09/2023	3,312.00
EF162398	26898	Spandex Asia Pacific Pty Ltd	Signage Supplier	15/09/2023	4,662.57
EF162399	26901	Alyka Pty Ltd	Digital Consultancy And Web Development	15/09/2023	660.00
EF162400	26917	Cirrus Networks Pty Ltd	It Network & Telephony Services	15/09/2023	331.85
EF162401	26923	Woodlands	Rubbish Collection Equipment	15/09/2023	18,616.35





EF162402	26929	Elan Energy Matrix Pty Ltd	Recycling Services	15/09/2023	1,459.92
EF162403	26940	Floorwest Pty Ltd	Floor Coverings	15/09/2023	10,340.00
EF162404	26946	Av Truck Services Pty Ltd	Truck Dealership	15/09/2023	1,471.55
EF162405	26964	South Metropolitan Tafe	Education	15/09/2023	215.35
EF162406	26985	Access Icon Pty Ltd	Drainage Products	15/09/2023	3,344.00
EF162407	26986	Ahal Consulting	Consultancy	15/09/2023	3,045.00
EF162408	26987	Cti Risk Management	Security - Cash Collection	15/09/2023	1,457.78
EF162409	27002	Cookburn Party Hire	Hire Services	15/09/2023	2,440.00
EF162410	27006	Bibra Lake Iga Xpress	Liquor Supplies	15/09/2023	937.00
EF162411	27010	Quantum Building Services Pty Ltd	Building Maintenance	15/09/2023	16,165.57
EF162412	27011	Baileys Marine Fuel Australia	Fuel	15/09/2023	6,277.92
EF162413	27028	Technogym Australia Pty Ltd	Fitness Equipment	15/09/2023	1,739.38
EF162414	27031	Downer Edl Works Pty Ltd	Asphalt Services	15/09/2023	952.89
EF162415	27046	Tth Hire Services Pty Ltd	Hire Fencing	15/09/2023	544.50
EF162416	27054	Vocus Pty Ltd	Telecommunications	15/09/2023	3,393.13
EF162417	27059	Frontline Fire & Rescue Equipment	Manufacture-Fire Vehicles/Equipment	15/09/2023	4,660.03
EF162418	27065	Westbooks	Books	15/09/2023	1,924.01
EF162419	27069	Hart Sport	Sports Equipment	15/09/2023	76.00
EF162420	27082	Kulbardi Pty Ltd	Stationery Supplies	15/09/2023	3,487.41
EF162421	27085	Savillis Project Management Pty Ltd	Project Management	15/09/2023	48,658.77
EF162422	27098	Q2 (Q-Squared)	Digital Data Service	15/09/2023	2,640.00
EF162423	27100	Sea Jewels Swimwear	Swimwear	15/09/2023	825.00
EF162424	27130	Motio Play Pty Ltd	Digital Marketing & Software Service Pro	15/09/2023	1,144.84
EF162425	27154	Veolia Recycling & Recovery Pty Ltd	Waste Services	15/09/2023	237,310.55
EF162426	27168	Nightlife Music Pty Ltd	Music Management	15/09/2023	465.63
EF162427	27169	Natural Power Solutions Pty Ltd	Power Supply Protection, Products & Serv	15/09/2023	2,233.00
EF162428	27183	Angela Rossen	Education & Community Outreach	15/09/2023	5,830.00
EF162429	27194	Animal Care Equipment & Services Australia Pty Ltd	Animal Handling & Catching Equipment	15/09/2023	3,119.78
EF162430	27198	Green Promotions Pty Ltd	Promotional Supplies	15/09/2023	1,336.50
EF162431	27210	Urban Design Lab	Landscape Design	15/09/2023	1,375.00
EF162432	27241	Landscape Elements	Landscaping Services	15/09/2023	76,893.06
EF162433	27243	Arjohuntleigh Pty Ltd	Supply, Repairs Health Equipemnt	15/09/2023	3,731.20
EF162434	27246	Veale Auto Parts	Spare Parts Mechanical	15/09/2023	1,078.50
EF162435	27334	Westcare Print	Printing Services	15/09/2023	429.00
EF162436	27346	Office Line	Furniture Office	15/09/2023	239.80
EF162437	27351	Programmed Property Services	Property Maintenance	15/09/2023	8,305.00
EF162438	27374	Southern Cross Cleaning	Commercial Cleaning	15/09/2023	10,671.15
EF162439	27375	Sun Rising Music Pty Ltd	Music Performance	15/09/2023	2,750.00
EF162440	27377	Accidental Health And Safety - Perth	First Aid Supplies	15/09/2023	632.46
EF162441	27396	Ankeet Mehta Spearwood Newspaper Round Delivery	Newspaper Delivery	15/09/2023	582.70
EF162442	27401	Emprise Mobility	Mobility Equipment	15/09/2023	1,893.50
EF162443	27410	The Kit Bag	Ppe Clothing	15/09/2023	710.85
EF162444	27423	Mechanical Project Services Pty Ltd	Airconditioning Services	15/09/2023	29,994.81
EF162445	27427	Home Chef	Cooking/Food Services	15/09/2023	516.76
EF162446	27448	Selectro Services Pty Ltd	Electrical	15/09/2023	363.00
EF162447	27455	Site Protective Services	Cctv Parts	15/09/2023	120,351.84
EF162448	27479	Vital Interpreting Personnel	Translating Services	15/09/2023	858.00
EF162449	27499	Hodge Collard Preston Architects	Architects	15/09/2023	1,963.50
EF162450	27507	Serco Facilities Management Pty Ltd	Cleaning Services	15/09/2023	9,883.32
EF162451	27518	Kyocera Document Solutions Australia Pty Ltd	Photocopying Machines	15/09/2023	3,754.16
EF162452	27524	David Willis And Associates	Engineering Services	15/09/2023	3,190.00
EF162453	27534	Ralph Beattie Bosworth	Quantity Survey	15/09/2023	18,826.50
EF162454	27535	The Forever Project Pty Ltd	Consultancy	15/09/2023	2,557.50
EF162455	27539	Jasmin Carpentry & Maintenance	Carpentry	15/09/2023	2,689.50
EF162456	27546	Bpa Engineering	Consultancy - Engineering	15/09/2023	1,067.00
EF162457	27551	Incognito Catering	Catering Services	15/09/2023	2,479.40
EF162458	27575	Shred X Secure Destruction	Document Destruction	15/09/2023	33.20
EF162459	27596	Allwest Plant Hire Australia Pty Ltd	Plant Hire And Civil Contracting	15/09/2023	15,553.70
EF162460	27602	Rawlinsons (Wa)	Surveying Services	15/09/2023	2,145.00
EF162461	27613	Redimed Pty Ltd	Medical & Health Services	15/09/2023	3,872.00
EF162462	27622	Truegrade Medical Supplies	Medical Supplies	15/09/2023	3,644.85
EF162463	27635	Mammoth Security	Security	15/09/2023	62.60
EF162464	27650	Datacom Systems (Au) Pty Ltd	It Sales, Consulting & Service	15/09/2023	2,597.22
EF162465	27657	Positive Balance Massage	Massage Therapy	15/09/2023	300.00
EF162466	27664	Disability Awareness Training	Training Disabilities	15/09/2023	1,400.00
EF162467	27676	Blue Force Pty Ltd	Security Services	15/09/2023	17,059.90

EF162468	27684	Jani Murphy Pty Ltd	Training	15/09/2023	3,004.65
EF162469	27695	Qtm Pty Ltd	Traffic Management	15/09/2023	14,466.53
EF162470	27710	Relay Controls	Electrical Services	15/09/2023	2,486.00
EF162471	27720	Bj Systems	Security Services	15/09/2023	10,203.70
EF162472	27738	Turnkey Instruments Pty Ltd	Calibration Services	15/09/2023	880.00
EF162473	27784	Rops Engineering Australia Pty Ltd	Crane Repairs	15/09/2023	195.61
EF162474	27797	City Lift Services Pty Ltd	Lift Maintenance	15/09/2023	2,552.00
EF162475	27813	Namisaartroom	Education/Training	15/09/2023	700.00
EF162476	27829	Smec Australia Pty Ltd	Consultancy - Engineering	15/09/2023	38,405.73
EF162477	27850	Dowsing Group Pty Ltd	Concreting Services	15/09/2023	35,175.01
EF162478	27855	Total Landscape Redevelopment Service Pty Ltd	Tree Watering	15/09/2023	4,312.00
EF162479	27864	Homecare Physiotherapy	Healthcare	15/09/2023	3,886.30
EF162480	27917	Go Doors Advanced Automation	Door Maintenance & Repair	15/09/2023	6,373.47
EF162481	27953	Truckline	Spare Parts, Truck/Trailer	15/09/2023	294.43
EF162482	27969	Perfect Gym Solutions	Software For Gym's	15/09/2023	10,280.80
EF162483	27986	Daily Living Products	Mobility Equip	15/09/2023	904.00
EF162484	27994	Fabritecture Australia Pty Ltd	Construction - Roofing	15/09/2023	4,345.00
EF162485	28003	Taylor Made Design	Graphic Design	15/09/2023	880.00
EF162486	28047	Mitchell Garrett	Ceremonial Services	15/09/2023	450.00
EF162487	28049	Copy Magic	Printing Services	15/09/2023	946.00
EF162488	28062	Marsh	Insurance Premiums	15/09/2023	39,600.00
EF162489	28081	Pool Robotics Perth	Robotic Pool Cleaner	15/09/2023	120.00
EF162490	28082	For Blue Pty Ltd	Consultancy - Economic	15/09/2023	81,500.00
EF162491	28136	Shore Water Marine Pty Ltd	Marine Repair & Maintenance Services	15/09/2023	12,474.00
EF162492	28162	Lift Equip Pty Ltd	Forklift Hire, Sales & Services	15/09/2023	456.50
EF162493	28168	Sifting Sands	Sand Cleaning	15/09/2023	10,679.80
EF162494	28169	Nexacu	Excel Courses	15/09/2023	440.00
EF162495	28175	Three Chillies Design Pty Ltd	Design Services	15/09/2023	3,872.00
EF162496	28181	Seaview Rentals	Aquarium Servicing	15/09/2023	96.00
EF162497	28184	Spearwood Veterinary Hospital	Veterinary Hospital	15/09/2023	80.00
EF162498	28186	Oracle Corporation Australia Pty Ltd	Software	15/09/2023	15,290.00
EF162499	28189	Mercury Messengers Pty Ltd	Courier Service	15/09/2023	2,453.15
EF162500	28191	Enviro Sweep	Sweeping Services	15/09/2023	4,587.00
EF162501	28197	Lite N Easy Pty Ltd	Food Supplies	15/09/2023	2,261.84
EF162502	28201	Select Fresh	Food Supplies	15/09/2023	487.18
EF162503	28211	Nordic Fitness Equipment	Fitness Equipment	15/09/2023	3,270.00
EF162504	28215	Complete Office Supplies Pty Ltd	Stationery	15/09/2023	639.65
EF162505	28218	Laminar Capital Pty Ltd	Financial Services	15/09/2023	1,518.00
EF162506	28222	Tcn Group Pty Ltd	Gift Vouchers	15/09/2023	12,002.15
EF162507	28233	Western Maze Wa Pty Ltd	Waste Collection Services	15/09/2023	23,705.00
EF162508	28235	Otium Planning Group Pty Ltd	Management Consulting	15/09/2023	5,797.00
EF162509	28241	Swift Flow Pty Ltd	Plumbing	15/09/2023	59,546.25
EF162510	28242	Innovyze Pty Ltd	Software Application	15/09/2023	1,734.70
EF162511	28246	Hendecare	Nursing Services	15/09/2023	473.27
EF162512	28248	Tesg Building Surveyors Pty Ltd	Building Survey	15/09/2023	1,650.00
EF162513	28258	Garden Care West	Gardening Services	15/09/2023	165.00
EF162514	28263	Julia Kay Wallis	Historian	15/09/2023	1,612.25
EF162515	28264	Garden Organics	Organics Processing	15/09/2023	21,280.51
EF162516	28265	Tree Care Wa	Vegetation Maintenance Services	15/09/2023	106,515.75
EF162517	28275	Farrington Dry Cleaners	Dry Cleaning	15/09/2023	220.00
EF162518	28277	Gesha Coffee Co	Coffee Supplies	15/09/2023	1,419.40
EF162519	28297	Techbrain	It Consultancy	15/09/2023	470.80
EF162520	28303	Miracle Recreation Equipment	Playground Equipment	15/09/2023	652.52
EF162521	28318	Ati-Mirage	Training	15/09/2023	4,498.60
EF162522	28344	Seat Shop Wa Pty Ltd	Repairs And Replacements To Heavy Fleet	15/09/2023	637.45
EF162523	28349	Cable Locates & Consulting	Underground Utility Location And Survey	15/09/2023	880.00
EF162524	28351	Clever Designs Uniforms	Clothing	15/09/2023	260.50
EF162525	28361	Indoor Gardens Pty Ltd	Hiring Indoor Plants	15/09/2023	765.60
EF162526	28371	Flexi Staff	Employment Services	15/09/2023	27,598.08
EF162527	28377	Cabcharge Payments Pty Ltd	Cab Charge	15/09/2023	157.50
EF162528	28385	Marina Focus Pty Ltd	Software	15/09/2023	2,200.00
EF162529	28392	Mcs Civil Contracting	Engineering/Earthworks	15/09/2023	8,129.00
EF162530	28409	Sanpoint Pty Ltd (Ld Total)	Landscape Services	15/09/2023	459.80
EF162531	28410	Wa Temporary Fencing Supplies	Hire Fencing	15/09/2023	1,096.15
EF162532	28423	Jordies Garden Bags	Waste Services	15/09/2023	1,485.00
EF162533	28426	Power Paving Pty Ltd	Paving Services	15/09/2023	10,395.00



EF162534	28437	Building & Industrial Cleaning Services	Cleaning Services	15/09/2023	59,557.20
EF162535	28454	Aussie Natural Spring Water	Water Supplies	15/09/2023	111.63
EF162536	28457	Live Life Alarms	Virtual sale of mobile alarms	15/09/2023	75.00
EF162537	28461	Carealert	Entertainment	15/09/2023	6.49
EF162538	28463	Antree Dnh Pty Ltd	Gardening	15/09/2023	2,264.68
EF162539	28471	Telstra Limited	Telecommunications	15/09/2023	13,444.05
EF162540	28481	Ink Strategy Pty Ltd	Strategic Planning	15/09/2023	7,843.00
EF162541	28489	Wjs Training Saunders, Wayne John	First Aid Training	15/09/2023	150.00
EF162542	28501	Quality Comics The Trustee For Mccrackan Family Trust	Bookshop	15/09/2023	1,143.00
EF162543	28502	Calio Consulting	Management Consulting	15/09/2023	16,500.00
EF162544	28505	Maltia Caffè The Trustee For Caruana Family Trust	Cafe And Catering Services	15/09/2023	445.00
EF162545	28511	Pet Stock South Fremantle	Pet Product Supplier	15/09/2023	1,382.52
EF162546	28515	Cate Litjens Consultancy	Counselling, Supervision	15/09/2023	150.00
EF162547	28516	Classic Hire	Equipment Hire	15/09/2023	589.60
EF162548	28517	Robowash Pty Ltd	Automatic Cleaning System Manufacturer	15/09/2023	990.00
EF162549	28522	Bing Technologies Pty Ltd	Mailing Services	15/09/2023	313.62
EF162550	28525	Noma Pty Ltd	Architecture	15/09/2023	960.00
EF162551	28532	Oil & Energy Pty. Ltd.	Lubricant Supplier	15/09/2023	3,890.71
EF162552	28544	Forpark Australia 4Park Pty Ltd	Fitness Equipment	15/09/2023	583.00
EF162553	28555	Nagy, Eszter (Esti's Art)	Artist	15/09/2023	3,347.50
EF162554	28561	Spectrum Space Inc.	Autism Awareness Workshops	15/09/2023	2,117.50
EF162555	28584	Ausco Modular Pty Ltd	Hire Services	15/09/2023	2,454.61
EF162556	28597	Minterelison	Professional Services	15/09/2023	31,026.71
EF162557	28606	Grillex Pty Ltd	Supply Outdoor Furniture, Shade Structur	15/09/2023	98,280.60
EF162558	28610	Green Values Australia	Environmental Consultancy	15/09/2023	3,339.60
EF162559	28620	Bibra Lake Nissan	Nissan New Car Dealer	15/09/2023	1,176.00
EF162560	28632	Total Connections Pty Ltd	Hose, Hydraulics & Fire Protection Servi	15/09/2023	1,890.28
EF162561	28652	Omnicom Media Group Australia Pty Ltd Omnicom Media Group Australia Pty Ltd (Marketforce)	Media And Advertising Services	15/09/2023	4,913.21
EF162562	28657	Custom Gear	Promotional Items + Clothing	15/09/2023	5,269.00
EF162563	28667	Nuturf Australian Agribusiness Holdings Pty Ltd	Landscaping - Turf	15/09/2023	5,500.00
EF162564	28671	Horizons West Bus And Coachlines	Transport	15/09/2023	397.07
EF162565	28672	Daniel Mark Iley	Art And Creative Services	15/09/2023	350.00
EF162566	28673	Uhg Trading Pty Ltd (Unicare Health)	Mobility And Home Care Products	15/09/2023	443.85
EF162567	28675	Elite Pool Covers	Pool Covers	15/09/2023	1,408.00
EF162568	10152	Aust Services Union	Payroll Deductions	18/09/2023	803.50
EF162569	10154	Australian Taxation Office	Payroll Deductions	18/09/2023	553,289.00
EF162570	10305	Child Support Agency	Payroll Deductions	18/09/2023	1,173.54
EF162571	11001	Local Government Racing & Cemeteries Employees Union Lgrceu	Payroll Deductions	18/09/2023	44.00
EF162572	19726	Health Insurance Fund Of Wa	Payroll Deductions	18/09/2023	1,105.45
EF162573	27874	Smartsalary	Salary Packaging/Leasing Administration	18/09/2023	15,431.38
EF162574	28458	Easi Group	Novated Leasing	18/09/2023	6,071.32
EF162575	10590	Department Of Fire And Emergency Services	Esi Levy & Related Costs	20/09/2023	6,039,662.73
EF162576	23250	Department Of Planning, Lands & Heritage	Dap Applications & Dap Fees	19/09/2023	9,268.00
EF162577	10484	Department Of Mines, Industry Regulation And Safety	Building Services Levy	19/09/2023	55,575.67
EF162578	10590	Department Of Fire And Emergency Services	Esi Levy & Related Costs	19/09/2023	1,881.00
EF162579	26987	Cti Risk Management	Security - Cash Collection	19/09/2023	572.15
EF162580	27492	Superchoice Services Pty Limited	Payroll Deductions	20/09/2023	726,598.97
EF162581	28376	Edume Ltd	Software	20/09/2023	21,440.82
EF162582	99997	Family Day Care	Fdc Payment W/E 17/09/2023	21/09/2023	64,901.67
EF162583	22589	Jb Hi Fi - Cockburn	Electrical Equipment	26/09/2023	571.54
EF162584	26987	Cti Risk Management	Security - Cash Collection	26/09/2023	492.90
EF162585	10010	Aac Id Solutions	Security & Promotional Products	29/09/2023	6,081.93
EF162586	10086	Arteil Wa Pty Ltd	Ergonomic Chairs	29/09/2023	132.00
EF162587	10118	Australia Post	Postage Charges	29/09/2023	54,131.71
EF162588	10207	Boc Gases	Gas Supplies	29/09/2023	174.53
EF162589	10226	Bridgestone Australia Ltd	Tyre Services	29/09/2023	355.08
EF162590	10239	Budget Rent A Car - Perth	Motor Vehicle Hire	29/09/2023	1,324.82
EF162591	10246	Bunnings Building Supplies Pty Ltd	Hardware Supplies	29/09/2023	1,261.13
EF162592	10326	City Of Gosnells	Replacement Of Library Supplies / Lsl	29/09/2023	1,630.00
EF162593	10359	Cookburn Painting Service	Painting Supplies/Services	29/09/2023	3,723.50
EF162594	10368	Cookburn Wetlands Education Centre	Community Grant	29/09/2023	1,144.00
EF162595	10526	E & Mj Rosher Pty Ltd	Mower Equipment	29/09/2023	3,346.65
EF162596	10535	Workpower Incorporated	Employment Services - Planting	29/09/2023	15,530.59
EF162597	10589	Fines Enforcement Registry	Fines Enforcement Fees	29/09/2023	2,106.30
EF162598	10683	Gronbek Security	Locksmith Services	29/09/2023	1,328.37
EF162599	10787	Jandakot Accident Repair Centre	Panel Beating Services	29/09/2023	2,000.00



EF162600	10888	Lj Caterers	Catering Services	29/09/2023	1,456.84
EF162601	10913	Bucher Municipal Pty Ltd	Purchase Of New Plant / Repair Services	29/09/2023	2,557.50
EF162602	10918	Main Roads Wa	Repairs/Maintenance/Funding Contribution	29/09/2023	484,330.00
EF162603	10923	Major Motors Pty Ltd	Repairs/Maintenance Services	29/09/2023	239.95
EF162604	10938	Mrp Pest Management	Pest & Weed Management	29/09/2023	4,337.40
EF162605	10944	Moleods	Legal Services	29/09/2023	4,380.70
EF162606	10961	Beacon Equipment	Mowing Equipment	29/09/2023	5,734.00
EF162607	11022	Native Arc	Grants & Donations	29/09/2023	605.00
EF162608	11028	Neverfall Springwater Ltd	Bottled Water Supplies	29/09/2023	124.87
EF162609	11036	Northlake Electrical Pty Ltd	Electrical Services	29/09/2023	39,014.12
EF162610	11177	Pitney Bowes Australia Pty Ltd	Gis Software	29/09/2023	1,050.00
EF162611	11307	Satellite Security Services Pty Ltd	Security Services	29/09/2023	6,273.00
EF162612	11308	Boss Industrial Formally Sba Supplies	Hardware Supplies	29/09/2023	1,186.55
EF162613	11387	Bibra Lake Soils	Soil & Limestone Supplies	29/09/2023	365.00
EF162614	11470	Sportsworld Of Wa	Sport Supplies	29/09/2023	6,414.85
EF162615	11483	St John Ambulance Aust Wa Operations	First Aid Courses	29/09/2023	1,145.00
EF162616	11531	Sunny Industrial Brushware Pty Ltd	Brush/Road Broom Supplies	29/09/2023	621.50
EF162617	11625	Nutrien Water	Reticulation Supplies	29/09/2023	5,683.23
EF162618	11642	Trailer Parts Pty Ltd	Trailer Parts	29/09/2023	1,060.95
EF162619	11793	Western Irrigation Pty Ltd	Irrigation Services/Supplies	29/09/2023	21,893.92
EF162620	11795	Western Power	Street Lighting Installation & Service	29/09/2023	1,320.00
EF162621	11806	Westrac Pty Ltd	Repairs/Mtnce - Earthmoving Equipment	29/09/2023	13,618.82
EF162622	11828	Worldwide Online Printing - O'connor	Printing Services	29/09/2023	664.68
EF162623	12018	O'connor Lawnmower & Chainsaw Centre	Mowing Equipment/Parts/Services	29/09/2023	1,146.90
EF162624	12087	Instant Scaffolds Pty Ltd	Scaffolding & Access Equipment	29/09/2023	5,058.90
EF162625	12153	Hays Personnel Services Pty Ltd	Employment Services	29/09/2023	1,692.57
EF162626	13102	Michael Page International (Australia) Pty Ltd	Employment Services	29/09/2023	4,328.33
EF162627	13563	Green Skills Inc	Employment Services	29/09/2023	7,253.50
EF162628	13834	Sulo Mgb Australia Pty Ltd	Mobile Garbage Bins	29/09/2023	92,541.59
EF162629	13849	Memullen Nolan Group Pty Ltd	Surveying Services	29/09/2023	2,116.84
EF162630	15393	Stratagreen	Hardware Supplies	29/09/2023	8,965.73
EF162631	15550	Apac Aid Inc	Plants & Landscaping Services	29/09/2023	608.99
EF162632	15587	Benestar Group Pty Ltd Previously: Davidson Trahaire Corpsyoh	Training Services	29/09/2023	33,000.00
EF162633	15588	Natural Area Consulting Management Services	Weed Spraying	29/09/2023	10,945.27
EF162634	15895	Royal Wolf Trading Australia Pty Ltd	Container Hire	29/09/2023	496.75
EF162635	16064	Cms Engineering	Airconditioning Services	29/09/2023	19,362.08
EF162636	16107	Wren Oil	Waste Disposal Services	29/09/2023	478.50
EF162637	16432	Scarvac's Iga	Groceries	29/09/2023	1,190.00
EF162638	16985	Wa Premix	Concrete Supplies	29/09/2023	3,333.44
EF162639	18203	Natsync Environmental	Pest Control	29/09/2023	685.00
EF162640	18494	Dept Of Biodiversity, Conservation And Attractions	Licence Renewal	29/09/2023	1,222.71
EF162641	18533	Friends Of The Community Inc.	Donation	29/09/2023	3,320.00
EF162642	18962	Sealanes (1985) P/L	Catering Supplies	29/09/2023	1,144.41
EF162643	19533	Woolworths Group Ltd (Woolworths & Big W)	Groceries	29/09/2023	1,600.51
EF162644	19541	Turf Care Wa Pty Ltd	Turf Services	29/09/2023	16,127.51
EF162645	20321	Riverjet Pty Ltd	Educting-Cleaning Services	29/09/2023	28,916.25
EF162646	21471	Wa Machinery Glass	Glazing Services	29/09/2023	1,144.00
EF162647	21627	Manheim Pty Ltd	Impounded Vehicles	29/09/2023	715.00
EF162648	21665	Mmj Real Estate (Wa) Pty Ltd	Property Management Services	29/09/2023	48.53
EF162649	21744	Jb Hi Fi - Commercial	Electronic Equipment	29/09/2023	1,561.50
EF162650	21946	Ryan's Quality Meats	Meat Supplies	29/09/2023	762.68
EF162651	22106	Intellife Group	Services - Daip	29/09/2023	4,680.36
EF162652	22192	Vanessa Paget - Bush Wisdom Survival	Education/Entertainment	29/09/2023	847.00
EF162653	22553	Brownes Food Operations	Catering Supplies	29/09/2023	974.56
EF162654	22569	Sonic Health Plus Pty Ltd	Medical Services	29/09/2023	4,879.82
EF162655	22613	Vicki Royans	Artistic Services	29/09/2023	600.00
EF162656	22639	Shatish Chauhan	Training Services - Yoga	29/09/2023	2,045.00
EF162657	22681	Abbey Blinds & Curtains	Blinds	29/09/2023	2,060.00
EF162658	22806	Chevron Australia Downstream Fuels Pty Ltd	Fuel Supplies	29/09/2023	94,763.20
EF162659	23457	Totally Workwear Fremantle	Clothing - Uniforms	29/09/2023	2,330.51
EF162660	23570	A Proud Landmark Pty Ltd	Landscape Contruction Services	29/09/2023	50,617.80
EF162661	23579	Daimler Trucks Perth	Purchase Of New Truck	29/09/2023	1,053.25
EF162662	23849	Construction Equipment Australia	Plant/Machinery Purchase & Maintenance	29/09/2023	1,027.03
EF162663	23968	Black Cockatoo Preservation Society Of Australia	Environmental Services	29/09/2023	440.00
EF162664	24156	Mastec Australia Pty Ltd	Purchase Of New Bins	29/09/2023	2,478.96
EF162665	24275	Truck Centre Wa Pty Ltd	Purchase Of New Truck	29/09/2023	651.09



EF162666	24298	Tanks For Hire	Equipment Hire	29/09/2023	693.00
EF162667	24506	Amaranti's Personal Training	Personal Training Services	29/09/2023	1,120.00
EF162668	24610	All Flags Signs & Banners	Signs, Flags, Banners	29/09/2023	2,558.80
EF162669	24643	Bibliotheca Rfid Library Systems Australia Pty Ltd	Purchase Of Library Tags	29/09/2023	2,200.00
EF162670	24655	Automasters Spearwood	Vehicle Servicing	29/09/2023	6,016.15
EF162671	24736	Zenien	Cctv Camera Licences	29/09/2023	16,728.31
EF162672	24748	Pearmans Electrical & Mechanical Services P/L	Electrical Services	29/09/2023	11,390.61
EF162673	24864	Fremantle Football Club	Merchandise Stock For Retail Sale	29/09/2023	45,100.00
EF162674	25063	Superior Pak Pty Ltd	Vehicle Maintenance	29/09/2023	1,576.37
EF162675	25121	Imagesource Digital Solutions	Billboards	29/09/2023	525.80
EF162676	25418	Cs Legal	Legal Services	29/09/2023	4,243.55
EF162677	25644	Dymooks Garden City	Purchase Of Books	29/09/2023	4,800.00
EF162678	25771	Integral Development Associates Pty Ltd	Training Courses	29/09/2023	5,376.00
EF162679	25819	Brakjovich Demolition & Salvage (Wa) Pty Ltd	Demolition Services	29/09/2023	21,780.00
EF162680	26257	Paperbark Technologies Pty Ltd	Arboricultural Consultancy Services	29/09/2023	2,040.00
EF162681	26303	Gecko Contracting Turf & Landscape Maintenance	Turf & Landscape Maintenance	29/09/2023	106,976.67
EF162682	26314	Coe Group	Temporary Employment Services	29/09/2023	9,586.83
EF162683	26470	Sop Conservation	Fencing Services	29/09/2023	20,446.00
EF162684	26574	Eva Bellydance	Entertainment - Belly Dancing	29/09/2023	300.00
EF162685	26610	Traco Civil Pty Ltd	Civil Construction	29/09/2023	384,001.44
EF162686	26623	Sigma Chemicals Cromag Pty Ltd (Sigma Chemicals)	Chemicals - Pool	29/09/2023	5,112.65
EF162687	26625	Andover Detailers	Car Detailing Services	29/09/2023	1,165.59
EF162688	26677	Australia And New Zealand Recycling Platform Limited	Not- For-Profit Member Services Body	29/09/2023	1,969.08
EF162689	26679	La Mint Events & Catering	Catering	29/09/2023	287.10
EF162690	26705	Creative Adm	Marketing Services	29/09/2023	9,350.00
EF162691	26709	Talis Consultants Pty Ltd	Waste Consultancy	29/09/2023	2,029.50
EF162692	26735	Shane McMaster Surveys	Survey Services	29/09/2023	1,760.00
EF162693	26736	Ghems Holdings Pty Ltd	Revegetation	29/09/2023	32,472.00
EF162694	26739	Kerb Doctor	Kerb Maintenance	29/09/2023	9,907.70
EF162695	26743	Statewide Turf Services	Turf Renovation	29/09/2023	39,193.74
EF162696	26754	Connect Call Centre Services	Call Centre Services	29/09/2023	4,014.34
EF162697	26811	Romeri Motor Trimmers	Upholstery Repair	29/09/2023	267.00
EF162698	26843	Ergolink	Ergonomic Office Furniture	29/09/2023	603.00
EF162699	26888	Media Engine	Graphic Design, Marketing, Video Product	29/09/2023	6,227.00
EF162700	26898	Spandex Asia Pacific Pty Ltd	Signage Supplier	29/09/2023	2,346.51
EF162701	26901	Alyks Pty Ltd	Digital Consultancy And Web Development	29/09/2023	660.00
EF162702	26917	Cirrus Networks Pty Ltd	It Network & Telephony Services	29/09/2023	331.85
EF162703	26923	Woodlands	Rubbish Collection Equipment	29/09/2023	5,597.35
EF162704	26929	Elan Energy Matrix Pty Ltd	Recycling Services	29/09/2023	3,714.93
EF162705	26932	Central Regional Tafe	Tafe	29/09/2023	214.00
EF162706	26946	Av Truck Services Pty Ltd	Truck Dealership	29/09/2023	1,280.11
EF162707	26952	Focus Promotions	Promotion - Entertainment	29/09/2023	3,036.00
EF162708	26985	Access Icon Pty Ltd	Drainage Products	29/09/2023	7,590.00
EF162709	26986	Ahal Consulting	Consultancy	29/09/2023	3,987.50
EF162710	26988	Bladon Wa Pty Ltd	Promotional Products	29/09/2023	3,888.50
EF162711	27002	Cookburn Party Hire	Hire Services	29/09/2023	262.70
EF162712	27010	Quantum Building Services Pty Ltd	Building Maintenance	29/09/2023	2,463.04
EF162713	27011	Baileys Marine Fuel Australia	Fuel	29/09/2023	5,707.79
EF162714	27028	Technogym Australia Pty Ltd	Fitness Equipment	29/09/2023	220.00
EF162715	27031	Downer Edl Works Pty Ltd	Asphalt Services	29/09/2023	1,127.80
EF162716	27044	Graffiti Systems Australia	Graffiti Removal & Anti-Graffiti Coating	29/09/2023	3,519.45
EF162717	27054	Vocus Pty Ltd	Telecommunications	29/09/2023	4,904.71
EF162718	27065	Westbooks	Books	29/09/2023	849.93
EF162719	27082	Kulbardi Pty Ltd	Stationery Supplies	29/09/2023	1,150.25
EF162720	27130	Motio Play Pty Ltd	Digital Marketing & Software Service Pro	29/09/2023	730.40
EF162721	27154	Veolia Recycling & Recovery Pty Ltd	Waste Services	29/09/2023	2,174.06
EF162722	27168	Nightlife Music Pty Ltd	Music Management	29/09/2023	465.53
EF162723	27177	Rentokil Initial Pty Ltd (Initial Hygiene)	Hygiene	29/09/2023	3,524.05
EF162724	27179	Plunge & Co Cafe	Catering Services	29/09/2023	418.00
EF162725	27189	Healthstrong Pty Ltd	Home Care	29/09/2023	267.00
EF162726	27252	Position Partners	Survey	29/09/2023	1,177.00
EF162727	27261	Tudor House	Flags & Banners	29/09/2023	218.00
EF162728	27263	Kompan Playscape Pty Ltd	Playground Equipment/Parts	29/09/2023	1,584.22
EF162729	27269	Payrix Australia	Payment Processing	29/09/2023	21,047.14
EF162730	27288	Urbis	Consultancy - Property	29/09/2023	8,250.00
EF162731	27292	Tom Stoddart Pty Ltd	Parks Furniture	29/09/2023	5,566.00

EF162732	27322	Visions Photo	Photographic Services	29/09/2023	550.00
EF162733	27334	Westcare Print	Printing Services	29/09/2023	429.00
EF162734	27355	Playmaster	Playground Equipment	29/09/2023	30,800.00
EF162735	27374	Southern Cross Cleaning	Commercial Cleaning	29/09/2023	8,494.44
EF162736	27377	Accidental Health And Safety - Perth	First Aid Supplies	29/09/2023	421.49
EF162737	27401	Emprise Mobility	Mobility Equipment	29/09/2023	916.50
EF162738	27420	Cygnnet Workplace Investigations	Consultancy - Human Resources	29/09/2023	5,500.00
EF162739	27423	Mechanical Project Services Pty Ltd	Airconditioning Services	29/09/2023	5,940.11
EF162740	27427	Home Chef	Cooking/Food Services	29/09/2023	577.08
EF162741	27455	Site Protective Services	Cctv Parts	29/09/2023	25,741.87
EF162742	27499	Hodge Colliard Preston Architects	Architects	29/09/2023	14,927.00
EF162743	27507	Serco Facilities Management Pty Ltd	Cleaning Services	29/09/2023	8,317.40
EF162744	27529	Wa Library Supplies	Library Supplies & Furniture	29/09/2023	315.00
EF162745	27539	Jasmin Carpentry & Maintenance	Carpentry	29/09/2023	18,892.20
EF162746	27548	Standing Fork	Catering	29/09/2023	1,433.85
EF162747	27566	Thuroona Services	Asbestos Removal	29/09/2023	3,154.25
EF162748	27622	Truegrade Medical Supplies	Medical Supplies	29/09/2023	2,468.48
EF162749	27631	Aquatic Services Wa Pty Ltd	Pool Equipment & Maintenance	29/09/2023	2,844.27
EF162750	27657	Positive Balance Massage	Massage Therapy	29/09/2023	200.00
EF162751	27676	Blue Force Pty Ltd	Security Services	29/09/2023	20,930.78
EF162752	27695	Qtm Pty Ltd	Traffic Management	29/09/2023	7,226.90
EF162753	27701	Perth Better Homes	Shade Sails	29/09/2023	17,924.50
EF162754	27717	Moore Australia (Wa) Pty Ltd	Accounting Services	29/09/2023	2,750.00
EF162755	27722	Metra Australia	Software	29/09/2023	454.29
EF162756	27751	Es2 Pty Ltd	Cyber Space Security	29/09/2023	31,372.88
EF162757	27797	City Lift Services Pty Ltd	Lift Maintenance	29/09/2023	10,450.00
EF162758	27809	Ra-One Pty Ltd	Software	29/09/2023	32,010.00
EF162759	27831	Butler And Brown	Event Management	29/09/2023	23,375.00
EF162760	27850	Dowsing Group Pty Ltd	Concreting Services	29/09/2023	39,050.17
EF162761	27855	Total Landscape Redevelopment Service Pty Ltd	Tree Watering	29/09/2023	308.00
EF162762	27856	My Flex Health International	Nursing Services	29/09/2023	124.58
EF162763	27865	Pritchard Francis Consulting Pty Ltd	Engineering Services	29/09/2023	15,858.99
EF162764	27894	Homecare Physiotherapy	Healthcare	29/09/2023	12,157.88
EF162765	27899	Nature Calls Portable Toilets	Hire - Portable Loos	29/09/2023	527.50
EF162766	27914	Fleetcare	Software	29/09/2023	2,469.50
EF162767	27917	Go Doors Advanced Automation	Door Maintenance & Repair	29/09/2023	12,088.69
EF162768	27931	Big Ass Fans Australia Pty Ltd	Ceiling Fans	29/09/2023	935.00
EF162769	27953	Truckline	Spare Parts, Truck/Trailer	29/09/2023	391.86
EF162770	27965	Stantec Australia Pty Ltd	Engineering Services	29/09/2023	10,340.00
EF162771	27969	Perfect Gym Solutions	Software For Gym's	29/09/2023	16,500.00
EF162772	27976	Melville Toyota	Motor Cars	29/09/2023	553.76
EF162773	27984	Sabrina Fenwick	Exercise Classes	29/09/2023	640.00
EF162774	27989	Imco Australasia	Concrete Products	29/09/2023	7,266.80
EF162775	28001	Corsign Wa Pty Ltd	Sign Making Material	29/09/2023	1,188.00
EF162776	28003	Taylor Made Design	Graphic Design	29/09/2023	374.00
EF162777	28029	Dennis Tan	Photography Services	29/09/2023	915.00
EF162778	28030	Running Works	Computer Software	29/09/2023	5,553.75
EF162779	28168	Sifting Sands	Sand Cleaning	29/09/2023	21,989.00
EF162780	28179	Ecospill Pty Ltd	Emergency Shower Supply And Service	29/09/2023	607.94
EF162781	28191	Enviro Sweep	Sweeping Services	29/09/2023	149.80
EF162782	28196	Brightmark Group Pty Ltd	Cleaning Services	29/09/2023	15,009.14
EF162783	28197	Lite N Easy Pty Ltd	Food Supplies	29/09/2023	5,216.05
EF162784	28201	Select Fresh	Food Supplies	29/09/2023	632.49
EF162785	28215	Complete Office Supplies Pty Ltd	Stationery	29/09/2023	1,115.63
EF162786	28241	Swift Flow Pty Ltd	Plumbing	29/09/2023	25,095.28
EF162787	28246	Hendecare	Nursing Services	29/09/2023	611.21
EF162788	28254	Cleantex Pty Ltd	Laundry Service	29/09/2023	942.36
EF162789	28255	Cleanaway Co Pty Ltd	Waste Services	29/09/2023	2,022.86
EF162790	28258	Garden Care West	Gardening Services	29/09/2023	742.50
EF162791	28264	Garden Organics	Organics Processing	29/09/2023	36,641.13
EF162792	28270	Volunteer Home Support	Aged Care	29/09/2023	272.80
EF162793	28275	Farrington Dry Cleaners	Dry Cleaning	29/09/2023	135.00
EF162794	28277	Gesha Coffee Co	Coffee Supplies	29/09/2023	1,076.00
EF162795	28289	Grafton General Products	Mobility Equipment	29/09/2023	979.00
EF162796	28303	Miracle Recreation Equipment	Playground Equipment	29/09/2023	1,149.50
EF162797	28324	Yonga Solutions Pty Ltd	Printing Services	29/09/2023	7,969.00





EF162798	28371	Flexi Staff	Employment Services	29/09/2023	27,481.86
EF162799	28403	Flow Water Services Pty Ltd	Irrigation And Engineering	29/09/2023	3,966.60
EF162800	28410	Wa Temporary Fencing Supplies	Hire Fencing	29/09/2023	275.00
EF162801	28423	Jordies Garden Bags	Waste Services	29/09/2023	1,410.75
EF162802	28426	Power Paving Pty Ltd	Paving Services	29/09/2023	4,950.00
EF162803	28428	Wa Bolts Pty Ltd	Fixings & Fasteners	29/09/2023	20.24
EF162804	28454	Aussie Natural Spring Water	Water Supplies	29/09/2023	94.71
EF162805	28463	Antree Dnh Pty Ltd	Gardening	29/09/2023	2,865.77
EF162806	28481	Ink Strategy Pty Ltd	Strategic Planning	29/09/2023	6,737.50
EF162807	28505	Maltia Caffè The Trustee For Caruana Family Trust	Cafe And Catering Services	29/09/2023	190.00
EF162808	28516	Classic Hire	Equipment Hire	29/09/2023	544.50
EF162809	28522	Bing Technologies Pty Ltd	Mailing Services	29/09/2023	193.78
EF162810	28569	Choiceone Pty Ltd	Recruitment Services	29/09/2023	12,684.60
EF162811	28597	Minterellison	Professional Services	29/09/2023	49,572.49
EF162812	28620	Blora Lake Nissan	Nissan New Car Dealer	29/09/2023	540.00
EF162813	28626	Okmg	Strategy, Digital, Creative & Marketing	29/09/2023	10,612.80
EF162814	28627	White Oak Home Care Services	White Oak Home Care	29/09/2023	130.00
EF162815	28632	Total Connections Pty Ltd	Hose, Hydraulics & Fire Protection Servi	29/09/2023	121.18
EF162816	28655	Rockingham Glass Reads West Coast Maintenance Pty Ltd	Emergency Glass Repair	29/09/2023	819.50
EF162817	28659	Harvey Norman Av/lt O'connor (Ocoocenta Pty Ltd) The Trustee For Ocoocenta No 2 Trust (Harvey Norman Av/lt	Electronics	29/09/2023	5,544.00
EF162818	28660	Perth Face Painter Free, Maneesha (Perth Face Painter)	Events - Entertainment	29/09/2023	170.00
EF162819	28686	Aged & Community Care Providers Association Ltd	Care Services	29/09/2023	2,413.40
EF162820	99996	Lydia Monka	Property and Rates related refunds	29/09/2023	30.00
EF162821	99996	Emily-Rose Phillips	Property and Rates related refunds	29/09/2023	100.00
EF162822	99996	Martyn Phillips	Property and Rates related refunds	29/09/2023	100.00
EF162823	99996	Davley Building Pty Ltd	Property and Rates related refunds	29/09/2023	337.60
EF162824	99996	Perth Better Homes	Property and Rates related refunds	29/09/2023	56.65
EF162825	99996	Ramkumar Sivanandam	Property and Rates related refunds	29/09/2023	222.00
EF162826	99996	Settlement Talk	Property and Rates related refunds	29/09/2023	853.27
EF162827	99996	Robin Ghosh & Susan D Ghosh	Property and Rates related refunds	29/09/2023	245.00
EF162828	99996	Wilfreda Macoy Shortland	Property and Rates related refunds	29/09/2023	806.21
EF162829	99996	Rui Deng	Property and Rates related refunds	29/09/2023	225.44
EF162830	99996	Ciro Vinci	Property and Rates related refunds	29/09/2023	901.42
EF162831	99996	Anna Ang	Property and Rates related refunds	29/09/2023	118.00
EF162832	99996	Grant Philip Stevens	Property and Rates related refunds	29/09/2023	3,220.24
EF162833	99996	R F Clark And J L Parkinson	Property and Rates related refunds	29/09/2023	586.10
EF162834	99996	Ultimate Additions Pty Ltd	Property and Rates related refunds	29/09/2023	147.00
EF162835	99996	Suzanne Maree Hodgson	Property and Rates related refunds	29/09/2023	2,273.45
EF162836	99996	Russell Stevenson	Property and Rates related refunds	29/09/2023	56.65
EF162837	10747	linet Limited	Internet Services	28/09/2023	1,009.88
EF162838	11758	Water Corp Utility Account Only - Please Refer To 11760 When Raising Po	Water Usage / Sundry Charges	28/09/2023	50,626.97
EF162839	11760	Water Corporation	Sewer Easement	28/09/2023	2,156.28
EF162840	11794	Synergy	Electricity Usage/Supplies	28/09/2023	317,596.12
EF162841	28571	Perth Energy Pty Ltd	Energy Supply	28/09/2023	2,452.93
EF162842	11867	Kevin John Allen	Elected Member Sitting Fees & Allowances	28/09/2023	2,758.70
EF162843	12740	Logan Howlett	Elected Member Sitting Fees & Allowances	28/09/2023	11,901.26
EF162844	19059	Carol Reeve-Fowkes	Elected Member Sitting Fees & Allowances	28/09/2023	2,760.76
EF162845	25353	Philip Eva	Elected Member Sitting Fees & Allowances	28/09/2023	2,756.07
EF162846	27326	Michael Separovich	Elected Member Sitting Fees & Allowances	28/09/2023	2,750.24
EF162847	27327	Chontelle Stone	Monthly Elected Member Allowance	28/09/2023	2,746.67
EF162848	27871	Tom Widenbar	Elected Member Sitting Fees & Allowances	28/09/2023	4,732.89
EF162849	27872	Phoebe Corke	Elected Member Sitting Fees & Allowances	28/09/2023	2,762.92
EF162850	28238	Tarun Dewan	Elected Member Sitting Fees & Allowances	28/09/2023	2,817.10
EF162851	99997	Efs Traithlon Club	Community Grant From The Mayor	28/09/2023	200.00
EF162852	99997	Georgia Ablitt	Nappy And Sanitary Product Rebate	28/09/2023	100.00
EF162853	99997	Finley Newton	1St Place Youth Noise Competition	28/09/2023	300.00
EF162854	99997	David & Maria Contera	3Rd Place Winner Youth Noise Competition	28/09/2023	100.00
EF162855	99997	Alex Dissidomino	2Nd Place In Youth Noise Competition	28/09/2023	200.00
EF162856	99997	V And A Mcpherson	Port Coogee Marina E169 Electricity Fee	28/09/2023	38.48
EF162857	99997	Omellia Walker	Junior Sport Travel Assistance Grant	28/09/2023	400.00
EF162858	99997	Fraser Ellison	Junior Sport Travel Assistance Grant	28/09/2023	400.00
EF162859	99997	Samuel Wilson-Banks	Junior Sport Travel Assistance Grant	28/09/2023	400.00
EF162860	99997	Blake Sargent	Junior Sport Travel Assistance Grant	28/09/2023	400.00
EF162861	99997	Imogen Winfield	Junior Sport Travel Assistance Grant	28/09/2023	400.00
EF162862	99997	Ivy Hampton	Junior Sport Travel Assistance Grant	28/09/2023	400.00
EF162863	99997	Tyrese Flood	Junior Sport Travel Assistance Grant	28/09/2023	400.00

EF162864	99997	Jessica Johnson	Junior Sport Travel Assistance Grant	26/09/2023	400.00
EF162865	99997	Chulu Johnson	Junior Sport Travel Assistance Grant	26/09/2023	400.00
EF162866	99997	Raian Ferido	Junior Sport Travel Assistance Grant	26/09/2023	400.00
EF162867	99997	Maria Antunes	Senior Security Rebate	26/09/2023	200.00
EF162868	99997	Doreen Abreu	Senior Security Rebate	26/09/2023	100.00
EF162869	99997	Morag Campbell	Senior Security Rebate	26/09/2023	100.00
EF162870	99997	Carol Ioppolo	Senior Security Rebate	26/09/2023	200.00
EF162871	99997	Marie Garrity	Senior Security Rebate	26/09/2023	100.00
EF162872	99997	Gregory Boylan	Senior Security Rebate	26/09/2023	500.00
EF162873	99997	Bernardus Nooteboom	Senior Security Rebate	26/09/2023	200.00
EF162874	99997	Ann Grace	Senior Security Rebate	26/09/2023	300.00
EF162875	99997	Carlo Mollica	Senior Security Rebate	26/09/2023	200.00
EF162876	99997	Lynnette Rennie	Senior Security Rebate	26/09/2023	200.00
EF162877	99997	Tanya Hagen	Senior Security Rebate	26/09/2023	100.00
EF162878	99997	Graham Salter	Senior Security Rebate	26/09/2023	100.00
EF162879	99997	Calium Cumming	Bibra Lake Fun Run 6Km 1St Male 12-16Yo	26/09/2023	80.00
EF162880	99997	El. Saratsis	Bibra Lake Fun Run 6Km 2Nd Male 12-16Yo	26/09/2023	80.00
EF162881	99997	Isabella Heathcote	Bibra Lake Fun Run 6Km 1St Female 12-16Y	26/09/2023	80.00
EF162882	99997	Charlotte Bailey	Bibra Lake Fun Run 6Km 2Nd Female 12-16Y	26/09/2023	80.00
EF162883	99997	Madison Mirabella	Bibra Lake Fun Run 6Km 3Rd Female 12-16Y	26/09/2023	40.00
EF162884	99997	Luke Shaw	Bibra Lake Fun Run 6Km 1St Male 17-30Yo	26/09/2023	50.00
EF162885	99997	Lachlan Bennett	Bibra Lake Fun Run 6Km 2Nd Male 17-30Yo	26/09/2023	30.00
EF162886	99997	Owen Hewitt	Bibra Lake Fun Run 6Km 3Rd Male 17-30Yo	26/09/2023	40.00
EF162887	99997	Eliaby Hansen	Bibra Lake Fun Run 6Km 1St Female 17-30Y	26/09/2023	80.00
EF162888	99997	Phoebe Ho	Bibra Lake Fun Run 6Km 2Nd Female 17-30Y	26/09/2023	60.00
EF162889	99997	Isabella Jackson	Bibra Lake Fun Run 6Km 3Rd Female 17-30Y	26/09/2023	40.00
EF162890	99997	Nathan Jones	Bibra Lake Fun Run 6Km 1St Male 31-54Yo	26/09/2023	80.00
EF162891	99997	Cole Baxter	Bibra Lake Fun Run 6Km 2Nd Male 31-54Yo	26/09/2023	60.00
EF162892	99997	Dillon Gorton	Bibra Lake Fun Run 6Km 3Rd Male 31-54Yo	26/09/2023	40.00
EF162893	99997	Kathryn Watt	Bibra Lake Fun Run 6Km 1St Female 31-54Y	26/09/2023	80.00
EF162894	99997	Alex Berge	Bibra Lake Fun Run 6Km 2Nd Female 31-54Y	26/09/2023	60.00
EF162895	99997	Jeanne Ong	Bibra Lake Fun Run 6Km 3Rd Female 31-54Y	26/09/2023	40.00
EF162896	99997	Michael Barton	Bibra Lake Fun Run 6Km 2Nd Male 55Yo & O	26/09/2023	60.00
EF162897	99997	Chris Gore	Bibra Lake Fun Run 6Km 3Rd Male 55Yo & O	26/09/2023	40.00
EF162898	99997	Jodie Exley	Bibra Lake Fun Run 6Km 1St Female 55Yo &	26/09/2023	80.00
EF162899	99997	Alison Evison	Bibra Lake Fun Run 6Km 2Nd Female 55Yo &	26/09/2023	60.00
EF162900	99997	Glenda Gittings	Bibra Lake Fun Run 6Km 3Rd Female 55Yo &	26/09/2023	40.00
EF162901	99997	Luke Shaw	Bibra Lake Fun Run 6Km 1St Male Overall	26/09/2023	50.00
EF162902	99997	Lachlan Bennett	Bibra Lake Fun Run 6Km 2Nd Male Overall	26/09/2023	30.00
EF162903	99997	Calium Cumming	Bibra Lake Fun Run 6Km 3Rd Male Overall	26/09/2023	20.00
EF162904	99997	Kathryn Watt	Bibra Lake Fun Run 6Km 1St Female Overall	26/09/2023	50.00
EF162905	99997	Eliaby Hansen	Bibra Lake Fun Run 6Km 2Nd Female Overall	26/09/2023	30.00
EF162906	99997	Isabella Jackson	Bibra Lake Fun Run 6Km 3Rd Female Overall	26/09/2023	20.00
EF162907	99997	Andrew Hellbusch	Bibra Lake Fun Run 12Km 1St Male 12-16Yo	26/09/2023	80.00
EF162908	99997	Christian Perkis	Bibra Lake Fun Run 12Km 2Nd Male 12-16Yo	26/09/2023	60.00
EF162909	99997	Xander Peel	Bibra Lake Fun Run 12Km 3Rd Male 12-16Yo	26/09/2023	40.00
EF162910	99997	Chloe Wong	Bibra Lake Fun Run 12Km 1St Female 12-16	26/09/2023	80.00
EF162911	99997	Joselyn Thomas	Bibra Lake Fun Run 12Km 2Nd Female 12-16	26/09/2023	60.00
EF162912	99997	Karlos Aquino	Bibra Lake Fun Run 12Km 1St Male 17-30Yo	26/09/2023	80.00
EF162913	99997	Wen Quan Chee	Bibra Lake Fun Run 12Km 2Nd Male 17-30Yo	26/09/2023	60.00
EF162914	99997	Danielle Butler	Bibra Lake Fun Run 12Km 1St Female 17-30	26/09/2023	80.00
EF162915	99997	Katherine Audsley	Bibra Lake Fun Run 12Km 2Nd Female 17-30	26/09/2023	60.00
EF162916	99997	Jessica Baker	Bibra Lake Fun Run 12Km 3Rd Female 17-30	26/09/2023	40.00
EF162917	99997	Piero Moraro	Bibra Lake Fun Run 12Km 1St Male 31-54Yo	26/09/2023	80.00
EF162918	99997	Brandon D'silva	Bibra Lake Fun Run 12Km 2Nd Male 31-54Yo	26/09/2023	60.00
EF162919	99997	Samuel Oh	Bibra Lake Fun Run 12Km 3Rd Male 31-54Yo	26/09/2023	40.00
EF162920	99997	Clare Wardle	Bibra Lake Fun Run 12Km 1St Female 31-54	26/09/2023	80.00
EF162921	99997	Melanie Wade	Bibra Lake Fun Run 12Km 2Nd Female 31-54	26/09/2023	60.00
EF162922	99997	Bekka Staal	Bibra Lake Fun Run 12Km 3Rd Female 31-54	26/09/2023	40.00
EF162923	99997	Adrian Cantwell	Bibra Lake Fun Run 12Km 1St Male 55Yo &	26/09/2023	80.00
EF162924	99997	Michael Kowal	Bibra Lake Fun Run 12Km 2Nd Male 55Yo &	26/09/2023	60.00
EF162925	99997	Sante Scartozzi	Bibra Lake Fun Run 12Km 3Rd Male 55Yo &	26/09/2023	40.00
EF162926	99997	Claudia Seke	Bibra Lake Fun Run 12Km 1St Female 55Yo	26/09/2023	80.00
EF162927	99997	Lise Ashton	Bibra Lake Fun Run 12Km 2Nd Female 55Yo	26/09/2023	60.00
EF162928	99997	Sandra Keenan	Bibra Lake Fun Run 12Km 3Rd Female 55Yo	26/09/2023	40.00
EF162929	99997	Karlos Aquino	Bibra Lake Fun Run 12Km 1St Male Overall	26/09/2023	50.00



EF162930	99997	Andrew Heilbusch	Bibra Lake Fun Run 12Km 2Nd Male Overall	26/09/2023	30.00
EF162931	99997	Piero Moraro	Bibra Lake Fun Run 12Km 3Rd Male Overall	26/09/2023	20.00
EF162932	99997	Clare Wardle	Bibra Lake Fun Run 12Km 1St Female Overa	26/09/2023	50.00
EF162933	99997	Melanie Wade	Bibra Lake Fun Run 12Km 2Nd Female Overa	26/09/2023	30.00
EF162934	99997	Claudia Seke	Bibra Lake Fun Run 12Km 3Rd Female Overa	26/09/2023	20.00
EF162935	99997	Randwick Stables Community Garden Inc	Small Events Sponsorship	26/09/2023	1,795.00
EF162936	99997	Nicole Hill	Cctv Residentail Rebate	26/09/2023	500.00
EF162937	99997	Dejan Matijevic	Cctv Residentail Rebate	26/09/2023	500.00
EF162938	99997	Gihan Perera	Cctv Residentail Rebate	26/09/2023	500.00
EF162939	99997	Daren Forward	Cctv Residentail Rebate	26/09/2023	500.00
EF162940	99997	Ryan Moculough	Cctv Residentail Rebate	26/09/2023	500.00
EF162941	99997	Ashleigh Bubnich	Cctv Residentail Rebate	26/09/2023	500.00
EF162942	99997	Derek Mc Groarty	Cctv Residentail Rebate	26/09/2023	500.00
EF162943	99997	William Menna	Cctv Residentail Rebate	26/09/2023	500.00
EF162944	99997	Cockburn Basketball Association	Invoice 00043700 - Sports Equipment Gran	26/09/2023	1,100.00
EF162945	99997	Cockburn Cricket Club	Inv0009 - Sports Equipment Grant	26/09/2023	1,000.00
EF162946	99997	Connecting South Lake	Invoice Inv1013 - 8/09/2023	26/09/2023	3,000.00
EF162947	99997	Country Women's Association Of Wa	Invoice Inv00011085 - 8/09/2023	26/09/2023	2,630.10
EF162948	99997	Danielle Jenner	Crossover Claim - D Jenner	26/09/2023	500.00
EF162949	99997	Dr Savita Mary De Souza	Crossover Claim - S De Souza	26/09/2023	500.00
EF162950	99997	Erin Ring	Bird Bath Rebate - E Ring	26/09/2023	50.00
EF162951	99997	A Peck And A Warne	Working With Children Check	26/09/2023	87.00
		<b>TOTAL OF 874 EFT PAYMENTS</b>			<b>17,137,913.46</b>
		<b>LESS: CANCELLED EFT PAYMENTS</b>			
EF162094	28376	Edume	Software	20/09/2023	-21,644.00
		<b>TOTAL CANCELLED EFT PAYMENT</b>			<b>-21,644.00</b>
		<b>TOTAL EFT PAYMENTS ( EXCL. CANCELLED PAYMENTS)</b>			<b>17,116,269.46</b>
		<b>ADD: BANK FEES</b>			
		BPAY BATCH FEE			17.43
		MERCHANT FEES COC			9882.57
		MERCHANT FEES MARINA			156.93
		MERCHANT FEES ARC			2,291.03
		MERCHANT FEES VARIOUS OUT CENTRES			1,772.88
		NATIONAL BPAY CHARGE			6,580.96
		RTGS/ACLR FEE			382.50
		NAB TRANSACT FEE			
		MERCHANDISE / OTHER FEES			<b>18,084.28</b>
		<b>ADD: CREDIT CARD PAYMENTS</b>			<b>124,489.07</b>
		<b>ADD: PAYROLL PAYMENTS</b>			
		COC-04/09/23 Pmt 000240381156 City of Cockburn	4/09/2023	17,150.56	
		COC-01/09/23 Pmt 000240547656 City of Cockburn	6/09/2023	5,219.38	
		COC-06/09/23 Pmt 000240550237 City of Cockburn	6/09/2023	101.00	
		COC-30/08/23 Pmt 000240545977 City of Cockburn	6/09/2023	2,228.40	
		COC-07/09/23 Pmt 000240682908 City of Cockburn	7/09/2023	604.73	
		COC-06/09/23 Pmt 000241056464 City of Cockburn	13/09/2023	2,525.43	
		COC-08/09/23 Pmt 000241055554 City of Cockburn	13/09/2023	3,055.41	
		COC-10/09/23 Pmt 000241104559 City of Cockburn	13/09/2023	1,747,894.41	
		COC-13/09/23 Pmt 000241595524 City of Cockburn	20/09/2023	6,046.96	
		COC-18/09/23 Pmt 000241595925 City of Cockburn	20/09/2023	1,638.90	
		COC-21/09/23 Pmt 000241596355 City of Cockburn	20/09/2023	4,989.39	



	COC-24/09/23 Pmt 000242148667 City of Cockburn	27/09/2023	1,842,199.37
	COC-27/09/23 Pmt 000242175552 City of Cockburn	27/09/2023	550.05
	COC-24/09/23 Pmt 000242221840 City of Cockburn	28/09/2023	990.36
	COC-28/09/23 Pmt 000242296061 City of Cockburn	28/09/2023	204.56
	COC-28/09/23 Pmt 000242299185 City of Cockburn	28/09/2023	1,779.52
	COC-29/09/23 Pmt 000242417194 City of Cockburn	29/09/2023	109.59
			3,637,886.02
	TOTAL PAYMENTS MADE FOR THE MONTH		20,896,728.83



## City of Cockburn

## Credit Card Transactions Report

Transactions Post Date Between 29-Jul-2023 and 29-Aug-2023

Reference	Date	Service Provider	Card Liability	Description
<b>Acting CEO</b>			<b>906.78</b>	
CC84492	2/08/2023	GM TAXIPAY	69.55	Travel and Accommodation
CC85116	9/08/2023	PROPERTY COUNCIL OF AU	242.00	Conferences and Seminars
CC85132	9/08/2023	PROPERTY COUNCIL OF AU	484.00	Conferences and Seminars
CC85036	11/08/2023	SP 166 Railway Parade	12.00	Parking Expenses
CC85315	15/08/2023	SP FLOWER SHOP PTY L	82.00	Supplies and Materials Purchases
CC85060	25/08/2023	SP Kings Square	10.23	Parking Expenses
CC84979	28/08/2023	WILSON PARKING PER120	7.00	Travel and Accommodation
<b>Acting CFO</b>			<b>2,242.00</b>	
CC85118	9/08/2023	WILSON PARKING H006	3.00	Disputed Transaction
CC85020	11/08/2023	WILSON PARKING H006	3.00	Disputed Transaction
CC85103	23/08/2023	SMS Broadcast Pty Ltd	1,056.00	Conferences and Seminars
CC85111	23/08/2023	EB *The Anika Foundati	25.00	Supplies and Materials Purchases
CC84943	29/08/2023	MOORE AUSTRALIA WA PL	1,155.00	Training & Professional Development
<b>ACTING MANAGER OF DEVELOPMENT SERVICES</b>			<b>800.00</b>	
000749	17/08/2023	TRYBOOKING*WALGA	769.50	Events and Functions
000835	22/08/2023	LANDGATE	30.50	Professional Services
<b>Acting Manager Public Health and Buildin</b>			<b>270.00</b>	
000863	15/08/2023	BUNNINGS GROUP LTD	270.00	Equipment Purchases
<b>Adult Services Coordinator</b>			<b>775.58</b>	
000826	11/08/2023	WOOLWORTHS 4367	4.70	Meeting/Workshop Catering
000826	14/08/2023	FARMER JACKS SPEARWO	16.38	Meeting/Workshop Catering
000826	15/08/2023	SPACETOCO VENUE HIRE	66.50	Hire of Equipment and Facilities
000826	25/08/2023	BIG W 0455	88.00	Supplies and Materials Purchases
000826	25/08/2023	PRICELESS DISCOUNTS PH	6.00	Supplies and Materials Purchases
000826	25/08/2023	PROUD ENTERTAINMENT	550.00	Professional Services

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000826	25/08/2023	WOOLWORTHS 4367	7.00	Meeting/Workshop Catering
000826	28/08/2023	SPOTLIGHT PTY LTD	37.00	Supplies and Materials Purchases

**Art and Culture Coordinator****220.68**

000858	23/08/2023	THE COOKIE BARREL	157.03	Meeting/Workshop Catering
000858	25/08/2023	WOOLWORTHS 4367	63.65	Events and Functions

**Branch Manager - Spearwood Library****1,687.41**

000833	2/08/2023	BUNNINGS 303000	67.98	Equipment Purchases
000833	2/08/2023	BUNNINGS 303000	67.98	Disputed Transaction
000833	4/08/2023	MYO*GREEN WORLD INDOOR MR CL	207.90	Professional Services
000833	8/08/2023	WANEWSDTI	650.41	Subscriptions and Memberships
000833	8/08/2023	NEVERFAIL SPRINGWTR	46.20	Supplies and Materials Purchases
000833	10/08/2023	SECURE PARKING BARRACK MR CLIVE	13.00	Travel and Accommodation
000833	14/08/2023	JB HI FI BOORAGOON	633.94	Supplies and Materials Purchases

**Branch Support Librarian****978.16**

CC84513	31/07/2023	AMAZON AU RETAIL	15.90	Supplies and Materials Purchases
CC84536	31/07/2023	OFFICEWORKS	69.00	Office Supplies
CC84543	31/07/2023	NEWS LIMITED	72.00	Supplies and Materials Purchases
CC84500	1/08/2023	YELLOW RAVEN CAFE	3.50	Office Supplies
CC84503	1/08/2023	SPACETOCO VENUE HIRE	42.50	Hire of Equipment and Facilities
CC85175	8/08/2023	PAYPAL *KMARTAUSTRA	36.00	Office Supplies
CC85095	10/08/2023	WOOLWORTHS 4394	40.20	Supplies and Materials Purchases
CC85014	11/08/2023	JB HI FI COCKBURN	99.92	Supplies and Materials Purchases
CC85289	16/08/2023	WANEWSDTI	288.00	Supplies and Materials Purchases
CC85303	16/08/2023	FAIRFAX SUBSCRIPTIONS	99.00	Supplies and Materials Purchases
CC85271	17/08/2023	YELLOW RAVEN CAFE	3.50	Office Supplies
CC85127	22/08/2023	YELLOW RAVEN CAFE	7.00	Office Supplies
CC85135	22/08/2023	Booktopia Pty Ltd	201.64	Supplies and Materials Purchases

**Chief of Community Services****1,451.56**

CC85181	7/08/2023	NEWS LIMITED	40.00	Office Supplies
CC85193	7/08/2023	MELVILLE NEWSPAPER	24.00	Subscriptions and Memberships
CC85120	9/08/2023	Cafe Elixir	9.40	Meeting/Workshop Catering
CC84993	14/08/2023	Muffin Break Phoenix	22.70	Meeting/Workshop Catering
CC84950	15/08/2023	BIG W 0455	33.50	Office Supplies

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CC85162	21/08/2023	Rumbles Cafe	173.40	Meeting/Workshop Catering
CC85186	21/08/2023	SQ *INCOGNITO CATERING	1,099.56	Subscriptions and Memberships
CC85051	25/08/2023	Aust Institute of Mana	49.00	Meeting/Workshop Catering

**Chief Operations Officer****1,912.30**

CC84496	1/08/2023	PROPERTY COUNCIL OF AU	1,001.00	Conferences and Seminars
CC85085	10/08/2023	City of Joondalup	3.30	Travel and Accommodation
CC85295	16/08/2023	WANEWSDTI	28.00	Subscriptions and Memberships
CC85121	22/08/2023	COMPANY DIRECTOR	880.00	Conferences and Seminars

**Child Care Services Manager****1,005.90**

CC85153	22/08/2023	MYO*Harmony Kids	1,005.90	Subscriptions and Memberships
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**CHILDREN'S DEVELOPMENT OFFICER****164.46**

000825	15/08/2023	SPACETOCO VENUE HIRE	114.00	Hire of Equipment and Facilities
000825	22/08/2023	WOOLWORTHS 4367	50.46	Supplies and Materials Purchases

**Citizenship and Civic Services Superviso****200.00**

000846	15/08/2023	ZLR*Trucleen Dryclean	200.00	Professional Services
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**City Facilities Coordinator****1,786.66**

000879	7/08/2023	PARKER BLACK FORREST	1,089.66	Supplies and Materials Purchases
000879	7/08/2023	THE GOOD GUYS	199.00	Supplies and Materials Purchases
000879	21/08/2023	TENNIS WAREHOUSE AUS	498.00	Supplies and Materials Purchases

**City Facilities Manager****325.62**

000859	9/08/2023	OFFICEWORKS 0620	22.00	Supplies and Materials Purchases
000859	21/08/2023	COCKBURN ICE ARENA P	258.00	Meeting/Workshop Catering
000859	21/08/2023	COCKBURN ICE ARENA P	20.00	Meeting/Workshop Catering
000859	28/08/2023	SMP*Sul Lago Lifesty	25.62	Meeting/Workshop Catering

**Civil Infrastructure Manager****399.91**

000828	2/08/2023	WESTERN POWER	498.91	Professional Services
000828	10/08/2023	Dick Smith BUEHGU7	-99.00	Subscriptions and Memberships

**Cockburn ARC Manager****4,361.25**

000831	31/07/2023	LIV*Live Payments	84.45	Travel and Accommodation
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000831	3/08/2023	AMAZON MARKETPLACE AU	198.48	Supplies and Materials Purchases
000831	3/08/2023	SP JOLYN AUSTRALIA	115.00	Supplies and Materials Purchases
000831	4/08/2023	OFFICEWORKS	45.62	Supplies and Materials Purchases
000831	7/08/2023	JB HI FI COCKBURN	17.99	Equipment Purchases
000831	9/08/2023	LIWA Aquatics	406.30	Subscriptions and Memberships
000831	10/08/2023	WOOLWORTHS 4394	80.60	Events and Functions
000831	23/08/2023	AQUASTAR POOL	3,098.75	Equipment Purchases
000831	23/08/2023	INTNL TRANSACTION FEE	77.47	Bank and Other Fees
000831	28/08/2023	BUNNINGS 729000	26.90	Supplies and Materials Purchases
000831	28/08/2023	KMART 1362	134.15	Supplies and Materials Purchases
000831	28/08/2023	OFFICEWORKS 0620	57.26	Office Supplies
000831	28/08/2023	PLUNGE	4.50	Meeting/Workshop Catering
000831	29/08/2023	COLES 0490	13.78	Meeting/Workshop Catering

**Cockburn Parenting Services Coordinator****466.73**

CC85130	9/08/2023	WOOLWORTHS 4703	64.88	Program Costs
CC85033	25/08/2023	Clever Patch	401.85	Supplies and Materials Purchases

**Collection Development Librarian****1,973.84**

CC84537	31/07/2023	Booktopia Pty Ltd	117.84	Supplies and Materials Purchases
CC85239	4/08/2023	BOLINDA PUBLISHING	894.71	Supplies and Materials Purchases
CC85138	9/08/2023	Booktopia Pty Ltd	148.51	Supplies and Materials Purchases
CC85146	9/08/2023	BIGW ONLINE	7.00	Supplies and Materials Purchases
CC85096	23/08/2023	Booktopia Pty Ltd	105.86	Supplies and Materials Purchases
CC85054	25/08/2023	Booktopia Pty Ltd	102.21	Supplies and Materials Purchases
CC84967	28/08/2023	SP JB HI-FI ONLINE	284.73	Supplies and Materials Purchases
CC84973	28/08/2023	Booktopia Pty Ltd	312.98	Supplies and Materials Purchases

**Communications and Marketing Manager****2,823.25**

CC84501	1/08/2023	FACEBK *JK3RPR3MT2	623.59	Advertising
CC84504	1/08/2023	DROPBOX*DH714BJGNVP8	18.69	Subscriptions and Memberships
CC85300	3/08/2023	ADVENTUREWORLD WA PTY	500.00	Program Costs
CC85228	4/08/2023	COOGEECOMMON230803NB	500.00	Program Costs
CC85203	7/08/2023	COCKBURN GATEWAY SHOPP	1,006.00	Events and Functions
CC85169	8/08/2023	OFFICEWORKS	55.01	Office Supplies
CC84966	14/08/2023	INTNL TRANSACTION FEE	0.08	Bank and Other Fees
CC84982	14/08/2023	PIXLR.COM Inimage Lab	3.07	Subscriptions and Memberships

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CC84952	15/08/2023	FAIRFAX SUBSCRIPTIONS	59.00	Subscriptions and Memberships
CC84957	28/08/2023	INTNL TRANSACTION FEE	0.04	Bank and Other Fees
CC84965	28/08/2023	BITLY.COM	54.86	Subscriptions and Memberships
CC85009	28/08/2023	LNK.BIO	1.54	Bank and Other Fees
CC85011	28/08/2023	INTNL TRANSACTION FEE	1.37	Bank and Other Fees

**Community Development Coordinator****348.96**

CC85304	3/08/2023	GILBERTS FRESH HILTON	243.96	Meeting/Workshop Catering
CC85309	15/08/2023	SPACETOCO VENUE HIRE	33.00	Hire of Equipment and Facilities
CC85227	18/08/2023	SPACETOCO VENUE HIRE	34.00	Hire of Equipment and Facilities
CC85238	18/08/2023	SPACETOCO VENUE HIRE	38.00	Hire of Equipment and Facilities

**Community Safety Manager****402.61**

000860	8/08/2023	LSP*Lyons Cafe JIN CHENG WU	17.61	Meeting/Workshop Catering
000860	21/08/2023	PAYPAL *ARROW JIN CHENG WU	385.00	Supplies and Materials Purchases

**Customer Experience and Marketing Lead****1,974.94**

CC84535	31/07/2023	COLES 0490	42.90	Supplies and Materials Purchases
CC84539	31/07/2023	FACEBK *U5WQVTBHE2	22.00	Advertising
CC84486	2/08/2023	BIG W 0455	124.00	Supplies and Materials Purchases
CC85321	2/08/2023	BUNNINGS 303000	276.27	Supplies and Materials Purchases
CC85325	2/08/2023	FACEBK *FZPRLR3HE2	12.33	Advertising
CC85261	3/08/2023	FACEBK *K47YMR3HE2	33.00	Advertising
CC85268	3/08/2023	FACEBK *2M5RYSXGE2	33.00	Advertising
CC85274	3/08/2023	FACEBK *JA3YSS3JE2	33.00	Advertising
CC85276	3/08/2023	RED DOT STORES	12.00	Supplies and Materials Purchases
CC85234	4/08/2023	SALVOS GATEWAYS	32.20	Supplies and Materials Purchases
CC85241	4/08/2023	FACEBK *EUYRZSXGE2	44.00	Advertising
CC85249	4/08/2023	SANITY WEB STORE	16.88	Supplies and Materials Purchases
CC85259	4/08/2023	COLES 0490	62.50	Supplies and Materials Purchases
CC85189	7/08/2023	FACEBK *8VBR3TXGE2	77.00	Advertising
CC85122	9/08/2023	MIDJOURNEY INC.	161.14	Subscriptions and Memberships
CC85140	9/08/2023	INTNL TRANSACTION FEE	4.03	Bank and Other Fees
CC84970	14/08/2023	FACEBK *E7PW5TKHE2	110.00	Advertising
CC85250	17/08/2023	INTNL TRANSACTION FEE	0.27	Bank and Other Fees
CC85265	17/08/2023	COLES 0490	60.00	Supplies and Materials Purchases
CC85269	17/08/2023	CAMP SITE PRO	10.84	Subscriptions and Memberships

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CC85211	21/08/2023	YELLOW RAVEN CAFE	39.95	Office Supplies
CC85070	24/08/2023	CRICUT	139.99	Subscriptions and Memberships
CC85015	25/08/2023	OFFICEWORKS	29.98	Supplies and Materials Purchases
CC85037	25/08/2023	SM3-CUSTOMPROMO	384.40	Supplies and Materials Purchases
CC84969	28/08/2023	MISS MAUD	134.20	Events and Functions
CC84975	28/08/2023	OFFICEWORKS 0620	15.56	Supplies and Materials Purchases
CC84988	28/08/2023	SQ *SUSHI IZU	60.00	Events and Functions
CC84938	29/08/2023	BP EX THOMSNS L 5992	3.50	Office Supplies

**Customer Experience Coordinator****30.03**

CC85012	11/08/2023	Dominos Estore Spearwo	-108.88	Disputed Transaction
CC85049	11/08/2023	Dominos Estore Spearwo	108.88	Disputed Transaction
000867	14/08/2023	CHATBASE.CO	29.30	Subscriptions and Memberships
000867	14/08/2023	INTNL TRANSACTION FEE	0.73	Bank and Other Fees

**Customer Experience Coordinator - ARC****3,901.45**

CC84484	2/08/2023	Google ADS7377651407	150.23	Advertising
CC84488	2/08/2023	KEEPME PTE LTD	537.61	Subscriptions and Memberships
CC84495	2/08/2023	INTNL TRANSACTION FEE	13.44	Subscriptions and Memberships
CC85314	2/08/2023	Google CLOUD WSW7W7	561.95	Subscriptions and Memberships
CC85198	7/08/2023	OUTGROW	175.83	Subscriptions and Memberships
CC85218	7/08/2023	INTNL TRANSACTION FEE	4.40	Bank and Other Fees
CC85106	9/08/2023	GRAND HOTEL MANAGEMENT	16.40	Parking Expenses
CC85071	10/08/2023	MyDeal.com.au	117.96	Equipment Purchases
CC85022	11/08/2023	OFFICEWORKS	59.71	Supplies and Materials Purchases
CC85031	11/08/2023	OFFICEWORKS	44.71	Supplies and Materials Purchases
CC85050	11/08/2023	iStock.com	93.50	Subscriptions and Memberships
CC84962	15/08/2023	RED DOT STORES	52.97	Supplies and Materials Purchases
CC85305	16/08/2023	OFFICEWORKS 0620	16.00	Office Supplies
CC85174	21/08/2023	OFFICEWORKS	174.95	Equipment Purchases
CC85188	21/08/2023	Google CLOUD R3WBBN	1,000.00	Subscriptions and Memberships
CC85225	21/08/2023	JB HI FI COCKBURN	39.95	Equipment Purchases
CC85119	22/08/2023	SQ *BLONDE GIRL BAKES	225.00	Events and Functions
CC85139	22/08/2023	WOOLWORTHS 4394	37.25	Meeting/Workshop Catering
CC85076	24/08/2023	COSTUMES AU	129.98	Equipment Purchases
CC85082	24/08/2023	WOOLWORTHS 4394	93.15	Supplies and Materials Purchases
CC85084	24/08/2023	OFFICEWORKS 0620	46.46	Office Supplies

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CC85056	25/08/2023	COCKBURN ARC	310.00	Program Costs
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**Economic Development Officer****1,945.98**

CC85137	22/08/2023	Maltia Caffee	5.20	Meeting/Workshop Catering
CC85101	23/08/2023	UBER *TRIP	18.11	Travel and Accommodation
CC85028	25/08/2023	GM CABS PTY LTD	24.05	Travel and Accommodation
CC85040	25/08/2023	North West Brewing Co.	29.35	Travel and Accommodation
CC84963	28/08/2023	KARRATHA INT HOTEL	1,778.04	Travel and Accommodation
CC84977	28/08/2023	CabFare Payments	48.93	Travel and Accommodation
CC84998	28/08/2023	UBER *TRIP	22.30	Travel and Accommodation
CC84940	29/08/2023	Pan Pacific	20.00	Parking Expenses

**Events Coordinator****750.50**

CC85108	9/08/2023	AUSTRALIAN EVENT	638.00	Subscriptions and Memberships
CC85133	9/08/2023	SQ *PAELLA ON THE MOVE	112.50	Events and Functions

**Events Officer****1,697.96**

CC84546	31/07/2023	FRESH PROVISIONS BICTO	67.98	Events and Functions
CC85308	3/08/2023	INVEFUTURE PTY LTD	6.74	Events and Functions
CC85251	4/08/2023	REMIX SUMMITS	715.00	Conferences and Seminars
CC85171	8/08/2023	TWENTYTWOFOLDS.COM	363.00	Professional Services
CC84989	14/08/2023	AMAZON AU	36.49	Events and Functions
CC85053	25/08/2023	EIA (WA)	508.75	Subscriptions and Memberships

**EXECUTIVE CORPORATE AFFAIRS****3,521.16**

CC84512	31/07/2023	MISCELLANEOUS CREDIT	-51.16	Disputed Transaction
CC84514	31/07/2023	MISCELLANEOUS CREDIT	-15.18	Disputed Transaction
CC84515	31/07/2023	MISCELLANEOUS CREDIT	-15.18	Disputed Transaction
CC84516	31/07/2023	INTNL TRANS FEE REFUND	-1.12	Disputed Transaction
CC84517	31/07/2023	INTNL TRANS FEE REFUND	-1.28	Disputed Transaction
CC84518	31/07/2023	MISCELLANEOUS CREDIT	-115.47	Disputed Transaction
CC84520	31/07/2023	INTNL TRANS FEE REFUND	-1.28	Disputed Transaction
CC84521	31/07/2023	INTNL TRANS FEE REFUND	-0.38	Disputed Transaction
CC84522	31/07/2023	MISCELLANEOUS CREDIT	-51.16	Disputed Transaction
CC84523	31/07/2023	MISCELLANEOUS CREDIT	-44.84	Disputed Transaction
CC84524	31/07/2023	MISCELLANEOUS CREDIT	-115.47	Disputed Transaction
CC84525	31/07/2023	MISCELLANEOUS CREDIT	-51.16	Disputed Transaction

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CC84526	31/07/2023	MISCELLANEOUS CREDIT	-15.22	Disputed Transaction
CC84527	31/07/2023	INTNL TRANS FEE REFUND	-0.38	Disputed Transaction
CC84528	31/07/2023	INTNL TRANS FEE REFUND	-2.89	Disputed Transaction
CC84529	31/07/2023	INTNL TRANS FEE REFUND	-2.89	Disputed Transaction
CC84530	31/07/2023	INTNL TRANS FEE REFUND	-1.28	Disputed Transaction
CC84531	31/07/2023	INTNL TRANS FEE REFUND	-1.28	Disputed Transaction
CC84532	31/07/2023	INTNL TRANS FEE REFUND	-0.38	Disputed Transaction
CC84547	31/07/2023	MISCELLANEOUS CREDIT	-51.16	Disputed Transaction
000824	16/08/2023	HBS ONLINE	2,712.21	Training & Professional Development
000824	16/08/2023	INTNL TRANSACTION FEE	67.81	Bank and Other Fees
000824	22/08/2023	REDHEAD COMMUNICATIONS	616.00	Conferences and Seminars
000824	28/08/2023	KARRATHA INT HOTEL	664.30	Travel and Accommodation

**Executive Governance and Strategy****2,629.66**

CC84490	2/08/2023	GOVERNANCE INSTITUTE	1,700.00	Conferences and Seminars
CC85278	3/08/2023	QANTAS	885.99	Subscriptions and Memberships
CC85284	3/08/2023	LOCAL GOVERNEMENT MANA	1,180.00	Travel and Accommodation
CC85136	9/08/2023	QANTAS	-57.32	Travel and Accommodation
CC85267	17/08/2023	GOVERNANCE INSTITUTE	-1,700.00	Conferences and Seminars
CC85197	21/08/2023	REDHEAD COMMUNICATIONS	616.00	Travel and Accommodation
CC85217	21/08/2023	REMARKABLE	4.99	Conferences and Seminars

**Executive Officer****7,368.66**

CC84510	1/08/2023	MEETINGDECISIONS.COM	834.00	Subscriptions and Memberships
CC85318	2/08/2023	SP FLOWER SHOP PTY L	95.00	Supplies and Materials Purchases
CC85077	10/08/2023	FAIRFAX SUBSCRIPTIONS	59.00	Subscriptions and Memberships
CC85283	16/08/2023	FRAUD REVERSAL	15.22	Disputed Transaction
CC85151	22/08/2023	REDHEAD COMMUNICATIONS	616.00	Conferences and Seminars
CC85002	28/08/2023	QANTAS	2,688.04	Travel and Accommodation
CC84937	29/08/2023	MEETINGDECISIONS.COM	3,002.40	Subscriptions and Memberships
CC84945	29/08/2023	FAIRFAX SUBSCRIPTIONS	59.00	Subscriptions and Memberships

**Family & Community Development Manager****116.59**

CC85128	9/08/2023	Dominos Estore Spearwo	55.94	Meeting/Workshop Catering
CC85094	23/08/2023	Dominos Estore Spearwo	60.65	Meeting/Workshop Catering

**Fire and Emergency Management Manager****5.33**

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000850	1/08/2023	ANNUAL FEE CASSANDRA BREE MORA	5.33	Bank and Other Fees
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**Fleet Manager****1,616.03**

000834	1/08/2023	ENGINE PROTECTION EQ	74.93	Supplies and Materials Purchases
000834	1/08/2023	O'BRIEN GLASS INDUSTRI	159.20	Motor Vehicle Expenses
000834	18/08/2023	O'BRIEN GLASS INDUSTRI	219.00	Motor Vehicle Expenses
000834	21/08/2023	O'BRIEN GLASS INDUSTRI	-219.00	Motor Vehicle Expenses
000834	21/08/2023	WESTRALIA SPRING WORKS	1,118.70	Motor Vehicle Expenses
000834	25/08/2023	ENGINE PROTECTION EQ	134.60	Motor Vehicle Expenses
000834	25/08/2023	ENGINE PROTECTION EQ	128.60	Motor Vehicle Expenses

**Head of Community Development****490.00**

CC85288	3/08/2023	TICKETEK PTY LTD WEB	490.00	Conferences and Seminars
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**Head of Community Safety & Ranger Svcs****146.75**

CC85286	3/08/2023	COLES 0494	87.80	Events and Functions
CC85292	3/08/2023	COLES 0494	39.55	Events and Functions
CC85256	4/08/2023	WILSON PARKING H006	4.00	Parking Expenses
CC85214	7/08/2023	Lucid Software Inc.	15.40	Subscriptions and Memberships

**Head of Develop Assessment & Compliance****1,272.50**

CC85301	16/08/2023	PAYPAL *NEWWATERWAY	165.00	Training & Professional Development
CC85115	23/08/2023	PERTH BOAT SCHOOL	1,057.00	Training & Professional Development
CC85023	25/08/2023	BIRDLIFE	50.50	Training & Professional Development

**Head of Information & Technology****228.34**

CC85065	10/08/2023	4Cabling	228.34	Supplies and Materials Purchases
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**Head of Library and Cultural Services****3,933.13**

CC85152	8/08/2023	ZLR*SS Eftpos	75.79	Supplies and Materials Purchases
CC85006	11/08/2023	INTNL TRANSACTION FEE	15.36	Supplies and Materials Purchases
CC85024	11/08/2023	CNP*THE NEW YORKER	614.28	Supplies and Materials Purchases
CC85299	16/08/2023	VROOM CAR HIRE	72.85	
CC85260	17/08/2023	QANTAS	845.50	
CC85281	17/08/2023	QANTAS	845.50	
CC85194	21/08/2023	iSubscribe Pty Ltd	145.00	Supplies and Materials Purchases
CC85195	21/08/2023	iSubscribe Pty Ltd	17.00	Supplies and Materials Purchases

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CC85205	21/08/2023	iSubscribe Pty Ltd	198.00	Supplies and Materials Purchases
CC85206	21/08/2023	iSubscribe Pty Ltd	79.95	Supplies and Materials Purchases
CC85213	21/08/2023	MagshopOnline	446.94	Supplies and Materials Purchases
CC85215	21/08/2023	iSubscribe Pty Ltd	224.97	Supplies and Materials Purchases
CC85219	21/08/2023	MagshopOnline	69.99	Supplies and Materials Purchases
CC85221	21/08/2023	iSubscribe Pty Ltd	84.00	Supplies and Materials Purchases
CC85223	21/08/2023	iSubscribe Pty Ltd	198.00	Supplies and Materials Purchases

**Head of Planning****694.16**

CC85083	10/08/2023	SP PLANET CORROBOREE	68.70	Supplies and Materials Purchases
CC85093	10/08/2023	TRYBOOKING*WALGA	85.50	Conferences and Seminars
CC85018	11/08/2023	WATERMARK EVENTS	408.31	Conferences and Seminars
CC84968	14/08/2023	WILSON PARKING PER057	12.15	Parking Expenses
CC85003	14/08/2023	MED*ALDIMobile	15.00	Supplies and Materials Purchases
CC84949	15/08/2023	SPACETOCO VENUE HIRE	104.50	Hire of Equipment and Facilities

**Head of Projects****2,985.00**

CC85319	2/08/2023	SEC*CITY OF COCKBURN	2,985.00	Application, Licence, Registration Fees
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**Head of Recreation Infrastructure & Svcs****47.70**

000836	31/07/2023	GRILLD PTY LTD - SOUTH	28.70	Travel and Accommodation
000836	11/08/2023	LITTLE LOAF	19.00	Meeting/Workshop Catering

**Health Promotion Officer****450.00**

000844	25/08/2023	WOOLWORTHS 4367	300.00	Supplies and Materials Purchases
000844	28/08/2023	WOOLWORTHS 4367	150.00	Supplies and Materials Purchases

**Infrastructure & Operations Coordinator****520.23**

CC84505	1/08/2023	FACEBK *29EYVPKD52	169.16	Advertising
CC85312	2/08/2023	INTNL TRANSACTION FEE	7.51	Bank and Other Fees
CC85317	2/08/2023	GECKOBOARD	300.57	Subscriptions and Memberships
CC85270	3/08/2023	Canva* 03865-7629231	17.99	Subscriptions and Memberships
CC85185	7/08/2023	NAAVI PTY LTD	25.00	Subscriptions and Memberships

**Landfill Supervisor HWRP****1,522.70**

000829	10/08/2023	SKYTEC TECH GATEWAY	78.40	Supplies and Materials Purchases
000829	16/08/2023	FRANKLIN OFFSHORE	792.00	Supplies and Materials Purchases

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000829	23/08/2023	FRANKLIN OFFSHORE	652.30	Supplies and Materials Purchases
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**Library Technician****2,645.02**

CC84497	1/08/2023	ANNUAL FEE	5.33	Bank and Other Fees
000848	3/08/2023	SP JB HI-FI ONLINE	361.76	Supplies and Materials Purchases
000848	4/08/2023	Booktopia Pty Ltd	305.28	Supplies and Materials Purchases
000848	4/08/2023	AMAZON MARKETPLACE AU	60.99	Supplies and Materials Purchases
000848	8/08/2023	AMAZON MARKETPLACE AU	39.30	Supplies and Materials Purchases
CC85069	10/08/2023	Booktopia Pty Ltd	185.54	Supplies and Materials Purchases
000848	10/08/2023	SP JB HI-FI ONLINE	364.82	Supplies and Materials Purchases
000848	10/08/2023	BIGW ONLINE	210.00	Supplies and Materials Purchases
000848	10/08/2023	Booktopia Pty Ltd	128.95	Supplies and Materials Purchases
CC84978	14/08/2023	SP JB HI-FI ONLINE	289.75	Supplies and Materials Purchases
000848	17/08/2023	Booktopia Pty Ltd	111.36	Supplies and Materials Purchases
CC85182	21/08/2023	SP RAKUTEN KOBO INC	299.95	Supplies and Materials Purchases
000848	21/08/2023	AMAZON AU RETAIL	24.00	Supplies and Materials Purchases
000848	24/08/2023	AMAZON AU RETAIL	24.99	Supplies and Materials Purchases
000848	28/08/2023	BIGW ONLINE	129.00	Supplies and Materials Purchases
000848	29/08/2023	INTERFLORA FLOWERS W	104.00	Supplies and Materials Purchases

**Library Technology Coordinator****1,815.76**

000849	7/08/2023	MAILCHIMP *MISC	571.12	Subscriptions and Memberships
000849	14/08/2023	SEC*SecurePay	880.00	Subscriptions and Memberships
000849	15/08/2023	WOOLWORTHS 4703	4.95	Office Supplies
000849	16/08/2023	DREAMITHOS* DREAMIT HO	234.70	Subscriptions and Memberships
000849	16/08/2023	Google Storage	124.99	Subscriptions and Memberships

**Manager Advocacy and Engagement****2,847.68**

000886	31/07/2023	LOCAL GOVERNEMENT MANA	531.00	Training & Professional Development
000886	2/08/2023	WA LOCAL GOVERNMENT AS	1,296.00	Conferences and Seminars
000886	18/08/2023	BURGESS RAWSON WA PTY	125.00	Hire of Equipment and Facilities
000886	21/08/2023	TWW JANDAKOT	289.00	Supplies and Materials Purchases
000886	22/08/2023	BIG W 0455	54.00	Supplies and Materials Purchases
000886	22/08/2023	Coogee Common	114.00	Events and Functions
000886	23/08/2023	CITY OF PERTH PARKING-	10.60	Parking Expenses
000886	23/08/2023	PUBLIC RELATIONS	385.00	Subscriptions and Memberships
000886	25/08/2023	WILSON PARKING AUSTRAL	6.08	Parking Expenses

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000886	28/08/2023	WILSON PARKING PER055	37.00	Parking Expenses
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**Manager Business & Economic Development****2,698.97**

CC84508	1/08/2023	OFFICEWORKS	163.92	
CC85290	3/08/2023	City of Joondalup	2.60	
CC85298	3/08/2023	WILSON PARKING P187	8.10	
CC85100	10/08/2023	LinkedIn Ads 856976460	22.96	
CC84986	14/08/2023	LinkedIn Ads 858188441	112.13	
CC85168	21/08/2023	LinkedIn Ads 860352620	29.91	
CC85176	21/08/2023	Perth Airport Pty Ltd	170.98	
CC85209	21/08/2023	LinkedIn Ads 860667452	46.00	
CC85134	22/08/2023	CabFare Payments	49.13	
CC85155	22/08/2023	PROPERTY COUNCIL OF AU	484.00	
CC85086	24/08/2023	QANTAS	1,380.26	
CC85013	25/08/2023	LinkedIn Ads 862164972	142.36	
CC85019	25/08/2023	Karratha Int Hotel	37.00	
CC85021	25/08/2023	Karratha Int Hotel	37.00	
CC84941	29/08/2023	CITY OF PERTH PARKING-	12.62	

**MANAGER LIBRARIES AND ACTIVATION - COOLB****815.90**

000830	1/08/2023	ANNUAL FEE MR OSMAN B S MASNO	5.33	Bank and Other Fees
000830	7/08/2023	MK ESPRESSO MR OSMAN B S MASNO	65.40	Meeting/Workshop Catering
000830	18/08/2023	BUNNINGS 317000 MR OSMAN B S M	338.05	Equipment Purchases
000830	18/08/2023	OFFICEWORKS 0616 MR OSMAN B S	51.15	Equipment Purchases
000830	21/08/2023	KITCHEN WAREHOUSE ME MR OSMAN	131.98	Equipment Purchases
000830	25/08/2023	KMART 1024 MR OSMAN B S MASNO	34.00	Equipment Purchases
000830	28/08/2023	BCF MYAREE MR OSMAN B S MASNO	149.99	Equipment Purchases
000830	28/08/2023	KMART 1096 MR OSMAN B S MASNO	20.00	Equipment Purchases
000830	28/08/2023	WOOLWORTHS 4372 MR OSMAN B	20.00	Equipment Purchases

**Manager Recreation Services****1,733.09**

CC84519	31/07/2023	INTNL TRANSACTION FEE	0.08	Bank and Other Fees
CC84540	31/07/2023	IGLOOCOMPANY	3.02	Subscriptions and Memberships
CC85232	4/08/2023	CITY OF PERTH PARKING-	9.59	Travel and Accommodation
CC85159	8/08/2023	UDIAWA	1,683.00	Subscriptions and Memberships
CC85124	9/08/2023	WOOLWORTHS 4367	25.40	Meeting/Workshop Catering
CC85041	11/08/2023	WOOLWORTHS 4367	12.00	Meeting/Workshop Catering

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**Organisational Development Coordinator****3,765.63**

CC85262	3/08/2023	ST JOHN AMBULANCE AUST	170.00	Training & Professional Development
CC85226	4/08/2023	ST JOHN AMBULANCE AUST	89.00	Training & Professional Development
CC85208	7/08/2023	POLINODE - NETWORKS	33.79	Subscriptions and Memberships
CC85220	7/08/2023	INTNL TRANSACTION FEE	0.84	Subscriptions and Memberships
CC85156	8/08/2023	LOCAL GOVERNEMENT MANA	531.00	Subscriptions and Memberships
CC85163	8/08/2023	ATI MIRAGE TRAINING	387.00	Training & Professional Development
CC85061	10/08/2023	ST JOHN AMBULANCE AUST	170.00	Training & Professional Development
CC85081	10/08/2023	ST JOHN AMBULANCE AUST	170.00	Training & Professional Development
CC84994	14/08/2023	ST JOHN AMBULANCE AUST	65.00	Training & Professional Development
CC85263	17/08/2023	CCIWA	1,100.00	Training & Professional Development
CC85235	18/08/2023	PAYPAL *KELYN TRAIN	550.00	Training & Professional Development
CC85164	21/08/2023	EB *Human Resources Tr	330.00	Training & Professional Development
CC85109	23/08/2023	RLSSWA	169.00	Training & Professional Development

**Parking Operations Manager****204.32**

CC84511	1/08/2023	ANNUAL FEE	5.33	Bank and Other Fees
CC85245	4/08/2023	BUNNINGS 303000	73.65	Supplies and Materials Purchases
CC85008	11/08/2023	FUSSY MEATS PTY LTD	30.00	Meeting/Workshop Catering
CC85016	11/08/2023	TONY ALE FRUIT & VEGET	61.34	Meeting/Workshop Catering
CC85027	11/08/2023	DOLCE & SOLATO	34.00	Meeting/Workshop Catering

**Parks Operations Coordinator****851.85**

000840	1/08/2023	AP HAMILTON HILL LPO	18.80	Office Supplies
000840	8/08/2023	DIRECTCOMMSUPPLIES	519.20	Supplies and Materials Purchases
000840	8/08/2023	SQ *GLOWING ROOMS	313.85	Conferences and Seminars

**Ranger Services Manager****1,330.43**

CC84499	1/08/2023	ANNUAL FEE	5.33	Bank and Other Fees
CC85196	7/08/2023	LIVE LIFE ALARMS	547.00	Equipment Purchases
CC85201	7/08/2023	BUNNINGS 303000	179.58	Equipment Purchases
CC85207	7/08/2023	SMP*Visual Workwear	107.69	Equipment Purchases
CC85212	7/08/2023	SMP*Visual Workwear	159.90	Equipment Purchases
CC85087	10/08/2023	ALDI STORES - BEELIAR	140.63	Office Supplies
CC85046	11/08/2023	Lucid Software Inc.	15.40	Subscriptions and Memberships
CC85257	17/08/2023	CHALLENGE CHEMICALS	174.90	Equipment Purchases

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**Recovery Park Coordinator****933.59**

000861	3/08/2023	JB HI FI COCKBURN	169.00	Supplies and Materials Purchases
000861	18/08/2023	RSEA SAFETY FORRESTDAL	114.99	Supplies and Materials Purchases
000861	28/08/2023	EVENT AND CONFERENCE C	649.60	Events and Functions

**Recycling Supervisor****699.62**

000839	31/07/2023	SAFETY ZONE	220.00	Supplies and Materials Purchases
000839	14/08/2023	JP PALLETS	229.22	Supplies and Materials Purchases
000839	29/08/2023	COASTLINE MOWER WORL	250.40	Supplies and Materials Purchases

**Senior Centre Programs Booking Officer****7,980.25**

CC84487	2/08/2023	TARGET AUSTRALIA PTY L	30.00	Supplies and Materials Purchases
CC84491	2/08/2023	WWW.HIKECOLL* HCPXQ5GV	456.75	Events and Functions
CC85252	4/08/2023	SP SANTOS ONLINE SUP	170.00	Supplies and Materials Purchases
CC85144	9/08/2023	RED DOT STORES	76.60	Events and Functions
CC85059	10/08/2023	PRICELESS DISCOUNTS PH	170.00	Events and Functions
CC85079	10/08/2023	WOOLWORTHS 4367	277.85	Events and Functions
CC85010	11/08/2023	CITY OF KALAMUNDA	390.00	Events and Functions
CC84974	14/08/2023	WOOLWORTHS 4367	220.09	Events and Functions
CC84944	15/08/2023	SPACETOCO VENUE HIRE	209.00	Hire of Equipment and Facilities
CC85253	17/08/2023	BUSSELTON JETTY INC	22.33	Events and Functions
CC85273	17/08/2023	SQ *HOTHAM VALLEY RAIL	1,717.98	Events and Functions
CC85275	17/08/2023	VICTORIA HOTEL TOODYAY	1,064.00	Events and Functions
CC85143	22/08/2023	TICKETMASTER GROUPS	2,875.65	Events and Functions
CC85072	24/08/2023	SQ *ARALUEN BOTANIC PA	300.00	Events and Functions

**Senior Home Care Package Coordinator****1,498.21**

CC84541	31/07/2023	Woolworths Online	207.11	Supplies and Materials Purchases
CC84545	31/07/2023	Joondalup Health Campu	3.00	Supplies and Materials Purchases
CC85102	10/08/2023	ATI MIRAGE TRAINING	1,029.60	Training & Professional Development
CC84972	14/08/2023	WOOLWORTHS 4367	24.25	Supplies and Materials Purchases
CC85297	16/08/2023	COASTCARE MEDICAL	99.50	Supplies and Materials Purchases
CC85064	24/08/2023	CHEMISTWAREHOUSE ONLIN	34.77	Supplies and Materials Purchases
CC84948	29/08/2023	CHEMISTWAREHOUSE ONLIN	99.98	Supplies and Materials Purchases

**Senior Library Manager****1,755.08**

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000827	3/08/2023	CLARK RUBBER JANDAKOT MRS AMA	1,408.58	Equipment Purchases
000827	7/08/2023	MYO*GREEN WORLD INDOOR MRS A	346.50	Hire of Equipment and Facilities

**Seniors and Childcare Manager****620.29**

000843	2/08/2023	AUSTRALIAN FINANCIAL	15.00	Professional Services
000843	2/08/2023	AUSTRALIAN FINANCIAL	15.00	Bank and Other Fees
000843	18/08/2023	Subway Spearwood 19850	267.50	Training & Professional Development
000843	24/08/2023	EB *National NDIS Roun	117.79	Conferences and Seminars
000843	25/08/2023	The Rose Hotel	205.00	Events and Functions

**Seniors Centre Coordinator****3,999.80**

CC84493	2/08/2023	SQ *DAMIAN PORTER'S HO	150.00	Training & Professional Development
CC85204	7/08/2023	TOOLS.COM AUTOELEC SHQ	76.95	Supplies and Materials Purchases
CC85114	9/08/2023	PREMIER OFF SOLUTINS	50.00	Office Supplies
CC85148	9/08/2023	PREMIER OFFICE	819.00	Events and Functions
CC84946	15/08/2023	OFFICEWORKS	783.62	Office Supplies
CC85231	18/08/2023	OFFICEWORKS 0620	138.00	Office Supplies
CC85246	18/08/2023	NISBETS AUSTRALIA	1,062.23	Equipment Purchases
CC85078	24/08/2023	ALH VENUES 8554	460.00	Events and Functions
CC85058	25/08/2023	The Rose Hotel	460.00	Events and Functions

**Social Club Coordinator****1,459.45**

CC85112	9/08/2023	WANEWSDTI	106.80	Subscriptions and Memberships
CC84999	14/08/2023	Woolworths Online	250.70	Supplies and Materials Purchases
CC85001	14/08/2023	BADGE-A-MINIT	509.20	Equipment Purchases
CC84939	15/08/2023	HH RED CHICKEN PTY L	33.15	Supplies and Materials Purchases
CC85200	21/08/2023	Woolworths Online	335.20	Supplies and Materials Purchases
CC85062	24/08/2023	BUNNINGS 323000	36.50	Supplies and Materials Purchases
CC84987	28/08/2023	Woolworths Online	187.90	Supplies and Materials Purchases

**Strategic Procurement Manager****12,197.47**

CC85280	3/08/2023	OZWASHROOM	2,397.00	Equipment Purchases
CC85039	11/08/2023	FLOURISHDX	2,498.00	Training & Professional Development
CC84956	15/08/2023	SP FIRST AID DISTRIB	2,062.50	Equipment Purchases
CC85158	21/08/2023	INTNL TRANSACTION FEE	98.22	Bank and Other Fees
CC85190	21/08/2023	GITHUB	3,928.69	Subscriptions and Memberships
CC85131	22/08/2023	AIRBNB * HM3HDAE59P	1,213.06	Training & Professional Development

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**Support Services Lead****710.02**

000854	2/08/2023	WWW.FINANCIALCOUNSELLO	245.00	Subscriptions and Memberships
000854	3/08/2023	SCAVACI IGA	11.92	Meeting/Workshop Catering
000854	10/08/2023	CITY OF FREMANTLE	7.60	Motor Vehicle Expenses
000854	15/08/2023	SPACETOCO VENUE HIRE	140.00	Hire of Equipment and Facilities
000854	17/08/2023	Prof Psych Services	220.00	Professional Services
000854	22/08/2023	SPACETOCO VENUE HIRE	76.00	Hire of Equipment and Facilities
000854	24/08/2023	SPACETOCO VENUE HIRE	85.50	Hire of Equipment and Facilities
000854	28/08/2023	SPACETOCO VENUE HIRE	-76.00	Hire of Equipment and Facilities

**Waste Collection Supervisor****1,764.20**

000866	2/08/2023	SP FLOWER SHOP PTY L	82.00	Meeting/Workshop Catering
000866	10/08/2023	TOTAL TOOLS OCONNOR	269.00	Equipment Purchases
000855	11/08/2023	BUNNINGS 303000	60.00	Supplies and Materials Purchases
000855	11/08/2023	OFFICEWORKS 0616	54.00	Supplies and Materials Purchases
000866	23/08/2023	EVENT AND CONFERENCE C	1,299.20	Conferences and Seminars

**Waste Services Manager****3,867.17**

000832	10/08/2023	Subway Spearwood 19850	202.00	Meeting/Workshop Catering
000832	16/08/2023	WATER CORPORATION	2,365.97	Application, Licence, Registration Fees
000832	23/08/2023	EVENT AND CONFERENCE C	1,299.20	Conferences and Seminars

**YOUNG PEOPLES SERVICES COORDINATOR****1,995.36**

CC84489	2/08/2023	Booktopia Pty Ltd	150.00	Supplies and Materials Purchases
CC85282	3/08/2023	SP EDTECHS	39.90	Supplies and Materials Purchases
CC85302	3/08/2023	KMART 1024	451.25	Supplies and Materials Purchases
CC85199	7/08/2023	Booktopia Pty Ltd	373.14	Supplies and Materials Purchases
CC85210	7/08/2023	PAYPAL *BETTYSBIGDA	134.50	Supplies and Materials Purchases
CC85216	7/08/2023	CENGAGE LEARNING	419.50	Supplies and Materials Purchases
CC85150	8/08/2023	BIGW ONLINE	276.00	Supplies and Materials Purchases
CC85126	9/08/2023	OFFICEWORKS	124.49	Supplies and Materials Purchases
CC85104	10/08/2023	BIGW ONLINE	-26.00	Supplies and Materials Purchases
CC85311	15/08/2023	BALDIVIS IGA	36.58	Supplies and Materials Purchases
CC85248	18/08/2023	BALDIVIS IGA	16.00	Supplies and Materials Purchases

**Young Peoples Services Librarian****933.51**

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000857	31/07/2023	Booktopia Pty Ltd	933.51	Supplies and Materials Purchases
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**Youth Centre Coordinator****1,073.94**

000883	1/08/2023	COLES 0490	99.22	Program Costs
000883	4/08/2023	BIG W 0444	27.00	Supplies and Materials Purchases
000883	4/08/2023	JB HI FI COCKBURN	271.50	Supplies and Materials Purchases
000883	4/08/2023	SPOTLIGHT COCKBURN	26.00	Supplies and Materials Purchases
000883	11/08/2023	COLES 0490	18.50	Program Costs
000883	11/08/2023	COLES ONLINE	193.72	Program Costs
000883	17/08/2023	BUNNINGS GROUP LTD	87.19	Supplies and Materials Purchases
000883	18/08/2023	COLES ONLINE	130.26	Program Costs
000883	18/08/2023	KMART 1362	36.00	Supplies and Materials Purchases
000883	24/08/2023	AMAZON MARKETPLACE AU	81.15	Supplies and Materials Purchases
000883	28/08/2023	COLES 0490	75.10	Program Costs
000883	29/08/2023	COLES 0490	28.30	Program Costs

**Youth Development Officer****694.00**

CC85272	3/08/2023	BOUNCE HOLDINGS AUSTRA	429.00	Program Costs
CC85090	23/08/2023	ST JOHN AMBULANCE AUST	170.00	Training & Professional Development
CC85099	23/08/2023	Surf Life Saving Weste	95.00	Training & Professional Development

**Youth Services Manager****246.00**

CC85180	21/08/2023	COLES ONLINE	216.00	Meeting/Workshop Catering
CC85129	22/08/2023	COLES 0490	30.00	Program Costs

**Total Cards - 72** **124,489.07**

Report Run On: 23-Oct-2023 13:44:34





**City of Cockburn**  
**Woolworths Group Transactions Report**  
 Transactions Made Between 1 September - 30 September 2023

Reference	Date	Amount	Description
<b>Senior Centre - Cook</b>		<b>1,214.42</b>	
TI-01EC5-17904F	1/09/2023	88.37	Groceries and Consumables
TI-01EC5-179060	13/09/2023	111.20	Groceries and Consumables
TI-01EC5-179063	15/09/2023	46.90	Groceries and Consumables
TI-01EC5-179064	18/09/2023	21.00	Groceries and Consumables
TI-01EC5-179065	18/09/2023	121.79	Groceries and Consumables
TI-01EC5-179067	20/09/2023	111.02	Groceries and Consumables
TI-01EC5-179068	20/09/2023	7.00	Groceries and Consumables
TI-01EC5-17906A	22/09/2023	52.29	Groceries and Consumables
TI-01EC5-17906E	26/09/2023	100.05	Groceries and Consumables
TI-01EC5-17906F	27/09/2023	58.10	Groceries and Consumables
TI-01EC5-179071	28/09/2023	240.80	Groceries and Consumables
TI-01EC5-179072	29/09/2023	255.90	Groceries and Consumables
<b>Senior Centre - Staff</b>		<b>384.04</b>	
TI-01EC5-179054	5/09/2023	42.40	Groceries and Consumables
TI-01EC5-179057	7/09/2023	30.90	Groceries and Consumables
TI-01EC5-17905C	12/09/2023	41.58	Groceries and Consumables
TI-01EC5-179062	14/09/2023	31.94	Groceries and Consumables
TI-01EC5-179066	19/09/2023	93.25	Groceries and Consumables
TI-01EC5-179069	21/09/2023	36.83	Groceries and Consumables
TI-01EC5-17906B	26/09/2023	80.14	Groceries and Consumables
TI-01EC5-17906C	26/09/2023	27.00	Groceries and Consumables
<b>Senior Centre - Cook</b>		<b>1,329.05</b>	
TI-01EC5-179050	4/09/2023	14.10	Groceries and Consumables
TI-01EC5-179051	4/09/2023	234.92	Groceries and Consumables
TI-01EC5-179053	4/09/2023	158.11	Groceries and Consumables
TI-01EC5-179055	6/09/2023	198.57	Groceries and Consumables
TI-01EC5-179056	6/09/2023	54.50	Groceries and Consumables
TI-01EC5-179058	8/09/2023	137.99	Groceries and Consumables
TI-01EC5-179059	11/09/2023	285.45	Groceries and Consumables
TI-01EC5-17905A	11/09/2023	29.00	Groceries and Consumables
TI-01EC5-179061	13/09/2023	216.41	Groceries and Consumables
<b>Amenities Officer</b>		<b>182.35</b>	
TI-01EC5-179052	4/09/2023	182.35	Groceries and Consumables
<b>Cockburn ARC - Business Administration Officer</b>		<b>175.50</b>	
TI-01EC5-17905B	11/09/2023	175.50	Groceries and Consumables
<b>Senior Centre - Staff</b>		<b>128.34</b>	
TI-01EC5-179070	28/09/2023	128.34	Groceries and Consumables
<b>Success Library - Branch Support Librarian</b>		<b>72.00</b>	
TI-01EC5-17905F	12/09/2023	72.00	Groceries and Consumables
<b>Amenities Officer</b>		<b>299.00</b>	
TI-01EC5-17905E	12/09/2023	299.00	Groceries and Consumables
<b>Marina Manager</b>		<b>76.56</b>	
TI-01EC5-17905D	12/09/2023	36.27	Groceries and Consumables
TI-01EC5-17906D	26/09/2023	40.29	Groceries and Consumables
<b>Total Cards - 9</b>		<b>3,861.26</b>	



## City of Cockburn

## Bunnings PowerPass Transactions Report

Transactions Made Between 1 September - 30 September 2023

Reference	Date	Amount	Description
<b>Parks Operations Supervisor</b>		<b>171.04</b>	
2015/01033320	18/09/2023	101.50	Supplies and Materials
2015/01793415	26/09/2023	69.54	Supplies and Materials
<b>Mechanical Trade Assistant</b>		<b>355.03</b>	
2015/01571695	5/09/2023	25.00	Supplies and Materials
2015/01574082	7/09/2023	46.62	Supplies and Materials
2015/01775439	7/09/2023	105.58	Supplies and Materials
2015/01589672	22/09/2023	61.98	Supplies and Materials
2015/01793580	26/09/2023	6.16	Supplies and Materials
2015/01795151	28/09/2023	109.69	Supplies and Materials
<b>Parks Supervisor</b>		<b>65.46</b>	
2015/01638616	27/09/2023	65.46	Supplies and Materials
<b>Streetscapes Coordinator</b>		<b>1,324.03</b>	
2015/01035006	21/09/2023	1,068.76	Supplies and Materials
2015/01639022	28/09/2023	255.27	Supplies and Materials
<b>Engineering Technical Officer</b>		<b>106.78</b>	
2015/01574624	9/09/2023	106.78	Supplies and Materials
<b>Urban Forest Supervisor</b>		<b>62.94</b>	
2402/01613547	6/09/2023	62.94	Supplies and Materials
<b>Marina Operations Coordinator</b>		<b>471.19</b>	
2015/01597446	28/09/2023	471.19	Supplies and Materials
<b>Rehabilitating Roe 8 Project Coordinator</b>		<b>71.23</b>	
2015/01781503	13/09/2023	71.23	Supplies and Materials
<b>City Facilities Coordinator</b>		<b>6.48</b>	
2015/01789668	22/09/2023	6.48	Supplies and Materials
<b>Civil Infrastructure Operations Coordinator</b>		<b>35.96</b>	
2015/01580454	14/09/2023	35.96	Supplies and Materials
<b>Trade Assistant</b>		<b>220.97</b>	
2015/01773857	5/09/2023	60.71	Supplies and Materials
2015/01376524	28/09/2023	160.26	Supplies and Materials
<b>Fire and Emergency Management Officer</b>		<b>111.62</b>	
2015/00154705	18/09/2023	111.62	Supplies and Materials
<b>Total Cards - 12</b>		<b>3,002.73</b>	



**BP Australia Pty Ltd**  
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MELBOURNE VIC 3001

CITY OF COCKBURN  
Attention: Accounts Payable (Invoice Only) PO 067775  
PO Box 1215  
BIBRA LAKE DC PRIVATE BOXES WA 6965







BP Australia Pty Ltd  
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GPO Box 1621  
MELBOURNE VIC 3001

## BP Plus Fleet Control Report

Account Enquiries: BP Accounts Receivable Telephone: 1800 225 527



CITY OF COCKBURN  
Accounts Payable (Invoice Only) PO  
067775  
PO Box 1215  
BIBRA LAKE DC PRIVATE BOXES WA  
6965

CITY OF COCKBURN

Account Number: **0050188034**  
Period Starting: **01/09/2023**

Customer Number: **0115405338**  
Period Ending: **30/09/2023**

Page: 1 of 36  
Date: 30/09/2023

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/100km	Cents /km						
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)					Total Inc GST (\$)					
7050 15405338 04250 1HTF630 2058 WHITE FORD RANGER UTILITY  <b>Cost Centre</b>	27/09/23	08:13:29	SPEARWOOD	WA 6443	008093		ULT DSL	215.95	74.08	145.44	14.54	159.98	9800	1000	7.4	16.0					
							DIESEL		74.08		145.44	14.54					159.98				
						<b>TOTAL</b>	<b>THIS PERIOD YEAR TO DATE</b>	<b>74.08</b>	<b>145.44</b>	<b>14.54</b>	<b>159.98</b>						<b>1000</b>	<b>7.4</b>	<b>16.0</b>		
								726.31	1,213.98	121.40	1,335.38	4764					16.2	28.0			
							DIESEL		74.08		145.44	14.54					159.98				
						<b>TOTAL</b>	<b>THIS PERIOD YEAR TO DATE</b>	<b>74.08</b>	<b>145.44</b>	<b>14.54</b>	<b>159.98</b>						<b>1000</b>	<b>7.4</b>	<b>16.0</b>		
		726.31	1,213.98	121.40	1,335.38	4764	16.2	28.0													
7050 15405338 02890 1GNC833 2067 WHITE KIA SORENTO WAGON  <b>Cost Centre</b>	17/09/23	21:16:58	APPLECROSS	WA 6200	033574		ULT DSL	206.62	58.13	109.19	10.92	120.11	96400	700	8.3	17.2					
							DIESEL		58.13		109.19	10.92					120.11				
						<b>TOTAL</b>	<b>THIS PERIOD YEAR TO DATE</b>	<b>58.13</b>	<b>109.19</b>	<b>10.92</b>	<b>120.11</b>						<b>700</b>	<b>8.3</b>	<b>17.2</b>		
								606.79	1,048.91	104.89	1,153.80	7200					8.4	16.0			
							DIESEL		58.13		109.19	10.92					120.11				
						<b>TOTAL</b>	<b>THIS PERIOD YEAR TO DATE</b>	<b>58.13</b>	<b>109.19</b>	<b>10.92</b>	<b>120.11</b>						<b>700</b>	<b>8.3</b>	<b>17.2</b>		
		606.79	1,048.91	104.89	1,153.80	7200	8.4	16.0													
7050 15405338 03146 1GSP784 2077 WHITE HYUNDAI 130 HATCHBACK  <b>Cost Centre</b>	12/09/23 25/09/23	07:34:34 13:56:17	NAVAL BASE PARMELIA	WA 7770 WA 6178	039043 017803		ULT DSL	206.62	41.07	77.15	7.71	84.86	106993 107832	743 839	5.5 5.5	11.4 11.7					
							ULT DSL		214.50 P		45.89						89.48	8.95	98.43		
							DIESEL		86.96		166.63	16.66					183.29				
						<b>TOTAL</b>	<b>THIS PERIOD YEAR TO DATE</b>	<b>86.96</b>	<b>166.63</b>	<b>16.66</b>	<b>183.29</b>						<b>1582</b>	<b>5.5</b>	<b>11.4</b>		
								853.86	1,433.81	143.38	1,577.19	9447					9.0	16.0			
							DIESEL		86.96		166.63	16.66					183.29				
		853.86	1,433.81	143.38	1,577.19	9447	9.0	16.0													
7050 15405338 03732 1HBQ384 2097	08/09/23 14/09/23	11:31:10 09:42:17	BIBRA LAKE COCKBURN CENTRAL	WA 7451 WA 7395	026985 006582		ULT DSL	207.18	53.02	99.86	9.99	109.85	114796 115693	842 897	6.3 6.0	13.0 12.4					
							ULT DSL		206.62		53.64						100.75	10.08	110.83		

Go paperless and receive your invoices and statements via email. Provide your BP Plus account number along with your email address to [accustcare@bp.com](mailto:accustcare@bp.com) and our team will help you make the switch. If you have paid your account via credit card, your Service Fee will appear on your summary Tax Invoice.

**Please Note:** if you are disputing a transaction, this needs to be lodged in writing within 30 days from the date of issue of this Fleet Control Report.



BP Australia Pty Ltd  
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## BP Plus Fleet Control Report

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CITY OF COCKBURN  
Accounts Payable (Invoice Only) PO  
067775  
PO Box 1215  
BIBRA LAKE DC PRIVATE BOXES WA  
6965

CITY OF COCKBURN

Account Number: **0050188034**  
Period Starting: **01/09/2023**

Customer Number: **0115405338**  
Period Ending: **30/09/2023**

Page: 2 of 36  
Date: 30/09/2023

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)				
WHITE SUBARU OUTBACK  															



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CITY OF COCKBURN

Account Number: **0050188034**  
Period Starting: **01/09/2023**

Customer Number: **0115405338**  
Period Ending: **30/09/2023**

Page: 3 of 36  
Date: 30/09/2023

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)			
<b>Cost Centre</b>  7050 15405338 04235 1HTW447 2206 WHITE FORD RANGER UTILITY	05/09/23	09:50:10	SPEARWOOD	WA	6443	007430	DIESEL		224.24	429.76	42.98	472.74			
							TOTAL		224.24	429.76	42.98	472.74		2399	9.3
							YEAR TO DATE		1,791.22	3,001.09	300.12	3,301.21		17694	10.1
							DIESEL		224.24	429.76	42.98	472.74			
							TOTAL		224.24	429.76	42.98	472.74		2399	9.3
							YEAR TO DATE		1,791.22	3,001.09	300.12	3,301.21		17694	10.1
<b>Cost Centre</b>  7050 15405338 03575 1GZQ778 2217 WHITE TOYOTA CAMRY SEDAN	08/09/23	09:18:49	SPEARWOOD	WA	6443	007468	ULT DSL	207.18	45.48	85.66	8.57	94.23	17733	588	7.7
							DIESEL		45.48	85.66	8.57	94.23			
							TOTAL		45.48	85.66	8.57	94.23		588	7.7
							YEAR TO DATE		1,482.14	2,428.66	242.89	2,671.55		16551	8.8
							DIESEL		45.48	85.66	8.57	94.23			
							TOTAL		45.48	85.66	8.57	94.23		588	7.7
<b>Cost Centre</b>  7050 15405338 03443 1GYQ281 2235 WHITE FORD RANGER UTILITY	31/08/23	11:47:47	BIBRA LAKE	WA	7451	026551	ULT DSL	205.47	33.77	63.08	6.31	69.39	122427	299	11.3
							ULT DSL	207.18	70.96	133.65	13.37	147.02	123066	639	11.1
							ULT DSL	207.18	29.28	55.15	5.51	60.66	123323	287	11.4
							ULT DSL	206.62	37.22	69.82	6.99	76.81	123656	333	11.2
							ULT DSL	212.60	52.35	101.18	10.12	111.30	124117	461	11.4
							ULT DSL	215.95	55.71	109.37	10.94	120.31	124612	495	11.3



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6965

CITY OF COCKBURN

Account Number: **0050188034**  
Period Starting: **01/09/2023**

Customer Number: **0115405338**  
Period Ending: **30/09/2023**

Page: 4 of 36  
Date: 30/09/2023

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)			
<b>Cost Centre</b>  7050 15405338 04177 1HRY951 2257 WHITE FORD RANGER UTE	05/09/23 12/09/23 20/09/23	17:39:27 17:46:04 09:34:24	MAIDA VALE MAIDA VALE COCKBURN CENTRAL	WA WA WA	6180 6180 7395	013056 037617 006745	DIESEL		279.29	532.35	53.24	585.59			
							TOTAL		279.29	532.35	53.24	585.59		2484	11.2
							YEAR TO DATE		2,426.66	4,118.48	411.88	4,530.36		21003	21.6
							DIESEL		279.29	532.35	53.24	585.59			
							TOTAL		279.29	532.35	53.24	585.59		2484	11.2
							YEAR TO DATE		2,426.66	4,118.48	411.88	4,530.36		21003	21.6
<b>Cost Centre</b>  7050 15405338 03583 1GZZ119 2286 SILVER TOYOTA CAMRY SEDAN	11/09/23	13:52:51	BIBRA LAKE	WA	7451	027355	ULT DSL	206.50 P	61.64	115.72	11.57	127.29	32280	796	7.7
							ULT DSL	206.62	66.95	125.75	12.58	138.33	33115	835	8.0
							ULT DSL	212.60	65.92	127.41	12.74	140.15	33948	831	7.9
							DIESEL		194.51	368.88	36.89	405.77			
							TOTAL		194.51	368.88	36.89	405.77		2462	7.9
							YEAR TO DATE		2,011.26	3,391.19	339.10	3,730.29		25475	14.6
<b>Cost Centre</b>  7050 15405338 02759 1GLZ772 2307 WHITE MITSUBISHI TRITON UTE	22/09/23	07:10:34	BIBRA LAKE	WA	7451	006683	DIESEL		194.51	368.88	36.89	405.77			
							TOTAL		194.51	368.88	36.89	405.77		2462	7.9
							YEAR TO DATE		2,011.26	3,391.19	339.10	3,730.29		25475	14.6
							BP ULT UNIM	203.10	48.74	89.99	9.00	98.99	87203	1102	4.4
							M/S		48.74	89.99	9.00	98.99			
							TOTAL		48.74	89.99	9.00	98.99		1102	4.4
<b>Cost Centre</b>  7050 15405338 02759 1GLZ772 2307 WHITE MITSUBISHI TRITON UTE	22/09/23	07:10:34	BIBRA LAKE	WA	7451	006683	YEAR TO DATE		356.93	589.03	58.90	647.93		6902	5.2
							M/S		48.74	89.99	9.00	98.99			
							TOTAL		48.74	89.99	9.00	98.99		1102	4.4
							YEAR TO DATE		356.93	589.03	58.90	647.93		6902	5.2
							ULSD G10	211.60	61.45	118.21	11.82	130.03	91000	580	10.6
															22.4

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CITY OF COCKBURN

Account Number: **0050188034**  
Period Starting: **01/09/2023**

Customer Number: **0115405338**  
Period Ending: **30/09/2023**

Page: 5 of 36  
Date: 30/09/2023

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km	
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)					Total Inc GST (\$)
7050 15405338 04169 1HRY950 2308 WHITE FORD RANGER UTE	18/09/23	15:43:47	BIBRA LAKE WA	7451	027982		DIESEL	61.45	118.21	11.82	130.03					
						TOTAL	THIS PERIOD	61.45	118.21	11.82	130.03		580	10.6	22.4	
							YEAR TO DATE	1,143.33	1,928.45	192.85	2,121.30		11737	9.7	18.1	
							DIESEL	61.45	118.21	11.82	130.03					
						TOTAL	THIS PERIOD	61.45	118.21	11.82	130.03		580	10.6	22.4	
							YEAR TO DATE	1,143.33	1,928.45	192.85	2,121.30		11737	9.7	18.1	
7050 15405338 03831 1HFX380 2317 SILVER NISSAN XTRAIL WAGON	08/09/23 14/09/23 23/09/23 27/09/23	14:38:45 14:26:26 21:48:04 18:18:11	BIBRA LAKE WA COCKBURN CENTRAL WA CARLISLE WA COCKBURN CENTRAL WA	7451 7395 6218 7395	027013 006594 013221 006944		ULT DSL	212.60	70.16	135.60	13.56	149.16	1605			
							DIESEL	70.16	135.60	13.56	149.16					
						TOTAL	THIS PERIOD	70.16	135.60	13.56	149.16		13247	8.7	15.9	
							YEAR TO DATE	1,156.05	1,919.23	191.93	2,111.16					
							DIESEL	70.16	135.60	13.56	149.16					
						TOTAL	THIS PERIOD	70.16	135.60	13.56	149.16		13247	8.7	15.9	
7050 15405338 04219 1HSW321 2329 WHITE FORD RANGER UTE	19/09/23	16:27:19	SPEARWOOD WA	6443	007849		ULP UNM	191.12	58.61	101.84	10.18	112.02	42335	645	9.1	
							ULP UNM	189.90	56.94	98.30	9.83	108.13	42179		17.4	
							ULP UNM	192.66	55.76	97.66	9.77	107.43	43567	1388	4.0	7.7
							ULP UNM	198.48	25.87	46.68	4.67	51.35	43832	265	9.8	19.4
							M/G	197.18	344.48	34.45	378.93					
						TOTAL	THIS PERIOD	197.18	344.48	34.45	378.93		2298	8.6	16.5	
7050 15405338 04219 1HSW321 2329 WHITE FORD RANGER UTE	19/09/23	16:27:19	SPEARWOOD WA	6443	007849		YEAR TO DATE	1,408.68	2,212.94	221.32	2,434.26		11010	12.8	22.1	
							M/G	197.18	344.48	34.45	378.93					
						TOTAL	THIS PERIOD	197.18	344.48	34.45	378.93		2298	8.6	16.5	
							YEAR TO DATE	1,408.68	2,212.94	221.32	2,434.26		11010	12.8	22.1	
							ULT DSL	212.60	63.11	121.97	12.20	134.17	4805	477	13.2	28.1





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6965

CITY OF COCKBURN

Account Number: **0050188034**  
Period Starting: **01/09/2023**

Customer Number: **0115405338**  
Period Ending: **30/09/2023**

Page: 6 of 36  
Date: 30/09/2023

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)			
<b>Cost Centre</b>  7050 15405338 03983 1HLQ161 2336 WHITE FORD RANGER UTILITY	20/09/23	17:44:51	BIBRA LAKE	WA	7451	028188	DIESEL		63.11	121.97	12.20	134.17			
							TOTAL		63.11	121.97	12.20	134.17		477	28.1
							YEAR TO DATE		495.69	842.31	84.23	926.54		3864	24.0
							DIESEL		63.11	121.97	12.20	134.17			
							TOTAL		63.11	121.97	12.20	134.17		477	28.1
							YEAR TO DATE		495.69	842.31	84.23	926.54		3864	24.0
<b>Cost Centre</b>  7050 15405338 03948 1HJO790 2346 WHITE FORD RANGER UTILITY	31/08/23 28/09/23	10:14:49 12:37:55	BIBRA LAKE SPEARWOOD	WA WA	7451 6443	006333 000072	ULT DSL	212.60	71.44	138.07	13.81	151.88	26668	866	8.2
							DIESEL		71.44	138.07	13.81	151.88			
							TOTAL		71.44	138.07	13.81	151.88		866	17.5
							YEAR TO DATE		581.68	977.65	97.78	1,075.43		4883	22.0
							DIESEL		71.44	138.07	13.81	151.88			
							TOTAL		71.44	138.07	13.81	151.88		866	17.5
<b>Cost Centre</b>  7050 15405338 03526 1GYO983 2355 WHITE FORD RANGER UTILITY	05/09/23 19/09/23	16:54:51 16:58:59	BIBRA LAKE BIBRA LAKE	WA WA	7451 7451	026931 028092	ULT DSL	204.47	57.61	107.09	10.71	117.80	2895		
							ULT DSL	215.95	35.71	70.11	7.01	77.12	28967		
							DIESEL		93.32	177.20	17.72	194.92			
							TOTAL		93.32	177.20	17.72	194.92			
							YEAR TO DATE		347.25	598.78	59.87	658.65		1827	36.1
							DIESEL		93.32	177.20	17.72	194.92			
<b>Cost Centre</b>  7050 15405338 03526 1GYO983 2355 WHITE FORD RANGER UTILITY	05/09/23 19/09/23	16:54:51 16:58:59	BIBRA LAKE BIBRA LAKE	WA WA	7451 7451	026931 028092	ULT DSL	207.18	47.74	89.92	8.99	98.91	44343	451	21.9
							ULT DSL	212.60	51.91	100.33	10.03	110.36	44842	499	22.1
							DIESEL		93.32	177.20	17.72	194.92			
							TOTAL		93.32	177.20	17.72	194.92			
							YEAR TO DATE		347.25	598.78	59.87	658.65		1827	36.1
							DIESEL		93.32	177.20	17.72	194.92			

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CITY OF COCKBURN  
Accounts Payable (Invoice Only) PO  
067775  
PO Box 1215  
BIBRA LAKE DC PRIVATE BOXES WA  
6965

CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**  
Period Starting: **01/09/2023** Period Ending: **30/09/2023**

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Date: 30/09/2023

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)			
<b>Cost Centre</b>  7050 15405338 03161 1GT1472 2376 WHITE MITSUBISHI TRITON UTE	19/09/23	08:43:16	BIBRA LAKE	WA	7451	028028	DIESEL		99.65	190.25	19.02	209.27			
							<b>TOTAL</b>		<b>99.65</b>	<b>190.25</b>	<b>19.02</b>	<b>209.27</b>		<b>950</b>	<b>10.5</b>
							<b>YEAR TO DATE</b>		709.79	1,199.73	119.98	1,319.71		5889	12.1
							DIESEL		99.65	190.25	19.02	209.27			
							<b>TOTAL</b>		<b>99.65</b>	<b>190.25</b>	<b>19.02</b>	<b>209.27</b>		<b>950</b>	<b>10.5</b>
							<b>YEAR TO DATE</b>		709.79	1,199.73	119.98	1,319.71		5889	12.1
<b>Cost Centre</b>  7050 15405338 04276 HUL718 2388 WHITE FORD RANGER UTE	15/09/23 28/09/23	07:51:14 10:55:37	BIBRA LAKE BIBRA LAKE	WA WA	7451 7451	027744 028539	ULT DSL	212.60	55.57	107.40	10.74	118.14	44900	24	231.5
							DIESEL		55.57	107.40	10.74	118.14			
							<b>TOTAL</b>		<b>55.57</b>	<b>107.40</b>	<b>10.74</b>	<b>118.14</b>		<b>24</b>	<b>231.5</b>
							<b>YEAR TO DATE</b>		712.36	1,205.22	120.51	1,325.73		5885	12.1
							DIESEL		55.57	107.40	10.74	118.14			
							<b>TOTAL</b>		<b>55.57</b>	<b>107.40</b>	<b>10.74</b>	<b>118.14</b>		<b>24</b>	<b>231.5</b>
<b>Cost Centre</b>  7050 15405338 03351 1GXF233 2397 WHITE FORD RANGER UTILITY	01/09/23 09/09/23 16/09/23 22/09/23 29/09/23	15:05:28 08:41:21 07:56:44 08:46:58 17:00:43	BIBRA LAKE COCKBURN CENTRAL COCKBURN CENTRAL BIBRA LAKE BIBRA LAKE	WA WA WA WA WA	7451 7395 7395 7451 7451	026656 038644 039043 028329 028913	ULT DSL	205.47	87.91	126.85	12.69	139.54	108679	801	8.5
							ULT DSL	207.18	57.80	108.86	10.89	119.75	109410	731	7.9
							ULT DSL	206.62	58.56	106.25	10.62	116.87	11011		17.4
							ULT DSL	212.60	83.12	121.99	12.20	134.19	110809		17.4
							ULT DSL	215.95	83.66	124.97	12.50	137.47	111685	776	8.2
							<b>TOTAL</b>		<b>119.64</b>	<b>228.19</b>	<b>22.82</b>	<b>251.01</b>		<b>1327</b>	<b>9.0</b>
<b>Cost Centre</b>  7050 15405338 03351 1GXF233 2397 WHITE FORD RANGER UTILITY	01/09/23 09/09/23 16/09/23 22/09/23 29/09/23	15:05:28 08:41:21 07:56:44 08:46:58 17:00:43	BIBRA LAKE COCKBURN CENTRAL COCKBURN CENTRAL BIBRA LAKE BIBRA LAKE	WA WA WA WA WA	7451 7395 7395 7451 7451	026656 038644 039043 028329 028913	<b>YEAR TO DATE</b>		1,050.81	1,724.89	172.48	1,897.37		10929	9.6
							DIESEL		119.64	228.19	22.82	251.01			
							<b>TOTAL</b>		<b>119.64</b>	<b>228.19</b>	<b>22.82</b>	<b>251.01</b>		<b>1327</b>	<b>9.0</b>
							<b>YEAR TO DATE</b>		1,050.81	1,724.89	172.48	1,897.37		10929	9.6
							DIESEL		119.64	228.19	22.82	251.01			
							<b>TOTAL</b>		<b>119.64</b>	<b>228.19</b>	<b>22.82</b>	<b>251.01</b>		<b>1327</b>	<b>9.0</b>



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CITY OF COCKBURN

Account Number: **0050188034**  
Period Starting: **01/09/2023**

Customer Number: **0115405338**  
Period Ending: **30/09/2023**

Page: 8 of 36  
Date: 30/09/2023

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)			
<b>Cost Centre</b>  7050 15405338 04359 1GYZ376 2407 WHITE MITSUBISHI TRITON UTE	08/09/23 17/09/23 27/09/23	09:43:24 16:07:17 09:49:36	NAVAL BASE NAVAL BASE NAVAL BASE	WA WA WA	7770 7770 7770	038670 015340 040055	DIESEL		309.05	588.92	58.90	647.82			
							TOTAL		309.05	588.92	58.90	647.82		2308	13.4
							YEAR TO DATE		2,033.98	3,435.25	343.50	3,778.75		19487	19.4
							DIESEL		309.05	588.92	58.90	647.82			
							TOTAL		309.05	588.92	58.90	647.82		2308	13.4
							YEAR TO DATE		2,033.98	3,435.25	343.50	3,778.75		19487	19.4
<b>Cost Centre</b>  7050 15405338 03781 1HEJ525 2418 WHITE FORD RANGER UTILITY	01/09/23 07/09/23 14/09/23 22/09/23	14:16:53 08:28:52 15:53:21 12:09:08	BIBRA LAKE BIBRA LAKE BIBRA LAKE BIBRA LAKE	WA WA WA WA	7451 7451 7451 7451	026648 027057 027692 028358	ULT DSL	207.18	57.75	108.77	10.88	119.65	63196	430	13.4
							ULT DSL	206.62	57.87	108.70	10.87	119.57	63634	438	13.2
							ULT DSL	215.95	57.42	112.73	11.27	124.00	64088	452	12.7
							DIESEL		173.04	330.20	33.02	363.22			
							TOTAL		173.04	330.20	33.02	363.22		1320	13.1
							YEAR TO DATE		290.83	544.36	54.43	598.79		1757	16.6
<b>Cost Centre</b>  7050 15405338 03898 1HIN859 2438 WHITE FORD RANGER UTILITY	03/09/23 13/09/23 26/09/23	16:51:53 14:33:34 12:56:20	SPEARWOOD SPEARWOOD FREMANTLE	WA WA WA	6443 6443 6220	007389 007692 036349	DIESEL		173.04	330.20	33.02	363.22			
							TOTAL		173.04	330.20	33.02	363.22		1320	13.1
							YEAR TO DATE		1,492.33	2,480.93	248.07	2,707.00		10605	14.1
							ULT DSL	205.47	38.41	71.75	7.17	78.92	87639	417	9.2
							ULT DSL	207.18	75.19	141.62	14.16	155.78	88520	881	8.5
							ULT DSL	205.62	66.15	123.65	12.37	136.02	89945	777	17.7
<b>Cost Centre</b>  7050 15405338 03898 1HIN859 2438 WHITE FORD RANGER UTILITY	03/09/23 13/09/23 26/09/23	16:51:53 14:33:34 12:56:20	SPEARWOOD SPEARWOOD FREMANTLE	WA WA WA	6443 6443 6220	007389 007692 036349	ULT DSL	211.80	62.00	119.26	11.93	131.19			
							DIESEL		241.75	456.28	45.63	501.91			
							TOTAL		241.75	456.28	45.63	501.91		1298	18.6
							YEAR TO DATE		1,925.67	3,242.56	324.25	3,566.81		20555	9.4
							DIESEL		241.75	456.28	45.63	501.91			
							TOTAL		241.75	456.28	45.63	501.91		1298	18.6
							YEAR TO DATE		1,925.67	3,242.56	324.25	3,566.81		20555	9.4
<b>Cost Centre</b>  7050 15405338 03898 1HIN859 2438 WHITE FORD RANGER UTILITY	03/09/23 13/09/23 26/09/23	16:51:53 14:33:34 12:56:20	SPEARWOOD SPEARWOOD FREMANTLE	WA WA WA	6443 6443 6220	007389 007692 036349	ULT DSL	205.47	66.85	124.67	12.49	137.36	51100	750	8.9
							ULT DSL	206.62	59.61	111.67	11.20	123.17	51709	609	9.8
							ULT DSL	215.95	69.40	134.28	13.43	147.71	52434	725	20.2
							DIESEL		241.75	456.28	45.63	501.91			
							TOTAL		241.75	456.28	45.63	501.91		1298	18.6
							YEAR TO DATE		1,925.67	3,242.56	324.25	3,566.81		20555	9.4



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CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**  
Period Starting: **01/09/2023** Period Ending: **30/09/2023**

Page: 9 of 36  
Date: 30/09/2023

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)			
<b>Cost Centre</b>  7050 15405338 03054 1GRH938 2457 WHITE FORD RANGER UTILITY	07/09/23	07:01:10	2438	WA	1840	007047	DIESEL		194.86	371.12	37.12	408.24			
							TOTAL		194.86	371.12	37.12	408.24		2084	9.4
							YEAR TO DATE		1,630.29	2,742.21	274.24	3,016.45		14405	11.3
							DIESEL		194.86	371.12	37.12	408.24			
							TOTAL		194.86	371.12	37.12	408.24		2084	9.4
							YEAR TO DATE		1,630.29	2,742.21	274.24	3,016.45		14405	11.3
<b>Cost Centre</b>  7050 15405338 03120 1GTE408 2467 WHITE FORD RANGER UTE	18/09/23	07:06:52	2457	WA	7395	006665	ULT DSL	207.18	64.45	121.39	12.14	133.53	39521		
							DIESEL		64.45	121.39	12.14	133.53			
							TOTAL		64.45	121.39	12.14	133.53		3853	10.4
							YEAR TO DATE		400.50	659.12	65.90	725.02			18.8
							DIESEL		64.45	121.39	12.14	133.53			
							TOTAL		64.45	121.39	12.14	133.53		3853	10.4
<b>Cost Centre</b>  7050 15405338 04375 1GRS168 2477 WHITE MITSUBISHI SINGLE CAB	20/09/23	10:27:54	2467	WA	7451	028135	YEAR TO DATE		400.50	659.12	65.90	725.02			18.8
							ULT DSL	212.60	67.00	129.49	12.95	142.44	52933	535	12.5
							DIESEL		67.00	129.49	12.95	142.44			26.6
							TOTAL		67.00	129.49	12.95	142.44		535	12.5
							YEAR TO DATE		1,352.48	2,253.77	225.36	2,479.13		10216	13.2
							DIESEL		67.00	129.49	12.95	142.44			24.3
							TOTAL		67.00	129.49	12.95	142.44		535	12.5
							YEAR TO DATE		1,352.48	2,253.77	225.36	2,479.13		10216	13.2
							ULT DSL	212.60	43.21	83.52	8.35	91.87	76754		



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CITY OF COCKBURN

Account Number: **0050188034**  
Period Starting: **01/09/2023**

Customer Number: **0115405338**  
Period Ending: **30/09/2023**

Page: 10 of 36  
Date: 30/09/2023

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)			
Cost Centre  7050 15405338 03971 1HM1124 2497 WHITE FORD RANGER UTE	02/09/23 05/09/23 18/09/23	17:45:31 14:52:42 13:51:10	NAVAL BASE BIBRA LAKE BIBRA LAKE	WA WA WA	7770 7451 7451	038485 026912 027955	DIESEL		43.21	83.52	8.35	91.87			
							TOTAL		43.21	83.52	8.35	91.87			
							YEAR TO DATE		43.21	83.52	8.35	91.87			
							DIESEL		43.21	83.52	8.35	91.87			
							TOTAL		43.21	83.52	8.35	91.87			
							YEAR TO DATE		43.21	83.52	8.35	91.87			
							ULT DSL	205.47	23.38	43.67	4.37	48.04	24637	709	3.3
							ULT DSL	207.18	64.50	121.48	12.15	133.63	24883	246	26.2
							ULT DSL	212.80	62.12	120.06	12.01	132.07	25587	684	9.1
							DIESEL		150.00	285.21	28.53	313.74			
Cost Centre  7050 15405338 02494 1GGH334 2507 WHITE MAZDA 6 SEDAN	01/09/23 11/09/23 18/09/23 26/09/23	18:03:57 09:30:33 08:16:45 10:13:15	PIARA WATERS SUCCESS PIARA WATERS SPEARWOOD	WA WA WA WA	1110 5992 1110 8443	000188 020427 001816 008050	TOTAL		150.00	285.21	28.53	313.74		1639	9.2
							YEAR TO DATE		1,072.03	1,828.88	182.90	2,011.76		8117	13.2
							DIESEL		150.00	285.21	28.53	313.74			
							TOTAL		150.00	285.21	28.53	313.74		1639	9.2
							YEAR TO DATE		1,072.03	1,828.88	182.90	2,011.76		8117	13.2
							ULP UNM	189.12	48.67	80.24	8.02	88.26	106556	606	7.7
							ULP UNM	189.90	41.96	72.44	7.24	79.68	107065	509	8.2
							ULP UNM	192.66	43.59	76.35	7.63	83.98	107591	526	8.3
							ULP UNM	184.90 P	44.04	74.03	7.40	81.43	108315	724	6.1
							M/S		176.26	303.06	30.29	333.35			
Cost Centre  7050 15405338 03708 1HCC815 2515 WHITE FORD RANGER UTILITY	14/09/23	20:07:50	COCKBURN CENTRAL	WA	7395	038982	TOTAL		176.26	303.06	30.29	333.35		2365	7.5
							YEAR TO DATE		1,282.02	1,988.03	198.80	2,188.83		12823	9.8
							M/S		176.26	303.06	30.29	333.35			
							TOTAL		176.26	303.06	30.29	333.35		2365	7.5
							YEAR TO DATE		1,282.02	1,988.03	198.80	2,188.83		12823	9.8
							ULSD G10	205.62	48.16	86.29	8.63	94.92	14355	515	9.0

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CITY OF COCKBURN

Account Number: **0050188034**  
Period Starting: **01/09/2023**

Customer Number: **0115405338**  
Period Ending: **30/09/2023**

Page: 11 of 36  
Date: 30/09/2023

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)			
<b>Cost Centre</b>  7050 15405338 04110 1HPP979 2523 ISUZU D-MAX UTILITY	14/09/23	09:50:06	COCKBURN CENTRAL	WA 7395	006583		DIESEL		46.16	86.29	8.63	94.92			
							<b>TOTAL</b>		<b>46.16</b>	<b>86.29</b>	<b>8.63</b>	<b>94.92</b>		<b>515</b>	<b>9.0</b>
							<b>YEAR TO DATE</b>		412.75	712.53	71.25	783.78		3123	13.2
							DIESEL		46.16	86.29	8.63	94.92			
							<b>TOTAL</b>		<b>46.16</b>	<b>86.29</b>	<b>8.63</b>	<b>94.92</b>		<b>515</b>	<b>9.0</b>
							<b>YEAR TO DATE</b>		412.75	712.53	71.25	783.78		3123	13.2
<b>Cost Centre</b>  7050 15405338 03849 1HHP989 2537 WHITE FORD RANGER UTILITY	07/09/23 18/09/23 28/09/23	13:31:26 10:55:07 10:53:13	SUCCESS BIBRA LAKE SUCCESS	WA 7451 WA 5992	004550 027930 004945		ULT DSL	206.62	47.84	89.86	8.99	98.85	3477	2292	2.1
							DIESEL		47.84	89.86	8.99	98.85			
							<b>TOTAL</b>		<b>47.84</b>	<b>89.86</b>	<b>8.99</b>	<b>98.85</b>		<b>2292</b>	<b>2.1</b>
							<b>YEAR TO DATE</b>		47.84	89.86	8.99	98.85		2292	2.1
							DIESEL		47.84	89.86	8.99	98.85			
							<b>TOTAL</b>		<b>47.84</b>	<b>89.86</b>	<b>8.99</b>	<b>98.85</b>		<b>2292</b>	<b>2.1</b>
<b>Cost Centre</b>  7050 15405338 03344 1GXB734 2655 WHITE SUBARU OUTBACK WAGON	12/09/23 27/09/23	07:55:32 18:20:05	BIBRA LAKE FREMANTLE	WA 7451 WA 6220	027418 036434		ULT DSL	207.18	51.83	97.62	9.76	107.38	52459	548	9.5
							ULT DSL	212.60	49.30	95.28	9.53	104.81	53000	541	9.1
							ULT DSL	215.95	48.89	95.98	9.60	105.58	53571	571	8.8
							DIESEL		150.02	288.88	28.89	317.77			
							<b>TOTAL</b>		<b>150.02</b>	<b>288.88</b>	<b>28.89</b>	<b>317.77</b>		<b>1660</b>	<b>9.0</b>
							<b>YEAR TO DATE</b>		1,328.68	2,248.37	224.86	2,473.23		14284	9.3





BP Australia Pty Ltd  
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MELBOURNE VIC 3001

## BP Plus Fleet Control Report

Account Enquiries: BP Accounts Receivable Telephone: 1800 225 527



CITY OF COCKBURN  
Accounts Payable (Invoice Only) PO  
067775  
PO Box 1215  
BIBRA LAKE DC PRIVATE BOXES WA  
6965

CITY OF COCKBURN

Account Number: **0050188034**  
Period Starting: **01/09/2023**

Customer Number: **0115405338**  
Period Ending: **30/09/2023**

Page: 12 of 36  
Date: 30/09/2023

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km		
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)					Total Inc GST (\$)	
Cost Centre	01/09/23 11/09/23 17/09/23 22/09/23	10:51:36 09:08:46 06:59:24 10:09:55	BIBRA LAKE BIBRA LAKE WEMBLEY WEMBLEY	WA WA WA WA	7451 7451 6211 6211	026633 027323 003730 003956		DIESEL	115.07	220.85	22.08	242.93					
							TOTAL	THIS PERIOD YEAR TO DATE	115.07 973.75	220.85 1,655.72	22.08 165.59	242.93 1,821.31		2600 18350	4.4 5.3	9.3 9.9	
								DIESEL	115.07	220.85	22.08	242.93					
							TOTAL	THIS PERIOD YEAR TO DATE	115.07 973.75	220.85 1,655.72	22.08 165.59	242.93 1,821.31		2600 18350	4.4 5.3	9.3 9.9	
								ULT DSL	205.47	71.16	132.92	13.29	148.21	63575	858	8.3	17.0
								ULT DSL	206.62	63.51	119.30	11.93	131.23	64320	745	8.5	17.6
								ULT DSL	206.62	70.37	132.18	13.22	145.40	65144	824	8.5	17.6
								ULT DSL	212.60	71.53	138.25	13.82	152.07	69000			
								DIESEL	276.57	522.65	52.26	574.91					
							TOTAL	THIS PERIOD YEAR TO DATE	276.57 1,889.46	522.65 3,194.43	52.26 319.43	574.91 3,513.86		2427 17961	11.4 10.5	23.7 19.6	
Cost Centre	02/09/23 08/09/23 12/09/23 17/09/23 22/09/23	17:27:53 16:08:51 17:49:21 15:57:46 17:01:24	BIBRA LAKE BIBRA LAKE BIBRA LAKE BIBRA LAKE BIBRA LAKE	WA WA WA WA WA	7451 7451 7451 7451 7451	006394 027214 027506 027879 028403		DIESEL	276.57	522.65	52.26	574.91					
							TOTAL	THIS PERIOD YEAR TO DATE	276.57 1,889.46	522.65 3,194.43	52.26 319.43	574.91 3,513.86		2427 17961	11.4 10.5	23.7 19.6	
								ULSD G10	204.47	40.17	74.67	7.47	82.14	21388			
								ULSD G10	206.18	33.20	62.23	6.22	68.45	2627			
								ULSD G10	205.62	27.96	52.28	5.23	57.49	21852			
								ULSD G10	205.62	30.52	57.05	5.71	62.76	22062	210	14.5	29.9
								ULSD G10	211.60	45.34	87.22	8.72	95.94	22394	332	13.7	28.9
								DIESEL	177.19	333.43	33.35	366.78					
							TOTAL	THIS PERIOD YEAR TO DATE	177.19 1,523.26	333.43 2,574.12	33.35 257.43	366.78 2,831.55		542 10255	32.7 14.9	67.7 27.6	
							Cost Centre	01/09/23 14/09/23 27/09/23	14:00:38 12:44:05 07:12:53	BIBRA LAKE BIBRA LAKE BIBRA LAKE	WA WA WA	7451 7451 7451	026646 027665 028625		DIESEL	177.19	333.43
TOTAL	THIS PERIOD YEAR TO DATE	177.19 1,523.26	333.43 2,574.12	33.35 257.43	366.78 2,831.55									542 10255	32.7 14.9	67.7 27.6	
	ULT DSL	205.47	58.58	109.43	10.94	120.37								11698	374	15.7	32.2
	ULT DSL	206.62	64.35	120.87	12.09	132.96	12061	363	17.7	36.6							
	ULT DSL	215.95	61.54	120.82	12.08	132.90	12449	388	15.9	34.3							

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CITY OF COCKBURN  
Accounts Payable (Invoice Only) PO  
067775  
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BIBRA LAKE DC PRIVATE BOXES WA  
6965

CITY OF COCKBURN

Account Number: **0050188034**  
Period Starting: **01/09/2023**

Customer Number: **0115405338**  
Period Ending: **30/09/2023**

Page: 13 of 36  
Date: 30/09/2023

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)			
<b>Cost Centre</b>  7050 15405338 04292 1HVF574 2618 WHITE VOLKSWAGEN CADDY VAN	04/09/23 21/09/23	08:53:23 13:48:48	COCKBURN CENTRAL KARDINYA	WA WA	7395 6207	038300 037487	DIESEL		184.47	351.12	35.11	386.23			
							TOTAL		184.47	351.12	35.11	386.23		1125	16.4
							YEAR TO DATE		1,150.60	1,931.70	193.19	2,124.89		6208	18.5
							DIESEL		184.47	351.12	35.11	386.23			
							TOTAL		184.47	351.12	35.11	386.23		1125	16.4
							YEAR TO DATE		1,150.60	1,931.70	193.19	2,124.89		6208	18.5
<b>Cost Centre</b>  7050 15405338 03112 1GRB219 2626 WHITE MITSUBISHI TRITON UTE	14/09/23	14:40:41	COCKBURN CENTRAL	WA	7395	006596	ULT DSL	207.18	47.09	88.69	8.87	97.56	6228	890	5.4
							ULT DSL	212.60	48.38	93.51	9.35	102.86	7118		11.6
							DIESEL		95.47	182.20	18.22	200.42			
							TOTAL		95.47	182.20	18.22	200.42		890	10.7
							YEAR TO DATE		396.92	664.12	66.42	730.54		3241	12.2
							DIESEL		95.47	182.20	18.22	200.42			
<b>Cost Centre</b>  7050 15405338 04029 1HOA671 2646 WHITE MITSUBISHI TRITON	08/09/23 22/09/23	13:16:56 09:22:51	BIBRA LAKE BIBRA LAKE	WA WA	7451 7451	027188 028331	ULT DSL	206.62	51.35	96.45	9.65	106.10	36800	300	17.1
							DIESEL		51.35	96.45	9.65	106.10			
							TOTAL		51.35	96.45	9.65	106.10		300	17.1
							YEAR TO DATE		838.77	1,404.93	140.49	1,545.42		4200	20.0
							DIESEL		51.35	96.45	9.65	106.10			
							TOTAL		51.35	96.45	9.65	106.10		300	17.1
<b>Cost Centre</b>  7050 15405338 04029 1HOA671 2646 WHITE MITSUBISHI TRITON	08/09/23 22/09/23	13:16:56 09:22:51	BIBRA LAKE BIBRA LAKE	WA WA	7451 7451	027188 028331	ULT DSL	206.18	63.01	118.10	11.81	129.91	29720	673	9.4
							ULT DSL	212.60	62.21	120.24	12.02	132.26	30367	647	9.6
							DIESEL		51.35	96.45	9.65	106.10			
							TOTAL		51.35	96.45	9.65	106.10		300	17.1
							YEAR TO DATE		838.77	1,404.93	140.49	1,545.42		4200	20.0
							DIESEL		51.35	96.45	9.65	106.10			



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6965

CITY OF COCKBURN

Account Number: **0050188034**  
Period Starting: **01/09/2023**

Customer Number: **0115405338**  
Period Ending: **30/09/2023**

Page: 14 of 36  
Date: 30/09/2023

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km	
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)					Total Inc GST (\$)
Cost Centre			2646				DIESEL	125.22	238.34	23.83	262.17					
							TOTAL	THIS PERIOD	125.22	238.34	23.83	262.17		1320	9.5	19.9
							YEAR TO DATE	1,283.64	2,167.25	216.73	2,383.98		13036	9.8	18.3	
							DIESEL	125.22	238.34	23.83	262.17					
							TOTAL	THIS PERIOD	125.22	238.34	23.83	262.17		1320	9.5	19.9
							YEAR TO DATE	1,283.64	2,167.25	216.73	2,383.98		13036	9.8	18.3	
7050 15405338 04037 1HQ717 2656 FORD RANGER XL SC	07/09/23 15/09/23 26/09/23	07:31:04 07:53:20 10:54:05	COCKBURN CENTRAL COCKBURN CENTRAL COCKBURN CENTRAL	WA WA WA	7395 7395 7395	038511 038985 006872	ULT DSL	207.18	73.06	137.61	13.76	151.37	26242	585	12.5	25.9
							ULT DSL	206.62	73.83	138.68	13.87	152.55	26815	573	12.9	26.6
							ULT DSL	215.95	75.93	149.06	14.91	163.97	27390	575	13.2	28.5
							DIESEL	222.82	425.35	42.54	467.89					
							TOTAL	THIS PERIOD	222.82	425.35	42.54	467.89		1733	12.9	27.0
							YEAR TO DATE	1,918.87	3,282.43	328.24	3,610.67		11670	16.4	30.9	
Cost Centre			2656				DIESEL	222.82	425.35	42.54	467.89					
							TOTAL	THIS PERIOD	222.82	425.35	42.54	467.89		1733	12.9	27.0
							YEAR TO DATE	1,918.87	3,282.43	328.24	3,610.67		11670	16.4	30.9	
							ULT DSL	207.18	80.77	114.45	11.45	125.90	42697	262	24.1	50.0
							ULT DSL	206.62	61.66	115.82	11.58	127.40	43487	790	7.8	16.1
							ULT DSL	212.60	59.60	115.19	11.52	126.71	43993	508	11.8	25.0
7050 15405338 03914 1HIN742 2667 WHITE MITSUBISHI TRITON UTE	06/09/23 12/09/23 22/09/23	06:30:36 09:59:20 13:28:29	SPEARWOOD BIBRA LAKE BIBRA LAKE	WA WA WA	8443 7451 7451	007458 027448 028374	DIESEL	182.03	345.46	34.55	380.01					
							TOTAL	THIS PERIOD	182.03	345.46	34.55	380.01		1548	11.8	24.5
							YEAR TO DATE	1,749.02	2,944.27	294.41	3,238.68		14393	12.2	22.5	
							DIESEL	182.03	345.46	34.55	380.01					
							TOTAL	THIS PERIOD	182.03	345.46	34.55	380.01		1548	11.8	24.5
							YEAR TO DATE	1,749.02	2,944.27	294.41	3,238.68		14393	12.2	22.5	
Cost Centre			2667				DIESEL	182.03	345.46	34.55	380.01					
							TOTAL	THIS PERIOD	182.03	345.46	34.55	380.01		1548	11.8	24.5
							YEAR TO DATE	1,749.02	2,944.27	294.41	3,238.68		14393	12.2	22.5	
							ULT DSL	207.18	54.75	103.12	10.31	113.43	48820	462	11.9	24.6
							ULT DSL	206.62	55.33	103.94	10.39	114.33	49223	403	13.7	28.4
							ULT DSL	212.60	52.89	102.22	10.22	112.44	49640	417	12.7	27.0
7050 15405338 03823 1HGH898 2677 WHITE MITSUBISHI TRITON UTE	04/09/23 11/09/23 19/09/23 27/09/23	11:27:04 07:04:53 14:07:59 10:09:57	COCKBURN CENTRAL COCKBURN CENTRAL COCKBURN CENTRAL COCKBURN CENTRAL	WA WA WA WA	7395 7395 7395 7395	038317 038717 036198 039559	ULT DSL	215.95	56.70	111.31	11.13	122.44	50093	453	12.5	27.0
							DIESEL									
							TOTAL	THIS PERIOD								
							YEAR TO DATE									
							ULT DSL									
							ULT DSL									



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BIBRA LAKE DC PRIVATE BOXES WA  
6965

CITY OF COCKBURN

Account Number: **0050188034**  
Period Starting: **01/09/2023**

Customer Number: **0115405338**  
Period Ending: **30/09/2023**

Page: 15 of 36  
Date: 30/09/2023

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)			
Cost Centre  7050 15405338 03765 1HEI019 2687 WHITE ISUZU D-MAX UTE	03/09/23	14:26:10 17:17:40 11:06:56 17:41:03 16:47:26	BIBRA LAKE BIBRA LAKE BIBRA LAKE BIBRA LAKE BIBRA LAKE	WA WA WA WA WA	7451 7451 7451 7451 7451	026715 027229 027847 028187 028474	DIESEL		219.67	420.59	42.05	462.64			
							TOTAL		219.67	420.59	42.05	462.64		1735	12.7
							YEAR TO DATE		1,703.73	2,881.61	288.16	3,169.77		12494	25.4
							DIESEL		219.67	420.59	42.05	462.64			
							TOTAL		219.67	420.59	42.05	462.64		1735	12.7
							YEAR TO DATE		1,703.73	2,881.61	288.16	3,169.77		12494	25.4
							ULT DSL	205.47	53.44	99.82	9.98	109.80	55100		
							ULT DSL	207.18	37.93	71.44	7.14	78.58	54533		
							ULT DSL	206.62	64.55	121.25	12.13	133.38	56004	1471	4.4
							ULT DSL	212.60	58.35	108.91	10.89	119.80	68095		
							ULT DSL	215.95	61.54	120.82	12.08	132.90	57075		
Cost Centre  7050 15405338 03922 1HJA763 2708 WHITE FORD RANGER UTILITY	04/09/23	14:58:44 14:02:12 10:22:56 13:27:24 09:42:44	BIBRA LAKE BIBRA LAKE BIBRA LAKE BIBRA LAKE BIBRA LAKE	WA WA WA WA WA	7451 7451 7451 7451 7451	026812 027092 027648 028157 028532	DIESEL		273.81	522.24	52.22	574.46			
							TOTAL		273.81	522.24	52.22	574.46		1471	18.6
							YEAR TO DATE		1,659.84	2,817.39	281.73	3,099.12		9823	31.5
							DIESEL		273.81	522.24	52.22	574.46			
							TOTAL		273.81	522.24	52.22	574.46		1471	18.6
							YEAR TO DATE		1,659.84	2,817.39	281.73	3,099.12		9823	31.5
							ULSD G10	206.18	63.65	119.30	11.93	131.23	40025	980	6.5
							ULSD G10	206.18	37.23	69.78	6.98	76.76	40369	344	10.9
							ULSD G10	205.62	48.90	87.67	8.77	96.44	40778	409	23.6
							ULT DSL	212.60	36.76	71.08	7.11	78.19	41101	323	11.4
							ULSD G10	214.50 P	43.53	84.88	8.49	93.37	41523	422	10.3
Cost Centre  7050 15405338 01249 1DQX866 2712 WHITE TOYOTA LANDCRUISER	29/09/23	13:51:41	BIBRA LAKE	WA	7451	028893	DIESEL		228.09	432.71	43.28	475.99			
							TOTAL		228.09	432.71	43.28	475.99		2478	9.2
							YEAR TO DATE		1,614.03	2,704.21	270.43	2,974.64		11229	26.5
							DIESEL		228.09	432.71	43.28	475.99			
							TOTAL		228.09	432.71	43.28	475.99		2478	9.2
							YEAR TO DATE		1,614.03	2,704.21	270.43	2,974.64		11229	26.5
							ULT DSL	215.95	88.98	174.68	17.47	192.15	29707	2184	4.1



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CITY OF COCKBURN

Account Number: **0050188034**  
Period Starting: **01/09/2023**

Customer Number: **0115405338**  
Period Ending: **30/09/2023**

Page: 16 of 36  
Date: 30/09/2023

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)			
Cost Centre  7050 15405338 03336 1GVU053 2723 WHITE ISUZU FIRE TRUCK	31/08/23 06/09/23 23/09/23 28/09/23 29/09/23	17:58:44 19:29:33 15:55:45 17:25:32 16:49:58	COCKBURN CENTRAL COCKBURN CENTRAL COCKBURN CENTRAL COCKBURN CENTRAL COCKBURN CENTRAL	WA WA WA WA WA	7395 7395 7395 7395 7395	038160 038483 038433 006898 038678	DIESEL		88.98	174.68	17.47	192.15			
							TOTAL		88.98	174.68	17.47	192.15		2164	4.1
							YEAR TO DATE		165.11	289.53	28.96	318.49		2800	5.9
							DIESEL		88.98	174.68	17.47	192.15			
							TOTAL		88.98	174.68	17.47	192.15		2164	4.1
							YEAR TO DATE		165.11	289.53	28.96	318.49		2800	5.9
							ULSD G10	204.47	48.23	85.94	8.59	94.53	25652		
							ULSD G10	206.18	43.08	80.75	8.07	88.82	777		
							ULSD G10	211.80	47.43	91.24	9.12	100.36	777		
							ULSD G10	214.95	47.32	92.48	9.25	101.71	777		
Cost Centre  7050 15405338 01454 1EZY791 2753 TOYOTA LANDCRUISER UTILITY	09/09/23	10:06:25	COCKBURN CENTRAL	WA	7395	006412	ULSD G10	214.95	33.82	66.09	6.61	72.70	777		
							DIESEL		217.88	416.48	41.64	458.12			
							TOTAL		217.88	416.48	41.64	458.12			
							YEAR TO DATE		1,692.03	2,904.95	290.49	3,195.44		5103	33.2
							DIESEL		217.88	416.48	41.64	458.12			
							TOTAL		217.88	416.48	41.64	458.12			
							YEAR TO DATE		1,692.03	2,904.95	290.49	3,195.44		5103	33.2
							ULT DSL	207.18	15.46	29.12	2.91	32.03	777		
							ULP UNM	191.12	1.85	3.22	0.32	3.54	22990		
							ULP UNM	192.66	1.98	2.42	0.24	2.66	23308	318	8.3
	24/09/23 28/09/23 28/09/23 29/09/23	11:52:36 17:31:02 17:31:36 16:52:33	COCKBURN CENTRAL COCKBURN CENTRAL COCKBURN CENTRAL COCKBURN CENTRAL	WA WA WA WA	7395 7395 7395 7395	039448 006889 006889 038680	ULT DSL	215.95	28.30	51.64	5.16	56.80	23308		
							ULP UNM	194.90 P	3.86	6.84	0.68	7.52	23308		
							ULSD G10	214.95	12.62	24.66	2.47	27.13	777		
							DIESEL		54.38	105.42	10.54	115.96			
							M/S		7.09	12.48	1.24	13.72			
							TOTAL		61.47	117.90	11.78	129.68		318	19.3
							YEAR TO DATE		236.30	417.39	41.73	459.12		318	74.3

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CITY OF COCKBURN

Account Number: **0050188034**  
Period Starting: **01/09/2023**

Customer Number: **0115405338**  
Period Ending: **30/09/2023**

Page: 17 of 36  
Date: 30/09/2023

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)			
<b>Cost Centre</b>  7050 15405338 04151 1HRR422 2786 WHITE FORD RANGER UTE	07/09/23 28/09/23	07:54:47 08:23:17	BIBRA LAKE BIBRA LAKE	WA WA	7451 7451	027055 028724	DIESEL		54.38	105.42	10.54	115.96			
							M/S		7.09	12.48	1.24	13.72			
							<b>TOTAL</b>		<b>61.47</b>	<b>117.90</b>	<b>11.78</b>	<b>129.68</b>		<b>318</b>	<b>19.3</b>
							<b>THIS PERIOD</b>		238.30	417.39	41.73	459.12		318	144.4
							<b>YEAR TO DATE</b>								
							ULT DSL	207.18	57.08	107.51	10.75	118.26	10818	688	8.5
							ULT DSL	215.95	59.15	116.13	11.81	127.74	11500	684	8.8
							DIESEL		116.23	223.64	22.36	246.00			
							<b>TOTAL</b>		<b>116.23</b>	<b>223.64</b>	<b>22.36</b>	<b>246.00</b>		<b>1352</b>	<b>8.6</b>
							<b>THIS PERIOD</b>		763.02	1,289.33	128.93	1,418.26		8726	16.3
							<b>YEAR TO DATE</b>								
<b>Cost Centre</b>  7050 15405338 04193 1HRS629 2784 TOYOTA LCRUSR - WHITE	12/09/23 28/09/23	13:57:43 17:42:29	COCKBURN CENTRAL COCKBURN CENTRAL	WA WA	7395 7395	038825 006890	DIESEL		116.23	223.64	22.36	246.00			
							<b>TOTAL</b>		<b>116.23</b>	<b>223.64</b>	<b>22.36</b>	<b>246.00</b>		<b>1352</b>	<b>8.6</b>
							<b>THIS PERIOD</b>		763.02	1,289.33	128.93	1,418.26		8726	16.3
							<b>YEAR TO DATE</b>								
							ULT DSL	206.62	12.73	23.91	2.39	26.30	187850		
							ULSD G10	214.95	16.23	31.72	3.17	34.89	2828		
							DIESEL		28.96	55.63	5.56	61.19			
							<b>TOTAL</b>		<b>28.96</b>	<b>55.63</b>	<b>5.56</b>	<b>61.19</b>			
							<b>THIS PERIOD</b>		333.26	570.71	57.07	627.78		635	52.5
							<b>YEAR TO DATE</b>							98.9	
<b>Cost Centre</b>  7050 15405338 03872 1HIN860 2797 WHITE FORD RANGER UTE	05/09/23	11:59:38	BIBRA LAKE	WA	7451	006439	DIESEL		28.96	55.63	5.56	61.19			
							<b>TOTAL</b>		<b>28.96</b>	<b>55.63</b>	<b>5.56</b>	<b>61.19</b>			
							<b>THIS PERIOD</b>		333.26	570.71	57.07	627.78		635	52.5
							<b>YEAR TO DATE</b>							98.9	
							ULT DSL	207.18	70.59	132.95	13.30	146.25	44239	789	8.9
							DIESEL		70.59	132.95	13.30	146.25			
							<b>TOTAL</b>		<b>70.59</b>	<b>132.95</b>	<b>13.30</b>	<b>146.25</b>		<b>789</b>	<b>8.9</b>
							<b>THIS PERIOD</b>		1,344.98	2,260.55	226.04	2,486.59		11691	11.5
							<b>YEAR TO DATE</b>							21.3	

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BP Australia Pty Ltd  
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## BP Plus Fleet Control Report

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CITY OF COCKBURN  
Accounts Payable (Invoice Only) PO  
067775  
PO Box 1215  
BIBRA LAKE DC PRIVATE BOXES WA  
6965

CITY OF COCKBURN

Account Number: **0050188034**  
Period Starting: **01/09/2023**

Customer Number: **0115405338**  
Period Ending: **30/09/2023**

Page: 18 of 36  
Date: 30/09/2023

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)			
Cost Centre  7050 15405338 03884 1HFX818 2808 BLUE NISSAN X-TRAIL	01/09/23 15/09/23	16:06:24 10:17:47	HUNTINGDALE BIBRA LAKE	WA WA	6117 7451	068779 027780	DIESEL		70.59	132.95	13.30	146.25			
							TOTAL		70.59	132.95	13.30	146.25		789	8.9
							THIS PERIOD		1,344.98	2,260.55	226.04	2,486.59		11691	21.3
							YEAR TO DATE								
							ULP UNM	189.12	58.00	99.72	9.97	109.69	45114	629	9.2
							ULP UNM	189.90	55.00	94.95	9.50	104.45	45728	614	17.4
							M/S		113.00	194.67	19.47	214.14			17.0
							TOTAL		113.00	194.67	19.47	214.14		1243	9.1
							THIS PERIOD		882.97	1,355.17	135.52	1,490.69		7017	12.3
							YEAR TO DATE								21.2
Cost Centre  7050 15405338 03587 1GYU017 2836 TOYOTA CAMRY SEDAN	08/09/23 22/09/23	16:32:09 15:58:23	BIBRA LAKE BIBRA LAKE	WA WA	7451 7451	027218 028393	M/S		113.00	194.67	19.47	214.14			
							TOTAL		113.00	194.67	19.47	214.14		1243	9.1
							THIS PERIOD		882.97	1,355.17	135.52	1,490.69		7017	12.3
							YEAR TO DATE								21.2
							BP ULT UNM	204.43	42.17	78.37	7.84	86.21	62638	1148	3.7
							BP ULT UNM	205.93	44.26	82.85	8.29	91.14	63294	656	7.5
							M/S		86.43	161.22	16.13	177.35			13.9
							TOTAL		86.43	161.22	16.13	177.35		1804	4.8
							THIS PERIOD		650.68	1,109.37	110.94	1,220.31		9942	6.5
							YEAR TO DATE								12.3
Cost Centre  7050 15405338 04080 1HNM845 2857 WHITE ISUZU D-MAX UTE	24/09/23	17:01:32	BIBRA LAKE	WA	7451	028451	M/S		86.43	161.22	16.13	177.35			
							TOTAL		86.43	161.22	16.13	177.35		1804	4.8
							THIS PERIOD		650.68	1,109.37	110.94	1,220.31		9942	6.5
							YEAR TO DATE								12.3
							ULSD G10	211.60	42.28	81.34	8.13	89.47	18288	1005	3.9
							DIESEL		42.28	81.34	8.13	89.47			8.2
							TOTAL		42.28	81.34	8.13	89.47		1095	3.9
							THIS PERIOD		1,008.95	1,687.03	168.69	1,855.72		6617	15.2
							YEAR TO DATE								28.0

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CITY OF COCKBURN  
Accounts Payable (Invoice Only) PO  
067775  
PO Box 1215  
BIBRA LAKE DC PRIVATE BOXES WA  
6965

CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**  
Period Starting: **01/09/2023** Period Ending: **30/09/2023**

Page: 19 of 36  
Date: 30/09/2023

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)			
Cost Centre  7050 15405338 04011 1HJU694 2877 WHITE ISUZU D-MAX UTILITY	07/09/23 15/09/23 17/09/23 26/09/23	17:24:03 13:12:37 14:40:53 17:15:22	BIBRA LAKE SUCCESS BIBRA LAKE BIBRA LAKE	WA WA WA WA	7451 5992 7451 7451	027114 020594 027873 028599	DIESEL		42.28	81.34	8.13	89.47			
							TOTAL		42.28	81.34	8.13	89.47		1095	3.9
							YEAR TO DATE		1,008.95	1,687.03	168.69	1,855.72		6617	28.0
							ULSD G10	206.18	37.72	70.70	7.07	77.77	31379	583	6.8
							ULT DSL	206.62	31.76	59.65	5.97	65.62	31722	343	9.3
							ULT DSL	206.62	40.35	75.79	7.58	83.37	31778	54	74.7
							ULT DSL	215.95	52.61	103.28	10.33	113.61	32217	441	11.9
							DIESEL		162.44	309.42	30.95	340.37			
							TOTAL		162.44	309.42	30.95	340.37		1391	11.7
							YEAR TO DATE		1,024.88	1,738.24	173.84	1,912.08		5267	36.3
Cost Centre  7050 15405338 02486 1GEH032 2883 WHITE ISUZU FIRE TRUCK	25/09/23 28/09/23 27/09/23 29/09/23	18:00:58 19:12:25 11:18:51 16:55:10	COCKBURN CENTRAL SUCCESS COCKBURN CENTRAL COCKBURN CENTRAL	WA WA WA WA	7395 5992 7395 7395	039475 021141 039581 039581	DIESEL		162.44	309.42	30.95	340.37			
							TOTAL		162.44	309.42	30.95	340.37		1391	11.7
							YEAR TO DATE		1,024.88	1,738.24	173.84	1,912.08		5267	36.3
							ULSD G10	214.95	38.98	76.17	7.62	83.79	19487		
							ULT DSL	215.95	55.22	108.41	10.84	119.25	19551	64	86.3
							ULSD G10	214.95	14.92	29.15	2.92	32.07	19578	27	55.3
							ULSD G10	214.95	31.59	61.73	6.17	67.90	19617	39	81.0
							DIESEL		140.71	275.46	27.55	303.01			
							TOTAL		140.71	275.46	27.55	303.01		130	108.2
							YEAR TO DATE		1,293.61	2,174.45	217.47	2,391.92		813	294.2
Cost Centre  7050 15405338 03096 1GGG891 2896 WHITE FORD RANGER UTE	31/09/23 09/09/23 14/09/23 26/09/23	12:55:34 07:21:30 16:54:24 07:10:32	BALDIVIS BALDIVIS BALDIVIS PORT KENNEDY	WA WA WA WA	7374 7375 7374 7736	046094 015986 047927 016171	DIESEL		140.71	275.46	27.55	303.01			
							TOTAL		140.71	275.46	27.55	303.01		130	108.2
							YEAR TO DATE		1,293.61	2,174.45	217.47	2,391.92		813	294.2
							ULT DSL	205.47	65.70	122.73	12.27	135.00	102700	493	13.3
							ULT DSL	207.18	67.42	126.88	12.70	139.68	103267	587	11.9
							ULT DSL	206.62	89.42	130.40	13.04	143.44	103806	539	12.9
							ULT DSL	215.95	57.42	112.73	11.27	124.00	777		26.6
							DIESEL		259.96	492.84	49.28	542.12			
							TOTAL		259.96	492.84	49.28	542.12		1599	16.3
							YEAR TO DATE		2,252.47	3,760.41	376.03	4,136.44		16155	25.6



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CITY OF COCKBURN  
Accounts Payable (Invoice Only) PO  
067775  
PO Box 1215  
BIBRA LAKE DC PRIVATE BOXES WA  
6965

CITY OF COCKBURN

Account Number: **0050188034**  
Period Starting: **01/09/2023**

Customer Number: **0115405338**  
Period Ending: **30/09/2023**

Page: 20 of 36  
Date: 30/09/2023

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)			
Cost Centre  7050 15405338 03658 1HA0880 2913 WHITE MERCEDES SPRINTER BUS	31/08/23 13/09/23 20/09/23	13:18:28 15:48:05 14:53:45	SPEARWOOD BIBRA LAKE SPEARWOOD	WA WA WA	6443 7451 6443	007293 027587 007881	DIESEL		259.96	492.84	49.28	542.12			
							TOTAL		259.96	492.84	49.28	542.12		1599	16.3
							YEAR TO DATE		2,262.47	3,760.41	376.03	4,136.44		16155	25.6
							ULT DSL	205.47	48.43	90.48	9.05	99.51	30445	359	13.5
							ULT DSL	206.62	55.81	104.84	10.48	115.32	30883	438	12.7
							ULT DSL	212.80	37.62	72.71	7.27	79.98	31195	312	12.1
							DIESEL		141.86	268.01	26.80	294.81			
							TOTAL		141.86	268.01	26.80	294.81		1109	12.8
							YEAR TO DATE		896.77	1,498.18	149.83	1,648.01		5168	31.9
							DIESEL		141.86	268.01	26.80	294.81			
Cost Centre  7050 15405338 03666 1GCK392 2943 WHITE MITSUBISHI ROSA BUS	31/08/23 04/09/23 19/09/23 26/09/23	09:48:20 14:47:46 10:45:12 07:43:42	BIBRA LAKE SPEARWOOD SPEARWOOD BIBRA LAKE	WA WA WA WA	7451 6443 6443 7451	026538 007407 007832 006727	TOTAL		141.86	268.01	26.80	294.81		1109	12.8
							YEAR TO DATE		896.77	1,498.18	149.83	1,648.01		5168	31.9
							ULT DSL	205.47	48.78	87.38	8.74	96.12	116496	255	18.3
							ULT DSL	207.18	30.63	57.69	5.77	63.46	116628	132	23.2
							ULT DSL	212.80	46.35	89.58	8.96	98.54	116844	216	21.5
							ULT DSL	215.95	39.14	76.84	7.68	84.52	117034	190	20.6
							DIESEL		162.90	311.49	31.15	342.64			
							TOTAL		162.90	311.49	31.15	342.64		793	20.5
							YEAR TO DATE		1,375.18	2,285.00	228.49	2,513.49		6316	39.8
							DIESEL		162.90	311.49	31.15	342.64			
Cost Centre  7050 15405338 03930 1GWT830 2965 WHITE MITSUBISHI TRITON UTE	31/08/23 07/09/23 13/09/23 19/09/23 23/09/23	11:08:49 18:12:07 16:32:48 11:07:02 07:24:53	BIBRA LAKE MANDURAH BALDIVIS BIBRA LAKE NAVAL BASE	WA WA WA WA WA	7451 1993 7374 7451 7770	026545 009321 047098 028046 039841	TOTAL		162.90	311.49	31.15	342.64		793	20.5
							YEAR TO DATE		1,375.18	2,285.00	228.49	2,513.49		6316	39.8
							ULT DSL	205.47	63.41	118.45	11.84	130.29	123383	583	10.9
							ULT DSL	207.18	65.43	123.24	12.32	135.56	123980	577	11.3
							ULT DSL	206.62	57.36	107.75	10.77	118.52	124444	484	11.9
							ULT DSL	212.80	62.60	120.69	12.10	133.09	125021	577	10.8
							ULT DSL	212.80	54.27	104.89	10.49	115.38	125483	482	11.7
							ULT DSL								
							ULT DSL								
							ULT DSL								

BP Australia Pty Ltd  
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6965

CITY OF COCKBURN

Account Number: **0050188034**  
Period Starting: **01/09/2023**

Customer Number: **0115405338**  
Period Ending: **30/09/2023**

Page: 21 of 36  
Date: 30/09/2023

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)			
<b>Cost Centre</b>  7050 15405338 03674 1EWR786 2993 WHITE MITSUBISHI ROSA BUS	13/09/23 21/09/23	08:08:11 15:13:33	BIBRA LAKE SPEARWOOD	WA WA	7451 6443	027543 007916	DIESEL		303.07	575.32	57.52	632.84			
							TOTAL		303.07	575.32	57.52	632.84		2683	23.6
							YEAR TO DATE		2,531.85	4,228.81	422.85	4,651.66		20365	22.8
							DIESEL		303.07	575.32	57.52	632.84			
							TOTAL		303.07	575.32	57.52	632.84		2683	23.6
							YEAR TO DATE		2,531.85	4,228.81	422.85	4,651.66		20365	22.8
<b>Cost Centre</b>  7050 15405338 03740 1HCL935 4255 WHITE FORD RANGER UTILITY	31/08/23 12/09/23	18:33:58 14:09:52	PIARA WATERS PIARA WATERS	WA WA	1110 1110	001232 001626	ULT DSL	206.62	86.38	105.90	10.59	116.49	27483		
							ULT DSL	212.60	29.70	57.40	5.74	63.14	127683		
							DIESEL		86.08	163.30	16.33	179.63			
							TOTAL		86.08	163.30	16.33	179.63		6906	42.2
							YEAR TO DATE		1,577.03	2,849.22	264.92	2,914.14			
							DIESEL		86.08	163.30	16.33	179.63			
<b>Cost Centre</b>  7050 15405338 04367 1GLP881 4264 SILVER FORD FOCUS HATCH	04/09/23 11/09/23 28/09/23	07:55:26 08:47:03 08:20:49	SPEARWOOD SPEARWOOD SPEARWOOD	WA WA WA	6443 6443 6443	007394 007612 008123	TOTAL		86.08	163.30	16.33	179.63		6906	42.2
							YEAR TO DATE		1,577.03	2,849.22	264.92	2,914.14			
							ULT DSL	205.47	86.22	123.69	12.37	136.06	48252	639	21.3
							ULT DSL	206.62	83.82	119.88	11.99	131.87	18803		
							DIESEL		130.04	243.57	24.36	267.93			
							TOTAL		130.04	243.57	24.36	267.93		639	41.9
<b>Cost Centre</b>  7050 15405338 04367 1GLP881 4264 SILVER FORD FOCUS HATCH	04/09/23 11/09/23 28/09/23	07:55:26 08:47:03 08:20:49	SPEARWOOD SPEARWOOD SPEARWOOD	WA WA WA	6443 6443 6443	007394 007612 008123	YEAR TO DATE		1,010.47	1,691.73	169.18	1,860.91		3852	48.3
							DIESEL		130.04	243.57	24.36	267.93			
							TOTAL		130.04	243.57	24.36	267.93		639	41.9
							YEAR TO DATE		1,010.47	1,691.73	169.18	1,860.91		3852	48.3
							ULP UNM	191.12	30.02	52.16	5.22	57.38	112119	316	18.2
							ULP UNM	189.90	19.01	32.82	3.28	36.10	112315	106	18.4
							ULP UNM	198.48	27.67	49.93	4.99	54.92	112597	282	19.5





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BP Plus  
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6965

CITY OF COCKBURN

Account Number: 0050188034      Customer Number: 0115405338  
Period Starting: 01/09/2023      Period Ending: 30/09/2023

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Date: 30/09/2023

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)			
Cost Centre  7050 15405338 03906 1HG1138 4294 WHITE MITSUBISHI TRITON UTE	08/09/23 19/09/23	12:14:34 07:12:55	BIBRA LAKE SUCCESS	WA WA	7451 5992	026990 020759	M/S		76.70	134.91	13.49	148.40			
							TOTAL		76.70	134.91	13.49	148.40		794	9.7
							YEAR TO DATE		124.46	217.29	21.73	239.02		794	15.7
							M/S		76.70	134.91	13.49	148.40			
							TOTAL		76.70	134.91	13.49	148.40		794	9.7
							YEAR TO DATE		750.51	1,177.40	117.75	1,295.15		6373	11.8
							ULT DSL	207.18	54.51	102.66	10.27	112.93	88344	524	10.4
							ULT DSL	212.60	59.09	114.21	11.42	125.63	88930	586	10.1
							DIESEL		113.60	216.87	21.69	238.56			
							TOTAL		113.60	216.87	21.69	238.56		1110	10.2
Cost Centre  7050 15405338 02886 1GNL074 5043 WHITE KIA SPORTAGE WAGON	14/09/23	07:01:19	SPEARWOOD	WA	8443	000045	YEAR TO DATE		1,037.33	1,725.04	172.50	1,897.54		9643	10.8
							DIESEL		113.60	216.87	21.69	238.56			
							TOTAL		113.60	216.87	21.69	238.56		1110	10.2
							YEAR TO DATE		1,037.33	1,725.04	172.50	1,897.54		9643	10.8
							ULT DSL	206.62	47.35	88.95	8.89	97.84	106945	650	7.3
							DIESEL		47.35	88.95	8.89	97.84			
							TOTAL		47.35	88.95	8.89	97.84		650	7.3
							YEAR TO DATE		861.76	1,430.55	143.06	1,573.61		8437	10.2
							DIESEL		47.35	88.95	8.89	97.84			
							TOTAL		47.35	88.95	8.89	97.84		650	7.3
Cost Centre  7050 15405338 03799 1EVGB12 5211 SILVER KIA CARNIVAL WAGON	04/09/23	08:44:59	SUCCESS	WA	5992	020083	YEAR TO DATE		861.76	1,430.55	143.06	1,573.61		8437	10.2
							ULT DSL	207.18	57.08	107.51	10.75	118.26	60692	629	9.1
							DIESEL		47.35	88.95	8.89	97.84			
							TOTAL		47.35	88.95	8.89	97.84		650	7.3
							YEAR TO DATE		861.76	1,430.55	143.06	1,573.61		8437	10.2
							DIESEL		47.35	88.95	8.89	97.84			
							TOTAL		47.35	88.95	8.89	97.84		650	7.3
							YEAR TO DATE		861.76	1,430.55	143.06	1,573.61		8437	10.2
							DIESEL		47.35	88.95	8.89	97.84			
							TOTAL		47.35	88.95	8.89	97.84		650	7.3



BP Australia Pty Ltd  
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## BP Plus Fleet Control Report

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CITY OF COCKBURN  
Accounts Payable (Invoice Only) PO  
067775  
PO Box 1215  
BIBRA LAKE DC PRIVATE BOXES WA  
6965

CITY OF COCKBURN

Account Number: **0050188034**  
Period Starting: **01/09/2023**

Customer Number: **0115405338**  
Period Ending: **30/09/2023**

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Date: 30/09/2023

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)			
<b>Cost Centre</b>  7050 15405338 03534 1GYO868 5251 WHITE FORD TRANSIT VAN	03/09/23 16/09/23	16:34:33 11:34:44	BIBRA LAKE BIBRA LAKE	WA WA	7451 7451	026721 027851	DIESEL		57.08	107.51	10.75	118.26			
							TOTAL		57.08	107.51	10.75	118.26		629	9.1
							YEAR TO DATE		684.27	1,104.33	110.44	1,214.77		7803	8.5
							DIESEL		57.08	107.51	10.75	118.26			
							TOTAL		57.08	107.51	10.75	118.26		629	9.1
							YEAR TO DATE		684.27	1,104.33	110.44	1,214.77		7803	8.5
<b>Cost Centre</b>  7050 15405338 02589 1GHQ228 5282 WHITE HYUNDAI I30 HATCH	05/09/23	12:51:34	SUCESS	WA	5992	020161	ULT DSL	205.47	30.50	56.97	5.70	62.67	49822	215	14.2
							ULT DSL	206.62	59.93	112.57	11.26	123.83	50403	581	10.3
							DIESEL		90.43	169.54	16.96	186.50			
							TOTAL		90.43	169.54	16.96	186.50		796	11.4
							YEAR TO DATE		661.06	1,156.26	115.62	1,271.88		4115	16.1
							DIESEL		90.43	169.54	16.96	186.50			
<b>Cost Centre</b>  7050 15405338 03890 1HGQ085 5404 WHITE VW TIGUAN WAGON	12/09/23	09:46:59	BIBRA LAKE	WA	7451	006526	TOTAL		90.43	169.54	16.96	186.50		796	11.4
							YEAR TO DATE		661.06	1,156.26	115.62	1,271.88		4115	16.1
							ULT DSL	207.18	42.10	79.29	7.93	87.22	36931	721	5.8
							DIESEL		42.10	79.29	7.93	87.22			
							TOTAL		42.10	79.29	7.93	87.22		721	5.8
							YEAR TO DATE		261.84	437.31	43.74	481.05		4257	6.2
<b>Cost Centre</b>  7050 15405338 03890 1HGQ085 5404 WHITE VW TIGUAN WAGON	12/09/23	09:46:59	BIBRA LAKE	WA	7451	006526	DIESEL		42.10	79.29	7.93	87.22			
							TOTAL		42.10	79.29	7.93	87.22		721	5.8
							YEAR TO DATE		261.84	437.31	43.74	481.05		4257	6.2
							BP ULT UNIM	203.10	52.07	96.14	9.61	105.75	19311	561	9.3



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6965

CITY OF COCKBURN

Account Number: **0050188034**  
Period Starting: **01/09/2023**

Customer Number: **0115405338**  
Period Ending: **30/09/2023**

Page: 24 of 36  
Date: 30/09/2023

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)			
<b>Cost Centre</b>  7050 15405338 04318 1HXK989 5424 WHITE VOLKSWAGEN T-ROC	01/09/23 07/09/23 22/09/23	10:50:36 20:29:04 13:51:18	SPEARWOOD SPEARWOOD SPEARWOOD	WA WA WA	6443 6443 6443	007336 007532 007951	M/S		52.07	96.14	9.61	105.75			
							TOTAL		52.07	96.14	9.61	105.75		561	9.3
							YEAR TO DATE		448.07	757.47	75.74	833.21		3702	12.1
							M/S		52.07	96.14	9.61	105.75			
							TOTAL		52.07	96.14	9.61	105.75		561	9.3
							YEAR TO DATE		448.07	757.47	75.74	833.21		3702	12.1
<b>Cost Centre</b>  7050 15405338 03716 1HBW349 5463 WHITE FORD RANGER UTILITY	01/09/23	16:18:15	SPEARWOOD	WA	6443	007349	ULP 95 UNM	198.36	36.00	64.92	6.49	71.41	222	1.6	3.3
							ULP 95 UNM	200.43	44.00	80.17	8.02	88.19	2690	8.0	18.2
							ULP 95 UNM	201.93	44.00	80.77	8.08	88.85	3437		
							M/S		124.00	225.86	22.59	248.45			
							TOTAL		124.00	225.86	22.59	248.45		3215	3.9
							YEAR TO DATE		259.00	454.43	45.45	499.88		4314	6.0
<b>Cost Centre</b>  7050 15405338 03559 1GZB377 5473 WHITE TOYOTA CAMRY SEDAN	05/09/23 12/09/23 26/09/23	08:49:31 09:30:33 09:05:41	COCKBURN CENTRAL SPEARWOOD BIBRA LAKE	WA WA WA	7395 6443 7451	038369 000018 028526	M/S		124.00	225.86	22.59	248.45			
							TOTAL		124.00	225.86	22.59	248.45		3215	3.9
							YEAR TO DATE		259.00	454.43	45.45	499.88		4314	6.0
							ULT DSL	205.47	55.99	104.58	10.46	115.04	33534	552	10.1
							DIESEL		55.99	104.58	10.46	115.04			
							TOTAL		55.99	104.58	10.46	115.04		552	10.1
<b>Cost Centre</b>  7050 15405338 03559 1GZB377 5473 WHITE TOYOTA CAMRY SEDAN	05/09/23 12/09/23 26/09/23	08:49:31 09:30:33 09:05:41	COCKBURN CENTRAL SPEARWOOD BIBRA LAKE	WA WA WA	7395 6443 7451	038369 000018 028526	YEAR TO DATE		536.44	906.45	90.64	997.09		5035	10.7
							DIESEL		55.99	104.58	10.46	115.04			
							TOTAL		55.99	104.58	10.46	115.04		552	10.1
							YEAR TO DATE		536.44	906.45	90.64	997.09		5035	10.7
							BP ULT UNM	204.43	42.74	79.43	7.94	87.37	78622	576	7.4
							BP ULT UNM	203.10	43.65	80.59	8.06	88.65	79253	631	6.9
<b>Cost Centre</b>  7050 15405338 03559 1GZB377 5473 WHITE TOYOTA CAMRY SEDAN	05/09/23 12/09/23 26/09/23	08:49:31 09:30:33 09:05:41	COCKBURN CENTRAL SPEARWOOD BIBRA LAKE	WA WA WA	7395 6443 7451	038369 000018 028526	ULP UNM	189.90	44.61	77.01	7.70	84.71	79912	659	6.8

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CITY OF COCKBURN

Account Number: **0050188034**  
Period Starting: **01/09/2023**

Customer Number: **0115405338**  
Period Ending: **30/09/2023**

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Date: 30/09/2023

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)			
Cost Centre  7050 15405338 04185 1HSD237 5494 WHITE MITSUBISHI TRITON UTE	31/08/23 11/09/23 19/09/23 29/09/23	14:42:38 07:47:30 09:23:12 14:24:18	SPEARWOOD MANNING SPEARWOOD SPEARWOOD	WA WA WA WA	6443 6227 6443 6443	007306 001236 007831 008186	M/S		131.00	237.03	23.70	260.73			
							TOTAL		131.00	237.03	23.70	260.73		1866	7.0
							YEAR TO DATE		1,100.40	1,824.21	182.41	2,006.62		16091	6.8
							M/S		131.00	237.03	23.70	260.73			
							TOTAL		131.00	237.03	23.70	260.73		1866	7.0
							YEAR TO DATE		1,100.40	1,824.21	182.41	2,006.62		16091	6.8
							ULT DSL	205.47	60.41	112.85	11.28	124.13	20180	598	10.1
							ULSD G10	205.62	63.62	118.63	11.89	130.52	20808	628	10.1
							ULT DSL	212.60	49.67	98.00	9.80	105.60	21328	518	9.8
							ULT DSL	215.95	52.13	102.35	10.23	112.58	21881	535	9.7
Cost Centre  7050 15405338 04268 1HUL717 5504 WHITE FORD RANGER UTE	04/09/23 18/09/23	10:52:07 08:44:37	BIBRA LAKE BIBRA LAKE	WA WA	7451 7451	026776 027915	DIESEL		225.83	430.13	43.00	473.13			
							TOTAL		225.83	430.13	43.00	473.13		2279	9.9
							YEAR TO DATE		1,704.24	2,984.04	286.39	3,150.43		16335	10.4
							DIESEL		225.83	430.13	43.00	473.13			
							TOTAL		225.83	430.13	43.00	473.13		2279	9.9
							YEAR TO DATE		1,704.24	2,984.04	286.39	3,150.43		16335	10.4
							ULT DSL	207.18	71.15	134.01	13.40	147.41	10227	982	7.2
							ULT DSL	212.60	75.69	146.29	14.63	160.92	11056	829	9.1
							DIESEL		146.84	280.30	28.03	308.33			
							TOTAL		146.84	280.30	28.03	308.33		1811	8.1
Cost Centre  7050 15405338 03856 1HHE012 5523 WHITE FORD RANGER UTILITY	11/09/23	11:38:43	BIBRA LAKE	WA	7451	027336	YEAR TO DATE		977.26	1,638.93	163.88	1,802.81		10322	9.5
							DIESEL		146.84	280.30	28.03	308.33			
							TOTAL		146.84	280.30	28.03	308.33		1811	8.1
							YEAR TO DATE		977.26	1,638.93	163.88	1,802.81		10322	9.5
							ULT DSL	205.62	70.63	132.03	13.20	145.23	27378	816	8.7





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BIBRA LAKE DC PRIVATE BOXES WA  
6965

CITY OF COCKBURN

Account Number: **0050188034**  
Period Starting: **01/09/2023**

Customer Number: **0115405338**  
Period Ending: **30/09/2023**

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Date: 30/09/2023

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)			
<b>Cost Centre</b>			<b>5523</b>				DIESEL		70.63	132.03	13.20	145.23			
							<b>TOTAL</b>		<b>70.63</b>	<b>132.03</b>	<b>13.20</b>	<b>145.23</b>		<b>816</b>	<b>8.7</b>
							<b>YEAR TO DATE</b>		1,115.94	1,852.32	185.21	2,037.53		11163	18.3
							DIESEL		70.63	132.03	13.20	145.23			
							<b>TOTAL</b>		<b>70.63</b>	<b>132.03</b>	<b>13.20</b>	<b>145.23</b>		<b>816</b>	<b>8.7</b>
							<b>YEAR TO DATE</b>		1,115.94	1,852.32	185.21	2,037.53		11163	18.3
7050 15405338 03542 1GYZ082 5542 WHITE SUBARU FORESTER WAGON	14/09/23 28/09/23	08:51:24 15:37:05	BIBRA LAKE BIBRA LAKE	WA WA	7451 7451	027632 028793	BP ULT UNIM	203.10	38.23	70.59	7.06	77.65	40816		
							BP ULT UNIM	211.78	48.19	92.78	9.28	102.06	41348	530	9.1
							M/S		86.42	163.37	16.34	179.71			
							<b>TOTAL</b>		<b>86.42</b>	<b>163.37</b>	<b>16.34</b>	<b>179.71</b>		<b>530</b>	<b>16.3</b>
<b>Cost Centre</b>			<b>5542</b>				<b>YEAR TO DATE</b>		739.23	1,187.44	118.75	1,306.19		4425	29.5
							M/S		86.42	163.37	16.34	179.71			
							<b>TOTAL</b>		<b>86.42</b>	<b>163.37</b>	<b>16.34</b>	<b>179.71</b>		<b>530</b>	<b>16.3</b>
							<b>YEAR TO DATE</b>		739.23	1,187.44	118.75	1,306.19		4425	29.5
7050 15405338 03773 1HDY134 5552 WHITE ISUZU MUX WAGON	08/09/23	10:50:20	SUCCESS	WA	5992	020349	ULT DSL	207.18	51.10	96.25	9.62	105.87	20999	299	17.1
							DIESEL		51.10	96.25	9.62	105.87			
							<b>TOTAL</b>		<b>51.10</b>	<b>96.25</b>	<b>9.62</b>	<b>105.87</b>		<b>299</b>	<b>17.1</b>
							<b>YEAR TO DATE</b>		456.52	776.52	77.64	854.16		4058	21.0
<b>Cost Centre</b>			<b>5552</b>				DIESEL		51.10	96.25	9.62	105.87			
							<b>TOTAL</b>		<b>51.10</b>	<b>96.25</b>	<b>9.62</b>	<b>105.87</b>		<b>299</b>	<b>17.1</b>
							<b>YEAR TO DATE</b>		456.52	776.52	77.64	854.16		4058	21.0
							ULT DSL	205.47	61.35	114.60	11.46	126.06	129723	397	15.5
7050 15405338 03690 1HBD279 5701 WHITE ISUZU D-MAX UTILITY	03/09/23 08/09/23 07/09/23 08/09/23 10/09/23 12/09/23	04:39:04 05:26:13 16:30:41 17:33:32 17:32:24 17:02:51	COCKBURN CENTRAL BIBRA LAKE BIBRA LAKE BIBRA LAKE BIBRA LAKE BIBRA LAKE	WA WA WA WA WA WA	7395 7451 7451 7451 7451 7451	038235 026948 027109 027231 027280 027502	ULSD G10	206.18	43.72	81.95	8.19	90.14	130110	387	11.3
							ULSD G10	206.18	39.13	73.35	7.33	80.68	130413	303	12.9
							ULSD G10	206.18	22.76	42.66	4.27	48.93	130599	186	12.2
							ULSD G10	206.18	32.14	60.25	6.02	68.27	130843	244	13.2
							ULSD G10	205.62	20.42	39.17	3.92	41.99	130998	155	13.2

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CITY OF COCKBURN

Account Number: **0050188034**  
Period Starting: **01/09/2023**

Customer Number: **0115405338**  
Period Ending: **30/09/2023**

Page: 27 of 36  
Date: 30/09/2023

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km		
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)					Total Inc GST (\$)	
Cost Centre	18/09/23	13:52:15	BIBRA LAKE	WA	7451	027956	ULT DSL	212.60	44.42	85.85	8.59	94.44	131346	348	12.8	27.1	
	21/09/23	21:45:45	SUCCESS	WA	5992	020906	ULT DSL	212.60	54.93	106.16	10.62	116.78	130808				
	22/09/23	16:43:14	BIBRA LAKE	WA	7451	028400	ULT DSL	212.60	28.17	54.45	5.44	59.89	132741	1933	1.5	3.1	
	23/09/23	05:25:38	BIBRA LAKE	WA	7451	028420	ULSD G10	211.60	24.14	46.44	4.64	51.08	132243				
	24/09/23	05:33:47	SPEARWOOD	WA	6443	007995	ULT DSL	212.60	23.04	44.53	4.45	48.98	132426	183	12.6	26.8	
	25/09/23	05:27:07	SPEARWOOD	WA	6443	008012	ULT DSL	215.95	25.04	49.15	4.92	54.07	132462	36	69.6	150.2	
	25/09/23	17:07:33	SPEARWOOD	WA	6443	008032	ULT DSL	215.95	17.70	34.75	3.47	38.22	132774	312	5.7	12.2	
	26/09/23	05:20:28	BIBRA LAKE	WA	7451	028484	ULT DSL	215.95	6.62	13.00	1.30	14.30	13354				
	26/09/23	05:24:36	BIBRA LAKE	WA	7451	028485	ULSD G10	214.50 P	15.96	31.12	3.11	34.23	13290				
	27/09/23	05:18:30	BIBRA LAKE	WA	7451	028612	ULSD G10	214.50 P	19.25	37.54	3.75	41.29	133080				
							DIESEL		478.79	913.97	91.38	1005.35					
							TOTAL		478.79	913.97	91.38	1,005.35		4484	10.7	22.4	
							YEAR TO DATE		4,210.63	7,005.21	700.62	7,705.83		31417	13.4	24.5	
							DIESEL		478.79	913.97	91.38	1005.35					
							TOTAL		478.79	913.97	91.38	1,005.35		4484	10.7	22.4	
							YEAR TO DATE		4,210.63	7,005.21	700.62	7,705.83		31417	13.4	24.5	
	7050 15405338 03609 1GZL076 5711 WHITE NISSAN QASHQAI SUV	31/08/23	05:35:24	BIBRA LAKE	WA	7451	026497	ULP UNM	189.12	16.22	27.89	2.79	30.68	163484	125	13.0	24.5
		01/09/23	17:01:48	BIBRA LAKE	WA	7451	026987	ULP UNM	189.12	28.71	45.92	4.59	50.51	163709	206	13.0	24.5
	02/09/23	05:17:59	BIBRA LAKE	WA	7451	026677	ULP UNM	189.12	18.03	27.56	2.76	30.32	777				
	04/09/23	04:37:57	BIBRA LAKE	WA	7451	026725	ULP UNM	188.90 P	21.93	37.66	3.77	41.43	215200				
	04/09/23	16:48:35	BIBRA LAKE	WA	7451	026823	ULP UNM	188.90 P	42.74	72.62	7.26	79.88	164249				
	05/09/23	16:34:13	BIBRA LAKE	WA	7451	026928	ULP UNM	184.90 P	13.69	23.01	2.30	25.31	164366	117	11.7	21.6	
	06/09/23	14:57:03	BIBRA LAKE	WA	7451	027015	ULP UNM	191.12	15.55	27.02	2.70	29.72	164463	97	16.0	30.6	
	07/09/23	05:21:34	BIBRA LAKE	WA	7451	027037	ULP UNM	191.12	21.63	37.58	3.76	41.34	164640	177	12.2	23.4	
	07/09/23	15:03:58	BIBRA LAKE	WA	7451	027099	ULP UNM	191.12	18.25	31.71	3.17	34.88	164761	121	15.1	28.8	
	08/09/23	14:58:30	BIBRA LAKE	WA	7451	027208	ULP UNM	191.12	20.86	36.25	3.62	39.87	164956	165	10.7	20.4	
	09/09/23	06:59:14	BIBRA LAKE	WA	7451	027242	ULP UNM	191.12	22.72	39.47	3.95	43.42	165205	249	9.1	17.4	
	09/09/23	14:59:33	BIBRA LAKE	WA	7451	006493	ULP UNM	191.12	17.16	29.82	2.98	32.80	777				
	10/09/23	17:35:10	BIBRA LAKE	WA	7451	027281	ULP UNM	191.12	44.35	77.05	7.71	84.76	16573				
	11/09/23	06:36:14	BIBRA LAKE	WA	7451	027296	ULP UNM	186.90 P	17.07	29.00	2.90	31.90	165961				
	11/09/23	17:03:20	BIBRA LAKE	WA	7451	027382	ULP UNM	186.90 P	18.63	31.65	3.17	34.82	166103	242	7.7	14.4	
	12/09/23	15:00:13	BIBRA LAKE	WA	7451	027483	ULP UNM	184.90 P	33.69	56.63	5.66	62.29	166303	200	16.8	31.1	
	13/09/23	17:45:01	BIBRA LAKE	WA	7451	027599	ULP UNM	189.90	25.01	43.17	4.32	47.49	16648				
	14/09/23	17:43:18	BIBRA LAKE	WA	7451	027703	ULP UNM	189.90	27.56	47.58	4.76	52.34	16670	22	125.3	237.9	
	18/09/23	05:17:20	BIBRA LAKE	WA	7451	027984	ULP UNM	192.66	53.77	94.17	9.42	103.59	167298				



BP Australia Pty Ltd  
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MELBOURNE VIC 3001

## BP Plus Fleet Control Report

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CITY OF COCKBURN  
Accounts Payable (Invoice Only) PO  
067775  
PO Box 1215  
BIBRA LAKE DC PRIVATE BOXES WA  
6965

CITY OF COCKBURN

Account Number: **0050188034**  
Period Starting: **01/09/2023**

Customer Number: **0115405338**  
Period Ending: **30/09/2023**

Page: 28 of 36  
Date: 30/09/2023

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)			
Cost Centre  7050 15405338 03617 1GZL077 5721 WHITE NISSAN QASHQAI SUV			5711				M/S		473.57	815.76	81.59	897.35			
							TOTAL		473.57	815.76	81.59	897.35		1761	27.0
							YEAR TO DATE		2,826.78	4,479.42	447.93	4,927.35		18729	26.3
							M/S		473.57	815.76	81.59	897.35			
							TOTAL		473.57	815.76	81.59	897.35		1761	27.0
							YEAR TO DATE		2,826.78	4,479.42	447.93	4,927.35		18729	26.3
							ULP UNM	192.66	20.95	36.69	3.67	40.36	197012	122	17.2
							ULP UNM	192.66	20.54	35.67	3.60	39.57	197189	177	11.6
							ULP UNM	192.66	21.42	37.52	3.75	41.27	197328	139	15.4
							ULP UNM	192.66	20.08	35.17	3.52	38.69	197548	220	9.1
Cost Centre  7050 15405338 03625 1GZL075 5731 WHITE NISSAN QASHQAI SUV			5721				ULP UNM	198.48	19.52	33.42	3.34	36.76	197716	168	11.0
							ULP UNM	198.48	20.15	36.35	3.64	39.90	197910	164	10.4
							ULP UNM	194.90 P	15.69	27.80	2.78	30.58	198051	141	11.1
							ULP UNM	198.48	15.91	28.71	2.87	31.58	19835		21.7
							ULP UNM	198.48	20.83	37.58	3.76	41.34			
							M/S		174.09	309.21	30.93	340.14			
							TOTAL		174.09	309.21	30.93	340.14		1161	15.0
							YEAR TO DATE		4,414.70	6,828.89	682.82	7,511.71		37571	20.0
							M/S		174.09	309.21	30.93	340.14			
							TOTAL		174.09	309.21	30.93	340.14		1161	15.0
							YEAR TO DATE		4,414.70	6,828.89	682.82	7,511.71		37571	20.0
							ULP UNM	189.12	20.96	36.04	3.60	39.64	165855	207	10.1
							ULP UNM	189.12	24.29	41.76	4.18	45.94	166065	210	11.8
							ULP UNM	186.90 P	21.54	36.60	3.66	40.26	166200		21.9
							ULP UNM	191.12	24.35	42.31	4.23	46.54	166820		
							ULP UNM	191.12	30.40	52.82	5.28	58.10	166462		
							ULP UNM	191.12	14.99	26.05	2.60	28.65	166599	137	10.9
							ULP UNM	189.90	35.50	61.29	6.13	67.42	166929	330	10.8
							ULP UNM	186.90 P	21.75	36.95	3.70	40.65	167120	191	11.4
							ULP UNM	184.90 P	22.65	38.07	3.81	41.88	166500		
							ULP UNM	184.90 P	24.08	40.47	4.05	44.52	167333	833	2.9
							ULP UNM	189.90	17.90	30.90	3.09	33.99	167777		5.3
							ULP UNM	189.90	47.86	82.63	8.26	90.89	167777		
							ULP UNM	188.90 P	34.69	59.57	5.96	65.53	167777		
							ULP UNM	187.90 P	15.62	26.68	2.67	29.35	168168		
							ULP UNM	192.66	32.43	56.80	5.68	62.48	168728	562	5.8

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CITY OF COCKBURN  
Accounts Payable (Invoice Only) PO  
067775  
PO Box 1215  
BIBRA LAKE DC PRIVATE BOXES WA  
6965

CITY OF COCKBURN

Account Number: **0050188034**  
Period Starting: **01/09/2023**

Customer Number: **0115405338**  
Period Ending: **30/09/2023**

Page: 29 of 36  
Date: 30/09/2023

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km	
								Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)					Total Inc GST (\$)
Cost Centre	21/09/23	17:23:09	BIBRA LAKE	WA	7451	028291		ULP UNM	192.66	15.48	27.11	2.71	29.82	168866	138	11.2	21.6
	22/09/23	17:28:36	BIBRA LAKE	WA	7451	028409		ULP UNM	192.66	16.42	28.75	2.88	31.63	169004	138	11.9	22.9
	23/09/23	17:27:01	BIBRA LAKE	WA	7451	006716		ULP UNM	192.66	19.35	33.89	3.39	37.28	777			
								M/S		440.26	758.69	75.88	834.57				
							TOTAL	THIS PERIOD	440.26	758.69	75.88	834.57		2746	16.0	30.4	
								YEAR TO DATE	4,921.75	7,722.61	772.30	8,494.91		34140	14.4	24.9	
								M/S		440.26	758.69	75.88	834.57				
							TOTAL	THIS PERIOD	440.26	758.69	75.88	834.57		2746	16.0	30.4	
								YEAR TO DATE	4,921.75	7,722.61	772.30	8,494.91		34140	14.4	24.9	
7050 15405338 04334 1HWVC04 5742 WHITE FORD RANGER	31/08/23	05:22:27	BIBRA LAKE	WA	7451	026495		ULT DSL	205.47	15.76	29.44	2.94	32.38	40090			
	02/09/23	05:19:29	BIBRA LAKE	WA	7451	026678		ULT DSL	205.47	26.40	49.31	4.93	54.24	5200			
	02/09/23	17:46:49	BIBRA LAKE	WA	7451	006397		ULT DSL	205.47	20.92	39.07	3.91	42.98	5448	248	8.4	17.3
	03/09/23	17:40:04	BIBRA LAKE	WA	7451	026723		ULT DSL	205.47	28.26	52.79	5.28	58.07	25710			
	05/09/23	05:44:41	BIBRA LAKE	WA	7451	006429		ULT DSL	207.18	29.97	56.45	5.64	62.09	6001			
	06/09/23	05:35:05	BIBRA LAKE	WA	7451	026949		ULT DSL	207.18	17.53	33.02	3.30	36.32	6174	173	10.1	21.0
	07/09/23	05:25:37	SUCCESS	WA	5992	020263		ULT DSL	207.18	19.99	37.65	3.77	41.42	6371	197	10.1	21.0
	08/09/23	05:14:43	BIBRA LAKE	WA	7451	027122		ULT DSL	207.18	13.39	25.22	2.52	27.74	6550	179	7.5	15.5
	12/09/23	17:38:59	BIBRA LAKE	WA	7451	027505		ULT DSL	206.62	24.75	46.49	4.65	51.14	6757	207	12.0	24.7
	13/09/23	17:42:55	BIBRA LAKE	WA	7451	027598		ULT DSL	206.62	19.04	35.78	3.58	39.34	36935			
	14/09/23	17:39:27	BIBRA LAKE	WA	7451	027701		ULT DSL	206.62	22.74	42.72	4.27	46.99	7159			
	15/09/23	17:50:20	BIBRA LAKE	WA	7451	027818		ULT DSL	206.62	15.97	30.00	3.00	33.00	732			
	16/09/23	17:35:27	BIBRA LAKE	WA	7451	006609		ULT DSL	206.62	14.14	26.58	2.66	29.22	7487			
	18/09/23	17:52:31	BIBRA LAKE	WA	7451	027997		ULT DSL	212.60	43.90	84.85	8.48	93.33	7920	453	9.7	20.6
	19/09/23	05:28:25	BIBRA LAKE	WA	7451	028003		ULT DSL	212.60	17.25	33.34	3.33	36.67	8100	180	9.8	20.4
	19/09/23	17:18:12	BIBRA LAKE	WA	7451	028093		ULT DSL	212.60	22.43	43.35	4.34	47.69	8335	235	9.5	20.3
	20/09/23	05:08:13	BIBRA LAKE	WA	7451	028105		ULT DSL	212.60	18.79	36.32	3.63	39.95	8225			
	20/09/23	17:45:24	BIBRA LAKE	WA	7451	028189		ULT DSL	212.60	21.42	41.40	4.14	45.54	8738	513	4.2	8.9
	21/09/23	05:13:21	BIBRA LAKE	WA	7451	028195		ULT DSL	212.60	10.42	20.14	2.01	22.15	8864	126	8.3	17.6
	21/09/23	17:51:50	BIBRA LAKE	WA	7451	028297		ULT DSL	212.60	23.83	46.05	4.61	50.66	9071	207	11.5	24.5
	22/09/23	05:43:59	BIBRA LAKE	WA	7451	028305		ULSD G10	211.60	13.40	25.77	2.58	28.35	92281			
	22/09/23	17:31:42	BIBRA LAKE	WA	7451	028411		ULSD G10	211.60	17.42	33.51	3.35	36.86	9616			
	23/09/23	05:23:53	BIBRA LAKE	WA	7451	028419		ULSD G10	211.60	12.78	24.58	2.46	27.04	9542			
	23/09/23	17:47:52	BIBRA LAKE	WA	7451	006718		ULSD G10	211.60	19.33	37.18	3.72	40.90	9711	169	11.4	24.2
	24/09/23	17:29:52	BIBRA LAKE	WA	7451	028453		ULT DSL	212.60	31.99	61.83	6.18	68.01	10079	368	8.7	18.5
	25/09/23	05:28:57	COCKBURN CENTRAL	WA	7395	039453		ULSD G10	214.95	7.72	15.08	1.51	16.59	10210	131	5.9	12.7
	25/09/23	17:25:30	BIBRA LAKE	WA	7451	028477		ULT DSL	215.95	24.18	47.47	4.75	52.22	10420	210	11.5	24.9
	26/09/23	17:37:15	BIBRA LAKE	WA	7451	028601		ULT DSL	215.95	18.25	35.83	3.58	39.41	10594	174	10.5	22.6
	27/09/23	05:34:30	BIBRA LAKE	WA	7451	028613		ULT DSL	215.95	16.84	33.06	3.31	36.37	10754	160	10.5	22.7
	28/09/23	05:27:19	BIBRA LAKE	WA	7451	028710		ULT DSL	215.95	13.46	26.43	2.64	29.07	100300			
	28/09/23	17:33:10	BIBRA LAKE	WA	7451	028805		ULSD G10	214.50 P	13.96	27.22	2.72	29.94	160957			





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## BP Plus Fleet Control Report

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CITY OF COCKBURN  
Accounts Payable (Invoice Only) PO  
067775  
PO Box 1215  
BIBRA LAKE DC PRIVATE BOXES WA  
6965

CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**  
Period Starting: **01/09/2023** Period Ending: **30/09/2023**

Page: 30 of 36  
Date: 30/09/2023

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)			
Cost Centre  7050 15405338 04326 1HWVC303 5752 WHITE FORD RANGER	29/09/23	05:34:44	BIBRA LAKE	WA	7451	006789	ULT DSL	215.95	12.65	24.84	2.48	27.32	11110		
	29/09/23	17:34:07	BIBRA LAKE	WA	7451	028917	ULSD G10	214.50	17.19	33.52	3.35	36.87	11256	146	25.3
							DIESEL		646.07	1236.25	123.62	1359.87			
							<b>TOTAL</b>		<b>646.07</b>	<b>1,236.25</b>	<b>123.62</b>	<b>1,359.87</b>		<b>4076</b>	<b>15.9</b>
							<b>THIS PERIOD</b>								
							<b>YEAR TO DATE</b>		1,144.52	2,155.70	215.57	2,371.27		7883	30.1
							DIESEL		646.07	1236.25	123.62	1359.87			
							<b>TOTAL</b>		<b>646.07</b>	<b>1,236.25</b>	<b>123.62</b>	<b>1,359.87</b>		<b>4076</b>	<b>15.9</b>
							<b>THIS PERIOD</b>								
							<b>YEAR TO DATE</b>		1,144.52	2,155.70	215.57	2,371.27		7883	30.1
	31/09/23	05:22:52	BIBRA LAKE	WA	7451	026496	ULT DSL	205.47	20.36	38.03	3.90	41.93	6403	216	19.4
	31/09/23	16:44:47	SPEARWOOD	WA	6443	007309	ULT DSL	205.47	14.10	26.34	2.63	28.97	6509	106	27.3
	01/09/23	05:29:05	BIBRA LAKE	WA	7451	026595	ULT DSL	205.47	16.75	31.29	3.13	34.42	6668	159	21.6
	01/09/23	17:37:54	BIBRA LAKE	WA	7451	026668	ULT DSL	205.47	16.57	30.95	3.10	34.05	6820	152	22.4
	02/09/23	05:31:52	BIBRA LAKE	WA	7451	026679	ULT DSL	205.47	18.30	34.18	3.42	37.60	6992	172	21.9
	02/09/23	17:39:38	BIBRA LAKE	WA	7451	006395	ULT DSL	205.47	15.71	29.35	2.93	32.28	7132	140	23.1
	03/09/23	05:14:08	COCKBURN CENTRAL	WA	7395	038236	ULT DSL	205.47	19.38	36.20	3.62	39.82	7378	244	16.3
	03/09/23	17:20:45	SUCCESS	WA	5992	004482	ULT DSL	205.47	20.41	38.13	3.81	41.94	7480	104	40.3
	04/09/23	05:33:19	BIBRA LAKE	WA	7451	026729	ULT DSL	207.18	16.59	31.25	3.12	34.37	7677	197	17.4
	04/09/23	17:38:02	BIBRA LAKE	WA	7451	006425	ULT DSL	207.18	15.68	29.54	2.95	32.49	7598		
	05/09/23	05:31:31	BIBRA LAKE	WA	7451	026639	ULT DSL	207.18	17.61	33.18	3.32	36.48	7986	398	9.2
	05/09/23	16:28:24	SUCCESS	WA	5992	004503	ULT DSL	207.18	15.76	29.68	2.97	32.65	8138	152	21.5
	06/09/23	05:18:07	BIBRA LAKE	WA	7451	026947	ULT DSL	207.18	25.37	47.78	4.78	52.56	8405	267	19.7
	07/09/23	05:36:18	BIBRA LAKE	WA	7451	027038	ULT DSL	207.18	13.99	26.35	2.63	28.98	8522	117	24.8
	08/09/23	05:22:20	BIBRA LAKE	WA	7451	027123	ULT DSL	207.18	13.53	25.48	2.55	28.03	8650	128	21.9
	09/09/23	05:32:30	BIBRA LAKE	WA	7451	027239	ULT DSL	207.18	19.91	37.50	3.75	41.25	8898	248	16.6
	09/09/23	17:32:01	BIBRA LAKE	WA	7451	006497	ULT DSL	207.18	19.72	37.15	3.71	40.86	777		
	11/09/23	05:39:43	BIBRA LAKE	WA	7451	027289	ULT DSL	206.62	29.99	56.34	5.63	61.97	9383		
	11/09/23	17:37:27	BIBRA LAKE	WA	7451	027387	ULT DSL	206.62	12.57	23.61	2.36	25.97	9472	89	29.2
	13/09/23	05:18:26	BIBRA LAKE	WA	7451	027515	ULT DSL	206.62	31.74	59.62	5.96	65.58	9813	341	19.2
	13/09/23	17:28:25	BIBRA LAKE	WA	7451	027597	ULT DSL	206.62	18.82	35.35	3.54	38.89	9957	144	27.0
	14/09/23	05:47:33	BIBRA LAKE	WA	7451	027607	ULT DSL	206.62	14.39	27.03	2.70	29.73	102067		
	14/09/23	17:39:54	BIBRA LAKE	WA	7451	027702	ULT DSL	206.62	19.19	36.05	3.60	39.65	10247		
	15/09/23	05:24:10	BIBRA LAKE	WA	7451	027715	ULT DSL	206.62	12.47	23.43	2.34	25.77	10361	114	22.6
	15/09/23	18:04:14	BIBRA LAKE	WA	7451	027820	ULT DSL	206.62	20.31	38.15	3.82	41.97	15771		
	16/09/23	05:40:21	BIBRA LAKE	WA	7451	027823	ULT DSL	206.62	14.65	27.52	2.75	30.27	10698		
	16/09/23	17:52:34	BIBRA LAKE	WA	7451	006810	ULT DSL	206.62	16.27	30.58	3.06	33.62	777		
	17/09/23	05:44:14	SPEARWOOD	WA	6443	007781	ULT DSL	206.62	18.77	31.50	3.15	34.65	11008		
	17/09/23	11:50:19	BIBRA LAKE	WA	7451	027888	ULT DSL	206.62	9.62	18.07	1.81	19.88	11113	105	18.9
	18/09/23	05:39:32	BIBRA LAKE	WA	7451	006619	ULT DSL	212.80	21.99	42.50	4.25	46.75	11348	235	19.9
	18/09/23	17:42:04	BIBRA LAKE	WA	7451	027904	ULSD G10	211.80	15.18	29.20	2.92	32.12	11661	313	10.3
	19/09/23	05:41:38	BIBRA LAKE	WA	7451	028006	ULT DSL	212.80	9.55	18.45	1.85	20.30	11569		

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CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**  
Period Starting: **01/09/2023** Period Ending: **30/09/2023**

Page: 31 of 36  
Date: 30/09/2023

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km		
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)					Total Inc GST (\$)	
Cost Centre	20/09/23	04:05:39	COCKBURN CENTRAL	WA	7395	006721	ULT DGL	212.60	28.32	54.74	5.47	60.21	11844	275	10.3	21.9	
	20/09/23	17:14:50	BIBRA LAKE	WA	7451	028182	ULT DGL	212.60	9.46	18.28	1.83	20.11	11980	136	7.0	14.8	
	21/09/23	05:33:28	BIBRA LAKE	WA	7451	028197	ULT DGL	212.60	19.00	36.72	3.67	40.39	12128	148	12.8	27.3	
	22/09/23	05:27:57	BIBRA LAKE	WA	7451	028303	ULT DGL	212.60	12.46	24.08	2.41	26.49	12268	148	8.9	18.9	
	22/09/23	17:29:22	BIBRA LAKE	WA	7451	028410	ULT DGL	212.60	20.07	38.79	3.88	42.67	12461	193	10.4	22.1	
	23/09/23	05:15:48	BIBRA LAKE	WA	7451	028418	ULT DGL	212.60	13.97	27.00	2.70	29.70	12612	151	9.3	19.7	
	23/09/23	17:35:50	BIBRA LAKE	WA	7451	006717	ULT DGL	212.60	17.72	34.25	3.42	37.67	12678	66	26.8	57.1	
	24/09/23	10:00:15	BIBRA LAKE	WA	7451	028441	ULT DGL	212.60	15.13	29.25	2.92	32.17	12687	289	5.2	11.1	
	25/09/23	05:27:48	SPEARWOOD	WA	6443	008013	ULT DGL	215.95	17.15	33.67	3.37	37.04	13112	145	11.8	25.5	
	25/09/23	17:34:42	BIBRA LAKE	WA	7451	028479	ULSD G10	214.50 P	15.37	29.97	3.00	32.97	13247	135	11.4	24.4	
	26/09/23	17:40:44	BIBRA LAKE	WA	7451	028802	ULT DGL	215.95	11.69	22.95	2.29	25.24	13465	218	5.4	11.6	
	27/09/23	05:14:09	BIBRA LAKE	WA	7451	028811	ULT DGL	215.95	14.24	27.95	2.80	30.75	13595	130	11.0	23.7	
	27/09/23	17:38:41	BIBRA LAKE	WA	7451	006755	ULT DGL	215.95	14.25	27.97	2.80	30.77	777				
	28/09/23	05:39:08	BIBRA LAKE	WA	7451	028711	ULT DGL	215.95	16.19	31.78	3.18	34.96	13884				
	28/09/23	17:35:39	BIBRA LAKE	WA	7451	028806	ULT DGL	215.95	18.13	35.59	3.58	39.15	14048	162	11.2	24.2	
	29/09/23	05:35:12	BIBRA LAKE	WA	7451	006790	ULT DGL	215.95	17.08	33.53	3.35	36.88	14220	174	9.8	21.2	
	29/09/23	17:36:46	BIBRA LAKE	WA	7451	028918	ULT DGL	215.95	13.24	25.99	2.60	28.59	14333	113	11.7	25.3	
							DIESEL		836.72	1592.25	159.21	1751.46					
							TOTAL			836.72	1,592.25	159.21	1,751.46		6616	12.6	26.5
							YEAR TO DATE		1,473.90	2,742.25	274.19	3,016.44		10942	13.5	27.6	
							DIESEL		836.72	1592.25	159.21	1751.46					
							TOTAL			836.72	1,592.25	159.21	1,751.46		6616	12.6	26.5
							YEAR TO DATE		1,473.90	2,742.25	274.19	3,016.44		10942	13.5	27.6	
	7050 15405338 04201	31/08/23	17:53:40	BIBRA LAKE	WA	7451	026587	ULP UNM	189.12	20.56	35.35	3.53	38.88	216032	196	10.5	19.8
	1HAS515 5761	01/09/23	05:15:37	BIBRA LAKE	WA	7451	026594	ULP UNM	189.12	16.74	28.78	2.88	31.66	216198	166	10.1	19.1
	WHITE NISSAN QASHQAI	04/09/23	17:35:39	BIBRA LAKE	WA	7451	006424	ULP UNM	186.90 P	23.69	40.25	4.03	44.28	216414	216	11.0	20.5
	WAGON	06/09/23	17:29:23	BIBRA LAKE	WA	7451	027027	ULP UNM	191.12	44.02	76.48	7.65	84.13	216832	418	10.5	20.1
		07/09/23	05:17:26	BIBRA LAKE	WA	7451	027036	ULP UNM	191.12	15.07	26.18	2.62	28.80	216990	159	9.5	18.2
	07/09/23	16:13:53	SUCCESS	WA	5992	004558	ULP UNM	191.12	17.22	29.92	2.99	32.91	217139	149	11.6	22.1	
	08/09/23	05:31:28	BIBRA LAKE	WA	7451	006459	ULP UNM	191.12	14.31	24.86	2.49	27.35	217258	119	12.0	23.0	
	09/09/23	05:33:22	BIBRA LAKE	WA	7451	027240	ULP UNM	191.12	20.92	36.35	3.63	39.98	241772				
	11/09/23	05:00:01	BIBRA LAKE	WA	7451	027287	ULP UNM	189.90	24.40	42.13	4.21	46.34	217690				
	13/09/23	04:58:18	BIBRA LAKE	WA	7451	027514	ULP UNM	184.90 P	27.73	46.61	4.66	51.27	217918	226	12.3	22.7	
	23/09/23	16:49:36	BIBRA LAKE	WA	7451	006713	ULP UNM	192.66	16.87	29.55	2.95	32.50	218582				
	24/09/23	17:22:50	BIBRA LAKE	WA	7451	028452	ULP UNM	192.66	17.64	30.89	3.09	33.98	218184				
	25/09/23	17:08:07	SPEARWOOD	WA	6443	008033	ULP UNM	198.48	18.47	29.72	2.97	32.69	218321	137	12.0	23.9	
	26/09/23	17:38:29	SPEARWOOD	WA	6443	000087	ULP UNM	184.90 P	16.64	27.97	2.80	30.77	218443	122	13.6	25.2	
	28/09/23	05:09:42	BIBRA LAKE	WA	7451	028709	ULP UNM	198.48	31.55	56.93	5.69	62.62	777				
	28/09/23	17:20:58	BIBRA LAKE	WA	7451	028802	ULP UNM	198.48	15.03	27.12	2.71	29.83	218833				
	29/09/23	05:19:27	BIBRA LAKE	WA	7451	028812	ULP UNM	198.48	16.90	30.49	3.05	33.54	777				



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CITY OF COCKBURN  
Accounts Payable (Invoice Only) PO  
067775  
PO Box 1215  
BIBRA LAKE DC PRIVATE BOXES WA  
6965

CITY OF COCKBURN

Account Number: **0050188034**  
Period Starting: **01/09/2023**

Customer Number: **0115405338**  
Period Ending: **30/09/2023**

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Date: 30/09/2023

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)			
<b>Cost Centre</b>  7050 15405338 03807 1HFK120 5971 WHITE FORD RANGER UTILITY	21/09/23	16:25:04	BIBRA LAKE	WA	7451	028282	M/G		355.76	619.58	61.95	681.53			
							TOTAL		355.76	619.58	61.95	681.53		1907	35.7
							YEAR TO DATE		4,494.92	7,033.08	703.28	7,736.36		40610	19.1
							M/G		355.76	619.58	61.95	681.53			
							TOTAL		355.76	619.58	61.95	681.53		1907	35.7
							YEAR TO DATE		4,494.92	7,033.08	703.28	7,736.36		40610	19.1
<b>Cost Centre</b>  7050 15405338 01256 1DNH007 6191 WHITE ISUZU DUAL CAB TRUCK	13/09/23	18:37:02	SOUTH FREMANTLE	WA	9802	009745	ULT DSL	212.60	47.03	90.90	9.09	99.99	35333		
							DIESEL		47.03	90.90	9.09	99.99			
							TOTAL		47.03	90.90	9.09	99.99		2352	48.2
							YEAR TO DATE		585.27	987.27	98.72	1,085.99			
							DIESEL		47.03	90.90	9.09	99.99			
							TOTAL		47.03	90.90	9.09	99.99		2352	48.2
<b>Cost Centre</b>  7050 15405338 04136 1GGP948 6911 SILVER HYUNDAI I30 HATCH	15/09/23 26/09/23	13:05:57 10:46:12	NAVAL BASE SUCCESS	WA WA	7770 5992	015320 004944	ULT DSL	206.62	86.64	162.75	16.27	179.02	14376	446	40.1
							DIESEL		86.64	162.75	16.27	179.02			
							TOTAL		86.64	162.75	16.27	179.02		446	40.1
							YEAR TO DATE		202.91	345.84	34.58	380.42		1012	37.6
							DIESEL		86.64	162.75	16.27	179.02			
							TOTAL		86.64	162.75	16.27	179.02		446	40.1
							ULP UNM	189.90	39.24	67.75	6.77	74.52	46804	430	17.3
							ULP UNM	186.90 P	34.40	58.45	5.84	64.29	47230	426	15.1

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CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**  
Period Starting: **01/09/2023** Period Ending: **30/09/2023**

Page: 33 of 36  
Date: 30/09/2023

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)			
<b>Cost Centre</b>  7050 15405338 00787 1DMM806 7602 WHITE ISUZU TRUCK	26/09/23 29/09/23	18:04:49 16:52:05	COCKBURN CENTRAL COCKBURN CENTRAL	WA WA	7395 7395	006894 039679	M/S		73.64	126.20	12.61	138.81			
							TOTAL		73.64	126.20	12.61	138.81		856	8.6
							YEAR TO DATE		402.96	635.77	63.58	699.35		3959	10.2
							M/S		73.64	126.20	12.61	138.81			
							TOTAL		73.64	126.20	12.61	138.81		856	8.6
							YEAR TO DATE		402.96	635.77	63.58	699.35		3959	10.2
<b>Cost Centre</b>  7050 15405338 03757 1HDS430 7922 WHITE FORD RANGER UTILITY	31/08/23 13/09/23	11:36:34 11:44:08	BIBRA LAKE BIBRA LAKE	WA WA	7451 7451	026549 006541	ULSD G10	214.95	68.03	132.94	13.29	146.23	52266	86	121.5
							ULSD G10	214.95	31.16	60.89	6.09	66.98	52297	41	76.0
							DIESEL		99.19	193.83	19.38	213.21			
							TOTAL		99.19	193.83	19.38	213.21		97	102.3
							YEAR TO DATE		1,000.27	1,700.74	170.06	1,870.80		1277	78.3
							DIESEL		99.19	193.83	19.38	213.21			
<b>Cost Centre</b>  7050 15405338 02692 1GJT235 7951 WHITE HYUNDAI I30 HATCH	06/09/23 21/09/23	11:48:19 08:21:39	BIBRA LAKE BIBRA LAKE	WA WA	7451 7451	026987 028228	ULSD G10	205.47	57.33	107.09	10.71	117.80	55321	600	20.2
							ULSD G10	206.62	63.93	120.08	12.01	132.09	55921	600	20.2
							DIESEL		121.26	227.17	22.72	249.89		600	20.2
							TOTAL		121.26	227.17	22.72	249.89		600	20.2
							YEAR TO DATE		1,102.24	1,842.26	184.24	2,026.50		9510	11.6
							DIESEL		121.26	227.17	22.72	249.89			

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067775  
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CITY OF COCKBURN

Account Number: 0050188034      Customer Number: 0115405338  
Period Starting: 01/09/2023      Period Ending: 30/09/2023

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Date: 30/09/2023

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)			
Cost Centre  7050 15405338 04243 1HTF631 7962 WHITE FORD RANGER UTILITY	18/09/23	10:59:38	COCKBURN CENTRAL	WA	7395	006680	DIESEL		93.22	177.86	17.79	195.65			
							TOTAL		93.22	177.86	17.79	195.65		1483	6.3
							YEAR TO DATE		789.79	1,333.80	133.38	1,467.18		10986	7.2
							DIESEL		93.22	177.86	17.79	195.65			
							TOTAL		93.22	177.86	17.79	195.65		1483	6.3
							YEAR TO DATE		789.79	1,333.80	133.38	1,467.18		10986	7.2
							ULT DSL	212.60	71.47	138.14	13.81	151.95	6922	729	9.8
							DIESEL		71.47	138.14	13.81	151.95			
							TOTAL		71.47	138.14	13.81	151.95		729	9.8
							YEAR TO DATE		699.65	1,173.66	117.38	1,291.04		5056	13.8
Cost Centre  7050 15405338 02801 1GIR690 7961 WHITE MITSUBISHI TRITON UTE	01/09/23 11/09/23 19/09/23	17:46:02 14:58:23 12:10:29	BIBRA LAKE BIBRA LAKE BIBRA LAKE	WA WA WA	7451 7451 7451	026671 027361 028050	DIESEL		71.47	138.14	13.81	151.95			
							TOTAL		71.47	138.14	13.81	151.95		729	9.8
							YEAR TO DATE		699.65	1,173.66	117.38	1,291.04		5056	13.8
							ULSD G10	204.47	35.34	65.69	6.57	72.26	39868	399	8.9
							ULSD G10	205.62	29.07	52.47	5.25	57.72	40260	382	7.3
							ULSD G10	211.60	34.40	66.17	6.62	72.79	40510	280	13.2
							DIESEL		97.81	184.33	18.44	202.77			
							TOTAL		97.81	184.33	18.44	202.77		1041	9.4
							YEAR TO DATE		571.53	970.58	97.06	1,067.64		4135	13.8
							DIESEL		97.81	184.33	18.44	202.77			
Cost Centre  7050 15405338 02635 1GJF670 7961 WHITE HYUNDAI I30 HATCH	05/09/23 21/09/23	09:16:27 13:50:24	SUCCESS SUCCESS	WA WA	5992 5992	020136 020873	ULT DSL	207.18	27.99	52.72	5.27	57.99	51634	579	11.3
							ULT DSL	212.60	32.80	63.39	6.34	69.73	52253	619	5.3
							DIESEL		97.81	184.33	18.44	202.77			
							TOTAL		97.81	184.33	18.44	202.77		1041	9.4
							YEAR TO DATE		571.53	970.58	97.06	1,067.64		4135	13.8
							DIESEL		97.81	184.33	18.44	202.77			
							TOTAL		97.81	184.33	18.44	202.77		1041	9.4
							YEAR TO DATE		571.53	970.58	97.06	1,067.64		4135	13.8
							DIESEL		97.81	184.33	18.44	202.77			
							TOTAL		97.81	184.33	18.44	202.77		1041	9.4



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CITY OF COCKBURN

Account Number: **0050188034**  
Period Starting: **01/09/2023**

Customer Number: **0115405338**  
Period Ending: **30/09/2023**

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Date: 30/09/2023

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)			
<b>Cost Centre</b>  7050 15405338 04284 1HGWS37 8206886 WHITE MITSUBISHI OUTLANDER	02/09/23 08/09/23 23/09/23	08:49:26 16:44:33 10:47:07	CANNING VALE COCKBURN CENTRAL HUNTINGDALE	WA WA WA	9073 7395 8117	011780 006387 069354	DIESEL		60.79	116.11	11.61	127.72			
							<b>TOTAL</b>		<b>60.79</b>	<b>116.11</b>	<b>11.61</b>	<b>127.72</b>		<b>619</b>	<b>9.8</b>
							<b>YEAR TO DATE</b>		429.04	723.08	72.30	795.36		3352	23.7
							DIESEL		60.79	116.11	11.61	127.72			
							<b>TOTAL</b>		<b>60.79</b>	<b>116.11</b>	<b>11.61</b>	<b>127.72</b>		<b>619</b>	<b>9.8</b>
							<b>YEAR TO DATE</b>		429.04	723.08	72.30	795.36		3352	23.7
<b>Cost Centre</b>  7050 15405338 04300 1HUA435 8718100 WHITE ISUZU MUX	13/09/23 28/09/23	16:13:47 16:58:00	CANNING VALE COCKBURN CENTRAL	WA WA	9804 7395	023110 039620	ULP UNM	189.02	25.34	43.55	4.35	47.90	48810	315	17.8
							ULP UNM	191.12	56.07	97.42	9.74	107.16	49125	599	9.3
							ULP UNM	192.66	55.76	97.66	9.77	107.43	49724		17.9
							M/S		137.17	238.63	23.86	262.49			
							<b>TOTAL</b>		<b>137.17</b>	<b>238.63</b>	<b>23.86</b>	<b>262.49</b>		<b>914</b>	<b>15.0</b>
							<b>YEAR TO DATE</b>		762.90	1,208.51	120.85	1,329.36		4716	28.2
<b>Cost Centre</b>  7050 15405338 04300 1HUA435 8718100 WHITE ISUZU MUX	13/09/23 28/09/23	16:13:47 16:58:00	CANNING VALE COCKBURN CENTRAL	WA WA	9804 7395	023110 039620	M/S		137.17	238.63	23.86	262.49			
							<b>TOTAL</b>		<b>137.17</b>	<b>238.63</b>	<b>23.86</b>	<b>262.49</b>		<b>914</b>	<b>15.0</b>
							<b>YEAR TO DATE</b>		983.76	1,544.65	154.46	1,699.11		5862	29.0
							ULT DSL	206.62	59.09	110.99	11.10	122.09	13428	1155	5.1
							ULT DSL	215.95	52.12	102.32	10.23	112.55	13971	543	9.8
							DIESEL		111.21	213.31	21.33	234.64			
<b>Cost Centre</b>  7050 15405338 04300 1HUA435 8718100 WHITE ISUZU MUX	13/09/23 28/09/23	16:13:47 16:58:00	CANNING VALE COCKBURN CENTRAL	WA WA	9804 7395	023110 039620	<b>TOTAL</b>		<b>111.21</b>	<b>213.31</b>	<b>21.33</b>	<b>234.64</b>		<b>1698</b>	<b>6.5</b>
							<b>YEAR TO DATE</b>		549.15	930.33	93.05	1,023.38		4129	24.8
							DIESEL		111.21	213.31	21.33	234.64			
							<b>TOTAL</b>		<b>111.21</b>	<b>213.31</b>	<b>21.33</b>	<b>234.64</b>		<b>1698</b>	<b>6.5</b>
							<b>YEAR TO DATE</b>		549.15	930.33	93.05	1,023.38		4129	24.8





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Date: 30/09/2023

[illegible]

## 14.3 Operations

### 14.3.1 (2023/MINUTE NO 0292) Business Plan Cockburn Aquatic and Recreation Centre Expansion Project

<b>Executive</b>	Chief Operations Officer
<b>Author</b>	Manager Property Services
<b>Attachments</b>	1. Major Land Transaction Business Plan - Cockburn Aquatic and Recreation Centre Expansion Project <a href="#">↓</a>

#### RECOMMENDATION

That Council:

- (1) ACKNOWLEDGES that no submissions were received from the statutory advertising; and
- (2) RESOLVES to proceed with the transaction as proposed in the Business Plan for the Cockburn Aquatic and Recreation Centre Expansion Project at Attachment 1.

**TO BE CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL**

#### Council Decision

MOVED Cr P Corke SECONDED Cr P Eva

That Council:

- (1) ACKNOWLEDGES that no submissions were received from the statutory advertising;
- (2) RESOLVES to proceed with the transaction as proposed in the Business Plan for the Cockburn Aquatic and Recreation Centre Expansion Project at Attachment 1;
- (3) NOTES the Business Plan for the Project, 'provides that in the event that the FFC component of the project exceeds \$6m, then the FFC can request access to a capital contribution of up to \$1m from the City', and that FFC has subsequently informed the City that the Capital Contribution is no longer required.

**CARRIED BY ABSOLUTE MAJORITY OF COUNCIL 10/0**

#### Reason

Given the up to \$1m capital contribution is included in the business plan, for additional clarity the fact that it is no longer required should be noted within the Council's recommendation.

#### Officer Comment

City officers support the proposed addition of item (3) in the recommendation as it provides clarity on the variance from the advertised Business Plan.

City officers have also removed references to the Capital Contribution or Loan and repayments in the form of rent from the Development Agreement and supporting documents.





## Background

The Cockburn Aquatic and Recreation Centre (Cockburn ARC) opened in May 2017 and has performed well over expectations in terms of attendance and membership numbers.

As a result of exceeding performance expectations, it has put pressure on the health and fitness areas of the facility, with many members unable to access the equipment and classes on a regular basis.

In February 2020, Council adopted the recommendation to proceed with the Cockburn ARC Expansion Feasibility Study (including a preliminary concept design).

At the 9 September 2021 Ordinary Council Meeting, Council adopted the approach to partner with the Fremantle Football Club (FFC) to complete their portion of works alongside the City of Cockburn (the City) to ensure that the best outcome for the community could be achieved and to proceed with a business plan.

At the 10 November 2022 Ordinary Council Meeting, Council resolved the following:

- (1) NOTES the proposed funding model for the Fremantle Football Club portion of the works;
- (2) AUTHORISES the Chief Executive Officer to execute the Heads of Agreement with the Fremantle Football Club: and
- (3) ENDORSES proceeding with a Business Plan.

The proposal qualifies as a major transaction under the *Local Government Act 1995* and has invoked the requirement of the preparation of Business Plan and subsequent advertising.

To satisfy s3.59 of the *Local Government Act 1995* the Business Plan is required to be advertised for a minimum period of six weeks for public comment, during which submissions can be received.

The Business Plan details an overall assessment of the major land transaction which is the expansion of the facilities at the Cockburn ARC located at 31 Veterans Parade, Cockburn Central.

The advertising of the Business Plan commenced on 15 December 2022 and closed on 26 January 2023. At Ordinary Council Meeting dated 9 February 2023 Council resolved the following:

- (1) CONSIDERS the submissions received from the statutory advertising; and
- (2) RESOLVES to proceed with the transaction as proposed in the Business Plan for the Cockburn Aquatic and Recreation Centre Expansion Project at Attachment 1.

After the Ordinary Council Meeting dated 9 February 2023, the City began the process of proceeding with the transaction as proposed in the Business Plan.

Following market engagement, the Business Plan was reviewed to determine if there was any resultant impact from the submissions.



As a result of this review, the City was required to readvertise the Business Plan to include the updated information and details.

The updated Business Plan was advertised for a period of six weeks between Wednesday 6 September 2023 to Thursday 19 October 2023.

The Business Plan is to be adopted by Council with an absolute majority.

### Submission

No submissions were received for the Business Plan advertised between Wednesday 6 September 2023 and Thursday 19 October 2023.

### Report

Section 3.59 Local Government Act 1995 requires that before a Local Government enters into a land transaction that is preparatory to entry into a major land transaction, a local government is to prepare a Business Plan, advertise it seeking public comment and before proceeding Council is to consider any submissions received.

Extract below:

“The local government is to —

- (a) give State-wide public notice stating that —
  - (i) the local government proposes to commence the major trading undertaking or enter into the major land transaction described in the notice or into a land transaction that is preparatory to that major land transaction; and
  - (ii) a copy of the business plan may be inspected or obtained at any place specified in the notice; and
  - (iii) submissions about the proposed undertaking or transaction may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given; and
- (b) a copy of the business plan is to be made available for public inspection in accordance with the notice; and
- (c) publish a copy of the business plan on the local government’s official website.”

After the last day for submissions, the local government is to consider any submissions made and may decide to proceed with the undertaking or transaction as proposed or so that it is not significantly different from what was proposed.”

The Cockburn Aquatic and Recreation Centre Expansion Project Business Plan was advertised for public comment in accordance with s3.59 on Wednesday 6 September 2023 and Thursday 19 October 2023.

No submissions were received.

The purpose of this report is to seek a resolution of Council to proceed with the major land transaction as detailed in the Business Plan with an Absolute Majority decision.



**Strategic Plans/Policy Implications**Community, Lifestyle and Security

A vibrant healthy, safe, inclusive and connected community.

- Accessible and inclusive community, recreation and cultural services and facilities that enrich our community.

Listening and Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.
- High quality and effective community engagement and customer service experiences.

**Budget/Financial Implications**

Nil

**Legal Implications**

In accordance with the requirements of s3.59 of the Local Government Act 1995 the Business Plan was advertised for public comment commencing on 6 September 2023 for a period of six weeks, closing on 19 October 2023.

**Community Consultation**

Advertising was undertaken on 6 September 2023 in the West Australian Newspaper (State-wide advertising) and in Perth Now Cockburn.

It was also published on the City's website, on the Comment on Cockburn website, and notice boards at the City's Administration Building, Libraries and Cockburn ARC.

Hard copies of the Business Plan were made available at all City Libraries, Cockburn ARC and at the City's front counter.

No submissions were received.

**Risk Management Implications**

There is an extreme risk to the delivery period of the project and City's reputation and working relationship with the Fremantle Football Club should the report not be endorsed.

There is also a substantive financial risk to the project through potential loss of grants and financial commitments from the Fremantle Football Club should council not support the recommendation

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil





# Business Plan to enter into a Major Land Transaction

Cockburn Aquatic and Recreation Centre Expansion Project  
31 Veterans Parade Cockburn Central WA 6164  
Reserve 52844

Business Plan for a Major Land Transaction in accordance with the  
*Local Government Act 1995.*



[www.cockburn.wa.gov.au](http://www.cockburn.wa.gov.au)





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## Acknowledgement of Country

The Mayor, Councillors and staff of the City of Cockburn acknowledge the Whadjuk Nyungar people of Beeliar boodja as the traditional custodians of this land. We pay our respect to the Elders, past, present and emerging.



## Introduction

The *Local Government Act 1995* requires that before a local government enters into a major land transaction it needs to prepare a business plan that complies with the requirements of s3.59 and any associated regulations.

As a part of the preparation of the business plan, the local government is required to undertake an advertising period of not less than six weeks, during which it will receive submissions on the business plan. At the close of the advertising period, any submissions received need to be considered before the business plan can be adopted.

This business plan details an overall assessment of the major land transaction which is the expansion of the facilities at the Cockburn Aquatic and Recreation Centre (Cockburn ARC) located at 31 Veterans Parade, Cockburn Central.

## Background

Cockburn ARC opened in May 2017 and has performed well over expectations in terms of attendance and membership numbers. This has put pressure on the health and fitness areas of the facility, with many members unable to access the equipment and classes on a regular basis.

In February 2020, Council adopted the recommendation to proceed with the Cockburn ARC Expansion Feasibility Study (including a preliminary concept design) which included \$500k in the 2020/21 annual budget to commence the design process. The study was a joint initiative completed in partnership with the Fremantle Football Club (FFC) and intended to provide a plan to allow for the future expansion of the precinct to cater for future growth.

At the September 2021 OCM, Council adopted the approach to partner with the FFC to complete their portion of works alongside the City to ensure that the best outcome for the community could be achieved. Council authorised the Chief Executive Officer to enter negotiations with the FFC to undertake the development of a Heads of Agreement (HoA) and to provide the Club prefunding of up to \$5.8m (ex GST) to complete FFC's proposed works as part of the Cockburn ARC expansion project.

The funding arrangement changed from the resolution of September 2021 with the FFC to provide up to \$6m to fund their portion of the expansion project.

Council at the Ordinary Council meeting on 10 November 2022 resolved:

“That Council:

- 1) NOTES the proposed funding model for the Fremantle Football Club portion of the works
- 2) AUTHORISES the Chief Executive Officer to execute the HoA with the FFC: and
- 3) ENDORSES proceeding with a business plan.”

The HoA is a statement of intent between the City and FFC and was signed in December 2022. An initial business plan was advertised on 15 December 2022 and closed on 26 January 2023. This plan was resolved to proceed by Council at the 9 February 2023 Ordinary Council Meeting.

Since this time, market forces have caused an increase in project costs so a revised business plan has been prepared.

To satisfy s3.59 of the *Local Government Act 1995* and the *Local Government (Functions and General) Regulations 1996* the business plan must include an overall assessment of the major land transaction and include details of:

- Expected effect on the provision of facilities and services by the local government
- Expected effect on other persons providing facilities and services in the City
- Expected financial effect on the local government
- Expected effect on matters referred to in the local government’s current plan prepared under section 5.56
- The ability of the local government to manage the undertaking or the performance of the transaction
- Any other matter prescribed for the purposes of this subsection.



## Assessment required by the Local Government Act 1995

### Expected effect on the provision of facilities and services by the local government

The intention of partnering with the FFC to complete their portion of works alongside the City's is to ensure that the best outcome can be achieved for the community by providing increased access to community amenities. Should the FFC component of works not occur in sync with the City, it would leave a large 'dead space' with a sense of it being an unfinished project.

One of the key components of the FFC works is the development of gender-neutral change rooms available for the broader community, in addition to an AFLW team change room who are currently using makeshift facilities.

The FFC is committed to increasing the amount of community use on the reserve with the development of new supporting programs. This will assist in the City's overall active open space provision which under the standards outlined in the Community Sport and Recreation Facilities Plan, there is an undersupply of approximately two district and four neighbourhood ovals.

The overall project will result in an additional 1950m<sup>2</sup> of floor space which includes the following key components:

The City's components - 695m<sup>2</sup> of new and approximately 1,999m<sup>2</sup> of reconfigured space including the existing gym floor:

- Increasing the gym floor space to 1500m<sup>2</sup>
- Increasing the Body and Mind Studio to 250m<sup>2</sup>
- Relocating and modifying the main group fitness studio
- Relocating and modifying the indoor cycle studio
- Converting existing administration spaces to increase gym floor space
- Moving the administration spaces to other areas within the facility.

FFC Components - 790m<sup>2</sup> internal + 465m<sup>2</sup> outdoor terrace and seating:

- Gender neutral change rooms and amenities
- Spectator seating area and public amenity
- DDA toilet
- Multipurpose room



### Expected effect on other persons providing facilities and services in the City

The City of Cockburn has experienced significant population growth over the past 10 years and is forecast to grow from 120,000 to 150,000 by 2030. Cockburn ARC membership has stagnated since February 2018 with a primary contributor to this stagnation appearing to be related to health and fitness facility overcrowding, highlighting an inability to appropriately service our community. There are ample private facilities within the City of Cockburn, these commercial entities are further testament to the participation in health and fitness activities within the City of Cockburn, providing a broad range of options for the growing community.

The City's Community Sport and Recreation Facilities Plan outlines an undersupply of approximately two district and four neighbourhood ovals. This development will provide facilities that positively impact local football community clubs in accessing another match and training venue within the south metro area.

The development will also include a multipurpose space that is provisioned to be utilised by SEDA College to run year 12 classes and a diploma course during business hours. Outside of these hours the multipurpose space will be accessible to the local community (not for profit and businesses) as a hireable meeting/program space.

The FFC will benefit from the investment in infrastructure which will address the current inequality in the AFLW and the AFL men's facilities. The FFC's AFLW team currently uses makeshift community changeroom facilities originally built to service the Cockburn ARC indoor stadium facilities. These facilities will now be available to grow community participation further within the indoor stadium.

The facilities will allow FFC to grow and strengthen its partnership with WA Police, which focuses heavily on youth engagement programs. The facility upgrade will also allow the FFC to expand its partnership with WA All Abilities Football as part of the alignment with the Purple Hands Foundation, who has committed to a five-year partnership and became a founding partner in 2021.

Local contractors with suitable experience to provide trade packages have been encouraged to participate in the tender process. From an economic impact with an output of \$17.5m, the corresponding creation of jobs is estimated to be 86. From this direct expansion in the economy, flow-on supply-chain effects in terms of local purchases of goods and services are anticipated, and it is estimated that these indirect impacts would result in the gain of a further 28 jobs.



### Expected financial effect on the local government

The City undertook a feasibility study in 2019 to investigate the need to expand and redesign the health and fitness areas. The study involved an extensive period of research, strategic analysis, and planning. As part of the feasibility study, operational budget forecasting was completed, which outlined four potential scenarios:

- No Expansion
- Realistic membership performance
- Unrealistic membership performance
- Worst case membership performance.

On the basis of achieving a realistic membership scenario a net surplus of \$572k in the first full year, post construction as compared to a \$700k net loss should the expansion not be completed.

It is estimated that the payback period for expanding the health and fitness areas will be achieved within approximately ten years.

It is anticipated that the expansion will cost approximately \$17.5 million. The City will be signing the building contract as the principal and the building contract will relate to both the expansion of the City areas and the FFC areas. The parties will enter into a development agreement in relation to the expansion and the City will procure the works.

The City will pay for the costs of the City areas from its own funds set aside for that purpose. The City areas will cost approximately \$10.5m.

FFC will pay for the cost of their portion of the works totalling \$7 million from the following sources:

- WAFC/AFL \$650,000
- State Government \$2.5m
- FFC cash contribution \$3.85m

FFC have requested access to a capital contribution of up to \$1m through the City, without penalties for early payout and/or capital contributions.

It is proposed the capital contribution will be funded by the City and would be fixed to the remaining term of the initial 21-year period of the current lease (16 years), at the current West Australian Treasury Corporation (WATC) interest rate at the time of contract execution. FFC would make quarterly payments in the form of a rent to the City to repay the contribution plus the interest. Council would be required to endorse the capital contribution and repayment plan prior to approval which would be subject to a future report to Council.

As part of the same report, Council may consider a one off grant or contribution towards cost increases (if any) of the publicly accessible community elements of the FFC areas.

The parties will be varying FFC's existing lease documents to take into account the expansion of the FFC areas, the existing management & operations agreement will also be varied to take into account the shared usage arrangements that apply to the new FFC areas.

#### Expected effect on matters referred to in the local government's current plan prepared under section 5.56

The City must take into account the requirements of the City's future planning of the City. These requirements are as follows: Planning for the Future - Section 5.56 Local Government Act 1995.

(1) A local government is to plan for the future of the district

(2) A local government is to ensure that plans made under subsection (1) are in

Detailed below are plans prepared in accordance with regulations about planning for the future of the district:





The Corporate Business Plan guides the City in achieving the objectives listed in the Strategic Community Plan.

The underlying strategy of the Long-Term Financial Plan (LTFP) 2020 - 2021 to 2029 – 2030 (LTFP) is financial sustainability to ensure community assets and services can be maintained and provided by the Council at a reasonable cost over the life of the LTFP.

The Strategic Community Plan 2020-2030 includes major projects, activities and priorities that are included in the Corporate Business Plan. Community aspirations and priorities have been considered in the development of the strategic objectives of this plan and are grouped around the following five key outcome areas:



<b>Local Economy</b>	A sustainable and diverse local economy that attracts increased investment and provides local employment.
<b>Environmental Responsibility</b>	A leader in environmental management that enhances and sustainably manages our local natural areas and resources.
<b>Community, Lifestyle and Security</b>	A vibrant, healthy, safe, inclusive and connected community.
<b>City Growth and Moving Around</b>	A growing City that is easy to move around and provides great places to live.
<b>Listening and Leading</b>	A community focused, sustainable, accountable and progressive organisation.

The outcomes relevant to this major land transaction are:

- Local Economy
- Community, Lifestyle and Security
- City Growth and Moving Around.

#### Ability of the local government to manage the undertaking or the performance of the transaction

The City has a 40-year operational reputation, over 1,020 (503 FTE) employees, and well-established management systems and controls. It also has a range of facilities and infrastructure that support its activities and service delivery to the local community including over 120,000 residents.

The City has a long history of community services, recreation and infrastructure provision and has established specialist governance, quality assurance, evaluation, risk management and contract compliance processes which ensure the ongoing success of its projects. The City is deemed to be one of the most financially sustainable local authorities in WA.

A strong track record of successful grant and project management for community and recreation infrastructure has been demonstrated by the City. Recent examples include the \$109m Cockburn ARC, \$49m development of the Cockburn Health and



Community Facility, and \$9.5m Cockburn Bowling and Recreation Facility, which all received grant funding.

Each of these community facilities reflect the City's effective long term strategic planning, financial capacity, commitment to community consultation and community services and infrastructure provision that meet the needs of the rapidly growing population.

#### Any other matter prescribed for the purposes of this subsection

The City has already completed two rounds of community engagement in February 2019 and November/December 2019. Across the two periods of engagement a total of 2936 responses were received.

During the community engagement period, recently held in December 2019, the community was canvassed for their level of support for the proposed expansion, with each component receiving over 95% support.

## To make a submission

Section 3.59 of the *Local Government Act 1995* requires the City to give state-wide and local public notice of the major land transaction under consideration and to invite the public to make submissions for a minimum 6-week period.

A Public Notice will be placed in the local paper on Thursday 7 September 2023 and in the 'West Australian' on Wednesday 6 September 2023. The Business Plan will be available at the City's Administration Building, at the City's libraries and also on the City's website ([cockburn.wa.gov.au](http://cockburn.wa.gov.au))

In order for the submission to be accepted, submissions are to be made in written form by no later than 4pm Thursday 19 October 2023

Submissions can be completed in the following ways:

- Submitted online via the City's Comment on Cockburn platform;
- Mailed by pre-paid post to the Acting Chief Executive Officer at 9 Coleville Crescent, Spearwood 6163
- Emailed to [customer@cockburn.wa.gov.au](mailto:customer@cockburn.wa.gov.au) and addressed to the Acting Chief Executive Officer.

Submissions made via email or post are to be clearly marked 'Business Plan Submission – Cockburn Aquatic and Recreation Centre Expansion Project.'





## Contact Us

### City of Cockburn

9 Coleville Crescent, Spearwood WA 6193

PO Box 1215, Bibra Lake DC Western Australia 6965

Telephone: 08 9411 3444 Fax: 08 9411 3333

Email: [customer@cockburn.wa.gov.au](mailto:customer@cockburn.wa.gov.au)

[City of Cockburn website: cockburn.gov.wa.au](http://City of Cockburn website: cockburn.gov.wa.au)





### 14.3.2 (2023/MINUTE NO 0293) Development Agreement - Cockburn ARC Expansion

<b>Responsible Executive</b>	A/Chief of Community Services
<b>Author</b>	A/Chief of Community Services and Chief Operations Officer
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. City of Cockburn ARC/Fremantle Football Club - Facility Lease <b>(Confidential)</b></li> <li>2. City of Cockburn ARC/Fremantle Football Club - Management and Operations Agreement <b>(Confidential)</b></li> <li>3. City of Cockburn ARC/Fremantle Football Club - Oval Lease <b>(Confidential)</b></li> <li>4. City of Cockburn ARC Expansion - Development Agreement <b>(Confidential)</b></li> </ol>

#### Officer Recommendation/Council Decision

MOVED Cr T Dewan SECONDED Cr C Reeve-Fowkes  
That Council:

- (1) AUTHORISES the Mayor and CEO to enter into the Development Agreement and supporting contract documents with the Fremantle Football Club in relation to the Cockburn ARC Expansion, with such minor amendments that may be recommended by the Solicitor.

**CARRIED 10/0**

#### Background

The Cockburn Aquatic and Recreation Centre (Cockburn ARC) opened in May 2017 and has performed well over expectations in terms of attendance and membership numbers.

As a result of exceeding performance expectations, it has put pressure on the health and fitness areas of the facility, with many members unable to access the equipment and classes on a regular basis.

In February 2020, Council adopted the recommendation to proceed with the Cockburn ARC Expansion Feasibility Study (including a preliminary concept design).

At the 9 September 2021 Ordinary Council Meeting, Council adopted the approach to partner with the Fremantle Football Club (FFC) to complete their portion of works alongside the City of Cockburn (the City) to ensure the optimal outcome for the community could be achieved and to proceed with a business plan.

At the 10 November 2022 Ordinary Council Meeting, Council resolved the following:

- (1) NOTES the proposed funding model for the Fremantle Football Club portion of the works;



- (2) AUTHORISES the Chief Executive Officer to execute the Heads of Agreement with the Fremantle Football Club: and
- (3) ENDORSES proceeding with a Business Plan.

**Submission**

N/A

**Report**

The Expansion of the Cockburn ARC Heads of Agreement (HoA) between the City and Fremantle Football Club (FFC) was signed on 21 December 2021.

The purpose of the non-binding HoA was to record the anticipated process which would result in binding agreements between the City and FFC in relation to the Cockburn ARC Expansion.

The HoA has resulted in a Development Agreement (Draft) and the following supporting contract documents (drafts):

- (1) Updated Facility Lease
- (2) Updated Oval Lease; and
- (3) Updated Management and Operations Agreement

The draft agreements included this report are agreed by the City and FFC and are subject to non-material wording updates by the City's solicitor on the matter.

The Development Agreement and supporting contract documents are required to be endorsed and executed to appoint a building contractor, contained in the November OCM Agenda Report.

The Development Agreement is a new agreement, specific to the Cockburn ARC Expansion and is based on the same terms and conditions as the previous agreement entered between the parties in 2015.

Key elements being Project Governance, Funding, Project Costs, Variations, and the Flow of Funds.

The Facility Lease, Oval Lease and Management and Operations agreement have all been updated to reflect the proposed new expanded areas and how the management and access arrangements work between City Areas, FFC Areas and Common Areas. These documents remain commercial in confidence.

FFC have requested a \$200,000 Contingent Contribution from the City towards the community elements of the FFC Areas (DDA toilet, lift, spectator terrace and community changerooms) as outlined in the Development Agreement.

The funds have been requested as part of the RFT18-2023 – Construction Services – Cockburn ARC Expansion contained within this Agenda Report.



**Strategic Plans/Policy Implications**Local Economy

A sustainable and diverse local economy that attracts increased investment and provides local employment.

- Increased Investment, economic growth and local employment.
- A City that is 'easy to do business with'.

Community, Lifestyle and Security

A vibrant healthy, safe, inclusive and connected community.

- Accessible and inclusive community, recreation and cultural services and facilities that enrich our community.
- A safe and healthy community that is socially connected.

**Budget/Financial Implications**

Nil

**Legal Implications**

The Development Agreement and supporting contract documents must be executed prior to entering a building contract. All updates have been made in consultation with Jackson McDonald Legal to ensure compliance and best interests of the City.

**Community Consultation**

N/A

**Risk Management Implications**

There is a substantive risk to the project's commencement should Council not adopt to enter into agreements as they require execution before site possession can be granted.

There is a substantive risk to the City's brand as a result of previous advertising of the ARC Expansion, listing in the Corporate Business Plan, business relationship with the Fremantle Football Club and consultation with ARC members if the agreements aren't executed.

A substantive financial risk exists to the ARC Expansion project costs in relation to project delay costs, grant funding conditions and FFC contributions if the Agreements aren't executed.

Advice to Proponent(s)/Submitters

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil



**(2023/MINUTE NO 0294) Meeting to Proceed Behind Closed Doors****Council Decision**

MOVED Deputy Mayor C Stone SECONDED Cr C Reeve-Fowkes

That, pursuant to Section 5.23(2)(a) of the *Local Government Act 1995*, the Council meeting proceeds behind closed doors to consider the confidential attachments for Item 14.3.3, the time being 7.12pm.

**CARRIED 9/1**

**(2023/MINUTE NO 0295) Meeting to Reopen to the Public****Council Decision**

MOVED Cr T Widenbar SECONDED Cr P Eva

That the meeting be reopened to the public, the time being 7.44pm.

**CARRIED 10/0**

**14.3.3 (2023/MINUTE NO 0296) RFT18-2023 - Construction Services - Cockburn ARC Expansion**

**Executive** A/Chief of Community Services

**Author** A/Chief of Community Services and Head of Projects

**Attachments** 1. Evaluation Summary (**Confidential**)  
2. Financial Costing Summary (**Confidential**)

**Council Decision**

MOVED Cr P Eva SECONDED Cr M Separovich

That Council:

- (1) ACCEPTS the Tender submitted by Shelford Construction Pty Ltd for RFT18/2023 Building Construction Services – Cockburn ARC and FFC Expansion with a contract sum of \$16,277,454 (Ex GST), in accordance with the submitted lump sum price and the schedule rates for determining variations and/or additional services;
- (2) AMENDS the FY24 municipal budget by allocating \$5,000,000 from the Community Infrastructure Reserve to the Cockburn ARC Expansion capital project (CW 1863) covering forecast expenditure for the City Areas this year;
- (3) AMENDS the FY24 municipal budget by allocating \$545,000 from the Cockburn ARC Building Maintenance Reserve to a new CW account for equipment renewal.

**CARRIED 9/1**

**For:** Mayor L Howlett, Deputy Mayor C Stone, Cr P Eva, Cr T Widenbar, Cr C Reeve-Fowkes, Cr C Zhang, Cr K Allen, Cr P Corke, Cr M Separovich

**Against:** Cr T Dewan





## Background

The City of Cockburn is seeking the services of a suitably qualified, registered, and experienced Commercial Building Contractor to undertake the refurbishment and expansion of the Cockburn Aquatic and Recreation Centre (ARC), including the Fremantle Football Club's (FFC) Elite Training and Administration Facility.

The project includes refurbishment and expansion of the existing Cockburn ARC gym, administration areas and group fitness studios (City Areas).

The project scope also includes delivery of gender-neutral community change rooms, in addition to an AFLW team change room and supporting infrastructure (FFC Areas).

The project will follow strict operational parameters in the staging and planning for the works to ensure the facility operates in a safe manner, in respect to facility patrons, staff and all other stakeholders.

The successful Tenderer will be required to provide all operators, labour, plant, machinery, tools and equipment, materials, chemicals, transport/cartage, supervision, administration etc., and anything else necessary to carry out all the works and/or services required or requested under the Contract.

RFT18/2023 Construction Services Cockburn ARC Expansion was advertised on Wednesday, 21 June 2023 within the Local Government tender section of the West Australian newspaper.

The Tender was also displayed on the City's E-Tendering website between Wednesday 21 June 2023 and Thursday 3 August 2023 inclusive and published on the City's LinkedIn social media account.

## Submission

The request for tender closed at 2:00pm (AWST) Thursday 3 August 2023 with two (2) submissions received from:

Tenderers Name	Registered Entity Name
Geared Construction	Geared Construction Pty Ltd
Shelford Constructions	Shelford Constructions Pty Ltd



## Report

### Compliance Criteria

The following criteria were used to determine whether the submissions received were compliant:

Compliance Criteria	
(a)	Compliance with A01 – RFT18/2023 – Request Document
(b)	Compliance with the Conditions of Responding and Tendering
(c)	Compliance with the General and Special Conditions of Contract
(d)	Compliance with and completion of the Price Schedule in the format provided
(e)	Completion of Qualitative Criteria
(f)	Compliance with ACCC Requirements and completion of Certificate of Warranty
(g)	Acknowledgment of an Addenda Issued
(h)	Attendance at the mandatory site / tender briefing

### Compliance Tenderers

Procurement Services undertook an initial compliance assessment, and all submitted Tenderers were deemed compliant and released for evaluation.

### Evaluation Criteria

Evaluation Criteria	Weighting Percentage
Demonstrated Experience	15%
Tenderer's Resources	10%
Methodology	20%
Sustainability	5%
Local/Regional	10%
Tendered Price	40%
<b>TOTAL</b>	<b>100%</b>

### Tender Intent/ Requirements

The City is seeking the services of a suitably qualified, registered, and experienced Commercial Building Contractor to undertake the refurbishment and expansion of the Cockburn ARC Expansion.



Evaluation Panel

Tender submissions were evaluated by the following City of Cockburn Officers, Consultant, and representatives of the FFC.

The Procurement Services representative attended in a probity role only:

Name	Position
Alexander Thompson	Projects Manager
Andrew Tomlinson	Head of Recreation Services
Emma Milne	Executive Governance and Strategy
Bob McCaughan	Manager Building and Security Projects
Ian Hart	Consultant
Joseph Brierty	Fremantle Football Club
Adrian Lacquiere	Fremantle Football Club
<b>Probity Role Only</b>	
Stephen White	Contracts Officer

Scoring Table – Combined Totals

Tenderer's Name	Percentage Score		
	Non-Cost Evaluation	Cost Evaluation	Total
	60%	40%	100%
Shelford Constructions**	40.17	36.61	76.78
Geared Construction	35.66	40.00	75.66

\*\* Recommended Submission

*Evaluation Criteria Assessment*Demonstrated Experience

Shelford Construction scored highest for this criterion. They provided several projects of a similar value and complexity to the Cockburn ARC Expansion.

Geared Constructions scored lower for this criterion. The projects provided were of similar nature to the proposed works but lacked the value and complexity of the ARC Expansion project.



### Tenderers Resources

Both Tenderers received similar scores for this criterion with Shelford Construction receiving a slightly higher score. They provided project staffing that suited the ARC's expansions scope and complexity.

Geared Construction provided staffing that suited the projects deliverables however their staffing allocation was lower than expected which resulted in a slightly lower score.

Both Tenderers provided experienced and capable staffing as well as suitable project structures.

### Methodology

Geared Construction scored highest for this criterion. They provided a highly detailed project approach and were able to demonstrate an understanding of key project challenges. The programme provided was suitably detailed.

Shelford Constructions scored lower for this criterion as they provided less detail regarding their project approach while still identifying key project challenges. The programme provided an adequate level of detail and identified key project milestones.

### Sustainability

Shelford Constructions scored highest for this criterion. They provided significant detail on their social, environmental and indigenous employment systems, policies, procedure, and various initiatives.

Geared Construction provided adequate information relevant to this criterion.

### Local / Regional

Shelford Constructions scored highest for this criterion as they are located within the Perth South Metropolitan Council Alliance. They demonstrated their support for local business and staff within the City boundaries.

Geared Construction are not located within the City's boundary or within the Perth South Metropolitan Council Alliance.

### Summation and Recommendation

The Evaluation Panel recommends that the submission by Shelford Construction Pty Ltd be accepted as being the most advantageous tenderer to undertake the Cockburn ARC Expansion.

Shelford Construction Pty Ltd provides the best acceptable overall assessment against the combined selection criteria, including the qualitative, cost and financial assessment evaluation.

Shelford Construction Pty Ltd ranked 1 (First) in respect to the qualitative (non-cost) criteria and were able to demonstrate their experience in delivering high value and complex projects.





With the substantial difference in cost and the current state of the construction sector an independent financial risk assessment was conducted on both Tenderers to establish the potential financial risk to the project.

On this basis, Shelford Constructions Pty Ltd was preferred as being assessed with sound financial capacity to undertake the contract.

Referee checks were undertaken from both a local government and a private sector organisation representative with a strong positive opinion being provided. It was noted that Shelford Construction Pty Ltd had performed well on previous projects for the City.

The recommendation is based on:

- The level of demonstrated experience in completing similar works
- The required level of resources, experienced personnel, and project structure to undertake and manage the required works
- Adequate understanding of the requirements, methodology and program schedule to complete the works in, accordance with specification
- The best overall value for money and the most advantageous outcome for the City.

### **Strategic Plans/Policy Implications**

#### Local Economy

*A sustainable and diverse local economy that attracts increased investment and provides local employment.*

- Increased Investment, economic growth and local employment.

#### Community, Lifestyle & Security

*A vibrant healthy, safe, inclusive and connected community.*

- Accessible and inclusive community, recreation and cultural services and facilities that enrich our community.

#### Listening and Leading

*A community focused, sustainable, accountable and progressive organisation*

- Best practice Governance, partnership and value for money.

### **Budget/Financial Implications**

The project will be delivered over FY24 and FY25 with funds drawn from Cockburn ARC Expansion Account (CW 1863) for the City's areas with Fremantle Football Club paying progress payments.

A significant market driven increase to the construction cost will result in a higher draw down from the City's Community Infrastructure Reserve than is currently planned for within the City's Long Term Financial Plan (LTFP). This will require a rationalisation of funding (and the timing) for other future projects currently included in the LTFP, which is currently under review.

A contingency has been applied to ensure adequate funds are in place to manage project risks.



A \$200,000 Contingent Contribution from the City to the FFC towards the community elements of the FFC Areas (DDA toilet, lift, spectator terrace and community changerooms) has been included in the project costs.

The Contingent Contribution is outlined in the Development Agreement.

In addition to the above, further equipment will be arranged to renew and provide additional use to ensure the new areas can be best leveraged for social and commercial outcomes. Some of this equipment, such as lockers, gym racks and strength equipment were originally purchased with the opening of the facility and is nearing the end of its useful life. This equipment will be funded outside the project budget, specifically from the Cockburn ARC Building Maintenance Reserve.

### **Legal Implications**

N/A

### **Community Consultation**

Prior to commencement of construction, the City will notify key stakeholders of the proposed works and provide contact details for any concerns during the construction period.

### **Risk Management Implications**

There is a substantive risk to the project's commencement should Council not adopt the Major Land Transaction – Cockburn ARC Expansion item, contained within this report.

There is a governance risk to the Cockburn ARC Expansion Development Agreement, contained within this Agenda report, should the contract not be awarded.

There is a substantive risk to the City's brand if the contract is not awarded due to the promotion of the project with the listing in the Corporate Business Plan and the impact to the business relationship with the Fremantle Football Club and the ARC members.

Given the current economic climate and the state of the construction sector the ongoing financial risk associated with the project is high with defaults and inflationary pressure on cost.

### **Advice to Proponent(s)/Submitters**

The Proponent(s) and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 9 November 2023 Ordinary Council Meeting.

### **Implications of Section 3.18(3) *Local Government Act 1995***

Nil.



## 14.4 Community Services

### 14.4.1 (2023/MINUTE NO 0297) Parking Report - Brindabella Avenue, Aubin Grove

**Executive** A/Chief of Community Services  
**Author** Parking Operations Manager and Head of Community Safety and Ranger Services  
**Attachments** 1. WSP - Tangle Parking Review [↓](#)

#### Officer Recommendation

That Council:

- (1) NOTES the Tangle Park parking review;
- (2) APPROVES the City's recommendation of Option 2: installing signage only in line with the Tangle Park parking review;
- (3) NOTES a budget request for Option 2 will be requested as part of the FY 24 mid-year review; and
- (4) ADVISES the local petitioners and residents of the proposed installation of parking restrictions around Tangle Park.

MOVED Cr T Dewan SECONDED Cr K Allen

That Council:

- (1) DEFERS this item to March 2024 OCM;
- (2) City officers to DEVELOP a tangible solution option with designated appropriate parking spots to allow for recreation, delivery trucks, tradesmen and also disability parking; and
- (3) PROVIDES written information of the plan to adjacent and impacted residents, advising the proposed solution and seeking their comments

Cr Dewan withdrew his Alternate Motion, with the seconder's agreement.

#### Officer Recommendation/Council Decision

MOVED Cr T Dewan SECONDED Cr C Reeve-Fowkes

That Council:

- (1) NOTES the Tangle Park parking review;
- (2) APPROVES the City's recommendation of Option 2: installing signage only in line with the Tangle Park parking review;
- (3) NOTES a budget request for Option 2 will be requested as part of the FY 24 mid-year review; and
- (4) ADVISES the local petitioners and residents of the proposed installation of parking restrictions around Tangle Park.



**CARRIED 9/1**

**For:** Mayor L Howlett, Deputy Mayor C Stone, Cr P Eva, Cr T Widenbar, Cr T Dewan, Cr C Reeve-Fowkes, Cr C Zhang, Cr P Corke, Cr M Separovich  
**Against:** Cr K Allen

**Background.**

At the 13 April Ordinary Council Meeting, council decided.

*That Council:*

*(1) NOTES the report;*

*(2) CONDUCTS an investigation to explore alternate parking options facilitated near Tangle Park, and other options.*

*Reason:*

*Residents will have trades people and guests visiting the residents' home. They would require parking their vehicles and also would have to use a lawn mower or other equipment for conducting repairs etc. Parking elsewhere and walking with the gear is completely impractical.*

The petition requested that Council allow vehicles to park on Brindabella Avenue after two (2) infringements had been issued over a six (6) month period for parking illegally on Brindabella Avenue.

At the time City Officers advised Council that as parking on a median strip is against local parking law and Road Traffic Code and parking along Brindabella Avenue parking was not available due to the road design.

**Submission**

N/A





## Report

Consultant WSP was engaged by the City to conduct an investigation into parking options. WSP focused their assessment around Tangle Park and the adjacent area to facilitate improved parking opportunities in the local area.



Figure 1: Tangle Park and surrounding roads.

WSP conducted site inspections on 11 of August 2023 to inform their investigation, their report includes the below details.

Brindabella Avenue is a boulevard style road with a divided carriageway and wide central median with a 20m road reserve. The 3.8m lanes provided in both directions are not designed to accommodate on-street parking.

Double garages are common on Brindabella Avenue, however demand for additional parking is evident with vehicles parking across property boundaries and obstructing footpaths. Occasional parking on the median, in violation of the Road Traffic Code 2000 is evident.

The cross section of Brindabella Avenue does not allow for on-street parking in any form, therefore alternative parking locations have been considered.

The location for the proposed parking management is the area around Tangle Park including Cape Range Crescent, Blue Mountain Circuit and New England Vista.

Four alternatives have been considered by WSP and reviewed by the City, these alternatives are:

1. **No Infrastructure (current):** Roadside parking is permitted in accordance with the City of Cockburn Parking and Parking Facilities Local Law 2007 and the Road Traffic Code 2000. Lack of signage or line marking leaves road users to decide for themselves where and how to park.

Provides parking for approximately Forty-Four (44) vehicles adjacent to Tangle park.

2. **Signage only:** Signage reinforces appropriate parking behaviour and allows for control of parking location and duration. Signage would also allow for enforcement of illegal parking behaviour.

Formalises the available parking as per option 1 with signage to allow for enforcement of parking contrary to signage.

3. **Line marking:** Adding line marking and signage to the area in question would allow for defined parking locations and enforcement of locations where parking should be restricted.

Line marking reinforces the intended use of area for parking, complementing signage. However, the line marking also reduces effective width of road creating a one-lane two-way road. The total number of available spaces will also be reduced to fill requirement for mid-block passing bays.

4. **Embayment's:** Constructing parking embayment's would reduce the impact on traffic in the area and is primarily used on higher-order roads. They are also beneficial to support formalised on street parking with narrow roadways that would not support line marking alternatives.

Embayment's do however reduce the available roadway that can be used for parking from 44 bays in options 1-3 to 23 for option 4, Signage would not be required in this option. There would be a significant increase in capital outlay.

**Recommendation:** After reviewing the report submitted by WSP it is recommended by the City that Option 2 Signage provides the best outcome. This will formalise the parking in the area Around Tangle Park and prevent obstruction of roadways.

The intention of this intervention is to better define which areas are available for parking.

### Strategic Plans/Policy Implications

#### Community, Lifestyle and Security

A vibrant healthy, safe, inclusive and connected community.

- Accessible and inclusive community, recreation and cultural services and facilities that enrich our community.

#### City Growth and Moving Around

A growing City that is easy to move around and provides great places to live.

- An integrated, accessible and improved transport network.



**Budget/Financial Implications**

The City currently has no budget allocation for this project. If it was to go ahead and would have to be added to the midyear budget considerations.

Estimated costs if one of the options was to go ahead are listed below:

Option 1 (No Intervention): No cost

Option 2 (Signage): \$15,000

Option 3 (Signage & Line marking): approximately \$30,000

Option 4 (Embayment's): \$3,000 per bay – approximately \$70,000

**Legal Implications**

Approval of the parking restriction signs by Council is consistent with Clause 8 of the Parking and Parking Facilities Local Law 2007.

**Community Consultation**

Further community consultation was not undertaken as part of the technical assessment on possible parking layouts.

Option 2 does not propose any additional parking restrictions that are not already in place, as such the City will using the IAP2 'informing' framework to advise residents of the signs being installed.

If in the future the signs were changed to incorporate timed areas, additional consultation should be considered.

**Risk Management Implications**

Not approving the request could pose a localised reputational risk, possibly resulting in multiple complaints from residents and other members of the public regarding the obstruction of roads and potential injury to pedestrians and other road user.

**Advice to Proponent(s)/Submitters**

The organiser of the petition has been advised that this matter is to be considered at the 9 November 2023 Ordinary Council Meeting.

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil





## Memo

**To:** James Williams, Parking Operations Manager  
**From:** Jacob Martin, Senior Principal – Transport Planning  
**Subject:** **Tangle Park Parking Management Plan**  
**Our ref:** PS206666-WSP-PER-ADV-MEM-Tangle Park Parking Review-RevA  
**Date:** 28 August 2023

---

## 1. Introduction

WSP has been engaged by the City of Cockburn to undertake a review of parking facilities in the vicinity of Tangle Park in Aubin Grove. This work is intended to investigate alternative parking options in the vicinity of Brindabella Parkway, in response to a petition from local residents with respect to a lack of existing on-street parking supply.

## 2. Problem statement

A site inspection was completed on Saturday 11 August 2023 to inform this review and to support the following Parking Management Plan (PMP). The following images are used to illustrate WSP's understanding of the existing constraints, issues and opportunities.

Brindabella Parkway is a boulevard-style road with a divided carriageway and wide central median with a 20m road reserve. The 3.8m lanes provided in both directions (Figure 2.1) are not designed to accommodate on-street parking.

*Figure 2.1 Brindabella Parkway road cross-section*



While all residential properties along Brindabella Parkway have been constructed with a double garage, there is clear demand for additional overflow parking by residents (Figure 2.2). This demand results in some vehicles parking across the property boundary and overhanging or obstructing the pedestrian path (western side of Brindabella Parkway).

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PO Box 7181  
Cloisters Square WA 6850

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Fax: +61 8 9489 9777  
[www.wsp.com](http://www.wsp.com)

WSP acknowledges that every project we work on takes place on First Peoples lands.  
We recognise Aboriginal and Torres Strait Islander Peoples as the first scientists and engineers and pay our respects to Elders past and present.

WSP Australia Pty Limited ABN 80 078 004 798





Figure 2.2 Garage setbacks along Brindabella Parkway



The result of this space constraint is occasional parking within the central median, in violation of the Road Traffic Code 2000.

Given the road cross-section of Brindabella Parkway, on-street parking is not considered to be viable in any form (including embayment). As such, alternative parking locations have been considered in nearby streets to provide a safe alternative for residents of Brindabella Parkway.

### 3. Alternative parking locations

Several alternative locations have been considered as part of a high-level review, and discussed briefly as follows:

- 1 **Gaebler Road** – while closest to the southern end of Brindabella Parkway, this road operates as a Local Distributor under Main Roads' Functional Hierarchy (west of Brindabella Parkway).  
Considering its higher-order function, formalised parking along this road is not recommended.
- 2 **Kinglake Way / Grampian Crescent** – these minor roads connect to the northern end of Brindabella Parkway. Both operate solely for residential access with no through trips. Incidental parking by local residents can be supported within the 6m carriageway, but formalised facilities are not considered viable. Frequent external parking within these residential streets may also have an impact on local amenity.  
No interventions are recommended within these streets.
- 3 **Tangle Park** – the roads around Tangle Park are bounded by residential properties on only one side. This reduces the demand for on-street parking by the adjacent residents and visitors.  
These streets: Cape Range Crescent, Blue Mountain Circuit and New England Vista, are therefore the most likely to be able to accommodate external parking under the various parking control options described.

Site imagery from the Study Area is shown in Figure 3.1 and Figure 3.2.





Figure 3.1 Tangle Park road sections - Blue Mountain Circuit (left) and Cape Range Crescent (right)



Figure 3.2 Tangle Park road sections - New England Vista Circuit (left) and Brindabella Avenue (right)





#### 4. Parking control options

There are four basic forms for on-street parking implementation: no infrastructure, signage only, linemarking and embayments. Each of these has some inherent advantages and disadvantages for this environment, as described below:

- **No infrastructure:** Parking is permitted in accordance with the Road Traffic Code 2000. The lack of reinforcing signage leaves the understanding of where and how to park to individual users. This can lead to inconsistent, illegitimate or unsafe parking behaviours. The lack of any form of reinforcement tends to result in inefficient use of available space.

This is the least expensive of any option.

- **Signage only:** Introducing signage reinforces appropriate parking behaviours and allows for Council control of location, timing, duration etc. The imposition of signage allows for more effective enforcement where inappropriate parking behaviours are present. While parking is generally more compliant, efficiency is not greatly improved by signage alone.

Signage only strategies are most effective in defining areas where parking is *not* permitted (e.g. where there is insufficient road width to allow parking on both sides of the road). This form of control can also be used where there is insufficient road space for linemarking.

- **Linemarking:** By allocating individual parking bays through linemarking, drivers are given explicit information regarding parking position and permissions. Coupling this with signage maximises the opportunities for compliance.

There are minimum road width requirements for the installation of linemarking, defined by Australian Standards (AS2890.5) and Austroads Guide to Road Design Part 3.

The minimum carriageway width for this type of installation would be 5.5m (functioning as a narrow yield street: an “Access street D” as defined in (Liveable Neighbourhoods 2009, Fig 22.).

- **Embayments:** Constructing parking in embayments reduces the impact on traffic flow and is therefore appropriate particularly for higher-order roads up to and including Distributor roads. They also support formalised on-street parking where carriageways are too narrow to accommodate linemarking strategies.

Recent implementations by the Department of Transport as part of Safe Active Street design show that embayed parking can be used in constrained cross-sections as part of local area traffic management solutions – with a retained two-way carriageway width of ~4.7m (when specifically designed and constructed to support these outcomes).

Embayments clearly define where parking is permitted, generally reducing illegitimate behaviours. Conversely, they also *reduce* parking capacity when placed in areas with legal parking within the carriageway.



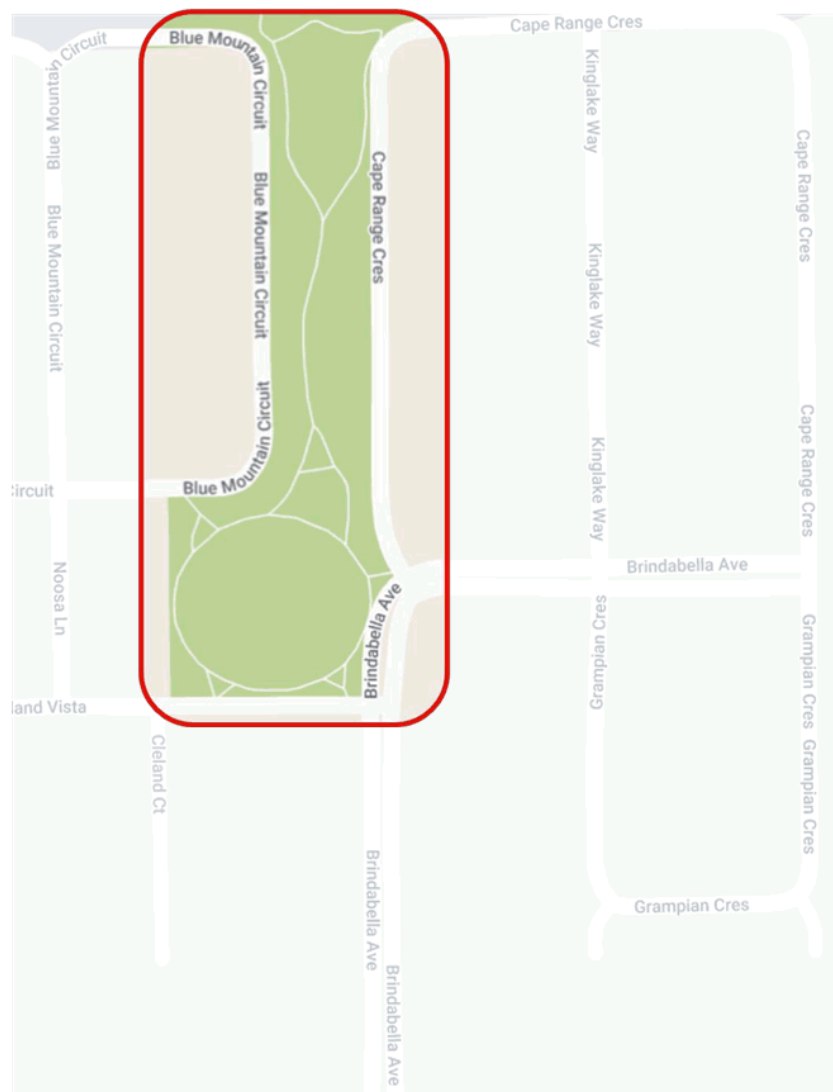




## 5. Discussion of parking management

The Tangle Park study area (Figure 5.1) shows the key area under consideration for parking improvements. In particular, the roads adjacent to the Tangle Park reserve, namely Cape Range Crescent, Blue Mountain Circuit and New England Vista.

Figure 5.1 Tangle Park Study Area



Given the petition to Council for improved parking was lodged on behalf of the residents of Brindabella Avenue, the benefit of any potential improvements has been considered in this context. The use of this parking by other user groups: adjacent residents, visitors to Tangle Park etc. has also been considered.



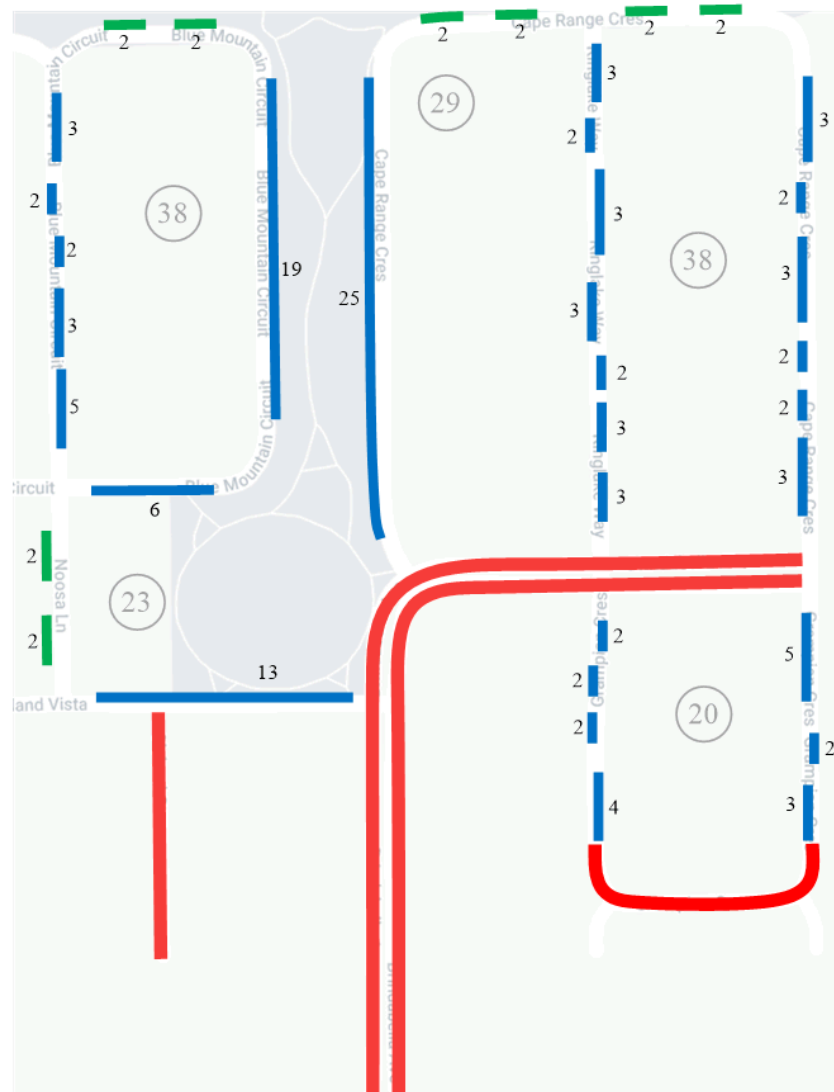


### 5.1 Option 1: No infrastructure (business as usual)

The current road network permits a degree of legal parking in accordance with the Road Traffic Code. This primarily consists of on-street parking in safe locations and between driveway accesses along minor roads.

The general extent of current on-street parking supply is described in Figure 5.2, comprising approximately 75 spaces adjacent to Tangle Park and 77 bays along various minor roads.

Figure 5.2 Existing parking provision



Despite the availability of this parking, residents in of Brindabella Avenue, Grampian Crescent and Cleland Court are currently using the median for parking – which is a traffic violation. Potentially, the answer to the perceived parking issue may be as simple as providing ‘permission’ to park on-street, in the form of standard parking signage (Option 2).





## 5.2 Option 2: Signage only

To reinforce the preferred parking scenario, and to give residents without immediate access to on-street parking an indication of appropriate use, on-street parking signage could be installed to define parking space.

This scenario would include the following interventions (shown graphically in Figure 5.3).

### Cape Range Crescent

- Parking signage on the western side (adjacent Tangle Park) from Brindabella Avenue to the corner.
- No Parking signage on the eastern side
- No Standing signage at the corner and on the intersection approach

### Blue Mountain Circuit

- Parking signage on the eastern side (adjacent Tangle Park) from the southern corner to the northern corner Avenue to the corner.
- Parking signage on the southern side (adjacent the side boundary of 10 Noosa Lane)
- No Parking signage on the western/ northern side
- No Standing signage at the corners and on the intersection approach with Noosa Lane.

### New England Vista

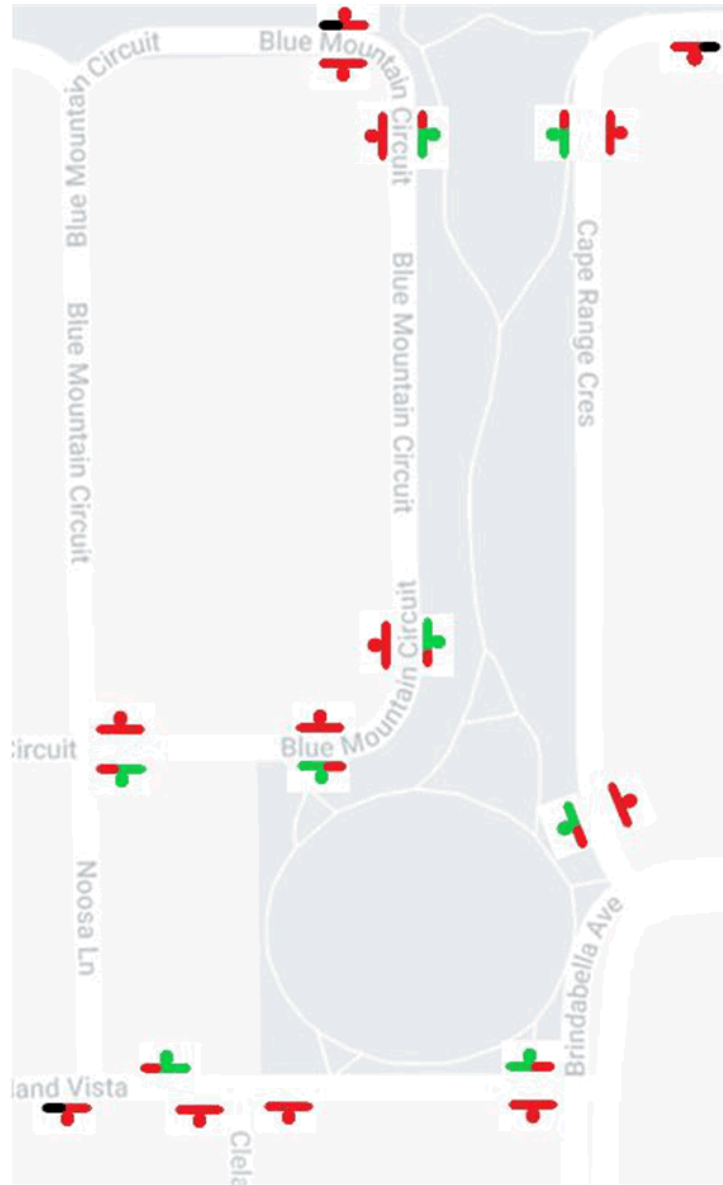
- Parking Signage on the northern side (adjacent Tangle Park and the side boundary of 2 Noosa Lane)
- No Parking signage on the southern side
- No Standing signage at intersection approaches

No signage is proposed along any other streets. The intention of this intervention is to better define which areas are available for parking, and the lack of signage is a subtle nudge towards parking next to Tangle Park in preference to minor streets.

Note that the above does not materially change the parking provision within the Study Area. It does remove the opportunity for residents to park along their kerblane – though they can still park on the opposite side of the road.



Figure 5.3 Signage only intervention

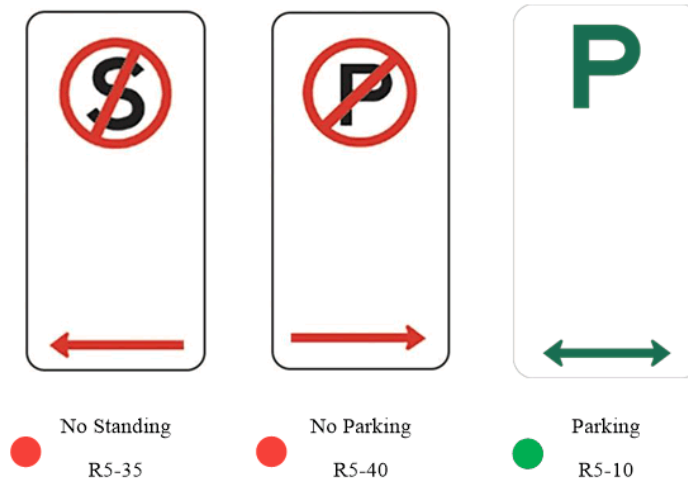


The signs identified above are of three different general forms (varying only by direction arrows), as described in Figure 5.4.





Figure 5.4 Sample signage







### 5.3 Option 3: Signage and Linemarking

The above can be further enhanced through the use of linemarking to actively assign bays, as shown in Figure 5.5. This has two primary benefits:

- it further reinforces that the intended use of this space is for parking, increasing the likelihood that it will be used in this way, and
- generally increases the efficiency of the parking arrangement as drivers tend to park within the bay envelope.

The impact of linemarking on road function and traffic flow should be considered. Even if these bays are not in use, adding linemarking reduces the effective width of the roadway, in this case from 6.0m to 3.9m (assuming 2.1m bay widths) – creating a roadway that operates as a one-lane, two-way road. That may present a concern to residents along affected roads, with respect to traffic function or driveway access.

While traffic volumes are expected to be very low, the lengths of Cape Range Crescent and Blue Mountain Circuit would mean a mid-block passing bay would be warranted, resulting in the loss of 2 spaces along each road segment.

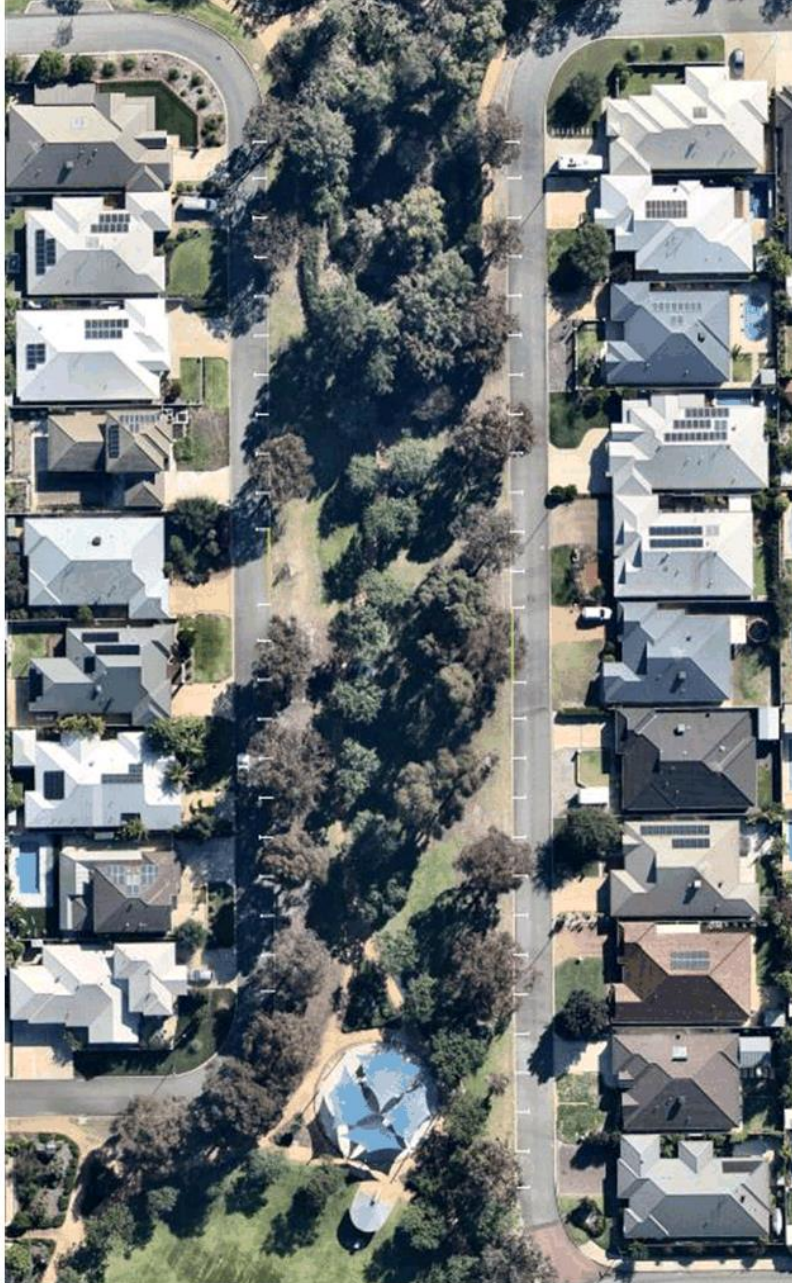
No specific linemarking is recommended along New England Vista, though the parking signage recommended in Option 2 should be retained in all locations.

The addition of parking bay linemarking and passing bay 'No Parking' linemarking represents a small increase in the cost of construction and maintenance.





Figure 5.5 Linemarking intervention



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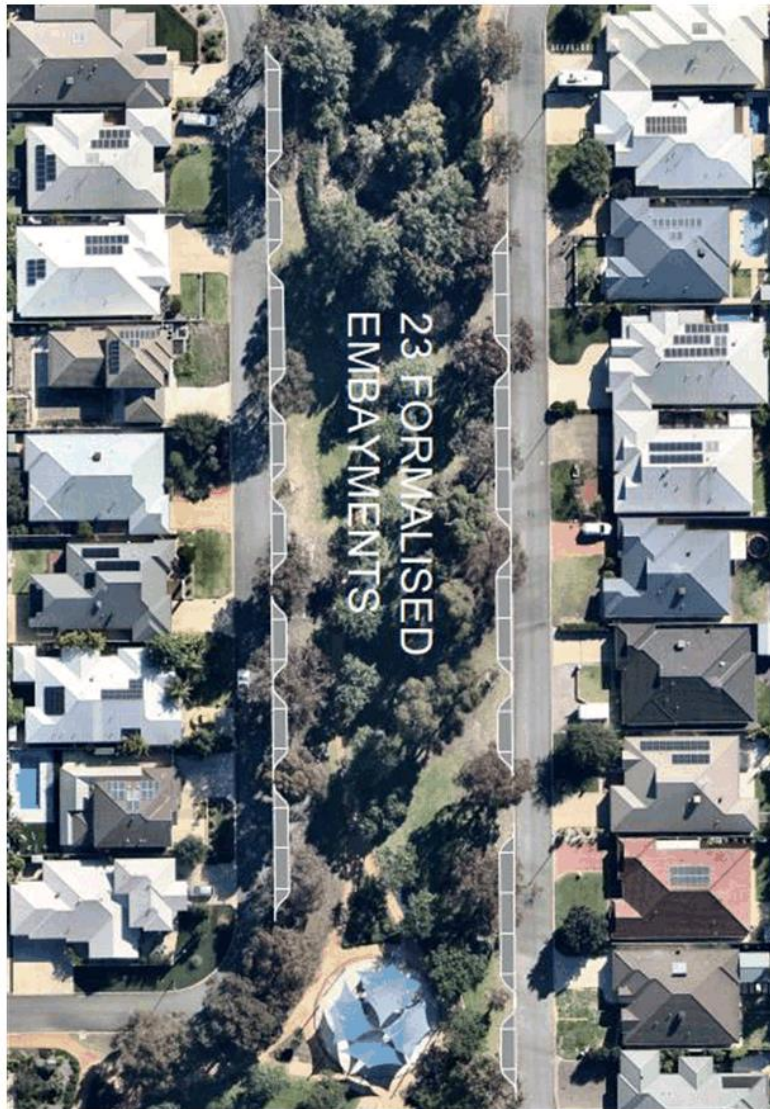
#### 5.4 Option 4: Embayments

Constructing parking in the form of embayments removes obstruction from the roadway and presents a very clear function for user groups.

Embayments are located in the verge or on public land, which makes the Tangle Park reserve the best potential location. These embayments will need to be constructed in a way that avoids existing trees and services.

An indicative concept has been developed to illustrate this option (Figure 5.6), which accommodates existing planting.

Figure 5.6 Embayment intervention







As this diagram shows, the total supply of parking associated with the option *decreases* substantially, from approximately 40-44 bays for Options 1-3 to 23 bays for Option 4.

This arrangement also requires a considerable capital outlay. Signage along these streets is not necessary unless unsafe parking behaviours are observed.

If the installation were to be along more heavily-trafficked roads, the additional cost of embayments could be warranted to avoid impacting network function. But along the low-speed, low traffic roads adjacent to Tangle Park, this is not considered necessary.

## 6. Costs and implementation requirements

An indicative construction cost (materials and labour) is provided below, based on benchmarking information from other Councils. Note that prices for construction have increased substantially in recent years, and this may impact the estimates provided below.

	Costs	Implementation
Option 1: no interventions	No cost	No requirements
Option 2: signage	~\$500 per sign Total: ~\$10,000-15,000	The Commissioner of Main Roads has authorised all metropolitan councils to only carry out all traffic signing works (including maintenance) associated with parking controls along local roads. This includes pavement markings associated with parking controls. Internal approval for parking signage with geometry and specification checked against the Road Traffic Code 2000, AS1742.11 and AS2890.5.
Option 3: signage and linemarking	~\$500 per sign + \$200 linemarking per bay Total: ~\$25,000-30,000	
Option 4: embayments	\$3,000 per bay Total: \$60,000-\$70,000	

The limited extent of interventions required for Options 2 and 3 would require a very short turnaround, largely determined by the requirements for Council approval. To facilitate these options, a detailed signage plan should be completed, verifying the design against relevant Australian Standards.

Should Option 4 be pursued, then a more extensive engineering design exercise would be required, to ensure that all potential conflicts are identified and mitigated, and appropriate earthworks and civil engineering is procured and programmed. The small scale of these interventions means that while some time will be required for the above, it represents only a few additional months' delay.





## 7. Consultation recommendations

The purpose of this work is to support local residents in selecting a safe alternative on-street parking location. To support this, a letter drop to affected residents is recommended, comprising the full extent shown in Figure 5.1. This letter would define the issue, restate the legal restrictions on parking in the median, identify the nearest available parking area (adjacent to Tangle Park) and request feedback on the options.

## 8. Conclusion

Due to the low-traffic environment present along the minor roads bordering Tangle Park, the higher level of intervention associated with embayments is not considered necessary.

Current behaviour suggests that some parking guidance is warranted, in the form of either 'signage only' or 'signage and linemarking'.

The decision regarding these two options would be informed by the response from the local community. Linemarking could receive some opposition from residents of Blue Mountain Circuit and Cape Range Crescent due to the perceived traffic and access impacts (irrespective of the actual physical change in road cross-section).

Therefore, it is recommended that Option 2 and Option 3 be considered in more detail, including review of sign location and community consultation.



#### 14.4.2 (2023/MINUTE NO 0298) Multiple Dog Application for 186 Gibbs Road, Banjup

**Executive** A/Chief of Community Services  
**Author** Ranger Services Manager and Head of Community Safety and Ranger Services  
**Attachments** N/A

##### Officer Recommendation

That Council:

- (1) APPROVES the Multiple Dog Application dated 17 July 2023, from Jennifer Fox (the applicant), 186 Gibbs Road, Banjup to keep four dogs at the property, subject to:
1. Provide three (3) months (9 February 2024) for the applicant to install their colourbond perimeter fence;
  2. All four (4) dogs are to be sterilised within 12 months of this conditional approval; and
  3. In the event the applicant does not comply with clause (1) and (2) the approval be revoked.

##### Council Decision

MOVED Cr T Dewan SECONDED Cr C Reeve-Fowkes

That Council:

- (1) APPROVES the Multiple Dog Application dated 17 July 2023, from Jennifer Fox (the applicant), 186 Gibbs Road, Banjup to keep four dogs at the property, subject to:
1. Provide three (3) months (9 February 2024) for the applicant to install their Colourbond perimeter fence;
  2.
    - a. All four (4) dogs to be sterilised within 12 months of this conditional approval,
    - b. If two or more validated noise complaints are received from immediate neighbours within the 3 months period, then City officers initiate action towards revoking the approval; and
  3. In the event the applicant does not comply with clause (1) and (2) the approval be revoked.

**LOST 3/7**

**For:** Cr T Dewan, Cr C Reeve-Fowkes, Cr C Zhang

**Against:** Mayor L Howlett, Deputy Mayor C Stone, Cr P Eva, Cr T Widenbar, Cr K Allen, Cr P Corke, Cr M Separovich

##### Council Decision

MOVED Deputy Mayor C Stone SECONDED Cr T Widenbar

That Council:

- (1) APPROVES the Multiple Dog Application dated 17 July 2023, from Jennifer Fox (the applicant), 186 Gibbs Road, Banjup to keep four dogs at the property,



subject to:

1. Provide three (3) months (9 February 2024) for the applicant to install their colourbond perimeter fence;
2. All four (4) dogs are to be sterilised within 12 months of this conditional approval; and
3. In the event the applicant does not comply with clause (1) and (2) the approval be revoked.

**CARRIED 8/2**

**For:** Mayor L Howlett, Deputy Mayor C Stone, Cr T Widenbar, Cr C Reeve-Fowkes, Cr C Zhang, Cr K Allen, Cr P Corke and Cr M Separovich

**Against:** Cr P Eva and Cr T Dewan

### Background

At the 14 September 2023 Ordinary Council Meeting, Council decided:

That Council:

- (1) DEFERS this item to a future Ordinary Council Meeting to allow City officers to investigate the veracity of the comments received from neighbouring properties in respect to the multiple dog application.

Reason:

The deputation given by the resident in question raised a lot of questions as to some of the complaints that we received from the neighbours. Is it the dogs that are barking or is it dogs on neighbouring properties?

Having read the actual complaints, the first thing that struck out at me is that it seems that complaints from neighbours are about a different property, one on the corner. They are complaining about a different property in relation to 186. It didn't quite sit right with me.

There has been absolutely no evident given about dogs eating chickens, or anything of the sort. Are we expected to just take it on word that this is what is happening?

I figure if we defer the item it will give time for the officers to investigate some of these claims and see whether there is any merit to it. I would like to see which dogs are barking.

If we get rangers out there to see which dogs are barking so that before we say you have to get rid of your dogs, I would like to know whether they are the ones that are the actual problem or if we are just finding another party guilty for the dogs on the corner, for example.



It would also give the City officers time to read section 4.4 of the Council Meeting Process Policy, that says that City officers should only be giving advice if it is on the legal or financial nature of an item and not actually engaging in debate.

The officer's comment has, I would say, strayed into debating the topic, and they seem to have actively taken a side in this issue, which I do not appreciate. If officers are going to be giving feedback it should be purely on the legal and financial nature of the item.

Pursuant to the City's Consolidated Local Law 2000, Division 3, part 2.9, owners or occupants within the City of Cockburn require approval to keep more than two dogs over the age of three months.

According to the Council's Delegated Authority, Application to Keep More Than Two Dogs at a Residential Property, if any bona fide objections are received, an applicant may not keep more than two dogs without the approval of Council.

### Submission

N/A

### Report

Following Council's decision on 14 September 2023, the City's Rangers further investigated the application and spoke with the applicant and objectors.

Below is a summary of the further community feedback gained by the City's investigation.

Question	Summary of Feedback from the Respondents
Description of the current dogs that bark at the property.	All four dogs bark, including a German Shepherd along with their two smaller offspring. Some respondents can't see but have heard the dogs.
How long do the dogs bark for?	Barking duration ranges from 1 to 4 hours. Barking has reportedly decreased to a level of no concern stated by the owners of the two direct neighbouring properties.
Do the dogs escape their property or ever enter your property?	No respondents have seen the dogs escape or enter their property.
Did you witness the attack against the alpacas, or other animals at the property?	Some respondents witnessed or heard attacks on alpacas and have heard the animal's scream. One respondent mentioned seeing once dog chase and nip at alpacas. Some respondents have seen two of the applicant's dogs carrying chickens in their mouths and state they have video evidence of this and the barking but are unwilling to provide the videos.





Would you be happy to have a noise monitoring device installed at their property to monitor the barking?	The two neighbouring properties where a noise monitoring device would be effective, were not willing to have one installed as they stated it was no longer an issue.
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Additionally, since the 14 September 2023 OCM there have been no reports of dog nuisance.

The applicant has stated that two dogs are sterilised and two more are due to be sterilised. This eliminates the officer's initial concern of the dogs being used for breeding.

The applicant has clarified that dogs 3 and 4 were from the same litter, but the dates of birth listed on the City's registration database are incorrect.

The applicant has also been approved to install a colourbond fence around the perimeter of their property, further allaying any concerns about the dogs rushing their neighbours.

Based on these further findings, it is recommended that the application be conditionally approved based on;

1. Provide 3 months (9 February 2024) for the applicant to install their colorbond perimeter fence
2. All four (4) dogs are to be sterilised within 12 months of this conditional approval, and evidence provided to the City
3. In the event the applicant does not comply with clause (1) and (2) the approval be revoked.

### **Strategic Plans/Policy Implications**

#### Community, Lifestyle and Security

A vibrant healthy, safe, inclusive and connected community.

- A safe and healthy community that is socially connected.

#### Listening and Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.
- High quality and effective community engagement and customer service experiences.

### **Budget/Financial Implications**

N/A

### **Legal Implications**

City of Cockburn Consolidated Local Law 2000, Division 3, part 2.9.



**Community Consultation**

The City attempted to contact all objectors to the initial application and the findings of this further consultation is listed within the report.

**Risk Management Implications**

If approval is given, there may be slight isolated adverse community reaction for all future instances of nuisance dog behaviour from the property.

Accordingly, this item has a “low” level of localised possible “Brand/Reputation” risk.

**Advice to Proponent(s)/Submitters**

The Proponent(s) and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 9 November 2023 Ordinary Council Meeting.

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil



## 15. Reports-Standing Committee

### 15.1 Governance Committee Meeting – 1/11/2023

#### 15.1.1 (2023/MINUTE NO 0299) Policy Review: Procurement Policy

<b>Responsible Executive</b>	A/Chief Financial Officer
<b>Author</b>	Strategic Procurement Manager
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. Procurement Policy - Proposed Amendments <a href="#">↓</a></li> <li>2. Procurement Policy (clean) <a href="#">↓</a></li> <li>3. Template WALGA Purchasing Policy <a href="#">↓</a></li> </ol>

#### Officer Recommendation

The Committee recommends Council:

- (1) ADOPTS the amendments to the Procurement Policy.

#### Committee Recommendation

That Council:

- (1) ADOPTS the amendments to the Procurement Policy; and
- (2) AMENDS Item 2 - Value for Money (VFM), to include the following:  
All pre-qualified, approved and strategic business partnership suppliers will be systematically reviewed in line with contract terms and performance criteria (at least three yearly or as required).

#### Reason

This will assess whether VFM continues to be achieved by the City with any renewal or extension of contract arrangements.

#### Council Decision

MOVED Deputy Mayor C Stone SECONDED Cr K Allen

That Council:

- (1) ADOPTS the amendments to the Procurement Policy;
- (2) AMENDS Item 2, Value for Money, to include the following:  
All pre-qualified, approved, and strategic business partnership suppliers will be systematically reviewed in line with contract terms and performance criteria (at least three yearly or as required); and
- (3) REQUESTS the CEO to present an Internal Scope of Audit – Corporate Credit Card Expenditure, Controls and Reporting to the first Audit & Risk Meeting in 2024 for consideration by the Committee.

**CARRIED 8/2**

**For:** Mayor L Howlett, Deputy Mayor C Stone, Cr T Widenbar, Cr C Reeve-Fowkes, Cr C Zhang, Cr K Allen, Cr P Corke and Cr M Separovich

**Against:** Cr P Eva and Cr T Dewan



**Reason**

The City currently has 72 corporate credit card averaging \$100k total spend per month, equating to approx. \$1.2 mil per year of expenditure.

In the current economic climate, it is prudent that an audit is conducted to ensure public money is being spent wisely and ethically.

This audit is one part of a wide ranging program we should put in place to make sure our spending is focused on the right priorities and that strong controls govern how rates are spent.

Residents and ratepayers are under economic strain. There is no such thing as council money - there is only ratepayers' money that we are charged with spending wisely and frugally.

We should examine every area of spending to make sure ratepayers are getting value for money and ensure that their money is being spent in the most efficient and ethical way possible.

**Officer Comment**

The day-to-day financial management of the City, including the management of credit cards, is a function of the Chief Executive Officer under the LG Financial Management Regulations.

The City has administrative policies and procedures for the use of credit cards that include approval processes for transactions made. The use of credit cards was most recently independently assessed by Moore Australia in the statutory Financial Management Review presented to the Audit, Risk and Compliance Committee meeting in September 2022. The scope included an assessment of the controls in place and ascertaining whether transactions were for bona fide City business purposes.

This review found the City had effective controls and procedures appropriate for the City's current scope of operations, and there were no issues raised or noted.

The City's internal audit function is an important governance tool for the City, providing independent assurance that risk management, governance, and internal control processes are operating effectively.

An audit of the City's corporate credit cards could be facilitated within the internal audit program, if authorised by Council.

**Background**

The Procurement Policy is scheduled for a review and is presented to the Governance Committee (GovCo) for review and recommendation to Council.

On 19 December 2022 the City implemented the new Technology One Purchasing module (CiAnywhere), which has now provided an opportunity to improve the City's purchasing processes.

A review of the City's purchasing thresholds has led to several changes being proposed that will improve operational efficiency.





The primary objective for the policy amendments proposed is to increase the flexibility and efficiency of the purchasing process to meet current requirements.

These amendments also provide greater clarity to existing policy principles and minor correction of discrepancies.

### **Submission**

N/A

### **Report**

The proposed updates to the Procurement Policy reinforce the City's focus on sustainability with the introduction of the concept of circular economy.

The City's Policy is a more succinct and principles-based document when compared to the Western Australian Local Government Association's policy template (refer Attachment 3)

A review of the City's Procurement Policy has resulted in key amendments being recommended as summarised below:

- Introduction of circular supply in considering value for money and sustainable procurement
- Adjustment of the procurement thresholds to accommodate a change in the purchasing process and the introduction of a new threshold
- Re-alignment of all procurement thresholds to ensure appropriate governance is considered for all procurement activity including a focus on systems
- Increase in the sustainable procurement qualitative assessment criteria weight of up to 20% in total
- Increase and change to the local and regional economy qualitative assessment criteria weight of up to 20% in total
- Consolidation and expansion to the governance consideration in procurement.

The City's purchasing framework (procedures, guidelines, and systems) will need to be updated to facilitate these policy amendments.

This will also require the updating of internal controls to ensure associated risks are properly mitigated, including those relating to work, health and safety requirements and the financial viability of suppliers.

Staff information and education sessions will be held on the policy updates and associated framework changes to ensure compliance with the updated policy and support the efficacy of the City's operations and activities.

### **Strategic Plans/Policy Implications**

#### Listening & Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.
- Employer of choice focusing on equity, innovation and technology.



**Budget/Financial Implications**

N/A

**Legal Implications**

Local Government Functions and General) Regulations 11A

**Community Consultation**

N/A

**Risk Management Implications**

The amendments to the Policy introduce a minor level of decentralisation to the procurement process at the City.

This enables efficiency for employees that are required to engage in minor purchases while increasing a measure of tolerable risk within the procurement process.

Other amendments provide further clarification to policy principles and correct minor discrepancies without making any substantive change to the intent or operation of the Policy.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil



Title	Procurement
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## Policy Type

Council

## Policy Purpose

The City of Cockburn (the City) is committed to delivering best practice in the procurement of goods, services and works in accordance with Council Policies and applicable statutory obligations. All procurement activities must comply with the *Local Government Act 1995* and the *Local Government (Functions and General) Regulations 1996* in respect to all purchases, contracts and asset disposal decisions.

This Policy aims to ensure all procurement decisions are made in a consistent manner using an equitable process that will help to mitigate risk, demonstrate value and achieve the most advantageous outcome for the City.

~~The City of Cockburn (the City) is committed to delivering best practice in the procurement of goods, services and works in accordance with Council Policies and applicable statutory obligations. All procurement activities must comply with the *Local Government Act 1995* and the *Local Government (Functions and General) Regulations 1996* in respect to all purchases, contracts and asset disposal decisions.~~

## Policy Statement

Procurement decisions will be made using the following principles:

### (1) Ethical Behaviour and Fair Dealing

Employees of the City must conduct all procurement and business relationships with honesty, integrity, fairness, diligence and a high degree of care, ensuring processes are appropriate and compliant. Procurement processes must be transparent and free from bias and will be supported by [Employee Code of Conduct](#) and a Statement of Business Ethics, approved by the CEO outlining the behavioural standards expected by the City from its employees, suppliers and contractors in conducting its business. [Any canvassing of the City's Elected Members or staff is strictly prohibited on current procurement activity.](#)

### (2) Value for Money (VFM)

Achieving value for money reflects the best possible outcome by considering cost and non-cost factors in procurement decisions. Non-cost factors are important in reducing risk and determining whole of life outcomes that do not adversely impact the community [or environment](#).

These include safety and quality considerations, fit for purpose (specification), timeliness, sustainability (social and environment – [circular supply](#)), economic ([local & regional](#)) and relevant service benchmarks. [Where a higher cost conforming offer is recommended, there should be clear and demonstrable benefits over and above the lowest total priced conforming offer.](#)

[1]



Title	Procurement
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The City recognises that in achieving long term value for money, appropriate [strategic business partners relationships](#) may be developed with suppliers for specific supply categories. The acceptance of higher priced submissions must always be supported by justification, presenting demonstrable benefits proportionate to the level of activity.

### (3) Open and Effective Competition

Competition is encouraged through the sourcing requirements of the procurement thresholds (below) and any allowable exemptions as outlined within the [City's supporting Procurement Framework document](#). This will outline the acceptable manner [for procurement](#) information to be presented and evaluated by the City.

The expected level of effective competition will depend on the pre-determined market engagement strategy (public, selective, pre-qualified) as identified in the procurement plan and the assessed level of [procurement](#) risk to the City. City employees are to source across a range of diverse suppliers, to ensure market opportunities are considered.

#### Procurement Threshold Requirements

<u>Expected Procurement / Contract Value (Ex GST) (initial period - excl options)</u>	<u>Sourcing requirement (non-contracted expenditure)</u>
<a href="#">Up to \$4,999</a>	<p><a href="#">Seek one (1) verbal quotation (min) for all activities. Local/Regional suppliers are preferred, when available.</a></p> <p><a href="#">Credit card policy will apply to credit card purchases, discretion may apply to the Procurement credit card.</a></p> <p><a href="#">Quotations are subject to relevant review and purchase order auto approval as per the City's Procurement Framework.</a></p>
<a href="#">\$5,000 to \$19,999</a>	<p><a href="#">Seek one (1) written quotation (min) for all activities. Local/Regional suppliers are preferred and considered, when available.</a></p> <p><a href="#">Quotations are subject to relevant review and purchase order auto approval as per the City's Procurement Framework.</a></p>
<a href="#">\$20,000 to \$49,999</a>	<p><a href="#">Seek two (2) written quotation (min) for all activities. Local/Regional suppliers are preferred and considered, when available.</a></p> <p><a href="#">Sourcing from pre-qualified suppliers requires one (1) written quotation (min) for all contracted activities</a></p> <p><a href="#">All quotations are subject to relevant review and purchase order auto approval utilising non-eProcurement templates as per the City's Procurement Framework.</a></p>

[2]



Title	Procurement
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<u>Expected Procurement / Contract Value (Ex GST) (initial period - excl options)</u>	<u>Sourcing requirement (non-contracted expenditure)</u>
<u>\$50,000 to \$99,999</u>	<p><u>Seek two (2) quotations (min) via eProcurement templates in conjunction with Procurement Services.</u></p> <p><u>One (1) local/regional supplier quote must be provided, when available unless prior approval was received.</u></p> <p><u>Sourcing from pre-qualified suppliers requires two (2) written quotation (min) for all contracted activities, unless otherwise determined by an approved sourcing strategy or an exempted supply.</u></p> <p><u>All quotations are subject to purchase order review as per the City's Procurement Framework.</u></p>
<u>\$100,000 to \$249,999</u>	<p><u>Seek three (3) quotations (min) via eProcurement templates. At least one (1) local/regional supplier quote must be provided if available unless prior approval was received.</u></p> <p><u>Sourcing from pre-qualified suppliers requires two (2) quotation (min) for all contracted activities, unless otherwise determined by an approved sourcing strategy or an exempted supply.</u></p> <p><u>All quotations must be sought via eProcurement templates in conjunction with Procurement Services and subject to relevant evaluation, purchase order review and approvals as per the City's Procurement Framework.</u></p> <p><u>Sourcing above \$150,000 requires a Procurement Plan to be completed and approved by Procurement Services.</u></p>
<u>\$250,000 and above</u>	<p><u>Conduct a public process - Tender or similar for all activities, in accordance with this Policy and relevant management procedures unless otherwise determined by an approved sourcing strategy or an exempt supply.</u></p> <p><u>Sourcing from pre-qualified suppliers requires three (3) quotation (min) for all contracted activities, unless otherwise determined by an approved sourcing strategy or an exempted supply.</u></p> <p><u>All sourcing must be sought via eProcurement templates in conjunction with Procurement Services and subject to relevant formal evaluation, purchase order review and approvals as per the City's Procurement Framework.</u></p>

[3]



Title	Procurement
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### Procurement Threshold Requirements

Expected Procurement or Category or Contract Value (initial period - excluding options and Ex GST)	Sourcing requirement
Up to \$1,000 (credit card use)	<p>One (1) verbal quotation for adhoc activities.</p> <p>Local suppliers are preferred, when available.</p> <p>Discretion may apply to the Procurement controlled credit card. The City's Procurement Framework will apply.</p>
Up to \$1,999	<p>One (1) verbal quotation (min) for low risk activities.</p> <p>Local suppliers are preferred, when available.</p> <p>The City's Procurement Framework will apply</p>
\$2,000 to \$19,999	<p>One (1) informal written quotation (min) low risk activities.</p> <p>One (1) formal written quotation (min) other risk activities.</p> <p>Local suppliers are preferred and considered, when available.</p> <p>The City's Procurement Framework will apply.</p>
\$20,000 to \$89,999	<p>Two (2) informal quotations (min) (for low risk activities) or</p> <p>Two (2) formal quotations (min) (for medium/high risk)</p> <p>At least one (1) local supplier quote must be provided, when available, unless otherwise determined by an approved sourcing strategy for all pre-qualified, exempt or contracted supply. The City's Procurement Framework will apply.</p>
\$90,000 to \$249,999	<p>Three (3) formal quotations (min) for all risk activities.</p> <p>At least one (1) local supplier quote must be provided if available, unless otherwise determined by an approved sourcing strategy for all pre-qualified, exempt or contracted supply. Sourcing above \$150,000 requires a Procurement Plan to be completed and approved by Procurement Services.</p> <p>The City's Procurement Framework will apply.</p>

[4]

Title	Procurement
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Expected Procurement or Category or Contract Value (initial period - excluding options and Ex GST)	Sourcing requirement
\$250,000 and above	Conduct a public process - Tender or similar for all risk activities, unless otherwise determined by an approved sourcing strategy for all pre-qualified, exempt or contracted suppliers. The City's Procurement Framework will apply.

Unless otherwise approved (in writing) by the CEO and/or relevant Executive Officer Executive Committee (ExCo) member, the City will maintain a principle principal period of three (3) years for all initial procurement activities and contracts.

The principle of competition will be satisfied where contracted Suppliers (where relevant) are utilised after considering alternative sourcing markets, including all cost and non-cost factors.

Where a public notice process is utilised, a single or multiple supplier contract may be executed based on the City's requirements as evaluated and stipulated in the award.

In addition, a panel of pre-qualified suppliers may be created where the City determines that there is or will be a continuing need and ongoing benefit from the arrangement.

The CEO and/or Executive Officer at their discretion may waive the requirements of this principle where a written justifiable reason is accepted acceptable. Under this basis direct sourcing and contract extension can be applied, if applicable and justified.

(5)(4) \_\_\_\_\_ Susta  
inable Procurement

The City will consider environmental and social sustainability elements in all procurement decisions to maximise the positive impact on environmental and social outcomes within the community. This principle requires the adoption of current best practices (such as circular economy procurement or circular supply) to consider whole-of-life costing and social responsibility in sourcing goods, services or works when assessing value for money. Formal procurement decisions may set a sustainability criteria weight of up to 10%, (total) in considering the elements below.

The City shall endeavour to design sourcing documentation to provide a comparative advantage to those suppliers and contractors who demonstrate they minimise environmental and negative social impacts and embrace such principles. Such considerations must be balanced against VFM outcomes and the City's broader environmental strategies and objectives. Procurement decisions requiring qualitative assessment will set a sustainability criteria weight of up to 20% in total.:

[5]



Title	Procurement
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## 2-1. Environmental and Circular Supply

Circular supply within procurement are encouraged to that minimises unnecessary resource consumption, considers whole-of-life costs to and delivers beneficial environmental outcomes is encouraged. Specifications should identify goods and/or services that satisfy this requirement. This element requires the City to recover (waste), rethink (supply chains), regenerate (nature), reduce (do more with less) and reuse (use items longer) for products and services through innovation and collaboration in order to deliver a circular procurement ecosystem that maximise the resources available to the City.

The procurement activity will prioritise goods and/or services that satisfy this requirement and design out waste through collaborative value chain pathways that are circular rather than linear.

A qualitative weighting will be used in the evaluation of appropriate procurement to provide advantages to suppliers who demonstrate sustainable policies and practices and circular supply.

## 3-2. Social

Procurement that delivers a beneficial social outcome is preferred encouraged. The specifications should identify goods and/or services that satisfy this requirement. Procurement from organisations such as Aboriginal controlled businesses and social enterprises including Australian Disability Enterprises is preferred as appropriate and when available. While the other Procurement principles may apply, competition exemption is available may apply to these organisations, if registered and value can be demonstrated. A qualitative weighting will be used in the evaluation of appropriate procurement to provide advantages to suppliers who meet this requirement.

## (6)(5) Local and Regional Economy

The City encourages the development of competitive local businesses within its boundaries and within the broader Perth South West Metropolitan Alliance region. Where appropriate to do so, the City will seek participation of local and regional organisations in its supply chain in line with strategic objectives in the City's Strategic Community Plan. This principle seeks to balance competition with sustainable procurement with the attainment of economic benefits for the region. The City will preference local businesses within its boundary, greater than those within the broader Perth South Western Metropolitan Alliance region.

Appropriate procurement decisions will set an economic qualitative criteria weight of 10% up to 20% in total. Should the criteria not be applicable, the weighting will be proportioned equally across the remaining criteria. It is recognised that not all categories can be procured from a local or regional supplier. For the avoidance of doubt, Regional Price Preferences does not apply to this Policy.

[6]



Title	Procurement
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The City will endeavour to ensure local or broader regional economic benefits committed to by suppliers through procurement processes are achieved through effective contract management.

1. Local Economy (within City boundaries)

The City will seek supply opportunities from local organisations that can demonstrate economic benefits, either through being a local business, the use of local sub-contractors or local employees. This will be dependent on the extent to which the local business can demonstrate their contribution to the local economy. As directed by the procurement thresholds, the City encourages local content in the assessment of value for money.

2. Regional Economy (within the Perth South West Metropolitan Alliance region Group of Councils)

The City encourages the development of competitive markets within the broader Perth South West Metropolitan Alliance region. Supply opportunities for regional businesses may be available to the extent to which the business can demonstrate their contribution to the regional economy as reasonably practicable and provided there is no financial or other detriment to the City

(7)(6) Procurement Governance

Procurement governance will be managed using a hybrid centre-led procurement function, including (but not limited to) the application process for exemptions, procurement probity oversight and audit and reporting requirements. Authorities are defined within relevant delegations relating to Procurement and Contracts.

1. Planning urchase and Documentation Contract Development

All procurement (purchases and contracts) will be based on proper planning to ensure quality decision making. This requires sufficient and acceptable documentation to be developed in a timely manner, with an estimated cost in accordance with the City's Procurement Framework document.

Procurement template documents and forms will be used to ensure quality, unless otherwise approved. Purchase Orders must be issued to all suppliers prior to the supply of the goods, services or works, unless otherwise exempt.

Employees with procurement responsibility must be appropriately trained to carry out their duties in a competent and efficient manner.

The relevant ExCo member and/or the CEO are required to authorise and set the delegated financial authority (DFA) limit for employees who are required to approve requisitions and commit to suppliers in accordance with the Local Government (Financial Management) Regulations 1996 part 2, section 5 (1) (e).

[7]



Title	Procurement
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The City ~~willis expected to~~ utilise existing or known contracted suppliers / service providers ~~unless the non-use~~ substantiation is provided and approved by Procurement Services.

## 2. Procurement Risk

All employees with procurement responsibilities will identify and mitigate risk within the entire procurement and contract management lifecycle in accordance with the City's Enterprise Risk Management Framework.

Procurement will be carried out in a manner that protects the City's capability to prevent, withstand and recover from any interruption from the supply of goods, services or works. Due diligence may be carried out on suppliers / organisations to ensure compliance and financial viability.

Where applicable, the City will ensure all steps are taken to reduce the risk in procuring goods and/or services that support modern slavery. This includes the compliance to the Modern Slavery Act 2018 (Cth) in respect to;

- (a) the assessment of modern slavery Statements from required businesses;
- (b) the use of specific criteria in formal evaluations on modern slavery;
- (c) monitoring contracts and taking action on non-compliance, as required; and

## 3. Disability Access

The City has legislative responsibilities to provide equitable access for individuals with disabilities to all City buildings, facilities, information and services. City Employee's are required to meet disability access and inclusion requirements or seek specialist advice from internal resources or engage external advice.

This may include accessibility appraisals, specifications reviews, software development and features, audits and advice on best practice. This principle will be applied to all significant infrastructure and system projects and redevelopment requirements.

## 2.4. Procurement Evaluation and Award

Evaluation criteria must be developed for all appropriate formal procurement activities relevant to the complexity, risk and expected budget.

~~The S~~upplier selection ~~process~~ may consider compliance, informative, qualitative and quantitative (cost) criteria, where allocated weightings ~~should~~ reflect the respective degree of importance. in accordance with the City's Procurement Framework. The evaluation criteria developed must total 100% inclusive of the cost criteria.

Title	Procurement
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The eEvaluations must include an assessments of the Supplier capabilities and competencies to perform required work in a safe and ,environmentally sound manner,; in accordance all applicable Work Health and Safety (WHS) legislation and other relevant legislation. Where deficient, the award must be contingent on evidence being provided.

Procurement recommendations are determined by an Eevaluation Ppanel where the size and composition of the panel will be dependent on the value and complexity of the procurement.

Panel members must be qualified and trained to ensure submissions are evaluated with due care and knowledge and free of any conflict of interest that might undermine the fairness of the evaluation process.

Contracts may then be awarded to a supplier who is considered to provide the most advantageous outcome for the City, subject to Council delegations that may be in place.

Post award and, mutual acceptance of contractual terms must be agreed prior to the commencement of the contract.

#### 5. Sole / Single Supplier

Where the procurement of goods, services or works for any values above \$20,000 isare considered only available from one private sector source of supply, the procurement will be exempt from a competitive process is-exempt in circumstances where-if the City is satisfied that there is genuinely only one source of supply, and the source demonstrates a strategic advantage for the City.

Written confirmation to evidence the sole source of supply status must be recorded for audit purposes. The CEO or relevant ExCo member must approve any determination of sole / single source of supply.

#### 6. Contractor Performance Management

Contracts and contractors will be proactively managed to ensure contract obligations are met and performance enforced to achieve the best procurement outcome whilst meeting the City's risk tolerance and safety standard.

The City requires all suppliers and contractors to comply with all risk control measures and all applicable Work Health and Safety (WHS) legislation and other relevant legislation. Appropriate, processes shall include;

- (a) a-pProcurement assessments of capabilities and competencies to perform work in a safe, and sound manner;
- (b) a-safety risk assessments to-be-undertaken in accordance with the City's Enterprise Risk Management Framework;

[9]



Title	Procurement
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(c) provide specific commentary against this Principle in all relevant procurement reports and where found to be deficient, the contract continuation must be contingent on evidence being provided.

Relevant Executive Officers (ExCo) member and/or the CEO are required to authorise and set the financial limit for employees who are required to approve requisitions and commit to suppliers.

#### 5. Disability Access

The City has legislative responsibilities to provide equitable access for individuals with disabilities to all buildings, facilities, information and services. Employee's must meet the City's disability access and inclusion requirements or seek specialist advice from internal resources or engage external advice. This may include accessibility appraisals, specifications reviews, audits and advice on best practice. This principle will be applied to all significant infrastructure projects and redevelopment requirements.

#### 7. Procurement Risk

All employees with procurement responsibilities will identify and mitigate risk within the entire procurement and contract management lifecycle. All procurement will be properly planned and carried out in a manner that protects the City's capability to prevent, withstand and recover from any interruption from the supply of goods, services or works. Due diligence may be carried out on suppliers / organisations to ensure compliance and financial viability.

Where applicable, the City will ensure all steps are taken to reduce the risk in procuring goods and/or services that support modern slavery. This includes the compliance to the Modern Slavery Act 2018 in respect to;

- (a) the assessment of modern slavery Statements from required businesses;
- (a) the use of specific criteria in formal evaluations on modern slavery;
- (a) monitoring contracts and take action on non-compliance, as required; and
- (a) providing awareness training to staff.

#### 14.7. Procurement Compliance

The procurement process requires strict confidentiality and disclosure requirements to be developed and followed. It is the responsibility of the officer undertaking the procurement activity to ensure all documents created and received during the procurement process are correctly recorded and retained within the City's corporate electronic document management system (ECM).



Title	Procurement
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The procurement processes sometimes requires cross-Team collaboration where applicable. Procurement of goods or /sservices that will impact or require commissioning the support from another Service Unit, must be sufficiently disclosed and provide notice to the affected Service Unit with in a timely advance noticemanner.

Exemptions to all (or part) of this Policy can must be approved (in writing) by the CEO and/or Executive Officer relevant ExCo member in accordance with the City's Procurement Framework document and . All exemptions sshall be consistent with all Ppolicies, Pprocedures and the allowable pre-determined market engagement strategy (given the associated risk)..

An approved deviation to Procurement threshold requirements may can allow direct sourcing, reduced quotationsquotations, and contract extensions .(whereif properly ropriatelylicable andjustified).

The Procurement process requires strict confidentiality and disclosure requirements to be developed and followed. It is the responsibility of the officer undertaking the procurement activity to ensure all documents created and received during the procurement process are correctly recorded and retained within the City's electronic document management system. The City is not required to undertake a competitive procurement process and only where the total value of the Procurement does not exceed \$250,000 (Ex GST) for:

- (a) advance payments (accommodation, travel, seminars, training, conferences),
- (b) annual renewals for software maintenance, support, and licensing fees,
- (c) engagement of artists or performers,
- (d) legal services (available through the WALGA preferred supplier panel),
- (e) memberships and subscriptions,
- (f) provision of advertising services,
- (g) provision of temporary personnel (available through the WALGA preferred supplier panel),
- (h) provision of utility services (where the relevant utility or nominated Supplier is the only provider of such services),
- (i) provision of software by a third-party provider (via a supply registration) from the software developer that is known to the City, that demonstrates VFM,
- (j) procurement from an original equipment manufacturer where the warranty provisions may be void,
- (k) provision of items required to meet the needs of Home Care Package Clients,
- (l) provision of items required for resale to meet Cockburn ARC facility customer requirements,

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Title	Procurement
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(m) any procurement as required and determined by an ExCo member whose approval is provided in writing prior to the procurement and recorded as required.

All exemptions to all (or part) of this Policy for the purchase to deviate from a competitive procurement process where the total value of the procurement exceed \$250,000 (Ex GST) must be justified in writing and vetted by Procurement Services prior to the approval being sought (in writing) from the CEO and the relevant ExCo member.

Sole Supplier

for supply.

#### 15.1. ~~Purch~~ase and Contract Development

~~All procurement (purchases and contracted) will be based on proper planning to ensure quality decision making. This requires sufficient and acceptable documentation to be developed in a timely manner, with an estimated cost.~~

~~Procurement template documents and forms will be used to ensure quality, unless otherwise approved. Purchase Orders must be issued to all suppliers prior to the supply of the goods, services or works, unless otherwise exempt.~~

~~Employees with procurement responsibility must be appropriately trained to carry out their duties in a competent and efficient manner.~~

~~The City is expected to utilise existing or known contracted suppliers / service providers unless substantiation is provided and approved.~~

Where the procurement of goods, services or works is determined to be available from only one source of supply (manufacturer, supplier or agency), after best endeavours to determine alternative sources have failed, then written approval must be provided by the CEO or the relevant Executive Officer relevant Executive Committee (ExCo) member to support that finding.

#### 16. Contractor Performance Management

Contracts and contractors shall will be proactively managed to ensure contract obligations are met and performance enforced. The City requires all suppliers and contractors to comply with all risk control measures and all applicable Work Health and Safety (WHS) legislation and other relevant legislation. Appropriate processes shall include;

(a) an evaluation to assess the capabilities and competencies to perform work in a safe, environmentally sound manner;

Title	Procurement
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- (b) ~~a safety risk assessment to be undertaken in accordance with the risk framework;~~
- (c) ~~provide specific commentary against this Principle in all relevant procurement recommendation reports and where deficient, the award must be contingent on evidence being provided.~~

Strategic Link:	Local Government Act 1995 and the Local Government (Functions and General) Regulations 1996
Category	Corporate Planning, Budgeting and Procurement
Lead Business Unit:	Procurement Services
Public Consultation: (Yes or No)	No
Adoption Date: (Governance Purpose Only)	9 December 2021
Next Review Due: (Governance Purpose Only)	December 2023
ECM Doc Set ID: (Governance Purpose Only)	4134032



Title	Procurement
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## Policy Type

Council

## Policy Purpose

The City of Cockburn (the City) is committed to delivering best practice in the procurement of goods, services and works in accordance with Council Policies and applicable statutory obligations. All procurement activities must comply with the *Local Government Act 1995* and the *Local Government (Functions and General) Regulations 1996* in respect to all purchases, contracts and asset disposal decisions.

This Policy aims to ensure all procurement decisions are made in a consistent manner using an equitable process that will help to mitigate risk, demonstrate value and achieve the most advantageous outcome for the City.

## Policy Statement

Procurement decisions will be made using the following principles:

### (1) Ethical Behaviour and Fair Dealing

Employees of the City must conduct all procurement and business relationships with honesty, integrity, fairness, diligence and a high degree of care, ensuring processes are appropriate and compliant. Procurement processes must be transparent and free from bias and will be supported by Employee Code of Conduct and a Statement of Business Ethics, approved by the CEO outlining the behavioural standards expected by the City from its employees, suppliers and contractors in conducting its business. Any canvassing of the City's Elected Members or staff is strictly prohibited on current procurement activity.

### (2) Value for Money (VFM)

Achieving value for money reflects the best possible outcome by considering cost and non-cost factors in procurement decisions. Non-cost factors are important in reducing risk and determining whole of life outcomes that do not adversely impact the community or environment.

These include safety and quality considerations, fit for purpose (specification), timeliness, sustainability (social and environment – circular supply), economic (local & regional) and relevant service benchmarks. Where a higher cost conforming offer is recommended, there should be clear and demonstrable benefits over and above the lowest total priced conforming offer.

The City recognises that in achieving long term value for money, appropriate strategic business partners may be developed with suppliers for specific supply categories. The acceptance of higher priced submissions must always be supported by justification, presenting demonstrable benefits proportionate to the level of activity.

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(3) Open and Effective Competition

Competition is encouraged through the sourcing requirements of the procurement thresholds (below) and any allowable exemptions as outlined within the City's supporting Procurement Framework document. This will outline the acceptable manner for procurement information to be presented and evaluated by the City.

The expected level of effective competition will depend on the pre-determined market engagement strategy (public, selective, pre-qualified) as identified in the procurement plan and the assessed level of procurement risk to the City. City employees are to source across a range of diverse suppliers, to ensure market opportunities are considered.

**Procurement Threshold Requirements**

<b>Expected Procurement / Contract Value (Ex GST) (initial period - excl options)</b>	<b>Sourcing requirement (non-contracted expenditure)</b>
Up to \$4,999	<p>Seek one (1) verbal quotation (min) for all activities. Local/Regional suppliers are preferred, when available.</p> <p>Credit card policy will apply to credit card purchases, discretion may apply to the Procurement credit card.</p> <p>Quotations are subject to relevant review and purchase order auto approval as per the City's Procurement Framework.</p>
\$5,000 to \$19,999	<p>Seek one (1) written quotation (min) for all activities. Local/Regional suppliers are preferred and considered, when available.</p> <p>Quotations are subject to relevant review and purchase order auto approval as per the City's Procurement Framework.</p>
\$20,000 to \$49,999	<p>Seek two (2) written quotation (min) for all activities. Local/Regional suppliers are preferred and considered, when available.</p> <p>Sourcing from pre-qualified suppliers requires one (1) written quotation (min) for all contracted activities</p> <p>All quotations are subject to relevant review and purchase order auto approval utilising non-eProcurement templates as per the City's Procurement Framework.</p>



Title	Procurement
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Expected Procurement / Contract Value (Ex GST) (initial period - excl options)	Sourcing requirement (non-contracted expenditure)
\$50,000 to \$99,999	<p>Seek two (2) quotations (min) via eProcurement templates in conjunction with Procurement Services.</p> <p>One (1) local/regional supplier quote must be provided, when available unless prior approval was received.</p> <p>Sourcing from pre-qualified suppliers requires two (2) written quotation (min) for all contracted activities, unless otherwise determined by an approved sourcing strategy or an exempted supply.</p> <p>All quotations are subject to purchase order review as per the City's Procurement Framework.</p>
\$100,000 to \$249,999	<p>Seek three (3) quotations (min) via eProcurement templates. At least one (1) local/regional supplier quote must be provided if available unless prior approval was received.</p> <p>Sourcing from pre-qualified suppliers requires two (2) quotation (min) for all contracted activities, unless otherwise determined by an approved sourcing strategy or an exempted supply.</p> <p>All quotations must be sought via eProcurement templates in conjunction with Procurement Services and subject to relevant evaluation, purchase order review and approvals as per the City's Procurement Framework.</p> <p>Sourcing above \$150,000 requires a Procurement Plan to be completed and approved by Procurement Services.</p>
\$250,000 and above	<p>Conduct a public process - Tender or similar for all activities, in accordance with this Policy and relevant management procedures unless otherwise determined by an approved sourcing strategy or an exempt supply.</p> <p>Sourcing from pre-qualified suppliers requires three (3) quotation (min) for all contracted activities, unless otherwise determined by an approved sourcing strategy or an exempted supply.</p> <p>All sourcing must be via eProcurement templates in conjunction with Procurement Services and subject to relevant formal evaluation, purchase order review and approvals as per the City's Procurement Framework.</p>

[3]



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Unless otherwise approved (in writing) by the CEO and/or relevant Executive Committee (ExCo) member, the City will maintain a principal period of three (3) years for all initial procurement activities and contracts.

The principle of competition will be satisfied where contracted Suppliers (where relevant) are utilised after considering alternative sourcing markets, including all cost and non-cost factors.

Where a public notice process is utilised, a single or multiple supplier contract may be executed based on the City's requirements as evaluated and stipulated in the award.

In addition, a panel of pre-qualified suppliers may be created where the City determines that there is or will be a continuing need and ongoing benefit from the arrangement.

#### (4) Sustainable Procurement

The City will consider environmental and social sustainability elements in all procurement decisions to maximise the positive impact on environmental and social outcomes within the community. This principle requires the adoption of current best practices (such as circular economy procurement or circular supply) to consider whole-of-life costing and social responsibility in sourcing goods, services or works when assessing value for money.

The City shall endeavour to design sourcing documentation to provide a comparative advantage to those suppliers and contractors who demonstrate they minimise environmental and negative social impacts and embrace such principles. Such considerations must be balanced against VFM outcomes and the City's broader environmental strategies and objectives. Procurement decisions requiring qualitative assessment will set a sustainability criteria weight of up to 20% in total.

##### 1. Environmental and Circular Supply

Circular supply within procurement are encouraged to minimise unnecessary resource consumption to deliver beneficial environmental outcomes. Specifications should identify goods and/or services that satisfy this requirement. This element requires the City to recover (waste), rethink (supply chains), regenerate (nature), reduce (do more with less) and reuse (use items longer) for products and services through innovation and collaboration in order to deliver a circular procurement ecosystem that maximise the resources available to the City.

The procurement activity will prioritise goods and/or services that satisfy this requirement and design out waste through collaborative value chain pathways that are circular rather than linear.

A qualitative weighting will be used in the evaluation of appropriate procurement to provide advantages to suppliers who demonstrate sustainable policies and practices and circular supply.

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## 2. Social

Procurement that delivers a beneficial social outcome is preferred. The specification should identify goods and/or services that satisfy this requirement. Procurement from organisations such as Aboriginal controlled businesses and social enterprises including Australian Disability Enterprises is preferred as appropriate and when available. While the other Procurement principles may apply, competition exemption is available to these organisations, if registered and value can be demonstrated. A qualitative weighting will be used in the evaluation of appropriate procurement to provide advantages to suppliers who meet this requirement.

### (5) Local and Regional Economy

The City encourages the development of competitive local businesses within its boundaries and within the broader Perth South West Metropolitan Alliance region. Where appropriate to do so, the City will seek participation of local and regional organisations in its supply chain in line with strategic objectives in the City's Strategic Community Plan. This principle seeks to balance competition with sustainable procurement with the attainment of economic benefits for the region. The City will preference local businesses within its boundary, greater than those within the broader Perth South West Metropolitan Alliance region.

Appropriate procurement decisions will set an economic qualitative criteria weight of up to 20% in total. Should the criteria not be applicable, the weighting will be proportioned equally across the remaining criteria. It is recognised that not all categories can be procured from a local or regional supplier. For the avoidance of doubt, Regional Price Preferences does not apply to this Policy.

The City will endeavour to ensure local or broader regional economic benefits committed to by suppliers through procurement processes are achieved through effective contract management.

#### 1. Local Economy (within City boundaries)

The City will seek supply opportunities from local organisations that can demonstrate economic benefits, either through being a local business, the use of local sub-contractors or local employees. This will be dependent on the extent to which the local business can demonstrate their contribution to the local economy. As directed by the procurement thresholds, the City encourages local content in the assessment of value for money.

#### 2. Regional Economy (within the Perth South West Metropolitan Alliance region )

The City encourages the development of competitive markets within the broader Perth South West Metropolitan Alliance region. Supply opportunities for regional businesses may be available to the extent to which the business can demonstrate their contribution to the regional economy as reasonably practicable and provided there is no financial or other detriment to the City

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## (6) Procurement Governance

Procurement governance will be managed using a hybrid centre-led procurement function, including (but not limited to) the application process for exemptions, procurement probity oversight and audit and reporting requirements. Authorities are defined within relevant delegations relating to Procurement and Contracts.

### 1. Planning and Documentation

All procurement (purchases and contracts) will be based on proper planning to ensure quality decision making. This requires sufficient and acceptable documentation to be developed in a timely manner, with an estimated cost in accordance with the City's Procurement Framework document.

Procurement template documents and forms will be used to ensure quality, unless otherwise approved. Purchase Orders must be issued to all suppliers prior to the supply of the goods, services or works, unless otherwise exempt.

Employees with procurement responsibility must be appropriately trained to carry out their duties in a competent and efficient manner.

The relevant ExCo member and/or the CEO are required to authorise and set the delegated financial authority (DFA) limit for employees who are required to approve requisitions and commit to suppliers in accordance with the Local Government (Financial Management) Regulations 1996 part 2, section 5 (1) (e).

The City will utilise existing or known contracted suppliers / service providers unless the non-use substantiation is approved by Procurement Services.

### 2. Procurement Risk

All employees with procurement responsibilities will identify and mitigate risk within the entire procurement and contract management lifecycle in accordance with the City's Enterprise Risk Management Framework.

Procurement will be carried out in a manner that protects the City's capability to prevent, withstand and recover from any interruption from the supply of goods, services or works. Due diligence may be carried out on suppliers / organisations to ensure compliance and financial viability.

Where applicable, the City will ensure all steps are taken to reduce the risk in procuring goods and/or services that support modern slavery. This includes the compliance to the Modern Slavery Act 2018 (Cth) in respect to;

- (a) the assessment of modern slavery Statements from required businesses;
- (b) the use of specific criteria in formal evaluations on modern slavery, and
- (c) monitoring contracts and taking action on non-compliance, as required.

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### 3. Disability Access

The City has legislative responsibilities to provide equitable access for individuals with disabilities to all City buildings, facilities, information and services. City Employee's are required to meet disability access and inclusion requirements or seek specialist advice from internal resources or engage external advice.

This may include accessibility appraisals, specifications reviews, software development and features, audits and advice on best practice. This principle will be applied to all significant infrastructure and system projects and redevelopment requirements.

### 4. Procurement Evaluation and Award

Evaluation criteria must be developed for all appropriate procurement activities relevant to the complexity, risk and expected budget.

Supplier selection may consider compliance, informative, qualitative and quantitative (cost) criteria, where allocated weightings reflect the respective degree of importance in accordance with the City's Procurement Framework.

Evaluations must include assessments of Supplier capabilities and competencies to perform required work in a safe and environmentally sound manner, in accordance all applicable Work Health and Safety (WHS) legislation and other relevant legislation.

Procurement recommendations are determined by an Evaluation Panel where the size and composition of the panel will be dependent on the value and complexity of the procurement.

Panel members must be qualified and trained to ensure submissions are evaluated with due care and knowledge and free of any conflict of interest that might undermine the fairness of the evaluation process.

Contracts may be awarded to a supplier who is considered to provide the most advantageous outcome for the City, subject to Council delegations that may be in place.

Post award and mutual acceptance of contractual terms must be agreed prior to the commencement of the contract.

### 5. Sole / Single Supplier

Where the procurement of goods, services or works for values above \$20,000 are considered only available from one private sector source of supply, the procurement will be exempt from a competitive process if the City is satisfied that there is genuinely only one source of supply, and the source demonstrates a strategic advantage for the City.

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Written confirmation to evidence the sole source of supply status must be recorded for audit purposes. The CEO or relevant ExCo member must approve any determination of sole / single source of supply.

#### 6. Contractor Performance Management

Contracts and contractors will be proactively managed to ensure contract obligations are met and performance enforced to achieve the best procurement outcome whilst meeting the City's risk tolerance and safety standard.

The City requires all suppliers and contractors to comply with all risk control measures and all applicable Work Health and Safety (WHS) legislation and other relevant legislation. Appropriate processes shall include;

- (a) Procurement assessments of capabilities and competencies to perform work in a safe, and sound manner;
- (b) safety risk assessments undertaken in accordance with the City's Enterprise Risk Management Framework;
- (c) specific commentary against this principle in all relevant procurement reports and where found to be deficient, contract continuation must be contingent on evidence being provided.

#### 7. Procurement Compliance

The procurement process requires appropriately strict confidentiality and disclosure requirements to be followed. It is the responsibility of the officer undertaking the procurement activity to ensure all documents created and received during the procurement process are correctly recorded and retained within the City's corporate electronic document management system (ECM).

Procurement processes sometimes require cross-team collaboration. Procurement of goods or services that will impact or require commissioning support from another Service Unit, must be sufficiently disclosed to the affected Service Unit with timely advance notice.

Exemptions to all (or part) of this Policy can be approved (in writing) by the CEO and/or relevant ExCo member in accordance with the City's Procurement Framework document and shall be consistent with all Policies, Procedures and the pre-determined market engagement strategy (given the associated risk).

An approved deviation to Procurement threshold requirements may allow direct sourcing, reduced quotations, and contract extensions (where properly justified).

The City is not required to undertake a competitive procurement process and only where the total value of the Procurement does not exceed \$250,000 (Ex GST) for:

- (a) advance payments (accommodation, travel, seminars, training, conferences),

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- (b) annual renewals for software maintenance, support, and licensing fees,
- (c) engagement of artists or performers,
- (d) legal services (available through the WALGA preferred supplier panel),
- (e) memberships and subscriptions,
- (f) provision of advertising services,
- (g) provision of temporary personnel (available through the WALGA preferred supplier panel),
- (h) provision of utility services (where the relevant utility or nominated Supplier is the only provider of such services),
- (i) provision of software by a third-party provider (via a supply registration) from the software developer that is known to the City, that demonstrates VFM,
- (j) procurement from an original equipment manufacturer where the warranty provisions may be void,
- (k) provision of items required to meet the needs of Home Care Package Clients,
- (l) provision of items required for resale to meet Cockburn ARC facility customer requirements,
- (m) any procurement as required and determined by an ExCo member whose approval is provided in writing prior to the procurement and recorded as required.

All exemptions to all (or part) of this Policy for the purchase to deviate from a competitive procurement process where the total value of the procurement exceed \$250,000 (Ex GST) must be justified in writing and vetted by Procurement Services prior to the approval being sought (in writing) from the CEO and the relevant ExCo member.

Strategic Link:	Local Government Act 1995 and the Local Government (Functions and General) Regulations 1996
Category	Corporate Planning, Budgeting and Procurement
Lead Business Unit:	Procurement Services
Public Consultation: (Yes or No)	No
Adoption Date: (Governance Purpose Only)	9 December 2021
Next Review Due: (Governance Purpose Only)	December 2023
ECM Doc Set ID: (Governance Purpose Only)	4134032

[9]





## Template: Purchasing Policy

### **WALGA Note:**

*This document has been prepared by WALGA as a guide for local government authorities to consider when creating or amending a purchasing policy to comply with Regulations 11A and 24AC of the Local Government (Functions and General) Regulations 1996.*

*Local Governments may elect to create separate policies for the creation and management of panels of pre-qualified suppliers, contract management and sustainable procurement instead of such provisions being represented in a Purchasing Policy.*

*The policy wordings are suggestive only and local governments may adapt components of the policy, or alter for its own purposes.*

### **Template notes – delete prior to finalising this document**

Blue Text	Must be completed, amended or deleted, as required.
Red Text	Is guidance / example / instructional information only and must be deleted prior to finalising the document
Yellow Highlights	Items in <b>yellow highlight</b> are for the local government to review in determining its own purchasing policy requirements.

Prepared by **WALGA**

Date: 16 April 2020





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## 1. Purchasing

The **Shire/Town/City** of < **Name of Local Government** > (the "**Shire/Town/City**") is committed to applying the objectives, principles and practices outlined in this Policy, to all purchasing activity and to ensuring alignment with the **Shire/Town/City's** strategic and operational objectives.

### 1.1 OBJECTIVES

The **Shire/Town/City's** purchasing activities will:

- (a) Achieve best value for money that considers sustainable benefits, such as; environmental, social and local economic factors;
- (b) Foster economic development by maximising participation of local businesses in the delivery of goods and services;
- (c) Use consistent, efficient and accountable purchasing processes and decision-making, including; competitive quotation processes, assessment of best value for money and sustainable procurement outcomes for all purchasing activity, including tender exempt arrangements;
- (d) Apply fair and equitable competitive purchasing processes that engage potential suppliers impartially, honestly and consistently;
- (e) Commit to probity and integrity, including the avoidance of bias and of perceived and actual conflicts of interest;
- (f) Comply with the *Local Government Act 1995*, *Local Government (Functions and General) Regulations 1996*, other relevant legislation, Codes of Practice, Standards and the **Shire/Town/City's** Policies and procedures;
- (g) Ensure purchasing outcomes contribute to efficiencies (time and resources) for the **Shire/Town/City of <insert name>**.
- (h) Identify and manage risks arising from purchasing processes and purchasing outcomes in accordance with the **Shire/Town/City's** Risk Management framework;
- (i) Ensure records evidence purchasing activities in accordance with the *State Records Act 2000* and the **Shire/Town/City's** Record Keeping Plan;
- (j) Ensure confidentiality that protects commercial-in-confidence information and only releases information where appropriately approved.

### 1.2 ETHICS & INTEGRITY

The **Shire/Town/City's** Code of Conduct applies when undertaking purchasing activities and decision making, requiring Council Members and employees to observe the highest standards of ethics and integrity and act in an honest and professional manner at all times.





### 1.3 VALUE FOR MONEY

The **Shire/Town/City** will apply value for money principles in critically assessing purchasing decisions and acknowledges that the lowest price may not always be the most advantageous.

#### 1.3.1 Assessing Value for Money

Value for money assessment will consider:

- (a) All relevant Total Costs of Ownership (TCO) and benefits including; transaction costs associated with acquisition, delivery, distribution, and other costs such as, but not limited to; holding costs, consumables, deployment, training, maintenance and disposal;
- (b) The technical merits of the goods or services being offered in terms of compliance with specifications, contractual terms and conditions and any relevant methods of assuring quality. This includes but is not limited to an assessment of compliances, the supplier's resource availability, capacity and capability, value-adds offered, warranties, guarantees, repair and replacement policies and response times, ease of inspection and maintenance, ease of after sales service, ease of communications, etc.
- (c) The supplier's financial viability and capacity to supply without the risk of default, including the competency of the prospective suppliers in terms of managerial and technical capabilities and compliance history;
- (d) A strong element of competition by obtaining a sufficient number of competitive quotations consistent with this Policy, where practicable;
- (e) The safety requirements and standards associated with both the product design and the specification offered by suppliers and the evaluation of risk arising from the supply, operation and maintenance;
- (f) The environmental, economic and social benefits arising from the goods, services or works required, including consideration of these benefits in regard to the supplier's operations, in accordance with this Policy and any other relevant **Shire/Town/City** Policy including Local Economic Benefit; and
- (g) Analysis and management of risks and opportunities that may be associated with the purchasing activity, potential supplier/s and the goods or services required.

### 1.4 PURCHASING THRESHOLDS AND PRACTICES

#### 1.4.1. Defining the Purchasing Value

The **Shire/Town/City** will apply reasonable and consistent methodologies to assess and determine Purchasing Values, which ensure:

- (a) The appropriate purchasing threshold and practice is applied in all purchasing activities; and





- (b) Wherever possible, purchasing activity for the same category of supply is aggregated into single contract arrangements to achieve best value and efficiency in future purchasing activities where the requirements are able to be provided by a single supplier.

A **category of supply** can be defined as groupings of similar goods or services with common: supply and demand drivers; market characteristics; or suppliers.

### 1. Strategic Purchasing Value Assessments

The **Shire/Town/City** will periodically review recent past purchasing activity across its operations to identify categories of supply for which the **Shire/Town/City** will have continuing need and which can be aggregated into single contract arrangements in order to achieve best value for money and efficiency in future purchasing activity.

The assessment of aggregated expenditure for the same category of supply capable of being supplied by a single supplier will determine the Purchasing Value threshold applicable to future purchasing activity.

### 2. Individual Purchasing Value Assessments

In any case, where there is no relevant current contract, each purchasing activity is to assess the Purchasing Value based upon the following considerations:

- (a) Exclusive of Goods and Services Tax (GST); and
- (b) The estimated total expenditure for the proposed supply including the value of all contract extension options and where applicable, the total cost of ownership considerations.
- (c) The appropriate length of a contract is to be determined based on market volatility, ongoing nature of supply, historical purchasing evidence and estimated future purchasing requirements.
- (d) Requirements must not be split to avoid purchasing or tendering thresholds [F&G Reg. 12].

The calculated estimated Purchasing Value will determine the applicable threshold and purchasing practice to be undertaken.

### 1.4.2. Table of Purchasing Thresholds and Practices

#### (1) Supplier Order of Priority

The **Shire/Town/City** will consider and apply, where applicable, the following Supplier Order of Priority:

<b>Priority 1:</b>	<p><b>Existing Prequalified Supplier Panel or other Contract</b> Current contracts, including a Panel of Prequalified Suppliers or contracted supplier, must be used where the <b>Shire/Town/City</b>'s supply requirements can be met through the existing contract.</p> <p>If the Shire/Town/City does not have a current contract relevant to the required supply, then a relevant WALGA PSA is to be used.</p>
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<b>Priority 2:</b>	<p><b>Local Suppliers</b></p> <p>Where the Purchasing Value does not exceed the tender threshold and a relevant local supplier is capable of providing the required supply, the <b>Shire/Town/City</b> will ensure that wherever possible quotations are obtained from local suppliers permanently located within the District as a first priority, and those permanently located within surrounding Districts as the second priority.</p> <p>If no relevant local supplier is available, then a relevant WALGA PSA may be used.</p>
<b>Priority 3:</b>	<p><b>Tender Exempt - WALGA Preferred Supplier Arrangement (PSA)</b></p> <p>Use a relevant WALGA PSA regardless of whether or not the Purchasing Value will exceed the tender threshold.</p> <p>However, if a relevant PSA exists but an alternative supplier is considered to provide best value, then the CEO, or an officer authorised by the CEO, must approve the alternative supplier. Reasons for not using a PSA may include:</p> <ul style="list-style-type: none"> <li>i. Local supplier availability (that are not within the PSA); or,</li> <li>ii. Social procurement – preference to use Aboriginal business or Disability Enterprise.</li> </ul> <p>If no relevant WALGA PSA is available, then a relevant State Government CUA may be used.</p>
<b>Priority 4:</b>	<p><b>Tender Exempt - WA State Government Common Use Arrangement (CUA)</b></p> <p>Use a relevant CUA regardless of whether or not the Purchasing Value will exceed the tender threshold.</p> <p>However, if a relevant CUA exists, but an alternative supplier is considered to provide best value for money, then the proposed alternative supplier must be approved by the CEO, or an officer authorised by the CEO.</p> <p>If no relevant CUA is available, then a Tender Exempt [F&amp;G Reg.11(2)] arrangement may be used.</p>
<b>Priority 5:</b>	<p><b>Other Tender Exempt arrangement [F&amp;G Reg. 11(2)]</b></p> <p>Regardless of whether or not the Purchasing Value will exceed the tender threshold, the <b>Shire/Town/City</b> will investigate and seek quotations from tender exempt suppliers, and will specifically ensure that wherever possible quotations are obtained from a WA Disability Enterprise and / or an Aboriginal Owned Business that is capable of providing the required supply.</p>
<b>Priority 6:</b>	<p><b>Other Suppliers</b></p> <p>Where there is no relevant existing contract or tender exempt arrangement available, purchasing activity from any other supplier is to be in accordance with relevant Purchasing Value Threshold and Purchasing Practice specified in the table below.</p>



## (2) Purchasing Practice Purchasing Value Thresholds

The Purchasing Value, assessed in accordance with clause 1.4.1, determines the Purchasing Practice to be applied to the **Shire/Town/City**'s purchasing activities.

**WALGA Note:** (Delete before presenting the policy for Council's adoption)

The Local Government may determine its own purchasing thresholds and establish its own purchasing practices in the table below. The values are provided as a guide only, however are generally representative of Local Government requirements.

Purchase Value Threshold (ex GST)	Purchasing Practice
Up to \$5,000 (ex GST)	Obtain at least one (1) verbal or written quotation from a suitable supplier in accordance with the Supplier Order of Priority detailed in clause 1.4.2(1).  The purchasing decision is to be evidenced in accordance with the <b>Shire/Town/City</b> 's Record Keeping Plan.
From \$5,001 and up to \$20,000 (ex GST)	Seek at least three (3) verbal or written quotations from suitable suppliers in accordance with the Supplier Order of Priority detailed in clause 1.4.2(1).  If purchasing from a WALGA PSA, CUA or other tender exempt arrangement, a minimum of one (1) written quotation is to be obtained.  The purchasing decision is to be based upon assessment of the suppliers response to: <ul style="list-style-type: none"> <li>a brief outline of the specified requirement for the goods; services or works required; and</li> <li>Value for Money criteria, not necessarily the lowest price.</li> </ul> The purchasing decision is to be evidenced using the Brief Evaluation Report Template retained in accordance with the <b>Shire/Town/City</b> 's Record Keeping Plan.
From \$20,001 and up to \$50,000 (ex GST)	Seek at least three (3) written quotations from suitable suppliers in accordance with the Supplier Order of Priority detailed in clause 1.4.2(1) except if purchasing from a WALGA PSA, CUA or other tender exempt arrangement, where a minimum of one (1) written quotation is to be obtained.  The purchasing decision is to be based upon assessment of the suppliers' responses to: <ul style="list-style-type: none"> <li>a brief outline of the specified requirement for the goods; services or works required; and</li> <li>Value for Money criteria, not necessarily the lowest quote.</li> </ul> The purchasing decision is to be evidenced using the Brief Evaluation Report Template retained in accordance with the <b>Shire/Town/City</b> 's Record Keeping Plan.





Purchase Value Threshold (ex GST)	Purchasing Practice
From \$50,001 and up to \$250,000 (ex GST)	<p>Seek at least three (3) written responses from suppliers by invitation under a formal Request for Quotation in accordance with the Supplier Order of Priority detailed in clause 1.4.2(1).</p> <p>The purchasing decision is to be based upon assessment of the suppliers response to:</p> <ul style="list-style-type: none"> <li>• a detailed written specification for the goods, services or works required; and</li> <li>• pre-determined selection criteria that assesses all best and sustainable value considerations.</li> </ul> <p>The procurement decision is to be evidenced using the Evaluation Report template retained in accordance with the <b>Shire/Town/City's</b> Record Keeping Plan.</p>
Over \$250,000 (ex GST)	<p><b>Tender Exempt</b> arrangements (i.e. WALGA PSA, CUA or other tender exemption under <i>F&amp;G Reg.11(2)</i>) require at least three (3) written responses from suppliers by invitation under a formal Request for Quotation in accordance with the Supplier Order of Priority detailed in clause 1.4.2(1).</p> <p><u>OR</u></p> <p><b>Public Tender</b> undertaken in accordance with the <i>Local Government Act 1995</i> and relevant <b>Shire/Town/City</b> Policy and procedures.</p> <p>The Tender Exempt or Public Tender purchasing decision is to be based on the suppliers response to:</p> <ul style="list-style-type: none"> <li>• A detailed specification; and</li> <li>• Pre-determined selection criteria that assesses all best and sustainable value considerations.</li> </ul> <p>The purchasing decision is to be evidenced using the Evaluation Report template retained in accordance with the <b>Shire/Town/City's</b> Record Keeping Plan.</p>
Emergency Purchases (Within Budget)  Refer to Clause 1.4.3	<p>Where goods or services are required for an emergency response and are within scope of an established Panel of Pre-qualified Supplier or existing contract, the emergency supply must be obtained from the Panel or existing contract using relevant unallocated budgeted funds.</p> <p>If there is no existing Panel or contract, then clause 1.4.2(1) Supplier Order of Priority will apply wherever practicable.</p> <p>However, where due to the urgency of the situation; a contracted or tender exempt supplier is unable to provide the emergency supply <u>OR</u> compliance with this Purchasing Policy would cause unreasonable delay, the supply may be obtained from any supplier capable of providing the emergency supply. However, an emergency supply is only to be obtained to the extent</p>





Purchase Value Threshold (ex GST)	Purchasing Practice
	<p>necessary to facilitate the urgent emergency response and must be subject to due consideration of best value and sustainable practice.</p> <p>The rationale for policy non-compliance and the purchasing decision must be evidenced in accordance with the <b>Shire/Town/City's</b> Record Keeping Plan.</p>
<p>Emergency Purchases (No budget allocation available)</p> <p>Refer for Clause 1.4.3</p>	<p>Where no relevant budget allocation is available for an emergency purchasing activity then, in accordance with s.6.8 of the <i>Local Government Act 1995</i>, the <b>Mayor/President</b> must authorise, in writing, the necessary budget adjustment prior to the expense being incurred.</p> <p>The CEO is responsible for ensuring that an authorised emergency expenditure under s.6.8 is reported to the next ordinary Council Meeting.</p> <p>The Purchasing Practices prescribed for Emergency Purchases (within budget) above, then apply.</p>
<p>LGIS Services Section 9.58(6)(b) Local Government Act</p>	<p>The suite of LGIS insurances are established in accordance with s.9.58(6)(b) of the <i>Local Government Act 1995</i> and are provided as part of a mutual, where WALGA Member Local Governments are the owners of LGIS. Therefore, obtaining LGIS insurance services is available as a member-base service and is not defined as a purchasing activity subject to this Policy.</p> <p>Should Council resolve to seek quotations from alternative insurance suppliers, compliance with this Policy is required.</p>

**WALGA Note:** (Delete before presenting the policy for Council's adoption)

*When making a decision about whether to conduct a quotation or a Public Tender compared with utilising a tender exempt arrangement, a Local Government should compare the cost and benefits of both processes. The compliance requirements, time constraints, costs and risks associated with a public Tender should be evaluated against the value delivered by such a process. This should then be compared with the costs and benefits of using a tender exempt arrangement which include direct access to pre-qualified suppliers, full regulatory compliance, risk mitigation, administrative efficiencies and cost savings.*

*Purchasing activity under a tender exempt supplier arrangement must also give due regard to risk and should be subject to a qualitative assessment against purchasing criteria through a quotation process.*

### 1.4.3. Emergency Purchases

Emergency purchases are defined as the supply of goods or services associated with:

- (a) A local emergency and the expenditure is required (within existing budget allocations) to respond to an imminent risk to public safety, or to protect or make safe property or infrastructure assets; OR





- (b) A local emergency and the expenditure is required (with no relevant available budget allocation) to respond to an imminent risk to public safety, or to protect or make safe property or infrastructure assets in accordance with s.6.8 of the Local Government Act 1995 and Functions and General Regulation 11(2)(a); OR
- (c) A State of Emergency declared under the Emergency Management Act 2005 and therefore, Functions and General Regulations 11(2)(aa), (ja) and (3) apply to vary the application of this policy.

**WALGA Note:** *(Delete before presenting the policy for Council's adoption)*

*For ease of reference during policy development, the March 2020 amended Functions and General Regulations 11(2)(aa), (ja) and (3) are extracted below:*

**Regulation 11(2)(aa):**

- (2) Tenders do not have to be publicly invited according to the requirements of this Division if —
- (aa) the supply of the goods or services is associated with a state of emergency; or

**Regulation 11(2)(ja):**

- (2) Tenders do not have to be publicly invited according to the requirements of this Division if —
- (ja) the contract is a renewal or extension of the term of a contract (the *original contract*) where —
- (i) the original contract is to expire within 3 months; and
- (ii) the renewal or extension is for a term of not more than 12 months from the expiry of the original contract; and
- (iii) the contract for renewal or extension is entered into at a time when there is in force a state of emergency declaration applying to the district, or part of the district, of the local government;

**Regulation 11(3):**

- (3) For the purposes of subregulation (2)(aa) a supply of goods or services is associated with a state of emergency if —
- (a) the contract for the supply is entered into while there is in force a state of emergency declaration applying to the district, or part of the district, of the local government; and
- (b) the local government considers that the goods or services are required for the purposes of addressing a need arising from the hazard, or from the impact or consequences of the hazard, to which the state of emergency declaration relates.

Time constraints, administrative omissions and errors do not qualify for definition as an emergency purchase. Instead, every effort must be made to research and anticipate purchasing requirements in advance and to allow sufficient time for planning and scoping proposed purchases and to then obtain quotes or tenders, as applicable.



#### 1.4.4. Inviting Tenders Though not Required to do so

The **Shire/Town/City** may determine to invite Public Tenders, despite the estimated Purchase Value being less than the \$250,000 prescribed tender threshold, but only where an assessment determines that the purchasing requirement cannot be met through a tender exempt arrangement and the use of a public tender process will enhance; value for money, efficiency, risk mitigation and sustainable procurement benefits.

In such cases, the tender process must comply with the legislative requirements and the **Shire/Town/City**'s tendering procedures [F&G Reg. 13].

#### 1.4.5. Expressions of Interest

Expressions of Interest (EOI) will be considered as a prerequisite to a tender process [F&G Reg. 21] where the required supply evidences one or more of the following criteria:

- (a) Unable to sufficiently scope or specify the requirement;
- (b) There is significant variability for how the requirement may be met;
- (c) There is potential for suppliers to offer unique solutions and / or multiple options for how the purchasing requirement may be obtained, specified, created or delivered;
- (d) Subject to a creative element; or
- (e) Provides a procurement methodology that allows for the assessment of a significant number of potential tenderers leading to a shortlisting process based on non-price assessment.

All EOI processes will be based upon qualitative and other non-price information only.

#### 1.4.6. Unique Nature of Supply (Sole Supplier)

An arrangement with a supplier based on the unique nature of the goods or services required or for any other reason, where it is unlikely that there is more than one potential supplier may only be approved where the:

- (a) purchasing value is estimated to be over \$5,000; and
- (b) purchasing requirement has been documented in a detailed specification; and
- (c) specification has been extensively market tested and only one potential supplier has been identified as being capable of meeting the specified purchase requirement; and
- (d) market testing process and outcomes of supplier assessments have been evidenced in records, inclusive of a rationale for why the supply is determined as unique and why quotations / tenders cannot be sourced through more than one potential supplier.

An arrangement of this nature will only be approved for a period not exceeding one (1) year. For any continuing purchasing requirement, the approval must be re-assessed before expiry, to evidence that only one potential supplier still genuinely exists.

**WALGA Note:** (Delete before presenting the policy for Council's adoption)





*A decision to approve a sole source of supply arrangement for purchasing activity with a consideration above the tender threshold **must be made by Council resolution**, unless Functions and General Regulations 11(2)(f) has been delegated to the CEO.*

#### 1.4.7. Anti-Avoidance

The **Shire/Town/City** will not conduct multiple purchasing activities with the intent (inadvertent or otherwise) of "splitting" the purchase value or the contract value, so that the effect is to avoid a particular purchasing threshold or the need to call a Public Tender. This includes the creation of two or more contracts or creating multiple purchase order transactions of a similar nature.

**WALGA Note:** *(Delete before presenting the policy for Council's adoption)*

*Examples of avoidance which would over a reasonable period be over the threshold include:*

- *ICT Software licenses being paid annually, rather than having been rolled up in the original contract.*
- *Support and maintenance contracts undertaken on an annual basis.*
- *Individual quotes for electricians and plumbers on an ongoing basis, rather than a two (2) year contract or a Panel of Prequalified Suppliers being established.*

#### 1.4.8. Contract Renewals, Extensions and Variations

Where a contract has been entered into as the result of a publicly invited tender process, then *Functions and General Regulation 21A* applies.

For any other contract, the contract must not be varied unless

- (a) The variation is necessary in order for the goods or services to be supplied and does not change the scope of the contract; or
- (b) The variation is a renewal or extension of the term of the contract where the extension or renewal options were included in the original contract.

Upon expiry of the original contract, and after any options for renewal or extension included in the original contract have been exercised, the **Shire/Town/City** is required to review the purchasing requirements and commence a new competitive purchasing process in accordance with this Policy.

**WALGA Note:** *(Delete before presenting the policy for Council's adoption)*

*Robust planning and risk analysis is vital preparatory work before drafting tender documents and calling the tender to ensure that contract scopes are sufficient and do not impose limitations that may subsequently impact the viability of the purchasing outcome.*

*Variations should not be used to correct or cover for poor planning.*

*WALGA provides additional guidance on Contract Variations in its Procurement Toolkit.*

*A decision to approve a contract variation **must be made by Council resolution**, unless Functions and General Regulations 20 and / or 21A have been delegated to the CEO.*





## 2. Sustainable Procurement

**WALGA Note:** (Delete before presenting the policy for Council's adoption)

*This part of the template policy has been prepared by WALGA as a guide for local government authorities to consider when preparing policy principles to guide sustainable procurement. WALGA's "Guide to Sustainable Procurement" may assist local governments to embed sustainable procurement practices.*

The **Shire/Town/City** is committed to implementing sustainable procurement by providing a preference to suppliers that demonstrate sustainable business practices (social advancement, environmental protection and local economic benefits).

The **Shire/Town/City** will apply Sustainable Procurement criteria as part of the value for money assessment to ensure that wherever possible our suppliers demonstrate outcomes which contribute to improved environmental, social and local economic outcomes.

Sustainable Procurement can be demonstrated as being internally focussed (i.e. operational environmental efficiencies or employment opportunities and benefits relating to special needs), or externally focussed (i.e. initiatives such as corporate philanthropy).

Requests for Quotation and Tenders will include a request for Suppliers to provide information regarding their sustainable practices and/or demonstrate that their product or service offers enhanced sustainable benefits.

### 2.1. LOCAL ECONOMIC BENEFIT

The **Shire/Town/City** promotes economic development through the encouragement of competitive participation in the delivery of goods and services by local suppliers permanently located within its District first, and secondly, those permanently located within its broader region. As much as practicable, the **Shire/Town/City** will:

- (a) consider buying practices, procedures and specifications that encourage the inclusion of local businesses and the employment of local residents;
- (b) consider indirect benefits that have flow on benefits for local suppliers (i.e. servicing and support);
- (c) ensure that procurement plans, and analysis is undertaken prior to develop Requests to understand local business capability and local content availability where components of goods or services may be sourced from within the District for inclusion in selection criteria;
- (d) explore the capability of local businesses to meet requirements and ensure that Requests for Quotation and Tenders are designed to accommodate the capabilities of local businesses;
- (e) avoid bias in the design and specifications for Requests for Quotation and Tenders – all Requests must be structured to encourage local businesses to bid;





(f) consider the adoption of Key Performance Indicators (KPIs) within contractual documentation that require successful Contractors to increase the number of employees from the District first; and

(g) provide adequate and consistent information to local suppliers.

To this extent, a weighted qualitative criterion will be included in the selection criteria for Requests for Quotation and Tenders where suppliers are located within the boundaries of the **Shire/Town/City**, or substantially demonstrate a benefit or contribution to the local economy.

**WALGA Note:** (Delete before presenting the policy for Council's adoption)

*Insert the below Policy clause if the local government is located outside the Perth Metropolitan Area and has adopted a Regional Price Preference Policy, in accordance with Part 4A of the Local Government (Functions and General) Regulations 1996.*

*If a Regional Price Preference Policy has not been adopted, then this clause must be deleted.*

The **Shire/Town/City** has adopted a Regional Price Preference Policy, which will be applied when undertaking all purchasing activities.

OR

The **Shire/Town/City** has adopted a Regional Price Preference Policy, which will be applied when undertaking all purchasing activities over \$20,000.

*(Delete one or both)*

**WALGA Note:** (Delete before presenting the policy for Council's adoption)

*The qualitative selection criteria cannot include both weighted price and Local Economic Benefit clauses as they are mutually exclusive.*

*Local governments are encouraged to have Local Economic Benefit criteria and non-weighted price as part of its selection criteria where appropriate.*

## 2.2. SOCIALLY SUSTAINABLE PROCUREMENT

The **Shire/Town/City** will support the purchasing of requirements from socially sustainable suppliers such as Australian Disability Enterprises and Aboriginal businesses wherever a value for money assessment demonstrates benefit towards achieving the **Shire/Town/City**'s strategic and operational objectives.

A qualitative weighting will be used in the evaluation of Requests for Quotes and Tenders to provide advantages to socially sustainable suppliers in instances where the below tender exemptions are not exercised.

### (1) Aboriginal Businesses

*Functions and General Regulation 11(2)(h)* provides a tender exemption if the goods or services are supplied by a person on the Aboriginal Business Directory WA published by the



Chamber of Commerce and Industry of Western Australia, or Australian Indigenous Minority Supplier Office Limited (trading as Supply Nation), where the consideration under contract is \$250,000 or less, or worth \$250,000 or less.

The **Shire/Town/City** will first consider undertaking a quotation process with other suppliers (which may include other registered Aboriginal Businesses as noted in *F&G Reg. 11(2)(h)*) to determine overall value for money for the **Shire/Town/City**.

Where the **Shire/Town/City** makes a determination to contract directly with an Aboriginal Business for any amount up to and including \$250,000 (ex GST), it must be satisfied through alternative means that the offer truly represents value for money.

If the contract value exceeds \$50,000 (ex GST), a formal Request for Quotation will be issued to the relevant Aboriginal business. The rationale for making the purchasing decision must be recorded in accordance with the **Shire/Town/City**'s Record Keeping Plan.

## (2) Australian Disability Enterprises

*Functions and General Regulation 11(2)(i)* provides a tender exemption if the goods or services are supplied by an Australian Disability Enterprise.

The **Shire/Town/City** will first consider undertaking a quotation process with other suppliers (which may include other Australian Disability Enterprises) to determine overall value for money for the **Shire/Town/City**.

Where the **Shire/Town/City** makes a determination to contract directly with an Australian Disability Enterprise for any amount, including an amount over the Tender threshold of \$250,000 (ex GST), it must be satisfied through alternative means that the offer truly represents value for money.

If the contract value exceeds \$50,000 (ex GST), a formal Request for Quotation will be issued to the relevant Aboriginal business. The rationale for making the purchasing decision must be recorded in accordance with the **Shire/Town/City**'s Record Keeping Plan.

## 2.3. ENVIRONMENTALLY SUSTAINABLE PROCUREMENT

The **Shire/Town/City** will support the purchasing of recycled and environmentally sustainable products whenever a value for money assessment demonstrates benefit toward achieving the **Shire/Town/City**'s strategic and operational objectives.

Qualitative weighted selection criteria will be used in the evaluation of Requests for Quote and Tenders to provide advantages to suppliers which:

- (a) demonstrate policies and practices that have been implemented by the business as part of its operations;
- (b) generate less waste material by reviewing how supplies, materials and equipment are manufactured, purchased, packaged, delivered, used, and disposed; and
- (c) encourage waste prevention, recycling, market development and use of recycled/recyclable materials.





### 3. Panels of Pre-qualified Suppliers

**WALGA Note:** (Delete before presenting the policy for Council's adoption)

*If the local government intends to establish and manage panels of pre-qualified suppliers, it must do so in accordance with Part 4 Division 3 of the Local Government (Functions and General) Regulations 1996, through the creation of a written policy permitting the local government to do so.*

*The local government may create a separate policy with respect to panels of pre-qualified suppliers, or define the policy within its existing Purchasing Policy.*

#### 3.1. OBJECTIVES

The **Shire/Town/City** will consider creating a Panel of Pre-qualified Suppliers ("Panel") when a range of similar goods and services are required to be purchased on a continuing and regular basis.

Part of the consideration of establishing a panel includes:

- (a) there are numerous potential suppliers in the local and regional procurement related market sector(s) that satisfy the test of 'value for money';
- (b) the Panel will streamline and will improve procurement processes; and
- (c) the **Shire/Town/City** has the capability to establish a Panel, and manage the risks and achieve the benefits expected of the proposed Panel through a Contract Management Plan.

#### 3.2. ESTABLISHING AND MANAGING A PANEL

If the Shire/Town/City decides that a Panel is to be created, it will establish the panel in accordance with the Regulations.

Panels will be established for one supply requirement, or a number of similar supply requirements under defined categories. This will be undertaken through an invitation procurement process advertised via a state-wide notice.

Panels may be established for a maximum of three (3) years. The length of time of a Local Panel is decided with the approval of the CEO/ Executive Director.

Evaluation criteria will be determined and communicated in the application process by which applications will be assessed and accepted.

In each invitation to apply to become a pre-qualified supplier, the **Shire/Town/City** will state the expected number of suppliers it intends to put on the panel.

If a Panel member leaves the Panel, the **Shire/Town/City** will consider replacing that organisation with the next ranked supplier that meets/exceeds the requirements in the value for money assessment – subject to that supplier agreeing. The **Shire/Town/City** will disclose this approach in the detailed information when establishing the Panel.





A Panel contract arrangement needs to be managed to ensure that the performance of the Panel Contract and the Panel members under the contract are monitored and managed. This will ensure that risks are managed and expected benefits are achieved. A Contract Management Plan should be established that outlines the requirements for the Panel Contract and how it will be managed.

### 3.3. DISTRIBUTING WORK AMONGST PANEL MEMBERS

**WALGA Note:** *(Delete before presenting the policy for Council's adoption)*

*The local government is to establish the requirements before establishing panels of pre-qualified suppliers, including factors to take into account when distributing work among pre-qualified suppliers (Regulation 24AC(2)(d)).*

To satisfy Regulation 24AD(5) of the Regulations, when establishing a Panel of pre-qualified suppliers, the detailed information associated with each invitation to apply to join the Panel will prescribe one of the following as to whether the **Shire/Town/City** intends to:

- (a) obtain quotations from each pre-qualified supplier on the Panel with respect to all discreet purchases; or
- (b) purchase goods and services exclusively from any pre-qualified supplier appointed to that Panel, and under what circumstances; or
- (c) develop a ranking system for selection to the Panel, with work awarded in accordance with the Regulations.

In considering the distribution of work among Panel members, the detailed information will also prescribe whether:

- (a) each Panel member will have the opportunity to bid for each item of work under the Panel, with pre-determined evaluation criteria forming part of the invitation to quote to assess the suitability of the supplier for particular items of work. Contracts under the pre-qualified panel will be awarded on the basis of value for money in every instance; or
- (b) work will be awarded on a ranked basis, which is to be stipulated in the detailed information set out under *Functions and General Regulation 24AD(5)(f)* when establishing the Panel.
  - i. The **Shire/Town/City** will invite the highest ranked Panel member, who is to give written notice as to whether to accept the offer for the work to be undertaken.
  - ii. Should the offer be declined, an invitation to the next ranked Panel member is to be made and so forth until a Panel member accepts a Contract.
  - iii. Should the list of Panel members invited be exhausted with no Panel member accepting the offer to provide goods/services under the Panel, the **Shire/Town/City** may then invite suppliers that are not pre-qualified under the Panel, in accordance with the Purchasing Thresholds stated in clause 1.4.2(2) of this Policy.
  - iv. When a ranking system is established, the Panel will not operate for a period exceeding 12 months.





In every instance, a contract must not be formed with a pre-qualified supplier for an item of work beyond 12 months, which includes options to extend the contract.

### 3.4. PURCHASING FROM THE PANEL

The invitation to apply to be considered to join a panel of pre-qualified suppliers must state whether quotations are either to be invited to every Panel member (within each category, if applicable) of the Panel for each purchasing requirement, whether a ranking system is to be established, or otherwise.

### 3.5. COMMUNICATIONS WITH PANEL MEMBERS

The **Shire/Town/City** will ensure clear, consistent and regular communication with Panel Members.

**WALGA Note:** *(Delete before presenting the policy for Council's adoption)*

*Insert the following clause if the Local Government has upgraded its eQuotes license, or adopted any other electronic quotation facility, to enable the ability to create and manage its own local panels and facilitate communications with pre-qualified suppliers.*

Each quotation process, including the invitation to quote, communications with Panel members, quotations received, evaluation of quotes and notification of award communications must all be made through eQuotes (or other nominated electronic quotation facility).

OR

**WALGA Note:** *(Delete before presenting the policy for Council's adoption)*

*Insert the following clause if the Local Government has not elected to upgrade its eQuotes licence, or has not adopted an electronic quotation facility.*

Each quotation process, including the invitation to quote, communications with Panel members, quotations received, evaluation of quotes and notification of award communications must all be captured in accordance with the **Shire/Town/City's** Record Keeping Plan. A separate file is to be maintained for each quotation process made under each Panel that captures all communications between the Shire/Town/City and Panel members.

## 4. Record Keeping

All Local Government purchasing activity, communications and transactions must be evidenced and retained as local government records in accordance with the *State Records Act 2000* and the **Shire/Town/City's** Record Keeping Plan.

In addition, the **Shire/Town/City** must consider and will include in each contract for the provision of works or services, the contractor's obligations for creating, maintaining and where necessary the transferral of records to the **Shire/Town/City** relevant to the performance of the contract.



## 5. Purchasing Policy Non-Compliance

The Purchasing Policy is mandated under the *Local Government Act 1995* and Regulation 11A of the *Local Government (Functions and General) Regulations 1996* and therefore the policy forms part of the legislative framework in which the Local Government is required to conduct business.

Where legislative or policy compliance is not reasonably able to be achieved, records must evidence the rationale and decision making processes that substantiate the non-compliance.

Purchasing activities are subject to internal and external financial and performance audits, which examine compliance with legislative requirements and the **Shire/Town/City's** policies and procedures.

If non-compliance with legislation, this Purchasing Policy or the Code of Conduct, is identified it must be reported to the Chief Executive officer or the **<<Manager of Finance>>**.

A failure to comply with legislation or policy requirements, including compliance with the Code of Conduct when undertaking purchasing activities, may be subject to investigation, with findings to be considered in context of the responsible person's training, experience, seniority and reasonable expectations for performance of their role.

Where a breach is substantiated it may be treated as:

- (a) an opportunity for additional training to be provided;
- (b) a disciplinary matter, which may or may not be subject to reporting requirements under the *Public Sector Management Act 1994*; or
- (c) where the breach is also identified as potentially serious misconduct, the matter will be reported in accordance with the *Corruption, Crime and Misconduct Act 2003*.

Document Control Box			
<b>Document Responsibilities:</b>			
<b>Owner:</b>	[insert Position Title]	<b>Owner Business Unit:</b>	[insert Unit Title]
<b>Reviewer:</b>	[insert Position Title]	<b>Decision Maker:</b>	Council
<b>Compliance Requirements:</b>			
<b>Legislation:</b>	s.3.57 of the Local Government Act 1995 Part 4 of the Local Government (Functions and General) Regulations 1996		
<b>Industry:</b>	<a href="#">Department of Local Government, Sporting and Cultural Industries Guideline No.11 – Use of Corporate Credit Cards</a>		
<b>Organisational:</b>	<p><b>WALGA Note: List all relevant Council Policy and Operational Procedures relevant to implementing the Purchasing Policy requirements. For Example: (Delete before presenting the policy for Council's adoption)</b></p> <p>Council Policy No. &lt;number&gt; Sustainability</p> <p>Council Policy No. &lt;number&gt; Regional Price Preference</p> <p>Council Policy No. &lt;number&gt; Code of Conduct</p> <p>Council Policy No. &lt;number&gt; Record Keeping</p> <p>Record Keeping Plan.</p> <p>Operational Procedure – Quotations</p> <p>Operational Procedure – RFQs and RFTs</p>		
<b>Document Management:</b>			





<b>Risk Rating:</b>	[low / med / high]	<b>Review Frequency:</b>	[annaul / biennial / triennial]	<b>Next Due:</b>	[20##]	<b>Records Ref:</b>	[CP####]
<b>Version #</b>	<b>Decision Reference:</b>	<b>Synopsis:</b>					
1.	[decision date / Records Ref]	[brief description of the adoption / changes approved]					
2.							





**15.1.2 (2023/MINUTE NO 0300) Proposed Parking Local Law 2023**

<b>Executive</b>	Chief of Community Services
<b>Author</b>	Head of Community Safety and Ranger Services
<b>Attachments</b>	1. Proposed Parking Local Law 2023 Notice <a href="#">↓</a> 2. Proposed Parking Local Law 2023 <a href="#">↓</a>

**Officer Recommendation/Council Decision**

MOVED Cr T Dewan SECONDED Cr C Reeve-Fowkes

That Council:

- (1) PROPOSES to make the City of Cockburn Parking Local Law 2023, the purpose and effect of which is summarised in the notice, pursuant to Section 3.12 of the *Local Government Act 1995*, (the Act) and as shown in the attachment to the Agenda;
- (2) ADVERTISES the proposed Parking Local Law 2023 for a period of six weeks, giving local public notice calling for submissions to be made before the closure date specified in the notice, in accordance with s3.12 (3) (a) of the Act; and
- (3) PROVIDES a copy of the proposed Local Law, together with the public notice, to the Minister for Local Government, in accordance with s3.12 (3) (b) of the Act.

**CARRIED 10/0**

**Background**

The City of Cockburn Parking and Parking Facilities Local Law 2007 is overdue for a formal review of it's content.

A review of the Local Law was completed in 2021, however, certain provisions with the amended Local Law were disallowed by the Joint Standing Committee on Delegated Legislation in June 2021.

Accordingly, the City's Community Safety and Rangers Services have undertaken a full review of the current provisions and produced an updated version, which is considered fit for purpose in the City's current and future parking control environment.

An Elected Member briefing was held in April 2023, whereby Elected Members could review key changes in the proposed local law.

It is proposed the draft Parking Local Law 2023 be advertised and allow public comment for a minimum period of six weeks.

Subject to Council's future adoption of a new parking local law, the existing Parking and Parking Facilities Local Law 2007 will be repealed.

**Submission**

N/A



## Report

In accordance with the procedure for making a local law, the City must provide a purpose and effect for creating a new Local Law.

The **purpose** of the proposed City of Cockburn Parking Local Law 2023 is to update the parking control regulatory framework in the City of Cockburn to meet increased and contemporary demands as a result of the growth and development of the district.

The **effect** of the proposed City of Cockburn Parking Local Law 2023 is to repeal the Parking and Parking Facilities Local Law 2007 and update the current Parking and Parking Facilities Local Law provisions.

The following is a list of the more notable proposed changes to the Draft Local Law 2023, when compared to the Parking and Parking Facilities Local Law 2007:

1. Define Electric Vehicles and Charging Stations for the purpose of providing parking facilities for this type of vehicle and use of charging stations.
2. Prescribe an offence for a vehicle being parked in a 'Clearway' zone.
3. Prohibit a person from parking on a verge for longer than 24 continuous hours.
4. Prescribe an offence to park a vehicle on a verge for longer than 24 continuous hours and not allow parking of unattached trailers and caravans on verges.
5. Allow appropriately signed on-demand transport (rideshare) vehicles to park in Taxi Zones while undertaking a fee for service passenger collection or drop-off activity.
6. Prescribe a separate offence and modified penalty for parking over a footpath within a designated school zone.
7. Provide Council the ability to implement future 'Electric Rideable Device Areas' whereby these devices can be allowed to park on a footpath.
8. Implement future 'Electric Rideable Device Parking' whereby Council can (by resolution) create designated parking spaces for Electric Rideable Devices outside of an Electric Rideable Device Area.
9. Remove the requirement to add Council approved Parking Stations within a schedule of the local law.
10. Prescribe additional offences for conduct undertaken in a Parking Station, such as trading, sleeping in a vehicle and hooning.
11. Prescribe Residential Parking Permits to require applicable vehicle registration numbers and may be charged an application fee.
12. Amend Schedule of Penalties as follows:
  - a. Basic offences increased from \$80 to \$100, with other basic penalties remaining at \$100
  - b. Damage to parking station infrastructure penalties introduced (\$500)
  - c. Parking on a footpath within a school zone attracts a higher penalty (\$200) while all other areas will remain \$100
  - d. Parking in a Disabled Bay without a valid ACROD sticker from \$120 to \$500, to be consistent with State legislation.
  - e. Unauthorised verge parking, advertising vehicles for sale and unlawful vehicle obstruction from \$100 to \$200.



Otherwise, the proposed updates to the Local Law largely retain the current provisions.

Various 'by resolution' clauses that have been of interest to Council have been reinserted into the proposed Parking Local Law 2023, as a result of the April 2023 elected member briefing.

The process for making and amending local laws is governed by s. 3.12 of the *Local Government Act 1995*.

The procedure comprises several stages:

Initially, the proposed new Local Law, as adopted by a simple majority of Council, must be advertised to seek broad public comment for a minimum period of six weeks.

A copy of the draft local law must be provided to the Minister for Local Government, Sports and Cultural Industries (LGSCI) for review.

An integrity check of the proposed local law is undertaken by LGSCI Departmental officers, and any suggested improvements are provided back to the City within the public comment period.

Following closure of the public comment period, a further report will be prepared for Council's consideration which will include details of any feedback received, and if considered appropriate, incorporated in the final draft local law.

When Council approves the making of the local law, an absolute majority of Council is required.

The adopted Local Law is then published in the Government Gazette and forwarded to the Joint Standing Committee for Delegated Legislation for review. The law is then scrutinised by the State Government via the Committee.

If the Local Law is made following the process outlined above, the local law will commence operation on the fourteenth (14<sup>th</sup>) day after the day it is published in the Government Gazette or on a later day as specified in the local law.

### **Strategic Plans/Policy Implications**

#### Community, Lifestyle and Security

A vibrant healthy, safe, inclusive and connected community.

- Accessible and inclusive community, recreation and cultural services and facilities that enrich our community.
- A safe and healthy community that is socially connected.

#### City Growth and Moving Around

A growing City that is easy to move around and provides great places to live.

- An attractive, socially connected and diverse built environment.
- An integrated, accessible and improved transport network.

#### Listening and Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.
- High quality and effective community engagement and customer service experiences.



**Budget/Financial Implications**

The cost associated with reviewing, advertising and implementing the Parking Local Law has been budgeted for in the FY 24 Budget.

**Legal Implications**

Sections 3.12 to 3.16 of the *Local Government Act 1995* refer.

**Community Consultation**

Contingent on Council approving the advertisement of draft Parking Local Law 2023, a six week public comment period applies and will be undertaken.

Upon conclusion of the public comment period, the proposed Local Law, including any recommended amendments as a result of public feedback and any recommendations from the DLGSCI, will be presented to Council for its consideration and formal adoption.

**Risk Management Implications**

Several risks must be considered by Council when considering this item.

Based on the stipulated compliance requirements to review local laws per s. 3.16 of the *Local Government Act 1995*, there is a “Low” level of assessed “Compliance” risk associated with this item as the process for reviewing and adopting Local Laws is governed by the Act.

There is a “Low” level of assessed “Brand Reputation” risk associated with this item as the control and enforcement of parking within the district is regulated by the Local Law provisions, which are publicly available and publicised.

Procedurally the process for creating local laws does attract risk of being disallowed by the Joint Standing Committee for Delegated Legislation after the law has come into operation.

The City has endeavoured to mitigate this risk as much as reasonably possible by:

1. Seeking legal advice during the drafting stages of the draft Parking Local Law 2023; and
2. Seeking a meeting with the Joint Standing Committee for Delegated Legislation.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil





LOCAL GOVERNMENT ACT 1995  
*City of Cockburn*  
PARKING LOCAL LAW 2023

Under the powers conferred by the *Local Government Act 1995*, and all other powers enabling it, the Council of the City of Cockburn resolved on \_\_\_\_\_ to make the following local law.

**1. Citation**

This local law may be cited as the *City of Cockburn Parking Local Law 2023*.

**2. Purpose and Effect**

The **purpose** of the proposed City of Cockburn Parking Local Law 2023 is to update the parking control regulatory framework in the City of Cockburn to meet increased and contemporary demands as a result of the growth and development of the district.

The **effect** of the proposed City of Cockburn Parking Local Law 2023 is to repeal the Parking and Parking Facilities Local Law 2007 and update the current Parking and Parking Facilities Local Law provisions.

**3. Commencement**

This local law comes into operation on the 14<sup>th</sup> day after it is published on the *Government Gazette*.

**4. Repeal**

The City of Cockburn Parking & Parking Facilities Local Law 2007 published in the *Government Gazette* on 11 January 2007 is repealed.

Dated this \_\_\_\_\_

The Common Seal of the City of Cockburn was affixed in to the presence of;  
Mayor  
Chief Executive Officer

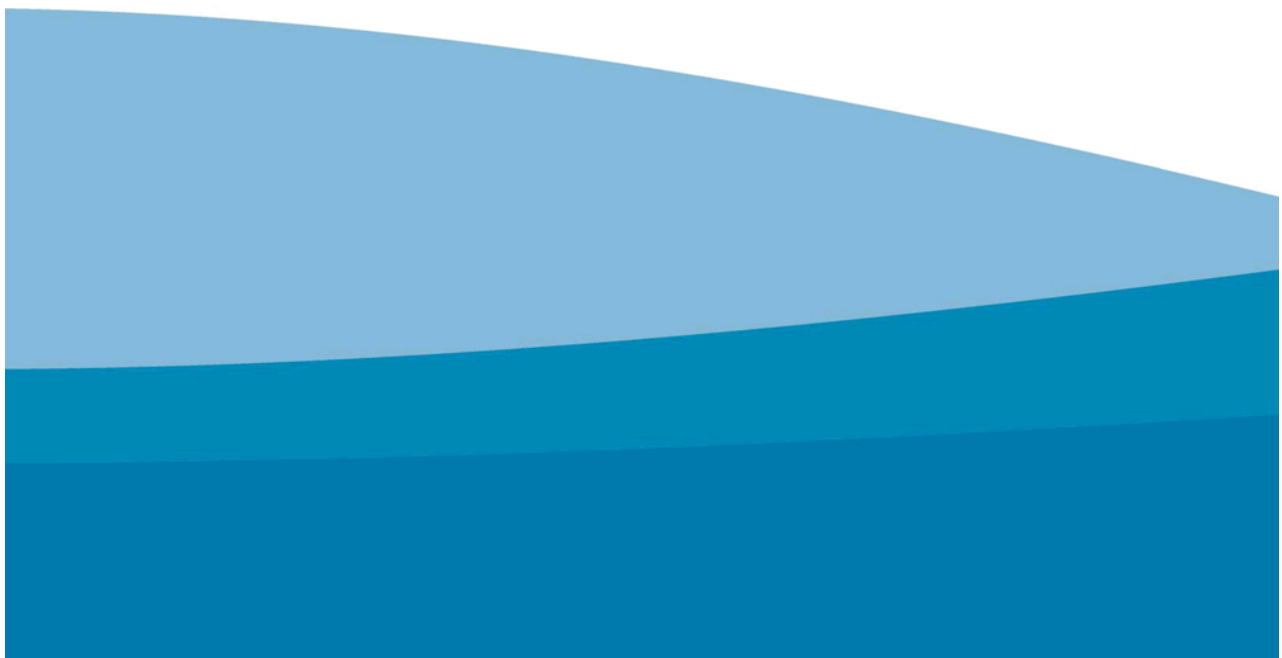




# Parking Local Law 2023

## City of Cockburn

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## LOCAL GOVERNMENT ACT 1995

## CITY OF COCKBURN

## Parking Local Law 2023

Under the powers of the Local Government Act 1995 and under all other powers enabling it, the Council of the City of Cockburn resolved on X XXXX 2023 to make the following Local Law.

## PART 1 - PRELIMINARY

**1. Citation**

This Local Law shall be cited as the City of Cockburn Parking Local Law 2023.

**2. Repeal**

The City of Cockburn Parking & Parking Facilities Local Law 2007 as published in the Government Gazette on 11 January 2008 is hereby repealed.

**3. Commencement**

This local law comes into operation 14 days after the date of its publication in the Government Gazette.

**4. Definitions & Interpretation**

(1) In this Local Law unless the context requires otherwise –

“**ACROD sticker**” has the meaning given to it by the Code;

“**Act**” means the *Local Government Act 1995*;

“**appropriate fee**” means the fee appropriate to the period for which a vehicle has been parked;

“**authorised person**” means a person authorised by the local government under section 9.10 of the Act to perform any of the functions of an authorised person under this Local Law;

“**authorised vehicle**” means a vehicle authorised by the local government or an authorised person to stand or park in an area which is designated by signs for the parking of authorised vehicles only;

“**bicycle**” has the meaning given to it by the Code;

“**bus**” has the meaning given to it by the Code;

“**caravan**” means a vehicle that is fitted or designed for human habitation and which is drawn by another vehicle, or which is capable of self-propulsion;

“**carriageway**” means a portion of a thoroughfare that is improved, designed or ordinarily used for vehicular traffic, and includes the shoulders, and areas, including embayments at the side or centre of the carriageway, used for the stopping or parking of vehicles; and where a thoroughfare has 2 or more of those portions divided by a median strip, the expression means each of those portions, separately;

“**CEO**” means the Chief Executive Officer of the local government;

“**Charging Station**” means a machine installed and used to replenish an electric vehicle's battery while the vehicle is parked or stopped in a parking space.

**“children’s crossing”** has the meaning given to it by the Code;

**“Code”** means the Road Traffic Code 2000 (WA);

**“commercial vehicle”** means a motor vehicle constructed for the conveyance of goods or merchandise, or for the conveyance of materials used in any trade, business, industry or work whatsoever, other than a motor vehicle for the conveyance of passengers, and includes any motor vehicle that is designed primarily for the carriage of persons, but which has been fitted or adapted for the conveyance of goods, merchandise or materials;

**“cross-over”** means the portion of land which lies between the boundary of a carriageway and the adjacent property line that is constructed for the purpose of giving access to the property;

**“district”** means the district of the local government;

**“driver”** means any person driving, or in control of, a vehicle;

**“driveway”** means the portion of land which lies between the boundary of a carriageway and the adjacent property line that is constructed for the purpose of giving access to and from the property, and also includes the term cross-over;

**“electric rideable device”** has the meaning given to it by the Code;

**“electric vehicle”** means a vehicle or a class of vehicle that is propelled solely by an electric motor in lieu of an internal combustion engine.

**“electronic parking detection device”** means an electronic device placed in any position to detect or record the parking time of a vehicle on any road, parking station or other public place and includes any instruments, display panels or transmitting apparatus associated with the device.

**“emergency vehicle”** has the meaning given to it by the Code;

**“fee”** means the prescribed amount of legal tender that the local government may impose and determine from time to time for the stopping or parking of a vehicle under and in accordance with sections 6.16 to 6.19 of the Act.

**“footpath”** has the meaning given to it by the Code;

**“GVM”** (which stands for 'gross vehicle mass') has the meaning given to it by the Code;

**“heavy vehicle”** has the meaning given to it by the Code;

**“local government”** means the City of Cockburn;

**“Loading Zone”** means a parking space which is set aside for use by commercial vehicles if there is a sign referable to that space marked 'Loading Zone'

**“median strip”** has the meaning given to it by the Code;

**“metered space”** means a section or part of a metered zone that is adjacent to a parking meter and that is marked or defined by painted lines or by metallic studs or similar devices for the purpose of indicating where a vehicle may be parked on payment of a fee or charge;

**“metered zone”** means any thoroughfare or reserve or part of any thoroughfare or reserve in which parking meters regulate the parking of vehicles;

**“motorcycle”** has the meaning given to it by the Code;



**“motor vehicle”** means a self-propelled vehicle that is not operated on rails; and the expression includes a trailer, semi-trailer or caravan while attached to a motor vehicle, but does not include a power assisted pedal cycle;

**“occupier”** has the meaning given to it by the Act;

**“owner”**:

- (a) where used in relation to a vehicle licensed under the Road Traffic Act, means the person in whose name the vehicle has been registered under the Road Traffic Act;
- (b) where used in relation to any other vehicle, means the person who owns, or is entitled to possession of, that vehicle; or
- (c) where used in relation to land, has the meaning given to it by the Act;

**“painted island”** has the meaning given to it by the Code;

**“park”**, in relation to a vehicle, means to permit a vehicle, whether attended or not by any person, to remain stationary except for the purpose of:

- (a) avoiding conflict with other traffic; or
- (b) complying with the provisions of any law; or
- (c) taking up or setting down persons or goods (*for a maximum of 2 minutes*);

**“parking area”** has the meaning given to it by the Code;

**“parking facilities”** includes land, buildings, shelters, ticket zones, parking spaces, parking stations, metered zones, metered spaces and other facilities open to the public generally for the parking of vehicles with or without charge and signs, notices and facilities used in connection with the parking of vehicles;

**“parking region”** means the whole of the district with the exception of –

- (a) the approach and departure prohibition areas of all existing and future traffic control signal installations as determined by the Commissioner of Main Roads;
- (b) prohibition areas applicable to all existing and future bridges and subways as determined by the Commissioner of Main Roads; and
- (c) any road or part of a road which comes under the control of the Commissioner of Main Roads unless the control of parking and parking facilities on that road or part of a road has been delegated by the Commissioner of Main Roads to the local government.

**“parking space”** means a section or part of a thoroughfare, a public reserve or a parking station, which is marked, or defined by painted lines, metallic studs, pavers or by similar devices for the purpose of indicating where a vehicle may stop or be parked;

**“parking station”** means any land or structure constituted as a parking station under this Local Law;

**“pedestrian crossing”** has the meaning given to by the Code;

**“property line”** means the boundary between the land comprising a thoroughfare, and the land that abuts thereon;

**“public place”** means any place to which the public has access whether or not that place is on private property;

**“public reserve”** means any land –

- (a) which belongs to the local government;
- (b) of which the local government is the management body under the *Land Administration Act 1997*; or
- (c) which is an “otherwise unvested facility” within section 3.53 of the Act;

**“Road Traffic Act”** means the Road Traffic Act 1974;

**“Schedule”** means a Schedule to this Local Law;



**“school zone”** has the meaning given to by the Code;

**“sign”** means a traffic sign, mark, structure, inscription, road marking, symbol or device placed, marked or erected on or near a thoroughfare, a parking station, a parking facility or a public reserve for the purpose of prohibiting, regulating, guiding or directing the stopping or parking of vehicles;

**“special purpose vehicle”** has the meaning given to it by the Code;

**“stop”** in relation to a vehicle means to stop a vehicle and permit it to remain stationary, except for the purposes of avoiding conflict with other traffic or of complying with the provisions of any law;

**“verge”** means that portion of a thoroughfare which lies between the boundary of a carriageway and the adjacent property line, but does not include a footpath;

**“symbol”** includes any symbol specified by Australian Standard 1742.1- 2003 and any symbol specified from time by time by Standards Australia for use in the regulation of parking;

**“taxi”** has the meaning given to by the *Taxi Act 1994*;

**“taxi zone”** has the meaning given to it by the Code;

**“thoroughfare”** has the meaning given to it by the Act;

**“ticket issuing machine”** means a machine which –

- (a) is operated by the insertion of money or such other form of payment as may be permitted to be made; and
- (b) issues tickets to indicate the period during which it is lawful to remain parked in a parking space to which the machine is referable;

**“tractor”** means

- (a) a prime mover type motor vehicle that is a tractive unit designed for hauling a semi-trailer; or
- (b) a motor vehicle designed for use primarily in public and private sector industry, including but not limited to agricultural, earthmoving and forestry pursuits;

**“traffic island”** has the meaning given to it by the Code;

**“trailer”** means a vehicle without motive power of its own, designed for attachment to a motor vehicle for the purpose of being towed, but does not include a semi-trailer or caravan;

**“vehicle”** has the meaning given to it by the Road Traffic (Administration) Act 2008;

- (a) In this Local Law, unless the context requires otherwise, a reference to a thoroughfare, parking station, parking facility or public reserve includes a reference to, as the case may be, any part of the thoroughfare, parking station, parking facility or public reserve.
- (b) A reference to the wording of any sign in this Local Law shall also be deemed to be a reference to the corresponding symbol.
- (c) Unless the context otherwise requires, where a term is used, but not defined, in this Local Law, and that term is defined in the Road Traffic Act or in the Code, then the term shall have the meaning given to it in that Act or the Code.



**5. Application of Local Law**

- (1) Subject to sub-clause (2) this Local Law applies to the parking region
- (2) This Local Law does not apply to a parking facility which is not occupied by the City, unless the City and the owner or the occupier of that facility have agreed in writing that this Local Law will apply to that facility.
- (3) The agreement referred to in sub-clause (2) may be made on such terms and conditions as the parties may agree.
- (4) Subject to subclause (2), this local law applies to any parking facility or parking station approved by the Local Government.
- (5) The provisions of Parts 2 to 7 do not apply to a bicycle parked at a bicycle rail or bicycle rack.

**6. Vehicle and Driver Classification**

- (1) For the purpose of this Local Law vehicles are divided into the following classes –
  - (a) buses;
  - (b) caravans;
  - (c) electric vehicles;
  - (d) electric rideable device;
  - (e) motorcycles and bicycles;
  - (f) taxis;
  - (g) commercial vehicles;
  - (h) tractors;
  - (i) heavy vehicles; and
  - (j) all other vehicles not otherwise classified.
- (2) For the purpose of this Local Law, drivers are divided into the following classes –
  - (a) authorised persons;
  - (b) employees of the City;
  - (c) customers or patrons of a shop, shopping centre, facility or event;
  - (d) persons who work in a shop or shopping centre; and
  - (e) all other persons not otherwise classified.

**7. Application and Interpretation of Signs**

- (1) Where the stopping or parking of vehicles in a thoroughfare is regulated by a sign, then the sign shall for the purposes of this Local Law apply to that part of the thoroughfare which –
  - (a) lies beyond the sign;
  - (b) lies between the sign and the next sign beyond that sign; and
  - (c) is on that side of the thoroughfare nearest to the sign.
- (2) For the purposes of this Local Law a sign may prohibit or regulate parking or stopping by the use of any symbol.
- (3) A sign regulating the parking or stopping of vehicles is presumed to be, in the absence of evidence to the contrary, a sign placed, marked or erected under the authority of this Local Law.
- (4) An inscription or symbol on a sign operates and has effect according to its tenor, and where the inscription or symbol relates to the stopping of vehicles, it shall be deemed for the purposes of this Local Law to operate and have effect as if it also related to the parking of vehicles.
- (5) A sign that:
  - (a) was erected by the local government or the Commissioner of Main Roads prior to the coming into operation of this Local Law; and
  - (b) relates to the parking of vehicles within the parking region, shall be deemed for the purposes of this Local Law to have been erected by the local government under the authority of this Local Law.

**8. Powers of the local government**

The local government may, by resolution, prohibit or regulate by signs or otherwise, the stopping or parking of any vehicle or any class of vehicles in any part of the parking region but must do so consistently with the provisions of this local law.

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**PART 2 – PARKING STATIONS****9. Establishment of Parking Stations**

- (1) The local government may by resolution constitute any land or structure as a parking station by signs, metered spaces or metered zones.
- (2) In relation to a parking station, the local government may determine –
  - (a) the location of parking spaces within a parking station;
  - (b) the permitted times and conditions of parking or stopping a vehicle;
  - (c) the classes of vehicles permitted to park or stop;
  - (d) the classes of person permitted to park or stop a vehicle; and
  - (e) the manner of parking or stopping a vehicle.

**10. Fees for Parking Stations**

- (1) The local government may impose and determine a fee for the stopping or parking of a vehicle in a parking station under and in accordance with sections 6.16 to 6.19 of the Act.
- (2) A reference in this Part to a “fee” means a fee imposed in accordance with sub-clause (1).

**11. Conditions of Parking in a Parking Station**

- (1) A person shall not park or stop a vehicle or permit a vehicle to remain parked or stopped in any parking station during any period for which a fee is payable unless –
  - (a) in the case of a parking station having an attendant on duty, the person pays the appropriate fee when demanded; or
  - (b) in the case of a parking station equipped with a ticket issuing machine, the person –
    - (i) inserts the appropriate fee in the ticket issuing machine or makes such other permitted form of payment which is indicated on the machine; and
    - (ii) obtains a parking ticket from the machine.

- (2) The local government may by resolution declare that sub-clause (1) shall not apply during periods or days specified.

**12. Display of Tickets**

A person shall not stop or park a vehicle in a parking station equipped with a ticket issuing machine during any period for which a fee is payable unless an unexpired parking ticket applicable to that parking station is –

- (a) displayed inside the vehicle; and
- (b) displayed so that the date, expiry time and the number (if any) on the ticket are clearly visible to and able to be read by an authorised person from outside the vehicle, at all times while the vehicle remains stopped or parked in the parking station.

**13. Lost Tickets**

If provision is made in any parking station for payment of a fee on the departure of a vehicle, and the ticket issued when a vehicle entered the parking station is not produced on the departure of the vehicle, the fee payable shall be calculated from the time the parking station was opened on that day to the time of the departure of the vehicle.

**14. Removal of Vehicles**

A person shall not remove a vehicle which has been parked in a parking station until the appropriate fee is paid.



**15. Parking Within a Parking Space**

- (1) A person shall not stop or park a vehicle in a parking station, other than wholly within a parking space.
- (2) A person shall not park in a parking station against the flow of traffic.

**16. Prohibitions on Stopping or Parking**

- (1) A person shall not stop a vehicle in any part of a parking station –
  - (a) if the stopping of a vehicle in that part is prohibited by a sign; or
  - (b) during a period in which the stopping or parking of vehicles in that part is prohibited by a sign.
- (2) A person shall not park a vehicle in any part of a parking station –
  - (a) if the parking of vehicles on that part is prohibited by a sign;
  - (b) during a period in which the parking of vehicles on that part is prohibited by a sign;
  - (c) if a sign specifies that the part is for the parking of vehicles:
    - (i) of a different class;
    - (ii) or driven by a person of a different class.
  - (d) for more than the maximum time specified by a sign; or
  - (e) so as to obstruct an entrance to, or an exit from, a parking station, or an access way within the parking station.

**17. Special Event Parking**

- (1) The local government may by use of signs set aside, for any period specified on the signs, any parking station for the parking of vehicles by persons attending a special event.
- (2) A person shall not park or stop a vehicle in a parking station set aside under sub- clause (1) during the period for which it is set aside, unless a ticket purchased from the City with respect to the special event is displayed inside the vehicle and is clearly visible to and able to be read by an authorised person from outside the vehicle.
- (3) For the purpose of this clause, "special event" means any event or occurrence considered by the local government to be special or likely to attract a substantial number of persons driving vehicles, and which has been the subject of local public notice no less than twenty-eight days prior to the first day of the event or occurrence.
- (4) During the period referred to in sub-clause (1) the provisions of clauses 16(1)(b) and 16(2)(b) & (d) shall not apply to the parking station.

**18. Behaviour in Parking Stations**

A person shall not:

- (a) remain in or on a parking station after having been directed to leave that parking station by an authorised person;
- (b) permit a vehicle to park on any part of a parking station, if an authorised person directs the driver of such vehicle to move the vehicle;
- (c) drive in a parking station in a direction other than the direction indicated by signs or road markings;
- (d) Conduct any business activity in a parking station without approval of the local government;
- (e) sleep in a vehicle in a parking station; or



- (f) intentionally cause a vehicle's tyres to lose traction in a parking station causing the vehicle to make excessive noise or smoke.

**19. Parking Stations May be Locked**

At the expiration of the hours of operation of a parking station, the local government, whether or not any vehicle remains parked in a parking station, may lock the parking station or otherwise prevent the movement of any vehicle within, to or from it.

**20. Selling and Hiring in Parking Stations**

No person shall at or on any part of a parking station undertake busking, sell, hire, give away, offer or expose for sale or hire anything of any nature, unless that person has the prior written permission of the local government to do so.

**21. Authorised Spaces in Parking Stations**

- (1) The local government may, by use of signs, set aside any parking station or any parking space or spaces in a parking station for the parking of vehicles by persons authorised by the local government.
- (2) Where the local government authorises a person pursuant to sub-clause (1) the local government –
  - (a) shall issue a written permit to the person; and
  - (b) may revoke the permit at any time.
- (3) A person shall not park or stop a vehicle in a parking space set aside under this clause unless a permit issued with respect to the vehicle is displayed inside the vehicle and is clearly visible to and readable by any authorised person examining the permit from outside the vehicle.
- (4) The local government may charge a fee for parking permits located within a parking station.

**22. Damage to Parking Stations**

A person shall not remove, damage, deface, misuse or interfere with any part of a parking station or parking facility, or attempt to do so.

**23. Operation of Ticket Issuing Machines**

- (1) A person shall not operate or attempt to operate a ticket issuing machine except in accordance with the operating instructions appearing on the ticket issuing machine.
- (2) A person shall not insert or cause to be inserted or attempt to insert into a ticket issuing machine anything other than the money which is appropriate for the machine, or such other permitted form of payment which is indicated on the machine.

**24. Damage to Ticket Issuing Machines, infrastructure or Detection Devices**

- (1) A person shall not remove, damage, deface, misuse or interfere with any ticket issuing machine or attempt to do any such act.
- (2) A person shall not interfere with, damage or obstruct the operation of any electronic parking detection device, infrastructure or instrument in any parking station, carriageway or in any other place.
- (3) A person shall not interfere with, damage or obstruct the operation of any display panels or transmitting equipment in relation to any electronic parking detection devices or instruments operated by the local government.
- (4) A person shall not interfere with, damage or obstruct the operation of any charging station in any parking station, carriageway or in any other place.

**25. Defacing a Parking Ticket**

A person shall not display in a vehicle a ticket purchased from a ticket issuing machine, or from any other place authorised by the local government, if the ticket has been altered, added to or defaced in any way in an attempt to avoid payment of the appropriate fee.

**PART 3 – PARKING ON THOROUGHFARE GENERALLY****26. Stopping or Parking Contrary to Signs**

- (1) A person shall not stop or park a vehicle on a thoroughfare, or portion of a thoroughfare –
- (a) if it is set apart by a sign for the stopping or parking of vehicles of a different class;
  - (b) if it is set apart by a sign for the stopping or parking of vehicles by persons of a different class;
  - (c) during any period when the stopping or parking of vehicles is prohibited by a sign;
  - (d) to which a 'no stopping' sign applies;
  - (e) to which a 'no parking' sign applies, unless the driver –
    - (i) is dropping off, or picking up, passengers or goods;
    - (ii) does not leave the vehicle unattended; and
    - (iii) completes the dropping off, or picking up, of the passengers or goods within 2 minutes of stopping and drives on.
- 'unattended', in relation to a vehicle, means that the driver has left the vehicle so that the driver is more than 3 metres from the closest point of the vehicle.
- (f) the side of which is marked with a continuous yellow edge line; or
  - (g) other than wholly within a parking space if the part of the thoroughfare upon which the vehicle is standing or parked is provided with parking spaces.
- (2) A person shall not stop or park a vehicle on any part of a thoroughfare, whether or not that part is marked as a parking space, for more than the maximum time specified by a sign.

**27. Occupied Parking Spaces**

A person shall not stop or park or attempt to stop or park a vehicle in a parking space in which another vehicle is stopped or parked.

**28. Median Strips and Traffic Islands**

- (1) Subject to any law relating to intersections with traffic control signals, a person shall not stop or park a vehicle on any part of a thoroughfare so that any portion of the vehicle is –
- (a) on a median strip;
  - (b) on a painted island;
  - (c) adjacent to a median strip otherwise than in a parking space; or
  - (d) within 9.0 metres of any portion of a carriageway bounded on one or both sides by a traffic island.

**29. Parking vehicle on a carriageway**

- (1) A person parking a vehicle on a carriageway other than in a parking space shall park:
- (a) in the case of a two-way carriageway, so that it is as near as practicable to and parallel with, the left boundary of the carriageway and headed in the direction of the movement of traffic on the side of the thoroughfare on which the vehicle is parked;
  - (b) in the case of a one-way carriageway, so that it is as near as practicable to and parallel with either boundary of the carriageway and headed in the direction of the movement of traffic on the side of the thoroughfare on which the vehicle is parked;
  - (c) so that at least 3 metres of the width of the carriageway lies between the vehicle and the farther boundary of the carriageway, or any continuous line or median strip, or between the vehicle and a vehicle parked on the farther side of the carriageway;



(d) so that the front and the rear of the vehicle respectively are not less than 1 metre from any other vehicle, except a motorcycle without a trailer, or a bicycle parked in accordance with this Local Law; and

(e) so that it does not obstruct any vehicle on the carriageway

unless otherwise indicated on a parking regulation sign or markings on the roadway.

(2) In this clause, 'continuous dividing line' means –

- (a) a single continuous dividing line only;
- (b) a single continuous dividing line to the left or right of a broken dividing line; or
- (c) 2 parallel continuous dividing lines.

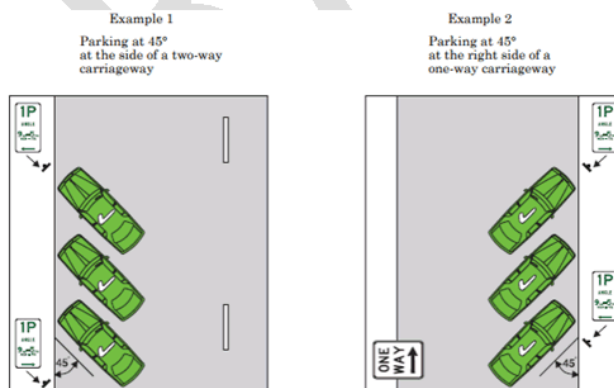
### 30. When parallel and right-angled parking apply

Where a traffic sign associated with a parking area is not inscribed with the words 'angle parking' (or with an equivalent symbol depicting this purpose), then unless a sign associated with the parking area indicates, or marks on the carriageway indicate, that vehicles have to park in a different position, where the parking area is:

- (a) adjacent to the boundary of a carriageway, a person parking a vehicle in the parking area shall park it as near as practicable to and parallel with that boundary; and
- (b) at or near the centre of the carriageway, a person parking a vehicle in that parking area shall park it at approximately right angles to the centre of the carriageway.

### 31. When angle parking applies

- (1) Subject to sub-clause (2), where a sign associated with a parking area is inscribed with the words 'angle parking' (or with an equivalent symbol depicting this purpose), a person parking a vehicle in the area shall park the vehicle at an angle of approximately 45 degrees to the centre of the carriageway unless otherwise indicated by the inscription on the parking sign or by marks on the carriageway.



(2) This clause does not apply to:

- (a) a passenger vehicle or a commercial vehicle with a mass including any load, of over three tonnes; or
- (b) a person parking either a motorcycle without a trailer, or a bicycle.



**32. Parking Near Fire Hydrant or Public Post Box**

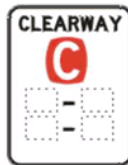
- (1) A person shall not stop or park a vehicle on a thoroughfare so that any portion of the vehicle is within 1 metre of a fire hydrant or fire plug, or of any sign or mark indicating the existence of a fire hydrant or fire plug.
- (2) A person shall not stop or park a vehicle on a thoroughfare so that any portion of the vehicle is within:
  - (a) 3 metres of a public post box; or
  - (b) within a mail zone,

unless the vehicle is being used for the purpose of collecting postal articles from the post box.

**33. Parking In a Clearway**

- (1) A person shall not stop or park a vehicle, unless a public bus, on a thoroughfare so that any portion of the vehicle is within a clearway zone.

Clearway sign  
(background to C in red)

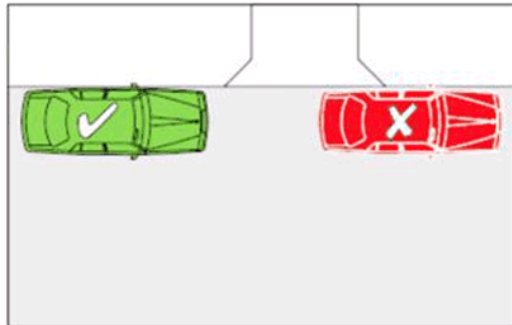


End clearway sign  
(background to C in red)

**34. Traffic Obstructions**

Subject to any law relating to intersections with traffic control signals, a person shall not stop or park a vehicle so that any portion of the vehicle is;

- (1) in front of a right of way, crossover, passage or driveway, or so close to one as to deny vehicles reasonable access to, or egress from, the right of way, crossover, passage or private driveway;

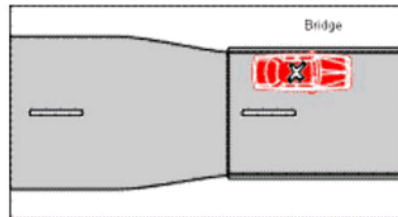


*The vehicle marked with an "x" is stopped in contravention of clause 34(1)*

- (2) upon an intersection, except adjacent to a carriageway boundary that is not broken by an intersecting carriageway;
- (3) within 10 metres of the nearest property line of any thoroughfare intersecting the thoroughfare on the side on which the vehicle is parked;
- (4) alongside any excavation, works, hoarding, scaffolding or obstruction on the carriageway, if the vehicle would obstruct traffic;
- (5) in a cul-de-sac so as to obstruct the turning of vehicles within the cul-de-sac;



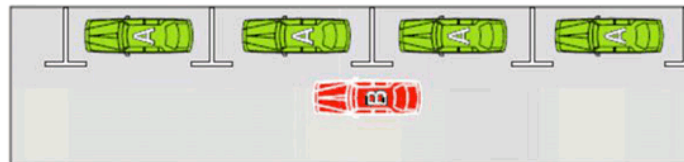
- (6) on or over any part of a footpath or a place of refuge for pedestrians. unless a sign or markings on the carriageway indicate otherwise;
- (7) on or over any part of a footpath or a place of refuge for pedestrians within a school zone unless a sign or markings on the carriageway indicate otherwise; or
- (8) Bridges



In the example, the vehicle is stopped in contravention of clause 33(8)

### 35. Double Parking

- (1) A person shall not stop or park a vehicle on a thoroughfare so that any portion of the vehicle is between any other stopped or parked vehicle and the centre of that thoroughfare.



*Example of Double Parking*

- (2) This clause does not apply to a driver stopped in traffic.

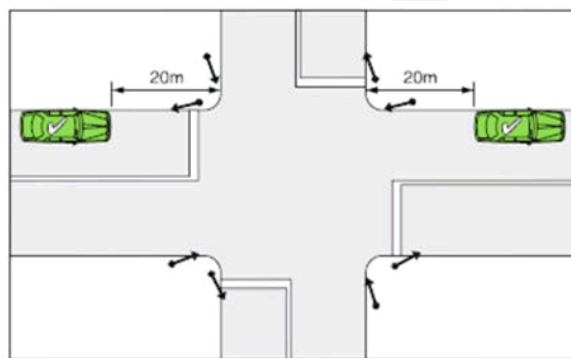
### 36. Verge Parking

- (1) A person shall not stop or park a vehicle on a verge where signs prohibit the stopping or parking of vehicles on that verge.
- (2) A person shall not park a vehicle on a verge for a period longer than 24 hours.
- (3) A person shall not park a trailer or caravan on a verge unless it is attached to another vehicle capable of towing that trailer or caravan.
- (4) A person, not being the owner or the occupier of the land abutting on to a verge, shall not, without consent of that owner or occupier, drive, park or stop a vehicle upon that verge.
- (5) A person shall not park a commercial vehicle on a verge unless it is being loaded or unloaded with reasonable expedition with goods, merchandise or materials collected from, or delivered to, the premises adjacent to the portion of the verge on which the commercial vehicle is parked, provided no obstruction is caused to the passage of any vehicle or person using a carriageway or a path.

### 37. Bus Stops, Intersections, Pedestrian, Railway and Children's Crossing

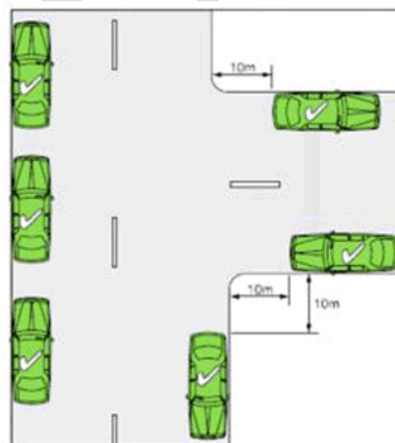
- (1) A person shall not stop or park a vehicle on a thoroughfare so that any portion of the vehicle is within 10 metres of the departure side of –
  - (a) a sign inscribed with the words "Bus Stop" or "Hail Bus Here" (or with equivalent symbols depicting these purposes), unless that vehicle is a bus taking up or setting down passengers; or

- (b) a pedestrian crossing or a children's crossing established on a thoroughfare.
- (2) A person shall not stop or park a vehicle on a thoroughfare so that any portion of the vehicle is within 20 metres of the approach side of –
  - (a) a sign inscribed with the words "Bus Stop" or "Hail Bus Here" (or with equivalent symbols depicting these purposes), unless that vehicle is a bus taking up or setting down passengers; or
  - (b) a pedestrian crossing or a children's crossing established on a thoroughfare; or
- (3) Unless a sign indicates otherwise, a person shall not stop a vehicle so that any portion of the vehicle is—
  - (a) within 20 metres from the nearest point of an intersecting carriageway at an intersection with traffic-control signals;



*Example of measurement of distance—intersection with traffic control signals*

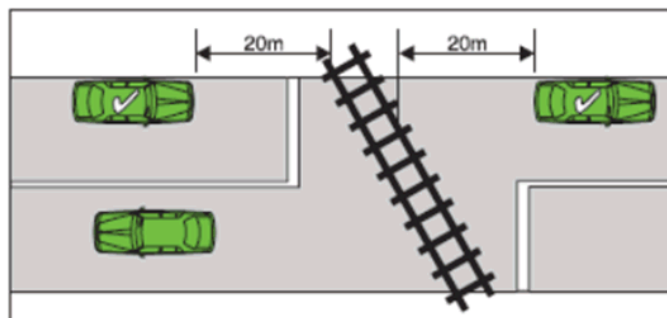
- (b) within 10 metres of the prolongation of the nearer edge of any intersecting carriageway (without traffic-control signals) intersecting that carriageway on the side on which the vehicle is stopped, unless the person stops, if the intersection is a T-intersection—along the continuous side of the continuing road at the intersection;



*Example of measurement of distance—T-intersection without traffic lights*



- (4) A driver shall not stop in a bus zone unless the driver is driving a public bus, or a bus of a type that is permitted to stop at the bus zone by information on or with the 'bus zone' sign, applying to the bus zone.
- (5) A person shall not park a vehicle so that any portion of the vehicle is within 20 metres of either the approach side or the departure side of the nearest rail of a railway level crossing.



*Example of measurement of distance—level crossing*

### 38. No Parking within One Hour

If a person parks a vehicle in a thoroughfare where parking is restricted as to time, that person shall not park that vehicle again in the same thoroughfare on that same day unless it has first been removed from the thoroughfare for at least 1 hour.

### 39. Direction to Move Vehicles

A driver of a vehicle shall not permit a vehicle to stop or park on any part of a thoroughfare or public reserve, if an authorised person directs the driver to move it regardless of signage in place.

### 40. Stopping in a Loading Zone

A person shall not stop a vehicle in a loading zone unless it is:

- (a) a motor vehicle used for commercial or trade purposes engaged in the picking up or setting down of goods; or
  - (b) a motor vehicle taking up or setting down passengers,
- but, in any event, shall not remain in that loading zone
- (c) for longer than a time indicated on the 'loading zone' sign; or
  - (d) longer than 30 minutes (if no time is indicated on the sign).

### 41. Stopping in a taxi zone

A driver shall not stop in a taxi zone, unless the driver is driving a taxi or a appropriately signed on-demand transport (rideshare) vehicle undertaking fee for service passenger collection or drop-off activities.

### 42. No parking of vehicles exposed for sale and in other circumstances

A person shall not park a vehicle on any portion of a thoroughfare:

- (a) for the purpose of exposing it for sale;
- (b) if that vehicle is not licensed under the Road Traffic Act;
- (c) if that vehicle is a trailer or a caravan unattached to a motor vehicle; or
- (d) for the purpose of effecting repairs to it, other than the minimum repairs necessary to enable the vehicle to be moved to a place other than a thoroughfare.



**PART 4 – STOPPING AND PARKING GENERALLY****43. Parking and Stopping of Bicycles**

A person shall not park or stop any bicycle in a parking space, unless the parking space is marked "M/C".

**44. Authorised Parking**

A person shall not, without the permission of the local government or an authorised person, stop or park a vehicle, other than an authorised vehicle, in an area designated by signs for the parking of authorised vehicles only.

**45. Private Property**

(1) In this clause, a reference to "land" does not include land which is –

- (a) a public reserve;
- (b) the subject of an agreement referred to in clause 5(2); or
- (c) a parking station.

(2) A person shall not park a vehicle on land without the consent of the owner or occupier of the land on which the vehicle is parked.

(3) The consent referred to in sub-clause (2) may be given subject to any conditions which are specified on a sign, and a person shall not park a vehicle on the land otherwise than in accordance with the consent.

**46. Stopping heavy, commercial and other types of vehicles in built up area**

(1) A person shall not park—

- (a) a vehicle or any combination of vehicles that, together with any projection on, or load carried by, the vehicle or combination of vehicles, is 7.5m or more in length or exceeds a GVM of 4.5 t;
- (b) a commercial vehicle;
- (c) a caravan;
- (d) a bus;
- (e) a tow truck;
- (f) a tractor; or
- (g) a trailer.

on a carriageway or verge in a built-up area between the hours of 6.00 pm one day and 7.00 am the following day and for more than three hours consecutively between the hours of 7.00 am and 6.00 pm.

(2) Nothing in this clause mitigates the limitations or conditions imposed by any other clause or by any Local Law or traffic sign relating to the parking or stopping of vehicles.

**47. Marking of Tyres**

(1) An authorised person may mark the tyres of a parked vehicle with chalk or any other non-indelible substance or technology for any purpose connected with or arising out of that authorised person's duties and powers.

(2) A person shall not remove a mark made by an authorised person so the purpose of the affixing of such mark is defeated or likely to be defeated.



**48. Parking on Public Reserves**

A person shall not stop or park a vehicle in a public reserve, other than within a parking facility or parking station on that reserve, unless the person is an employee of the City in the course of her or his duties or has obtained the permission of the local government or an authorised person.

**49. No Obstruction of Public Places**

- (1) A person shall not park a vehicle in a public place so as to cause an obstruction.
- (2) For the purposes of sub-clause (1):
  - (a) a vehicle which is parked in any portion of a public place where vehicles may not lawfully be parked is deemed to be causing an obstruction;
  - (b) a vehicle that is parked in any portion of a public place where vehicles may lawfully be parked does not cause an obstruction, unless –
    - (i) the vehicle is so parked for any period exceeding 24 hours, without the consent in writing of the CEO or an authorised person; or
    - (ii) the vehicle is so parked during any period in which the parking of vehicles is prohibited or restricted by a sign.

**50. Impounding of Vehicles**

The impounding of vehicles and other goods shall be carried out in accordance with sections 3.37 to 3.48 of the Act and regulation 29 of the *Local Government (Functions and General) Regulations 1996*.

**51. Stopping in a Parking Area for People with Disabilities**

- (1) A driver shall not stop in a parking area for people with disabilities unless:
  - (a) the driver's vehicle displays an ACROD sticker; and
  - (b) either the driver or a passenger in that vehicle is a person with disabilities.
- (2) In this clause a 'parking area for people with disabilities' is a length or area:
  - (a) to which a 'permissive parking' sign displaying a people with disabilities symbol applies;
  - (b) to which a 'people with disabilities parking' sign applies;
  - (c) indicated by a 'people with disabilities' road marking that consists of, or includes, a 'people with disabilities' symbol; or
  - (d) an area set aside within a parking region as a 'parking bay for use of a disabled person' under the Local Government (Parking for People with Disabilities) Regulations 2014

**52. Restrictions on parking in particular areas**

- A person shall not park a vehicle:
- (a) in a no parking area;
  - (b) in a parking area, except in accordance with both the signs associated with the parking area and with this Local Law;
  - (c) in a space marked 'M/C' unless it is a motorcycle without a sidecar or a trailer, or it is a bicycle.

**PART 5 – RESIDENTIAL PARKING PERMITS****53. Residential Parking Permit**

- (1) A maximum of three (3) residential parking permits may be issued for each residential lot fronting, or with vehicle access to and from, the thoroughfare.
- (2) An application for a parking permit shall be made in the form determined by the local government.
- (3) The local government may in respect of an application for a permit for the purpose of sub-clause (1):
  - (a) approve it;
  - (b) approve it, subject to such conditions as the local government considers appropriate; or
  - (c) refuse to approve it.
- (4) Where the local government makes a decision under sub-clause (3), it shall issue a permit in the form determined by it to the person who applied for the permit.
- (5) A permit issued for the purpose of sub-clause (1) will be issued for a period not exceeding one (1) year and will expire on the 1st of July of each year.
- (6) Every permit issued for the purpose of sub-clause (1) is to specify:
  - (a) a permit number;
  - (b) Vehicle registration number plate of the permitted vehicle; and
  - (c) the name of the thoroughfare to which the exemption granted by clause 53 applies.

**54. Conditions of Exemption for Residential Parking Permits**

Where parking of a vehicle on any part of a thoroughfare within the district is prohibited for more than a specified time, the holder of a permit issued under clause 53 is exempted from such prohibitions if:

- (1) The vehicle is parked on a thoroughfare or portion of a thoroughfare specified in the permit, but not adjacent to retail premises where the parking of all vehicles is subject to a time restriction;
- (2) The permit is displayed in the vehicle in a prominent position;
- (3) The period in respect of which the permit was issued has not expired; and
- (4) The holder of the permit at the time of parking the vehicle still resides at the residential lot in respect of which the permit was issued.

**55. Removal and cancellation of residential parking permit**

The holder of a permit issued under clause 53 who changes residence shall remove the permit from the vehicle to which it is affixed, and the permit shall be deemed to be cancelled on and from the date the holder changes residence.



**PART 6 – METERED ZONES****56. Determination of metered zones**

- (1) The local government may by resolution constitute, determine and vary and also indicate by signs, metered spaces and metered zones.
- (2) In respect of metered spaces and metered zones the local government may by resolution determine, and may indicate by signs;
  - (a) permitted times and conditions of parking depending on and varying with the locality;
  - (b) classes of vehicles which are permitted to park;
  - (c) the amount payable for parking; and
  - (d) the manner of parking.

**57. Parking fee to be paid**

Subject to clause 60, a person shall not park a vehicle in a metered space unless the appropriate fee as indicated by a sign on the parking meter referable to the space is inserted into the parking meter.

**58. Limitation on parking in metered space**

The payment of a fee under clause 56 shall entitle a person to park the vehicle in a metered space for the period shown on the parking meter, but does not authorise the parking of the vehicle during any time when parking in that space may be prohibited in accordance with this Local Law.

**59. No parking when meter is expired**

Subject to clause 60 a person shall not leave or permit a vehicle to remain parked in a metered space, during the hours when a fee is payable to park the vehicle in the space when the parking meter referable to that space exhibits the sign 'Expired' or a negative time.

**60. Suspension of requirement to pay fee**

The local government may by resolution declare that the provisions of clauses 57 and 59 shall not apply during the periods and days specified in the resolution.

**61. Vehicles to be within metered space**

- (1) A person shall not park a vehicle in a metered space in a thoroughfare otherwise than parallel to and as close to the kerb as practicable and wholly within the space, provided that where a metered space is set out otherwise than parallel to the kerb the vehicle need only park wholly within the space.
- (2) A person shall not stop or park a vehicle, other than wholly within a parking space.
- (3) A person shall not park a vehicle partly within and partly outside a metered space.

**62. Permitted insertions in parking meters**

- (1) A person shall not insert into a parking meter anything other than the designations of coin or banknote or such other permitted form of payment indicated by a sign on the parking meter.
- (2) The insertion of a coin or banknote into any parking meter or the making of payment in such other form as may be permitted, shall be effected only in accordance with the instructions printed on that particular meter.



**63. Parking ticket to be clearly visible**

A driver of a vehicle left parked in a metered zone which is regulated by a ticket issuing machine shall on purchasing a ticket from the machine for a period of parking, place the ticket inside the vehicle in such a position that the ticket is clearly visible to and the expiry time or time for which the ticket remains valid is able to be read by an Authorised Person examining the ticket from outside the vehicle.

**64. One vehicle per metered space**

A person shall not park or attempt to park a vehicle in a metered space in which another vehicle is parked.

**65. No parking when hood on meter**

Notwithstanding any other provision of this Local Law and notwithstanding any other sign or notice, a person shall not park a vehicle in a metered space if the parking meter referable to such metered space has a hood marked 'No Parking', 'Reserved Parking' or 'Temporary Bus Stand' or equivalent symbols depicting these purposes, except with the permission of the local government or an Authorised Person.

**PART 7 – ELECTRIC RIDEABLE DEVICE****66. Electric Rideable Device Areas**

- (1) The Local Government may by resolution determine Electric Rideable Device Areas.
- (2) A person shall not park an electric rideable device on a footpath unless the footpath is located within an Electric Rideable Device Area determined under clause 66(1).

**67. Electric Rideable Device Parking**

- (1) The local government may by resolution constitute, determine and vary and also indicate by signs areas outside of an Electric Rideable Device Area where electric rideable devices may be parked.
- (2) A person shall not park an electric rideable device anywhere outside of an Electric Rideable Device Area unless:
  - (a) the electric rideable device is parked in an area constituted, determined or varied under clause 67(1) of this Local Law; and
  - (b) the electric rideable device is parked in accordance with any sign referable to that area.



**PART 8 – MISCELLANEOUS****68. Affixing Signs and Notices**

A person shall not without the permission of the local government–

- (a) affix any board, sign, placard, notice or other thing to or paint or write upon any part of a sign, ticket issuing machine, parking facility, metered zone or parking station; or
- (b) place, mark or erect a sign purporting to be or resembling a sign placed, marked or erected by the local government under this Local Law.

**69. Impersonation of Authorised Person**

A person who is not an authorised person shall not in any way assume or purport to assume the duties of an authorised person.

**70. No Contravention of Sign**

A person shall not contravene the direction of a sign erected by the local government under this Local Law.

**71. Removal of Notice from Vehicle**

A person other than the driver of the vehicle or a person acting under the direction of the driver, shall not remove from that vehicle any notice affixed to or put on it by an Authorised Person under this Local Law.

**72. Offence**

Any person who contravenes or fails to comply with a provision of this Local Law commits an offence and is liable upon conviction to a penalty not exceeding \$5,000, and if the offence is of a continuing nature, to an additional penalty not exceeding \$500 for each day, or part of a day, during which the offence has continued.

**73. Prescribed Offences and Modified Penalties**

- (1) An offence against a clause specified in Schedule 1 is a prescribed offence for the purposes of section 9.16(1) of the Act.
- (2) The amount of the modified penalty for a prescribed offence is that specified in Column 4 of Schedule 1 adjacent to the clause.

**74. Forms**

For the purposes of this Local Law –

- (a) the form of the notice referred to in section 9.13 of the Act is that of Form 1 in Schedule 2;
- (b) the form of the infringement notice referred to in section 9.17 of the Act is that of Form 2 in Schedule 2;
- (c) the form of the infringement notice referred to in section 9.17 of the Act which incorporates the notice referred to in section 9.13 of the Act, is that of Form 3 in Schedule 2; and
- (d) the form of the notice referred to in section 9.20 of the Act is that of Form 4 in Schedule 2.

**75. Special Purpose and Emergency Vehicles**

Notwithstanding anything to the contrary in this Local Law, the driver of –

- (a) a special purpose vehicle; or
- (b) an emergency vehicle

may, in the course of their duties and when it is expedient and safe to do so, stop or park the vehicle in any place at any time.

**SCHEDULE 1 – Schedule of Penalties****Local Government Act 1995**

## City of Cockburn Parking Local Law 2023

**Modified Penalties**

Item	Clause	Nature of Offence	Modified Penalty \$
1.	12	Failing to display unexpired parking ticket in a parking station	100
2.	14	A person shall not remove a vehicle which has been parked in a parking station until the appropriate fee is paid.	100
3.	15 (1)	Parking outside a parking space in a parking station.	100
4.	15(2)	Parking against the flow of traffic in a parking station	100
5.	16(1)(a)	Stopping in a no stopping area in a parking station	100
6.	16(1)(b)	Stopping during a prohibited period in part of a parking station	100
7.	16(2)(a)	Parking in a no parking area in a parking station	100
8.	16(2)(b)	Parking during a prohibited period on part of a parking station.	100
9.	16(2)(c)	Parking in a parking station space set aside for a different class of vehicle or driver.	100
10.	16(2)(d)	Parking for more than the maximum period in a parking station	100
11.	16(2)(e)	Parking so as to obstruct an entrance, exit or access way within a parking station	100
12.	17(2)	Stopping without a ticket in a parking space set aside for a special event	100
13.	18(a)	A person shall not remain in or on a parking station after directed to leave by an authorised person	100
14.	18(b)	Parking a vehicle in a parking station after being directed to remove the vehicle by an authorised officer	100
15.	18(c)	Driving a vehicle in a parking station in a direction contrary to sign and/or road markings	100
16.	18(d)	Conducting business activity in a parking station without written authorisation	100
17.	18(e)	Sleeping in a vehicle in a parking station	100
18.	18 (f)	Intentionally cause a vehicle's tyres to lose traction, causing a vehicle to make excessive noise or smoke.	500
19.	20	Busking, sell, hire, give away, offer or expose for sale or hire without written permission within a parking station.	100
20.	21(3)	Parking in an authorised parking space in a parking station without a permit	100
21.	22	A person shall not remove, damage, deface, misuse or interfere with any part of a parking station or parking facility, or attempt to do so	500
22.	23(1)	Operate or attempt to operate a ticket issuing machine contrary to its normal operational instructions	500
23.	23(2)	Inserting or attempting to insert money or payment that is inappropriate for a ticket issuing machine	500
24.	24 (1-4)	A person shall not interfere with, remove, damage, deface, misuse or obstruct any parking or vehicle charging infrastructure in any place.	500
25.	25	Displaying an altered, damaged, defaced or modified ticket from a ticket issuing machine.	100
26.	26(1)(a)	Stopping or parking on part of a thoroughfare set aside for vehicles of a different class	100

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27.	26(1)(b)	Stopping or parking on part of a thoroughfare set aside for drivers of a different class	100
28.	26(1)(c)	Stopping or parking on part of a thoroughfare during a prohibited period	100
29.	26(1)(d)	Stopping or parking on part of a thoroughfare to which a 'no stopping' sign applies	100
30.	26(1)(e)	Stopping or parking on part of a thoroughfare to which a 'no parking' sign applies	100
31.	26(1)(f)	Stopping or parking on part of a thoroughfare marked with a yellow line	100
32.	26(1)(g)	Parking on a thoroughfare other than wholly within a marked parking space	100
33.	26(2)	Parking on a thoroughfare for more than specified maximum time	100
34.	27	Stopping or parking in an occupied parking space	100
35.	28	Stopping or parking on or adjacent to a median strip (otherwise than in a parking space), on a painted island or within 9.0 metres of any portion of a carriageway bounded on one or both sides by a traffic island.	100
36.	29(1)(a)	Failure to park as near as practicable to and parallel with the left boundary of two-way carriageway against flow of traffic on carriageway	100
37.	29(1)(b)	Failure to park as near as practicable to and parallel with boundary of one-way carriageway	100
39.	29(1)(c)	Parking when distance from farther boundary less than 3 metres	100
40.	29(1)(d)	Parking closer than 1 metre from another vehicle	100
41.	29(1)(e)	Causing obstruction on carriageway	100
42.	30(b)	Failure to park at approximate right angle	100
43.	31(1)	Failure to park at an appropriate angle	100
44.	32(1)	Stopping or parking within 1 metre of a fire hydrant, sign or mark.	100
45.	32(2)	Stopping or parking within 3 metres of a public post box or within a mail zone	100
46.	33(1)	Stopping or parking on a thoroughfare in a clearway.	100
47.	34(1)	Stopping or parking in front of a driveway or right of way	100
48.	34(2)	Parking on an intersection	100
49.	34(3)	Parking within 10 metres of intersection	100
50.	34(4)	Parking next to traffic obstruction	100
51.	34(5)	Parking in a cul-de-sac so as to cause an obstruction	100
52.	34(6)	Parking or stopping over a footpath	100
53.	34 (7)	Parking or stopping over a footpath within a school zone	200
54.	34(8)	Parking on a bridge	100
55.	35	Double parking	100
56.	36(1)	Stopping or parking on a verge contrary to signs	200
57.	36(2)	Parking a vehicle on a verge for longer than 24hrs	100
58.	36(3)	Parking a trailer or caravan on a verge without being attached to another vehicle	100
59.	36(4)	Driving, stopping, or parking a vehicle on a verge without consent	100
60.	36(5)	Parking a commercial vehicle on a verge for purposes other than loading or unloading goods	100
61.	37(1)	Stopping or parking within 10 metres of the departure side of bus stop, pedestrian or children's crossings	100
62.	37(2)	Stopping or parking within 20 metres of the approach side of bus stop, pedestrian or children's crossing	100
63.	37(3)(a)	Stopping or parking within 20 metres of an intersection with traffic control signals	100
64.	37(3)(b)	Stopping or parking within 10 metres of an intersection without traffic control signals	100
65.	37(4)	Stopping in bus zone	100

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66.	37(5)	Parking vehicle within 20 metres of approach side or departure side of railway level crossing	100
67.	38	Parking vehicle again within 1 hour on a thoroughfare	100
68.	39	Failing to move vehicle after direction by authorised person	100
69.	40	Stopping in a loading zone	100
70.	41	Stopping in a taxi zone	100
71.	42(a)	Parking on a thoroughfare for purpose of sale	200
72.	42(b)	Parking an unregistered vehicle on a thoroughfare	200
73.	42(c)	Parking an unattached caravan or trailer on a thoroughfare	200
74.	42(d)	Unattached trailer or caravan on a thoroughfare	200
75.	43	Stopping or parking a bicycle in a parking space	100
76.	44	Parking in authorised parking area without authorisation	100
77.	45(2)	Parking on private property without consent of owner	100
78.	46	Parking a heavy, commercial, or other type of vehicle on road or verge	100
79.	47(2)	Removing authorised mark from tyres of parked vehicle	100
80.	48	Stopping or parking a vehicle on a public reserve without authorisation	100
81.	49	Parking so as to cause an obstruction in public place	200
82.	51	Stopping in a Parking Area for People with Disabilities	500
83.	52(a)	Parking in a no parking area	100
84.	52(b)	Parking in a parking area otherwise than in accordance with signs	100
85.	52(c)	Parking in a motorcycle space	100
86.	55	Failure to remove permit when residence changed	100
87.	57	Failure to pay fee for metered space	100
88.	59	Parking when meter has expired	100
89.	61(1)	Failure to park wholly within metered space	100
90.	61(3)	Parking outside metered zone	100
91.	62	Non-permitted insertion in parking meter	100
92.	63	Failure to display ticket clearly in metered zone	100
93.	64	Parking or attempting to park a vehicle in a metered space occupied by another vehicle	100
94.	65	Parking contrary to a meter hood	100
95.	66(2)	Parking an electric rideable vehicle on a footpath outside of an electric rideable device area	100
96.	67(2)	Parking an electric rideable vehicle contrary to signs	100
97.		All other offences not specified	100



**SCHEDULE 2 – Form 1 - Notice to Owner of Vehicle Involved in Offence****LOCAL GOVERNMENT ACT 1995****PARKING LOCAL LAW 2023**

Date ..... / ..... / .....

To: (1) .....  
of: (2) .....It is alleged that on ..... / ..... / ..... at (3) .....  
at (4) ..... your vehicle:make.....;  
model.....;  
registration.....;  
was involved in the commission of the following offence-.....contrary to clause ..... of the **City of Cockburn Parking Local Law 2023**.

You are required under section 9.13 of the Local Government Act 1995 to identify the person who was the driver or person in charge of the vehicle at the time when the offence is alleged to have been committed.

If you do not prove otherwise, you will be deemed to have committed the offence unless:  
within 28 days after being served with this notice;

1. you inform the Chief Executive Officer or another authorised officer of the local government as to the identity and address of the person who was the driver or person in charge of the vehicle at the time the offence is alleged to have been committed;
2. you satisfy the Chief Executive Officer that the vehicle had been stolen, or was being unlawfully used, at the time the offence is alleged to have been committed; or
3. you were given an infringement notice for the alleged offence and the modified penalty specified in it is paid within 28 days after the notice was given or such further time as is allowed.

Insert:

Name of owner or 'the owner'  
 Address of owner (not required if owner not named)  
 Time of alleged offence  
 Location of alleged offence  
 Signature of authorised person  
 Name and title of authorised person giving notice

**SCHEDULE 2 – Form 2 - Infringement Notice****LOCAL GOVERNMENT ACT 1995****PARKING LOCAL LAW 2023**

Serial No .....

Date ..... / ..... / .....

To: (1) .....

of: (2) .....

It is alleged that on ..... / ..... / ..... at (3) .....

at (4) .....

in respect of vehicle:

make .....

model.....

registration.....

you committed the following offence:

.....

.....

.....

contrary to clause ..... of the **City of Cockburn Parking Local Law 2023**.

The modified penalty for the offence is \$ .....

If you do not wish to have a complaint of the alleged offence heard and determined by a court, the amount of the modified penalty may be paid to an authorised person at (5) ..... within a period of 28 days after the giving of this notice.

If you take no action this infringement notice may be registered with the Fines Enforcement Registry after which your driver's licence or any vehicle licence held by you may be suspended. If the matter is registered with the Registry additional costs will also be payable.

If the above address is not your current address, or if you change your address, it is important that you advise us immediately. Failure to do so may result in your driver's licence or any vehicle licence you hold being suspended without your knowledge.

(6) .....

(7) .....

Insert:

- (1) Name of alleged offender or 'the owner'
- (2) Address of alleged offender
- (3) Time of alleged offence
- (4) Location of alleged offence
- (5) Place where modified penalty may be paid
- (6) Signature of authorised person
- (7) Name and title of authorised person giving notice



**SCHEDULE 2 – Form 3 – Infringement Notices****LOCAL GOVERNMENT ACT 1995****PARKING LOCAL LAW 2023**

Serial No .....

Date ..... / ..... / .....

To: (1) .....

of: (2) .....

It is alleged that on ..... / ..... / ..... at (3) .....

at (4) .....

in respect of vehicle:

make.....;

model.....;

registration.....;

you committed the following offence:

.....

.....

.....

contrary to clause ..... of the **City of Cockburn Parking and Parking Facilities Local Law**.

The modified penalty for the offence is \$ .....

If you do not wish to have a complaint of the alleged offence heard and determined by a court, the amount of the modified penalty may be paid to an authorized person at (5)..... within a period of 28 days after the giving of this notice.

Unless within 28 days after being served with this notice:

(a) you pay the modified penalty; or

(b) you:

(i) inform the Chief Executive Officer or another authorized officer of the local government as to the identity and address of the person who was the driver or person in charge of the above vehicle at the time the offence is alleged to have been committed; or

(ii) satisfy the Chief Executive Officer that the above vehicle had been stolen or was being unlawfully used at the time the offence is alleged to have been committed,

you will, in the absence of proof to the contrary, be deemed to have committed the above offence and court proceedings may be instituted against you.

If you take no action this infringement notice may be registered with the Fines Enforcement Registry after which your driver's licence or any vehicle licence held by you may be suspended. If the matter is registered with the Registry additional costs will also be payable.

If the above address is not your current address, or if you change your address, it is important that you advise us immediately. Failure to do so may result in your driver's licence or any vehicle licence you hold being suspended without your knowledge.

(6) .....

(7) .....

Insert:

- (1) Name of owner or 'the owner'
- (2) Address of owner (not required if owner not named)
- (3) Time of alleged offence
- (4) Location of alleged offence
- (5) Place where modified penalty may be paid
- (6) Signature of authorized person
- (7) Name and title of authorized person giving notice



**SCHEDULE 2 – Form 4 - Withdrawal of Infringement Notice****LOCAL GOVERNMENT ACT 1995****PARKING LOCAL LAW 2023**

Serial No .....

Date ..... / ..... / .....

To: (1) .....

of: (2) .....

Infringement Notice No. .... dated ..... / ..... / .....

in respect of vehicle:

make.....,

model.....,

registration.....,

for the alleged offence of .....

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The Common Seal of the City of Cockburn was  
affixed by authority of a resolution of the Council of  
the City of Cockburn in the presence of:

**Mayor**

---

**Chief Executive Officer**

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DRAFT

### 15.1.3 (2023/MINUTE NO 0301) Proposed Bush Fire Brigade Local Law 2023

<b>Executive</b>	Chief of Community Services
<b>Author</b>	Head of Community Safety and Ranger Services
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. Repeal of Bush Fire Brigade Local Law 2000 <a href="#">↓</a></li> <li>2. Proposed Bush Fire Brigade Local Law 2023 <a href="#">↓</a></li> </ol>

#### Officer Recommendation/Council Decision

MOVED Cr T Dewan SECONDED Cr C Reeve-Fowkes

That Council:

- (1) PROPOSES to make the City of Cockburn Bush Fire Brigade Local Law 2023, the purpose and effect of which is summarised in the notice, pursuant to Section 3.12 of the *Local Government Act 1995*, (the Act) and as shown in this report;
- (2) ADVERTISES the proposed Bush Fire Brigade Local Law 2023 for a period of six (6) weeks, giving local public notice calling for submissions to be made before the closure date specified in the notice, in accordance with s3.12 (3) (a) of the Act; and
- (3) PROVIDES a copy of the proposed Local Law, together with the public notice, to the Minister for Local Government and the Minister for Emergency Services, in accordance with s3.12 (3) (b) of the Act.

**CARRIED 10/0**

#### Background

At the February 2022 Ordinary Council Meeting (OCM) Council resolved to advertise the Bush Fire Brigade Local Law 2022.

As part of the statutory process (and Council decision) in creating this Law, the City wrote to the Minister for Local Government and the Minister of Emergency Services.

The City received feedback from the Minister's feedback after the close of the public consultation period, which conflicted with previous advice and other Bush Fire Brigades Laws in operation within the State. As such, a thorough review of the proposed Bush Fire Brigade Local Law was undertaken.

Based on the risk of a new local law being disallowed by the Joint Standing Committee on Delegated Legislation (JSCDL), the officers have redrafted the proposed local law and recommend re-advertising the draft for public comment, as statutorily required by the *Local Government Act 1995*.

#### Submission

N/A



## Report

In accordance with the procedure for making a local law, the City must provide a purpose and effect for creating a new Local Law.

The **purpose** of the proposed City of Cockburn Bush Fire Brigade Local Law 2023 is to ensure overall good governance and effective management of City registered Bush Fire Brigades.

The **effect** of the proposed City of Cockburn Bush Fire Brigade Local Law 2023 is to repeal the City of Cockburn Bush Fire Brigade Local Law 2000, ensure Council can establish, maintain and disband bush fire brigades in accordance to best practices and local circumstances. The Bush Fire Brigade Local Law 2023 incorporates operational rules to improve governance, address safety and operational matters efficiently.

The following is a list of the more notable proposed changes to the Bush Fire Brigade Local Laws 2023 are;

1. Repeal the Bush Fire Brigade Local Law 2000
2. Make an explicit chain of command of Bush Fire Control Officers appointed by the City.
3. Stipulate the appointment of mandatory officers must be made by a simple majority of its eligible members at the Annual General Meeting of each Brigade.
4. Outline the authority to establish a Bush Fire Reference Group. Noting, that this section does not in any way limit Council's ability to create a Bush Fire Advisory Committee per s. 67 of the *Bush Fires Act 1954*.
5. Removed the 'Cadet Member' category from Bush Fire Brigade Local Law 2023.
6. Honorary Life Members may be appointed and reviewed by Bush Fire Brigade Rules. Inserting a clause that allows the revocation of a life membership may only be authorised by the Chief Bush Fire Control Officer.
7. Inserting the operational rules of the Bush Fire Brigades into the Local Law.

The process for making and amending local laws is governed by s. 3.12 of the *Local Government Act 1995*. The procedure comprises of several stages.

Initially, the proposed new Local Law is adopted by a simple majority of Council, and must be advertised to seek broad public comment for a minimum period of six weeks.

Additionally, a copy of the documentation must be provided to the Minister for Local Government, Sports and Cultural Industries (LGSCI) and the Minister for Emergency Services for review.

An integrity check of the proposals is undertaken by LGSCI Departmental officers, and any suggested improvements are provided back to the City within the public comment period.

The Department of Fire and Emergency Services (DFES) will review the Draft Local Law on behalf of the Minister for Emergency Services and provide feedback on the application of the Local Law to ensure consistency with the *Bush Fires Act 1954*.





Following the closure of the public comment period, a report will be prepared for Council's consideration, which will include feedback received.

If Council approve the making of the local law, an absolute majority of Council will be required.

The adopted Local Law is then published in the Government Gazette and forwarded to the Joint Standing Committee for Delegated Legislation (DLGSCI) for review, the law is then scrutinised by the State Government via the Committee.

If the Local Law is made following the process outlined above, the Local law will commence operation on the fourteenth (14th) day after the day it is published in the Government Gazette or on a later day as specified in the local law.

### **Strategic Plans/Policy Implications**

#### Environmental Responsibility

A leader in environmental management that enhances and sustainably manages our local natural areas and resources.

- Protection and enhancement of our natural areas, bushland, parks and open spaces.

#### Community, Lifestyle and Security

A vibrant healthy, safe, inclusive and connected community.

- Accessible and inclusive community, recreation and cultural services and facilities that enrich our community.
- A safe and healthy community that is socially connected.

#### Listening and Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.
- High quality and effective community engagement and customer service experiences.

### **Budget/Financial Implications**

The process for reviewing, advertising and implementing the Bush Fire Brigade Local Law 2023 has been budgeted for in the FY 24 Budget.

### **Legal Implications**

Sections 3.12 to 3.16 of the *Local Government Act 1995* and s 62 of the *Bush Fires Act 1954* refer.

### **Community Consultation**

Contingent on Council approving the advertisement of draft Bush Fire Brigade Local Law 2023, a period of six weeks public comment period applies and will be undertaken.

Upon conclusion of the public comment period, the proposed Local Law, including any recommended amendments resulting from public feedback and any recommendations from the DLGSCI will be presented to Council for its consideration and formal adoption.



**Risk Management Implications**

Several risks must be considered by Council when considering this item.

Based on the stipulated compliance requirements to review local laws per s. 3.16 of the *Local Government Act 1995*, there is a “Low” level of assessed “Compliance” risk associated with this item as the process for reviewing and adopting Local Laws is governed by the Act.

There is a “Low” level of assessed “Brand Reputation” risk associated with this item as the control listed within the Bush Fire Brigade Local Law principally governs the management of the City’s longstanding Bush Fire Brigades.

Procedurally, the process for creating local laws does attract risks that a law created by the Council could be disallowed by the Joint Standing Committee for Delegated Legislation after the law has come into operation.

The City has tried to mitigate this risk as much as reasonably possible by;

1. Seeking legal advice during the drafting stages of the draft Bush Fire Bridge Law 2023; and
2. Sought a meeting with the Joint Standing Committee for Delegated Legislation.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil



BUSH FIRE ACT 1954  
LOCAL GOVERNMENT ACT 1995  
*City of Cockburn*  
BUSH FIRE BRIGADES REPEAL LOCAL LAW 2023

Under the powers conferred by the *Bush Fire Act 1954*, *Local Government Act 1995*, and all other powers enabling it, the Council of the City of Cockburn resolved on \_\_\_\_\_ to make the following local law.

**1. Citation**

This local law may be cited as the *City of Cockburn Bush Fire Brigades Repeal Local Law 2023*.

**2. Purpose and Effect**

The **purpose** of the proposed City of Cockburn Bush Fire Brigade Local Law 2023 is to ensure the City of Cockburn Bush Fire Brigade Local Law 2000 is repealed and City of Cockburn Volunteer Bush Fire Brigades have laws applicable to current standards and industry trends, ensuring good governance and effective management of an important service to the community.

The **effect** of the proposed City of Cockburn Bush Fire Brigade Local Law 2023 is to ensure Council can establish, maintain and disband Bush Fire Brigades in accordance to best practices and local circumstances. The Bush Fire Brigade Local Law 2023 will allow for the development of operational rules, ensuring overall better governance and creating rules to address safety and operational matters efficiently and effectively.

**3. Commencement**

This local law comes into operation on the 14<sup>th</sup> day after it is published on the *Government Gazette*.

**4. Repeal**

The Cockburn Bush Fire Brigade Local Law 2000 published in the *Government Gazette* on 2 February 2001 is repealed.

Dated this \_\_\_\_\_

The Common Seal of the City of Cockburn was affixed in to the presence of;  
Mayor  
Chief Executive Officer





# Bush Fire Brigade Local Law 2023

City of Cockburn

# DRAFT

XX XXX 2023



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**BUSH FIRES ACT 1954****BUSH FIRE BRIGADE LOCAL LAW 2023**

Pursuant to the powers under the Bush Fires Act 1954 and all other powers enabling it, the Council of the City of Cockburn hereby records having resolved on the XX XXXX 20XX to make the following local law.

**PART 1 – PRELIMINARY****1.1 Short Title**

This is the *City of Cockburn Bush Fire Brigade Local Law 2023*.

**1.2 Commencement**

This local law comes into operation on the fourteenth day after the day on which it is published in the *Government Gazette*.

**1.3 Application**

This local law shall apply to the whole of the district.

**1.4 Content and Intent**

The purpose and effect of this local law is to provide for the regulation, control and management of Bush Fire Brigades within the district.

**1.5 Repeal**

The Bush Fire Brigade Local Law 2000 adopted by Council on the 21 November 2000 and published in the *Government Gazette* on 2 February 2001 is repealed.

**1.6 Interpretation**

In this local law, unless the context otherwise requires:

“**Act**” means the Bush Fires Act 1954;

“**brigade area**” is defined in clause 8 (1) (b);

“**brigade member**” means a fire-fighting member, auxiliary member or an honorary life member of a bush fire brigade;

“**brigade officer**” means a person holding a position referred to in clause 8 (2), whether or not he or she was appointed by the local government or elected at an annual general meeting of a bush fire brigade or otherwise appointed to the position;

“**Bush Fire Advisory Reference Group**” means a reference group established by the local government;



**“bush fire brigade”** has the same meaning as given to it by the Act;

**“Bush Fire Control Officer”** means a person appointed under section 38 of the Act;

**“Chief Bush Fire Control Officer”** means a person appointed under section 38 or 38A. of the Act;

**“Council”** means the Council of the City of Cockburn;

**“Deputy Chief Fire Control Officer”** means a person appointed under section 38 of the Act;

**“fire-fighting member”** is defined in clause 23;

**“local government”** means the City of Cockburn;

**“normal brigade activities”** has the same meaning given to it in the Act;

**“Regulations”** means Regulations made under the Act; and

**“Rules”** means the Rules Governing the Operation of Bush Fire Brigades as adopted by resolution of Council.





**PART 2 – ESTABLISHMENT OF BUSH FIRE BRIGADES****Division 1 – Establishment of a Bush Fire Brigade****2.1 Establishment of a Bush Fire Brigade**

- (1) The local government may by resolution establish, maintain and equip a bush fire brigade for the purpose of carrying out normal brigade activities.
- (2) A bush fire brigade is established on the date of the decision of the local government in accordance with sub-clause (1).

**2.2 Name and Officers of Bush Fire Brigade**

- (1) On establishing a bush fire brigade in accordance with clause 7 the local government is to:
  - (a) name the bush fire brigade; and
  - (b) specify the area in which the bush fire brigade is primarily responsible for carrying out the normal brigade activities.
- (2) The local government is to appoint the following officers;
  - ii. a Captain;
  - iii. a First Lieutenant; and
  - iv. a Second Lieutenant.
- (3) When considering the appointment of persons to the positions in sub-clause (2), the local government is to have regard to the qualifications and experience, which may be required to fill each position.
- (4) A person appointed to a position mentioned in sub-clause (2) is to be taken to be a brigade member.
- (5) The appointments referred to in sub-clause (2) expire at the completion of the annual general meeting of the bush fire brigade.
- (6) If a position referred to in sub-clause (2) becomes vacant prior to the completion of the first annual general meeting, then the local government is to appoint a person to fill the vacancy in accordance with sub-clause (3).

**Division 2 – Command at a Fire****2.3 Seniority of Personnel**

- (1) Where in accordance with the Act and the Rules, the most senior members of the bush fire brigade has command of a bush fire, unless a Bush Fire Control Officer is in attendance at the fire.



- (2) The Captain has full control over other persons fighting the fire, and is to issue instructions as to the methods to be adopted by the fire-fighters. In the absence of the Captain, the First Lieutenant, and in the absence of the First Lieutenant, the Second Lieutenant and so on, in the order of seniority determined, is to exercise all the powers and duties of the Captain.
- (3) Where a Bush Fire Control Officer is in attendance at a fire which the members of the bush fire brigade have command of under the Act and the Rules, the most senior Bush Fire Control Officer has full control over other persons fighting the fire and is to issue instructions as to the methods to be adopted by the fire-fighters.
- (4) The Bush Fire Control Officer seniority, is based on the Chief Bush Fire Control Officer being of most senior and in the absence of the Chief Bush Fire Control Officer, a Deputy Chief Bushfire Control Officer and in the absence of a Deputy Chief Bushfire Control Officer a Bush Fire Control Officer.
- (5) Where in accordance with the Act and Rules, a bush fire brigade is in command of fire, the local government must be informed as soon as possible by the most senior member of the bush fire brigade or the most senior Bush Fire Control Officer in attendance at the fire.

### **Division 3 – Application of Rules to a Bush Fire Brigade**

#### **2.4 Rules**

- (1) The Rules made under this local law by the Council govern the operation of a bush fire brigade.
- (2) A bush fire brigade and each brigade member is to comply with the Rules.

#### **2.5 Variation of Rules**

- (1) The Council may vary the Rules in their application to all bush fire brigades.
- (2) The Rules, as varied, have effect on and from the date of a decision under sub-clause (1).
- (3) The local government is to notify a bush fire brigade of any variation to the Rules as soon as practicable after making a decision under sub-clause (1).

**Division 4 – Transitional****2.6 Existing Bush Fire Brigades**

- (1) Where the local government has established a bush fire brigade prior to the commencement date of this local law, then on and from the commencement day:
  - (a) the bush fire brigade is to be taken to be a bush fire brigade established under and in accordance with this local law;
  - (b) the provisions of this local law apply to bush fire brigade save for clause 8; and
  - (c) any Rules governing the operation of the bush fire brigade are to be taken to have been repealed and substituted with the Rules.

**Division 5 – Dissolution of a Bush Fire Brigade****2.7 Dissolution of a Bush Fire Brigade**

In accordance with section 41 (3) of the Act, the local government may cancel the registration of a bush fire brigade if the need arises due to the extension of the metropolitan fire district, or if Council is of the opinion that the bush fire brigade is not complying with the Act, this local law or the Rules, or is not achieving the objectives for which it was established.

**2.8 New Arrangement After Dissolution**

If the local government cancels the registration of a bush fire brigade, alternative fire control arrangements are to be made in respect of the brigade area.



**PART 3 – ORGANISATION AND MAINTENANCE OF BUSH FIRE BRIGADES****Division 1 – Local Government Responsibility****3.1 Local Government Responsibility**

The local government is to maintain and equip the bush fire brigade.

**3.2 Officers to be Supplied with the Act**

The local government is to supply each brigade Captain with a copy of the Act, the Regulations, this local law, the Rules and any other written laws which may be relevant to the performance of the brigade officer's functions, and any amendments which are made thereto from time to time.

**Division 2 – Chief Bush Fire Control Officer****3.3 Managerial Role of the Chief Bush Fire Control Officer**

Subject to any directions by the local government the Chief Bush Fire Control Officer has primary managerial responsibility for the organisation and maintenance of bush fire brigades.

**3.4 Chief Bush Fire Control Officer May Attend Meetings**

The Chief Bush Fire Control Officer or his or her nominee (who is to be a Bush Fire Control Officer) may attend as a non-voting representative of the local government at any meeting of a bush fire brigade.

**3.5 Duties of the Chief Bush Fire Control Officer**

The duties of the Chief Bush Fire Control Officer include:

- (a) providing leadership to volunteer bush fire brigades;
- (b) monitor bush fire brigades' resourcing, equipment (including protective clothing) and training levels and report thereon with recommendations to the local government;
- (c) liaising with the local government concerning fire prevention and suppression matters generally and directions to be issued by the local government to Bush Fire Control Officers (including those who issue permits to burn) bush fire brigades or brigade officers; and
- (d) ensuring that bush fire brigade members are registered with the local government and that lists of brigade members are maintained.

**Division 3 – Annual General Meetings of Bush Fire Brigades****3.6 Holding of Annual General Meeting**

- (1) A bush fire brigade is to hold an annual general meeting during the month of July or August of each year.



- (2) A bush fire brigade, at its annual general meeting, is by a simple majority resolution (accessible to all members) nominate members for the roles outlined within clause (8) sub-clause 2.
- (3) The bush fire brigade is to provide details of the nominated members as soon as practical to the local government.

#### **Division 4 – Bush Fire Advisory Reference Group**

##### **3.7 Functions of the Bush Fire Advisory Reference Group**

- (1) The Bush Fire Advisory Reference Group is to have the functions as set out in the Terms of Reference adopted by the Council. From time to time the local government may elect to hold a Bush Fire Advisory Reference Group meeting.
- (2) Nothing within this Local Law prevents the Local Government from establishing a Bushfire Advisory Committee as defined by the Act.



## **PART 4 – TYPES OF BUSH FIRE BRIGADE MEMBERSHIP**

### **4.1 Types of Membership of Bush Fire Brigades**

The membership of a bush fire brigade consists of the following:

- (a) Fire-fighting member;
- (b) Auxiliary member; and
- (c) honorary life member.

### **4.2 Fire-Fighting Member**

- (1) Fire-fighting members are those persons being at least 18 years of age who undertake all normal bush fire brigade activities, unless prior approval from the local government is obtained by the perspective member.
- (2) People under the age of 18 must have written parental consent prior to local government approval.
- (3) People under the age of 18 are admitted for the purpose of training and are not to attend or be in attendance at an uncontrolled fire or other emergency incident while under the direction of the bush fire brigade.

### **4.3 Auxiliary Member**

Auxiliary members are those persons who are willing to render other support assistance required by the bush fire brigade.

### **4.4 Honorary Life Member**

- (1) The bush fire brigade may appoint a person as an honorary life member after 15 years of effective services by that person to the bush fire brigade. The way an honorary life member is appointed may be governed by the Rules.
- (2) A life member membership will remain valid for the life of the appointed person, unless they undertake activities that bring disrepute to a Brigade or the Local Government. Revocation of a life membership may be authorised by the Chief Bushfire Control Officer or the local government.

### **4.5 Notification of Membership**

No later than 30 September in each year, the bush fire brigade is to report to the Chief Bush Fire Control Officer the name, contact details and type of membership of each brigade member.

**PART 5 – APPOINTMENT DISMISSAL AND MANAGEMENT OF MEMBERS****5.1 Rules to Govern**

The appointment, dismissal and management of brigade members by the bush fire brigade are governed by the Rules.

**PART 6 – EQUIPMENT OF BUSH FIRE BRIGADES****6.1 Policies of Local Government**

The local government may make policies under which it:

- (a) provides funding to bush fire brigades for the purchase of protective clothing, equipment and appliances; and
- (b) keeps bush fire brigades informed of opportunities for funding from other bodies.

**6.2 Equipment Under Brigade Responsibility**

No later than 30 September in each year, the bush fire brigade is to report to the local government the nature, quantity and quality of all protective clothing, equipment and appliances of the bush fire brigade which are generally available within the brigade area (or at a station of the bush fire brigade).

**6.3 Funding from Local Government**

- (1) A request to the local government from the bush fire brigade for funding of protective clothing, equipment and appliances need is to be received by the local government by 1 January in order to be considered in the next following local government budget.
- (2) Subject to Council consideration, the local government may approve or refuse an application for funding.





# Bush Fire Brigade Rules

City of Cockburn





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## BUSH FIRE BRIGADE RULES

### PART 1 – INTRODUCTION

#### 1.1 Code of Conduct

Members of the City of Cockburn Bush Fire Brigade(s) are to adhere to the City of Cockburn Code of Conduct and Policies.

To avoid all doubt, any references to Employee(s) will be taken as reference to a volunteer Bush Fire Brigade member.

#### 1.2 Use of State Doctrine and Procedures

Where there is an absence in City of Cockburn policy, rules or guidance, the Bush Fire Brigades must undertake actions in accordance with the *Department of Fire and Emergency Services (DFES) Operational Doctrine, State Operating Procedures (SOP)* and *Standard Administrative Procedures (SAP)*.

Where the City has developed its own Policy, Procedure, Formal Working Instruction or Instruction and there is duplication or inconsistency with the DFES protocols, the City directive shall be the overriding document.

### PART 2 - BFB STRUCTURE

#### 2.1 Reporting Structure

The Captain of each Brigade is the primary point of contact for requests and issues for their members.

The Captain may delegate some functions throughout his/her leadership team. Delegation of these tasks shall not conflict with City of Cockburn's Bush Fire Brigade Local Law.

#### 2.2 Office Bearers

Bush Fire Brigades will have the following mandatory office bearers:

- (a) Captain;
- (b) 1<sup>st</sup> Lieutenant; (Deputy Captain)
- (c) 2<sup>nd</sup> Lieutenant;
- (d) Additional Lieutenant(s) as required;
- (e) Equipment Officer;
- (f) Secretary;
- (g) Treasurer; and
- (h) Training Officer.

Office Bearers will be appointed in the process outlined by the City's Bush Fire Brigade Local law. These Office Bearers will form the Management Team of the brigade.



### 2.3 Office Bearer Roles and Responsibilities

To assist the business continuity of the City of Cockburn Bush Fire Brigades and to enable them to efficiently undertake their duties in alignment with *Bush Fire Act 1954*, City's Local laws and relevant State emergency plans or documents.

Each Office Bearer's position has a unique position description developed by the City of Cockburn and each proposed incumbent must agree to the conditions prior to their appointment.

### 2.4 Non-Mandatory Positions

In consultation with the Brigade's membership, the Captain may at any time create non-mandatory positions with the purpose of assisting in the administration of the brigade. Non-mandatory positions are not part of the Brigade's Management Team.

## PART 3 – MEMBERSHIP

### 3.1 Firefighter Classes

Membership categories are as defined by the City of Cockburn's Bush Fire Local law. To ensure the appropriate level of training is provided prior to a member advancing in their operational capacity, the following classes of Fire Fighting member have been developed.

#### Trainee Firefighter

- (a) A Trainee Firefighter is a member of the brigade who has yet to successfully complete the requisite training as stipulated by the brigade.
- (b) A Trainee Firefighter is not allowed to be unsupervised at any time whilst performing any brigade duties, and is prohibited in attending any fires or drive any operational appliances.
- (c) With the approval of the Chief Bush Fire Control Officer (CBFCO) or brigade officers, non-members may be included in the firefighter training course.

#### Probationary Firefighter

- (a) A Probationary Firefighter is a member who has completed the prerequisite initial training to the standard set by the CBFCO.
- (b) During the period as a Probationary Firefighter, the member may be periodically assessed as competent to perform other duties as their level of training and experience increases.

### 3.2 Application Process

The City Bush Fire Brigades are to comply with the Formal Work Instruction relevant to this process.

### 3.3 Member Detail Updates

Without contradiction to the City's Bush Fire Brigade Local Law. All brigade



members are required to notify the Captain and Secretary of the following personal details within fourteen (14) days:

- (a) Change of next of Kin (NoK) contact details;
- (b) Change of name;
- (c) Change of address;
- (d) Change of contact number(s);
- (e) Change of email address(s);
- (f) Change of driver's license status (loss, upgrade, expiry);
- (g) Being charged with a crime and prosecuted; or
- (h) Resignation of membership.

### 3.4 Abandonment of Role

In the event a Brigade member becomes inactive as decided by the Captain the member will be provided fourteen (14) days to show cause.

If the Captain determines the nonoperational member does not show cause to continue as a member, they may cancel the member's registration with the Brigade. The Captain must report their decision to the CBFCO as soon as reasonably practical.

In addition to 3.5 (1), the City may at any time reserve the right to decide a member or a class of members have been inactive and cancel the members registration with any Bush Fire Brigade registered with the City.

## PART 4 - ADMINISTRATION

Subject to the provisions set out in the *Bushfire Act 1954* and the City of Cockburn Bush Fire Brigade Local Law, the responsibilities for administration and management of the affairs of the Bush Fire Brigade is vested in the members appointed under the roles detailed in section 2.2 of these Rules.

### 4.1 DFES Circulars

Relevant DFES circulars shall be emailed to all brigade members by the Secretary, as the CBFCO makes them aware of them.

### 4.2 Licence Checks

The brigade will undertake Driver licence checks every year in accordance with the City's Bush Fire Brigade Local Law.

The Secretary will monitor the expiry dates of the licence and follow up directly with members to ensure that they have a valid driver licence when utilising brigade appliances.

If a member is unable to present a valid driver's licence, they are not permitted to drive any brigade appliance under any circumstances until a valid licence is provided.



#### 4.3 Official Correspondence Out – Letters

Official letters are to be produced by the Secretary on the approved brigade letterhead. Letters shall be drafted by the Secretary and approved by the Captain prior to distribution.

Official letters out shall be given a unique correspondence number and recorded in the correspondence out register.

The Secretary at the next brigade meeting shall report relevant correspondence out.

Copies of official letters out are to be sent to the City of Cockburn for record management upon sending.

#### 4.4 Official Correspondence In

All applicable correspondence in shall be reported by the Secretary at the next brigade meeting. Copies of this correspondence are to be sent to the City of Cockburn for record management.

#### 4.5 Reimbursements and Invoicing

Invoices for all payments by the brigade shall be provided to the Treasurer via an approved form. This shall be provided prior to the receipt of monies.

Where a formal itemised receipt cannot be provided, the person requesting the reimbursement is to complete a statutory declaration.

Where reimbursements for expenses from the City of Cockburn are required, the Treasurer shall submit a request at the end of each month to the City of Cockburn with receipts or statutory declaration for expenses to be claimed.

### PART 5 - VEHICLE USAGE

#### 5.1 Provisions of Driving

All drivers must have an appropriate class of driving license for the type of vehicle being used. The license must be current and not suspended.

Authorisation must be obtained before using any brigade vehicle.

Members are to be "endorsed" by an authorised member for each appliance following the DFES Drive Operate Appliance (DOA) process.

Members are not permitted to drive any brigade vehicle when they have consumed alcohol.

Drivers must have a blood alcohol content of zero (0).

Members holding Red 'P' plates are not authorised to drive brigade vehicles under any circumstances.

Nothing within these Rules limit the City or its delegates from using any of City's Fire-fighting appliances.

## 5.2 Vehicle Use

Any person driving a brigade vehicle must observe all traffic and parking laws whilst not engaged in operations.

Payment of fines levied under any traffic and or parking regulations is the personal responsibility of the driver of the vehicle.

Brigade vehicles and associated equipment shall only be used for brigade business.

Only brigade members should be carried in brigade vehicles unless authorised by the captain.

## 5.3 Ensuring Vehicles Remain Operational

Drivers (with assistance from crew members) are responsible for the completion of vehicle checks and ensuring the vehicle is left in a safe, clean and operational state prior to those members departing station for other duties.

On return to station all fuels, water and general checks are to be completed and any defects are to be reported to the Officer in-Charge (OIC) who will then report it to the Equipment Officer, in addition to completing a Vehicle Fault Report form.

All vehicles are the property of the City of Cockburn and any faults and or breakdowns are to be reported to the Captain, or delegate immediately.

Regardless of the damages, when a vehicle is involved in an accident the City of Cockburn procedure must be followed.

## 5.4 Vehicle Administration

Drivers and crew are responsible for reasonable cleanliness of the interior and exterior of the vehicle whilst it is in their control.

As a minimum, 'VPOWER' or equivalent checks are to be completed once a month. Records of these checks are to be stored in the nominated file, with defects to be reported to the Captain or delegate and inscribed in the Vehicle Fault Report Book.

# PART 6 – OPERATIONS

## 6.1 Deployments

From time to time there may be requests via the CBFCO to provide qualified, current and competent members to be in a pool of personnel suitable for deployment intrastate, interstate and international for fire or emergency response.



## 6.2 Completing Incident Reports

The OIC is required to complete a post incident fire report on return to the station.

Only trained and endorsed members are to input reports into the DFES online Incident Report System.

Reports shall be entered within a period no more than 28 days after the incident has been closed or unless approved by the CBFCO.

## PART 7 - MEETINGS

### 7.1 General Meetings

The brigade Captain shall preside over the general meetings of the brigade. In the absence of the Captain, the 1st Lieutenant shall preside over the meeting.

Each brigade member shall be treated in accordance with the Code of Conduct.

Members should not consider the outcomes of a meeting as stated until the minutes of the meeting are published.

The Management Team will provide a report of their portfolio to the brigade membership.

Agenda items shall be sent to the secretary in writing no less than seven (7) days before the next general meeting unless agreed to by the Management Team.

All apologies shall be directed to the Captain or Secretary prior to the meeting. Brigade members shall provide an apology on behalf of other brigade members during the meeting if requested.

### 7.2 Brigade Management Team Meetings

The brigade management team shall meet to discuss strategic level management issues concerning the brigade. In particular:

- (a) Overview of upcoming training sessions;
- (b) Overview of equipment conditions, station condition and upcoming developments;
- (c) Overview of the brigade financial status;
- (d) Review issues identified from brigade debriefs;
- (e) Review any issues adversely affecting the operations of the brigade;
- (f) Review any required changes to the operating policy; and
- (g) Any other business submitted.

The Captain shall preside over these meetings. In the absence of the Captain, the 1<sup>st</sup> Lieutenant shall preside over the meeting.



Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_.

The Common Seal of the City of Cockburn  
was hereunto affixed in the presence of:

.....  
His Worship the Mayor

.....  
Chief Executive Officer



#### 15.1.4 (2023/MINUTE NO 0302) Review of the Jetties, Waterways and Marina Local Law 2012 and Proposed Coastal, Marina and Waterways Local Law 2023

<b>Executive</b>	Chief of Community Services
<b>Author</b>	Head of Community Safety and Ranger Services
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. Repeal Notice <a href="#">↓</a></li> <li>2. Proposed Coastal, Waterways and Marina Local Law 2023 <a href="#">↓</a></li> </ol>

#### Officer Recommendation

That Council:

- (1) PROPOSES to make the City of Cockburn Coastal, Marina and Waterways Local Law 2023, the purpose and effect of which is summarised in the notice, pursuant to Section 3.12 of the *Local Government Act 1995*, (the Act) and as shown in the attachment to the Agenda;
- (2) ADVERTISES the proposed Coastal, Marina and Waterways Local Law 2023 for a period of six (6) weeks, giving local public notice calling for submissions to be made before the closure date specified in the notice, in accordance with s3.12 (3) (a) of the Act; and
- (3) PROVIDES a copy of the proposed Local Law, together with the public notice, to the Minister for Local Government, Minister for Transport and the Minister for Fisheries in accordance with s3.12 (3) (b) of the Act.

#### Council Decision

MOVED Cr T Dewan SECONDED Cr C Reeve-Fowkes

That Council:

- (1) PROPOSES to make the City of Cockburn Coastal, Marina and Waterways Local Law 2023, the purpose and effect of which is summarised in the notice, pursuant to Section 3.12 of the *Local Government Act 1995*, (the Act) and as shown in the attachment to the Agenda;
- (2) REMOVES clause 8.3 Prohibited Activities (e) from the proposed Coastal, Marina and Waterways Local Law 2023;
- (3) ADVERTISES the amended proposed Coastal, Marina and Waterways Local Law 2023 for a period of six weeks, giving local public notice calling for submissions to be made before the closure date specified in the notice, in accordance with s3.12 (3) (a) of the Act, and;
- (4) PROVIDES a copy of the amended proposed Local Law, together with the public notice, to the Minister for Local Government, Minister for Transport and the Minister for Fisheries, in accordance with s3.12 (3) (b) of the Act.

**CARRIED 10/0**



**Reason**

The State Government has announced a wire-trace ban that covers the Cockburn coast. Removing the wire trace and hook size provisions from the proposed local law will reduce the rise of adverse feedback from the Minister of Fisheries and reduce the possible risk of contradiction with State law.

What this does is it removes the possibility of the Joint Steering Committee saying this contradicts the state law in some way and therefore the entire local law being refused.

**Officer Comment**

The proposed Alternative Recommendation is supported due to the recent Shark Fishing Ban Announcement.

This is the intention of how the report was written to be able to easily remove Clause 8.3.

**Background**

The City of Cockburn Jetties, Waterways and Marina Local Law 2012 is overdue for a formal review of its content.

A review of the Local Law has been recently completed by the Community Services Division with the context of the broader local law review project underway.

Based on the broader review, the Local Law has been reviewed to include coastal activities that are currently prescribed within the City's Consolidated Local Law 2000.

The intent of this proposed local law is to remove these activities from the Consolidated Local Law and place all water-based and coastal activities within one future local law – the proposed Coastal, Marina and Waterways Local Law 2023.

Based on the Council's February 2023 OCM decision, the City's officers have paid consideration to the proposed shark fishing regulations and inserted the following shore-based fishing restrictions:

- a) wire trace or a monofilament trace exceeding 2mm in diameter
- b) hooks to those larger than size 12/0
- c) is not a form of balloon fishing.

The above restrictions have been drafted after initial consultation with Recfishwest and the proposed local law maintains that shark fishing (regardless of fishing method) is still a prohibited activity.

It is proposed that the current Local Law (Jetties, Waterways and Marina Local Law 2012) be repealed and that the proposed new Local Law (Coastal, Marina and Waterways Local Law 2023) be advertised to allow public comment for a minimum period of six weeks.

**Submission**

N/A



## Report

In accordance with the procedure for making a local law, the City must provide a purpose and effect for creating a new Local Law.

The **purpose** is to govern the use of marinas, jetties, waterways and ocean areas within 200 metres from shore, ensuring good governance and effective management of important community areas while balancing the need for community safety.

The **effect** is to repeal the City of Cockburn Jetties, Waterways and Marina Local Law 2012 and update the current laws that govern use of the marina, jetties, waterways, coastal areas and ocean 200 metres from shore.

The following is a list of the more notable proposed changes within the draft City of Cockburn Coastal, Marina and Waterways Local Law 2023, when compared to existing local laws:

1. Limit shore-based fishing equipment to:
  - a. wire trace or a monofilament trace exceeding 2mm in diameter;
  - b. hooks to those larger than size 12/0; and
  - c. is not a form of balloon fishing
2. Allow City officers to issue permits to Marina Pen Holder(s)
3. Prohibit fishing in waterways, unless from an approved jetty
4. Establish process for private jetty construction
5. Ensure vessels within the Marina are kept in good, tidy, and seaworthy condition
6. Allow for the use of drones (providing they take-off and land vertically), and not launched from a jetty
7. Insert increased modified penalties for repeat offenders.

The proposed restrictions on wire trace and fishing hook size have been added, following an attempt to increase the collaboration and proactive patrols with the Fisheries.

The partnership with Fisheries has failed to lead to the adoption of any substantial, enduring measures aimed at diminishing the occurrences of deliberate shark fishing. Accordingly, the City has inserted enhanced shark fishing prevention methods into the draft local law.

In the event the State Government announces a wire-trace ban before the 9 November Ordinary Council Meeting, Council may wish to insert within their decision:

*REMOVES clause 8.3 Prohibited Activities (e) from the proposed Coastal, Marina and Waterways Local Law 2023.*

Inserting the above will remove the wire-trace and hook size provisions from the proposed local law. Doing so will reduce the risk of adverse feedback from the Minister of Fisheries and reduce the likelihood the local law will be disallowed by the Joint Standing Committee of Delegated Legislation due to possible contradiction with State law.





The process for making and amending local laws is governed by s. 3.12 of the Local Government Act 1995. The procedure comprises of several stages.

Initially, the proposed new Local Law, as adopted by a simple majority of Council, and must be advertised to seek broad public comment for a minimum period of six (6) weeks.

In addition, a copy of the documentation must be provided to the Minister for Local Government, Sports and Cultural Industries (LGSCI) for review.

An integrity check of the proposals is undertaken by LGSCI Departmental officers, and any suggested improvements are provided back to the City within the public comment period.

In addition to the LGSCI review the Department of Primary Industries and Regional Development and the Department of Transport must also be given an opportunity to provide formal advice on this proposed local law.

The additional State government examination is required by the additional departments, as they are responsible for overseeing State legislation in relation to fishing and marine transport.

Following the closure of the public comment period, a further Report will be prepared for Council's consideration, which will include details of any feedback received, and if considered appropriate, incorporated into the final Draft Local Law.

If Council approve the making of the local law an absolute majority of Council will be required.

The adopted Local Law is then published in the Government Gazette and forwarded to the Joint Standing Committee for Delegated Legislation (DLGSCI) for review, the law is then scrutinised by the State Government via the Committee.

If the Local Law is made following the process outlined above, the Local law will commence operation on the fourteenth (14th) day after the day it is published in the Government Gazette or on a later day as specified in the local law.

### **Strategic Plans/Policy Implications**

#### Local Economy

A sustainable and diverse local economy that attracts increased investment and provides local employment.

- A City that is 'easy to do business with'.

#### Environmental Responsibility

A leader in environmental management that enhances and sustainably manages our local natural areas and resources.

- Protection and enhancement of our natural areas, bushland, parks and open spaces.



Community, Lifestyle and Security

A vibrant healthy, safe, inclusive and connected community.

- Accessible and inclusive community, recreation and cultural services and facilities that enrich our community.
- A safe and healthy community that is socially connected.

City Growth and Moving Around

A growing City that is easy to move around and provides great places to live.

- An attractive, socially connected and diverse built environment.

Listening and Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.
- High quality and effective community engagement and customer service experiences.

**Budget/Financial Implications**

The process for reviewing, advertising and implementing the Coastal, Marina and Waterways Local Law 2023 has been budgeted for in the FY 24 Budget.

**Legal Implications**

Sections 3.12 to 3.16 of the *Local Government Act 1995* refer.

**Community Consultation**

Contingent on Council approving the advertisement of draft Coastal, Marina and Waterways Local Law 2023, a period of six (6) weeks public comment period applies and will be undertaken.

Upon conclusion of the public comment period, the proposed Local Law, including any recommended amendments as a result of public feedback and any recommendations from the DLGSCI, Department of Primary Industries and Regional Development and the Department of Transport, will be presented to Council for its consideration and formal adoption.

**Risk Management Implications**

Several risks must be considered by Council when considering this item.

Based on the stipulated compliance requirements to review local laws per s. 3.16 of the *Local Government Act 1995*, there is a “Low” level of assessed “Compliance” risk associated with this item as the process for reviewing and adopting Local Laws is governed by the Act.

Due to heightened community interest in shark fishing and other recreational activities there is a “moderate” level of assessed “Brand Reputation” risk associated with this item.

Early engagement with peak advocacy groups will be undertaken during the community consultation phase to ensure the proposed local laws strike a balance between pragmatic restrictions and the inclusive use of our coastal areas.



Procedurally, the process for creating local laws does attract risk that a law created by the Council could be disallowed by the Joint Standing Committee for Delegated Legislation after the law has come into operation.

The City has tried to mitigate this risk as much as reasonably possible by;

1. Seeking legal advice during the drafting stages of the draft Coastal, Marina and Waterways Local Law 2023
2. Sought a meeting with the Joint Standing Committee for Delegated Legislation.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil



LOCAL GOVERNMENT ACT 1995  
*City of Cockburn*  
Coastal, Waterways and Marina Local Law 2023

Under the powers conferred by the *Local Government Act 1995*, and all other powers enabling it, the Council of the City of Cockburn resolved on \_\_\_\_\_ to make the following local law.

**1. Citation**

This local law may be cited as the *Coastal, Waterways and Marina Local Law 2023*.

**2. Purpose and Effect**

The **purpose** is to govern the use of marinas, jetties, waterways and ocean areas within 200 metres from shore, ensuring good governance and effective management of important community areas while balancing the need for community safety.

The **effect** is to repeal the City of Cockburn Jetties, Waterways and Marina Local Law 2012 and update the current laws that govern use of the marina, jetties, waterways, coastal areas and ocean 200 metres from shore.

**3. Commencement**

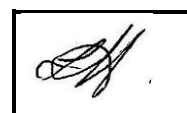
This local law comes into operation on the 14<sup>th</sup> day after it is published on the *Government Gazette*.

**4. Repeal**

The City of Cockburn Jetties, Waterways and Marina Local Law 2012 published in the *Government Gazette* on July 2012 is repealed.

Dated this \_\_\_\_\_

The Common Seal of the City of Cockburn was affixed in to the presence of;  
Mayor  
Chief Executive Officer







# Coastal, Waterways and Marina Local Law 2023

City of Cockburn

**DRAFT**

Local Government Act 1995



## City of Cockburn

## Coastal, Waterways and Marina Local Law 2012

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*Local Government Act 1995***City of Cockburn****Coastal, Marina and Waterways Local Law 2023**

Under the powers conferred by the Local Government Act and under all other powers enabling it, the local government of the City of Cockburn resolved on the **X XXX 2023** to make the following local law.

**PART 1- PRELIMINARY****1.1 Citation**

This local law may be cited as the City of Cockburn Coastal, Marina and Waterways Local Law 2023

**1.2 Commencement day**

This local law will come into operation on the fourteenth day after the day on which it is published in the Government Gazette.

**1.3 Definitions**

In this local law unless the context otherwise requires:

"Act" means the Local Government Act 1995;

"animal" means any animal other than a dog;

"AS 1158" means the standard called "Lighting for roads and public spaces" published by Standards Australia;

"AS 1163" means "Cold-formed structural steel hollow sections" published by the Standards Association of Australia;

"AS 2159" means the standard called "Piling-Design and installation" published by Standards Australia;

"AS 3004" means the standard called "Electrical installations-Marinas and Recreational Boats" published by Standards Australia;

"AS 3962" means the standard called "Marina Design" published by Standards Australia;

"AS 3678" means "Structural Steel-Hot-rolled plates, floorplates and slabs" published by Standards Australia;

"authorised person" means a person authorised by the local government under section 9.10 of the Act to perform any of the functions of an authorised person under this local law;

"bathing" includes entry into the sea or any body of water and/or emerging



therefrom and includes the use of bathing appliances;

**"bathing appliance"** means a float of any material, surf ski, surfboard, kick board, malibu board, boat or any other device used or for use in bathing or surf riding;

**"bait"** means food, or some substance, used as a lure in fishing;

**"boat"** has the same meaning as given to the word "vessel" in the Western Australian Marine Act 1982;

**"bridge"** means a structure spanning a body of water, road, railway line, chasm or the like and affording passage to vehicles or natural persons;

**"commencement day"** means the day on which this local law came into operation;

**"commercial vessel"** has the meaning given to it by the *Western Australian Marine Act 1982*;

**"complying drop net"** means a drop net that:

- (a) is not more than 1.5 metres at its widest point; and
- (b) is so constructed so that when set:
  - (i) its side or sides collapse so that its netting lies flat on the ground; and
  - (ii) its netting is not capable of ensnaring or entangling a fish;

**"district"** means the district of the City of Cockburn;

**"dry docking system"** means any equipment used to create a dry barrier between the vessel and water when in the pen;

**"fish"** has the meaning given to it by section 4 of the *Fish Resources Management Act 1994*;

**"fishing"** has the meaning given to it by section 4 of the *Fish Resources Management Act 1994*;

**"fishing net"** means any fishing net other than a

- (a) hand scoop or hand dip net;
- (b) prawn hand trawl net; or
- (c) complying drop net;

**"foreshore or beach"** includes:

- (a) tidal and non-tidal waters in or outside but adjoining the district;
- (b) the area which adjoins the district and extends for a distance of 200 metres seawards from low water mark at ordinary spring tides; and
- (c) to any other public place or reserve adjoining the places mentioned in (a) or (b);

**"function"** means and includes a carnival, show, fete, concert, exhibition gymkhana, sporting event, a training or practice session in connection with a sport by a group or team of more than 2 persons, or a picnic or other gathering of more than 10 persons;



**"gangway"** means a structure including a removable ladder, ramp or footway that provides pedestrian access between a fixed jetty or the shore and a pontoon, floating jetty or a vessel;

**"jetty"** means:

- (a) any jetty, pier, wharf, quay, grid, slip, landing place, stage, platform (other than a platform that is a vessel for the purposes of the *Western Australian Marine Act 1982*) or similar structure, whether fixed or floating, erected or placed, wholly or in part, in, on or over any waters, and
- (b) any ramp and supporting structure for vessel access to a ramp which is or which may be used for the purpose of launching or landing a vessel;

**"local government"** means the City of Cockburn and includes, where the context permits, an authorised person;

**"litter"** has the meaning given to it by the Litter Act 1979;

**"marina"** means a complex of interconnecting pens, and all jetties and walkways, together with any adjoining waterways, which are under the care, control or management of the local government or a person authorised by the local government to undertake such care, control or management on behalf of the local government;

**"moor"** means to secure a vessel to a mooring;

**"mooring"** means something to which a vessel may be moored and includes an anchor, stake or mooring pile;

**"mooring envelope"** means the area of a waterway lot designated for the mooring of vessels;

**"mooring pile"** means any pile used or capable of being used to secure a vessel;

**"nude"** means not properly clad;

**"nuisance"** means:

- (a) an activity or condition which is harmful or annoying and which gives rise to legal liability in the tort of public or private nuisance at law; or
- (b) an unreasonable interference with the use and enjoyment by a person of his or her ownership or occupation of land; or
- (c) interference which causes material damage to land or other property on the land affected by the interference;

**"owner"** means the person who is the lawful owner or the person entitled to possession of any vessel, vehicle, cargo, property or chattel;

**"pen"** means a specific area within a marina for the mooring of a vessel and does not include any adjacent jetty and walkway;

**"pollutant"** means any noxious, polluting or offensive material whether

solid or liquid including but not limited to non-biodegradable chemicals or cleaning agents, rubbish, dirt, black water, sewage, oil, oily bilge water, sullage, fuel or the content of brine tanks, fish products including fish carcasses (but excluding bait), shells, offal or litter;

**"pontoon"** means a floating platform or similar structure providing landing, docking or mooring facilities;

**"private jetty"** means any jetty other than a public jetty;

**"properly clad"** means that a person must at least wear a costume or clothing which completely covers the genital area and in the case of a female of twelve years or more the breast;

**"public jetty"** means any jetty under the care, control or management of the local government;

**"regulations"** means the *Local Government (Functions and General) Regulations 1996*;

**"sign"** includes any notice, mark, structure or device on which may be shown words, numbers, expressions, colors or symbols;

**"vessel"** means any kind of vessel, whether licensed or unlicensed, used or capable of being used in navigation by water, however propelled or moved, and without limiting the generality of the foregoing includes:

- (a) a barge, lighter, floating restaurant, dinghy, commercial vessel, tender vessel or other floating structure; and
  - (b) an air-cushion vehicle, or other similar craft, used wholly primarily in navigation by water,
- but does not include structures used only for the purposes of walkways or storage;

**"watercraft"** means any boat, bathing appliance, canoe, hovercraft or jetski;

**"waterway"** means any area of water under the care, control and management of the local government or a person authorised by the local government to undertake such care, control or management on behalf of the local government including any area of water within a marina or, but not including mooring envelopes;

**"waterway edge wall"** means any revetment wall separating the land filled part of a lot adjoining a waterway from the submerged part of such a lot together with any associated retaining wall;

**"waterway lot"** means any privately owned land or lot adjoining a waterway.

#### 1.4 Application

This local law applies within the district of the City of Cockburn.



## PART 2 - USE OF WATERWAYS



Image 1 - Boundary of City of Cockburn Managed Waterways delineated by the pink outline

### 2.1 Swimming in waterway

- (1) No person shall swim in a waterway without having first obtained the written consent of the local government.
- (2) Notwithstanding sub-clause (1) a person:
  - (a) may swim in that portion of a waterway that is within 25 metres of a beach or foreshore provided the beach or foreshore has not been designated or set aside as a locality where swimming or bathing is prohibited;
  - (b) may swim in any area of a waterway that has been designated or set aside by the local government by signs or otherwise as a swimming area; and
  - (c) may swim in any waterway with the written consent of an authorised person.

### 2.2 Fishing in waterways

A person shall not:

- (a) fish in a waterway from a vessel; or
- (b) use a net for the purpose of fishing in a waterway; or



- (c) use a gidgee or spear gun; or
- (d) fish from a private jetty or private land, fish in a waterway unless from the allocated Fishing Jetty.

### **2.3 Users of waterway not to cause a nuisance**

No person shall moor their vessel or otherwise use a waterway in such a manner as to cause a nuisance to other users of the waterway.

### **2.4 Maintenance of Vessels**

A person shall not clean, repair or maintain a vessel moored in a waterway, pen, jetty or mooring envelope in such a manner as to cause a nuisance to other users of the waterway. Cleaning of the hull below the waterline not permitted.

### **2.5 Storage of Fuels**

A person shall not store fuel:

- (a) on a jetty;
- (b) on any other structure built on or over the water and that is attached to the land;
- (c) otherwise within 20 metres of the high watermark; or
- (d) onboard, unless a small amount required for an auxiliary engine, except in a fuel storage facility constructed with the approval of the local government.

### **2.6 Pollution of waterway**

A person shall not deposit or release or permit to be deposited or released any pollutant into a waterway whether from a vessel, jetty, bridge, pen or private land.

### **2.7 Restrictions on Vessel Anti-Fouling Paint**

Any vessel that is coated with anti-fouling paint containing any substance or additive compound that has been altered or is applied at variance with manufacturers or government specification, which is known to bio-accumulate toxins or contain residual chemicals that risk being harmful to the marine environment, is prohibited from using the waterways or entering a marina.

### **2.8 Size of Vessels**

Any vessel entering or navigating a waterway shall not exceed any size limit for vessels stipulated on a sign relating to the waterway.

### **2.9 Application of Signs**

- (1) A sign that was erected by the local government or a person authorised by the local government prior to the coming into operation of this local law; and relates to the use of a waterway, jetty or marina, shall be deemed for the purposes of this local law to have been erected by the local government under the authority of this local law and shall have effect as such.
- (2) Where the use of a vessel in a waterway is regulated by a sign, then the sign shall for the purposes of this local law apply to that part of the



waterway which:

- (a) lies beyond the sign; and
- (b) lies between the sign and the next sign beyond that sign.

- (3) No person shall use a vessel in a waterway contrary to a sign.

### **PART 3 - MOORING OF VESSELS WITHIN WATERWAYS**

#### **3.1 Application of Part**

This Part applies to the mooring of any vessel whether on a waterway, pen, private mooring envelope, jetty or within a marina.

#### **3.2 Application of Signs**

- (1) Where the mooring of a vessel in a waterway is regulated by a sign, then the sign shall for the purposes of this local law apply to that part of the waterway which:

- (a) lies beyond the sign; and
- (b) lies between the sign and the next sign beyond that sign.

- (2) No person shall moor a vessel contrary to a sign.

#### **3.3 Vessels Moored Within Mooring Envelope**

Where a vessel is moored within a mooring envelope it must be wholly contained within that mooring envelope.

#### **3.4 Mooring of Oversized Vessels**

A person shall not moor a vessel against a jetty where the vessel exceeds the maximum engineered load for the jetty against which it is moored or where the vessel exceeds the maximum size indicated on a sign.

#### **3.5 Mooring Lines**

- (1) The owner of a vessel must:
  - (a) provide, use and adequately maintain mooring lines sufficient to ensure the safe mooring of the vessel, and which shall not be less than the sizes listed below:

Length of vessel	Mooring Line Diameter
Up to 8m	Not less than 12mm
8m to 12m	Not less than 18mm
12m to 15m	Not less than 20mm
Over 15m	Not less than 24mm

- (b) periodically inspect the mooring lines and replace any mooring lines which are unfit for their intended purpose to ensure compliance with the requirements set out in this clause

#### **3.6 Inspection of Mooring Lines by Authorised Person**

- (1) Where an authorised person considers the mooring line of a vessel may be faulty or not comply with the requirements of clause 3.5(l)(a) the

authorised person may issue a written direction to the owner of the vessel requiring within a specified timeframe:

- (a) the replacement of any mooring line; or
- (b) the testing and certification of any mooring line as suitable for its purpose by a marine engineer or equivalent and the provision of such certification to the local government.

### **3.7 Connection of Moored Vessel to Electrical Power Supply**

- (1) The owner of a moored vessel must not connect or permit the connection to the vessel to the mains power supply of a dwelling, unless the:
  - (a) power supply of the vessel complies with AS 3004;
  - (b) the power cords used to connect the power supply of the vessel to the main dwelling must comply with AS 3191; and
  - (c) the power cords or leads used to connect the vessel to the mains power supply do not enter the water and do not otherwise create a hazard for those in the vicinity of the vessel.

### **3.8 Mooring in Waterway**

- (1) No person shall moor or anchor a vessel in a waterway so as to:
  - (a) obstruct the waterway; or
  - (b) cause a nuisance to other users of the waterway.



## PART 4 - USE OF PUBLIC JETTIES

### 4.1 Use of a Public Jetty

- (1) A person shall not land at, use or enter a public jetty except in accordance with this local law.
- (2) A person shall not land at, use or enter a public jetty which is:
  - (a) under construction or repair; or
  - (b) closed under section 6 of the Jetties Act 1926 or any other written law,unless that person is engaged in the construction or repair of that public jetty in accordance with the written authorisation of the local government.

### 4.2 Mooring of Vessels

- (1) A person shall not moor or fasten a vessel to a public jetty unless:
  - (a) the vessel is in distress such that repairs are required and then only to effect the minimum repairs necessary to enable the vessel to be moved elsewhere;
  - (b) it is for recreational purposes, and then not for a continuous period exceeding 2 hours without the prior written consent of an authorised person;
  - (c) where the vessel is being used for commercial purposes, the person has first obtained the approval of the local government and paid any required fee to the local government for such mooring or making fast; or
  - (d) the mooring of the vessel is authorised or permitted by the local government either by way of a sign affixed by the local government to the public jetty or by written consent of the local government.
- (2) A person shall not:
  - (a) moor or make fast a vessel to a public jetty or any part of the jetty except to such mooring piles, ring bolts or other fastenings as are provided;
  - (b) permit a vessel to remain alongside a public jetty unless the vessel is so moored or fastened; or
  - (c) moor or make fast a vessel that exceeds the maximum size of vessel permitted on a public jetty as indicated by any sign.

### 4.3 Authorised person may order removal of vessel

Notwithstanding anything to the contrary in this local law, a person shall immediately remove a vessel moored or fastened to or standing alongside a public jetty, upon being directed to do so by an authorised person.

### 4.4 Vehicles on Public Jetties

- (1) A person shall not:
  - (a) drive or allow a vehicle to remain on a public jetty without the prior written consent of the local government; or
  - (b) ride a bicycle, or allow a bicycle to remain, on a public jetty, except for an emergency vehicle responding to an emergency.



**4.5 Fishing from Public Jetties and Bridges**

A person shall not:

- (a) fish from a public jetty or bridge so as to obstruct or interfere with the free movement of a vessel approaching, passing or leaving the jetty or bridge or so as to cause a nuisance on or near the public jetty or bridge; or
- (b) hang or spread a fishing net from, on or over any part of a public jetty or bridge.

**4.6 Prohibited activities on vessels, public jetties or bridges**

A person shall not:

- (a) without the prior written consent of the local government offer for sale or sell goods or services from a vessel, public jetty or bridge;
- (b) use any loud speaking or sound amplifying device on a vessel, public jetty or bridge without the prior written consent of the local government;
- (c) interfere with the free movement of others entering or leaving a public jetty or bridge;
- (d) jump or dive from a vessel, public jetty or bridge; or
- (e) use a fire hose on a public jetty or bridge, except in the case of an emergency.

**4.7 Material not to be removed**

A person shall not remove or cause to be removed from a public jetty or from its approaches any gravel, stone, timber, trees, shrubs, grasses or other material without the prior written permission of the local government.

**4.8 Damage to public jetty or bridge**

- (1) A person shall not, cause damage to a public jetty or bridge.
- (2) Where damage is caused to a public jetty or bridge the local government may repair the damage and the costs of the repair shall be a debt due to the local government recoverable in a court of competent jurisdiction.
- (3) The debt referred to in sub-clause (2) is payable:
  - (a) where the damage is caused by the use of a vessel or vehicle, by the person in control of the vessel or vehicle at the time the damage occurs;
  - (b) where the damage is not caused by a vessel or vehicle, by the person or persons who caused the damage; or
  - (c) where the damage is caused by the use of a vessel or vehicle while under the control of an agent or employee of the owner of the vessel or vehicle, and without prejudice to the liability of other persons, if any, by the owner of the vessel or vehicle.

**4.9 Obstruction of public jetty or bridge**

- (1) A person shall not, without the written consent of the local government, cause any obstruction on a public jetty or bridge or impede the free passage of other persons to, from or on a public jetty or bridge.
- (2) A person shall not obstruct or hinder any authorised person, or worker engaged in the construction or repair of any public jetty or bridge.



- (3) A person shall not, without the prior written consent of the local government, place any sign, advertisement or fixture of any nature on a public jetty or bridge or access to a public jetty or bridge.
- (4) Property intended for shipment onto a vessel shall:
  - (a) not to be stored or placed on a public jetty unless and until the vessel is alongside the jetty; and
  - (b) be removed from the public jetty as soon as practicable.
- (5) A person unloading property from a vessel onto a public jetty shall cause it to be removed from the public jetty as soon as practicable or upon demand by an authorised person and in any event no later than 6.00pm on the day on which it was placed on the public jetty.
- (6) Except with the prior written consent of the local government, a person shall not tip or deposit bulk cargo from a vehicle or vessel onto a public jetty. An authorised person may direct a person apparently in charge of property which remains on a public jetty contrary to this local law to remove the property from the public jetty.
- (7) An authorised person may remove and impound property which has been left on a public jetty contrary to this local law in accordance with Part 3, Division 3, Subdivision 4 of the Act, irrespective of whether a direction to remove the property has been given pursuant to clause 4.9 (3).

#### **4.10 Littering on a public jetty or bridge**

A person shall not:

- (a) tip or deposit anything on to a public jetty or bridge so as to litter or cause pollution; or
- (b) deposit any offensive rubbish or offal into any rubbish bin located on the public jetty or bridge.

#### **4.11 Launching of Vessels**

A person shall not launch or permit the launching of a vessel from or over any public jetty unless he or she has:

- (a) applied to, and obtained the written consent of, the local government in the form (if any) prescribed by the local government for any purpose; and
- (b) paid to the local government any fee set by the local government from time to time for the purpose.

#### **4.12 Miscellaneous Prohibitions**

- (1) No person shall on any public jetty or bridge:
  - (a) light, place or keep a fire upon or so near as to endanger the jetty or bridge;
  - (b) throw or impel any stone, or other missile onto or therefrom, except for the express purpose of fishing and then only in accordance with clause 4.5;
  - (c) permit an animal to remain thereon, except with the written consent of the local government;
  - (d) be in a state of intoxication or in possession of any intoxicating substance unless such intoxicating substance is cargo or medical supply carried for lawful purpose;

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- (e) post, stick, paint or write or cause to be posted, stuck, painted or written any placard, bill, advertisement, sign or other matter;
- (f) fix or place any receptacle capable of holding water and providing a breeding site for mosquitoes or other insects;
- (g) land, place or handle explosives without the prior written consent of the local government; or
- (h) loiter, lounge, camp or sleep or erect a tent, camp or take-off or land an unmanned aircraft.

#### 4.13 Application for consent

- (1) Where a person is required to obtain the written consent of the local government under this local law, the person is to apply for that consent in the manner required by the local government.
- (2) The local government may, in accordance with sections 6.16 to 6.19 of the Act, determine and impose a fee for receipt of an application for consent made under clause 4.13(1).
- (3) If an application for consent is not made in the manner required by the local government or the fee, if any, which is charged to accompany that application is not paid, the local government may refuse to consider the application for consent.
- (4) The local government shall give its decision on an application for consent, in writing to the person who applied for that consent.

#### 4.14 Local government may close jetties or regulate activities

The local government may:

- (a) Close or cause to be closed any jetty or any part thereof;
- (b) Regulate, prohibit or restrict access to any jetty or any part thereof, and
- (c) Direct persons to leave the jetty or any part thereof, for the purposes of:
  - (i) a function or public convenience at or on the jetty;
  - (ii) repair, maintenance or construction of the jetty;
  - (iii) public safety; or
  - (iv) other operational reasons.



## PART 5 - PRIVATE JETTIES AND WATERWAY LOTS

### 5.1 Activities requiring permission on a private jetty

- (1) A person shall not on a private jetty without the prior written consent of the local government:
  - (a) offer for sale or sell goods or services; or
  - (b) use any loud speaking or sound amplifying device; or
  - (c) interfere with the free movement of others on any waterway adjoining the private jetty to cause a nuisance; or
  - (d) display any sign or advertisement other than those authorised by the local government.

### 5.2 Mooring of Vessels

A person shall not:

- (a) moor or permit the mooring of a commercial vessel at a private jetty without prior approval of the local government;
- (b) moor or permit the mooring of a vessel at a private jetty without the consent of the owner of the jetty; or
- (c) moor or permit the mooring of a vessel or a dry docking system between the jetty and the waterway edge wall so as to compromise the integrity of the rock revetment or waterway edge wall.

### 5.3 Private Jetties

- (1) A person shall not construct a jetty or pontoon without approval from the Local Government and:
  - (a) in such a manner as to damage a waterway edge wall underlying or adjoining the jetty or pontoon;
  - (b) in such a manner as to impose any additional load upon a waterway edge wall, unless approved by the local government;
  - (c) other than within the jetty/pontoon envelope designated by the local government;
  - (d) that does not follow the local development plan and jetty design guidelines unless approved otherwise in writing by the local government;
  - (e) in a waterway, including a non-motorised vessel area
  - (f) without As Constructed drawings being provided to the local government.
- (2) The installation of services including electricity, potable water, data or communications cabling or sewage/sullage facilities is prohibited on any private jetty or pontoon.
- (3) Notwithstanding sub-clause (2), an owner may with the permission of the local government and in accordance with AS 1158 install lighting, a power connection and potable water via an approved marine pedestal on a private jetty.
- (4) The owner of a private jetty or pontoon must maintain the jetty or pontoon so as to avoid it becoming dilapidated, unsightly, unsafe or otherwise unfit for its purpose, and must comply with any notice given by the local government in that regard within 28 days or such longer period

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as may be stipulated in the notice.

- (5) A person shall not construct a gangway:
  - (a) other than in accordance with AS 3962;
  - (b) in such a manner as to damage or impose any additional load upon a waterway edge wall;
  - (c) other than within the jetty/pontoon envelope; or
  - (d) that is permanently attached or fixed to a waterway edge wall;
  - (e) that is in excess of 2 metres in width to a jetty or pontoon;
  - (f) that is contrary to the Design Guidelines unless approved by the City of Cockburn

#### 5.4 Design of Mooring Piles

- (1) A person shall not construct a mooring pile other than:
  - (a) in accordance with AS 2159;
  - (b) where steel piles are installed, in accordance with AS 3679.1, AS 3679.2, AS 1163 and AS 3678 as applicable.
- (2) A person must not construct, position or place a mooring pile, pole or other structure for the purpose of mooring a vessel within a waterway without the written consent of the local government.



**PART 6 - MAINTENANCE OF WATERWAY EDGE WALLS****6.1 Maintenance of Waterway - Edge Walls**

- (1) An owner of property must maintain any waterway-edge wall within their property to avoid it becoming dilapidated, unsightly, unsafe or otherwise unfit for its purpose.
- (2) Should an owner fail to comply with the maintenance request of the Local Government in a timely manner, works can be complete to the satisfaction of the City by the City, at the expense of the property owner.
- (3) No person shall drill, cut, alter or remove a waterway edge wall without the written consent of the local government.
- (4) An owner of property containing a waterway edge wall shall maintain a depression on the dry side of the owner's lot behind the top of the retaining wall edge for drainage purposes.

**6.2 Notice to Repair Waterway - Edge Walls**

Where an owner fails to comply with clause 6.1 the local government may serve notice on the owner of the property requiring them to maintain or repair or replace anything stated in the notice within the timeframe given in the notice.

## PART 7 - USE OF MARINA

### 7.1 Requirement for permit

- (1) A person must not, without first obtaining a permit from the local government, moor or anchor or cause any vessel to be moored or anchored, within a marina.
- (2) A person must comply with the Permit Terms & Conditions, associated Local Law and Head Licence when obtaining a permit.

### 7.2 State of Nominated Vessel

The Pen Holder will ensure that the Nominated Vessel is at all times kept in good, tidy and seaworthy condition. - allocate an infringement for this clause

### 7.3 Removal of vessel

An authorised person may, in any of the circumstances mentioned in clause 7.1, move or cause to be moved any vessel located within a pen. The costs of moving a vessel under this clause shall be a debt due to the local government, payable by the pen holder and recoverable in a Court of competent jurisdiction.



## PART 8 - FORESHORES AND BEACHES

### 8.1 Application of Part

This Part applies to the area which adjoins the district and extends for a distance of 200 metres seawards from low water mark at ordinary spring tides.

### 8.2 Prohibited Areas

- 1) For the safety, decency, convenience and comfort of persons in respects of bathing and other recreational conduct, the local government or an authorised person may set aside specific localities wherein all or any of the following things are prohibited:
  - (a) entry by persons;
  - (b) bathing;
  - (c) the use of any bathing appliance or any particular kind of bathing appliance;
  - (d) the entry and use of vehicles;
  - (e) the launching of boats and other watercraft;
  - (f) the playing of games;
  - (g) the selling or displaying for sale or hiring of goods and merchandise; and
  - (h) nude bathing.
- 2) The local government or an authorised person may set aside such specified localities for the purpose of section 3.2 (1) for a particular period or until further notice by causing notices to that effect to be placed in the vicinity of the locality.
- 3) An authorised person may set aside specified localities in which bathing is prohibited by the placement of notices, flags or such other indicators as are from time to time provided or required by the local government.
- 4) The local government or an authorised officer may set aside specific areas where fishing is prohibited and specified areas for a particular period or until further notice, by causing notices to that effect to be placed in the vicinity of the specified area.

### 8.3 Prohibited Activities

A person shall not on a reserve, foreshore or beach:

- (a) carry on any activity which contravenes any notice given pursuant to the provisions of section 8.2 (2) or (8);
- (b) drive or take any watercraft into any place where persons are bathing in such a manner as to cause or be likely to cause annoyance or injury to any person bathing or about to bathe;
- (c) play games in such a way as to cause inconvenience or annoyance to other persons;
- (d) fish for sharks by use of set or buoyed lines or use blood or any other lure for the purpose of attracting sharks;
- (e) fish, unless complying with the following criteria:
  - i. wire trace or a monofilament trace exceeding 2mm in diameter;
  - ii. hooks to those larger than size 12/0; and
  - iii. is not a form of balloon fishing.
- (f) destroy, damage, injure, cause harm to, catch (excluding fish), snare or take any animal;

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- (g) place any clothing, towel on a notice, remove or otherwise interfere with any notice, flags or specified indicator of the kind referred to in section 8.2 (2) and (3);
- (h) create, commit or take part in any nuisance or disturbance, behave in a disorderly or offensive manner or use indecent language or commit any act of indecency;
- (i) enter, look into or loiter inside or outside any lavatory, dressing shed or building or portion of a building used by the same sex or the opposite sex unless the person is present and performing any work or function with authority duly given;
- (j) except to put on or remove a garment or garments worn over a bathing costume, dress or undress or remove or disarrange any part of a bathing costume, in any place open to public view or in any building other than such as is specifically set aside by the local government for that purpose;
- (k) bathe, swim, wade, sun bathe, wander or loiter unless properly clad;
- (l) climb upon any wall, building or tree guard or over, under or through any fence or gate designed or installed for the purpose of prohibiting or restricting the entry of persons or vehicles;
- (m) enter any place that has been fenced off or otherwise closed to the public;
- (n) add any dye or chemical to the water;
- (o) alter, cut, mutilate, deface, disfigure or damage any equipment, property, building or structure of any kind;
- (p) damage, destroy, interfere with or remove any water pipe, tap, hose, hose fitting, sprinkler, irrigator, watering device, valve, pump, motor, controller or switchboard;
- (q) break or permit to be broken any glass, metal, bottle or utensil or deposit or leave any rubbish, refuse, bottle, can, tin, paper, broken glass, china or litter of any kind other than in receptacles provided for that purpose;
- (r) climb, injure, cut, break, deface, pull up, pick, remove or destroy any tree, tree guard, shrub, flowers, grass or plant of any kind or description or, without the written consent of the local government or an authorised person, plant any such thing or sow any seed;
- (s) take, inject, ingest or otherwise administer any illicit drug or substance;
- (t) be obviously under the influence of alcohol or other drugs, enter or remain in or fail to depart from any place upon being ordered to do so by an authorised person;
- (u) throw or release any stone, arrow, or other missile, whether of the same kind or not, except in the course of a function being lawfully held;
- (v) carry or discharge any firearm, airgun, or other missile discharging device, or throw or discharge any explosive device, firework, stone, or missile;
- (w) operate any musical instrument, radio, record or cassette player, radiogram, television, amplifying equipment or other sound producing, enhancing or amplifying electronic device at such volume as to cause a nuisance or annoyance to other persons in or near the locality;
- (x) use or operate any siren, starting gun or other device which causes a loud noise in such a manner as to cause a nuisance or annoyance to any person on or in the vicinity;
- (y) charge any person for entry thereto or for entry to any function being held thereon without written authorisation;
- (z) unlock or unfasten any gate or door unless authorized by the local government or an authorised person;
- (aa) play or practice at golf or strike a golf ball except on an area set aside for that purpose;



- (bb) interfere with the conduct of any function for which a function licence has been issued;
- (cc) light a fire;
- (dd) wander abroad or be in any place to which the public has access to beg, to gather alms (whether money, food, clothing or goods) or cause or procure any child to do so, except for charitable causes not for personal benefit;
- (ee) without affecting the generality of the foregoing, commit or cause a nuisance;
- (ff) participate in the activity of archery;
- (gg) bet, gamble or call the odds or offer to bet or gamble.

The provisions of this section shall not apply to an authorised person acting in the course of his or her duty.

#### 8.4 Activities Requiring Permission

In relation to property under the care, control or management of the local government a person shall not without the written permission of the local government or an authorised person:

- (a) advertise anything by any means or display or distribute any notice, pamphlet, document, advertisement or message;
- (b) organise, conduct or address a gathering or meeting of persons or organize or take part in a procession or demonstration or carry a placard or notice;
- (c) take onto a public reserve any spirituous or intoxicating liquor;
- (d) cause or allow to be ridden or driven any bicycle or other vehicle whether motorized or not (other than wheelchairs or other devices designed to assist the movement of disabled persons with disabilities) except upon a carriageway, road, path or footpath designated for use by such vehicle;
- (e) camp, lodge or tarry overnight, or frequent for the purpose of camping, lodging or tarrying overnight;
- (f) erect a tent, marquee or any other temporary cover for the purpose of entertainment or any other purpose;
- (g) land and/or take off a helicopter or other form of aircraft;
- (h) land by way of parachute or hang glider;
- (i) use or install any unauthorised power line, water pipe, irrigation system or drainage system;
- (j) fly any mechanically operated or remote controlled model aircraft that cannot launch and land vertically.
- (k) in a public reserve, conduct or assist in the conduct of or take part in any function;
- (l) carry on any trading activity; or
- (m) without limiting the generality of the foregoing paragraph, hire or offer for hire any vehicle, bicycle, watercraft, kite or other item or equipment for sport, entertainment or amusement.

#### 8.5 Vehicles

On any foreshore or beach:

- (a) a person shall not drive or ride a motorised vehicle (other than a wheelchair or other device designed to assist the movement of persons with a disability) on any footpath or separated path or shared path otherwise than on those parts of the foreshore or beach set aside as a road, driveway or vehicle parking area;
- (b) a person shall not park or stop any vehicle except on an area set aside

as a parking area;

- (c) the local government or an authorised person may in special circumstances grant permission to allow a motorised vehicle to enter upon a foreshore or beach for a specific purpose and the local government may apply such conditions, as it thinks fit to such permission; and
- (d) a person shall not drive, park or stop any vehicle in breach of any condition imposed on a permission under (c) above.

#### 8.6 Decency

With respect to decency:

- (a) any person over the age of 5 years bathing in water exposed to the public view or using a reserve, foreshore or beach for sun bathing or any other activity in public view shall in order to secure the observance of decency, be properly clad;
- (b) a parent or other adult person who is a person on or in the near vicinity of the foreshore or beach and is responsible for the custody, care or control of a child between the age of 5 years and 15 years shall ensure that the child is properly adequately clad in accordance with paragraph (a) of this section.

#### 8.7 Order Person to Put on Adequate Clothing

Where an authorised person considers that the costume or other clothing of any person on land or water to which this Part applies is not proper and adequate to secure decency, the authorised person may order that person to put on adequate clothing and that person shall comply with such order forthwith.

#### 8.8 Safety

- (1) An authorised person may in or on any place where this Part applies, seize any device used for surf riding including a surf ski, jet ski, surfboard, malibu board or boat where the device is being used contrary to the provisions of this Part.
- (2) Any device of the kind referred to in subsection (1) may be impounded after seizure for any period not exceeding 3 months as may be specified by the authorised person to the person having custody of such device immediately prior to the time of seizure.
- (3) Where such device is not claimed by the owner thereafter within 2 months after the expiration of the period for which the device was impounded the device may be sold by the local government and the proceeds of such sale may be applied towards recouping the costs of and incidental to impounding it.
- (4) Where the costs referred to in subsection (3) exceed the costs of the impoundment then the excess shall be paid to the owner of the device or where the identity or whereabouts of that owner are unknown placed in a trust fund.
- (5) Any surplus of the proceeds referred to in subsection (4), if not paid to the owner within ten (10) years may be paid into the municipal fund.



**8.9 Permissions Under This Part**

Every application for permission in this Part shall be in the form approved by the local government from time to time.

The local government or an authorised person may grant permission or refuse to grant permission under this part or grant permission subject to conditions.

Where permission has been granted by the local government or an authorised person under this part subject to conditions the person to whom the permission has been granted shall ensure that those conditions are observed at all times. If any such condition is not observed that person commits an offence against these local laws and the local government or an authorised person may cancel the permission.

Every permission granted for a function pursuant to paragraph (k) of section 8.4 shall include the condition whether expressed in the permission or not that the person to whom permission has been granted shall ensure that persons obviously under the influence of alcohol or acting in a disorderly manner are excluded from attendance at the function.



## PART 9 - GENERAL PROVISIONS

### 9.1 Notice of breach

- (1) When a breach of any provision of this local law has occurred, the local government may give a notice in writing to the person alleged to be responsible for such breach.
- (2) A notice issued pursuant to sub-clause (1) shall:
  - (a) specify the provision of this local law has been breached;
  - (b) specify the particulars of the breach; and
  - (c) state the manner in which the recipient is required to remedy the breach to the satisfaction of the local government within the time period stipulated in the notice which shall be not less than 14 days from the giving of the notice, except as provided in subclause (3).
- (3) Where the breach of a notice involves or includes the treatment or use of a vessel for a limited period of time, the breach will occur if the vessel is treated or used in the manner complained of for more than the limited or stipulated time.
- (4) It is an offence to fail to comply with a notice issued by the local government pursuant to sub-clause (1).

### 9.2 Offences and penalties

- (1) A person who:
  - (a) fails to do anything required or directed to be done under this local law;
  - (b) fails to comply with the requirements of a notice issued under this local law by the local government or by an authorised person; or
  - (c) does anything which under this local law that person is prohibited from doing; commits an offence.
- (2) Where, under this local law, an act to be done or forbidden to be done in relation to any land or premises, the owner or occupier of the land or premises has the duty of causing to be done the act so required to be done, or of preventing from being done the act forbidden to be done.
- (3) Any person who commits an offence under this local law is liable, upon conviction, to a penalty not exceeding \$5,000, and if the offence is of a continuing nature, to an additional penalty not exceeding \$500 for each day or part of a day during which the offence has continued.
- (4) Any person who fails to comply with a direction issued by an authorised person commits an offence.
- (5) Any person who obstructs an authorised officer in the course of his duties under this local law commits an offence.

### 9.3 Prescribed offences

- (1) An offence against a clause specified in Schedule 1 is a prescribed offence for the purposes of section 9.16(1) of the Act.



- (2) The amount of the modified penalty for a prescribed offence is that specified adjacent to the clause in Schedule 1:
  - (a) in the case of a first offence the modified penalty will be that prescribed in column 4 of Schedule 1;
  - (b) in the case of a subsequent offence the modified penalty will be that prescribed in column 5 of Schedule 1.
- (3) An authorised person, before giving an infringement notice to a person in respect of the commission of a prescribed offence, must be satisfied that:
  - (a) the prescribed offence is a relatively minor matter; and
  - (b) only straightforward issues of law and fact are involved in determining whether the prescribed offence was committed, and the facts in issue are readily ascertainable.

#### **9.4 Forms of infringement notices**

- (1) Unless otherwise specified, for the purposes of this local law:
  - (a) the form of the infringement notice given under section 9.16 of the Act is that of Form 2 in Schedule 1 of the Local Government (Functions and General) Regulations 1996; and
  - (b) the form of the notice referred to in section 9.20 of the Act is that of Form 3 in Schedule 1 of the Local Government (Functions and General) Regulations 1996.

#### **9.5 Fees and charges**

Fees and charges may be imposed by the local government for the purposes of this local law in accordance with the requirements of Part 6, Division 5, Subdivision 2 of the Act.

#### **9.6 Costs of repair**

Any person who causes damage to a jetty, bridge or pen under the care, control and management of the local government, whether or not they are committing an offence under this local law, shall pay the costs of repairing any damage caused to the local government.

#### **9.7 Appointment of an authorised person**

The local government may appoint authorised persons under section 9.10 of the Act to perform any of the functions of an authorised person under this local law.

**Schedule 1 – Offences and Modified Penalties**

Prescribed offences

Jetties, Waterways &amp; Marina Local Law 2012

**OFFENCES AND MODIFIED PENALTIES**

<b>Item No</b>	<b>Clause</b>	<b>Nature of Offence</b>	<b>Modified Penalty First Offence \$</b>	<b>Modified Penalty Subsequent Offence \$</b>
1	2.1(1)	Swimming in a waterway so as to cause a nuisance	50	50
2	2.2(a)	Fishing in a waterway from a vessel so as to cause a nuisance	100	100
3	2.2(b)	Using a net to fish in a waterway so as to cause a nuisance	100	100
4	2.2(c)	Using a gidgee or spear gun to fish in a waterway so as to cause a nuisance	100	100
5	2.2(d)	Fishing from a private jetty or private land so as to cause a nuisance	100	100
6	2.3	Using a waterway so as to cause a nuisance	100	200
7	2.4	Maintaining a vessel so as to cause a nuisance	100	200
8	2.5	Store fuel without approval	100	200
9	2.6	Depositing or releasing pollutant into waterway	250	500
10	2.9(3)	Using a vessel in a waterway contrary to a sign	100	200
11	3.2(2)	Mooring a vessel contrary to a sign	100	200
12	3.3	Mooring a vessel other than wholly within a mooring envelope	100	200
13	3.5	Mooring a vessel with faulty or inadequate mooring lines	100	200
14	3.8(1)(b)	Mooring in a waterway to cause obstruction or cause a nuisance	150	300
15	4.2	Unauthorised mooring of a vessel on a public jetty	100	200
16	4.5(a)	Fishing from a public jetty or bridge so as to cause obstruction or nuisance	100	100
17	4.5(b)	Using a fishing net on a public jetty or bridge	100	100
18	4.6(a)	Offering or selling goods or services from a vessel, public jetty or bridge	100	100
19	4.6(b)	Using a loud speaking device on a public jetty or bridge	100	100




Item No	Clause	Nature of Offence	Modified Penalty First Offence \$	Modified Penalty Subsequent Offence \$
20	4.6(c)	Interfering with the free movement of others entering or leaving a public jetty or bridge so as to cause a nuisance	100	100
21	4.6(d)	Display a sign or advertisement without authority	100	100
22	4.6(e)	Jumping or diving from a public jetty or bridge	100	100
23	4.6(±)	Use of fire hose where no emergency exists	500	500
24	4.8(1)	Causing damage to a public jetty or bridge	200	200
25	4.9	Causing an obstruction of a public jetty or bridge	100	100
26	4.10	Littering on a public jetty or bridge	100	100
27	4.12	Miscellaneous prohibitions	100	100
28	5.l(a)	Offering or selling goods or services on a private jetty	100	100
29	5.l(b)	Using a loud speaking device on a private jetty	100	100
30	5.l(c)	Interfering with the free movement of others on any waterway adjoining the private jetty so as to cause a nuisance	100	100
31	5.l(d)	Display a sign or advertisement without authority	100	100
32	5.l(e)	Use of fire hose where no emergency exists	500	500
33	5.2(a)	Mooring of a commercial vessel on a private jetty	100	200
34	5.2(b)	Mooring of an oversized vessel on a private jetty	100	200
35	5.2(c)	Mooring of a vessel on a private jetty without consent of owner	100	200
36	5.3(1)	Unsatisfactory construction of jetty or pontoon	100	
37	5.3(4)	Failing to maintain private jetty or pontoon	100	200
38	5.5	Dry store a vessel on a private jetty	100	200
39	6.1(1)	Failing to maintain waterway-edge wall	100	200
40	6.1(2)	Damaging a waterway-edge wall	200	400
41	7.1	Mooring or anchoring a vessel in a marina without a licence or lease	100	200
42	7.2	Vessel not kept in seaworthy condition	500	500
43	8.1(3)	Failure to comply with notice	100	200
44	8.2(1)	Other offence not specified	100	200
45	8.2(4)	Failure to comply with a direction by an authorised officer	100	200
46	8.3 (d)	Fish for sharks by use of set or buoyed lines or use blood or any other lure for the purpose of attracting sharks. i.	500	500



47	8.3 (e)	Fish, unless complying with the following criteria.	200	200
48	8.3 (a – c), (f-gg)	All other offences	100	100
	8.4 (a – f) and (i-m)	Undertaking an activity without approval	100	100
49	8.4 (g)	land and/or take off a helicopter or other form of aircraft without approval.	500	500
50	8.4 (h)	land by way of parachute or hang glider without approval	500	500



## Schedule 2 – Marina application form

		<b>Port Coogee Marina</b>		<b>Application Form</b>	
Pen Licences are subject to the terms and conditions of the Deed of Licence, Marina Rules and Regulations, and Jetties, Waterways & Marina Local Law 2012. Visit <a href="http://cockburn.wa.gov.au/Marina">cockburn.wa.gov.au/Marina</a> for more information. *Each invoice apart from the initial one raised will attract an administration fee of \$22.50					
Pen Number:		Pen size:			
Proposed Start Date:					
Licence Term *all fees require upfront payment					
Days: (min 1 day)	Months: (min 2 weeks)	Years: (min 6 months – 2 years)			
Payment Options: (please tick) *fees apply		Quarterly <input type="radio"/>	6 monthly <input type="radio"/>	Annually <input type="radio"/>	
<b>LICENSEE DETAILS</b> (Registration and Insurance must be under this name)					
Customer Name:			Preferred Name:		
Company Name (if applicable):					
Residential address:					
Postal address:					
Email address(es):					
Phone:			DOB:		
Spouse Name:			Spouse Email:		
Spouse Phone:			Spouse to be included in correspondence? Yes <input type="radio"/> No <input type="radio"/>		
Boat Partners Name:			Boat Partners Email:		
Phone:					
*Please attach a page for additional boat partners and contacts					
<b>VESSEL DETAILS</b>					
Boat Name:					
Registration Number:			Registration Expiry:		
Make: Sail <input type="radio"/> Power <input type="radio"/> / Mono <input type="radio"/> Multi <input type="radio"/>			Model:		
Insurance Provider:			Insurance Expiry:		
Insurance Policy Number:			Gas Compl. Expiry: N/A <input type="checkbox"/>		
Electrical Compl. Expiry: N/A <input type="checkbox"/>			Overall Length:		Displacement:
Beam:	Draft:	Fuel Type: Diesel <input type="radio"/> Petrol <input type="radio"/>			
<b>EMERGENCY CONTACT</b> (Someone who will not usually be boating with you)					
Name:			Phone:		
<b>DOCUMENTS PROVIDED</b>			<b>Office Use Only</b>		
Registration: (Y/N) Yes <input type="checkbox"/>			BPL/Marina Focus: <input type="checkbox"/> Wifi Setup: <input type="checkbox"/>		
Insurance: (Y/N) Yes <input type="checkbox"/>			Licence Fee: <input type="checkbox"/>		
Gas and/or Electrical Certificates: <input type="checkbox"/>			Licence Prepared: <input type="checkbox"/>		
Swipe Card Numbers: <input type="checkbox"/>			Induction Complete: Y/N Yes <input type="checkbox"/>		
5 Maraboo Loop, North Coogee WA 6163 08 9411 3390   <a href="mailto:marina@cockburn.wa.gov.au">marina@cockburn.wa.gov.au</a>   <a href="http://cockburn.wa.gov.au/marina">cockburn.wa.gov.au/marina</a>					

The Common Seal of the City of Cockburn was  
affixed by authority of a resolution of the  
Council of the City of Cockburn in the  
presence of:

Mayor

Chief Executive Officer

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### 15.1.5 (2023/MINUTE NO 0303) Review of the Sponsorship and Naming Rights on City Controlled Land and/or Buildings Policy

<b>Executive</b>	A/Chief of Community Services
<b>Author</b>	Club Development Officer
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. Current - Sponsorship and Naming Rights on City Controlled Land and/or Buildings Policy <a href="#">↓</a></li> <li>2. Proposed Amendments - Sponsorship and Naming Rights on City Controlled Land &amp; Buildings Policy <a href="#">↓</a></li> </ol>

#### Officer Recommendation

That Council:

- (1) ENDORSES the amendments to the Sponsorship and Naming Rights on City Controlled Land and/or Buildings Policy to reflect the City's expectations for all future sponsorship and/or naming rights agreements in relation to installing temporary or permanent signage on City controlled land/buildings.

#### Committee Recommendation

MOVED Cr T Widenbar SECONDED Cr C Reeve-Fowkes

That Council:

- (1) REJECTS the amendments to the Sponsorship and Naming Rights on City Controlled Land and/or Buildings Policy; and
- (2) REQUESTS that the Policy is brought back to the Governance Committee with the removal of references of fossil fuel companies.

#### Reason

There has been quite a few changes to the Policy and I think there is some streamlining of the governance of the Policy which I think is worth consideration and to simply remove reference to fossil fuels is going to be a tricky one, so if we maintain current policy for now, bring the Policy back with the removal of fossil fuels , then we can have a clear picture.

#### Council Decision

MOVED Cr P Corke SECONDED Cr P Eva

That Council:

- (1) ENDORSES the amendments to the Sponsorship and Naming Rights on City Controlled Land and/or Buildings Policy to reflect the City's expectations for all future sponsorship and/or naming rights agreements in relation to installing temporary or permanent signage on City controlled land/buildings; and
- (2) AMENDS Clause 6 (d) of the proposed policy to state: 'Fossil fuel companies – except for existing agreements predating 9 November 2023, or if those existing agreements are extended'.

**LOST 3/7**

**For:** Mayor L Howlett, Cr P Eva and Cr P Corke

**Against:** Deputy Mayor C Stone, Cr T Widenbar, Cr T Dewan, Cr C Reeve-Fowkes, Cr C Zhang, Cr K Allen and Cr M Separovich





**Council Decision**

MOVED Deputy Mayor C Stone SECONDED Cr M Separovich  
That Council:

- (1) REJECTS the amendments to the Sponsorship and Naming Rights on City Controlled Land and/or Buildings Policy; and
- (2) REQUESTS that the Policy is brought back to the Governance Committee with the removal of references of fossil fuel companies.

**CARRIED 8/2**

**For:** Mayor L Howlett, Deputy Mayor C Stone, Cr T Widenbar, Cr T Dewan,  
Cr C Reeve-Fowkes, Cr C Zhang, Cr K Allen, Cr M Separovich

**Against:** Cr P Eva, Cr P Corke

**Reason**

There has been quite a few changes to the Policy and I think there is some streamlining of the governance of the Policy which I think is worth consideration and to simply remove reference to fossil fuels is going to be a tricky one, so if we maintain current policy for now, bring the Policy back with the removal of fossil fuels , then we can have a clear picture.

**Background**

Cr Corke submitted a Notice of Motion for the 8 December 2022 Ordinary Council Meeting asking that Council requests a report that investigates options for:

1. Controlling or restricting advertising of fossil fuel on any City of Cockburn owned or managed property. This should include consideration of any implications this may have for sporting and community organisations who currently use Council managed property or sporting venues.
2. Restricting the acceptance of sponsorships from companies or organisations whose main business is the extraction or sale of coal, oil, or gas.

At the meeting, it was subsequently resolved:

That Council:

- (1) INCORPORATES the Notice of Motion into the review of the Sponsorship and Naming Rights on City Controlled Land and/or Buildings Policy, which is scheduled for March 2023.

The *Sponsorship and Naming Rights on City Controlled Land and/or Buildings* policy was developed in response to several enquiries from sporting and community groups. These groups are under increasing pressure to increase or replace infrastructure and equipment, while being careful not to overburden participants with higher costs which might limit participation.

Acquiring funds from sources other than membership fees, such as sponsorship, is one means of addressing the financial impact on these organisations.

Accordingly, the policy was initially developed to provide the City's community and sporting groups with parameters to deal with requests for sponsorship signage and naming rights on City controlled land and/or buildings. The policy was adopted by Council in March 2021.



## Submission

N/A

## Report

The City of Cockburn has a strong, 20-year history in taking decisive and responsible action in response to climate change science.

From first joining the Cities for Climate Protection Program and undertaking its first annual greenhouse gas emissions inventory in 1999, to developing its first climate change strategy in 2020, the City has a demonstrated commitment, within both the organisation and the wider community, towards an environmentally, socially, and economically sustainable and climate resilient future.

The City developed its Climate Change Strategy 2020-2030 to set strong targets and actions to work towards net zero emissions by 2030 and adapt to the impacts of climate change.

The action plan within the Climate Change Strategy was developed in collaboration with the Cockburn community and outlines the City's 'climate resilience roadmap', including 14 key objectives to guide the City towards a sustainable and climate resilient future. From a policy perspective, this specifically includes objectives:

1. Strong Leadership
8. Education and Collaboration

Growing awareness and concern about climate change issues has prompted a variety of calls in the wider community for high-profile sport and community organisations to divest themselves of sponsorship from fossil fuel companies.

This follows public perception that the sponsoring companies are attempting to destigmatise their own brand by capitalising on the popularity or good reputation of other organisations. Unfortunately, this action has the potential to disadvantage the sponsored groups that may rely on the funding to deliver programs and other services to the community.

Within the City of Cockburn, there are two organisations that provide significant value to Cockburn and who are sponsored by a well-known fossil fuel company.

Implementing restrictions on fossil fuel advertising on City of Cockburn owned or managed property has the potential negatively impact both of these clubs:

1. Fremantle Football Club
  - Sponsored by Woodside Energy
  - Based at Cockburn ARC
  - Significant financial and other contractual implications for the City.
2. Surf Life Saving WA (represented by Coogee Beach Surf Life Saving Club)
  - Sponsored by Woodside Energy (Nippers program)
  - Based at Coogee Beach in a facility built by the City
  - Significant financial and other contractual implications, such as beach patrols and managing the facility.



At the forefront of the policy review was the need to ensure that amendments to restrict fossil fuel advertising in the *Sponsorship and Naming Rights on City Controlled Land and/or Buildings* policy would not jeopardise the clubs' pre-existing sponsorship agreements and by extension, risk damaging the City's relationships with those clubs.

Consequently, while the amendments preclude sponsorship signage advertising fossil fuel companies, the policy exempts any existing agreements made prior to the date the policy is adopted.

In addition, the proposed amendments seek to:

- (1) clearly state the City's position regarding fossil fuel advertising in third-party sponsorship arrangements going forward,
- (2) provide clearer direction to sporting and community organisations seeking to enter into sponsorship agreements that may include City-controlled land and/or buildings, and
- (3) simplify the administration of the Sponsorship and Naming Rights on City Controlled Land and/or Buildings Policy.

### **Strategic Plans/Policy Implications**

#### Local Economy

A sustainable and diverse local economy that attracts increased investment and provides local employment.

- A City that is 'easy to do business with'.

#### Environmental Responsibility

A leader in environmental management that enhances and sustainably manages our local natural areas and resources.

- Address Climate Change.

### **Budget/Financial Implications**

N/A

### **Legal Implications**

N/A

### **Community Consultation**

N/A



**Risk Management Implications**

The following risks were identified during the review of the policy in response to the notice of motion.

- Legal and/or financial risk for the City to outrightly ban all fossil fuel advertising due to existing stakeholder partnerships.
- Increasing likelihood for reputational risk for the City due to community criticism if the amendments are not adopted by Council or if no action is taken.

The proposed amendments seek to clearly state the City's position to fossil fuel advertising through third-party sponsorship arrangements on City managed land and buildings, while reducing the potential for existing stakeholder partnerships to be damaged.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil





Title	<b>Sponsorship and Naming Rights on City Controlled Land and/or Buildings</b>
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### Policy Type

Council

### Policy Purpose

The purpose of this policy is to:

- (1) Provide City officers with parameters to dealing with naming rights and signage requests for City sporting facilities as part of sponsorship arrangements negotiated by sporting and community organisations.
- (2) Provide direction to sporting and community organisations on the parameters of negotiating sponsorship packages that include City controlled recreation land area and buildings.
- (3) Provide guidance to sporting and community organisations regarding sponsorship signage on City recreation controlled land area and buildings.

### Policy Statement

- (1) General
  1. Sporting and community groups are under increasing pressure to limit costs on participants and as a result are required to generate income from other sources including sponsorship to remain affordable and sustainable.
  2. Where sporting and community groups are seeking to incorporate City recreational controlled land and/or buildings into sponsorship packages, they are required to consult with City Officers and seek approval to ensure:
    - (a) Their proposal aligns with relevant land use and land planning legislation.
    - (b) Relevant statutory approvals and/or permits are obtained.
    - (c) Consent of the City as Lessor/Licensor/Landowner is obtained to the proposed sponsorship package.
    - (d) Repair, maintenance and replacement to signage within agreements is addressed in agreement provisions.
    - (e) An appropriate proportion of revenue generated is allocated toward developing new or maintaining infrastructure for sporting and community purposes. The exact amount to be allocated is to be determined through the approval process.
    - (f) Their proposal complies with any agreement already in place including but not limited to Lease, User Management (Licence) Agreement and Seasonal Usage Agreement.

[1]



Title	<b>Sponsorship and Naming Rights on City Controlled Land and/or Buildings</b>
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- (g) Any proposal should align to the City of Cockburn's values and the City's *Incoming Sponsorship Policy*.

(2) Naming Rights Sponsorships

1. Any sponsorship package that includes naming rights of a land area or building must have a formal agreement developed and the agreement is to be approved by the City.
2. The official public name or title of the land area or building will not change.
3. The sponsorship agreement may use an alternate name of the land area or building for the purposes of the organisation and events or competition they may be involved in and/or coordinate only.
4. The organisation negotiating the sponsorship proposal for naming rights of a land area or building must be able to demonstrate how revenue generated is allocated toward maintaining infrastructure or equipment for sporting and community purposes.
5. A formal agreement must include the details of any signage and will need to adhere to this policy and *Local Planning Policy 3.7 – Signs and Advertising*.
6. The City is not supportive of any land area or building being named after a person(s)
7. Sponsorship naming rights arrangements from the following organisations will not be accepted:
  - (a) Tobacco companies
  - (b) Alcohol companies
  - (c) Gambling companies – with the exception of Lotterywest
  - (d) Political parties
  - (e) Religious groups
  - (f) Organisations that do not align with the [City's values](#) or objectives nor conflict with any relevant legislation and or City policies, plans or strategies.
  - (g) Organisations that are in any legal dispute with the City

(3) Sponsorship Signage

1. Sponsorship signage needs to be considered in conjunction with preserving the amenity of the City's (public) controlled land area and building.
2. Proposals for sponsorship signage that include the following organisations will not be accepted:
  - (a) Tobacco companies

[2]

Title	<b>Sponsorship and Naming Rights on City Controlled Land and/or Buildings</b>
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- (b) Alcohol companies
  - (c) Gambling companies - with the exception of Lotterywest
  - (d) Political parties
  - (e) Religious groups
  - (f) Organisations that do not align with the City's objectives nor conflict with any relevant legislation and or City policies, plans or strategies.
  - (g) Organisations that are in any legal dispute with the City
3. Sponsorship signage can be classified into two categories:
- 1. Temporary Sponsorship Signage: typically placed on a reserve adjacent to a playing field or building for the duration of a particular game, activity or event.
  - 2. Permanent Sponsorship Signage: signs affixed securely to either a building or perimeter fence or like feature and which remain in place on a semi-permanent basis.
4. Unless otherwise specified in a lease or licence agreement with the City, Temporary Sponsorship Signage does not require approval from the City if it meets the following criteria:
- 1. Displays the name of the sponsored organisation or event in a prominent manner.
  - 2. Is displayed for the duration of the particular game, activity or event involving the sponsored organisation and is removed thereafter.
  - 3. Is made of steel, timber or plastic or supports, and is readily removable.
  - 4. Is not constructed or located in a manner so as to constitute a hazard or cause an obstruction to other facility users or the general public.
  - 5. Is contained within the facility being used by the sponsored organisation and not is not placed or affixed in a public street or thoroughfare.
  - 6. Meets the requirements of *Local Planning Policy 3.7 – Signs and Advertising*.
5. To provide general direction, Permanent Sponsorship Signage will be required to meet the following criteria:
- 1. Planning approval and/or building permit to be obtained, unless confirmed by the City to be exempt from such requirements.
  - 2. Formal consent of the City as Lessor/Licensor/Landowner be obtained to the proposed Permanent Sponsorship Signage. Where the Signage is not located within an existing lease or licence area, then a variation to any

[3]



Title	<b>Sponsorship and Naming Rights on City Controlled Land and/or Buildings</b>
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existing lease or licence may be required to incorporate the site on which the signage is located, together with any related statutory approvals (such as approval from the Minister of Lands where applicable).

3. Meet the requirements of *Local Planning Policy 3.7 – Signs and Advertising*.
4. Should a sign be located inside a building, approvals will need to be obtained by the relevant business unit of the City.
5. Be contained within the facility (internally facing to the activities) being used by the sponsored organisation and should not in any case be visible from a public street.
6. Support for the signage is given by other regular user groups
7. All fixed signs should be removed at the expiration of the sponsorship agreement and walls/posts be made good.
8. All permanent signage is to be adequately maintained by the organisation who sought approval to the satisfaction of the City.
9. The City reserves the right to require removal of any approved signage at any time.
10. The Club is responsible for the installation, maintenance, replacement and any other items deemed necessary by City Officers as outlined in the written approvals provided by the City.

Strategic Link:	Community Sport and Recreation Facilities Plan 2018-2033
Category	Sport and Recreation
Lead Business Unit:	Recreation and Community Safety
Public Consultation: (Yes or No)	No
Adoption Date: (Governance Purpose Only)	11 March 2021
Next Review Due: (Governance Purpose Only)	March 2023
ECM Doc Set ID: (Governance Purpose Only)	

[4]



Title	Sponsorship and Naming Rights on City Controlled Land and/or Buildings
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## Policy Type

Council

## Policy Purpose

Sporting and community groups are under increasing pressure to increase or replace infrastructure and equipment, while being careful not to overburden members with higher costs which may limit participation. As a result, best practice groups are able to diversify their income sources, which may include sponsorship, to remain affordable and sustainable.

The purpose of this policy is to provide direction to groups who are seeking to enter into sponsorship agreements that may include City-controlled land and/or buildings.

## Policy Statement

### (1) General Provisions

1. Where sporting and community groups are seeking to incorporate City recreational controlled land and/or buildings into sponsorship agreements using signage, they must ensure the following conditions are met:
  - (a) The agreement aligns with relevant land use and land planning legislation.
  - (b) All relevant statutory approvals and/or permits are obtained.
  - (c) Repair to, or maintenance or replacement of signage is addressed within the agreement provisions between the group and the sponsoring organisation.
  - (d) An appropriate proportion of revenue generated is allocated toward developing new or maintaining infrastructure or equipment for sporting and community purposes.
  - (e) The agreement complies with any agreement already in place with the City including, but not limited to, Lease, User Management (Licence) Agreement, Seasonal Usage Agreement, or Facility User Agreement.
  - (f) Any agreement should align to the City of Cockburn's [values](#).
2. All signage must comply with the City's [Local Planning Policy 3.7 – Signs and Advertising](#).
3. Sponsorship signage must be considered in conjunction with preserving the amenity of the City's (public) controlled land area and buildings.
4. The City bears no responsibility for maintenance, repairs, or rectifying damage of signage installed on City controlled land and/or buildings at any time.

[1]



<b>Title</b>	<b>Sponsorship and Naming Rights on City Controlled Land and/or Buildings</b>
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5. The City reserves the right to require removal of any previously approved signage at any time.
6. Sponsorship signage that advertises the following organisation types will not be permitted on City controlled land and/or buildings:
  - (a) Tobacco companies
  - (b) Alcohol companies
  - (c) Gambling companies - except for Lotterywest
  - (d) Fossil fuel companies<sup>a</sup> - except for existing agreements predating 9 November 2023
  - (e) Political parties
  - (f) Religious groups
  - (g) Organisations that do not align with the City's objectives or conflict with any relevant legislation and/or City policies, plans or strategies.
  - (h) Organisations that are in any legal dispute with the City

<sup>a</sup> Fossil fuel companies are defined as those involved with the extraction and/or sale of coal, oil, or gas.

7. Sponsorship signage can be classified into two categories for the purposes of this policy:
  - (a) Temporary sponsorship signage: typically placed on a reserve adjacent to a playing field or building for the duration of a particular game, activity, or event only.
  - (b) Permanent sponsorship signage: signs affixed securely to either a building or perimeter fence or like feature and which remain in place on a permanent or semi-permanent basis, such as sporting club seasonal hire.

## (2) Temporary Sponsorship Signage

1. Unless otherwise specified in a lease or other licence/user agreement with the City, temporary sponsorship signage does not require approval from the City if, in addition to the General Provisions, it meets the following criteria:
  - (a) Displays the name of the sporting or community group or event in a prominent manner and is readily removable.
  - (b) Is displayed for the duration of the particular game, activity, or event involving the sponsored organisation and is removed thereafter.
  - (c) Is not constructed or located in a manner to constitute a hazard or cause an obstruction to other facility users or the public.
  - (d) Is contained within the facility being used by the sponsored organisation and not is not placed or affixed in a public street or thoroughfare.

[2]

Title	Sponsorship and Naming Rights on City Controlled Land and/or Buildings
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(3) Permanent Sponsorship Signage

1. Must comply with General Provisions.
2. Formal consent of the City as Lessor/Licensor/Landowner must be obtained for proposed permanent sponsorship signage. Where the signage is not located within an existing lease or licence area, then a variation to any existing lease or licence may be required to incorporate the site on which the signage is located, together with any related statutory approvals (such as approval from the Minister of Lands where applicable).
3. Planning approval and/or a building permit must be obtained, unless confirmed by the City to be exempt from such requirements.
4. Should a sign be permanently attached inside a building, approvals will need to be obtained by the relevant business unit of the City.
5. Signage must be contained within the facility (internally facing to the activities) being used by the sponsored organisation and should not in any case be visible from a public street.
6. Support for the signage must be given by other regular user groups
7. All fixed signs should be removed at the expiration of the sponsorship agreement and walls/posts be made good.
8. All permanent signage is to be adequately maintained to the satisfaction of the City by the organisation who sought approval for the signage.
9. The club or group is responsible for the installation, maintenance, replacement, and any other items deemed necessary by City Officers as outlined in the written approvals provided by the City.
10. The club or group must maintain, and provide evidence of, adequate Public Liability Insurance.

(4) Naming Rights Sponsorships

1. Must comply with General Provisions.
2. Any sponsorship agreement that includes naming rights of a land area or building must have a formal agreement developed and the agreement is to be approved by the City under the City's *Execution of Documents* policy.
3. The official public name or title of the land area or building will not change.
4. The City is not supportive of any land area or building being named after a person(s)

[3]



<b>Title</b>	<b>Sponsorship and Naming Rights on City Controlled Land and/or Buildings</b>
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5. The sponsorship agreement may only be used as an alternate name of the land area or building for the purposes of the organisation and events or competition they may be involved in and/or coordinate. Public representations that the alternate name is the official designation, such as through online mapping services, is not permitted.
6. The organisation negotiating the sponsorship proposal for naming rights of a land area or building must be able to demonstrate how revenue generated is allocated toward maintaining infrastructure or equipment for sporting and community purposes.

Strategic Link:	Community Sport and Recreation Facilities Plan 2018-2033
Category	Sport and Recreation
Lead Business Unit:	Recreation Infrastructure and Services
Public Consultation: (Yes or No)	No
Adoption Date: (Governance Purpose Only)	11 March 2021
Next Review Due: (Governance Purpose Only)	March 2023
ECM Doc Set ID: (Governance Purpose Only)	



### 15.1.6 (2023/MINUTE NO 0304) Appointment of Acting Chief Executive Officer Policy

<b>Executive</b>	Acting Executive, People Experience and Transformation
<b>Author</b>	Acting Executive, People Experience and Transformation
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. Appointment of Acting CEO Policy (Clean) <a href="#">↓</a></li> <li>2. Appointment of Acting CEO Policy (Tracked Changes) <a href="#">↓</a></li> </ol>

#### Officer Recommendation/Council Decision

MOVED Cr T Dewan SECONDED Cr C Reeve-Fowkes

That Council:

- (1) ACCEPTS the changes made to the 'Appointment of Acting Chief Executive Officer' Policy, as attached to the Agenda.

**CARRIED 10/0**

#### Background

A review of the Appointment of the Acting Chief Executive Officer Policy has been undertaken and is presented for consideration.

This Policy outlines the process by which Council appoints an Acting Chief Executive Officer, as required by Section 5.39C(1)(a) and (b) of the *Local Government Act 1995*.

#### Submission

N/A

#### Report

The Policy has been amended to include the following changes:

1. An Acting Chief Executive Officer (CEO) period of up to three months in duration will be appointed by the CEO discretion and Council will be informed.
2. Appointment to the role of Acting CEO will consider the following factors
  - Availability of the senior officer during the proposed acting period
  - The capability of the senior officer to lead the administration for the duration of the acting period
  - The requirement that the senior officer has met performance expectations.
3. In instances where acting periods will exceed three consecutive months in duration, the CEO will make a recommendation to Council for determination.
4. Inclusion of provisions associated with unexpected absence of the CEO.



**Strategic Plans/Policy Implications**Listening and Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.
- Employer of choice focusing on equity, innovation and technology.

**Budget/Financial Implications**

For any Acting CEO period that exceeds five business days there will be an impact on the salaries and wages expenditure budget due to higher duties being payable.

**Legal Implications**

s5.39C(1) (a) and (b) of the *Local Government Act 1995*.

**Community Consultation**

N/A

**Risk Management Implications**

In accordance with section s5.39C(1) (a) and (b) of the *Local Government Act 1995* the City must prepare and adopt, by absolute majority, a policy that sets out the process followed for the appointment of an acting CEO.

In addition, it is imperative that the City's administration have a robust process in place to ensure continuation of strategic leadership during an absence of the appointed CEO.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil



Title	Appointment of Acting Chief Executive Officer
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## Policy Type

Council

## Policy Purpose

This policy outlines the process by which Council appoints an Acting Chief Executive Officer, as required by Section 5.39C(1)(a) and (b) of the Local Government Act 1995 for a period of less than one year.

## Policy Statement

Pursuant to Section 5.36 of the *Local Government Act 1995* (the Act), it is a requirement that Council employ a person to be CEO to enable to the functions of the Local Government and the functions of Council to be performed.

The manner of the recruitment is prescribed in the Act and the *Local Government (Administration) Regulations 1996*. The *Local Government Legislation Amendment Act 2019*, section 5.39C was inserted into the Act and informs the requirements for this policy.

Compliant with section 5.39C of the Act, this policy sets out the process in relation to the appointment of senior employees to act in the position of CEO for a term not exceeding one year.

### (1) Scope

This policy applies when the CEO is absent, on leave, or otherwise unavailable to carry out official duties.

### (2) Appointment of an Acting CEO – Planned absence

The CEO may appoint an acting CEO for any period that does not exceed three months in any one consecutive period. Appointment shall be at the discretion of the CEO, having consideration for the availability of the acting CEO, their ability to best lead administrative matters during the period of acting, and subject to the senior employee's satisfactory performance.

Only a senior employee may be appointed as acting CEO, and the appointment shall be in writing on each occasion where it is five (5) days or more.

The CEO shall advise Council Members of the appointment and the period to which the appointment covers.

The CEO will present a recommendation to Council for an acting CEO appointment that exceeds three months in any one consecutive period for Council determination.

[1]



<b>Title</b>	<b>Appointment of Acting Chief Executive Officer</b>
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(3) Appointment of an Acting CEO - Unexpected Leave or Vacancy

In the event that no acting CEO has been appointed and the CEO:

1. takes unexpected leave;
2. is otherwise incapacitated; or
3. position is unexpectedly vacant,

the Manager Legal and Compliance will appoint a senior employee (consistent with the manner of appointment set out in clause (2) of this Policy) to the position of acting CEO until such that Council meets to determine the acting CEO.

(4) Remuneration

For any period of absence of the CEO of less than three months continuous duration, an Acting CEO is to be paid a cash component salary rate being the lesser of:

1. the mid-point for Level 1 Local Government CEO as determined by the Salaries and Allowances Tribunal at the time of the appointment; or
2. 90% of the current CEO cash component of salary.

For the temporary employment of a person who is not a current City of Cockburn employee in the position of CEO for a period not exceeding 12 months, the Council will determine a remuneration package payable to the appointed person

(5) Roles And Responsibilities

The Executive People Experience & Transformation is responsible for implementation and compliance with this Policy, and for providing interpretation in the event of the need for clarification or a dispute.

(6) Dispute Resolution (if applicable)

All disputes in regard to this policy will be referred to the CEO to resolve in the first instance. In the event that an agreement cannot be reached, or if the CEO is incapacitated or otherwise not available, the matter will be referred to the Executive Governance and Strategy for determination.

(7) Evaluation and Review Provisions

This policy will be reviewed if changes to legislation may dictate. Any amendment to the policy post adoption must be adopted by Council by absolute majority.



Title	Appointment of Acting Chief Executive Officer
-------	---



Strategic Link:	Governance Framework
Category	Governance
Lead Business Unit:	People Experience and Transformation
Public Consultation: (Yes or No)	No
Adoption Date: (Governance Purpose Only)	
Next Review Due: (Governance Purpose Only)	
ECM Doc Set ID: (Governance Purpose Only)	

[3]



Title

Appointment of Acting ~~or Temporary~~ Chief Executive Officer

## Policy Type

Council

## Policy Purpose

This policy outlines the process by which Council appoints an Acting Chief Executive Officer, as required by Section 5.39C(1)(a) and (b) of the Local Government Act 1995 for a period of less than one year.

## Policy Statement

Pursuant to Section 5.36 of the *Local Government Act 1995* (the Act), it is a requirement that Council employ a person to be CEO to enable to the functions of the Local Government and the functions of Council to be performed.

The manner of the recruitment is prescribed in the Act and the *Local Government (Administration) Regulations 1996*. *The Local Government Legislation Amendment Act 2019*, section 5.39C was inserted into the Act and informs the requirements for this policy.

Compliant with section 5.39C of the Act, this policy sets out the process in relation to the appointment of senior employees to act in the position of CEO for a term not exceeding one year.

Council is responsible for the appointment of its CEO and the appointment of an Acting CEO. To ensure clarity around functions and delegated authority, the following process occurs for appointment of an Acting CEO.

### (1) — Periods up to six months

There are periods in each year when the Chief Executive Officer (CEO) is unavailable for short term periods including during leave and travel.

At the December Ordinary Council Meeting each year, Council will endorse the position of Acting CEO, for the following period of 1 January to 31 December.

### (2) — Periods expected to be six months or longer, up to 12 months:

1. In cases where the CEO position is expected to be vacant for six months or longer, up to 12 months maximum, Council is not bound by any decision made in regard to periods up to six months. This is because short periods of Acting CEO may be shared by two or more senior employees. However, for longer periods, it is preferable to appoint one employee as Acting CEO to provide stability and consistency, in these circumstances a separate report will be presented to Council for a decision; and

[1]

Title	Appointment of Acting <del>or Temporary</del> Chief Executive Officer
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2. ~~Alternatively, Council may wish to temporarily employ a person who is not a current City of Cockburn employee in the position of CEO for a term not exceeding 12 months.~~

(3) ~~Process~~

~~Regardless of the expected period, the Chief Executive Officer's Performance Review and Key Projects Appraisal Committee (CEOPRKPA) will make a recommendation to Council regarding the appointment taking into account:~~

- ~~1. The "principles affecting employment by local governments", specified in s5.40 of the Local Government Act 1995 (WA) when making its recommendation; and~~
- ~~2. Succession planning for the City.~~

(4) ~~Appointment~~

~~The CEO may directly confirm, from the Council approved Acting CEO candidates made in accordance with Clause (1) above, the Acting CEO for periods of absence up to six months (for example, annual leave).~~

(1) Scope

This policy applies when the CEO is absent, on leave, or otherwise unavailable to carry out official duties.

(2) Appointment of an Acting CEO – Planned absence

The CEO may appoint an acting CEO for any period that does not exceed three months in any one consecutive period. Appointment shall be at the discretion of the CEO, having consideration for the availability of the acting CEO, their ability to best lead administrative matters during the period of acting, and subject to the senior employee's satisfactory performance.

Only a senior employee may be appointed as acting CEO, and the appointment shall be in writing on each occasion where it is five (5) days or more.

The CEO shall advise Council Members of the appointment and the period to which the appointment covers.

The CEO will present a recommendation to Council for an acting CEO appointment that exceeds three months in any one consecutive period for Council determination.

(3) Appointment of an Acting CEO - Unexpected Leave or Vacancy

In the event that no acting CEO has been appointed and the CEO:

1. takes unexpected leave;
2. is otherwise incapacitated; or
3. position is unexpectedly vacant.

[2]



Title

Appointment of Acting ~~or Temporary~~ Chief Executive Officer

the Manager Legal and Compliance will appoint a senior employee (consistent with the manner of appointment set out in clause (2) of this Policy) to the position of acting CEO until such that Council meets to determine the acting CEO.

#### (4) Remuneration

For any period of absence of the CEO of less than three months continuous duration, an Acting CEO is to be paid a cash component salary rate being the lesser of:

1. the mid-point for Level 1 Local Government CEO as determined by the Salaries and Allowances Tribunal at the time of the appointment; or
2. 90% of the current CEO cash component of salary.

For the temporary employment of a person who is not a current City of Cockburn employee in the position of CEO for a period not exceeding 12 months, the Council will determine a remuneration package payable to the appointed person.

#### (5) Roles And Responsibilities

The Executive People Experience & Transformation is responsible for implementation and compliance with this Policy, and for providing interpretation in the event of the need for clarification or a dispute.

#### (6) Dispute Resolution (if applicable)

All disputes in regard to this policy will be referred to the CEO to resolve in the first instance. In the event that an agreement cannot be reached, or if the CEO is incapacitated or otherwise not available, the matter will be referred to the Executive Governance and Strategy for determination.

#### (7) Evaluation and Review Provisions

This policy will be reviewed if changes to legislation may dictate. Any amendment to the policy post adoption must be adopted by Council by absolute majority.

#### (5) Remuneration

~~For any period of absence of the CEO of less than three months continuous duration, an Acting CEO is to be paid a cash component salary rate being the lesser of:~~

- ~~1. the mid-point for Level 1 Local Government CEO as determined by the Salaries and Allowances Tribunal at the time of the appointment; or~~
- ~~2. 90% of the current CEO cash component of salary.~~

~~For the temporary employment of a person who is not a current City of Cockburn employee in the position of CEO for a period not exceeding 12 months, the Council will determine a remuneration package payable to the appointed person.~~

[3]



Title

Appointment of Acting ~~or Temporary~~ Chief Executive Officer

Strategic Link:	Governance Framework
Category	Governance
Lead Business Unit:	<del>Legal, Risk and Compliance</del> <u>People Experience and Transformation</u>
Public Consultation: (Yes or No)	No
Adoption Date: (Governance Purpose Only)	<del>10 March 2022</del>
Next Review Due: (Governance Purpose Only)	<u>March 2024</u>
ECM Doc Set ID: (Governance Purpose Only)	<u>4134002</u>

[4]



**15.1.7 Establish Sustainability and Environment Reference Group**

<b>Executive</b>	Chief of Built and Natural Environment
<b>Author</b>	Environmental Education Officer
<b>Attachments</b>	<ol style="list-style-type: none"> <li>Appendix 1 - Sustainability and Environment Reference Group (SERG) - Terms of Reference <a href="#">↓</a></li> <li>Appendix 2 - Examples of local government advisory and reference groups <a href="#">↓</a></li> </ol>

**Officer Recommendation**

The Committee recommends Council:

- (1) APPROVES the establishment of the Sustainability and Environment Reference Group;
- (2) ADOPTS the Terms of Reference for the Sustainability and Environment Reference Group; and
- (3) APPOINTS \_\_\_\_\_ and \_\_\_\_\_ to the Sustainability and Environment Reference Group.

**Committee Recommendation**

That Council:

- (1) APPROVES the establishment of the Sustainability and Environment Reference Group;
- (2) ADOPTS the Terms of Reference for the Sustainability and Environment Reference Group; and
- (3) Elected Members who wish to nominate as a member of the Sustainability and Environment Reference Group nominate their intent to the Chief Executive Officer prior to the Ordinary Council Meeting, in accordance with the Elected Members Appointments – Standing Committees, Reference Groups, Boards and External Organisations Policy.

**Reason**

What I am doing is I am allowing all Elected Members the opportunity to actually nominate, because right now the nomination process that we have laid out in our Policy is not being followed.

The amendment allows for our Policy to be followed and allows for Elected Members who wish to nominate for this committee to go through the due process and nominate their intent to the CEO.

Its excluding those that are not here tonight, it is excluding the Mayor, it is excluding the Deputy Mayor in the way that it has been written.

What the amendment is doing is allowing the Policy to be followed and Elected Members who wish to nominate can nominate through the CEO and the correct process to be followed.



**Council Decision**

MOVED Cr P Corke SECONDED Cr P Eva

That Council:

- (1) APPROVES the establishment of the Sustainability and Environment Reference Group;
- (2) ADOPTS the Terms of Reference for the Sustainability and Environment Reference Group, with the following amendment to Membership of the Group: to allow up to four (4) community representatives with demonstrated qualifications or experience in sustainability and/or environmental management (allowing for up to six community representatives in total); and
- (3) APPOINTS Cr Corke, Cr Eva and Cr Widenbar to the Sustainability and Environment Reference Group

**CARRIED 7/3**

**For:** Mayor L Howlett, Cr P Eva, Cr T Widenbar, Cr T Dewan, Cr C Reeve-Fowkes, Cr C Zhang, Cr P Corke

**Against:** Deputy Mayor C Stone, Cr K Allen, Cr M Separovich

**Reason**

The establishment of a Sustainability and Environment Reference Group has worked very well at other LGAs and meets the need for collaboration with the community, business and other stakeholders identified in our Climate Change Strategy 2020-2030.

I put forward the motion to request this reference group be considered after talking to colleagues at other LGAs and hearing how helpful their SERGs have been for, in particular, increasing volunteer numbers at a wide range of events from plantings to a no-waste festival.

Increasing the potential number of qualified or experienced community members on the SERG is to allow for the possibility that there are applications from people with expertise in a range of different sustainability and environmental areas - such as solar passive design, electrification, or stormwater retention initiatives – in addition to the landcare experts the City has in wonderful abundance.

I am involved in a number of community groups that engage in both sustainable and environmental practices and improvements, I attend conferences and sit on a number of external committees. I believe I have a lot to offer this reference group.

Cr Eva is also interested in sustainability and the environment. He spends a lot of time volunteering in this area, attending the majority of planting events as well as clean-up and bush care events; he regularly volunteers at the Repair Café and takes part in plant/produce swaps – all excellent sustainability initiatives. He would also like the opportunity to be on this reference group and would bring knowledge and community connections.



**Background**

Cr Corke submitted the following Notice of Motion on 21 August 2023:

That Council receives (or requests) a report to the Governance Committee on the establishment of a Sustainability and Environment Reference Group.

**Reason**

Reference Groups perform an important role for the City and the wider community.

Input from residents helps shape the direction and implementation of various strategies and also leads to greater community involvement in projects and volunteering opportunities.

At present none of our Reference Groups have a specific focus on sustainability and the environment despite this being identified as a priority in the Strategic Community Plan.

Additionally, we have numerous individual environmental community groups operating across the City. A Reference Group would provide opportunities for collaboration, information sharing and uniformity of approach.

**Submission**

N/A

**Report**

As mentioned in the Notice of Motion, 'Environmental Responsibility' is listed as a key outcome in the City of Cockburn *Strategic Community Plan*.

Establishing a Reference Group provides an opportunity for community representatives to provide advice to the City and Council on strategic matters relating to this key outcome area and enables open communication and information sharing between the City and community.

The Climate Change Strategy 2020-2030 acknowledges the shared responsibility of climate change and identifies the need for collaboration with the community, business, and other stakeholders. A reference group would assist this collaboration.

A review of City of Cockburn and other Perth metropolitan Local Government reference and advisory groups (refer Attachment 2) shows that many have a specific purpose, for example to assist development of an action plan.

The membership is typically a mix of Elected Members, relevant industry representatives, City staff, and community members with and without relevant experience or qualifications.

It is proposed the reference group would meet quarterly with scope to modify dates or arrange additional meetings should urgent matters need to be discussed.





The first meeting would be held early in 2024 with the dates of other meetings to be determined at that time.

The Sustainability and Environment Reference Group Terms of Reference attached (refer Attachment 1) has been developed in accordance with the *Policy - Elected Members Appointments – Standing Committees, Reference Groups, Boards and External Organisations*.

### **Strategic Plans/Policy Implications**

#### Environmental Responsibility

A leader in environmental management that enhances and sustainably manages our local natural areas and resources.

- Address Climate Change.
- Protection and enhancement of our natural areas, bushland, parks and open spaces.
- Sustainable resource management including waste, water and energy.

#### Listening & Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.
- High quality and effective community engagement and customer service experiences.

### **Budget/Financial Implications**

A budget of \$500 will be required to administer the group and cover sundry expenses.

### **Legal Implications**

NA

### **Community Consultation**

NA

### **Risk Management Implications**

Failure to support a Sustainability and Environment Reference Group poses a potential reputational risk through not meeting community expectations on sustainability, environmental management and climate action.

### **Advice to Proponent(s)/Submitters**

NA

### **Implications of Section 3.18(3) *Local Government Act 1995***

Nil





## Sustainability and Environment Reference Group (SERG)

### Terms of Reference

#### Acknowledgment

The Sustainability and Environment Reference Group acknowledges the traditional owners of this land the Nyungar people of Beeliar Boodja. Long ago, now and in the future, they care for country.

The Sustainability and Environment Reference Group Nyungar moort Beeliar Boodja-K kaadadijiny, Koora, yeyi, benang baalap nidja boodja-k kaaradijiny.

#### Purpose

The purpose of a Sustainability and Environment Reference Group is to provide strategic level input and advice to the City and Council and would be limited to providing feedback in the development and review of strategies, strategic policies, programs, plans and reports relating to sustainability and environmental issues within the City of Cockburn.

#### Membership of the Group

The Sustainability and Environment Reference Group consists of:

- Two (2) Elected Members
- Two (2) community representatives
- Two (2) community representatives with demonstrated qualifications or experience in sustainability and/or environmental management
- One (1) representative from the Perth South West Metropolitan Alliance with expertise in natural area management and conservation ecology
- One (1) representative from the Melville Cockburn Chamber of Commerce or similar

The group will be supported by:

- Head of Sustainability and Environment, as Executive Support
- Administrative Assistant for agenda/minute preparation
- Relevant City staff member/s invited as required

Elected Members will be appointed by Council in accordance with the *Policy – Elected Members Appointments – Standing Committees, Reference Groups, Boards & External Organisations*.

Community representatives will be chosen via an expression of interest (EOI) process using an independent assessor in consultation with the City.

Representatives from the Perth South West Metropolitan Alliance and the Melville Cockburn Chamber of Commerce will be directly invited.

Membership term is for 24 months from when membership is accepted.

### **Membership Resignation**

- A member may resign from membership of the SERG by giving written notice or verbal notice of the resignation to the SERG meeting Facilitator.
- The resignation takes effect when the City's SERG Facilitator receives the notice.
- The Facilitator will then notify the remaining SERG members in writing.

### **Quorum**

A quorum constitutes at least 50% of active SERG members.

### **Roles & Responsibilities**

#### **Members**

- Attend, prepare for and participate in meetings
- Adhere to the Terms of Reference and Code of Conduct
- Represent community views and provide information and advice on items related to the group's purpose
- Be respectful to the Chair and assist in maintaining an orderly and positive meeting by taking turns to speak and encouraging others to voice opinions
- Maintain positive relationships and communication with City staff and Elected Members, to be an effective liaison.

#### **Chairperson & Deputy Chairperson**

A Chairperson is elected by the members of the Reference Group, to ensure:

- the meeting is conducted according to the Terms of Reference
- matters are dealt with in an orderly and efficient manner
- meetings are run on time.

A Deputy Chair is elected by members and is to be Chair in the absence of the Chairperson, if neither is available then a member will be asked to Chair the meeting.

#### **Head of Sustainability and Environment (Facilitator)**

- Ensure discussion remains in line with the SERG Purpose
- Coordinating the SERG



- Administrative support to the SERG
- Progression of meeting outcomes
- Liaison between the SERG and the City

### Accountability and Process

Members are required to:

- Act with honesty, good faith, and integrity
- Abide by the Terms of Reference and Code of Conduct
- Actively participate in meetings
- Provide leadership in the group so that other members will be proactive and participate and assist the group to function well
- Declare any actual or perceived conflicts of interest at the commencement of the meeting; Represent the interests of their local community rather than individual interests or issues
- Maintain confidentiality of discussions within meetings.

Members are not permitted to:

- Liaise with the media and represent either the opinions of Council or the group
- Use any Community Reference Group for any public lobbying or political purposes, including use of social media to promote specific campaigns or strategies
- Discuss City of Cockburn business outside of the boundaries of official SERG and the City of Cockburn.

### Term

- The SERG will be ongoing until terminated by agreement by resolution of Council.
- The Terms of Reference will be reviewed biennially in line with the Local Government election cycle and may be amended in writing after consultation and agreement by the group and resolution of Council.
- The effectiveness of the SERG is to be reviewed annually by the City and may be subject to a review of Council.

### Meeting Information

#### Decision-making

- The process of coming to agreement is generally by consensus decision-making. However, voting will be used in specific circumstances.
- A motion is carried if a majority of the Group members present at the meeting vote in favour of the motion.

#### Voting rights of members:

- Each SERG member has one vote at a general meeting of the group.
- Voting rights apply to members of the SERG only, and are not applicable to City of Cockburn staff, or guests.
- If the votes are divided equally on a question, the Chairperson has the casting vote.



- A vote may take place by a show of hands, unless the Group decides that a secret ballot is required.

### Meetings

- Quarterly, with scope to modify dates or arrange additional meetings should urgent matters need to be discussed. The dates of the meetings will be determined after the expression of interest process and with consideration given to existing committee and reference group meetings that Elected Members attend.
- Held at the City of Cockburn Administration Building or other City facilities.
- Members to attend in person or virtually.
- In the absence the Chairperson, the Deputy Chairperson will chair the meeting, and in the absence of both Chair and Deputy Chair another member will Chair.
- It is expected that members attend each meeting. Apologies can be accepted but missing three (3) consecutive meetings may result in a potential loss of membership.

### Code of Conduct

Members are required to understand and agree with the Code of Conduct, as breaches may result in forfeiting membership. Key aspects are described below but are not limited to these stated.

### Conflicts of Interest

Reference Group members must not use their position as a means of making personal gain. Meetings or Group discussion should therefore not be misused by bringing personal interest or potential personal gain to the agenda or discussion. This includes promotion of personal businesses, services or skills, particularly if there is monetary or other gain.

Members must declare any conflicts of interest at the start of each meeting or when a relevant issue arises. The nature of this conflict of interest should be entered into the meeting minutes.

Where a conflict of interest or potential conflict of interest is identified and/or registered, the group member concerned must follow the advice of the Chairperson who shall advise the member to:

- leave the room while the item is discussed,
- abstain from speaking on the matter, other than expressly invited to do so by the Chairperson with the consent of the other members, and
- to abstain from voting on the matter.

If a member declares themselves to have a conflict of interest, confidentiality will be respected.

### Misuse of position as a member

Reference Group members are not permitted to use their position to exert influence in any



community setting or to claim to be representing the Reference Group without the express direction to do so from the City, or to bring disrepute to the Group or to the City.

Where approved by the City, members may represent the Group if in an official capacity at an agreed upon function, members are then required to do so in a professional and respectful manner

### Communication

Members are required to use positive and respectful means of communicating with each other, with staff, and with the wider community.

Members are not to use public channels of communication to discuss Reference Group business, specifically via social media (e.g., Facebook), email lists, radio/TV, public forums or print media.

Social media is not to be used to discuss SERG or City business, or to unfairly target or bully individuals (members, staff, or others) or breach confidentiality and/or cultural safety.

### Respect

All members of the SERG are expected to show respect and consideration for all involved in this Reference Group. This includes fellow members, City staff, guests, contractors, sub-contractors, and wider community members who may be present at meetings.

There is no tolerance for acts of discrimination, victimisation, harassment or bullying of any kind.

All SERG members are expected to value and respect the diversity and contribution of other members on the SERG.

All members are expected to engage with each other with due respect.

All members will maintain a culturally safe and mentally healthy meeting place to discuss Reference Group business

### Integrity

Members of the SERG have a responsibility to act with good intent towards their fellow SERG members, the City of Cockburn and all who engage with the SERG. This means:

- Maintaining the business confidentiality of the City of Cockburn (written, spoken or otherwise).
- Maintaining the personal confidentiality of fellow SERG members and all others who support or engage the SERG (written, spoken or otherwise).
- Ensuring that the behaviour of members reflects the best interest of the SERG and the City of Cockburn in line with the 'Respect' item above.
- Being honest, open, and fair, in all dealings and conversations whilst conducting SERG business.

### Managing disputes or breaches

Direct discussion between parties will be encouraged in the first instance where there is disagreement or potential breach of the Code of Conduct, separate from a Reference Group meeting. Staff or another third party may be appointed to be involved if required.

A letter of warning can be sent if this is deemed the most appropriate and beneficial process. However, if this fails then the next step will be taken, as below.

A formal meeting will be set up with the member alleged to have breached the Code of Conduct, to include relevant City of Cockburn staff members/s and an agreed upon Reference Group member, to discuss and give a fair hearing of members perspective.

If the breach is of a serious nature and is found to be substantiated, then the Reference Group member will be asked to resign their membership. If they refuse their membership will be formally revoked.

Anyone who has had their membership revoked will not have the option of returning to the Group in the future, and this information will be kept on the Membership Register.

### Member's agreement to Terms of Reference and Code of Conduct

Members of the City's SERG must have read and understood the Terms of Reference and Code of Conduct regarding membership of the SERG. A breach of the Terms of Reference or Code of Conduct may lead to removal from the group.

I have read, understood, and agree with the Terms of Reference and Code of Conduct.

SERG Member Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Witness: \_\_\_\_\_

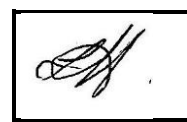
Date: \_\_\_\_\_



## Appendix 1

Table 1: Examples of local government advisory and reference groups.

Group	Member structure	Purpose
City of Melville - Climate Action Reference Group	<ul style="list-style-type: none"> <li>24 community members.</li> </ul>	Contribute community ideas and information to support development of the City of Melville Climate Action Plan (CAP). Initial 12-month period.
Town of East Fremantle - Climate Action Reference Group	<ul style="list-style-type: none"> <li>Up to three (3) elected members.</li> <li>CEO and/or Proxy.</li> <li>U to ten (10) community, relevant industry or subject matter experts.</li> <li>Up to two (2) designated City staff.</li> </ul>	Assist Council with local challenges and opportunities that address the issues raised because of climate change, through measurable outcomes as outlined in the Community Climate Action Plan (CCAP).
City of Rockingham - Environmental Advisory Committee	<ul style="list-style-type: none"> <li>Two (2) Councillors (one deputy member).</li> <li>Two (2) community representatives.</li> <li>Two (2) representatives with demonstrated qualifications and experience in environmental management.</li> <li>One (1) DBCA representative.</li> <li>One (1) WALGA representative.</li> <li>Relevant City staff to provide support.</li> </ul>	To provide strategic, non-operational, input into the development and review of Community Plan Strategies, policies, City led development projects and other matters referred by the City that relate to environmental matters not addressed in the Terms of Reference of existing advisory groups.
City of Wanneroo - Environmental Advisory Group	<ul style="list-style-type: none"> <li>Three Council representatives</li> <li>A minimum of four and maximum of six community representatives.</li> <li>City Officers</li> </ul>	To provide a forum for community consultation in the preparation of the City's environmental policies, strategies and other such matters that from time to time may be referred to the EAG by the City.
City of Stirling - Environmental Advisory Group	<ul style="list-style-type: none"> <li>11 community members</li> <li>Up to three Councillors</li> </ul>	Advisory body to Council to assist to protect, conserve and promote the natural environment within the City of Stirling.
City of Cockburn - Bush Fire Advisory Reference Group	<ul style="list-style-type: none"> <li>Four (4) representatives from local bush fire brigades.</li> <li>Elected Member/s.</li> <li>Six (6) relevant City staff.</li> </ul>	To advise the City on all matters relating to preventing, controlling, and extinguishing of bush fires, and any other function assigned to the Reference Group under Section 67 of the Bush Fires Act 1954, regulations, or Council policy.
City of Cockburn - Multicultural Reference Group	<ul style="list-style-type: none"> <li>A maximum of fifteen (15) community representatives.</li> <li>Elected Member/s.</li> <li>Relevant City staff.</li> </ul>	Guiding role and provide a voice for people of cultural and linguistically diverse (CaLD) backgrounds living in the City of Cockburn.
City of Cockburn - Children's Reference Group	<ul style="list-style-type: none"> <li>Maximum 15 children in the group, ideally 12</li> <li>2 City staff members</li> <li>The Mayor, honorary role.</li> </ul>	To support and generate awareness of children's views and wishes within the City of Cockburn, and to promote understanding, recognition, and respect throughout the wider community.





## 15.2 Organisational Performance Committee Meeting – 1/11/2023

### 15.2.1 (2023/MINUTE NO 0305) Organisational Performance Review - Quarter 1

<b>Executive</b>	Executive Governance and Strategy
<b>Author</b>	Business Planning Coordinator
<b>Attachments</b>	1. FY24 CBP KPI Q1 Milestone Progress <a href="#">↓</a>

#### Council Decision

MOVED Cr T Dewan SECONDED Cr C Reeve-Fowkes

That Council:

- (1) RECIEVES the FY23 Quarter One status report on the progress of the Corporate Business Plan Key Performance Indicators.

**CARRIED 10/0**

#### Background

Council adopted the Corporate Business Plan (CBP) Key Performance Indicators (KPIs) at the 29 June 2023 Special Council meeting.

CBP KPI progress is reported quarterly through the Organisational Performance Committee.

This report presents the FY23 Quarter 1 (Q1) CBP KPI progress.

#### Submission

NA

#### Report

The CBP KPIs track delivery of the CBP items.

Accountability for the CBP KPIs is allocated to the Executive of the City responsible for delivering the item.

In addition, responsibility then cascades to a Senior Leadership Team (SLT) member, being a direct report to an Executive officer.

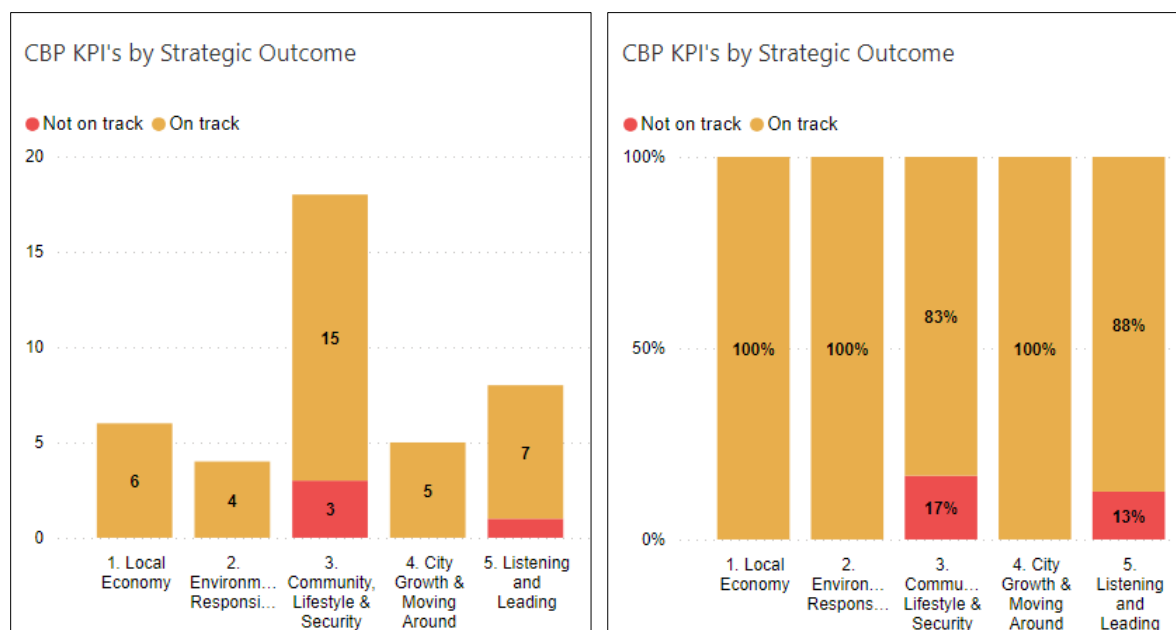
The Q1 status report on the progress of the KPIs for FY24 (1 July 2023 to 30 September 2023) has been provided (refer to Attachment 1).



The Q1 progress is presented for the annual KPIs (Table 1) and the Q1 milestones (Table 2).

**Table 1: CBP KPI Progress Summary**

CBP KPI's	COMPLETE		ON TRACK		NOT ON TRACK		TOTAL
Overall Progress	0	0%	37	90%	4	10%	41



**Figure 1: CBP Annual KPI Progress by Strategic Community Plan**

In summary:

- The majority (90%) are on track
- 10% of KPIs are not on track.

There is sufficient time for KPIs “not on track” to be completed.

KPIs that are not on track should be closely monitored to ensure appropriate progress.

At Q1 the overall KPI progress is not always significantly meaningful due to the early stages of project delivery.

KPI timelines may change, or external market conditions and internal resourcing may positively or negatively impact KPI delivery.

The Q1 (refer Table 2) are more representative of current KPI delivery.

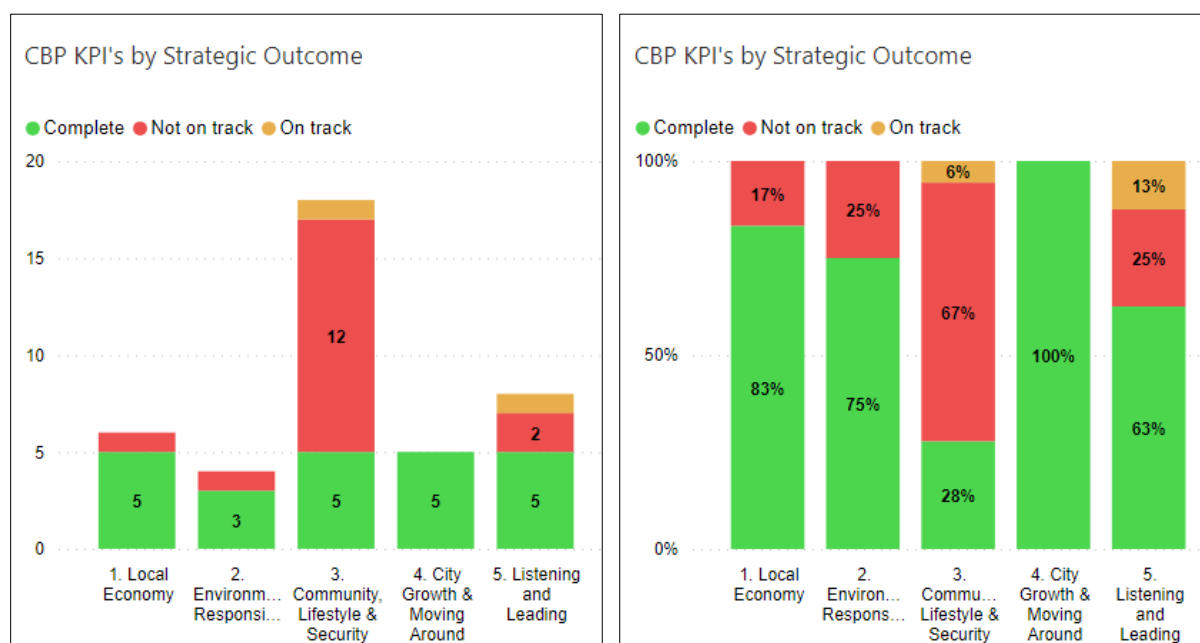
**Table 2: CBP Q1 Milestone Summary**

CBP KPI's	COMPLETE		ON TRACK		INCOMPLETE		TOTAL
Q1 Milestones	23	56%	2	5%	16	39%	41

In summary:

- More than half (56%) of Q1 milestones are complete
- 5% of the KPIs did not specify a Q1 milestone and are on track for Q2 delivery
- 39% of Q1 milestones are incomplete.

Q1 progress is presented by Strategic Community Plan (SCP) in Figure 1.

**Figure 2: KPI Q1 Milestone progress**

- The majority of incomplete Q1 milestones relate to the Community Lifestyle and Security outcome
- KPIs with incomplete Q1 milestones should be monitored to ensure on time delivery of the annual KPI.

Full detail of KPI and milestone progress is presented at Attachment 1 which is colour-coded to indicate the progress and status of the CBP KPIs:

- Green indicates the KPI is complete
- Orange indicates the KPI is on track
- Red indicates the KPI is not on track or incomplete.

**Strategic Plans/Policy Implications**Listening and Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.
- Employer of choice focusing on equity, innovation and technology.

**Budget/Financial Implications**

NA

**Legal Implications**

Sections 5.38 and 5.39A (1) (b) of the *Local Government Act 1995* and Division 3 Schedule 2 of Regulation 18FA of the *Local Government (Administration) Regulations 1996* refer.

**Community Consultation**

NA

**Risk Management Implications**

There is a “Low” level of “Compliance” risk associated with this item.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil





STRATEGIC OUTCOME	LINK TO STRATEGY (CBP)	KPI	PROGRESS	EXECUTIVE (Accountable)	EXECUTIVE DIRECT REPORT (Responsible)	QUARTER 1 MILESTONE	QUARTER 1 PROGRESS	QUARTER 1 UPDATE
1. Local Economy	1.1.2a	Position Cockburn as a leader in the Blue Economy	On Track	Victoria Green	Michael Faulkner	Develop Blue Economy Implementation Plan	Complete	Strategic media, business engagement and social media activity undertaken with blue economy messaging. E.g. Defence-ready workshops, Council magazine blue economy spread
1. Local Economy	1.1.2b	Develop Visitor Economy Approach	On Track	Victoria Green	Michael Faulkner	Cockburn Visitor Advisory Group established	Complete	Destination Advisory Group regularly meeting and data sharing underway
1. Local Economy	1.1.2c	Development of Investment attraction program and prospectus	On Track	Victoria Green	Michael Faulkner	Investment attraction approach scoped	Complete	Pracsys well advanced with analysis on Cockburn industry sectors and identifying opportunities and challenges. Early steps being taken to develop investment prospectus outline
1. Local Economy	1.1.2d	Cockburn Blue Innovation Hub - operationalising	On Track	Victoria Green	Michael Faulkner	Founding Partners secured and Advisory Board established	Incomplete	JTSI reiterated support for hub and activity being undertaken to secure funding
1. Local Economy	1.1.2e	Development of the International Engagement program	On Track	Victoria Green	Michael Faulkner	International Engagement approach scoped	Complete	Preparations for Cockburn Global and various relationship building opportunities undertaken including tours of Cockburn and networking events.
1. Local Economy	1.1.2f	Development of Strategic partnership program	On Track	Victoria Green	Michael Faulkner	Steering Groups in place for all strategic partnerships	Complete	Regular steering group meetings being held with Fremantle Football Club, Curtin University and Blue Economy. Actions being undertaken.
2. Environmental Responsibility	2.1.3a	Yandjet Park Improvements	On Track	Anton Lees	Terry Green	Concept design Finalised	Incomplete	Additional stakeholder consultation to refine scope ahead of concept design finalisation
2. Environmental Responsibility	2.2.1a	EV chargers at all City infrastructure with Solar	On Track	Anton Lees	Joe Saraceni	Develop consultancy brief	Complete	Reports received on asset management condition rating of existing PV systems and EV charging on City facilities with existing PV infrastructure.
2. Environmental Responsibility	2.2.2a	Cockburn Resource Recovery Park Redevelopment Stage 2	On Track	Anton Lees	Terry Green	Design commence	Complete	Design team engaged with design commenced.
2. Environmental Responsibility	2.3.1b	Implement Climate Change Strategy 2020-2030	On Track	Daniel Arndt	Christopher Beaton	Annual progress report for previous financial year completed.	Complete	Annual progress report 2022-23 complete.
3. Community, Lifestyle & Security	3.1.1b	Development of new Youth Plan	On Track	David van Ooran	Karoline Jamieson	Complete plan brief, commence plan review	Complete	Plan brief for Youth Plan completed. Plan review to commence next quarter.
3. Community, Lifestyle & Security	3.1.2a	Development of new Arts and Culture Strategy	Not On Track	David van Ooran	Brittany Cover	Commence RFQ process	Incomplete	Scope developed and reviewed by community engagement with intention to go to market early October.
3. Community, Lifestyle & Security	3.1.2b	Develop Public Art Masterplan	Not On Track	David van Ooran	Brittany Cover	Stakeholder engagement phase underway	Incomplete	Strategy development is delayed due to community engagement unable to deliver engagement before November 2023.
3. Community, Lifestyle & Security	3.1.3a	Review Public Health Plan 2013-2018	On Track	Daniel Arndt	Lorenzo Santoriello	Commence review of Public Health Plan.	Incomplete	An update for SLT is proposed for 1 November to advise on need for a PHP and the City's obligations under the Public Health Act
3. Community, Lifestyle & Security	3.1.4a	Commence Malabar BMX Park Redevelopment	On Track	Anton Lees	Terry Green	Construction Commencement	Incomplete	Contracted awarded, construction to commence in Qtr. 2
3. Community, Lifestyle & Security	3.1.4b	Beale Park Redevelopment	On Track	Anton Lees	Terry Green	Refer to Expenditure Review Committee	Incomplete	Design stage continuing, awaiting response from Department of Climate Change, Energy, the Environment and Water
3. Community, Lifestyle & Security	3.1.4d	Wally Hagan Recreation Centre Redevelopment business case	On Track	David van Ooran	Andrew Tomlinson	Stakeholder engagement, needs & site assessment	Incomplete	Market engaged for Lead Consultant and Team to develop Business Case. Delay due to recent changes in Aboriginal Heritage & Culture Act and MRS Amendment for Roe Hwy.
3. Community, Lifestyle & Security	3.1.4e	Cockburn ARC – Health and Fitness Expansion (Commence works)	On Track	Anton Lees	Terry Green	Market Engagement (Tender) and Award	Incomplete	Market engagement complete. Project delayed due to advertising of revised business plan. Anticipate contract award and business plan November OCM
3. Community, Lifestyle & Security	3.1.4f	Coogee Golf Course Review	On Track	David van Ooran	Andrew Tomlinson		On Track	Flora and Fauna Consultant appointed to undertake environmental survey's.
3. Community, Lifestyle & Security	3.1.4g	Beeliar Reserve Redevelopment	On Track	David van Ooran	Andrew Tomlinson	Concept design and community engagement – phase 2	Incomplete	Needs Assessment completed, commencing Concept Design.
3. Community, Lifestyle & Security	3.1.4h	Tempest Park Redevelopment	On Track	David van Ooran	Andrew Tomlinson	Concept design and community engagement – phase 2	Incomplete	Needs Assessment completed, commencing Concept Design.
3. Community, Lifestyle & Security	3.1.4i	Santich Park – Upgrade	On Track	Anton Lees	Terry Green		Complete	Design and market engagement documentation in progress. On track for Q2 milestone
3. Community, Lifestyle & Security	3.1.4k	Review the Community, Sport & Recreation Facilities Plan 2018-2033	On Track	David van Ooran	Andrew Tomlinson	Strategic Principles Adoption	Incomplete	ExCo approved Strategic Principles to be presented to EMSBF (July). Will be adopted as part of the plan



STRATEGIC OUTCOME	LINK TO STRATEGY (CBP)	KPI	PROGRESS	EXECUTIVE (Accountable)	EXECUTIVE DIRECT REPORT (Responsible)	QUARTER 1 MILESTONE	QUARTER 1 PROGRESS	QUARTER 1 UPDATE
3. Community, Lifestyle & Security	3.1.4m	Commence Omeo Public Amenities & Shelters Development	On Track	Anton Lees	Terry Green		Complete	Designs complete. Tender documentation in progress.
3. Community, Lifestyle & Security	3.1.4n	Development of new Age-friendly Plan	On Track	David van Ooran	Karoline Jamieson	Complete plan brief, commence plan review	Complete	Development of plan brief completed. Plan review to commence next quarter.
3. Community, Lifestyle & Security	3.2.1b	Development of the Bushfire Risk Management Plan	On Track	David van Ooran	Michael Emery	Document drafting	Complete	Document completed and presented to the community for consultation and feedback.
3. Community, Lifestyle & Security	3.3.1a	Aboriginal Cultural and Visitors Centre Development (Commence works)	On Track	Anton Lees	Terry Green	Finalise the scope and seek council direction	Incomplete	Further ARG & Elected Member workshops are proposed to be held in October & November. CBP milestones to be reviewed post workshops.
3. Community, Lifestyle & Security	3.3.1b	Review the Reconciliation Action Plan 2018-2021	Not On Track	David van Ooran	Karoline Jamieson	Reconciliation Plan 2023 - 2026 submitted to Council for adoption	Incomplete	Reconciliation Action Plan submitted to Reconciliation Australia (RA) 18 August 2023 for review. No feedback received from RA at this time. Delay submission to November OCM.
4. City Growth & Moving Around	4.1.1b	Local Planning Scheme Review (Commence Preparation)	On Track	Daniel Arndt	Carol Catherwood		Complete	review and drafting underway - still awaiting feedback from DPLH on draft local planning strategy - Aug 2023 Some feedback from DPLH on scheme (in response to queries) have advised will provide feedback on strategy (meet scheduled on 29/9 to follow up) proceeding with drafting - Sept 2023
4. City Growth & Moving Around	4.1.1c	Preparation of Coogee Beach Masterplan	On Track	Daniel Arndt	Carol Catherwood	Site Analysis completed	Complete	Initial background analysis underway - Aug 2023 Draft Request to Quote finalised - preparing to release ASAP - Sept 2023
4. City Growth & Moving Around	4.1.2c	Civic Facilities Planning	On Track	Anton Lees	Joe Saraceni	Complete high-level review with consultant	Complete	High-level report received September 2023.
4. City Growth & Moving Around	4.3.1a	Review and update the City's District Traffic Study 2018	On Track	Daniel Arndt	Carol Catherwood		Complete	Workshop with Elected Members scheduled for Oct 2023. Review and drafting underway - Aug 2023 Release of PIA decision and lack of MRWA modelling for Roe removal noted as potentially warranting additional scenario testing via the DTS (still proceeding with scheduled workshop) - Sept 2023
4. City Growth & Moving Around	4.3.2c	Phoenix & Rockingham Rd Roundabout (Commence works)	On Track	Anton Lees	Terry Green	Detailed Design	Complete	Detailed designs progressed
5. Listening and Leading	5.1.1e	Local Law review	On Track	Emma Milne	Michelle Todd	Parking local law submitted to joint standing committee	Incomplete	Q1 Milestone cannot be met due to caretaker period. Q1 milestone to move to Q2
5. Listening and Leading	5.1.1f	Risk maturity improvement program delivery	On Track	Emma Milne	Michelle Todd	Procurement of services to deliver risk maturity improvement activities	Complete	Project deliverables in progress - 11 deliverables are 100% complete and project delivery is on track.
5. Listening and Leading	5.1.3a	Major Strategic Review Program - CBP, SCP, LTFF, WFP (Commence program)	On Track	Emma Milne	Jane Downsborough	Service plan review commenced. Review any interferences with changes to Integrated Planning and Reporting requirements following changes from the Local Government Amendment Bill 2023	Complete	Services and activities review commenced and consultants engaged. Project timeline on track but may change with varying requirements and input from incoming CEO
5. Listening and Leading	5.1.3b	Develop approaches for the implementation of changes to the Integrated Planning and Reporting Framework as part of Local Government Reform	On Track	Emma Milne	Jane Downsborough	Analysis local government amendment bill 2023 and identification of impacts for the City	Complete	Local government amendment act published 20th June 2023. City reviewing and implementing changes as per requirements of the act.
5. Listening and Leading	5.2.1a	Implementation of Customer Experience Improvement Program	On Track	Victoria Green	Colleen Miller	Improvement plan scoped and agreed	Complete	CX improvement program well underway. Updates to Sherlock and customer templates in progress, as well as training needs analysis
5. Listening and Leading	5.3.1a	WHS compliance program	On Track	Chantelle Hanrahan	Tahlie Barclay	Implementation of actions resulting from WHS audit planned for Q1	Complete	All actions have been delivered in line with schedule and budget.
5. Listening and Leading	5.3.1b	SaaS migration to the cloud	On Track	Nelson Mauricio	Brett Fellows	Scope and program determined	Incomplete	SaaS Project Charter approved by ExCo. Sourcing activity for a project manager underway and detailed project planning has commenced.
5. Listening and Leading	5.3.3e	IT Personnel Hardware Refresh (previously called Staff Mobility Enablement (Zero Client Desktop Replacement).	Not On Track	Nelson Mauricio	Brett Fellows		On Track	Awaiting commencement of new CEO to steer direction and requirements for staff workstation (desktop) IT equipment replacement.



## **16. Committee Minutes**

### **16.1 (2023/MINUTE NO 0306) Governance Committee Meeting – 1/11/2023**

#### **(2023/MINUTE NO 0307) Council Decision**

MOVED Cr T Dewan SECONDED Cr C Reeve-Fowkes  
That Council:

RECEIVES the Minutes of the 01 November 2023 Governance Committee Meeting.

**CARRIED 9/0**

### **16.2 (2023/MINUTE NO 0308) Organisational Performance Committee Meeting – 1/11/2023**

#### **(2023/MINUTE NO 0309) Council Decision**

MOVED Cr T Dewan SECONDED Cr C Reeve-Fowkes  
That Council:

- (1) RECEIVES the Minutes of the 01 November 2023 Organisational Performance Committee Meeting.

**CARRIED 9/0**

## **17. Motions of Which Previous Notice Has Been Given**

Nil

## **18. Notices Of Motion Given At The Meeting For Consideration At Next Meeting**

Nil



## 19. New Business of an Urgent Nature Introduced by Members or Officers

### 19.1 (2023/MINUTE NO 0310) Independent Member - Audit Risk and Compliance Committee

<b>Responsible Executive</b>	Executive Governance and Strategy
<b>Author</b>	Manager Legal and Compliance
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. Applicant 1 CV (<b>Confidential</b>)</li> <li>2. Applicant 1 EOI (<b>Confidential</b>)</li> <li>3. Applicant 2 CV (<b>Confidential</b>)</li> <li>4. Applicant 2 EOI (<b>Confidential</b>)</li> </ol>

#### Officer Recommendation/Council Decision

MOVED Cr C Reeve-Fowkes SECONDED Cr T Dewan  
That Council:

- (1) APPOINTS Applicant 1 and Applicant 2 as Independent Members of the Audit Risk and Compliance Committee.

**CARRIED BY ABSOLUTE MAJORITY OF COUNCIL 10/0**

#### Background

On 14 June 2023 the City's Independent Member of the Audit Risk and Compliance Committee (ARC), Glyn Geen resigned. Subsequently, Council resolved to:

- (1) *REQUESTS the Chief Executive Officer commences advertisement for an external Independent Member of the Audit Risk and Compliance Committee.*

The Expression of Interest (EOI) was advertised on 23 August 2023 for two weeks, on the City's website and on Seek. The City received two submissions.

On 12 October 2023, Council resolved to defer the consideration of the applicants to allow for ARC members to meet with the candidates.

Council also endorsed amendments to the Terms of Reference for the ARC which would allow for up to two independent members to be appointed to the ARC.

#### Submission

N/A





## Report

The next ARC meeting will be held on 7 December 2023.

Council have requested to consider the independent member appointments before this meeting, so the next meeting of the ARC will include the independent members.

On 20 October 2023 Members of the ARC (Cr Allen, Cr Corke and Cr Dewan [electronically]) met with the two candidates, along with the Executive Governance and Strategy.

The ARC members indicated support of the suitability of both applicants to be appointed as independent members.

It is recommended Applicant 1 and Applicant 2 be appointed as independent members of the ARC.

## Strategic Plans/Policy Implications

### Listening and Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.
- Employer of choice focusing on equity, innovation and technology.

## Budget/Financial Implications

The local government reform will see changes to the *Local Government Act 1995* which will create provisions for local governments to make payment to independent committee members, in accordance with the prescribed amounts set by the Salaries and Allowances Tribunal.

When those changes are in place, a report will be presented to Council to amend the budget if required.

The City can reimburse expenses.

## Legal Implications

Section 7.1A of the *Local Government Act 1995* refers.

## Community Consultation

The City advertised an EOI on 23 August 2023 to receive applications.

## Risk Management Implications

Appointment of an independent member is best practice, and a common audit recommendation due to the benefit and value of professional advice and expertise afforded by an external.



There is a low risk associated with opting not to continue with the practice of appointing an independent member to the City's audit committee.

**Advice to Proponent(s)/Submitters**

The Proponent(s) and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 9 November 2023 Ordinary Council Meeting.

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil.



## 20. Matters to be Noted for Investigation, Without Debate

### 20.1 All Day Paid Parking Within Cockburn Central

Cr Widenbar submitted the following Matter to be Noted for Investigation, without debate:

All day paid parking within Cockburn Central

#### **Reason**

All day parking within Cockburn Central continues to be an issue raised by residents. With the introduction of the new parking enforcement vehicle, we have seen an increase in the number of complaints and enquiries raised.

I request that an investigation be undertaken on potential solutions for all day paid parking within Cockburn Central, both including on street all day paid parking, and the utilisation of existing Cockburn managed parking lots, such as a portion of the ARC parking lot.

The investigation should look at identifying a cost-effective solution that provides all day parking within walking distance of Cockburn Central (such as 10 minute walk/1km), allowing all day parking to be provided at an affordable rate.



## 21. Confidential Business

### 21.1 (2023/MINUTE NO 0311) Confidential Land Matter

This report and its attachments are **CONFIDENTIAL** in accordance with Section 5.23(2) (e)(ii) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

*(e)(ii) a matter that if disclosed, would reveal information that has a commercial value to a person.*

#### **Council Decision**

MOVED Cr T Dewan SECONDED Cr C Reeve-Fowkes

That Council ADOPTS the actions agreed as specified in the Confidential Resolution/s.

**CARRIED 10/0**

### 19.2 (2023/MINUTE NO 0312) Confidential Legal Matter

This report and its attachments are **CONFIDENTIAL** in accordance with Section 5.23(2) (e)(ii) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

*(e)(ii) a matter that if disclosed, would reveal information that has a commercial value to a person.*

#### **Council Decision**

MOVED Cr T Dewan SECONDED Cr C Reeve-Fowkes

That Council ADOPTS the actions agreed as specified in the Confidential Resolution/s.

**CARRIED 10/0**





**22. (2023/MINUTE NO 0313) Resolution of Compliance****Council Decision**

MOVED Cr P Corke SECONDED Cr M Separovich

That Council is satisfied that resolutions carried at this Meeting and applicable to items concerning Council provided services and facilities, are:-

- (1) integrated and co-ordinated, so far as practicable, with any provided by the Commonwealth, the State or any public body;
- (2) not duplicated, to an extent Council considers inappropriate, services or facilities as provided by the Commonwealth, the State or any other body or person, whether public or private; and
- (3) managed efficiently and effectively.

**CARRIED 10/0**

**23. Closure of Meeting**

There being no further business, the Presiding Member closed the meeting at 8.42pm.

