



## Policy Type

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Council

## Policy Purpose

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The Honorary Freeman title is the highest civic honour the City of Cockburn can bestow upon an individual. It recognises residents or other individuals who have made an extraordinary and lasting contribution to the community, the local government, or have achieved notable accomplishments that reflect positively on the City.

## Policy Statement

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### 1. Objective

1.1. The objective of this policy is to:

- 1.1.1. Recognise exceptional contributions: To formally acknowledge individuals whose voluntary service, leadership or significant achievements have positively impacted the City and its residents.
- 1.1.2. Promote civic pride: to celebrate and inspire community spirit by recognising those who exemplify dedication and commitment to the betterment of the City.
- 1.1.3. Establish high standards: to ensure that only individuals of the highest moral character and integrity, who have made a longstanding contribution, are considered for this award.
- 1.1.4. Establish a fair and transparent process: to adopt a transparent, criteria based process for identifying and selecting Honorary Freeman recipients.

### 2. Scope

2.1. This policy applies to eligible nominators, nominees, and the City, ensuring transparency, fairness, and recognition of exceptional service within the community.

### 3. Eligibility Criteria

3.1. To be eligible for the title of Honorary Freeman of the City of Cockburn, a nominee must:

- 3.1.1. Be a person of distinction living in the City of Cockburn who has provided eminent service to the community over a significant period of time (usually at least 15 years).
- 3.1.2. Have contributed significantly to the social, economic, or cultural wellbeing of the City.
- 3.1.3. Demonstrate high ethical standards and personal integrity.
- 3.1.4. Nominees contributions must have had a direct and positive impact on the City which stand above contributions made by most.

#### 4. Nomination Process

- 4.1. The matter is to be determined as a “confidential” Agenda Item.
- 4.2. Nominations may be made by any resident or elected member of the City of Cockburn.
- 4.3. Nominations must be submitted in writing, detailing the nominee’s contributions.
- 4.4. Nominations are to be countersigned by at least three Elected Members of the Council.
- 4.5. Eligible nominations will be assessed against the established eligibility criteria and presented to Council for decision.

#### 5. Presentation and Entitlements

- 5.1. The award may be presented at a formal civic ceremony, such as Australia Day, or another significant City event.
- 5.2. Recipients will be invited to civic functions of the City, as agreed to by the Mayor of the day.
- 5.3. Recipients will receive a special badge which identifies them as Freeman of the City.
- 5.4. The title of Honorary Freeman carries no specific civic powers.
- 5.5. The title may be revoked by resolution of Council if a recipient engages in actions that bring disrepute to the City.

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